

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 24 February 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM, Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 24 February 2022 at 1.00 pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

Mr Lance Collier will speak to Council about the west Taihape slip zone boundaries, as per the supplementary document that has been provided alongside this Order Paper.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Ordinary Council meeting held on 23 December 2021 are attached.
- 1.2 The minutes from the Ordinary Council meeting held on 27 January 2022 are attached.

Attachments

1. Council 23 Dec 21 - Minutes
2. Council 27 Jan 22 - Minutes

Recommendation 1

That the minutes of the Ordinary Council meeting held on 23 December 2021, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Recommendation 2

That the minutes of the Ordinary Council meeting held on 27 January 2022, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 23 December 2021

Time: 9.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM, Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan [via Zoom]
Cr Angus Gordon [via Zoom]
Cr Richard Lambert [via Zoom]
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash [via Zoom]

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager - Democracy and Planning
Ms Gaylene Prince, Group Manager - Community Services
Mr Dave Tombs, Group Manager - Corporate Services
Mrs Sharon Grant, Group Manager - People and Culture
Ms Katrina Gray, Senior Strategic Planner
Ms Kezia Spence, Executive Assistant
Ms Melanie Bovey, Library Services
Mr Chris Webby, Audit NZ

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1 Welcome / Prayer

The Mayor opened the meeting at 9.32am. The Council prayer was read by Cr Wilson.

2 Apologies

Resolved minute number 21/RDC/478

That the apology for Cr Raukawa be received.

Cr N Belsham/Cr D Wilson. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest that they might have in respect of items on this agenda.

5 Confirmation of Order of Business

No changes.

6 Reports for Decision

6.1 Adoption of the 2020/21 Annual Report

Mr Le Mar presented the Annual Report 2020/21 to Council with the new deadline being pushed to 31 December. Changes occurred this morning and were sent to elected members. The significant change is the recognition of subsidies and grants. This will not have significant changes on the report but there may be on flow effects for other areas of the report. The other change is the movement to the traffic light framework for Covid-19 in New Zealand and disclosure regarding the storm events that occurred in the District, stating that there was some damage to infrastructure.

Mr Le Mar advised that the drop in insurance is from direct correspondence with the insurance provider from AON as of 30th June.

Mr Webby from Audit NZ spoke in relation to the report, stating that both parties worked together with no significant matters arising. The Audit opinion mentions the completeness issue which cannot be rectified this financial year and had been identified in the last financial year. This has been resolved and should receive a clear completeness in the following annual report. There is also a note for Three Waters for Councils that have signed on to the Central Governments reform. This does not affect the audit opinion as it is referring the reader to this.

Mr Beggs and Mr Tombs recognised the contribution of, stated their appreciation for, Danny Le Mar, Leah Johnston and the audit team.

Resolved minute number 21/RDC/479

That the 'Adoption of the 2020/21 Annual Report' report be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 21/RDC/480

That His Worship the Mayor and the Chief Executive be authorised to sign the letter of representation addressed to the Council's auditor for the year ended 30 June 2021.

Cr N Belsham/Cr D Wilson. Carried

Resolved minute number 21/RDC/481

That the Annual Report 2020/21, with amendment, be adopted noting that the Audit Opinion and the final list of changes be incorporated.

Cr F Dalgety/Cr G Duncan. Carried

Resolved minute number 21/RDC/482

That His Worship the Mayor and the Chief Executive be delegated to approve the Summary Annual Report 2020/21 once the final Audit opinion is received.

.Cr D Wilson/Cr A Gordon. Carried

6.2 Covid-19 Vaccine Pass Requirements within Public Facilities

Mrs Grant spoke to the report, advising it is important to note that the vaccination policy aligns with the guidance from the Ministry of Health.

In response to a question regarding the flexibility to adopt new testing and guidelines within the vaccination policy without significant change Mrs Grant assured elected members that the vaccination policy is flexible as changes and new updates become available.

A number of questions were asked and answered during this item.

Cr Belsham raised a point of order regarding the questions being raised and that they were operational matters and the report is regarding public access to Council facilities.

HWTM ruled to accept the point of order.

In response to a question regarding whether rapid antigen tests were available in the district, and if not when would they be made available, Mrs Grant responded that rapid antigen testing was not available currently but anticipate from trends overseas, that they will become available soon.

During discussion a point of order was raised by Cr Wilson stating that Cr Ash was no longer speaking to the motion. HWTM ruled not to accept that point of order.

Resolved minute number 21/RDC/483

That the report on Covid-19 vaccine pass requirements in public facilities be received.

Cr B Carter/Cr T Hiroa. Carried

Recommendation

That Council approves the recommended use of vaccine passes and all supervised tests approved by the Ministry of Health at Council operated public facilities when the Rangitikei District is at the red or orange settings of the New Zealand Covid-19 Protection Framework.

Cr Duncan/Cr Dalgety. Lost

Resolved minute number 21/RDC/484

That Council approves the recommended use of vaccine passes and supervised rapid antigen passes at Council operated public facilities when the Rangitikei District is at the red or orange settings of the New Zealand Covid-19 Protection Framework.

Cr Wilson/Cr Lambert. Withdrawn

Amendment: That Council approves the recommended use of vaccine passes and negative supervised rapid antigen tests at Council operated public facilities when the Rangitikei District is at the red or orange settings of the New Zealand Covid-19 Protection Framework.

Cr Belsham/Cr Carter. Carried

The amendment was *Carried* and became the substantive motion, below:

That Council approves the recommended use of vaccine passes and negative supervised rapid antigen tests at Council operated public facilities when the Rangitikei District is at the red or orange settings of the New Zealand Covid-19 Protection Framework.

Cr D Wilson/Cr N Belsham. Carried
Against: Cr Ash and Cr Duncan

7 Public Excluded

The meeting went into public excluded session 10.47am.

Resolution to Exclude the Public

Resolved minute number 21/RDC/485

That the public be excluded from the following parts of the proceedings of this meeting.

7.1 Kensington Road land disposal

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Kensington Road land disposal	s7(2)(h) - commercial activities s7(2)(i) - negotiations	S48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr N Belsham. Carried

8 Open Meeting

The meeting went into open session 11.13 am.

Resolved minute number 21/RDC/486

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting.

21/RDC/486 – 21/RDC/487

Cr D Wilson/Cr B Carter. Carried

The meeting closed at 11.14am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 January 2022.

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Chairperson

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 27 January 2022

Time: 9.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM, Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety [*via Zoom*]
Cr Gill Duncan [*via Zoom*]
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa [*via Zoom*]
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash [*via Zoom*]
Cr Coral Raukawa

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager - Democracy and Planning
Ms Gaylene Prince, Group Manager - Community Services
Mr Dave Tombs, Group Manager - Corporate Services
Mrs Sharon Grant, Group Manager - People and Culture
Ms Katrina Gray, Senior Strategic Planner
Mrs Jess Mcilroy, Operations Manager [*via Zoom*]
Ms Adina Foley, Senior Project Manager
Mr Ash Garstang, Governance Advisor
Mr Dave Foster, Independent Consultant

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1 Welcome / Prayer

His Worship the Mayor opened the meeting at 9.03 am. Cr Belsham read the Council prayer.

2 Apologies

Apology for lateness from Cr Hiroa.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

A late item was addressed (item 12.1 - Energy Contract Renewal).

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Resolved minute number 22/RDC/001

That the minutes of the Ordinary Council meeting held on 16 December 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Amendment: Cr Gill Duncan attended the meeting in person, and Cr Cath Ash attended the meeting via Zoom.

Cr W Panapa/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Cr Hiroa joined the meeting at 9.10 am (via Zoom).

Cr Gordon joined the meeting at 9.12 am.

Council discussed the proposed field trip to the Manawatu District Council's wastewater treatment plant in February. It was decided to postpone this trip indefinitely, due to the COVID-19 Omicron outbreak.

Cr Ash joined the meeting at 9.18 am (via Zoom).

Resolved minute number 22/RDC/002

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr N Belsham/Cr D Wilson. Carried

8 Mayor's Report

8.1 Mayor's Report - January 2022

In response to a query, the Mayor advised that many of his planned meetings will either be postponed or cancelled due to the Omicron breakout. Mrs Grant advised that the priority for the Executive Leadership Team was to keep staff safe, maintain critical services and ensure that there is clear communication around these.

In response to a query about accessibility to Council Chamber, Mr Beggs advised that this will be reviewed on a daily basis, alongside the protocols for other council venues.

The Mayor advised that he had a meeting with a large number of councils and DHB's to discuss Omicron. There was a general feeling that it was a difficult environment to be consulting with the public on several key central government reforms. Local Government NZ will express this opinion to central government and request delays.

The Mayor acknowledged the tabled letter of support from Mokai Patea Services regarding any external fundraising efforts for the Taihape Grandstand. He also thanked Mokai Patea Services for their support during the COVID-19 pandemic.

Resolved minute number 22/RDC/003

That the Mayor's Report – January 2022 be received.

HWTM/Cr B Carter. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - January 2022

Emergency Management Regulatory Framework Review

Mrs Grant advised that the National Emergency Management Agency (NEMA) is engaging on whether councils should maintain a local approach to civil defence or move to a regional approach. They are also reviewing how civil defence may work with vulnerable populations, critical infrastructure and iwi and Māori representation. Mrs Grant also advised that NEMA are seeking feedback from both individuals and entities. The Mayor had received a request from NEMA for feedback and he will forward this on to elected members.

Health, Safety and Wellbeing Update

In response to a query, Mrs Grant confirmed that the incidents and near-misses have been investigated.

Resolved minute number 22/RDC/004

That the Chief Executive's Report – January 2022 be received.

Cr D Wilson/Cr B Carter. Carried

Recommendation

That following the resignation of Cr Panapa, no further appointments be made to the Te Roopuu Ahi Kaa Komiti and Turakina Community Committee.

Cr Wilson/Cr Lambert. Lost

Resolved minute number 22/RDC/005

That Councillor Gill Duncan be appointed to the Te Roopuu Ahi Kaa Komiti.

Cr N Belsham/Cr A Gordon. Carried

Resolved minute number 22/RDC/006

That no further appointment be made to the Turakina Community Committee for the remainder of the triennium.

Cr N Belsham/Cr W Panapa. Carried

10 Reports for Decision

10.1 Process for 2022/23 Annual Plan

Mr Foster explained that there is nothing to suggest that a Long Term Plan amendment or consultation is required. Additionally, it does not appear that there are any anomalies in the relevant overhead figures. This is backup by the advice from Simpson Grierson.

In response to a query, staff advised that no further actions are required regarding the allocation of overheads. The overheads themselves will be reviewed as part of the Annual Plan, and the methodology will be considered during the next Long Term Plan.

Mr Foster further advised that he recommended that Council considers whether or not it retains overhead allocation during the next Long Term Plan, as there will be much more information about the transfer of assets to the new Three Waters entity at that point in time.

The Mayor asked whether it would be advantageous for Council to be able to identify its stranded overheads going into the Three Waters reform. Mr Foster advised that this issue should be addressed before the next Long Term Plan, but that Council did not have that much overhead and it was not a significant concern.

Council thanked Mr Foster for his advice and agreed that a Long Term plan amendment was not required.

Resolved minute number 22/RDC/007

That the Process for 2022/23 Annual Plan report be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/008

That having considered the significance of matters impacting the Annual Plan 2022/23, Council agrees that an Annual Plan for the 2022/23 year be produced, in accordance with statutory guidelines.

Cr G Duncan/Cr F Dalgety. Carried

10.2 Support for 2022 Ford Ranger Rural Games

As the games are not proceeding there was no further discussion.

Resolved minute number 22/RDC/009

That the report 'Support for 2022 Ford Ranger Rural Games' be received.

Cr D Wilson/Cr A Gordon. Carried

11 Reports for Information

11.1 Project Management Office Report - January 2022

Marton to Bulls Wastewater Centralisation Project

Cr Lambert advised that the sign on Wellington Road blocks the view for traffic heading south. He is happy for the sign to be moved into his paddock if this is the preferred solution.

In response to a query, Mrs Mcilroy advised that staff do not have any further updates regarding the purchase of land. Mr Benadie advised that Lowe Environment Impact are going to overview the whole project as there are a lot of complex and moving parts. He further advised that it may be easier to purchase land once staff have a better idea of what the project looks like in its entirety. Mr Benadie explained that there are other interested parties, such as Horizons Regional Council and iwi – these groups are requesting updates and this will be easier to provide once Lowe Environment Impact have a good understanding of the present state of the whole project.

Bulls Bus Lane and Town Square

In response to a query, Mrs Mcilroy advised that the construction is expected to be completed by 4 March 2022 and staff are planning an opening ceremony for the bus lane component of the project, although this may be affected by COVID-19. A separate opening will be held for the town square at a later date, as the art work is not yet complete.

Taihape Memorial Park Upgrade

In response to a query, Ms Foley advised that staff are keeping a close eye on the increasing costs of construction materials. The construction company has pre-ordered the materials for these projects, although there are supply chain issues.

In response to a query about iwi involvement, Ms Foley advised that staff have had several meetings with them. They have indicated that they are not willing to be part of a blessing ceremony. In response to this, staff have left them with an open invitation for future involvement and will continue to communicate the progress of the projects to them.

Ms Foley advised that she has been in touch with the Taihape Tennis Club and will keep them updated on the projects and the fencing of the courts.

Cr Hiroa offered to liaise with staff around communicating with Ngāti Tama, which Ms Foley accepted.

Marton Rail Hub

In response to a query, Mrs Mcilroy advised that she will be organising a board meeting for some time in February.

Marton Water Strategy

In response to a query, Mr Benadie confirmed that Council is pumping water from the existing bore to the dams.

Regional Treatment Plan Consenting Programme

Mr Benadie advised that staff are taking a 'business as usual' approach to this programme and have partnered with WSP. WSP are keeping up to date with the changes around the Three Waters Reform as much as possible, and staff will rely on their advice around this.

Hunternville Town Hall

Cr Dalgety advised that this request came from the Hunternville Community Committee, not the Hunternville Sport and Recreation Trust. Staff will amend this for future PMO reports.

Papakai Pump Station

Council queried the increase in cost. Mr Benadie advised that the original budget (\$1.5M) was for an 'off the shelf' pump station. Since that original budget estimation, Council faced legal action over a spill and the level of service subsequently increased. If Council wished to build a pump station with zero risk, the cost would be closer to \$5M. Staff will bring a more detailed report back to Council at a later date on different design and construction options.

Resolved minute number 22/RDC/010

That the Project Management Office Report – January 2021 be **received**.

Cr A Gordon/Cr D Wilson. Carried

The meeting was adjourned at 11.15 am and re-convened at 11.26 am.

Cr Panapa left the meeting at 11.15 am.

11.2 Pae Tawhiti Rangitikei Beyond: Project Update

Ms Gray advised that Cr Panapa has resigned from the advisory group, and she thanked him for his contribution.

Ms Gray will request approval to begin public consultation at the February Council meeting.

In response to a query, Ms Gray advised that the business land assessment was a technical assessment based on an economic model, and did not involve any input from businesses. Local businesses will be engaged in this project at a later point in time.

Resolved minute number 22/RDC/011

That the report 'Pae Tawhiti Rangitikei Beyond: Project Update' be received.

Cr A Gordon/Cr N Belsham. Carried

12 Late Items

12.1 Energy Contract Renewal

Council was happy to support this.

Resolved minute number 22/RDC/012

That the late item "Energy Contract Renewal" be dealt with as part of the agenda for the Council meeting on 27 January 2022, the item cannot be delayed until a subsequent meeting as the Chief Executive needs to be delegated to negotiate the renewal of Council's energy contracts and take advantage of competitive pricing offered by the suppliers that lapses before the next Council meeting. The reason the item is not on the agenda is that staff were only informed of the requirement to negotiation now, after the agenda had been sent out.

HWTM/Cr D Wilson. Carried

Resolved minute number 22/RDC/013

That the report 'Energy Contract Renewal' be received.

Cr N Belsham/Cr D Wilson. Carried

Resolved minute number 22/RDC/014

That the Chief Executive be authorised to review and enter into a contract/s for our electricity supplier, noting that this would be over the \$250,000 delegation.

Cr N Belsham/Cr D Wilson. Carried

13 Minutes from Committees

13.1 Minutes from Committees

Taken as read.

Resolved minute number 22/RDC/015

That the following minutes are received:

- Bulls Community Committee, 08 December 2021
- Erehon Rural Water Supply Sub-Committee, 06 December 2021
- Finance/Performance, 16 December 2021
- Hunterville Rural Water Supply Sub-Committee, 13 December 2021
- Turakina Reserve Management Committee, 02 December 2021

Cr D Wilson/Cr T Hiroa. Carried

14 Recommendations from Committees

Nil

15 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session 11.38 am.

Resolved minute number 22/RDC/016

That the public be excluded from the following parts of the proceedings of this meeting.

1. Council Minutes (Public Excluded) – 16 Dec 21

2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Additional Costs for Landfill Remediation on Putorino Road
4. Minutes from Committees (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 – Council Minutes (Public Excluded) – 16 Dec 21	s7(2)(a) - privacy	s48(1)(a)(i)
15.2 – Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.3 - Additional Costs for Landfill Remediation on Putorino Road	s7(2)(b)(ii) - commercial position	s48(1)(a)(i)
15.4 - Minutes from Committees (Public Excluded)	s7(2)(a) - privacy	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr F Dalgety. Carried

16 Open Meeting

The meeting went into open session 12.01 pm.

Resolved minute number 22/RDC/017

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting:

22/RDC/017 - 22/RDC/023

HWTM/Cr R Lambert. Carried

The meeting closed at 12.01 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 February 2022.

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Chairperson

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register**

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting	Details	Person Assigned	Status Comments	Status
1	27-Jan-22	Regarding the Hunterville Town Hall (under Miscellaneous in the PMO report): As per Cr Dalgety's advice, the request came from the Hunterville Community Committee (not the Hunterville Sport and Recreation Trust) - staff to amend.	Jess Mcilroy	This has been amended.	Complete
2	27-Jan-22	Regarding the Taihape Memorial Park Upgrade: Staff to liaise with Cr Hiroa around communicating with Ngāti Tama.	Adina Foley	Called Cr Hiroa and continue to work with iwi.	Closed
3	27-Jan-22	Regarding the Marton to Bulls Wastewater Centralisation Project: Cr Lambert advised that the sign on Wellington Road blocks the view for traffic heading south. He is happy for the sign to be moved into his paddock if this is the preferred solution. Staff to investigate.	Jess Mcilroy	The contractor has been requested to move the sign, and given Cr Lamber's details.	In progress
4	27-Jan-22	Regarding the PMO report: Council requested that the 'Taihape Memorial Park Upgrade' item be divided into two items - being the Taihape Grandstand and Taihape Amenities Building respectively.	Jess Mcilroy / Adina Foley	Report updated	Closed
5	27-Jan-22	Regarding the invitation from the National Emergency Management Agency for individual feedback: The Mayor advised that he will check that elected members have also received this, and if not, he will distribute it to them via email.	HWTM / Karen Cowper	Distributed via email 27 January 2022.	Closed

6	16-Dec-21	As per resolution 21/RDC/469 the surplus land in Taihape be offered to the owner of the adjacent saleyards.	Graeme Pointon	The land has been offered to the owner of the adjacent saleyards.	In progress
7	16-Dec-21	The Bulls Community Committee be kept informed about progress with the installation of a scooter rack at Te Matapihi.	Arno Benadie	Staff are investigating options with the Bulls Community Committee.	In progress
8	24-Nov-21	As per resolution 21/RDC/422 : Staff to process the funding of \$800 for the new northern events signage board, via revenue collected from advertising fees for advertising on the Taihape Community events notice boards.	Gaylene Prince / Sheryl Srhoj	Payment will be made when invoice is received.	In progress
9	24-Nov-21	As per resolution 21/RDC/417 : That staff are requested to engage with the Taihape Heritage Group, Grandstand subcommittee, as the focal group for Community Fundraising for the Grandstand.	Adina Foley / Clare Manners	Staff have met with Taihape Heritage Group representative. Organizing for staff to attend the next committee meeting in Taihape.	In progress
10	24-Nov-21	As per resolution 21/RDC/415 : That staff are requested to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project (for the Taihape Grandstand).	Adina Foley / Clare Manners	Detailed Design will be started when staff are confident that the endorsed option is not reducing the chances to receive external funding.	In progress
11	24-Nov-21	Regarding the Taihape Grandstand (Strengthening Options): Cr Gordon requested that staff liaise with Heritage NZ during the detailed design process. This request came about due to concerns that Heritage NZ may be less inclined to provide funding towards a steel frame option over other strengthening options (such as plywood, etc).	Adina Foley / Clare Manners	Staff have started making enquiries and has asked contractors to find out further confirmation on their ends as well to make sure that there is no disadvantage to the endorsed option.	In progress

12	24-Nov-21	Regarding the Taihape Grandstand (Strengthening Options): The Mayor requested that staff confirm that there are no issues with consenting with the new changes. Staff indicated that they will double check with the architect and engineer and make sure that these have been considered.	Adina Foley / Clare Manners	Staff are consulting with BCO team	In progress
13	24-Nov-21	As per resolution 21/RDC/423 staff investigate the installation of a scooter rack at Te Matapihi; noting the cost will be split between the Bulls Community Committee and Council.	Gaylene Prince / Arno Benadie	Infrastructure and Community Services staff are looking at options for scooter racks, and site locations. When available, this information will be provided to the Bulls Community Committee.	In progress
14	28-Oct-21	As per resolution 21/RDC/386 : Staff to approach Statistics NZ and request that they reconsider the Ratana Community ward boundary line.	Carol Gordon	Staff have contacted Stats NZ - now with their advice, we are working through options to have this boundary changed.	In progress
15	28-Oct-21	With regards to the request from the Bulls Community Committee, and as per resolution 21/RDC/384 : Staff to contact Wallace Development and request that they supply more bins and arrange for more regular disposal of the contents.	Arno Benadie / Murray Phillips	Contact has not been made yet, work in progress	In progress
16	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.	Arno Benadie / Murray Phillips	Council staff investigating future long term solutions to resolve this permanently. Work in progress.	In progress

17	28-Oct-21	With regards to the PMO report: Cr Gordon noted that staff should consider involving Ngāti Paki (POC: Jordan Winiata-Haines) and Ngāti Hinemanu in future hui's for the Taihape Wastewater Treatment Plant.	Jess Mcilroy	Underway.	In progress
18	30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	A surveyor has been employed to start the process, but due to the construction market workload at the moment the site survey might be delayed until early next year. Adjoining property owner has been updated. Council staff is in regular communications with the property owner to keep them updated.	In progress
19	30-Sep-21	As per resolutions 21/RDC/301 through to 21/RDC/307 : Staff to liaise with the Bulls & District Historical Society regarding Councils approval of their request to obtain a lease for the former Bulls Library.	Gaylene Prince	Staff have met with representatives of the Bulls & District Historical Society (and have been on-site to the former Bulls Library). A further meeting is being arranged with their Committee. Lease documentation is being prepared.	In progress
20	26-Aug-21	Council requested staff to investigate having yellow broken lines at the intersection of Holland Crescent and Bridge Street for no parking either side of the intersection to inhibit vehicles parking there.	Arno Benadie	The Roding Team have sent a request to Waka Kotahi on this matter. Waka Kotahi responded below: <i>I will discuss this with the safety team and get back to you as soon as possible. These would need gazetting and probably have some public consultation as well. If everything is favourable then they could be placed during the next remarking of the SH as this would remove the cost for establishment and traffic management.</i>	In progress

21	26-Aug-21	As per resolution 21/RDC/264 - staff to <i>consider</i> including a clause on opening hours of the Ratana toilets, in the upcoming contract re-negotiation with the Rātana Communal Board.	Murray Phillips / Arno Benadie	Working with the Ratana Community Board to determine appropriate open hours for the toilet block. Contract negotiations will commence with the Communal Board following agreed hours.	In progress
22	26-Aug-21	Regarding the Amenities Building - staff to liaise with the Taihape Community Board about possible name suggestions for the building.	Adina Foley	The Taihape Community Board was updated and requested to share any name suggestions. The Taihape Community Board endorsed the name Ngā Awa Block see 21/TCB/046	Closed
23	24-Jun-21	Regarding the Fencing of the Tutaenui Stream: The Chief Executive to inform Cr Dalgety of the MOU and put her in touch with the Tutaenui River Restoration Society.	Arno Benadie	Ongoing.	In progress
24	24-Jun-21	Regarding the Taihape Amenities building: Staff to liaise with the project management team for this build and explore options for a cultural component (an example given was a Mauri stone).	Jess Mcilroy	The PMO together with the Strategic Advisor, Mana Whenua / Iwi / Māori has met with Iwi in Taihape to develop ideas and collaboration.	In progress
25	27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips	Seat design finalised with Marton Rugby club. Arrangements made with Rangitikei College, for their technology students to build the seat as a project during the 2022 year.	In progress
26	25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress

27	25-Mar-21	<p>Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.</p> <p>Update: Cr Lambert sought an update on this item at the Council meeting 16 Dec 21. Mr Benadie advised that he will follow up on this and provide an update.</p>	Arno Benadie / Jess Mcilroy	<p>Costings will be sought and provided back to the Committee and Council.</p> <p>PMO is looking after this request.</p>	In progress
28	2020	Mokai Bridge.	Graeme Pointon	<p>The building owner is working with its Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further.</p>	In progress

8 Mayor's Report

8.1 Mayor's Report - February 2022

Author: Andy Watson, His Worship the Mayor

I fully endorse the actions taken by the Chief Executive and Executive Leadership Team on how Council can operate under the Omicron Covid pandemic. It is one of minimising risk to Council being able to continue to operate effectively. We are responsible for the provision of core services throughout the district which must come first. Unfortunately, and inevitably, this means that some of the face-to-face meetings and personal contacts need to be limited. The Chief Executive is committed to updating Elected Members and the community on any new changes that will need to be put in place.

Having just bedded down the Long Term Plan, we start reviewing it under the Annual Plan. In some years that review is just a formal adoption of Year 2 of the LTP directions. That may well be the case but Covid has changed things - we need to understand and review our budgets and workload. The cost of capital works has increased dramatically with fuel and raw materials costs increasing by up to 35%. So, the questions will be –

- 1) will we have the labour force/contractors available to do the work?
- 2) can we finance the level of work proposed?

In Marton many people are asking me if the industrial development in Marton is still happening. We are in the final stages of the Environment Court determination. Companies wanting to come here or to expand their existing company to employ many people are still very keen.

We've reached an exciting milestone for our Pae Tawhiti Rangitikei Beyond spatial planning project – launching our community engagement. The timing of the engagement is likely to be challenged by the current Omicron outbreak, but it's important that our whole community gets involved and has their say. Our district has been experiencing unprecedented growth and this is a key opportunity to gain an understanding of the aspirations of the communities within each of our settlements so that we can most effectively plan for the future. I urge all Councillors to share the message widely through their networks. I will personally be encouraging everyone I come across to get involved and fill out the survey or hard copy. I have been really impressed with the new functionality we are implementing for the online engagement material – particularly the ability to share and comment on ideas via a map.

I thank Councillors for the support and concerns shown around the approach by Waka Kotahi to have a programme of what looks to be like blanket speed restrictions through the country. I feel that it is important that we continue to be a party to these discussions. Included for the record is a copy of the letter sent to Waka Kotahi of behalf of Council.

Also included for your information is –

1. The Mayor's letter to Waka Kotahi regarding their proposal for blanket speed restrictions.
2. Letter of thanks from Taihape Area School \$1,000 scholarship recipient Atawhai McDonnell-Toto.
3. Letter of thanks from Farid Ahmed.

Mayors Engagement

February 2022

1	<p>Attended a Resource Management Reform Meeting</p> <p>Attended a Forestry Differentials Meeting</p> <p>Attended monthly RDC/Police Update</p> <p>Attended weekly meeting with Deputy Mayor</p>
2	<p>Attended monthly Q&A Session with Executive Leadership Team</p> <p>Worked all day from Taihape Office</p>
3	<p>Attended weekly meeting with Chief Executive</p> <p>Attended online Reforms Update meeting for Mayors, Chairs & CEs</p> <p>Attended Turakina Community Committee Meeting</p>
4	<p>Attended online Regional Leadership Group weekly meeting</p> <p>Attended online Future of Local Government Workshop: Roles and Functions</p>
8	<p>Attended Te Roopuu Ahi Kaa Komiti Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Ratana Community Board Meeting</p>
9	<p>Attended Masterton Rail Hub Site Visit with Chief Executive and Mark McCarthy</p>
10	<p>Attended Funeral in Paraparaumu (Bruce Stokes)</p> <p>Attended Policy & Planning Meeting</p> <p>Attended weekly meeting with Chief Executive</p>
11	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended fortnightly discussion on Spatial Plan</p> <p>Attended online Accessing Central NZ Governance Group Meeting</p> <p>Attended Future of Local Government Workshop: Treaty Partnerships</p> <p>Attended online Regional Leadership Group weekly meeting</p>
14	<p>Attended catchup with Mayor Helen Worboys</p> <p>Attended Hunterville Community Committee Meeting</p>
15	<p>Attended online Three Waters Entity B Update Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Defence Hub Meeting at NZDF Base Ohakea</p>
16	<p>Attended online Accelerate25 Meeting</p> <p>Attended weekly meeting with Chief Executive</p> <p>Attended Taihape Community Board Meeting</p>
17	<p>Attended Council Workshop on Annual Plan</p>
18	<p>Attended Regional Leadership Group online weekly meeting</p> <p>Attended Future of Local Government Workshop: Responsive Local Leadership</p>

ITEM 8.1

	Attended Marton Rail Hub 2022 – Board Meeting #1
21	Attended catchup with Mayor Helen Worboys
22	Attended Regional Transport Matters – Regional Chiefs Online Meeting Attended weekly meeting with Chief Executive Attended weekly meeting with Deputy Mayor
23	Attended Santoft Domain Management Committee Meeting
24	Attended Finance/Performance Committee Meeting Attended Council Meeting Attended Marton Development Group Meeting
25	To attend fortnightly discussion on Economic Development To attend fortnightly discussion on Spatial Plan To attend Regional Leadership Group weekly online meeting To attend online Future for Local Government workshop: Fiscal sustainability
28	To attend Three Waters Entity B Working Group Online meeting To attend Climate Action Joint Committee online meeting To attend Regional Chiefs online meeting

Attachments

1. **Letter to Waka Kotahi**
2. **Atawhai McDonnell-Toto – Letter of Thanks**
3. **Farid Ahmed – Letter of Thanks**

Recommendation

That the Mayor's Report – February 2022, including the attachments to the report, be received.

FROM THE
OFFICE OF THE MAYOR

10 February 2022

Waka Kotahi

STATE HIGHWAY SPEED REDUCTIONS

In response to the proposal to lower speed limits on state highways across New Zealand from 18 February 2022, commencing with State Highway 5 (Napier-Taupo Road), while we appreciate the working relationships that we have with the staff at Waka Kotahi and the Regional Roding Committees, the Rangitikei District Council would like to note the following:-

1. We are not in favour and will not support blanket speed restrictions being placed on either the network in its entirety or a total road approach. We note also that many sections of our network locally are suitable to be travelled at 100km/hr.
2. We do accept the need for revision on sections of our networks while noting that safe speed limits vary widely to local conditions present at the time of use.
3. Council is also concerned that a lowering of speed limits seems to be a response to a lowering of maintenance funding by Local Government supported by the majority funding via Government FAR Rates.
4. Community consultation must precede the setting of suggested limits which does not appear to be the case in the consultation process elsewhere as indicated in the Napier to Taupo Road SH5.
5. We support the suggested response by Hastings District Council that –
 - a) Speeds are reduced at known crash hot spots (two)
 - b) We would welcome a preparation of a comprehensive development plan with timelines and funding that will address the under-funding and bring roads up to the standard that are safe for traffic volumes of today.

Yours faithfully



Andy Watson
Mayor – Rangitikei District Council

Dear Mayor Andy Watson, and the councillors of the Rangitikei District Council.

I, Atawhai McDonnell-Toto, am writing to thank you for the scholarship which was awarded to me on the 9th of December 2021. I apologise for not being able to meet via zoom, as I will be in the process of moving to Hamilton during the scheduled date. However, I have decided to write a letter to express my gratitude, instead.

I would like to express how extremely thankful I am for the opportunity to receive the award as I venture onto my new path at the University of Waikato. I intend to use the money wisely and towards factors of my schooling such as course related costs. I ensure that your contribution towards my education will be used to its fullest potential and I hope that in the process, I make our district, and the District Council, proud.

Nga Mihi,
Atawhai McDonnell-Toto

Date: 17/01/2022

NOTE OF THANKS

Your excellency,

15 March is approaching fast. It was a tragic day for the entire New Zealand. When victims like me was crying, you cried with us along with other loving Kiwis. You led your city reacting to that tragedy with love and compassion. The outcome was peaceful through unity in peace, love, and compassion. Together, we defeated one hate with millions of loves.

I would like to take the opportunity to personally thank you and the Kiwis in your city. I admire Kiwi attitude towards peace and harmony. The whole world was amazed looking at New Zealand how quickly it came together against hate. I have no words to express my gratitude, but your kindness has a permanent place in the hearts of so many survivor families like me.

Today, even though it is quite late, but I would like to say that time may have passed but the gratefulness in our hearts will never pass. Please pass this message to the members in your city that like 15 March unity, we must continue the unity in diversity to build a stronger cohesive society. NZ has earned very high respect for its strong stand for peace, and we must maintain that. It was a wonderful achievement for NZ that a hate attack could not divide us.

I would like to remember 15 March not with sadness, but with positive reactions from us. That reaction was unity in diversity for which we put humanity first, and we became one to face the calamity. That's why, since last year, we as a team has started celebrating the UNITY IN DIVERSITY dinner event around 15 March to celebrate the unity among New Zealanders. With that event, we would like to continue reminding all that we should be united to be stronger.

To continue, this year, we are organizing the UNITY IN DIVERSITY dinner event on 18 March 2022 in Christchurch. We wish to receive your best wishes, and support in future to make it widespread to inspire others towards unity. Considering the Covid 19 situation, we are inviting only 250 guests from various walks of life. We hope, in future, we would request for your contributions.

With kind regards

Farid Ahmed

9 Chief Executive's Report

9.1 Chief Executive's Report - February 2022

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

Reason for Report

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Events Held in January

- 1.1 Two pop up vaccination clinics were held on the Village Green in Marton on Tuesday 11 January and Friday 28 January 2022.

2. Health, Safety and Wellbeing Update

- 2.1 The dashboard for December 2021 and January 2022 is attached (Attachment 1).

3. Staff Movements

- 3.1 In January, RDC farewelled the following team members:

- Sara-Jane Sowden, Library and Information Officer
- Andrew Walker, Building Control Officer
- Fahren Wirihana, Senior Customer Services Officer / Resolution Coordinator
- Sonia Smaling, Office Assistant

- 3.2 There were no new staff commencing in January.

4. Engagement and Consultation Schedule – 2021/22

- 4.1 An updated Engagement and Consultation schedule is attached (Attachment 2), for the Council's information.

5. Update on Forestry Differential

- 5.1 Council's current Long Term Plan (Financial and Infrastructure Strategy) includes the following commentary under the heading 'Rates Over The Coming Years':

- *"Council will use rating differentials where it considers that the results of doing so are fair and equitable to the overall community."*

- 5.2 Section Three of the Long Term Plan states that “Council will engage with the forestry sector to discuss a potential differential of forestry land.”
- 5.3 Earlier discussions with the key forestry businesses in our District regarding a forestry differential have revealed that these ‘key players’ are expecting such a differential.
- 5.4 A forestry rating differential is not uncommon in the local government sector – for example, Whanganui, Ruapehu and Wairoa Councils have this differential and Stratford Council is considering such a differential for 2022/23.
- 5.5 Officers will present a formal paper regarding this to Council in March 2022.

6. Update on Parks, Open Spaces and Sporting Facilities Strategy

- 6.1 Staff released a Request for Proposal in December 2021 to five organisations with the skills and experience to produce a Parks, Open Spaces and Sporting Facility Strategy for our district.
- 6.2 Four responses were received and evaluated by three staff members. Geoff Canham Consulting (GCC) was the successful tenderer and has been contracted. GCC has done a lot of similar work for us and produced parks strategies for councils all over New Zealand.
- 6.3 The work will be complete by 30 June 2022.

7. Update on Section 17a Reviews

- 7.1 Ahead of the solid waste transfer station operator contract expiring this year, staff have engaged with Morrison Low to discuss them undertaking a Section 17a on the contract.
- 7.2 A proposal is due on 18 February 2022, and staff will then negotiate with Morrison Low for them to undertake the review on our behalf.

8. Putorino – Response from Horizons

- 8.1 Attached is correspondence from the Chair of Horizons Regional Council (Attachment 3) in response to the letter sent from His Worship the Mayor asking Horizons to contribute to additional costs for the remediation of Putorino Landfill. The Chair has advised that Horizons Regional Council will not reconsider their approach and will not be contributing to the additional costs incurred by Rangitikei District Council for the sheet-piling at the site.

9. 2022/23 Annual Plan

- 9.1 Work is well underway in the development of the 2022/23 Annual Plan. A workshop was held with Elected Members on 17 February 2022 to discuss the process and context; provide information on key financial aspects, including changes to operating and capital budgets; and impacts on increased costs to be considered as part of the review of Council’s Fees and Charges.
- 9.2 Further workshops are planned for 10 March and 17 March.

ITEM 9.1

- 9.3 Council will be asked to adopt the draft Annual Plan and Consultation Document (CD) on 31 March, following that the submission period will be from 8 April to 9 May and oral hearings are planned for 19 May.
- 9.4 The final Annual Plan for 2022/23 is planned to be adopted on 30 June 2022.

10. Decision Making Process

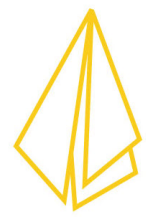
- 10.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

- 1. **Health & Safety Dashboard - Dec 21 and Jan 22**
- 2. **Engagement and Consultation Schedule**
- 3. **Letter from the Chair of HRC - Regarding the Landfill on Putorino Road**

Recommendation

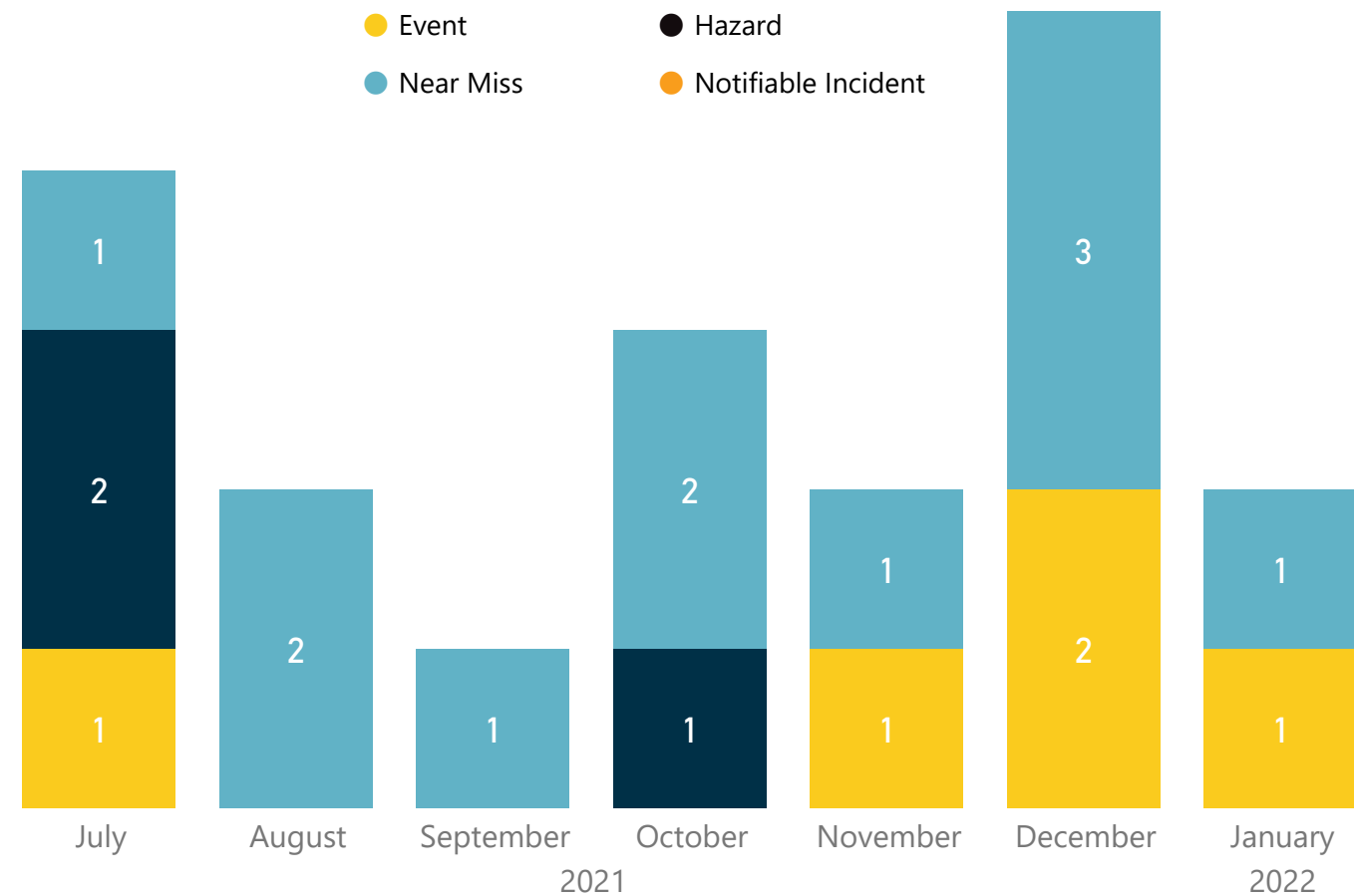
That the Chief Executive's Report – February 2022 be received.



Rangitikei District Council Health & Safety

Events, Hazards and Near Misses

01 July 2021 to date



Last 2 months

December 2021-January 2022

3

Events

0 Notifiable Incidents
0 Notifiable Illness/Injuries

3

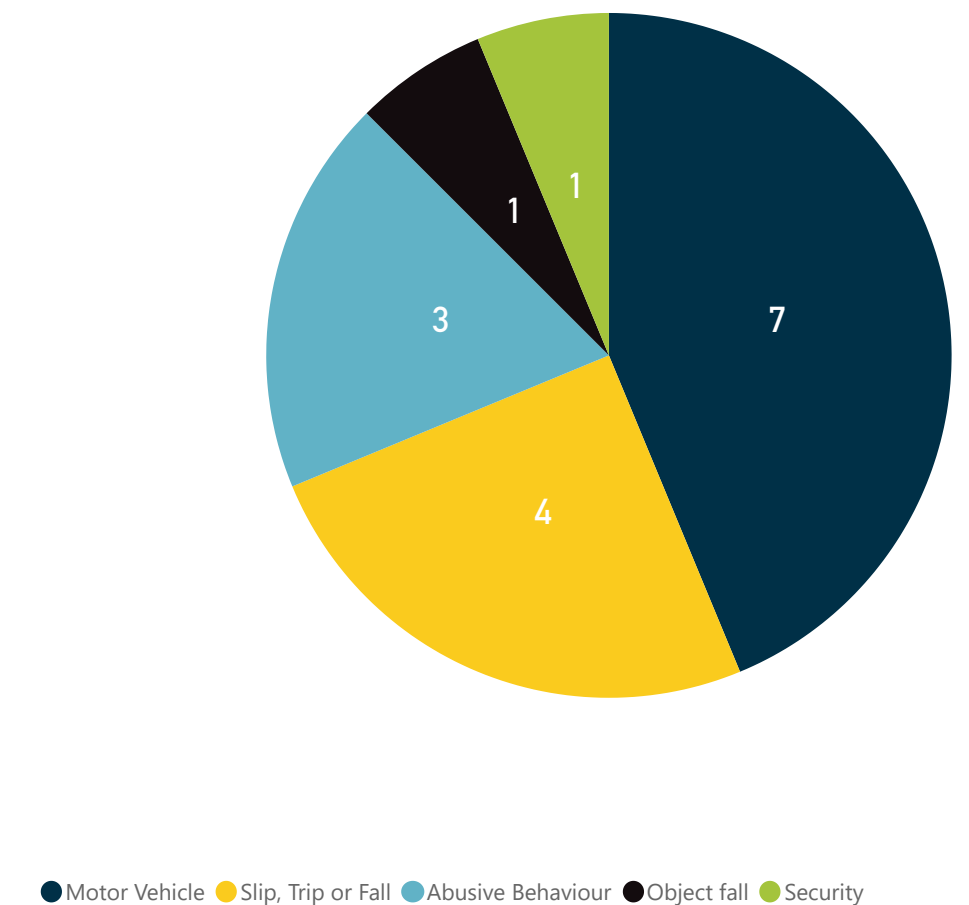
Near Misses

0

Hazards

Event/Near Miss Category

01 July 2021 to date



Wellbeing News

Unite against Covid-19!

Book your booster vaccination now! Ministry of Health advice confirms that the third Covid-19 vaccination (booster) provides the best possible protection against the effects of Omicron. You can receive your booster 3 months after your second vaccination. To book, or to find a walk-in clinic, go to <https://bookmyvaccine.covid19.health.nz/>.

Remember to forward a copy of your booster record to Sharon or Christin.

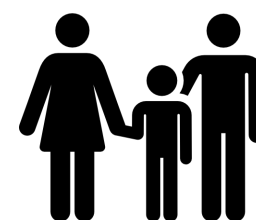
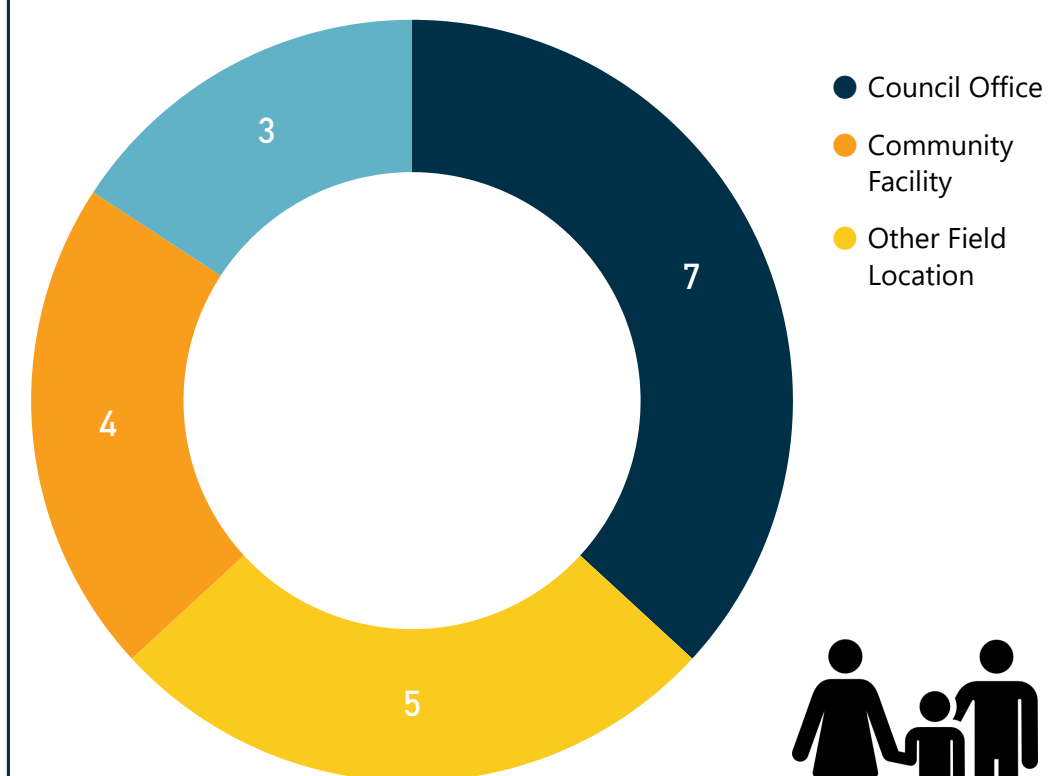
Be safe - be SunSmart during summer!

Being SunSmart is about protecting your skin and eyes from damaging UV radiation when outdoors, especially from September to April. Remember to Slip, Slop, Slap and Wrap! **SLIP** on clothing to cover your skin or slip into the shade, **SLOP** on sunscreen that is at least SPF30, **SLAP** on a hat with a wide brim or with flaps for covering your ears and neck and **WRAP** on your sunglasses - check your sunglasses label for the sun protection rating.

Reminder that the Wellbeing Programme is located on Kapua under "Working Here" and clicking on the Safety and Wellbeing icon.

Location

Events, Hazards and Near Misses



Driver Ratings

	Nov	Dec	Jan
★★★★★	9	10	8
★★★★	8	13	14
★★★	16	11	12
★★	4	3	3
★	0	0	0

Coming Up

, Stage 1 Training for H&S Representatives on 1st and 2nd February 2022

Health & Safety Leadership/Mental Wellbeing by Design Training for ELT and SLT to be held on Tuesday 15 February 2022

Next Health and Safety Committee Meeting is scheduled for 1.30pm Thursday 3 March 2022 in Chambers

Safe Driving Awareness Simulator Training 23 February 2022


ARRIVING SOON! Four AED Defibrillators have been ordered and we are awaiting delivery. The defibrillators will be located:

1. Inside the foyer of the main office, 46 High St Marton
2. On the outside of the King St Depot
3. On the outside of the Taihape Library and Information Centre
4. On the outside of Te Matapihi, Bulls

Defibrillators will be available for staff and community use and training will be provided to staff once they arrive.

Engagement / Consultations - 2021/22

RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
Representation Review	Carol				Public Consultation													
Marton Buildings	Adina	Cr Wilson												Public Consultation				
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon									Public Engagement			Public Consultation				
Future of Local Government	Peter	Cr Dalgety	Stakeholder Engagement								Stakeholder Engagement							Public Consultation
Three Waters	Arno				Stakeholder Engagement													
2022/23 Annual Plan	Carol																	
Forestry Differentials	Dave	Cr Belsham								Stakeholder Engagement		Public Consultation						
Destination Management Plan	Gaylene				Public Engagement						Public Consultation							
RMA Reforms			Stakeholder Engagement															
Bylaws/Policies																		
• Annual Residents Survey	Katrina		Public Consultation															
• Local Easter Sunday Trading Policy	Katrina						Public Consultation											
• Food Business Grading Bylaw	Katrina				Public Consultation													
• Rates Remission For Māori Freehold Land Policy	Katrina					Stakeholder Engagement						Public Consultation						
• Rates Remission Policy	Dave	Cr Belsham					Stakeholder Engagement					Public Consultation						
• Traffic and Parking Bylaw	Katrina													Public Consultation				
• TAB Policy	Katrina											Stakeholder Engagement				Public Consultation		
• Gambling Venue (Class 4) Policy	Katrina											Stakeholder Engagement				Public Consultation		
• Control of Advertising Signage Bylaw	Katrina																	Public Consultation
• Public Places Bylaw	Katrina																	Public Consultation
• Trading in Public Places Bylaw	Katrina																	Public Consultation
Local Body Elections	Carol	N/A											Local, Regional and National Campaign					

Key

Stakeholder Engagement (by other orgs)

Stakeholder Engagement (RDC)

Public Consultation

Public Engagement

Anticipated public Engagement will be required

Local and national campaign - Enrolment, Standing for Council, Voting

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15 February 2022

RAI 02 04
2022/00082
RJK:RH

Mayor Andy Watson
Rangitikei District Council

Via Email andy.watson@rangitikei.govt.nz

Dear Andy

REMEDIATION OF THE PUTORINO LANDFILL – REQUEST FOR CONTRIBUTION OF COSTS

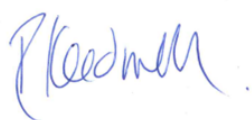
Thank you for your letter dated 1 February 2022. I have had the Chief Executive provide me with relevant background information in relation to both the resource consent process and river engineering actions surrounding the Putorino Landfill.

Your letter and lines of enquiry provided the context to the response provided by Horizons' Officers. That response is attached, in the form of a memorandum for your information. In essence, Horizons believes it has acted appropriately in terms of both the river engineering response and the resource consent process.

As such, Horizons Regional Council does not consider the wider ratepayer should incur further costs to off-set those costs incurred by Rangitikei District Council related to mitigating the effects of the Landfill or complying with the consent conditions.

I am more than happy to meet with you to talk this through further if you would like.

Yours sincerely



Rachel Keedwell, PhD
CHAIR

Enclosure Horizons Regional Council Memorandum dated 15 February 2022

FILE: RAI 02 04

DATE: 15 February 2022

TO: Council Chair and Chief Executive

FROM: Nic Peet, Group Manager Strategy & Regulation and Craig Grant, Interim Group Manager River Management

SUBJECT: REMEDIATION OF THE PUTORINO LANDFILL – REQUEST FOR CONTRIBUTION OF COSTS

Rangitikei District Council (RDC) has queried whether Horizons Regional Council (Horizons) should contribute to the costs of remediating the Putorino Landfill site.

The following regulatory and river engineering assessments have been provided for your information.

- RDC is of the view that Horizons changing interpretation of either the resource consent or broader river management has resulted in additional unexpected costs.
- RDC holds a resource consent to remediate the Putorino landfill.
- The location has presented a significant challenge and the works a significant cost to RDC.
- Whilst Horizons can have sympathy for the situation in which RDC finds itself, the costs associated with the works are not the responsibility of Horizons nor the wider regional ratepayer.
- The resource consent was granted in March 2021.
- Physical works began in May 2021.
- RDC queried the requirement for maintain sheet piling at the site in June/July 2021, concerned by the costs.
- The consent includes a certified sediment and erosion control plan (ESCP). A certified plan was a condition of consent. The sheet piling was installed as part of satisfying the ESCP.
- Horizons confirmed in early July 2021 that the sheet piling could be removed once the conditions of the consent were met, i.e. it couldn't be kept in place as a general river management tool at RDC's expense once the consent had been satisfied.
- RDC proposed a plan to remove the sheet piling during winter and backfill the site with screened material, mulch and willows. This plan was not going to work during winter, i.e. the conditions of consent could not be satisfied.
- Given RDC's insistence on wanting to remove the sheet piling, Horizons agreed to an alternative in July to remove part of the piling but maintain a section needed to allow RDC to complete the stabilisation required by the consent, i.e. to enable RDC to satisfy the ESCP but reduce its costs.
- RDC identified a plan to remove the piling and put in a temporary rock groyne whilst stabilisation occurred.
- A site inspection on 12 October identified that the sheet piling had been removed but the site had still not been stabilised. RDC had still not complied with the conditions of consent and this situation was still the case on 15 November. Horizons has significantly non-complied RDC.
- RDC has always had the requirement to satisfy the conditions of consent included in the certified erosion and sediment control plan.
- RDC had still not complied with this condition by November 2021.

- There were discussions about methodology for achieving the ESCPlan during the process which Horizons staff and contractors entered in good faith. These were generated because RDC was concerned about the cost of sheet piling not because Horizons overstepped the limits of its authority. It required decisions in line with its role as a regulatory authority.



Dr Nic Peet
Group Manager
Strategy & Regulation



Craig Grant
Interim Group Manager
River Management

10 Reports for Decision

10.1 Pae Tawhiti Rangitikei Beyond - Adoption of Materials for Community Engagement

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To present the Pae Tawhiti Rangitikei Beyond engagement material to Council for adoption.

2. Background

- 2.1 The Pae Tawhiti Rangitikei Beyond project is the development of a spatial plan for the district that sets the framework to guide future land use / growth.
- 2.2 The project's Advisory Group consisting of Elected Members and Te Roopuu Ahi Kaa members has been meeting to feed into the strategic direction setting for the document.
- 2.3 Project timeline

Project Stage / Phase	Timeline
Background research / technical assessment	Now – December 2021
Develop Discussion Document	August 2021 – January 2022
Community Engagement	4 March – 19 April 2022
Develop Draft Spatial Plan	April – June 2022
Community Consultation	July 2022
Adoption	August 2022

3. Engagement

- 3.1 The next phase of this project is community engagement.

Discussion Document

- 3.2 A discussion document has been developed as the base for having a conversation with communities about the future of their towns, settlements and neighbourhoods. The discussion document sets out background and district-wide information initially, and then provides specific commentary for 16 of the district's settlements.
- 3.3 The discussion document will be available in hardcopy and online (interactive storymap as well as downloadable pdf). Summaries focusing on specific settlements (or groups of settlements) will also be available.
- 3.4 The latest hardcopy of the discussion document will be tabled at the meeting and circulated prior. Minor graphics work / amendments may be required follow adoption and before engagement begins.

ITEM 10.1

Engagement

- 3.5 The engagement objectives for this project are:
- To seek and understand community views on current spatial/land use issues and future aspirations for the district's growth.
 - To gain community buy-in for the project.
 - To ensure all communities feel like they have been part of the process and have been heard.
 - To reach a wide range of people across the entire district, including those who are not always represented.
 - To gain sufficient information from the community to develop a Draft Spatial Plan (which will be consulted on at a later date).
- 3.6 The engagement focuses on using existing networks to share messaging and encourage engagement. This includes online networks and attending community gatherings (Covid-19 dependent). Events are planned to share information with residents during the engagement period, both online and in-person. The focus will be on drop-in sessions in our main centres where residents can attend, speak to staff and find out more.
- 3.7 The engagement will be advertised via facebook, Council's website, newsletter, newspapers, email and by using displays.

Covid-19 Omicron Outbreak

- 3.8 The engagement will remain agile to the evolving Omicron Covid-19 outbreak. This may mean engagement events are rescheduled or cancelled. Any engagements that do occur will be run in accordance with Covid-19 guidelines.

Supporting information

- 3.9 Supporting information and links to information will be available on Council's website.

4. Statutory Implications

- 4.1 Pae Tawhiti Rangitikei beyond is a non-statutory document. There are no legislative consultation requirements.
- 4.2 This engagement has been designed as 'discussion and involvement' in accordance with Council's Significance and Engagement Policy.

5. Decision Making Process

- 5.1 The decision to adopt the materials for community engagement is not considered to be a significant decision according to Council's Significance and Engagement Policy.

Recommendation 1

That the report 'Pae Tawhiti Rangitikei Beyond - Adoption of Materials for Community Engagement' be received.

Recommendation 2

That Council adopt the Pae Tawhiti Rangitikei Beyond discussion document for community engagement, noting that final edits and amendments will be made before publication.

10.2 Contract - Mayors Task Force For Jobs**Author: Anne McLeod, Manager - Community Development****Authoriser: Gaylene Prince, Group Manager - Community Services****1. Reason for Report**

1.1 The purpose of this report is to seek:

1.1.1 endorsement from Council to apply the opt-out procurement rule (Rule 11) of its procurement policy for the delivery of the Mahi Tahī Programme (Mayors Taskforce for Jobs - MTFJ - Community Recovery Programme) January to June 2022

1.1.2 Council approval to contract James Towers Consultants Limited to deliver the MTFJ programme.

2. Context

2.1 For several years (May 2020) the delivery of MTFJ in the Rangitīkei has been via an external contractor with Council taking responsibility for receiving and processing financial payments associated with the programme. These arrangements have been administratively cumbersome and staff have taken the opportunity with the renewal of the contract in January 2022 to tidy and streamline these delivery procedures. There is also a need to move toward aligning the contractual arrangements for MTFJ with Council's procurement policies.

2.2 A new contract for the MTFJ Programme has been drafted. Under the new contract, the service provider will be responsible for all financial payments associated with the delivery of programme. Council will continue to maintain governance oversight. It is expected that this change will ensure roles are clear and unambiguous.

3. Procurement**3.1 Council's procurement policy**

Forecast cashflows for the delivery of MTFJ from 1 January to 30 June 2022 are expected to total \$253,000. Under Council's current procurement policy, suppliers must be given an equal opportunity to bid for contracts with value greater than \$250,000 (Rule 4). However, Rule 11 of Council's policy provides for valid opt-out procurements. Specifically, Clause 1c of this rule validates opt-out procurements of technical/functional specialists:

Where a supplier is deemed to provide a unique or specialist service that is specific to the needs of Council. This may include a service that is not available from any other supplier or a preferred service from a specific supplier based on Council's ...

(Rangitīkei District Council Procurement Policy, Page 12)

3.2 Functional Specialist Service

MTFJ is a community service programme matching employers and jobseekers with a focus on youth employment, education, and training. Delivery of the programme requires extensive networks, particularly with employers, as well as good local

knowledge. Those working in this field require an in-depth understanding of job seeker and employer needs and specialist, technical skills in working with young people. The pool of people/organisations set up to deliver this type of work is limited. Moreover, funding for the programme is sourced from central government and the delivery is required now to achieve the outcomes sought by 30 June 2022.

Undertaking a tender process (open or closed) at this stage in the delivery of the programme is unlikely render a competitive field because of the unique and specialist nature of the service. In addition, the uncertainty that accompanies the tendering process could act a disincentive and place the service at some risk.

Council's current provider James Towers Consultants Ltd has the prerequisite knowledge and skills to deliver the MTFJ Programme and a proven track record. In addition, the company has the infrastructure in place necessary for delivery and is available to undertake the work to meet the outcomes sought by 30 June 2022. For this reason, staff recommend Council apply the opt-out procurement clause and re-engage James Towers Consultants to continue to deliver this unique service until the end of the financial year.

4. Financial Implications

- 4.1 The forecast operational expenditure for the MTFJ Programme 1 January to 30 June 2022 is \$253,000 (GST exclusive) including wage subsidies and other grants paid to employers and employees who engage with the programme. As expenditure over \$250,000 requires Council sign-off, approval is requested to contract James Towers Consultants Ltd to deliver the programme over the period specified. The requisite funding has been secured from central government to cover this expenditure.

5. Conclusion

- 5.1 Community Service staff recommend that Council apply the opt-out procurement rule to the delivery of the MTFJ Programme (January to June 2022) on the basis that it is a specialist and unique service for the district. Furthermore, providers of this type of service are limited and tendering is unlikely render a competitive field.
- 5.2 Council's current provider James Towers Consultants Ltd has the prerequisite knowledge and skills to deliver the MTFJ Programme and a proven track record. As the forecast operational expenditure Programme 1 January to 30 June 2022 is \$253,000 (GST exclusive) Council sign-off is sought.

Recommendation 1

That the report 'Contacts – Mayors Taskforce for Jobs' be received.

Recommendation 2

That Council:

- a. Endorses applying the opt-out procurement rule (Rule 11) of the procurement policy for the delivery of the Mahi Tahī Programme (January to June 2022) and approves James Towers Consultants Ltd to undertake the work;

1. OR

- b. Directs Community Service Staff to undertake a tender process in accordance with Rule 4 of Council's procurement policy.

10.3 Better Business Case - Marton and Taihape

Author: Adina Foley, Senior Project Manager

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 The PMO, together with a consultant, is currently working through and developing a single staged business case for the Marton Civic Centre, following the Better Business Case (BBC) model.
- 1.2 This report explains the method of the BBC and further is requesting Council to authorise staff to start a BBC for the Taihape Town Hall development with the same contractor.

2. Better Business Case Methodology

- 2.1 In 2010 NZ Treasury Identified Systematic Problems with Public Sector Decision-making which included late scope changes, pet solutions looking for problems, undefined and untracked benefits, little consideration of genuine strategic alternatives, lack of stakeholder engagement, lack of supplier relationships, and millions of dollars wasted on poorly justified projects.
- 2.2 When the BBC was developed by NZ Treasury the following requirements were considered:

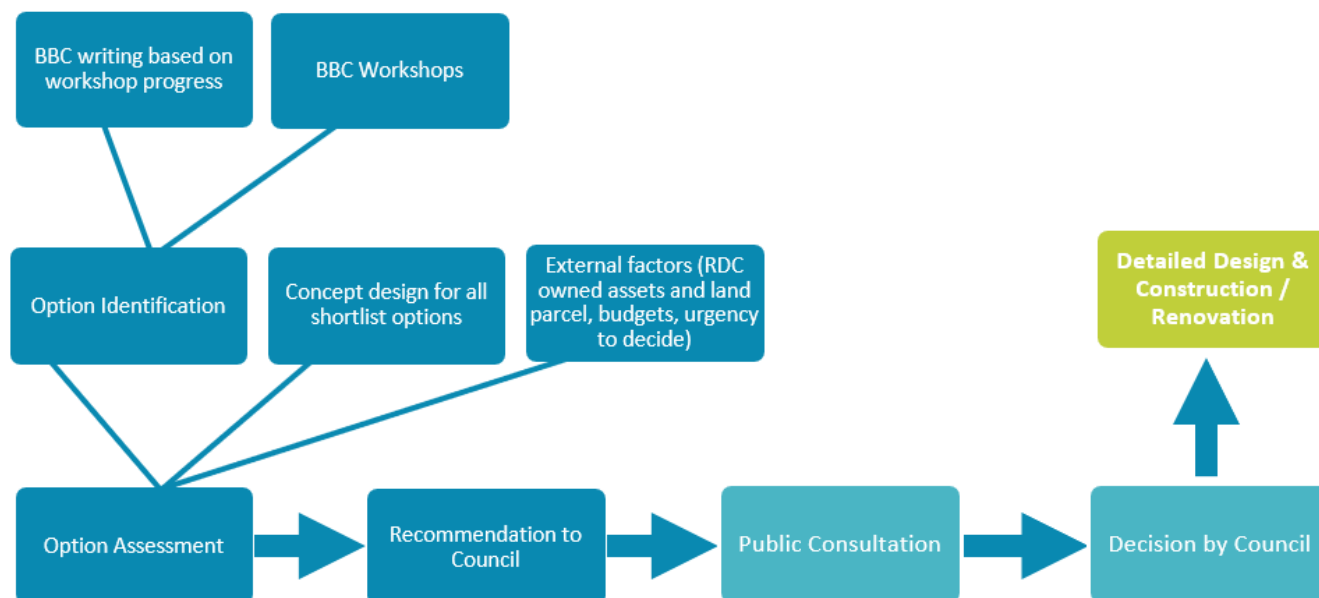
Requirement	Resulting in...
Systematic	Avoid missing or under-weighting key steps
Disciplined	Managing optimism and anchoring biases
Tests a wide range of options	Avoiding pet solutions
Evidence-based	Providing rigor to the narrative
Staged	Providing point for checking in with decision-makers
Scalable	Fit for purpose effort to avoid over-analysis
Onboards stakeholders	Early and regular engagement
Uses standard and tested tools	Assurance of best practice
Avoids surprises	Managing risks of late challenges
Avoids regret	Pre-challenged recommendations that stick

- 2.3 The BBC process has been designed to enable solid decisions to be made by addressing the context and drivers, defining problems, objectives and needs and at the very last step looking at and designing options.



- 2.4 The five cases look in detail into the following five questions:
- (a) STRATEGIC Case – Is there a compelling case for change?
 - (b) ECONOMIC Case – What is the preferred solution that optimises value?
 - (c) COMMERCIAL Case – Is the preferred solution attractive to suppliers (and to us)?
 - (d) FINANCIAL Case – Is the preferred solution affordable? Can it be funded?
 - (e) MANAGEMENT Case – Is the preferred solution achievable? Can it be delivered successfully?
- 2.5 Options Framework within the BBC
- 2.5.1 The options framework within the BBC aims to identify all possible options by collating all options in a “long list” which then gets reduced to a “short list”.
 - 2.5.2 Demonstrating public value requires a wide range of realistic options to be appraised (“the long list”), in terms of how well they meet the spending objectives and critical success factors for the project; and then a reduced number of possible options (“the short list”) to be examined in further detail.
 - 2.5.3 The “short list” must include business as usual, a realistic and achievable “do minimum” that meets essential requirements, the preferred way forward and any other options that have been carried forward. These options are subjected to cost benefit analysis, to identify the option that offers best public value to society (“the preferred option”).
 - 2.5.4 The outcome of the business case process is to present the preferred option to council along with the whole business case.
 - 2.5.5 Council then decides on the next steps which may likely include public consultation on the preferred option and the concept designs that have been completed for the preferred option.
- 2.6 Potential benefits for the different parties involved are:
- 2.6.1 Council Decision-makers gain the assurance that they are doing the right things (business assurance), and in the right way (programme and project assurance)
 - 2.6.2 Managers can successfully deliver on their strategic plans
 - 2.6.3 Officials have the tools they need to develop robust, high-quality advice to decision-makers
 - 2.6.4 Stakeholders have opportunities to engage in the decision-making process

3. Council and BBC process



4. Update on Marton Civic Centre BBC

- 4.1 The business case for the Marton Civic Centre has started on the 20th of October 2021 and is due to be completed in May 2022.
- 4.2 To date the Marton Civic Centre business case has progressed through the workshops and option identification stages. The consultant and the PMO are currently undertaking various analysis and option testing, while the consultant is also completing the writing of the document.
- 4.3 Once the business case is completed it will present the preferred option together with concept designs for this and other options.
- 4.4 The PMO will present this to Council for their guidance in next steps.
- 4.5 The PMO is also working with a communications contractor to support RDC in communicating the business case to the public in a more visual way like an infographic or video story. The contractor will also be engaged for the public consultation of the option(s) endorsed by Council.

5. Proposed Taihape Town Hall BBC

- 5.1 The Taihape Town Hall Development has been confirmed in years 4-10 of the Long Term Plan 2021-2031. The closure of the Taihape Town Hall due to its low seismic rating and risk to staff and public has put extra pressure on RDC by having to run a satellite office in Taihape.
- 5.2 The PMO is suggesting starting a business case on the Taihape Town Hall Development effective immediately.
- 5.3 Due to the urgency for both projects, this work is recommended to be conducted in **parallel** with the completion of the Marton Civic Centre business case.
- 5.4 Having these two complex and high-profile projects running in parallel will accomplish great efficiencies and synergies including but not limited to:

- 5.4.1 Cost savings having the same consultants and contractors working on both projects
- 5.4.2 Better working relationships with contractors and consultants due to their in-depth knowledge of the values and processes of RDC
- 5.4.3 More attractive for companies to tender for the construction work as together they have some real value
- 5.4.4 Same Project Manager which will be achieving consistency in the approach and development
- 5.4.5 Faster turnaround timeframes for the delivery of the projects due to efficiencies
- 5.4.6 Consultation occurring at the same time or concurrently

6. Financial Implications

- 6.1 The proposal for the Taihape Town Hall Development that was received from Business Case Consulting Limited is of the same value as the one for the Marton Civic Centre and would allow for staff and the consultant to achieve some additional efficiencies. Given the experience with the consultant and having gone through the process with the consultant once already will allow better teamwork and not having to start from zero.
- 6.2 The procurement strategy for the Marton Civic Centre – new building concept design is thoroughly testing the market with a two-staged tender process. This would allow RDC to engage the successful tenderer to be engaged all the way to the end of completion of any construction works that will be decided by Council (including, renovation, new building etc.). The PMO also allowed for the option to add a further project, like for example the Taihape Town Hall Development to the scope of the procured architectural company if that is desired by Council.
- 6.3 The budget for the Taihape Town Hall Development is all capital expenditure which is all debt funded. Therefore, bringing the start of this spending forward to year one of the Long Term Plan is not impacting on rates.

7. Conclusion

- 7.1 Having a Business Case which follows the BBC model will ensure that the investment and justification of a project is based on solid reasoning and fits into the strategic context of the organisation.
- 7.2 Completing both the Marton Civic Centre and the Taihape Town Hall Development business case in parallel would achieve great efficiencies and progress both projects with urgency but thoroughly.

Recommendation 1

That the report 'Better Business Case - Marton and Taihape' be **received**.

Recommendation 2

That considering the closure of the Taihape Town Hall due to an unfavourable seismic assessment, Council approves starting the Better Business Case analysis on the Taihape Town Hall Development in the 2021/22 financial year instead of waiting for year 4 as currently scheduled in the 2021/31 Long Term Plan.

11 Reports for Information

11.1 Statement of Service Performance: July - December 2021

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

The purpose of this report is to present the six-month Statement of Service Performance to Elected Members. The reporting period is from 1 July 2021 to 31 December 2021.

2. Comment

2.1 Two documents will be provided for the Statement of Service Reporting:

2.1.1 A Dashboard which contains an overview of the results from Council's request for service system.

2.1.2 Reporting against the agreed performance measures for each Group of Activities, that are contained within Council's 2021-31 Long Term Plan.

2.2 The reporting for this period has been simplified. Reporting against the agreed performance measures is now split into three categories; achieved, not achieved and not measured. Actions may be identified as 'not measured' where reporting is unavailable during this period, for example where there is an annual measurement only.

2.3 A concern raised last financial year was the number of requests for service/callouts for roading, water supply and wastewater that were not achieved. There has been great improvement in these areas with 12 of the 14 measures achieving (when separated out to each specific measure) compared to 5 of the 14 measures for the previous financial year. This has been achieved by aligning the way Council manages its service requests. The Information Services Team have worked collaboratively with teams across Council to achieve this work.

Recommendation

That the report 'Statement of Service Performance: July – December 2021' be received.

11.2 Project Management Office Report - February 2022**Author:** Jessica McIlroy, Operations Manager**Authoriser:** Peter Beggs, Chief Executive**Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Bulls Bus Lane and Town Square
5. Taihape Grandstand & Taihape Amenities Building
6. Marton Rail Hub
7. Marton Water Strategy
8. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

Note that we have amended our financial reporting shown in this PMO report. Finance and Performance Committee will receive full budgets and spend broken down by financial year, and this report will focus on project budgets and progress against budget.

1. Mangaweka Bridge replacement

ITEM 11.2






Project Status

The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.

The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council, and project managed by Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020 and was due to complete in July 2022 – construction has progressed ahead of schedule and is now due to complete early, in February or March 2022.

Challenges were faced in January and February 2022 as a result of works being completed ahead of time, where the bridge was opened to traffic prematurely before the formal opening was held. The formal opening includes mana whenua blessing the new bridge, and we have been advised the premature opening has harmed the relationship between the councils and mana whenua. This challenge is being worked through by the strategic advisors mana whenua of MDC and RDC with a view to improving how project teams meet the expectations of iwi and grow the relationship between councils and mana whenua.

The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC's component only is reported on in this report.

Project Budget	\$4,855,961	Spend to Date	\$3,866,492
Estimated Costs to Complete	\$1,086,853	Forecast Cost at Completion	\$4,953,345
% Spent of Forecast Cost	78%	Variance: Forecast Cost / Budget	+2%
Project Start Date (MM-YY)	01-18	Project Completion Date (MM-YY)	03-22
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Construction due to be completed July 2022 and is currently on programme.	
Cost		The project is currently within budget.	
Quality		No concerns to date.	
Risk		Working at heights and over the water, in proximity to the public, is inherently risky. This is being managed very well by the contractor. Risk of steel supply issues impacting programme and cost.	
Tasks completed last month		Complete Civil work for road in eastern and western side up to basecourse level Stockyard access road Manufacturing guard rails for of bridge sections Stockpile material (rock) for scour protection work .	

	Landscaping (without planting)
Tasks forecast this month	<p>Scour protection around existing bridge</p> <p>Scour protection work around the new bridge piers</p> <p>Install basecourse layer for bridge approaches</p> <p>Seal road and install signs</p> <p>Road marking</p> <p>Install guard rails</p> <p>Finish shute drainage channel installation</p> <p>Install existing bridge new handrail</p> <p>Schedule opening of the bridge in conjunction with strategic advisors mana whenua.</p> <p>Prepare for handover to the heritage group who will manage the historic bridge.</p>

2. Marton to Bulls Wastewater Centralisation Project

ITEM 11.2

Project Status

The Marton to Bulls wastewater centralisation scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls


This update covers sub-projects A and B.





Three independent members have been appointed to the Project Advisory Board, with the first meeting being organised in January 2022.

Project signboards were erected in December advising of the works, and acknowledging co-funding from Crown Infrastructure Partners. Construction is progressing.

Our Resource Consent application for the open-trenching component of the works has been accepted by Horizons, and mitigation and impacts were discussed with Iwi during December.






In January 2022 staff met with Lowe Environmental, who presented their methodology for managing wastewater discharge projects through to a Best Practicable Option, which is necessary for the resource consent for the discharge. Lowe Environmental's proposal is due in February 2022 – comprising all four sub-projects.

Sub-project A Budget	\$10,000,000	Sub-project A Spend to Date	\$492,105
Sub-project B Budget	\$7,400,000	Sub-project B Spend to Date	\$0
Sub-project C Budget	\$250,000	Sub-project C Spend to Date	\$0
Sub-project D Budget	\$7,350,000	Sub-project D Spend to Date	\$0
Project Budget	\$25,000,000	Project Spend	\$492,105
Estimated Costs to Complete	\$24,507,895	Forecast Cost at Completion	\$25,000,000
% Spent of Forecast Cost	2%	Variance Forecast Cost / Budget	0%
Project Start Date (MM-YY)	06-20	Project Completion Date (MM-YY)	06-25
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	

Programme		<p>The overall programme for the entire project (all four subprojects listed above) is five years starting in 2020, and the target end date is June 2025.</p> <p>The pipeline between Marton and Bulls (subproject A) needs to be constructed before the end of June 2022 in order to meet the timeframes set in the contract RDC has with central government for the 3-waters stimulus funding.</p> <p>Fulton Hogan have supplied a programme that completes the first 5km of pipeline before this deadline, meeting this milestone.</p>
Cost		<p>The budgets for all sub-projects will be assessed when land has been sourced.</p> <p>\$3,880,000 of the pipeline cost has been funded by DIA through the 3-waters stimulus funding.</p>
Quality		<p>Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta (construction management specialists) to support the project team with tendering of subproject A and be the Engineer to Contract. Council also in September engaged a project manager (Kingston Infrastructure Ltd) to be the on-site project liaison and Engineers Representative, to support delivery and verify construction milestones.</p>
Risk		<p>The risk of not finding suitable disposal land (sub-project B), and of difficulties with feasibility of construction remains.</p>
Tasks completed last month		<p>Project advisory board initial meeting being organised</p> <p>Iwi consultation continued</p> <p>Second payment claim for materials received</p> <p>Design of pipe bridge continuing</p> <p>Completion of audit by Crown Infrastructure Partners</p>
Tasks forecast this month		<p>Horizons consent response to be received</p> <p>First advisory board meeting to be scheduled</p> <p>Construction to progress</p> <p>Evaluation of proposal from Lowe Environmental.</p>






3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

ITEM 11.2

Project Status				
<p>This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction is expected to complete in April 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing consent conditions with discharge of treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>				
Project Budget		\$2,425,000	Spend to Date	\$131,192
Estimated Costs to Complete		\$2,293,808	Forecast Cost at Completion	\$2,425,000
% Spent of Forecast Cost		5.4%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		07-18	Project Completion Date (MM-YY)	04-23
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The purchase agreement for suitable land has been finalised and signed by the landowners and RDC. The irrigation methodology and programme are being planned now. Construction is expected to be completed by April 2023.		
Cost		The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget. The estimated costs shall be finalised with actual construction costs once an irrigation method has been specified or designed.		
Quality		No concerns to date.		
Risk		No concerns to date.		
Tasks Completed Last Month	Subdivision works ongoing Drafting of technical reports and Assessment of Environmental Effects WSP engaged to design the transfer pipeline and upgrades to the treatment plant			
Tasks Forecast This Month	Continue subdivision work Continue infrastructure design by WSP Schedule further iwi engagements Drafting of technical reports and Assessment of Environmental Effects			



	Lodge consent application in second quarter of 2022
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4. Bulls Bus Lane and Town Square

Project Status				
The scope of this project the creation of a Town Square and Bus Lane in Bulls around the Community Centre, Te Matapihi.				
Construction of the bus lane and town square has begun on 26 October 2021. Communication was sent out to ensure public awareness via Council’s Facebook page, Council’s website and in the District Monitor. Laminated copies of the plans are also for public viewing at Te Matapihi.				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$540,942
Estimated Costs to Complete		\$484,661	Forecast Cost at Completion	\$1,025,603
% Spent of Forecast Cost		53%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		10-21	Project Completion Date (MM-YY)	03-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The contract with ID Loaders is well underway. The start date was 26 October 2021 and completion date of the bus lane is 04 March 2022 and the town square is 18 March 2022. The new completion date for the bus lane accounts for 12 days extension of time.		
Cost		Final construction budget for Te Matapihi to be reviewed as part of the project closure report. For the bus lane, 31% (\$44,683) of the \$140,000 contingency for the project’s construction phase has been committed. At this point the PMO does not expect exceeding the project contingency		
Quality		Finalisation of the Town Square, with artwork, seating, and rubbish bins, is underway.		
Risk		RDC has come to an agreement with the landowner of the town square and work is continuing as scheduled. No current significant risk with the Bus Lane.		
Tasks completed last month	Construction continues for the bus lane and work has started on the town square. Continue working with Ngāti Parewahawaha on finalised plan with artwork.			
Tasks forecast this month	Progression of construction of bus lane and town square. Liaison with iwi on how best to open the town square to continue. Confirm date of artwork installation by Ngāti Parewahawaha.			

5. Taihape Grandstand & Taihape Amenities Building






ITEM 11.2

Projects Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building and detailed design of the endorsed strengthening concept design for the Taihape Grandstand (consulted on during LTP period, with a final resolution to be made in June or July 2022).</p> <p><u>Amenities Building</u></p> <p>The tender for the Amenities Building has been awarded, the building consent issued, and construction is starting in March 2022.</p> <p>The contractor has been advised that no one will be allowed on the site (which will be fully fenced) without prior agreement between the PMO and the contractor.</p> <p><u>Grandstand</u></p> <p>Preliminary design is underway to provide costings of the strengthening of the Grandstand. A site visit was planned but had to be delayed due to COVID-19 lockdowns. This has now occurred. \$1m was allowed for the Grandstand in the LTP. Current costs for investigations and preliminary design are expected to be approximately \$150,000. This will leave approximately \$850,000 for construction works and this budget will reduce further if additional consultancy or consenting costs are required.</p>			
Taihape Amenities Building			
Project Budget	\$4,648,757	Spend to Date	\$499,267
Estimated Costs to Complete	\$4,149,490	Forecast Cost at Completion	\$4,648,757
% Spent of Forecast Cost	10.7%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	11/2020	Project Completion Date (MM-YY)	09/2022
Taihape Grandstand			
Project Budget	\$1,000,000	Spend to Date	\$126,813
Estimated Costs to Complete	\$873,187	Forecast Cost at Completion	\$1,000,000
% Spent of Forecast Cost	12.7%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	11/2020	Project Completion Date (MM-YY)	12/2022
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Programme for Amenities Building on track. Construction to start in March 2022. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.	

Cost		Any approved scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work. The \$1m budget for the Grandstand includes investigation, staff time, design, consenting, and construction works.
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi).
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.
Tasks completed last month	<u>Amenities Building</u> Building Consent has been granted. Tender awarded and construction start date set for 07 March 2022. <u>Grandstand</u> Detailed design work begun. PMO met with Taihape Heritage Group to talk through funding, and how to approach this moving forward.	
Tasks forecast this month	<u>Amenities Building</u> Complete contract set up Soil turning ceremony cancelled due to Omicron spread Start construction in March <u>Grandstand</u> Detailed strengthening design continued, including a possible staged approach for construction. PMO to continue engagement with the Taihape heritage group, possibly meeting at the next committee meeting. Continue to work on communication with the public, to ensure the public are being given accurate information on programme.	

6. Marton Industrial Park and Rail Hub

ITEM 11.2

Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
Project Budget		\$9,850,000	Spend to Date	\$1,455,885
Estimated Costs to Complete		\$8,394,115	Forecast Cost at Completion	\$9,850,000
% Spent of Forecast Cost		15%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)			Project Completion Date (MM-YY)	
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The programme extension of three months has been agreed with MBIE who funded most of the project, and a contract variation signed. The project is beginning to slip again as the rezoning is not finalised.		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is slipping again. The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	Submission to the Environment Court regarding next steps Ongoing work on the 85% rail design by KiwiRail. Progression of land purchase by others.			
Tasks forecast this month	Ongoing design work Limited consultation on the Comprehensive Development Plan following further direction from the Environment Court.			

7. Marton Water Strategy – Sub-project A (New Bore)

ITEM 11.2

Project Status

The Marton Water Strategy comprises of three sub-projects:

Sub-project A: New Bore

Sub-project B: Design of the plant upgrade and consenting

Sub-project C: Construction of bore and plant


Earlier work has determined that a new bore is required to replace existing infrastructure to supply potable water to Marton. There will be future sub-projects identified and scoped within the Marton Water Strategy programme of work; the new bore is sub-project A. Other sub-projects will be reported on as they become active. All work is expected to be completed by 1 July 2024.

Sub-project A will deliver a new bore to provide potable water to Marton that meets the NZ Drinking Water Standards, including:





- Planning and procurement of required professional services
- Location of new bore site
- Land acquisition for bore site and testing for quality and quantity
- Target volume from bore of 5000 m3 (quantity of water)
- Construction of bore
- Handover of bore to operations team.

Sub-project A is being delivered by the MDC Utilities Team. The project is currently in the initiation and planning phase.

Once the four sub-projects are further developed, staff will look at options for the use of the dams once we are drawing Marton water from a bore. This will include looking at restoring flow to the Tutaenui Stream.






Project Budget		\$1,000,000	Spend to Date	\$69,516
Estimated Costs to Complete		\$930,484	Forecast Cost at Completion	\$1,000,000
% Spent of Forecast Cost		7%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		Physical works have not begun. Request for Tender (RFT) documentation for procurement of bore construction will outline Health and Safety requirements/considerations which responses will be assessed against.		

ITEM 11.2

Programme		<p>The wider project team including RDC recently met to confirm the hydrogeologist recommendation and to approve the commencement of the tender process for bore construction. The Tender documents cannot be finalised until Stantec provide advice and specifications. Their proposal for this work will be received by 18 February 2022.</p> <p>A Request for Tender will be issued following receipt of the Stantec stage 2 report.</p> <p>The completed new bore project is expected to be finished by 1 July 2024.</p>
Cost		<p>The project remains within budget.</p> <p>Stantec are still forming a proposal to give ongoing specialist support to the project during the tender and bore construction stages.</p> <p>The tender process for bore construction will give greater clarity to project budget requirements. Approval may need to be sought for additional funding if either the Engineer's Estimate and/or recommended tender prices indicate that the project costs are likely to exceed the approved value.</p>
Quality		No concerns to date.
Risk		No new significant risks, however we do not yet have a timeframe for the delivery of the Stantec stage 2 report.
Tasks completed last month	<p>Meeting between project team including RDC and Stantec to confirm approach for bore construction.</p> <p>Preferred option selected.</p>	
Tasks forecast this month	<p>Progress tender process for bore construction.</p> <p>Progressing planning of site works for bore construction.</p> <p>Engaging Stantec to provide the stage 2 professional services.</p>	

8. Regional Treatment Plant Consenting Programme

ITEM 11.2

Programme Status			
<p>WSP has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents. Variations to date include:</p> <ol style="list-style-type: none"> 1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411. 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected January 2022). 			
Project Budget	\$452,655	Spend to Date	\$118,303
Estimated Costs to Complete	\$334,352	Forecast Cost at Completion	\$452,655
% Spent of Forecast Cost	26%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	04-21	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		WSP Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, looking to lodge application early second quarter 2022. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established. (Waiting to establish connection with consultants for Bulls to Marton)	
Cost		Forecast completion cost is on budget	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of CIAs. Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p> <p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to</p>	

ITEM 11.2

		<p>ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 5: Preferred site for Ratana may face consent challenges due to dunes having been identified as rare habitat (under Schedule F of the Horizons One Plan), May be a natural wetland present which will require consideration.</p>
Tasks completed last month	<p><u>Ratana</u></p> <p>Continue subdivision work</p> <p>Schedule further iwi engagements</p> <p>Drafting of technical reports and Assessment of Environmental Effects</p> <p>Further consultation with findings/more design</p> <p>Draft conditions for discussion with Regional Council and stakeholders</p> <p>Lodge application in second quarter of 2022</p> <p><u>Taihapa WWTP</u></p> <p>Memorandum on short term improvements to the WWTP was received, and RDC is reviewing what work achieves the most benefit within the existing budgets</p> <p><u>Taihapa WTP</u></p> <p>RDC received the Aquanet monitoring report and forwarded to Horizons Regional Council</p> <p>Desktop assessment regarding groundwater as alternative water supply completed and forwarded to RDC</p> <p>Review of intake structure provided as draft for comment to RDC, possible options for improved performance discussed</p> <p><u>Bulls WTP</u></p> <p>Reviewed further information request, determined who would respond to what</p> <p>Provided additional information to Ngati Apa as requested</p> <p>Engaged with Rangitane o Manwatu who confirmed would defer to Ngati Apa, no further engagement required</p> <p>Sent request for engagement to representatives of Ngati Raukawa</p>	
Tasks forecast this month	<p><u>Ratana</u></p> <p>Progress subdivision consent</p> <p><u>Taihapa WWTP</u></p> <p>Response from RDC on short term improvements to the plant</p> <p><u>Taihapa WTP</u></p> <p>Make a decision on optimisation of the WTP</p>	

Miscellaneous**1. Taihape Town Hall**

Concept strengthening design has been commissioned and includes connection of the Town Hall to the ground. This will inform the cost and complexity of the strengthening and will be reviewed alongside the seismic assessments for all Council owned buildings (refer to Miscellaneous item 6).

Engineering advice is due in Feb 22 about the risks posed by the building to the footpath.

We have received the Detailed Seismic Assessment for the Taihape Library, which is under 20% New Building Standard because of the risk arising from the Town Hall to the Library.

2. Marton Civic Centre

The Better Business Case is progressing well and is expected to be complete in April 2022. The RFT for the four short-listed architects for the concept design was released on 17 December 2021. The concept designs are due mid-April 2022.

3. Marton Memorial Hall

Stage Two works have been given building consent and will commence shortly. These will continue to take place around public bookings. This includes upgrades to bathrooms to improve accessibility and installation of an additional fire exit door in the main hall. Stage Two also includes the installation of a heating/cooling system, which we are currently seeking advice from an independent engineer.

These works are planned to complete before the end of the financial year.

4. Rangitikei Active Gym in Marton Swim Centre

The re-roof and asbestos removal is nearing completion, just a small section of the roof yet to complete over the Swim Centre. This work was booked in to be completed early February, but has had some delays due to weather.

5. Papakai Pump Station



















The detailed design of the new Papakai Pump Station is due to be completed at the end of February 2022. An option to improve the level of service of the existing pump station to mitigate the risk of overflows into the Hautapu River is being designed for Elected Member consideration. The existing budget of \$1,500,000 was based on a pump station with the same level of service as the existing pump station. Should Elected Members require a higher level of service, the cost of the pump station is expected to increase from the \$1,500,000 budget to approximately \$5,000,000. The revised cost will be presented to the April 2022 Council meeting for Elected Member consideration.

A contractor is already engaged for this work. The procurement documents for the Marton to Bulls pipeline, Bulls water rising main and Taihape wastewater rising main indicated a direct negotiation for the construction of the Papakai and Bulls water pump stations. The

negotiation for this pump station will be directly negotiated with Fulton Hogan, the successful contractor for the pipelines.

6. Council Building Seismic Investigations

Most reports have been received, and the PMO are waiting on the final reports. A summary on the portfolio will be presented to Council by March 2022, summarising the results of the investigations and the risks of each building.

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date or Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation

That the Project Management Office Report – February 2022 be **received**.

12 Discussion Items

Nil

13 Minutes from Committees

13.1 Minutes from Committees

Author: Ash Garstang, Governance Advisor

Authoriser:

1. Reason for Report

- 1.1 Committee minutes are attached for Council's receipt.

Attachments

1. A/I - 09 Dec 21
2. F/P - 27 Jan 22
3. HCC - 06 Dec 21
4. P/P - 09 Dec 21
5. RCB - 08 Feb 22
6. TCB - 15 Dec 21
7. TRAK - 14 Dec 21
8. TCC - 02 Dec 21

Recommendation

That the following minutes are received:

- Assets Infrastructure Committee, 09 December 2021
- Finance/Performance Committee, 27 January 2022
- Hunterville Community Committee, 06 December 2021
- Policy/Planning Committee, 09 December 2021
- Ratana Community Board, 08 February 2022
- Taihape Community Board, 15 December 2021
- Te Roopuu Ahi Kaa Komiti, 14 December 2021
- Turakina Community Committee, 02 December 2021

MINUTES

UNCONFIRMED: ASSETS/INFRASTRUCTURE COMMITTEE MEETING

Date: Thursday, 9 December 2021

Time: 9.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Dave Wilson
Cr Richard Lambert (*via Zoom*)
Cr Cath Ash (*via Zoom*)
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan (*via Zoom*)
Cr Angus Gordon
Cr Waru Panapa
Ms Coral Raukawa (TRAK representative) (*via Zoom*)
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services
Mrs Jess Mcilroy, Operations Manager
Mr Ash Garstang, Governance Advisor

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1 Welcome / Prayer

The meeting opened at 9.30 am. Cr Gordon read the Council prayer.

2 Apologies

Nil.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

No changes.

6 Confirmation of Minutes

In response to a query, Mrs Mcilroy advised that staff are seeking a ten-year consent for the Taihape wastewater treatment plant in 2022. Staff are waiting on technical reports for the Hunterville wastewater treatment plant and will provide an update by March 2022.

Resolved minute number 21/AIN/028

That the minutes of the Assets/Infrastructure Committee meeting held on 14 October 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr N Belsham. Carried

Cr Ash joined the meeting at 9.34 am.

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Assets/Infrastructure Meetings

The Committee discussed the need for Council and staff to keep the Bulls Community Committee up to date, particularly with regards to capital projects.

Resolved minute number 21/AIN/029

That the report 'Follow-up Action Items from Assets/Infrastructure meetings' be received.

Cr D Wilson/Cr B Carter. Carried

8 Chair's Report

8.1 Chair's Report - December 2021

Taken as read.

Resolved minute number 21/AIN/030

That the Chair's Report – December 2021 be received.

Cr D Wilson/Cr F Dalgety. Carried

9 Reports for Decision

9.1 Plan for Bulls Water Tower and Reservoir Artistic Improvements

Taken as read.

Resolved minute number 21/AIN/031

That the report 'Plan for Bulls Water Tower and Reservoir Artistic Improvements' be **received**.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 21/AIN/032

That the plan for artistic improvements to the Bulls Water Tower, outlined in this report, be **approved**.

Cr B Carter/Cr A Gordon. Carried

Resolved minute number 21/AIN/033

That staff are approved to make artistic improvements to the Bulls Water Tower, subject to Council selection and appropriate funding, if required, being secured.

Ms C Raukawa/Cr F Dalgety. Carried

10 Reports for Information

10.1 Infrastructure Group Report - November 2021

Cr Ash requested that staff investigate trade waste water quality in Taihape.

HWTM requested that staff analyse consenting works on three waters assets and to what degree it is debt funded and over what period of time. Staff to respond to the Finance/Performance Committee.

Cr Ash requested that staff investigate why diversion is down (with Smart Environmental).

Roading

In response to a query, Mr Benadie advised that the Ruatangata Road is a reserve project and will be completed if there is capital expenditure remaining. However, if there are not sufficient funds then it will be added to the list of works for next year. The Mayor noted that this does not match with the 2021-31 Long Term Plan and it may be worth allowing for more flexibility with roading schedules for future Long Term plans.

In response to a query about environmental maintenance under roading budgets, Mr Benadie advised that this mostly refers to stormwater management in roading corridors.

Utilities Budgets

In response to a query, Mrs Mcilroy advised that the rising main for the Bulls reservoir is not included as the project is being managed in-house and the report is based on the shared services agreement with the Manawatu District Council. The Bulls pump station and rising main have been designed and is mostly funded by the Department of Internal Affairs. The construction for the rising main is planned to begin in March 2022 and the pump station will be funded by Council.

Water Supply Consents

Mrs Mcilroy advised that WSP have proposed two valves along the pipeline for the Taihape water intake, which is being reviewed by both Council staff and Horizons Regional Council. It will be unbudgeted expenditure, although there is a potential to substitute other work for it.

Wastewater Treatment Plants (WWTP) Consenting Compliance

In response to a query, Mrs Mcilroy advised that the next meeting for the Taihape WWTP will likely be in January 2022. Mr Benadie noted that the presence of copper and zinc is not unusual and is being highlighted in the report as the consent has stringent requirements on the levels of these elements.

The Committee discussed the implications of funding this programme via operating expenditure or capital expenditure. Mr Beggs noted that it was not yet clear whether work on consents for water assets would be compensated for by central government as part of the Three Waters reform. Staff

will investigate to what degree consenting works on three waters assets are debt funded and over what period of time.

Solid Waste

In response to a query, Mr Benadie advised that over recent years there has been a growth in the amount of tonnage. He will clarify with Smart Environmental as to why the diversion is down.

Mr Benadie advised that the cap on tonnage to the Bonny Glenn landfill is 8,000 tonnes.

In response to a query, Mr Benadie advised that staff have employed consultants who have developed a road map for future special waste management. This road map will come back to Council at a future date.

Resolved minute number 21/AIN/034

That the Infrastructure Group Report – November 2021 be **received**.

Cr D Wilson/Cr W Panapa. Carried

10.2 Annual Residents Survey Improvement Plan

In response to a query, Mrs Gordon advised that this report does not include data from the RFS system.

Mr Forster advised that the only mandatory measures required are for three waters and roading from the Department of Internal Affairs.

In response to a query, Mrs Gordon advised that Audit NZ have not raised any concerns about the new approach that staff have taken.

Resolved minute number 21/AIN/035

That the report 'Annual Residents Survey Improvement Plan' be received.

Cr A Gordon/Cr B Carter. Carried

The meeting closed at 11.10 am.

The minutes of this meeting were confirmed at the Assets/Infrastructure Committee held on 10 February 2022.

.....
Chairperson

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 27 January 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Nigel Belsham
Cr Fi Dalgety [via Zoom]
Cr Cath Ash [via Zoom]
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa [via Zoom]
Cr Waru Panapa
Cr Dave Wilson
Cr Gill Duncan [via Zoom]
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Hilary Walker, Management and System Accountant
Mr Ash Garstang, Governance Advisor

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1 Welcome

Cr Belsham opened the meeting at 1.01 pm.

2 Apologies

No apologies.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

No changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/FPE/001

That the minutes of the Finance/Performance Committee meeting held on 16 December 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

Amendment: Cr Gill Duncan attended the meeting in person, and Cr Cath Ash attended the meeting via Zoom.

Cr G Duncan/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

In response to a query about the carry-over for the Hereford Heights Intersection, Mr Benadie advised that this carry-over was due to the invoicing being completed in this financial year. The final invoicing does not exceed the original allocated budget.

The Committee requested that staff provide an update on the item regarding what forestry holdings Council has. Mr Tombs will advise Committee members before the next meeting.

Resolved minute number 22/FPE/002

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr A Gordon/Cr B Carter. Carried

8 Chair's Report

8.1 Chair's Report - January 2022

Cr Belsham noted that rainfall in late December 2021 had caused some damage in the district. Mr Benadie advised that he had met with Waka Kotahi regarding this, and that they will come back to staff with an approved work programme.

Resolved minute number 22/FPE/003

That the tabled Chair's Report – January 2022 be received.

Cr N Belsham/HWTM A Watson. Carried

9 Reports for Decision

9.1 Guidelines on Postponed or Cancelled Events/Initiatives

In response to a query, Cr Belsham advised that the grant assessors fund against an applicant's budget in its entirety, and that it would impractical to approve funding for specific expenditure items.

Resolved minute number 22/FPE/004

That the report 'Guidelines on Postponed or Cancelled Events/Initiatives' be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/FPE/005

That the guideline documents for both the Events Sponsorship Scheme (ESS) and Community Initiatives Fund (CIF) be updated to reflect the below:

- a. An event/initiative will be deemed to be 'postponed' if the recipient of Council funds intends to hold a re-scheduled occurrence within six months of the original start date, and if there are not going to be any significant changes to the declared budget.
- b. Any event/initiative not meeting the above criteria will be deemed to be 'cancelled'.

Cr D Wilson/Cr W Panapa. Carried

Resolved minute number 22/FPE/006

That the guideline documents for both the Events Sponsorship Scheme (ESS) and Community Initiatives Fund (CIF) be updated to reflect the below:

- a. Any recipient of Council funds under the ESS and CIF grants that 'cancel' their event/initiative will be required to refund this money back to Council.
- b. Council funds that have already been spent prior to the cancellation will not need to be refunded, noting that evidence of expenditure will be required from the recipient.

Cr D Wilson/Cr B Carter. Carried

10 Reports for Information

10.1 Financial Snapshot - December 2021

Mr Tombs advised that staff will bring a more detailed mid-year report to the Committee's February meeting.

In response to a query about variances and anomalies in the report, Mr Tombs advised that these are due to timing delays and can be partly resolved by having a "full-year" column instead of a "year-to-date" column. However, some of the timing differences are due to contractors not invoicing Council immediately after completing work.

The Mayor noted that long-term projects, particularly those that extend beyond this financial year, could face high cost rises due to a large increase in the consumer price index.

Cr Hiroa left the meeting at 1.40 pm.

The Mayor noted that the loss of water assets to the Three Waters Reform may affect Council's ability to fund projects in the future. Staff acknowledged that there was a lot of uncertainty surrounding this and that it would continue to be a challenging issue.

In response to a query about the high variance for personnel costs, Mr Tombs advised that a particular area of work had originally been earmarked for contractors to complete and it was later decided that staff would undertake the work instead. Mr Tombs undertook to provide a more detailed explanation and he will update the Committee at a later date.

The Committee noted that the three budget items relating to the Taihape capital projects on page 25 was confusing. Mr Tombs advised that one of the items is a carry-over from the last financial year and he will re-name the items to make this clearer.

Cr Hiroa returned to the meeting at 1.49 pm.

Resolved minute number 22/FPE/007

That the report 'Financial Snapshot – December 2021' be received.

Cr D Wilson/Cr T Hiroa. Carried

Resolved minute number 22/FPE/008

That the Finance/Performance Committee recommend to Council the removal of the \$1.97m 'New Marton Admin and Library – Construction' 2021/22 capital budget, noting that a separate capital budget (Marton Building and Construction), based on more current figures, also exists and is for the same Project.

Cr N Belsham/Cr D Wilson. Carried

10.2 QV Monthly Report - November 2021

In response to a query, Cr Dalgety confirmed that objections on QV valuations need to be raised during the valuation period – they cannot normally be raised on an ad hoc basis.

Resolved minute number 22/FPE/009

That the QV Monthly Report - November 2021 be received.

HWTM A Watson/Cr B Carter. Carried

10.3 Treasury and Debt - December 2021

Taken as read.

Resolved minute number 22/FPE/010

That the report 'Treasury and Debt - December 2021' be received.

Cr A Gordon/Cr B Carter. Carried

10.4 HappyOrNot Report - December 2021

In response to a query, Mrs Gordon undertook to investigate the high percentage of negative responses on 28 Dec 21 and to provide an explanation on this at a later date.

In response to a query about how staff are ascertaining the nature/content of specific complaints, staff advised that this information can be sourced from the Request for Service (RFS) system and

from Statement of Service Performance (SSP) reporting. Additionally, staff would raise any significant issues with elected members, as has been done previously.

In response to a query about the 'fix-it' process changes, Mrs Gordon advised that this work is pending as staff are waiting for a technical update to the programme to be applied by Magiq. There is also a slight delay to installing QR codes at sports grounds, due to an unexpected staff absence.

Resolved minute number 22/FPE/011

That the HappyOrNot Report – December 2021 be received.

Cr G Duncan/Cr T Hiroa. Carried

The meeting closed at 2.12 pm.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 24 February 2022.

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Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 6 December 2021

Time: 6.30 pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present

Ms Karen Kennedy
Ms Kelsey Smith
Ms Lynette Thompson
Ms Jane Watson
Cr Fi Dalgety
Cr Richard Lambert

In attendance

Mr Peter Beggs, Chief Executive
Ms Katrina Gray, Senior Strategic Planner
Ms Anne Hatfull
Mr Roger Rangi

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1 Welcome

Ms Kennedy opened the meeting and welcomed Ms Katrina Gray, Mr Peter Beggs, Ms Anne Hatfull and Mr Roger Rangi to the meeting.

2 Apologies

Apologies were received for His Worship the Mayor and Ms Carroll.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Ms Smith noted a conflict of interest for item 10.1 (Services Provided from the Huntermville Bookstore).

5 Confirmation of Order of Business

Late item (12.7, Huntermville Swimming Pool).

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Resolved minute number 21/HCC/019

That the minutes of the Huntermville Community Committee meeting held on 01 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Ms K Kennedy/Ms J Watson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Resolved minute number 21/HCC/020

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms K Kennedy/Ms L Thompson. Carried

8 Chair's Report

8.1 Chair's Report - December 2021

There was no report from the Chair.

9 Mayoral Update

9.1 Mayoral Update - November 2021

Resolved minute number 21/HCC/021

That the Mayoral Update - November 2021 be received.

Cr F Dalgety/Ms K Smith. Carried

10 Reports for Decision

10.1 Services Provided from the Huntermville Bookstore

Resolved minute number 21/HCC/022

That the report 'Services Provided from the Huntermville Bookstore' be received.

Ms K Kennedy/Ms L Thompson. Carried

Resolved minute number 21/HCC/023

That RDC continues to provide current services through the Huntermville Village Bookshop. That RDC advertise Grants, schemes and any community consultation through the Huntermville Village Bookshop. That RDC considers council voting to be conducted at the Huntermville Village Bookshop. The committee believes Huntermville Village Bookshop is the heart of our town, providing guidance and assistance to our elderly.

The Mayor would be very disappointed unofficially to see a reduction in any service to Huntermville.

Ms K Kennedy/Ms L Thompson. Carried

11 Reports for Information

11.1 Community-led Development of Council Owned Facility Guide

Resolved minute number 21/HCC/024

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Huntermville Community Committee 06 December 2021 meeting be received.

Ms K Kennedy/Cr R Lambert. Carried

11.2 Council's Social Media Policy - Provided for Information

Resolved minute number 21/HCC/025

That the report 'Council's Social Media Policy – Provided for Information' be received.

Ms K Kennedy/Ms J Watson. Carried

11.3 Rangitikei Destination Management Plan 2050

Ms Britton was absent. Ms Gray spoke briefly to the report. The Committee are keen to meet in person with Ms Britton to discuss further. Ms Gray will inform Ms Britton of our wishes.

Resolved minute number 21/HCC/026

That the report 'Rangitikei Destination Management Plan 2050' be received.

Ms K Kennedy/Ms K Smith. Carried

11.4 Small Projects Fund Update - December 2021

The Committee requests the total balance of funds as we understood there was a carry forward.

Resolved minute number 21/HCC/027

That the 'Small Projects Fund Update – December 2021' report be received.

Cr F Dalgety/Ms J Watson. Carried

11.5 Funding Schemes Update - December 2021

The Committee requests flyers be placed in the Huntermville Village Bookshop window to encourage applicants. The Committee requests this be advertised in the Huntermville Bulletin alongside the Mayor's Desk.

Resolved minute number 21/HCC/028

That the Funding Schemes Update – December 2021 be received.

Ms K Kennedy/Ms L Thompson. Carried

12 Discussion Items

12.1 Pae Tawhiti Rangitikei Beyond

Ms Gray spoke to the item.

Resolved minute number 21/HCC/029

That the report 'Pae Tawhiti Rangitikei Beyond' be received.

Cr F Dalgety/Ms L Thompson. Carried

12.2 Community Engagement Workshop/Networking

The Committee has decided that due to the current difficulties with COVID-19 red light traffic system, that we hold this out until the orange light setting.

12.3 Cardboard Recycling and Refuse Station Opening Hours

Ms Smith spoke to this item. The Committee requests that Council considers cardboard and paper recycling at the Huntermville refuse centre, and that Council opens the refuse centre as per advertised hours. The community have become frustrated with the operations at the refuse centre.

Resolved minute number 21/HCC/030

That RDC considers cardboard and paper recycling at the Huntermville Refuse Centre.

That RDC opens the Refuse Centre as per advertised hours.

That RDC advise what the procedure will be to inform the community of any changes to the hours.

Ms K Smith/Ms K Kennedy. Carried

12.4 Stray Cats in Huntermville Township (Bruce Street & Main Road)

Ms Smith spoke to the item. This is an ongoing issue for businesses and homeowners.

Resolved minute number 21/HCC/031

That RDC work alongside SPCA and the community to resolve this matter.

Ms K Smith/Ms K Kennedy. Carried

12.5 Notification of Discontinuation of Rates Payments in Huntermville

Refer to item 10.1 (Services Provided from the Huntermville Bookstore).

12.6 Request for Service System and Delays

Ms Smith spoke to the item. Although there are some requests yet to be resolved in a timely manner. The service request system has operated effectively and efficiently for some. CEO Peter Beggs advised the procedure for follow up if the request for service is not performing efficiently. Kelsey Smith suggested the request for service be better advertised for the community.

Resolved minute number 21/HCC/032

HCC is still concerned the response to issues is not happening all of the time.

Ms K Smith/Ms K Kennedy. Carried

12.7 Rural Water Scheme Building and Beautification of Land 16 Paraekaretu Street

Report presented by Anne Hatfull, Huntermville Sport and Recreation Trust have undertaken complete renovation of the Huntermville Swimming Pool. The completion date is expected to be late December 2021 / early January 2022. The creek beside 16 Paraekaretu Street, requires clearing a blackberry, and new plantings. The RDC owned rural water scheme building requires a repaint to match the new swimming pool colours.

Resolved minute number 21/HCC/033

Anne Hatfull to approach David Cherrie Painting to obtain a quote to paint the RDC owned water services shed adjacent to the Huntermville Swimming Pool complex in a colour range that compliments the pool complex colour scheme. Quote to be forwarded to CEO Peter Beggs.

To prioritise the beautification of the creek running between Huntermville Squash Club and Huntermville Swimming Pool. To proceed with the planned native planting.

Huntermville Sport and Recreation extends their sincere thanks to RDC for the support of the Huntermville Pool upgrade.

Ms K Kennedy/Cr F Dalgety. Carried

The meeting closed at 8.40 pm.

The minutes of this meeting were confirmed at the Huntermville Community Committee held on .

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Chairperson

MINUTES

UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 9 December 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Angus Gordon
Cr Tracey Hiroa (*via Zoom*)
Cr Cath Ash (*via Zoom*)
Cr Nigel Belsham
Cr Fi Dalgety
Cr Gill Duncan (*via Zoom*)
Cr Richard Lambert (*via Zoom*)
Cr Waru Panapa
Cr Dave Wilson
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Katrina Gray, Senior Strategic Planner
Ms Nardia Gower, Manager – Community Development
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Jaime Reibel, Strategic Advisor – Economic Development
Ms Kelly Widdowson, Strategic Advisor – Youth / Rangatahi
Ms Aly Thompson, Welcoming Communities Coordinator
Mr Ash Garstang, Governance Advisor

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1 Welcome

The meeting opened at 1.00 pm.

2 Apologies

Nil.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

No changes.

6 Confirmation of Minutes

Resolved minute number 21/PPL/028

That the minutes of the Policy/Planning Committee meeting held on 14 October 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr N Belsham/Cr W Panapa. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Meetings

In response to a query, Ms Gower advised that the external funding for the Swim For All programme only subsidises the cost of transportation to the pool.

Resolved minute number 21/PPL/029

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Cr A Gordon/Cr D Wilson. Carried

8 Chair's Report

8.1 Chair's Report - December 2021

Taken as read.

Resolved minute number 21/PPL/030

That the Chair's Report – December 2021 be received.

Cr A Gordon/Cr N Belsham. Carried

9 Reports for Decision

9.1 Welcoming Communities Update - November 2021

Ms Thompson advised that the external funding from the Ministry of Business, Innovation & Employment is for \$50,000 per year, for three years. An additional \$10,000 of funding has been received from Immigration NZ.

In response to a query, Ms Thompson advised that there are 15 other councils taking part in the Welcoming Communities programme, led by Immigration NZ.

Ms Thompson will approach the Royal New Zealand Air Force in the future to seek their input and/or funding assistance.

In response to a query about whether Council's involvement in this programme will make it easier for skilled overseas workers to move to the district, Ms Thompson advised that she was unsure but this is a subject that she has raised with Immigration NZ.

Resolved minute number 21/PPL/031

That the report 'Welcoming Communities Update - November 2021' be received.

Cr D Wilson/Cr W Panapa. Carried

Resolved minute number 21/PPL/032

That the Policy/Planning Committee recommends to Council that:

- All elected members sign the Welcoming Communities Statement of Commitment for Rangitikei.

Cr N Belsham/Cr F Dalgety. Carried

10 Reports for Information

10.1 Democracy & Planning Group - Operational Update

The Committee discussed recent issues around freedom camping in the district. The Mayor noted that this is a particular issue that has arisen in Bulls recently. The Committee agreed to wait for Central Government to make their position clear with legislation around freedom camping before staff focus on this issue.

Resolved minute number 21/PPL/033

That the report 'Democracy & Planning Group – Operational Update' be received.

Cr A Gordon/Cr F Dalgety. Carried

10.2 Community Development Update - October and November 2021

Ms Gower noted that the libraries have seen a lot of requests from people for assistance with getting their vaccine certificates.

Resolved minute number 21/PPL/034

That the report 'Community Development Update - October and November 2021' be received.

HWTM A Watson/Cr W Panapa. Carried

10.3 MoU Partner Organisations Update - December 2021

In response to a query, Ms Gower advised that funding for the MOU for Partner Organisations is reviewed via the Long Term Plan, and deliverables are reviewed yearly. Should the Harvest Fair event be cancelled, staff will consider options for the funding that was committed the MOU and bring this back to the Committee in 2022.

Staff will attempt to obtain the final AGM minutes and/or financials for Project Marton and bring this back to the Committee.

Resolved minute number 21/PPL/035

That the report 'MoU Partner Organisations Update - December 2021' be received.

Cr Gordon/Cr Wilson. CarriedCr A Gordon/Cr D Wilson. Carried

10.4 District Promotions and Destination Management Plan Update - October and November 2021

In response to a query, Ms Britton confirmed that she was happy with the public response to the Destination Management Plan, Social Point Interaction and Face-to-face interaction. Ms Britton will

present the draft strategic document to the next Committee meeting, which will include more information on the deliverable outcomes and associated timelines.

In response to a query about the Destination Management Plan Implementation Group membership, Ms Britton advised that this is made up of several business owners, tourist operators, internal staff, elected members and possibly TRAK members. Additionally, there may be room for other stakeholders from the wider community.

Resolved minute number 21/PPL/036

That the 'District Promotions and Destination Management Plan Update - October and November 2021' be received.

Cr N Belsham/Cr F Dalgety. Carried

Resolved minute number 21/PPL/037

That the Policy/Planning Committee appoint the following councillors as members of the Destination Rangitikei Implementation Group.

- Cr Dalgety
- Cr Duncan

Cr A Gordon/Cr W Panapa. Carried

10.5 Economic Development Update - October and November 2021

HWTM left the meeting at 2.29 pm and returned at 2.34 pm.

In response to a query about engagement with external agencies on social housing, Mr Reibel advised that staff have been in touch with Habitat for Humanity, Manawatu Community Trust and a third organisation. Habitat for Humanity have indicated that they will partner with any other organisations within the district to develop social housing, and they have access to external funding which can be used to purchase land and develop housing.

The Committee noted that it while it could be understandably difficult for staff to obtain figures from local businesses (e.g., the number of new jobs created), it was worthwhile to continue seeking this information and presenting it to the Committee in future reports.

Cr Panapa asked if it was within the scope of the strategy to consider housing for families rendered homeless due to fire. Mr Reibel advised that it was not within scope, and that a first option in these occurrences would be emergency housing which can last up to seven days, and a second option would be long-term rental subsidies.

Resolved minute number 21/PPL/038

That the 'Economic Development Update - October and November 2021' be received.

Cr A Gordon/HWTM A Watson. Carried

The meeting was adjourned at 3.05 pm and re-convened at 3.15 pm.

10.6 Youth Development Update October - November 2021

Ms Widdowson advised that five applications have been received for the 2022 Youth Council, with two of them coming from the Taihape area.

In response to a query about the safety of the boxing programme (Forge Boxing), Ms Widdowson advised that the participants are required to wear mouth guards and head gear. Additionally, participants are unable to spar unless a suitable adult is supervising, they are not allowed to aim for the head, and the class is taught by a professional boxer.

In response to a query around the future of the Marton Lobby, Ms Widdowson advised that staff are looking to close this permanently, as the cost/benefit of operating it is not sufficient.

In response to a query, Ms Gower advised that the Taihape Lobby is now occupied by the northern branch of the Mahi Tahi employment programme. Mokai Patea services will continue to be involved, and Ngā Wairiki Ngāti Apa have met with staff to discuss the needs of rangatahi; they are now producing their own framework from that meeting.

Resolved minute number 21/PPL/039

That the report 'Youth Development Update October - November 2021' to the 9 December 2021 Policy/Planning Committee meeting be received.

Cr N Belsham/Cr F Dalgety. Carried

11 Late Items

11.1 Ms Nardia Gower's Resignation

The Committee acknowledged Ms Gower's resignation and thanked her for all of her work for Council, including her volunteer work in Marton.

The meeting closed at 3.39 pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 10 February 2022.

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Chairperson

MINUTES

UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 8 February 2022

Time: 6.30 pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present Mr Charlie Mete
Mr Jamie Nepia
Mr Lequan Meihana
Mr Charlie Rourangi
Mrs Soraya Peke-Mason (TRAK representative)
Cr Waru Panapa
HWTM Andy Watson

In attendance Mr Ash Garstang, Governance Advisor

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9.1	Mayoral Update - January 2022	4
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10.2	Cemetery Update - February 2022.....	5
10.3	Update on Te Roopuu Ahi Kaa Komiti	5
10.4	Discretionary Fund Update - February 2022	6
10.5	Funding Schemes Update - February 2022	6

1 Whakamoemiti

Mr Nepia spoke the whakamoemiti and the meeting began at 6.31 pm.

HWTM arrived at 6.33 pm.

2 Apologies

Mr Meihana is an apology.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

No changes to the Order of Business.

6 Confirmation of Minutes

Resolved minute number 22/RCB/001

That the minutes of the Rātana Community Board meeting held on 07 December 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Mr C Rourangi/Cr W Panapa. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Ratana Community Board Meetings

The Board noted that they wanted a water source at the cemetery.

Resolved minute number 22/RCB/002

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Cr W Panapa/Mr C Mete. Carried

8 Chair's Report

8.1 Chair's Report - February 2022

Mr Mete noted that the civil works at the new playground had begun. The finishing time may be extended due to COVID-19.

Ms Peke-Mason noted that the playground group had received more funding than anticipated. They have written to funders advising them of this and the group is hoping that they will be able to retain surplus funds for extra work at the playground.

Mr Mete tabled a letter from the Rātana Pā Reserves Trust, confirming that the playground group had the right to construct a playground on the site.

Resolved minute number 22/RCB/003

That the 'Chair's Report – February 2022' be received.

Mr J Nepia/Cr W Panapa. Carried

9 Mayoral Update

9.1 Mayoral Update - January 2022

The Mayor noted that Waka Kotahi are considering changing the speed limit from Bulls through to Whanganui, from 100 km to 80 km. Council is submitting feedback to say that this is an excessive change. It was noted that funding for road maintenance had been decreased by Waka Kotahi, and that this should not be an excuse to lower speed limits.

The Mayor advised that there is a Council workshop on the 17th February to discuss the Annual Plan 2022/23. Council will discuss the difficulties with capital works, specifically the physical ability for contractors to complete the work and the cost implications that are arising out of increasing construction costs.

Resolved minute number 22/RCB/004

That the Mayoral Update – January 2022 be received.

Mr C Mete/Mr J Nepia. Carried

10 Reports for Information

10.1 Welcoming Communities Update for Community Committees & Boards - January 2022

The Mayor advised that the funding for this programme is from the Department for Internal Affairs (DIA). It is not only aimed at immigrants to NZ but also to citizens who are moving to the district from other locations, such as the group of people who will be arriving from RNZAF Base Whenuapai when RNZAF Base Ohakea expands.

Ms Peke-Mason advised that the Te Roopuu Ahi Kaa komiti had felt that the document was lacking acknowledgement of Te Tiriti o Waitangi. Ms Thompson accepted this feedback and has passed it onto DIA.

Resolved minute number 22/RCB/005

That the report 'Welcoming Communities Update for Community Committees & Boards - January 2022' be received.

Mr C Rourangi/Mr J Nepia. Carried

10.2 Cemetery Update - February 2022

Taken as read.

Resolved minute number 22/RCB/006

That the report 'Cemetery Update – February 2022' be received.

Mr C Mete/Mr J Nepia. Carried

10.3 Update on Te Roopuu Ahi Kaa Komiti

Ms Peke-Mason briefly went through the Te Roopuu Ahi Kaa Order Paper. She noted that Horizons Regional Council have plans in place for any COVID outbreaks, and that they are establishing two Māori wards – Rātana will reside within the northern ward.

The Mayor noted that Council still falls short of our communication with iwi at times. There has been poor communication with local iwi regarding the Mangaweka bridge opening ceremony, and a similar issue has been encountered with the Taihape Memorial Park developments.

Cr Panapa advised the board that he has resigned from the Te Roopuu Ahi Kaa komiti, as he felt that it would be important for a non-Māori councillor to be the chief liaison with the komiti. The Mayor agreed, noting that joining the komiti was a good immersion process for non-Māori.

Resolved minute number 22/RCB/007

That the report 'Update on Te Roopuu Ahi Kaa Komiti' be received.

Mr J Nepia/Mr C Mete. Carried

10.4 Discretionary Fund Update - February 2022

Taken as read.

Resolved minute number 22/RCB/008

That the 'Discretionary Fund Update – February 2022' report be received.

Mr C Rourangi/Cr W Panapa. Carried

10.5 Funding Schemes Update - February 2022

Taken as read.

Resolved minute number 22/RCB/009

That the Funding Schemes Update – February 2022 be received.

Cr W Panapa/Mr J Nepia. Carried

11 Late Items

11 Advertising of Board Meeting Dates

The Board requested that their meeting dates for 2022 be advertised in the two shops at Rātana.

The meeting closed at 7.29 pm.

The minutes of this meeting were confirmed at the Ratana Community Board held on 12 April 2022.

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Chairperson

MINUTES

UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 15 December 2021

Time: 5.30 pm

Venue: Council Chamber
Taihape Town Hall
90 Hautapu Street
Taihape

Present Ms Michelle Fannin
Ms Emma Abernethy
Cr Angus Gordon
Cr Tracey Hiroa
Cr Gill Duncan
HWTM Andy Watson

In attendance Ms Gaylene Prince, Group Manager – Community Services
Ms Dawn Hesketh, Library and Information Officer

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12.2	Taihape Town Hall / Civic Centre Building	6

1 Welcome

Ms Michelle Fannin took the chair and welcomed everyone present to the meeting.

2 Apologies

Resolved minute number 21/TCB/039

That the apology for Mrs Ann Abernethy be received.

Ms M Fannin/Ms E Abernethy. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 21/TCB/040

That the minutes of the Taihape Community Board meeting minutes held on 6 October 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr A Gordon/Ms E Abernethy. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Taihape Community Board Meetings

Taken as read.

Resolved minute number 21/TCB/041

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Ms E Abernethy/Ms M Fannin. Carried

8 Chair's Report

8.1 Chair's Report - December 2021

Taken as read.

Resolved minute number 21/TCB/042

That the Chair's Report – December 2021 be received.

Ms E Abernethy/Cr A Gordon. Carried

9 Mayoral Update

9.1 Mayoral Update - November 2021

Taken as read.

Resolved minute number 21/TCB/043

That the Mayoral Update - November 2021 be received.

Cr A Gordon/Cr T Hiroa. Carried

10 Reports for Decision

10.1 Consideration of Names for the Amenities Block

Taken as read.

Resolved minute number 21/TCB/044

That the Taihape Community Board endorse the names:

- Ngā Awa Block for the whole Amenities block, with Rangitikei, Hautapu, Moawhango and Kawhatau for individual rooms.

Cr T Hiroa/Ms E Abernethy. Carried

11 Reports for Information

11.1 Funding Schemes Update - December 2021

Taken as read.

Resolved minute number 21/TCB/045

That the Funding Schemes Update – December 2021 be received.

Ms M Fannin/Cr T Hiroa. Carried

11.2 Small Projects Fund Update - December 2021

Some accounts have not yet been received.

Resolved minute number 21/TCB/046

That the 'Small Projects Fund Update – December 2021' report be received.

Ms M Fannin/Cr T Hiroa. Carried

11.3 Update from MOU Partnering Organisations

No MOU update.

11.4 Upcoming Projects

Ms Fannin is to meet with the new owner of New World to discuss the proposed notice board.

Enhancement of Hautapu Street: Ms A. Abernethy is to canvas business owners from McDonalds to Bell's Diesel in Hautapu Street and also Tui Street, to ascertain interest in having planter boxes outside their premises. The Taihape Community Board are to hold a workshop on January 25th to discuss the Town Hall and Town Centre plan. The Mayor asked that the Board try to make people aware of the 'Fix it' form on the Council website, and to encourage them to use it.

Resolved minute number 21/TCB/047

That that report 'Upcoming Projects' be received.

Ms M Fannin/Cr A Gordon. Carried

12 Late Items

12.1 Taihape Town Clock

Resolved minute number 21/TCB/048

That the Taihape Community Board asks that, as the Taihape Town Clock is presently being prepared for re-painting, that the base be re-painted in the colour 'Blue Whale'.

Ms M Fannin/Cr A Gordon. Carried

12.2 Taihape Town Hall / Civic Centre Building

Resolved minute number 21/TCB/049

Taihape Community Board, in considering the recent closure of the Taihape Town Hall / Civic Centre building, asks that Council:

1. Moves with urgency to progress a solution for the building, and
2. Re-considers the prioritisation of the Taihape Town Hall / Civic Centre capital expenditure project within the 2021/31 Long Term Plan programme.

Ms M Fannin/Cr T Hiroa. Carried

The meeting closed at 6.30 pm.

The minutes of this meeting were confirmed at the Taihape Community Board held on 16 February 2022.

.....
Chairperson

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 14 December 2021

Time: 11.00 am

Venue: Te Poho o Tuariki
85 Hendersons Line
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Nga mema: Ms Hari Benevides (Ngāti Tamakopiri), Ms Soraya Peke-Mason (Rātana Pā), Mr James Allen (Ngā Wairiki Ki Uta), Mr Chris Shenton (Ngāti Kauae/Tauira), Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki), Ms Marj Heeney (Te Runanga o Ngati Te Ohuake), Ms Kim Savage (Ngāti Parewahawaha), Ms Tracey Hiroa (Ngāti Whitikaupeka), Ms Coral Raukawa (Ngā Ariki Turakina), HWTM Andy Watson

Manuhiri: Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Mr Lequan Meihana, Strategic Advisor – Mana Whenua | Kairaranga
Mr George Forster, Policy Advisor
Mrs Jess Mcilroy, Operations Manager
Ms Nardia Gower, Manager – Community Development
Mr Jaime Reibel, Strategic Advisor – Economic Development
Ms Aly Thompson, Welcoming Communities Coordinator
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Michael Fryer, Policy Advisor Iwi and Hapu Relationships (Horizons Regional Council)
Ms Shanelle Cane (Ngā Ariki Turakina)

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1 Karakia / Welcome

The meeting opened at 10.58 am and Mr Turia read the Karakia.

2 Apologies

Resolved minute number 21/IWI/043

That the apology for Cr Panapa, Mr Gray and Mr Curtis be received.

Ms C Raukawa/Mr T Steedman. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest declared.

5 Confirmation of Order of Business

Item 10.1 (Horizons Update) took place after item 6 (Confirmation of Minutes).

6 Confirmation of Minutes

Resolved minute number 21/IWI/044

That the minutes of Te Roopuu Ahi Kaa Komiti meeting held on 12 October 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair be added to the official minutes document as a formal record.

Amendments: pg 12, "After considerable robust discussion the motion was put.". Just before resolution 21/IWI/038.

Ms S Peke-Mason/Ms C Raukawa. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Taken as read.

Resolved minute number 21/IWI/045

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Ms T Hiroa/Ms K Savage. Carried

8 Chair's Report

8.1 Chair's Report - December 2021 and Feedback on the Komiti's Workshop

Mr Turia noted that 2021 has been a challenging year with COVID-19 and he thanked iwi, hapu and Council for their response.

Resolved minute number 21/IWI/046

That the Chair's Report – December 2021 and Feedback on the Komiti's Workshop be received.

Mr C Shenton/Ms K Savage. Carried

9 Mayoral Update

9.1 Mayoral Update - November 2021

The Mayor updated the Komiti on central governments progress with the Three Waters and RMA reforms. He also thanked the Komiti members for their assistance in the COVID-19 response.

The Mayor advised the Komiti that the Taihapa Town Hall has been closed for seismic assessment, although this does not mean that the buildings will be demolished.

Mr Beggs advised that Council staff in Taihapa are hopefully going to be relocated prior to Christmas. His priority was assessing the safety of people (both staff and the public) inside Council facilities. This meant that he would consider both the likelihood of building damage in the event of an earthquake.

The Mayor advised that the district is in the red setting under the new traffic light system. The Whanganui DHB has identified the Turakina area as a hotspot, due to the low vaccination rate. The Mayor also expressed concern about vaccination rates among the Samoan community.

In response to a query about climate change actions for Council, Mrs Gordon advised that this will be a topic of consideration for the Annual Plan 2022/23.

Mr Beggs advised that staff are looking to bring a document to both Elected Members and the Komiti on the RMA's current status, its history and what the challenges are now for the legislation.

The Mayor thanked Ms Gower for her work, particularly with the Mahi Tahi programme which has seen a lot of success with its partnership between Council and Ngāti Apa.

Resolved minute number 21/IWI/047

That the Mayoral Update - November 2021 be received.

Ms S Peke-Mason/Ms C Raukawa. Carried

10 Reports for Decision

10.1 Welcoming Communities Update - November 2021

Ms Thompson advised that an additional grant of \$10,000 has been received from Immigration NZ.

Komiti members raised concern with the lack of reference to Te Tiriti o Waitangi in the Welcoming Communities document from Immigration NZ. Ms Thompson undertook to pass this feedback onto Immigration NZ.

There was discussion around the inclusion of tangata whenua in future citizenship ceremonies. The Mayor noted that the citizenship process is very formal and dictated by the Department of Internal Affairs, which limits the degree to which Council can influence the ceremony. In response to feedback, the Mayor noted that Council could look at having the karanga occur earlier in the ceremony.

Ms Thompson undertook to investigate citizenship ceremonies and whether there is any scope for this within the Welcoming Communities plan.

Resolved minute number 21/IWI/048

That the report 'Welcoming Communities Update - November 2021' be received.

Ms S Peke-Mason/Ms C Raukawa. Carried

Resolved minute number 21/IWI/049

That the Te Roopuu Ahi Kaa Komiti recommend:

That the following delegated members of the Komiti sign the Welcoming Communities Statement of Commitment for Rangitikei.

- Ms Tracey Hiroa
- Ms Coral Raukawa
- Mr Chris Shenton
- Mr Pahia Turia

Ms M Heeney/Mr J Allen. Carried

Ms Savage left the meeting at 12.03 pm.

10.2 Rates Remission Policy for Maori Freehold Land

In response to a query, Mr Forster advised that the provision regarding the maximum cap of two hectares has been removed from the policy.

Resolved minute number 21/IWI/050

That the report 'Rates Remission Policy for Māori Freehold Land' be received

Ms T Hiroa/Mr C Shenton. Carried

Resolved minute number 21/IWI/051

That Te Roopuu Ahi Kaa recommend the amended Rates Remission Policy for Māori Freehold Land be presented to the Policy/Planning Committee without further amendment.

Ms C Raukawa/Mr T Steedman. Carried

10.3 District Promotions and Destination Management Plan Update - October and November 2021

Ms Britton and Mr Lequan undertook to update the document to include the meaning behind the Māori symbology used in the document.

Mr Turia advised that Komiti members have been asked to consider Māori names for the Destination Management Plan.

Mr Turia advised that Ms Shanelle Cane (Ngā Ariki Turakina) will be replacing Ms Coral Raukawa (Ngā Ariki Turakina) from the February 2022 meeting onwards.

Ms Heeney and Ms Cane were earmarked as the TRAK representatives for the Destination Rangitikei Implementation Group.

Resolved minute number 21/IWI/052

That the 'District Promotions and Destination Management Plan Update - October and November 2021' be received.

Ms M Heeney/Mr T Steedman. Carried

11 Reports for Information

11.1 Horizons Update

Mr Michael Fryer introduced himself to the Komiti and advised that he had three topics to discuss.

Māori Wards for Horizons Regional Council

Mr Fryer advised that Horizons have approved two Māori Wards, with the northern ward including the Manawatu District Council (MDC) and everything north, and the southern ward covering the area south of Manawatu District. Mr Fryer will bring a more substantial update on this to the next Komiti meeting.

COVID-19 Response

Mr Fryer advised that Horizons have been requested by several iwi and hapu to only provide vaccinated staff in their interactions with them.

In response to a query, Mr Fryer advised that Horizons is a facilitator/coordinator and are trying to use their existing networks between the Ministry of Social Development, District Health Boards and councils to form a response plan.

Te Mana o Te Wai

Mr Fryer advised that this policy is due to be drafted by December 2024. Horizons are undertaking consultation and workshops with iwi and hapu.

Mr Turia advised that the Komiti has been engaged in this process with Horizons and are advocating for the rights of tangata whenua.

In response to a query about providing workshops on the RMA to iwi and hapu, Mr Fryer advised that Horizons have been more focused on Te Mana o Te Wai recently, but can certainly start looking into this for the RMA.

Ms Peke-Mason left the meeting at 12.39 pm and returned at 12.41 pm.

Resolved minute number 21/IWI/053

That the Horizons Update be received.

Mr C Shenton/Mr J Allen. Carried

11.2 Māori Responsiveness Framework - Revised

The Komiti noted that the revised framework was a good improvement.

Resolved minute number 21/IWI/054

That the report 'Māori Responsiveness Framework – Revised' be received.

Mr T Steedman/Ms T Hiroa. Carried

11.3 Economic Development Update October and November 2021

Ms Peke-Mason noted that kaumātua should also be considered in this work.

Resolved minute number 21/IWI/055

That the 'Economic Development Update October and November 2021' to Te Roopuu Ahi Kaa of 14 December be received.

Ms S Peke-Mason/Ms C Raukawa. Carried

11.4 Community Development Update for October - November 2021

Taken as read.

Resolved minute number 21/IWI/056

That the report 'Community Development Update for October – November 2021' be received.

Ms T Hiroa/Mr C Shenton. Carried

11.5 Youth Development Update October - November 2021

Taken as read. The Komiti thanked Ms Gower for her work in this space and with the Youth Council.

Resolved minute number 21/IWI/057

That the report 'Youth Development Update October - November 2021' be received.

Ms M Heeney/Mr J Allen. Carried

11.6 Project Management Office Report - November 2021

In response to a query, Mrs Mcilroy advised that 'tender tags' are a condition or exclusion contained within a tender.

In response to a query about the cost of delays, Mrs Mcilroy advised that these were due to large increases in construction and material costs.

Mr Meihana advised that he had spoken with Mr Hamish Waugh (Manawatu District Council) regarding the opening ceremony for the Mangaweka bridge, and that he would also be meeting with Horizons to discuss concerns around this.

Resolved minute number 21/IWI/058

That the Project Management Office Report – November 2021 be received.

Mr C Shenton/Ms S Peke-Mason. Carried

The meeting was adjourned at 1.07 pm.

Ms Peke-Mason left the meeting at 1.24 pm.

The meeting was re-convened at 1.27 pm.

12 Discussion Items

12.1 Te Tau Hou Māori - Maori New Year

Ms Britton advised that she was bringing this to the Komiti in order to see if they would like to take part in organising an event to celebrate the Te Tau Hou Māori. Mr Turia advised that he would be happy to receive a report from Ms Britton and Mr Meihana outlining a proposal around this for the Komiti's consideration.

Resolved minute number 21/IWI/059

That the Te Roopuu Ahi Kaa Komiti supports a submission/proposal to respective central government agencies seeking support to hold a Matariki event for the Rangitikei community.

Mr P Turia/Ms C Raukawa. Carried

12.2 Three Waters

No discussion at the meeting.

12.3 COVID-19 Vaccination Rates

Mr Beggs advised that executive management team are in the process of consulting with staff on this issue. A risk assessment has been completed on specific roles that are likely to come into contact with the public and the proposal is that staff in these roles will be required to be fully vaccinated. Currently around 7% of staff are either not vaccinated or have not declared their status. Council workplaces will also be split between those that are 'staff-only' and those that are open to the public.

Mr Beggs sought the feedback of Komiti members on this proposal. There was a variety of opinions and Mr Beggs thanked members for their comments. Mr Turia advised that the Komiti will support the Chief Executive's decision and adapt to the new requirements as and when required.

12.4 Climate Change Action Committee

Not discussed.

12.5 Miscellaneous

Ms Heeney advised that the iwi chair's of Mōkai Pātea had signed a deed of negotiation, to work towards treaty settlements.

The Mayor thanked Mr Turia for the very positive welcomes that he has received at the marae. He further advised that the CouncilMark process had highlighted the good relationship that iwi and Council have.

The meeting closed at 2.10 pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 8 February 2022.

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Chairperson

MINUTES

UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 2 December 2021

Time: 7.30 pm

Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present	Ms Laurel Mauchline Campbell Mr Duran Benton Ms Carol Neilson Ms Linda O'Neill HWTM Andy Watson
In attendance	Mr Peter Beggs, Chief Executive

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1 Welcome

Committee members and Mr Beggs were welcomed to the meeting.

2 Apologies

Resolved minute number 21/TCC/028

That the apologies of Cr Waru Panapa, Ms Anne Rice and Ms Tina Duxfield be received.

Ms C Neilson/Mr D Benton. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

None.

5 Confirmation of Order of Business

No change.

6 Confirmation of Minutes

Resolved minute number 21/TCC/029

That the minutes of the Turakina Community Committee meeting minutes held on 07 October 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record. Meeting closure time of 8.29pm to be added.

Ms L Mauchline Campbell/Mr D Benton. Carried

7 Chair's Report

7.1 Chair's Report - December 2021

Seats for the Reserve have been purchased. Thank you to Weekend Craft for their generous discount which allowed us to purchase two seats.

I attended the Finance meeting where the latest Community Initiatives Grants were considered. There were some excellent projects which were funded.

Unfortunately the Highland Games 2022 have been cancelled due to Covid 19 restrictions. The Games Committee may do a smaller event during the year. The whole future is going to be different as the pandemic continues worldwide. We are all in for an interesting ride.

Plans are moving ahead for the public toilet with interested parties meeting on site to discuss where the building will go.

The Ward Boundary changes have been approved by Council with our submission being considered and the small change that we requested made. Thank you to RDC.

Resolved minute number 21/TCC/030

That the verbal Chair's Report – December 2021 be received.

Ms L Mauchline Campbell/Mr D Benton. Carried

8 Mayoral Update

8.1 Mayoral Update – November 2021

The Mayor spoke to his report. He also discussed the issues with flooding in Turakina by the tennis courts and some community issues at Koitiata with poisoning of trees and issues with the lagoon.

Resolved minute number 21/TCC/031

That the Mayoral Update - November 2021 be received.

HWTM A Watson/Ms L Mauchline Campbell. Carried

9 Reports for Information

9.1 Council's Social Media Policy - Provided for Information

Taken as read.

Resolved minute number 21/TCC/032

That the report 'Council's Social Media Policy – Provided for Information' be received.

Mr D Benton/Mrs L O'Neill. Carried

9.2 Small Projects Fund Update - December 2021

Discussion was held on securing the new seats at the Reserve. Purchasing a lockable stop designed for motorbiked was considered the best option. The Games Committee can then move the seats when the shelter is needed for competitions.

Resolved minute number 21/TCC/033

That the 'Small Projects Fund Update – December 2021' report be received.

Ms L Mauchline Campbell/Ms C Neilson. Carried

Resolved minute number 21/TCC/034

That TCC approve the sum of \$158 for the purchase of stops to secure the Reserve seats.

Ms L Mauchline Campbell/Mrs L O'Neill. Carried

9.3 Funding Schemes Update - December 2021

Taken as read.

Resolved minute number 21/TCC/035

That the Funding Schemes Update – December 2021 be received.

Ms C Neilson/Mr D Benton. Carried

The meeting closed at 8.13 pm.

The minutes of this meeting were confirmed at the Turakina Community Committee held on .

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Chairperson

14 Recommendations from Committees

14.1 Recommendation from the Finance/Performance Committee 24 November 2021

Author: Ash Garstang, Governance Advisor

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 As per the recommendation. Attachment 1 is a copy of the capital expenditure up to 31 December 2021, showing the relevant line item (bottom of page 1).

Attachments

1. Capital Expenditure

Recommendation

That Council approves / does not approve [~~delete one~~] the below recommendation from the Finance/Performance Committee meeting on 24 November 2021:

- a. That the Finance and Performance Committee recommend to Council the removal of the \$1.97m 'New Marton Admin and Library – Construction' 2021/22 capital budget, noting that a separate capital budget (Marton Building and Construction), based on more current figures, also exists and is for the same Project.

For Period to 31 December 2021
Capital Expenditure +\$500k projects

Account	2021/22 YTD Actuals December	2021/22 YTD Budgets December	2021/22 Total Revised Current Year	Comments
Grand Total	6,034,173	19,522,450	49,609,445	
Business Units	402,695	484,113	1,202,500	
Community & Leisure Assets	1,735,155	3,831,664	11,218,996	
Domains				
4410170611. -60.1 Taihape Memorial Park	277,536	799,998	1,821,000	Detailed report provided separately to Council as part of PMO Reporting
4410170630. Taihape Grandstand	40,585	400,000	1,000,000	Detailed report provided separately to Council as part of PMO Reporting
4410174501. Taihape Amenities Detailed Design & Construction	0	680,000	1,700,000	Detailed report provided separately to Council as part of PMO Reporting
Halls				
4090170607. -84 Marton Memorial Hall	528,599	50,000	750,000	Detailed report provided separately to Council as part of PMO Reporting
4090174502. Bulls Bus Lane and Hub	253,894	108,571	760,000	Detailed report provided separately to Council as part of PMO Reporting
4090174505. Marton Building Design & Construction	43,454	249,996	500,000	Detailed report provided separately to Council as part of PMO Reporting
Libraries				
4080170605. 68: New Marton Admin & Library - Construction	4,237	987,336	1,974,672	Detailed report provided separately to Council as part of PMO Reporting
Community Wellbeing	0	0	0	

Roading & Footpaths	3,079,227	8,792,529	21,096,945	
Subsidised Roothing				
70100745. Marton Rail Hub	564,343	3,200,000	7,800,000	Detailed report provided separately to Council as part of PMO Reporting
70100781. Sealed Road Pavement Rehabilitation	62,966	172,015	1,204,105	Programmed to commence in Feb 2022
70100782. Drainage Renewals	267,002	319,285	735,000	Programmed to commence in Feb 2022
70100787. Sealed Road Surfacing	0	194,260	1,359,821	Programmed to commence in Feb 2022
70100795. Improvements- Low Cost Low Risk	99,016	2,691,339	5,007,000	Due to weather event in November/December, and the flooding event early December, much of the contractor resources were diverted to attending the weather related events.
7010079601. Mangaweka Bridge Construction	1,449,557	1,061,430	2,430,000	Detailed report provided separately to Council as part of PMO Reporting
Rubbish & Recycling	0	0	0	
Water, Sewerage & Stormwater	817,097	6,414,144	16,091,004	
Stormwater				
Waste Water - Sewerage				
6070176204. 52: Wastewater Reticulation - Renewals	42,743	250,002	500,004	Wastewater Pipeline off Wellington Road (behind Gallaghers) - in detail design stage.
6070176205. 89: Wastewater Treatment - Renewals	62,191	250,002	500,004	Part of Ratana Waste Water upgrade. Detailed report provided separately to Council as part of PMO Reporting
6070176206. Marton to Bulls Pipeline	80,862	2,144,000	6,500,000	Detailed report provided separately to Council as part of PMO Reporting
6070176207. Land Purchase - Marton to Bulls Pipeline	0	600,000	1,200,000	Detailed report provided separately to Council as part of PMO Reporting
6070177109. Papakai Pump Station Replacement	54,957	600,000	1,200,000	In detail design due 28 Feb 2022. Contractor appointed - Fulton Hogan. Weather permitting due to start April 2022
6070177111. Ratana Complete Upgrade	56,523	653,571	1,915,000	Detailed report provided separately to Council as part of PMO Reporting
Water - District				
6060174501. 117.1: New Plant (Marton Water Treatment Plant)	43,215	450,000	900,000	Part of Marton Water Strategy, in detail design stage, due for completion 30 June 2022
6060174503. Marton New Bore	25,750	499,998	999,996	Detailed report provided separately to Council as part of PMO Reporting

ITEM 14.1 ATTACHMENT 1

14.2 Recommendations from the Hunterville Community Committee 06 Dec 21**Author: Ash Garstang, Governance Advisor****1. Services Provided from the Hunterville Bookstore**

- 1.1 The Hunterville Community Committee has made three recommendations to Council with regards to the Hunterville Bookstore, as per recommendation 1. The committee believes Hunterville Village Bookshop is the heart of the town, providing guidance and assistance to elderly.
- 1.2 Officer comment – Carol Gordon, Group Manager – Democracy and Planning, met with Ms Kelsey Smith (owner of the Hunterville Bookstore) and Cr Fi Dalgety on Friday, 11 February. It was agreed that an “agreement for services” would be drafted between the Hunterville Bookstore and Council, so that both parties are clear on expectations.

Recommendation 1

That Council approves / does not approve [**delete one**] the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC continues to provide current services through the Hunterville Village Bookshop.

Recommendation 2

That Council approves / does not approve [**delete one**] the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC advertise grants, schemes and any community consultation through the Hunterville Village Bookshop.

Recommendation 3

That Council approves / does not approve [**delete one**] the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC considers council voting to be conducted at the Hunterville Village Bookshop.

Recommendation 4

That Council approves / does not approve [**delete one**] the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC considers cardboard and paper recycling at the Hunterville Refuse Centre.

15 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Council 27 Jan 22 - Minutes
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Kensington Road - Review of Offers to Purchase
4. Abandoned Land Tender Process
5. Kensington Road - Lease Agreement

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 - Council 27 Jan 22 - Minutes	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)
15.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.3 - Kensington Road - Review of Offers to Purchase	s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - public interest s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.4 - Abandoned Land Tender Process	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(f)(i) - free and frank expression of opinions	s48(1)(a)(i)
15.5 - Kensington Road - Lease Agreement	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - public interest	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

16 Open Meeting