

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 31 March 2022
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM, Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 31 March 2022 at 1.00 pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Ordinary Council meeting held on 24 February 2022 are attached.

Attachments

1. Council 24 Feb 22 - Minutes [↓](#)

Recommendation

That the minutes of the Ordinary Council meeting held on 24 February 2022, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 24 February 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM, Andy Watson
Cr Nigel Belsham
Cr Brian Carter *[via Zoom]*
Cr Fi Dalgety *[via Zoom]*
Cr Gill Duncan *[via Zoom]*
Cr Angus Gordon *[via Zoom]*
Cr Richard Lambert *[via Zoom]*
Cr Tracey Hiroa *[via Zoom]*
Cr Dave Wilson
Cr Cath Ash *[via Zoom]*
Cr Coral Raukawa

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager - Democracy and Planning
Ms Gaylene Prince, Group Manager - Community Services *[via Zoom]*
Mr Dave Tombs, Group Manager - Corporate Services
Mrs Sharon Grant, Group Manager - People and Culture *[via Zoom]*
Ms Katrina Gray, Senior Strategic Planner *[via Zoom]*
Mr Danny Le Mar, Manager Financial Services *[via Zoom]*
Mrs Jess Mcilroy, Operations Manager *[via Zoom]*
Ms Adina Foley, Senior Project Manager *[via Zoom]*
Mr Graeme Pointon, Strategic Property Advisor *[via Zoom]*
Ms Anne Mcleod, Acting Manager Community Development *[via Zoom]*
Mr Ash Garstang, Governance Advisor

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1 Welcome

The Mayor opened the meeting at 1.00 pm.

2 Apologies

Resolved minute number 22/RDC/025

That the apology for Cr Panapa be received.

Cr N Belsham/Cr B Carter. Carried

Cr Gordon joined the meeting at 1.02 pm.

3 Public Forum

Mr Lance Collier spoke to Council and advised that he wishes for a change to be made to the district plan regarding the western slip zone boundaries in Taihape. Mr Collier believes that the four current slipzones have different levels of risk, and should be reduced to two slipzones. Mr Collier advised that stormwater is the biggest issue and if the risks around this are mitigated, it will allow for buildings consents to be considered.

Mr Benadie advised Council that staff have to rely on expert advice when determining the risks of natural hazards throughout the district. Ms Gray agreed and advised that the risks of natural hazards will likely be considered next in 2023/24.

Undertaking: The CE will work with staff to identify the appropriate next steps, regarding the response to Mr Collier.

4 Conflict of Interest Declarations

Cr Raukawa declared a conflict of interest with relation to item 10.2 (Contract – Mayors Task Force For Jobs), as she is a part of a rūnanga in Taihape that works in this space.

Cr Belsham declared a conflict of interest with relation to item 10.2 (Contract – Mayors Task Force For Jobs), as the organisation has hired vehicles from his private company.

5 Confirmation of Order of Business

A late item was considered in the Public Excluded agenda (Item 15.6 "Insurance Costs Approval").

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Resolved minute number 22/RDC/026

That the minutes of the Ordinary Council meeting held on 23 December 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Cr R Lambert/Cr B Carter. Carried

Resolved minute number 22/RDC/027

That the minutes of the Ordinary Council meeting held on 27 January 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Cr R Lambert/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Mrs Gordon advised that Council staff, Stats NZ, the Local Government Commission and the Chair of the Ratana Community Board, have agreed that the boundary ward line for Ratana will be re-considered during the next representation review.

Mrs Gordon advised that the Local Government Commission has advised staff that there will not be a hearing for the current representation review (for Māori wards).

Resolved minute number 22/RDC/028

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr N Belsham/Cr F Dalgety. Carried

8 Mayor's Report

8.1 Mayor's Report - February 2022

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The Mayor advised that he has been invited to be a part of a working group that is focusing on the transition and policy work for the Three Waters reform.

In response to a query, Mr Beggs advised that the executive leadership team (ELT) do not have specific criteria that will trigger a removal of Council's COVID-19 framework. The ELT meet and review Council's COVID-19 framework on a daily basis.

Resolved minute number 22/RDC/029

That the Mayor's Report – February 2022, including the attachments to the report, be received.

HWTM/Cr T Hiroa. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - February 2022

Section 17a Reviews

Mr Benadie clarified that a Section 17a Review refers to a section of the Local Government Act 2002, that details the requirements for local authorities to review long-term contracts.

Staff Movements

In response to a query, Mr Beggs advised the building control officer role has been advertised and there has been some expressions of interest. Coincidentally, there has been a slow-down in building consenting recently, due to a shortage of construction supplies. This has reduced the pressure on current staff.

Putorino – Response from Horizons

In response to a query, Mrs Mcilroy advised that Horizons do not believe that they significantly altered their resource requirements after the work at the landfill had commenced, which is a contrary view to that of staff at the Rangitikei District Council.

Undertaking:

The Chief Executive will provide the Mayor with a briefing document, regarding the current situation around the landfill on Putorino Road and Horizon's unwillingness to contribute to the additional costs that have been imposed by them.

Resolved minute number 22/RDC/030

That the Chief Executive's Report – February 2022 be received.

Cr B Carter/Cr T Hiroa. Carried

Resolved minute number 22/RDC/031

That, given Horizons Regional Council are unwilling to fund the additional costs imposed by them on the remediation of the disused landfill on Putorino Road, Council request for HWTM and Deputy

Mayor to present Rangitikei District Council's position to the next available Horizons Regional Council Public Forum.

HWTM/Cr D Wilson. Carried
(the vote was unanimous)

10 Reports for Decision

10.1 Pae Tawhiti Rangitikei Beyond - Adoption of Materials for Community Engagement

Ms Gray advised there is a specific section dedicated to rural communities and staff have identified 16 settlements throughout the district.

Resolved minute number 22/RDC/032

That the report 'Pae Tawhiti Rangitikei Beyond - Adoption of Materials for Community Engagement' be received.

Cr R Lambert/Cr F Dalgety. Carried

Resolved minute number 22/RDC/033

That Council adopt the Pae Tawhiti Rangitikei Beyond discussion document for community engagement, noting that final edits and amendments will be made before publication.

Cr A Gordon/Cr T Hiroa. Carried

10.2 Contract - Mayors Task Force For Jobs

The Mayor acknowledged the work from Mr James Tower and Ngā Wairiki Ngāti Apa.

In response to a query, the Mayor advised that this initiative is funded by the Ministry of Social Development and a report is provided to them each month detailing the number of placements and what financial assistance has been provided to individuals. The Mayor indicated that he will distribute copies of these reports to elected members (provided that there are no confidentiality issues).

Resolved minute number 22/RDC/034

That the report 'Contacts – Mayors Taskforce for Jobs' be received.

HWTM/Cr B Carter. Carried

Resolved minute number 22/RDC/035

That Council:

- a. Endorses applying the opt-out procurement rule (Rule 11) of the procurement policy for the delivery of the Mahi Tahi Programme (January to June 2022) and approves James Towers Consultants Ltd to undertake the work.

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Cr D Wilson/Cr G Duncan. Carried

10.3 Better Business Case - Marton and Taihape

Several councillors noted that the Better Business Case (BBC) model has a lot of depth and encourages input by the community.

In response to a query, Ms Foley advised that the facilitator for the model is very proficient at controlling the pace of the process and not allowing participants to skip straight ahead to solutions.

Staff will come back to Council at a later date with nominations for the better business case for the Taihape Town Hall.

Resolved minute number 22/RDC/036

That the report 'Better Business Case - Marton and Taihape' be **received**.

Cr D Wilson/Cr N Belsham. Carried

Resolved minute number 22/RDC/037

That considering the closure of the Taihape Town Hall due to an unfavourable seismic assessment, Council approves starting the Better Business Case analysis on the Taihape Town Hall Development in the 2021/22 financial year instead of waiting for year 4 as currently scheduled in the 2021-31 Long Term Plan.

Cr C Raukawa/Cr G Duncan. Carried

11 Reports for Information

11.1 Statement of Service Performance: July - December 2021

Taken as read.

Resolved minute number 22/RDC/038

That the report 'Statement of Service Performance: July – December 2021' be received.

Cr T Hiroa/Cr F Dalgety. Carried

11.2 Project Management Office Report - February 2022

Cr Ash left the meeting at 2.15 pm.

Mangaweka Bridge Replacement

In response to a query, Mrs Mcilroy confirmed that the \$4.85m project budget includes contingency costs.

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Cr Ash returned to the meeting at 2.17 pm.

Marton to Bulls Wastewater Centralisation Project

Staff will include this project at a future Council workshop.

In response to a query, Mrs Mcilroy confirmed that it is 13 kilometres in length.

In response to a query, Mrs Mcilroy advised that the risks around the project have now lessened due to having Lowe Environmental assisting in the management of the project.

Bulls Bus Lane and Town Square

Mrs Mcilroy advised that the bus lane should become operational on 07 Mar 22, although this is awaiting confirmation with the contractor. A full opening ceremony will be scheduled once the town square has been completed. Staff have been communicating with iwi and other stakeholders around the opening of the bus lane.

Taihape Grandstand & Taihape Amenities Building

Regarding the Taihape Grandstand, the Mayor advised that the budget breakdown (i.e., the total cost and Council's contribution) of the overall project was not clear. Staff will provide elected members with a summary position of this project.

Marton Water Strategy

Mrs Mcilroy advised that staff have selected a location for a new bore and have requested tenders for a test drill to be completed. This drill will test for both depth (400m) and water quality.

Mr Benadie advised that the priority for this project is extremely high.

In response to a query, Mr Benadie advised that Marton faces taste and odour issues partly due to the reservoir at the Marton dams (which is standing water being the water source. Water sources in other parts of the district come from flowing water (i.e. rivers).

Regional Treatment Plant Consenting Programme

In response to a query about the risk for the preferred site at Ratana, Ms Foley advised that this refers to the ecology on the site (such as plants) and particularly the maintenance of the dunes. Staff have committed to not undertaking any earth works that will diminish the dunes. The risk is minor and staff are actively working to further mitigate it.

Taihape Town Hall

In response to a query, Mr Beggs advised that the work to install a service desk and carpet, originally earmarked for the old town hall has been diverted – the carpet has gone to the Kokako St Pavilion, and the service counter has gone to the BNZ building, being occupied by Council.

Mr Beggs advised that the strengthening design will be a requirement as part of the Better Business Case (BBC) methodology. After the completion of this process, staff will have a more accurate understanding of the estimates required for any proposed solutions.

Resolved minute number 22/RDC/039

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That the Project Management Office Report – February 2022 be **received**.

Cr D Wilson/Cr C Raukawa. Carried

12 Discussion Items

Nil.

13 Minutes from Committees

13.1 Minutes from Committees

Taken as read.

Resolved minute number 22/RDC/040

That the following minutes are received:

- Assets Infrastructure Committee, 09 December 2021
- Finance/Performance Committee, 27 January 2022
- Hunterville Community Committee, 06 December 2021
- Policy/Planning Committee, 09 December 2021
- Ratana Community Board, 08 February 2022
- Taihape Community Board, 15 December 2021
- Te Roopuu Ahi Kaa Komiti, 14 December 2021
- Turakina Community Committee, 02 December 2021

Cr D Wilson/Cr R Lambert. Carried

14 Recommendations from Committees

14.1 Recommendation from the Finance/Performance Committee 24 November 2021

Taken as read.

Resolved minute number 22/RDC/041

That Council approves the below recommendation from the Finance/Performance Committee meeting on 24 November 2021:

- a. That the Finance and Performance Committee recommend to Council the removal of the \$1.97m 'New Marton Admin and Library – Construction' 2021/22 capital budget, noting

that a separate capital budget (Marton Building and Construction), based on more current figures, also exists and is for the same Project.

Cr N Belsham/HWTM Carried

14.2 Recommendations from the Hunterville Community Committee 06 Dec 21

Mrs Gordon advised that herself and Cr Dalgety have met with Ms Kelsey Smith. Mrs Gordon has forwarded Ms Smith a draft agreement for services (for the Hunterville Village Bookshop) for her input. Cr Dalgety advised that the intent from the Hunterville Community Committee is to not have any loss of service.

Council agreed not to approve the Hunterville Community Committee's recommendations around the Hunterville Village Bookshop, and instructed the Chief Executive to negotiate these requests at an operational level instead.

Resolved minute number 22/RDC/042

That Council does not approve the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC continues to provide current services through the Hunterville Village Bookshop.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/043

That Council does not approve the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC advertise grants, schemes and any community consultation through the Hunterville Village Bookshop.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/044

That Council does not approve the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC considers council voting to be conducted at the Hunterville Village Bookshop.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/045

That Council instruct the Chief Executive to continue to negotiate with the Hunterville Bookshop to deliver appropriate Council services.

HWTM/Cr D Wilson. Carried

Resolved minute number 22/RDC/046

That Council approves the below recommendation from the Hunterville Community Committee meeting on 06 Dec 21:

- a. That RDC considers cardboard and paper recycling at the Hunterville Refuse Centre.

Cr D Wilson/Cr N Belsham. Carried

15 Public Excluded

The meeting went into public excluded session 3.00 pm.

Resolution to Exclude the Public

Resolved minute number 22/RDC/047

That the public be excluded from the following parts of the proceedings of this meeting.

1. Council 27 Jan 22 - Minutes
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Kensington Road - Review of Offers to Purchase
4. Abandoned Land Tender Process
5. Kensington Road - Lease Agreement
6. Late Item - Insurance Costs Approval

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 - Council 27 Jan 22 - Minutes	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.3 - Kensington Road - Review of Offers to Purchase	s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - public interest s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.4 - Abandoned Land Tender Process	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position	s48(1)(a)(i)

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	s7(2)(f)(i) - free and frank expression of opinions	
15.5 - Kensington Road - Lease Agreement	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - public interest	s48(1)(a)(i)
15.6 – Late Item - Insurance Costs Approval	s7(2)(h) - commercial activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr D Wilson. Carried

16 Open Meeting

The meeting went into open session 3.46 pm.

Resolved minute number 22/RDC/048

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/048 - 22/RDC/062

Cr N Belsham/Cr G Duncan. Carried

The meeting closed at 3.46 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 31 March 2022.

.....
Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. Follow-up Actions Register [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	24-Feb-22	As per resolution 22/RDC/046 : Staff to check that cardboard and paper recycling is being/has been considered for the Hunterville Refuse Centre.	Arno Benadie	This has been included in the Section 17 A review of solid waste management in progress at the moment.	In progress
2	24-Feb-22	As per resolution 22/RDC/045 : That staff continue to negotiate with the Hunterville Bookshop to deliver appropriate Council services.	Carol Gordon	A letter of agreement has been signed by Council and Ms Smith for services.	Closed
3	24-Feb-22	Regarding the PMO report: As per HWTM's request, staff to provide a summary position of the Taihape Grandstand (particularly around the budget).	Jess McIlroy / Arno Benadie	Completed, as per the PMO report.	Closed
4	24-Feb-22	Regarding the PMO report: HWTM requested that the Taihape Grandstand and Taihape Amenities Building be wholly separated into two distinct items within the report.	Jess McIlroy	Completed, as per the PMO report.	Closed
5	24-Feb-22	Regarding the Marton to Bulls Wastewater Centralisation Project: Elected members requested that 1) this project, 2) the funding of it, and 3) the future role of the Marton treatment plant, be addressed by staff as part of a future Council workshop.	Arno Benadie / Carol Gordon	This was on the agenda for the workshop held on 17 March.	Closed
6	24-Feb-22	Regarding the Mayors Task Force For Jobs: The Mayor indicated that he will distribute copies of the reports that go to MSD on a monthly basis, to elected members (provided that there are no confidentiality issues).	HWTM / Karen Cowper	Reports distributed to Elected Members on 08 March 2022.	Closed
7	24-Feb-22	As per resolution 22/RDC/031 : The Mayor and Deputy Mayor will present Rangitikei District Council's position to the next available Horizons Regional Council Public Forum (regarding Horizon's unwillingness to contribute to costs).	HWTM / Karen Cowper (with Arno & Jess)	HWTM has requested a Public Forum meeting with HRC and Councillors at earliest opportunity.	In progress
8	24-Feb-22	Regarding the old landfill on Putorino Road: the Chief Executive will provide the Mayor with a briefing document, regarding the current situation around the landfill on Putorino Road and Horizon's unwillingness to contribute to the additional costs that have been imposed by them.	CE / Karen Cowper	In progress - awaiting details of the Public Forum meeting with HRC.	In progress
9	24-Feb-22	Regarding Mr Lance Collier's public forum regarding the western Taihape slipzones: Staff to provide a formal response to Mr Collier.	Katrina Gray / Carol Gordon	Officers are in the process of drafting a letter to Mr Collier. It will be sent to him in April.	In progress

10	27-Jan-22	Regarding the Marton to Bulls Wastewater Centralisation Project: Cr Lambert advised that the sign on Wellington Road blocks the view for traffic heading south. He is happy for the sign to be moved into his paddock if this is the preferred solution. Staff to investigate.	Jess McIlroy	The contractor has been requested to move the sign, and given Cr Lamber's details.	In progress
11	16-Dec-21	As per resolution 21/RDC/469 the surplus land in Taihape be offered to the owner of the adjacent saleyards.	Graeme Pointon	The land has been offered to the owner of the adjacent saleyards.	In progress
12	16-Dec-21	The Bulls Community Committee be kept informed about progress with the installation of a scooter rack at Te Matapihi.	Arno Benadie	Staff investigated options with the Bulls Community Committee. Report will be presented to 31 March 2022 Council meeting	In progress
13	24-Nov-21	As per resolution 21/RDC/422 : Staff to process the funding of \$800 for the new northern events signage board, via revenue collected from advertising fees for advertising on the Taihape Community events notice boards.	Gaylene Prince / Sheryl Srhoj	Payment will be made when invoice is received.	In progress
14	24-Nov-21	As per resolution 21/RDC/417 : That staff are requested to engage with the Taihape Heritage Group, Grandstand subcommittee, as the focal group for Community Fundraising for the Grandstand.	Adina Foley / Clare Manners	Staff have met with Taihape Heritage Group representative. Organizing for staff to attend the next committee meeting in Taihape.	In progress
15	24-Nov-21	As per resolution 21/RDC/415 : That staff are requested to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project (for the Taihape Grandstand).	Adina Foley / Clare Manners	Detailed Design will be started when staff are confident that the endorsed option is not reducing the chances to receive external funding.	In progress
16	24-Nov-21	Regarding the Taihape Grandstand (Strengthening Options): Cr Gordon requested that staff liaise with Heritage NZ during the detailed design process. This request came about due to concerns that Heritage NZ may be less inclined to provide funding towards a steel frame option over other strengthening options (such as plywood, etc).	Adina Foley / Clare Manners	Staff have started making enquiries and has asked contractors to find out further confirmation on their ends as well to make sure that there is no disadvantage to the endorsed option.	In progress
17	24-Nov-21	Regarding the Taihape Grandstand (Strengthening Options): The Mayor requested that staff confirm that there are no issues with consenting with the new changes. Staff indicated that they will double check with the architect and engineer and make sure that these have been considered.	Adina Foley / Clare Manners	Staff are consulting with BCO team	In progress
18	24-Nov-21	As per resolution 21/RDC/423 staff investigate the installation of a scooter rack at Te Matapihi; noting the cost will be split between the Bulls Community Committee and Council.	Gaylene Prince / Arno Benadie	Infrastructure and Community Services staff are looking at options for scooter racks, and site locations. Report will be presented to 31 March 2022 Council meeting.	In progress

ITEM 7.1

ATTACHMENT 1

19	28-Oct-21	With regards to the request from the Bulls Community Committee, and as per resolution 21/RDC/384 : Staff to contact Wallace Development and request that they supply more bins and arrange for more regular disposal of the contents.	Arno Benadie / Murray Phillips	Contact has not been made yet, work in progress	In progress
20	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.	Arno Benadie / Murray Phillips	Council staff investigating future long term solutions to resolve this permanently. Work in progress.	In progress
21	28-Oct-21	With regards to the PMO report: Cr Gordon noted that staff should consider involving Ngāti Paki (POC: Jordan Winiata-Haines) and Ngāti Hinemanu in future hui's for the Taihape Wastewater Treatment Plant.	Jess Mcilroy	Underway.	In progress
22	30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	A surveyor has been employed to start the process, but due to the construction market workload at the moment the site survey might be delayed until early next year. Adjoining property owner has been updated. Council staff is in regular communications with the property owner to keep them updated.	In progress
23	30-Sep-21	As per resolutions 21/RDC/301 through to 21/RDC/307 : Staff to liaise with the Bulls & District Historical Society regarding Councils approval of their request to obtain a lease for the former Bulls Library.	Gaylene Prince	Staff have met with representatives of the Bulls & District Historical Society (and have been on-site to the former Bulls Library). A further meeting is being arranged with their Committee. Lease documentation is being prepared.	In progress

24	26-Aug-21	Council requested staff to investigate having yellow broken lines at the intersection of Holland Crescent and Bridge Street for no parking either side of the intersection to inhibit vehicles parking there.	Arno Benadie	The Roading Team have sent a request to Waka Kotahi on this matter. Waka Kotahi responded below: <i>I will discuss this with the safety team and get back to you as soon as possible. These would need gazetting and probably have some public consultation as well. If everything is favourable then they could be placed during the next remarking of the SH as this would remove the cost for establishment and traffic management.</i>	In progress
25	26-Aug-21	As per resolution 21/RDC/264 - staff to <i>consider</i> including a clause on opening hours of the Ratana toilets, in the upcoming contract re-negotiation with the Rātana Communal Board.	Murray Phillips / Arno Benadie	Working with the Ratana Community Board to determine appropriate open hours for the toilet block. Contract negotiations will commence with the Communal Board following agreed hours.	In progress
26	24-Jun-21	Regarding the Fencing of the Tutaenui Stream: The Chief Executive to inform Cr Dalgety of the MOU and put her in touch with the Tutaenui River Restoration Society.	Arno Benadie	Council does not have any further involvement with the fencing of the Tutaenui Stream. No further action required.	Closed
27	24-Jun-21	Regarding the Taihape Amenities building: Staff to liaise with the project management team for this build and explore options for a cultural component (an example given was a Mauri stone).	Jess McIlroy	The PMO together with the Strategic Advisor, Mana Whenua / Iwi / Māori has met with Iwi in Taihape to discuss ideas and collaboration. No further action required.	Closed
28	27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips	Seat design finalised with Marton Rugby club. Arrangements made with Rangitikei College, for their technology students to build the seat as a project during the 2022 year.	In progress
29	25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress

ITEM 7.1 ATTACHMENT 1

30	25-Mar-21	<p>Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.</p> <p>Update: Cr Lambert sought an update on this item at the Council meeting 16 Dec 21. Mr Benadie advised that he will follow up on this and provide an update.</p>	Arno Benadie / Jess McIlroy	<p>Costings will be sought and provided back to the Committee and Council. PMO is looking after this request. Consultants has been engaged to complete a detailed seismic assessment as well as a disability access assessment on the building. Work expected to be completed by June 2022</p>	In progress
31	2020	Mokai Bridge.	Graeme Pointon	<p>The building owner is working with its Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further.</p>	In progress

8 Mayor's Report

8.1 Mayor's Report - March 2022

Author: Andy Watson, His Worship the Mayor

As I've said many times Council has been bombarded with legislative changes coming out of Central Government. The Three Waters, District Plan Reforms, Future for Local Government Review and a number of other reforms mean that Council staff and Councillors have been incredibly busy working around the impact these will have for Council.

Our immediate focus will always need to be the Annual Plan, which is Year 2 of the Long Term Plan. I appreciate the pressure that Councillors and staff are under to prepare these documents. It is pleasing to see that in spite of covid we are on target to achieve a rate increase similar to what has been signified in the Long Term Plan. Certainly our capex programme (capital bill) which is substantial, has been difficult to achieve. We are currently moving as fast as we can on the Marton Water Strategy, the Bulls Marton waste-water projects and the business cases around the replacement or strengthening of the Taihape and Marton Civic Centres. I understand the frustration for people, especially in Marton, over the water quality issues we have been experiencing over the last month or so. We have a water strategy that we have put in place within the Long Term Plan which sees the expenditure of around \$11m that includes, over time, the replacement of the B and C Dams as the prime water source with bore water. These are not new initiatives. There has been an ongoing program for several years of upgrades to the current treatment plant and reticulation and storage systems. This is not wasted money. The package will build on the work that has already been done.

New Zealand and our district has, for some time, been under pressure with regards to covid and there have been many individual positions around vaccination status and mandates, scanning and how we fight a pandemic. As part of that strategy Council has followed Government guidelines around entry to public facilities and public gatherings. At the time of writing we are still waiting on the Government's response due on Wednesday 24 February. My expectation would be that we follow the Government guidelines; my hope is that we are able to relax the rules around entries to libraries and public buildings. This is not a governance decision. These decisions rest quite rightly with the operational team headed by our Chief Executive. The team has a legal responsibility for public health, safety and protection of our people and I endorse the actions they have already taken.

All Councils are members of Local Government New Zealand (LGNZ). This is a body that represents our sector to the Government. This year the annual LGNZ Conference will be held in Palmerston North in July and I would encourage any Councillor to attend as the costs to our Council will be affordable. Conference is a forum where Local Government members or Councillors can listen to addresses by the Prime Minister, the Minister of the Opposition and a number of key speakers around things such as Three Waters. There is also an open door for questioning. As part of that process LGNZ invites Councils to put forward remits. These are items where we seek agreement of all of Local Government by way of vote to put positions to the Government. I suspect this year there

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will be a number of remits calling on Government to either change or remove the Three Waters legislation and seek changes for the reforms of the RMA.

Our Council has advocated for change within the Three Waters programme. As a Mayor I have questioned the lack of policy and process around the changes that are being put in place with the water entities. Perhaps as a consequence to my questioning I have been invited by DIA (Department of Internal Affairs) to co-chair a Working Group around what policies would be needed between the establishment of these entities and the reform of the RMA. I have always thought that the devil will be in the detail with regard to these processes. Policy is essentially detail and it gives us an opportunity to question the programme.

As of the time of writing this I have just finished a Zoom with Minister Kiri Allan, Minister of Civil Defence. Civil Defence is another one of the reforms that is playing out with the Government. What has been proposed is again is a move to a regional model. I applaud the Minister because on Zoom she has said that our territory already has a very strong regional presence, with all of the Mayors and Horizons' working regularly together and meeting every month or so. We have also pointed out that a local voice is incredibly important. We know our districts best, we know the resources we have at hand and what the immediate responses should be. Minister Allan has accepted that and says in our region's case there will probably be very little change. I also applaud the Minister for asking Government officials to delay any changes in the Civil Defence area. She has realized, as a Minister, that Councils are under the pump with all sorts of other changes, annual plans and an election that will be held in October so she has said let's delay some of this work until after the election. My thanks to a Minister who is prepared to listen to the pressures we are currently under.

Mayor Andy Watson

Mayors Engagement

March 2022

1	Attended Emergency Management Joint Standing Committee Zoom Meeting Attended Regional Transport Committee Zoom Meeting Weekly meeting with Deputy Mayor
2	Attended Forestry Land Use Zoom Meeting Attended LGNZ Supporting Communities and Leaders Under Pressure Zoom Meeting
3	Attended Rural & Provincial Sector Future for Local Government Zoom Workshop Visited South Makirikiri School to talk to Year 7 & 8 Students Attended weekly meeting with Chief Executive Attended Reforms Update Zoom Meeting
4	Attended Rural & Provincial Sector Zoom Meeting Attended Future for Local Government Zoom Workshop
8	Attended Spatial Plan information session

	<p>Attended Erewhon Rural Water Supply Sub-Committee meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
9	<p>Attended LGNZ Special Sector Zoom on Three Waters</p> <p>Attended Three Waters Planning Technical Working Group Zoom meeting</p> <p>Attended annual catchup Zoom meeting with AuditNZ</p>
10	<p>Attended Audit & Risk Meeting</p> <p>Attended Council Annual Plan Workshop</p>
11	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended fortnightly discussion on Spatial Plan</p> <p>Attended Regional Leadership Group weekly meeting</p>
14	<p>Attended weekly meeting with Chief Executive</p>
15	<p>Attended LGNZ Sector Engagement Zoom – Future of Local Government Review</p> <p>Attended weekly meeting with Deputy Mayor</p>
16	<p>Attended Three Waters Entity B Working Group Fortnightly Zoom</p> <p>Attended Taihape Drop-in for Spatial Plan engagement</p>
17	<p>Attended Council Workshop on Annual Plan</p> <p>Attended Reforms Update Zoom Meeting</p>
18	<p>Attended Regional Leadership Group weekly Zoom meeting</p>
19	<p>Attended Koitiata Community Meeting – Spatial Plan Engagement</p>
20	<p>Attended Rangitikei Golf Club Family Day – Spatial Plan Engagement</p>
21	<p>Attended Upgraded Marton Service Centre pop-in</p>
22	<p>Attended Regional Transport Matters Regional Chiefs Zoom Meeting</p> <p>Attended weekly meeting with Chief Executive</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Scott's Ferry community meeting – Spatial Plan Engagement</p>
24	<p>Attended Mayoral Taskforce for Jobs Core Group Zoom meeting</p>
25	<p>To attend fortnightly discussion on Economic Development</p> <p>To attend fortnightly discussion on Spatial Plan</p> <p>To attend Regional Leadership Group weekly online meeting</p>
27	<p>To attend Pedals for Pleasure</p>
28	<p>To attend monthly catchup meeting with Mayor Helen Worboys</p> <p>To attend Three Waters – Entity B Working Group Fortnightly Zoom meeting</p> <p>To attend Hunterville Rural Water Supply Sub-Committee meeting</p>
29	<p>To attend weekly meeting with Chief Executive</p> <p>To attend Bulls Community drop-in meeting – Spatial Plan Engagement</p> <p>To attend Bulls Community Committee Meeting</p>

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30	To attend Forestry Seminar with Lawrence Yule
31	To attend Finance/Performance Committee Meeting To attend Council Meeting To attend Reforms Update Zoom meeting

Recommendation

That the Mayor's Report – March 2022 be received.

9 Chief Executive's Report

9.1 Chief Executive's Report - March 2022

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

Reason for Report

This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

1. Events Held in February

- 1.1 Two events were cancelled – Taihape Showjumping, which was planned for 10 -13 February and the National Pipe Band Contest at Marton Park (postponed from last year) on 19 February.
- 1.2 The following Vaccination Clinics were held:
 - 3 and 11 February - Mobile Vaccination Clinics - Bulls Domain
 - 9, 18, 21, 23 February - Mobile Vaccination Clinics - Village Green, Marton
 - 25 February - Mobile Vaccination Clinic - Queens Park

2. Health, Safety and Wellbeing Update

- 2.1 The dashboard for February 2022 is attached (Attachment 1).

3. Staff Movements

- 3.1 In February, we welcomed seven new team members:
 - Lisa Daniels, Resolution Coordinator
 - Sarah Hale, Customer Experience Officer
 - Taite Pohatu-Campbell, Customer Experience Officer
 - Tiffany Gower, Senior Resource Management Planner
 - Joanne Manuel, Manager Community Development
 - Danni Ross, Casual Library Officer
 - Aroha Nicoll, Library Cadet
- 3.2 We also farewelled four team members:
 - Nardia Gower, Manager Community Development
 - Lesley Butler, Animal Control Officer

- George Forster, Policy Advisor
- Robert Simon, Library Cadet

4. Engagement and Consultation Schedule – 2021/22

- 4.1 An updated Engagement and Consultation schedule is attached (Attachment 2), for the Council's information.

5. Update on Council's Request for Service (RFS) Improvements

- 5.1 RFS acknowledgements - As Magiq (Council's supplier of the Request for Service system) were unable to provide an RFS acknowledgement facility, this has been designed internally. By the end of March anyone making a request for service will receive either a text or email automated acknowledgement, which will provide them with the RFS number as well as thanking them for submitting their RFS.
- 5.2 RFS Feedback - Magiq have been commissioned to do this work. This will provide staff the facility that when an RFS is closed it will prompt them to provide feedback either via an automated text message or automated email, depending what was chosen as the preferred feedback method. The text / email text will be automated and then staff can enter exact details of what work was done. This work still requires staff input but in a much more automated way.
- 5.3 The work has now been done by Magiq and is currently being tested. Once IT staff are happy with the testing there will be training for relevant staff on both the feedback and acknowledgement changes, then the new processes will be rolled out. This is expected to be by the end of March/early April.

6. Local Government New Zealand (LGNZ) Annual General Meeting and Remit Process

- 6.1 LGNZ have sent out advice on how remits can be submitted for consideration at the AGM at the LGNZ conference on 28 July 2022.
- 6.2 Member authorities, of which Rangitikei District Council is one, are invited to submit proposed remits no later than 5pm, Friday, 20 May 2022. A copy of the advice from LGNZ is attached (Attachment 3), this provides detail on criteria, requirements and the remit process.

7. Covid-19 Protection Framework

- 7.1 On 23 March 2022, Central Government announced upcoming changes to the Covid-19 response. The changes maintain the "Red" setting but from midnight 25 March 2022, the following changes will be made:
- Capacity limits removed for outdoor events
 - Outdoor face mask requirements removed
 - Indoor capacity limits for hospitality doubled from 100 to 200, seated and separated rules remain in place

Note: until 11.59pm Monday 4 April, the above changes will only apply for those using My Vaccine Passes. After 4 April, the above changes apply to everyone.

7.2 The Government also announced that from 11.59pm Monday 4 April 2022:

- Vaccine Passes will no longer be required, but the app and technology will remain available if businesses continue to use them.
- QR code scanning and tracing will no longer be used
- Vaccine Mandates will be removed for all sectors except health and disability workers, aged care workers, prison staff and border workers.

7.3 Given these announcements, I have decided on the following measures in order to align with changes to mandated requirements and red light settings:

- The approach to the Risk Assessment undertaken last year hasn't changed; my focus remains on maintaining the safety of staff and our customers.
- From 5 April 2022, it will no longer be a requirement for Council roles to be undertaken by fully vaccinated staff. I acknowledge there is still a risk of staff contracting Covid, and strongly encourage staff to be fully vaccinated.
- There is still a Government mandate in place that means some staff who are required as part of their role to enter certain facilities such as Health and Disability facilities and aged care facilities, need to be fully vaccinated. This may change over time.
- The use of masks and PPE is still a requirement under the Red setting, as well as maintaining social distancing. Therefore, there will be maximum limits on the number of people in Council's public areas, e.g. the reception area at the High Street, Marton office. Signs and barriers will remain in place to assist staff with safety procedures.
- From 5 April 2022, My Vaccine Passes will no longer be required for anyone entering Council operated public facilities - this includes Te Matapihi, Marton Library, Taihape Library and Information Centre, front-of-house (High Street, Marton) and the Marton Council Chambers. With the removal of vaccine passes to enter our premises Security Guards will no longer be required from 5 April 2022.
- Due to the current high Covid numbers in our District, Libraries and Information Centres will remain closed, utilising the current "click and collect" services that are provided. This decision will be reviewed on 31 March 2022.
- Retaining the approach of staff being strongly encouraged to continue to work from home, where possible, to ensure that we limit the spread of Covid within the organisation as much as possible. This decision will also be reviewed on 31 March 2022.

Note that should there be a new variant or a change in circumstances, I may review this position, in line with government recommendations, mandates and legislation.

8. Taihape Town Hall Development

8.1 Funding for the Taihape Town Hall development has been included in years 4-10 of the Long Term Plan 2021-2031. The closure of the Taihape Town Hall, due to its low seismic

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rating and risk to staff and public, has put extra pressure on Council by having to run a satellite office in Taihape.

- 8.2 A Business Case is to be developed to support Elected Members decision making and public consultation.
- 8.3 In the February 2022 Council meeting, Council agreed for staff to start the Taihape Town Hall Development Business Case (Resolved minute number 22/RDC/037: *That considering the closure of the Taihape Town Hall due to an unfavourable seismic assessment, Council approves starting the Better Business Case analysis on the Taihape Town Hall Development in the 2021/22 financial year instead of waiting for year 4 as currently scheduled in the 2021-31 Long Term Plan.* (Cr C Raukawa/Cr G Duncan. Carried)
- 8.4 Council have engaged Business Case Consulting Limited to assist with this work.
- 8.5 Our consultant has recommended the three Northern Ward Councillors due to their local knowledge be appointed to assist the development of the Business Case using the Better Business Case model. Refer to Recommendation 2 below.

9. Loan Request - The Bulls Historical Society

- 9.1 On behalf of The Bulls Historical Society, Mr Paul Sharland, has written to Council (refer to Attachment 4) asking for a loan of \$159,000 (plus GST) to undertake earthquake strengthening on the old Bulls Library Building. Mr Sharland advised that the Society has submitted an application to Duddings Trust, but noted that applications do not close until September 2022 and would like to start this work as costs are expected to further increase.
- 9.2 Officer Comment: As noted in Mr Sharland's letter in October 2021, Council approved a request from the Hunterville Sport and Recreation Trust (HSRT) for a loan of \$120,000 (GST exclusive) for work on the Hunterville swimming complex. A draft Loan Agreement was prepared but not enacted as the HSRT secured lotteries funding which negated the need for the loan.
- 9.3 Any loan to The Bulls Historical Society would be conducted on the same basis as the draft Loan Agreement that was prepared for HSRT. This provided for interest to be applied at a rate equal to Council's weighted average cost of borrowing – i.e. financially, it is to be cost neutral to Council. The agreement, which is for an unsecured loan, also provides for the loan to be repaid in instalments and penalties should a repayment instalment be missed.
- 9.4 Mr Sharland noted in his letter that the firm Seismic Performance was suggested by Council staff. I have made it clear to Mr Sharland that Council's suggestion does not indicate endorsement or recommendation, and that the Bulls Historical Society will be advised to do their own due diligence on any firm that they chose to undertake work. Refer to Recommendation 3 below.

10. Decision Making Process

- 10.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. **Health and Safety Dashboard - February 2022** [↓](#)
2. **Engagement and Consultation Schedule (Updated 23 Mar 22)** [↓](#)
3. **AGM Confirmation and Remit Process Memo 2022** [↓](#)
4. **Loan Request - Bulls and Districts Historical Society** [↓](#)

Recommendation 1

That the Chief Executive's Report – March 2022 be received.

Recommendation 2

That Council confirms that all three Northern Ward Councillors be appointed to assist the development of the Taihape Town Hall Development Business Case, using the Better Business Case model.

Recommendation 3

That Council agrees / does not agree **[delete one]** to grant a loan to The Bulls Historical Society for \$159,000 (plus GST) to undertake earthquake strengthening on the old Bulls Library Building.

ITEM 9.1

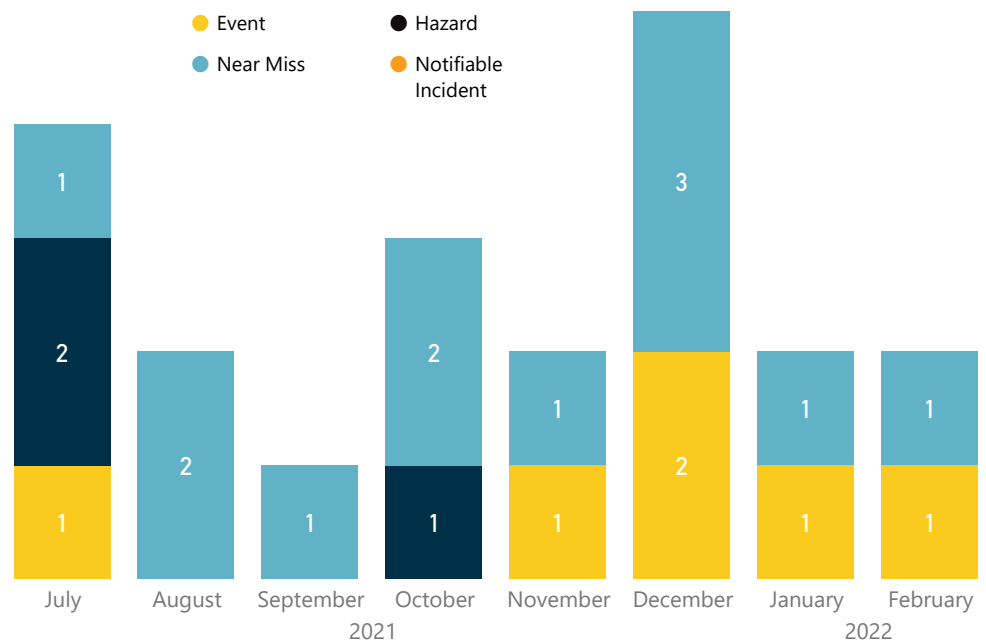
ATTACHMENT 1



Rangitikei District Council Health & Safety

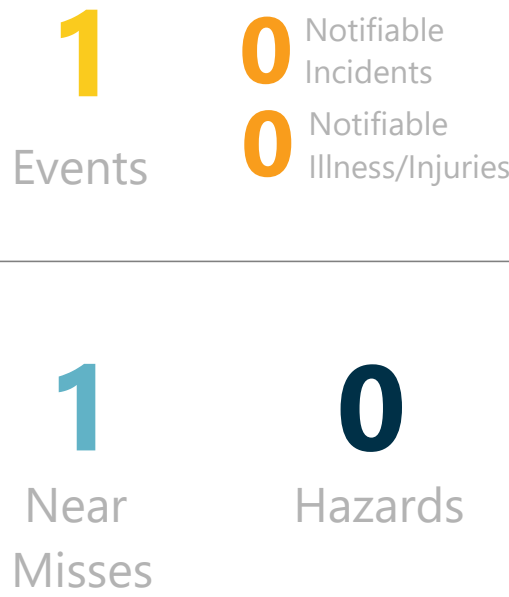
Events, Hazards and Near Misses

01 July 2021 to date



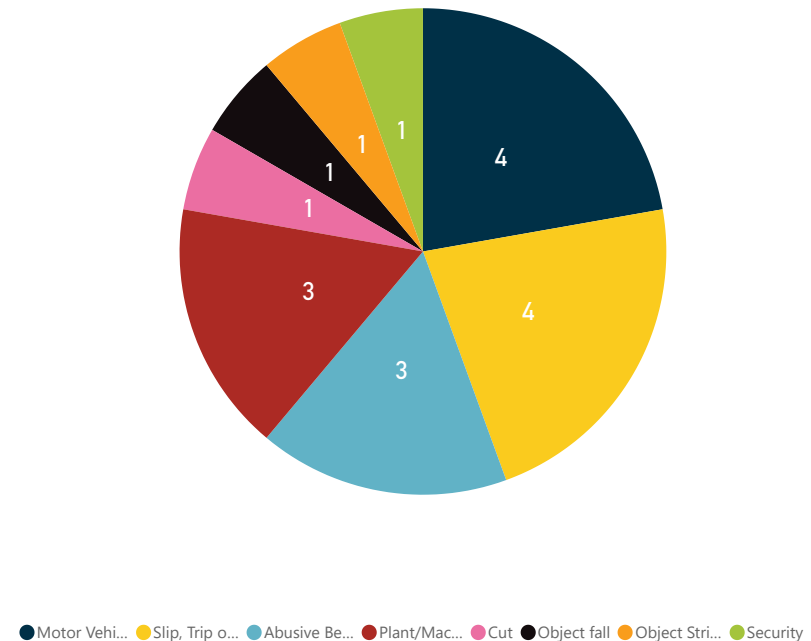
Last month

February 2022



Event/Near Miss Category

01 July 2021 to date



Wellbeing News

Unite against Covid-19!

Booster vaccines are available now! If it's been more than three months since your second Covid-19 vaccination, please book your booster ASAP. Having your booster provides the best possible protection from the harmful effects of Omicron.

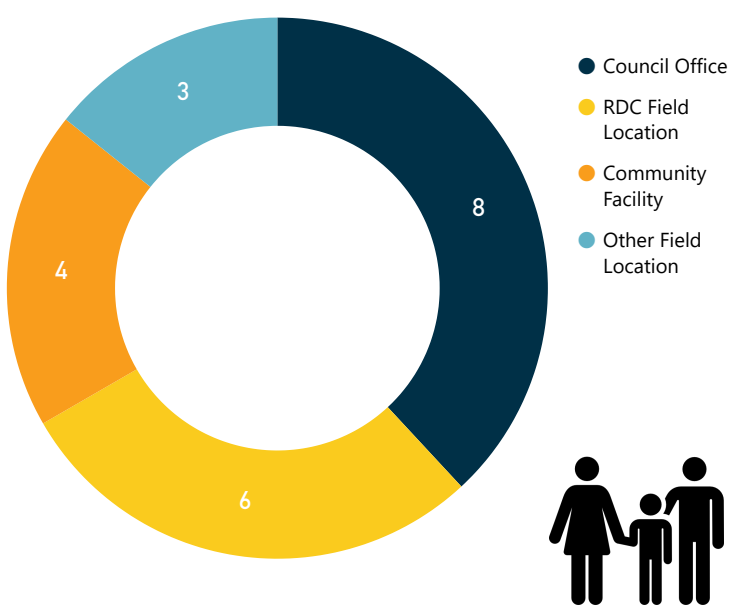
As boosters are part of our Covid-19 Vaccination Policy, please remember to forward a record of your booster to Christin or Sharon.

We strongly encourage you to have a plan for what you will do if you have to isolate. Identify people outside of your home who could help by dropping off food or supplies (contactless) and assist with any other support you need. You could also put together a wellness kit - medications, pain relief such as ibuprofen, nasal spray, throat lozenges, cough medicine, ice blocks, vapour rubs etc.

Don't forget about hygiene necessities such as face masks, hand sanitiser, gloves, tissues, rubbish bags and cleaning products.

Location

Events, Hazards and Near Misses



Driver Ratings

	Dec	Jan	Feb
★★★★★	10	8	10
★★★★	13	14	10
★★★	11	12	9
★★	3	3	6
★	0	0	0

Coming Up

The four AED Defibrillators have arrived! Arrangements are being made for the defibrillators to be located:

1. Inside the foyer of the main office, 46 High St Marton
2. On the outside of the King St Depot
3. On the outside of the Taihape Library and Information Centre
4. On the outside of Te Matapihi, Bulls

Training will be provided to staff once they have been installed and the defibrillators will be available for staff and community use.

An exciting new health and safety initiative, "STOP - Take-5" is being trialled by the Parks and Reserves Team. You will hear more about this soon, including how you can STOP, and Take-5 for Safety.

Stars of Council - Nga whetu o te Kaunihera - Tupuarangi Award - Safety & Wellbeing

This award acknowledges staff who consider the wellness of others and actively promotes mental health in others, shares safety and wellness initiatives, has prevented accidents and incidents through reporting and/or has increased workplace and staff morale.

More information about the awards, and the nomination form, are available on Kapua.

Engagement / Consultations - 2021/22

RANGITĪKEI DISTRICT COUNCIL

ITEM 9.1

ATTACHMENT 2

TOPIC	Staff (Lead)	Elected Member (Lead)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
Representation Review	Carol				Public Consultation													
Marton Buildings	Adina	Cr Wilson												Public Consultation				
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon									Public Engagement			Public Consultation				
Future of Local Government	Peter	Cr Dalgety	Stakeholder Engagement								Stakeholder Engagement							Public Consultation
Three Waters	Arno				Stakeholder Engagement													
2022/23 Annual Plan	Carol												Public Consultation					
Forestry Differentials	Dave	Cr Belsham											Public Consultation					
Destination Management Plan	Gaylene				Public Engagement						Public Consultation							
RMA Reforms			Stakeholder Engagement															
Bylaws/Policies																		
• Annual Residents Survey	Katrina		Public Consultation															
• Local Easter Sunday Trading Policy	Katrina						Public Consultation											
• Food Business Grading Bylaw	Katrina				Public Consultation													
• Rates Remission For Māori Freehold Land Policy	Katrina					Stakeholder Engagement						Public Consultation						
• Rates Remission Policy	Dave	Cr Belsham					Stakeholder Engagement					Public Consultation						
• Traffic and Parking Bylaw	Katrina													Public Consultation				
• TAB Policy	Katrina												Stakeholder Engagement			Public Consultation		
• Gambling Venue (Class 4) Policy	Katrina												Stakeholder Engagement			Public Consultation		
• Control of Advertising Signage Bylaw	Katrina																	Public Consultation
• Public Places Bylaw	Katrina																	Public Consultation
• Trading in Public Places Bylaw	Katrina																	Public Consultation
Local Body Elections	Carol	N/A											Local, Regional and National Campaign					

Key

Stakeholder Engagement (by other orgs)

Stakeholder Engagement (RDC)

Public Consultation

Public Engagement

Anticipated public Engagement will be required


Local and national campaign - Enrolment, Standing for Council, Voting

Election Day

ITEM 9.1 ATTACHMENT 2

[illegible]

Key

- Stakeholder Engagement (by other orgs)
 ● Public Engagement
- Stakeholder Engagement (RDC)
 ● Anticipated Public Engagement will be required
- Public Consultation
 ● Local and National campaign - Enrolment, Standing for Council, Voting
-  Election Day

MEMORANDUM

Date: 16 March 2022
To: Mayors, Chairs, Chief Executives, Zone Secretaries and Sector Chairs
From: Susan Freeman-Greene, Chief Executive
Subject: **2022 Annual General Meeting and Remit Process**

35th Annual General Meeting of Local Government New Zealand

Date: 28 July 2022, 9:00am to 11:00am

Venue: Zoom meeting (online)

AGM Representation

Members of Local Government New Zealand are entitled to representation at the 2022 Local Government New Zealand Annual General Meeting (AGM). In mid-April we will invite fully financial members to register their delegates to attend the AGM.

Please note that the AGM will be held on **28 July 2022**, online via Zoom, commencing 9:00am. Details of the procedures will be provided closer to the time and on confirmation of your delegation.

Remit Process 2022

We invite member authorities wishing to submit proposed remits for consideration at AGM to do so no later than **5.00pm, Friday 20 May 2022**. We are providing notice now to allow members of zones and sectors to gain the required support for their remit (see requirement one below).

Proposed remits should be sent with the attached form. The full remit policy can be found on the [LGNZ website](#).

Remit policy

Proposed remits, other than those relating to the internal governance and constitution of Local Government New Zealand, should address only major strategic “issues of the moment”. They should have a national focus articulating a major interest or concern at the national political level. The National Council’s Remits Screening Policy is as follows:

Criteria

1. Remits must be relevant to local government as a whole rather than exclusively relevant to a single zone or sector group or an individual council;
2. Remits should be of a major policy nature (constitutional and substantive policy) rather than matters that can be dealt with by administrative action;
3. Remits should not involve matters that can be actioned by equally valid means other than the AGM; and
4. Remits should not deal with issues or matters that are “in-hand” and currently being actioned by LGNZ (including through work programmes addressing the critical issues set out in LGNZ’s strategy, being three waters reform, resource management reform, the

Future for Local Government Review, transport, climate change and housing), unless the issue is not currently being addressed.

Requirements

1. Councils must have formal support from at least one zone or sector group meeting, or five councils, prior to their remit being submitted, in order for the proposer to assess support and achieve clarity about the ambit of the proposal. Councils supporting remits do not have to come from the proposing council's zone or sector;
2. Remits defeated at the AGM in two successive years will not be permitted to go forward;
3. Remits must be accompanied by background information and research to show that the matter warrants consideration by delegates. Such background should demonstrate the:
 - Nature of the issue;
 - Background to it being raised;
 - Issue's relationship, if any, to the current LGNZ strategy, including work programmes addressing the critical issues identified above;
 - Level of work, if any, already undertaken on the issue by the proposer (and/or others), and outcomes to date;
 - Resolution, outcome and comments of any zone or sector meetings which have discussed the issue; and
 - Suggested actions that could be taken by LGNZ should the remit be adopted.

Remit process

LGNZ will take the following steps to finalise remits for the 2022 AGM:

- All proposed remits and accompanying information must be forwarded to LGNZ no later than **5.00pm, Friday 20 May 2022**, to allow time for the remits committee to properly assess remits;
- A remit screening committee (comprising the President, Vice President, Chief Executive and lead of policy team) will review and assess proposed remits against the criteria described in the above policy;
- Prior to their assessment meeting, the remit screening committee will receive analysis from LGNZ staff on each remit assessing each remit against the criteria outlined in the above policy;
- Proposed remits that fail to meet specified criteria will be informed as soon as practicable of the committee's decision, alternative actions available, and the reasons behind the decision;
- Proposers whose remits meet the criteria will be contacted as soon as practicable to arrange the logistics of presenting the remit to the AGM; and
- All accepted remits will be posted to the LGNZ website, and members informed, at least one month prior to the AGM in order to allow members sufficient time to discuss the remits prior to the AGM.

To ensure quality preparation for members' consideration at the AGM, the committee will not consider or take forward proposed remits that do not meet this policy, or are received after **5.00pm, Friday 20 May 2022**.

General

Remits for AGM consideration will also be included formally in the AGM Business Papers that will be distributed to delegates not later than two weeks before the AGM, as required by the Rules (although as noted above the proposed remits will be available for member consideration before the AGM papers are issued to the membership).

Should you require further clarification of the requirements regarding the remit process please contact [Scott Necklen](#)



Annual General Meeting 2022

Remit application

Council Proposing Remit:	
Contact Name:	
Phone:	
Email:	
Remit passed by: (zone/sector meeting and/or list 5 councils as per policy)	
Remit:	

Background information and research:

Please attach separately and include:

- Nature of the issue;
- Background to its being raised;
- New or confirming existing policy;
- How the issue relates to the LGNZ strategy and work programmes on critical issues;
- What work or action on the issue has been done, and the outcome;
- Any existing relevant legislation, policy or practice;
- Outcome of any prior discussion at a Zone or Sector meeting;
- Evidence of support from Zone/Sector meeting or five councils; and
- Suggested course of action envisaged.

Please forward to: Local Government New Zealand

Scott Necklen, Deputy Chief Executive

PO Box 1214, Wellington 6140

Scott.necklen@lgnz.co.nz

No later than 5.00pm, Friday 20 May 2022.



19th March 2022

To Mr Peter Beggs
CEO
Rangitikei District Council

Mr Andy Watson
Mayor

Rangitikei District Councillors

Earthquake Strengthening- Bulls Library Building

As per the lease agreement, The Bulls Historical Society is responsible for the cost of earthquake strengthening to bring the building up to 34% of the NBS.

Following an inspection of the building in November 2021 by Seismic Performance, the firm suggested by Gaylene Prince from the Council, we received a quote which we would like assessed by Council Staff for \$147,000 plus GST. This has now escalated to \$159,000 plus GST. A copy of the quote is attached, which has not cost the Society anything.

The Society has investigated funding opportunities and we believe we have an excellent chance of obtaining the necessary funds from the Duddings Trust. However the applications do not close until September 2022. In the meantime costs for the strengthening will continue to increase substantially.

To enable us to get this project underway, we are asking the Council to grant a loan to the Society to have this work undertaken before costs increase any further. The loan would be repaid once funds were obtained and the loan amount would be \$159,000 plus GST.

We note in the minutes of the Oct 2021 Council meeting item 10.4, the Council granted the

ITEM 9.1**ATTACHMENT 4**

Hunterville Sport and Recreation Trust a loan of \$120,000 plus GST (minute number 21 /RDC/370) who were in a similar position to us.

We would appreciate similar consideration be given to our request.

Along with the building project we have already raised \$35,000 towards the Chris Amon statue and currently awaiting the outcome of a funding application.

Paul Sharland

Project Co-ordinator

10 Reports for Decision

10.1 Adoption of Supporting Documents and Documents for Simultaneous Consultation for the 2022/23 Annual Plan

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The purpose of this report is to present supporting documents, and issues to be consulted on simultaneously with the Consultation Document for Council's 2022/23 Annual Plan, to Council for adoption.

2. Supporting Documents

- 1.2 Prior to the adoption of the Consultation Document (CD) for the 2022/23 Annual Plan, section 95A(4) of the Local Government Act 2002 requires the Council to adopt the information relied on by the content of the CD.
- 1.3 The CD must state where the public may obtain such information, which may be by links to the Council's website.
- 1.4 The following documents are supporting information relied on by the content of the CD (refer to Recommendation 2 below):
 - The draft 2022/23 Annual Plan
 - The adopted 2021-31 Long Term Plan.

3. Simultaneous Consultation

- 3.1 There are a number of documents that will go out for public consultation alongside the CD and draft Annual Plan, these are:

Proposed Schedule of Fees and Charges for 2022/23

Council reviews and adopts a Schedule of Fees and Charges on a yearly basis. In general, it is proposed to increase all fees by 3.3%, which is the CPI index provided by Berl. Fees set by legislation or regulation are unchanged. Changes have been made in the following areas:

- Regulatory - To include an additional charge associated with use of the Simpli Portal.
- Halls - Increase fees to reflect cost of electricity, insurance and sanitation. Introduction of fees for regular users and hourly charges.
- Waste - Increase in weighbridge charges to reflect increased disposal costs.

The draft statement of proposal, summary of information and submission form are attached under separate cover.

Draft Rates Remission Policy

The Rates Remission Policy has been reviewed, with a number of changes proposed. The changes are shown as “tracked changes” in the version provided to Council, these tracked changes will be removed prior to consultation. Changes are:

- Improvement to administration processes for applying for rates relief for economic development.
- Limiting the criteria for rates relief for development, with the inclusion of “economic” development.
- Removal of Incentives for Business Expansion.
- Limiting applications to the northern end of the District for ‘Incentivising Residential Development’.
- Removal of contiguous rating units owned or leased by a single ratepayer – this is removed as it is covered by other legislation.
- Additional information to make it clearer on how to apply for remissions.
- Other various amendments have been made for clarification.

The draft statement of proposal, summary of information and submission form are attached under separate cover.

Draft Rates Remission Policy for Māori Freehold Land

The Rates Remission Policy for Māori Freehold Land has been reviewed in accordance with changes to the Local Government (Rating of Whenua Māori) Amendment Act 2021. The review needs to occur before 1 July 2022. The draft Policy has been recommended by the Policy/Planning Committee for adoption for consultation. Te Roopuu Ahi Kaa was consulted in the policy review process. The changes are shown as “tracked changes” in the version provided to Council, these tracked changes will be removed prior to consultation.

The policy provides for the fair and equitable collection of rates from Māori freehold land, recognising that certain Māori-owned freehold lands have particular conditions, features, ownership structures or other circumstances determining the land as having limited rateability under legislation. This policy also acknowledges the desirability of avoiding further alienation of Māori freehold land.

Major changes to the Policy were driven by the changes to the Local Government (Rating of Whenua Māori) Amendment Act 2021 and include:

- The introduction a new section that supports the principles set out in the preamble to Te Ture Whenua Māori Act 1993.
- Amendment to Section 1.3 so that it aligns to Schedule 1 of the Local Government (Rating) Act 2002 that outlines what land is non-rateable.
- Some land under the conditions and criteria within the Policy are now non-rateable under the Local Government (Rating) Act 2002, therefore Section 4 of the Policy has been amended to reflect this as remissions would no longer be applicable.
- A new section (4.5) to expand and enhance Section 4.4 of the Policy to reflect changes made to Section 114A the Local Government (rating) Act 2002. This is in reference to Māori freehold land under development.
- Other various amendments have been made for clarification.

The draft statement of proposal, summary of information and submission form are attached under separate cover.

4. Decision Making Process

- 4.1 This report is subject to Council's Significance and Engagement Policy. Council is required under Section 82(A) of the Local Government Act 2002 to consult in a way that complies with section 95A of the Act.

Attachments

- 1. Proposed Schedule of Fees and Charges for 2022-23 (under separate cover)**
- 2. Draft Rates Remission Policy (under separate cover)**
- 3. Draft Rates Remission for Māori Freehold Land (under separate cover)**

Recommendation 1

That the report 'Adoption of Supporting Documents and Documents for Simultaneous Consultation for the 2022/23 Annual Plan' be received.

Recommendation 2

That the Council adopts the following documents as information relied on by the content of the Consultation Document for the development of the 2022/23 Annual Plan:

- The draft 2022/23 Annual Plan
- The adopted 2021-31 Long Term Plan

Recommendation 3

That Council adopts for consultation, using the special consultative procedure, simultaneously with Framing 2022/23, the following associated documents:

- Proposed Schedule of Fees and Charges for 2022/23;
- Draft Rates Remission Policy
- Draft Rates Remission Policy for Māori Freehold Land

10.2 Adoption of "Framing 2022/23" - the Consultation Document for the draft 2022/23 Annual Plan

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 Council must prepare and adopt an Annual Plan for each financial year, for the years it does not produce its Long Term Plan. The focus of the Annual Plan is to outline differences between what was proposed in the Long Term Plan for the financial year to which the Annual Plan relates, and provide reasons for these changes.

2. Context

- 2.1 Section 82(A) of the Local Government Act 2002 requires that consultation on the annual plan must take the form of a Consultation Document (CD) that complies with section 95A of the Act. The CD is intended to provide the basis for an effective public participation in decision-making processes relating to the activities to be undertaken by Council in the coming year.
- 2.2 The CD must be presented in a concise and simple manner as possible and is a standalone document that does not require the full annual plan or any other document to be attached to it in order to enable informed discussion to take place between Council and its communities.
- 2.3 It must outline where members of the public can view the supporting information. The CD and draft annual plan are not subject to review by the Council's auditors.
- 2.4 Rangitikei District Council's CD for the 2022/23 Annual Plan is titled "Framing 2022/23" – to follow the theme from our 2021-31 Long Term Plan, and comprises a Message from the Mayor; diagram showing Council's major projects; an update on 3 waters reform; the proposed rating position; explanation of what's been achieved since last year; details on how to make a submission on Council's key topics (introduction of a forestry differential; establishment of a Council-Controlled Organisation; and climate change) and information on what else Council is consulting on.
- 2.5 Following Council adoption, minor changes may still be made to the CD to correct spelling or minor errors and formatting changes.
- 2.6 The CD is being designed and produced in-house and will be available at the start of the submission period, which is 8 April 2022.

3. Public Consultation Process

- 3.1 It is proposed that consultation will occur using the following methods:
 - Copies of the CD will be available online, at Council offices, libraries and information centres, they can be sent to anyone that requests one and distributed to key locations across the district
 - A one-page summary will be sent to every household the week of 11 April and publicised in the District Monitor

- Facebook live sessions on key topics will be held on:
 - Wednesday, 13 April at 9am
 - Tuesday, 19 April at 2pm
 - Thursday, 21 April at 6pm
- Drop-in sessions will be held across the District (Covid restrictions permitting), these will be held at:
 - Bulls
 - Taihape
 - Marton
 - Hunterville
 - Rātana
 - Scotts Ferry (community meeting)
 - Koitiata
 - And others can be arranged on request.
- Information will be supplied to Community Boards and Community Committees
- An online submission form will be live at the start of the submission process.
- It would be good to have a presence at any business groups and sporting groups, schools etc that Elected Members are a part of or in their wards.

4. Timetable

- 4.1 The submission period is from 8 April to 9 May 2022. Oral hearings are scheduled for 19 May. Council will deliberate on all submissions on 9 June with the final Annual Plan being adopted on 30 June 2022.

5. Decision Making Process

- 5.1 This report is subject to Council's Significance and Engagement Policy. Council is required under Section 82(A) of the Local Government Act 2002 to consult on the Annual Plan in the form of a Consultation Document (CD) that complies with section 95A of the Act.

Recommendation 1

That the Adoption of "Framing 2022/23" - the Consultation Document for the draft 2022/23 Annual Plan report be received.

Recommendation 2

That the Council resolves to adopt "Framing 2022/23" as the Consultation Document for the 2022/23 Annual Plan (in terms of section 95A of the Local Government Act 2002), subject to minor editorial and formatting changes.

10.3 Triennial Elections 2022**Author:** Carol Gordon, Group Manager - Democracy & Planning**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 This report is to update Council on the arrangements for the 2022 triennial elections and establish the order in which candidate's names will be shown on the voting documents.

2. Context

- 2.1 The triennial elections for Rangitikei District Council will be held on 8 October 2022.
- 2.2 Council has contracted electionz.com to manage its 2022 elections with Warwick Lampp appointed as Electoral Officer and Carol Gordon as Deputy Electoral Officer.
- 2.3 Council's 2022 elections will be conducted using the First Past the Post (FPP) electoral system.
- 2.4 Council may decide whether candidate names are to be arranged on the voting documents in alphabetical order of surname; pseudo-random (all candidate names are randomly selected, and the order selected is the order appearing on all voting documents relevant to that issue); or random order (all candidate names are randomly selected by computer, and the order of names is different on every voting document). In the absence of any Council resolution approving another arrangement, legislation provides for a default position of alphabetical order of surname. Rangitikei District Council has historically used alphabetical order for its voting documents.
- 2.5 The voting papers for the 2022 election will contain elections for the following potential issues (or will advise who has been elected if the number of candidates does not exceed the number of vacancies for any particular position):
- 2.5.1 Mayoral election
- 2.5.2 Election of councillors for three wards – Northern, Central and Southern
- 2.5.3 Election of councillors for the Māori wards (once official confirmation from the Local Government Commission has been received).
- 2.5.4 Rātana Community Board and Taihape Community Board.
- 2.5.5 Election of constituency councillors for Horizons Regional Council.
- 2.6 The issues (2.5.1 - 2.5.4) are all subject to decisions on candidate order by Rangitikei District Council. For 2.5.5 Horizons Regional Council can make their own decision.
- 2.7 In the 2019 elections 57% of territorial local authorities used random order, 33% alphabetical and 10% pseudo-random. Throughout this region, this is reflected as follows:

Ruapehu District	Alpha
Whanganui District	Random
Manawatū District	Random
Palmerston North	Random

Tararua District	Pseudo random
Horowhenua District	Alpha
Horizons Regional Council	Random

3. 2022 Triennial Elections – key dates

3.1 Council staff are preparing communications and engagement plans for the 2022 elections which will be timed for the three key stages – Enrol / Stand / Vote. This includes the Pre-election report.

3.2 Key dates are shown below:

May/June/July 2022	Pre-election report finalised
15 July – 12 August 2022	Candidate nominations open and electoral roll opens for public inspection
4 August 2022	Candidate briefing evening
12 August 2022	Candidate nominations and electoral roll close at 12 noon
17 August 2022	Public notice of candidates' names
16 - 21 September 2022	Voting documents delivered
16 September – 8 October 2022	Progressive roll scrutiny, progressive processing, special voting period
8 October 2022	Election day – voting closes at 12 noon
8 October 2022	Preliminary results (from 12 noon)
13 - 19 October 2022	Declaration of election results
20 October 2022	Inaugural Council meeting and swearing in elected members

4. Options

4.1 Option one – Random order of candidate names

4.1.1 Random order is where all candidate names are randomly selected by computer, and the order of names is different on every voting document.

4.2 Option two – Pseudo-random order of candidate names

4.2.1 Pseudo-random order is where all candidate names are randomly selected, and the order selected is the order appearing on all voting documents relevant to that issue. The names are randomly selected by a method such as drawing names out of a hat.

4.3 Option three – Alphabetical order of candidate names

4.3.1 Candidate names are listed alphabetically on all voting documents.

5. Decision Making Process

5.1 This decision is primarily administrative and is not considered to be significant under Council's Significance and Engagement Policy.

ITEM 10.3

Recommendation 1

That the 'Triennial Elections 2022' report be received.

Recommendation 2

That the names of the candidates for the 2022 Rangitikei District Council triennial elections, and any subsequent by-elections, be arranged on the ballot paper in the order chosen below:

alphabetical; or

random; or

pseudo random.

10.4 Taihape Grandstand Project Summary - March 2022**Author:** Gaylene Prince, Group Manager - Community Services**Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1 To provide clarification and to seek guidance on the next stage of the Taihape Memorial Park Grandstand (The Grandstand) project.

2. Project Timeline

- 2.1 In **November 2020**, Council resolved (20/RDC/475) to proceed with building a separate amenity building and that further investigative work of The Grandstand's condition for future restorative work would continue including seismic, structural survey, geo tech report and conservation report as unbudgeted expenditure in 2020/21.
- 2.2 **Unbudgeted expenditure in 2020/21 totalled \$93,313.40.** Further financial information is provided in Section 4 of this report.
- 2.3 **2021-31 Long Term Plan Consultation:** Key Choice 2 in Council's 2021-31 Long Term Plan Consultation Document asked if Council should invest in restoring the Taihape Memorial Park Grandstand. Council's preferred option was that *we continue to investigate the refurbishment and restoration of the Grandstand and how this could be funded in collaboration with our community*, noting *This option could mean we seek options for funding within the community, if we ultimately decide to proceed with the refurbishment.*

In **June 2021** as part of the 2021-31 Long Term Plan deliberations, Council resolved:

- 2.4 (21/RDC/130) That Council continues to investigate the refurbishment and restoration of the Taihape Memorial Park Grandstand and how it will be funded in collaboration with the community, and includes a provision of \$1 million in the budget to complete this work (from cash reserves), noting Council will need to make a final decision in the future on whether or not to complete this work, and
- 2.5 (21/RDC/131) That Council directs the Chief Executive to finalise investigations and provide a report back to Council on the strengthening and restoration costs of the Grandstand, without changing rooms and toilets, which will be provided by the new Amenities Building.
- 2.6 In **August 2021** Council considered a report on two options for Taihape Grandstand; Option 1 to strengthen the grandstand, and Option 2 to strengthen the Grandstand, and more extensive renovations. Mr Benadie advised that if Council decided to approve Option 1 (strengthening only, with some structural repairs and compliance to the building code), this would not hinder potential renovation work being completed later.
- 2.7 Council agreed (21/RDC/257) to endorse Option 1 as a starting point, noting there may be external and community funding in the future that will enable further renovation work to be investigated. Council also requested staff complete further cost analysis and report back to Council.

ITEM 10.4

- 2.8 In **November 2021** Council received a high-level estimate for refurbishment and structural upgrade of The Grandstand from BQH Quantity Surveyors. The estimate was \$1,373,000.00 with exclusions, which included, for example, cost escalation, as well as design elements such as security systems. Ms Foley clarified that the cost estimate was for construction costs (not project costs), specifically the strengthening of the building. This estimate was revised (after the Amenities Building tender was awarded) to match the current market. The Project Management Office with support from the quantity surveyors estimated the project cost to be close to \$2.1 million which includes consultant's fees, contingencies and cost escalation contingency.
- 2.9 Council discussed the four options presented for strengthening the building, it was determined (21/RDC/414) to proceed with a detailed design for the strengthening (with a steel frame) of The Grandstand. It was requested (21/RDC/415) that Council staff will prepare a report which includes the detailed strengthening design (a fully detailed design, suitable to be constructed from) as well as cost estimates +/-10% of expected project cost and additional external funding options to cover the cost of the project.
- 2.10 The Project Management Office are expecting a detailed design in late March/early April. **It is expected that the detailed design report will be available for Council at the May 2022 Council meeting.**
- 2.11 Council also noted that the \$1 million committed towards this project in the Long-Term Plan 2021-31 was to be supplemented by external funding. Council requested that staff engage with the Taihape Heritage Group, Grandstand subcommittee, as the focal group for Community Fundraising for the Grandstand. Mr Benadie advised that a detailed design should be completed before community groups begin applying for external funding.

3. Heritage New Zealand

- 3.1 Notification was received from Heritage NZ on 22nd March 2022 that they have selected the New Zealand Heritage List/Rāangi Kōrero List application for the Taihape Grandstand for progression in their 2022/2023 work programme. Joanna Barnes-Wylie, from their Central Region office, will lead this project. Joanna has advised that a site visit will be held in the "next few months". Their letter is attached and explains the next steps in the process.
- 3.2 It is suggested that it would be wise to postpone any building work until the New Zealand Heritage compliance position is understood e.g., whether strengthening with a steel frame would be permitted.

4. Financial Implications

- 4.1 As advised in Section 2, there was approved unbudgeted expenditure in 2020/21 of \$93,313.40.
- 4.2 As part of the 2021-31 Long Term Plan, Council only resolved to contribute \$1 million (in Year 1). Spend to date in 2021/22 is \$44,404.98.

Please note: spend to date in Paragraph 4.2 differs from the dollar figure in the March Project Management Office report (relevant section, below), which is the total Project Budget and Expenditure, distinct from the financial year budget and expenditure noted in Paragraphs 4.1 and 4.2 of this report.

Project Budget	\$1,000,000	Spend to Date	\$134,973
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- 4.3 From Investigatory work done thus far, it is expected that costs for seismic strengthening The Grandstand will exceed \$1 million.
- 4.4 While Council also noted that the \$1 million committed towards this project in the Long-Term Plan 2021-31 was to be supplemented by external and community fundraising, any costs associated with Council staff in supporting fundraising would also be deducted from the \$1 million budget.

Attachments

1. Letter from Heritage New Zealand [↓](#)

Recommendation 1

That the report 'Taihape Grandstand Project Summary – March 2022' be received.

Recommendation 2

Noting that Council's contribution to the Taihape Grandstand project is \$1 million in total, that Council request the Chief Executive provide staff support to Taihape Heritage Trust – Grandstand Sub-Committee for fund-raising, and that any costs incurred by Council staff be funded from the \$1 million Taihape Grandstand budget.

Recommendation 3

That Council agree to postpone any building work on Taihape Grandstand until the compliance position of Heritage New Zealand is understood.

Central Regional Office
Level 1, 79 Boulcott St
PO Box 2629, Wellington 6140
(64 4) 494 8320 / heritage.org.nz



HERITAGE NEW ZEALAND
POUHERE TAONGA

22 March 2022

File ref: 12009-1064

Peter Beggs
Chief Executive
Rangitikei District Council
peter.beggs@rangitikei.govt.nz

Dear Peter

We're progressing the application to enter Taihape Memorial Grandstand on the New Zealand Heritage List

We're writing to update you about the application to enter Taihape Memorial Grandstand, 12 Kokako Street, Taihape, on the New Zealand Heritage List/Rārangī Kōrero ('the List'). As you know, we assessed this application in 2020 and consider Taihape Memorial Grandstand to be a good candidate for entry on the List.

We are pleased to let you know that we have now selected it for our workplan. In the upcoming financial year, we'll start the process of research, assessment, and consultation needed to progress the application.

What happens next

As the owner of Taihape Memorial Grandstand, your views are important to us and we'd be grateful to discuss them with you. We'd also like to arrange to visit the place in the next few months to gather information for the draft heritage assessment report we'll prepare.

Please contact Joanna Barnes-Wylie, Senior Heritage Assessment Advisor, at 04 494 8320 or jbarnes-wylie@heritage.org.nz if you'd like to start the discussion. If we don't hear from you, we'll be in touch.

Once we've visited and prepared the draft report, we'll send you a copy for your comment. The proposal will then be peer reviewed and either publicly notified for submissions, or progressed by written owner-agreement if you prefer. The proposal will then go before the Heritage New Zealand Pouhere Taonga Board, who make the final decision on whether to confirm the entry on the List.

The process is open and consultative, and we will keep you informed at all stages.

If you're selling to an overseas buyer

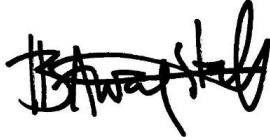
If the application for your property is publicly notified (this is a later stage in the process), the Overseas Investment Office may consider the property's heritage values when deciding if the property is 'sensitive land' under the Overseas Investment Act 2005. If the property is deemed sensitive land, any potential overseas buyers must get special consent to buy it. Find out more at www.linzi.govt.nz/overseas-investment.

Tairangahia a tua whakarere; Tatakihia ngā reanga ō āmuri ake nei
Honouring the past; Inspiring the future

Contact us for more information

We look forward to working with you on the listing process and will be in touch to arrange a meeting and site visit. In the meantime, please contact us if you would like any information.

Yours sincerely



Blyss Wagstaff
Area Manager (Acting), Central Region

cc. Taihape Heritage Trust

Tairangahia a tua whakarere; Tatakihia ngā reanga ō āmuri ake nei
Honouring the past; Inspiring the future

10.5 Changing Rooms at Te Matapihi, Bulls Community Centre**Author:** Adina Foley, Senior Project Manager**Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1 In a meeting with the community group led by Jane Dunn, concerns have been raised that neither option 3 or 5a would be sufficient for the groups to actually use a new changing space attached to Te Matapihi, Community Centre.
- 1.2 This report asks council for permission for staff to change the scope from detailed design of option 3 and 5a (resolved minute number 21/RDC/375), to complete a feasibility study for a new option. The outcome of this study would be a concept design of a changing space that is matching the requirements of the users and is the most practical and affordable option with the existing building and services.

2. Context

- 2.1 In the Council meeting on 28th October 2021, (resolved minute number 21/RDC/375), Council confirmed, “that in order to progress adding new changing rooms to Te Matapihi, Council endorse Options 3 and 5a, and request staff to complete detailed design engineering for the endorsed option and report back at the February 2021 meeting, noting all costs for this activity are unbudgeted and are currently unknown”.
- 2.2 The cost estimate for option 3 was \$642,181 including \$107,100 contingency, and \$550,000-\$750,000 for option 5a with no contingency. It should be noted that these estimates were prepared based on sketches, and have a low expectation of accuracy.
- 2.3 Staff met with the community group led by Ms Dunn (which includes representatives from the Bulls schools, the Bulls Community Trust, the local kapa haka group, and some community members) to understand the submission and the requirements better. On Tuesday 15th March 2022 a meeting was held at Te Matapihi with said community group, two elected members and staff from the Project Management Office (PMO) attended.
- 2.4 As the PMO currently does not have the capacity to investigate and lead the project further, a consultant has been engaged to manage the project. She also attended the meeting with the community group.
- 2.5 This report has been written by the PMO and was reviewed by the community group.

3. Discussion and Options Considered

- 3.1 Key users of the potential changing space were part of the meeting on Tuesday and together they have defined the following requirements in order of importance:
 - 3.1.1 Big enough space to have **everyone together** for practice, changing and preparation (e.g., whole school, whole kapa haka group, all contestants, all actors, all performers of a show etc.) as well as space to store items (e.g., costumes).
 - 3.1.2 **Accessibility** to the stage and changing spaces (incl. wide enough access considering large costumes, wheelchair access etc).

- 3.1.3 The space and access ways to be an **addition to the building**, so it does not take away any current floor space.
- 3.1.4 That the space should be **fully covered** in to be safe from windy/rainy weather and accessible for all abilities.
- 3.1.5 Space for a **200 people** (requirement from schools)
- 3.1.6 Minimum of **two bathrooms** (at least one accessible)
- 3.1.7 **Flexible** to create separate gender spaces or meeting space
- 3.1.8 **Privacy and safety** so no one can look inside, and supervisors can monitor children
- 3.1.9 **Comfortable** - warm and well ventilated
- 3.2 One of the key focuses was that everyone can be together pre-production which is particularly important for children's groups and their supervisors using the space.
- 3.3 The current building also does not have any rooms, including in the town hall, where the windows can be easily covered to allow for privacy.
- 3.4 The community group confirmed that option 3 is too small for them to consider using it, even it was to be approved by council. This results in a risk of investment being made with little actual use of the single-purpose facility. In unity the group ruled out option 3 and made clear that option 5a was the very minimum required to be functional.
- 3.5 It was also pointed out that the footprint of the current town hall space is significantly smaller than the old town hall. With rising school rolls and increase of local population the current town hall space may become unusable for some events of the community group. However, this mostly affects the schools if their rolls rise in the future. There are many other Community events that need a changing and preparation space as discussed at the meeting with Community groups. Even if the schools' rolls rise in the future with an alternative space as discussed at the meeting the schools could still use Te Matapihi for many school events.

4. Conclusion

- 4.1 The community group's intention is to make sure the investment is being done wisely and practically. Going to a detailed design for two options in their eyes would be a waste of investment, they want to see the requirements met but in a practical way that includes avoiding shifting services or losing too many car parks.
- 4.2 The Community's concept 5b (their preferred option) always intended the loss of 2-3 carparks for the addition of an alternative changing / preparation space which accommodates approximately 203 people. The Communities proposal also states they did not have the relevant information of underground services to and from the building. The community group wanted to point out that option 5b was their preferred option and that it should be considered within the feasibility study (with tweaks and re-design where required).
- 4.3 The feasibility study would look at the current building with all its restrictions (incl. access ways, locations of services, car parking, resource consent requirements) and suggest a design that will be in accordance with restrictions and the community group's requirements for it to be a useable design.

ITEM 10.5**Recommendation 1**

That the report 'Changing Rooms at Te Matapihi, Bulls Community Centre' be received.

Recommendation 2

That Council **approve** the scope of the 'Te Matapihi Additional Changing Room' project be expanded to allow staff to undertake a feasibility study for the best suitable space (considering restrictions and requirements), as requested by the Bulls user group and as defined in 3.1 of this report, **noting** this will take approximately 6-9 months.

AND

That Council approve for staff to seek feedback from the Larger Community Event holder groups in regard to the development and presentation of options of this feasibility study, to make sure the options best fulfil their requirements.

10.6 Project Management Office Report - March 2022**Author:** Jessica McIlroy, Operations Manager**Authoriser:** Peter Beggs, Chief Executive**Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Bulls Bus Lane and Town Square
5. Taihape Amenities Building
6. Taihape Grandstand
7. Marton Rail Hub
8. Marton Water Strategy
9. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

Note that Finance and Performance Committee will receive full budgets and spend broken down by financial year, and this report will focus on project budgets and progress against budget.

1. Mangaweka Bridge replacement

ITEM 10.6

Project Status

The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.

The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council, and project managed by Manawatu District Council. Construction started in September 2020 and was due to complete in July 2022 – construction has progressed ahead of schedule and completion is expected in June 2022.






As part of the construction and testing programme, some vehicles had been given access over the new bridge; that phase is now complete. Further construction is programmed for the future, but the bridge will not be open for public use until all aspects of the project are complete.

In March 2022, RDC were advised that the construction costs have exceeded the approved purchase order. The LTP 2018 budget was \$4.9m. The Waka Kotahi budget is \$4,953,345, and internally we consider the Waka Kotahi budget to be the project budget. Purchase orders to date have been less than the full Waka Kotahi budget. A recommendation follows requesting approval to expend the full Waka Kotahi budget of \$4,953,345.

There may be other costs that are yet to be known, and another paper will be brought to Council in April 2022.

The completion of the entire project will be celebrated with a formal opening.

The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC's component only is reported on in this report.

Project Budget		\$4,953,345	Spend to Date	\$3,866,492
Estimated Costs to Complete		\$1,086,853	Forecast Cost at Completion	\$4,953,345
% Spent of Forecast Cost		78%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		01-18	Project Completion Date (MM-YY)	06-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed July 2022 and is currently on programme.		
Cost		The project is currently within budget, but further costs are anticipated. MDC are not able to provide details of these costs at the time of writing this report.		
Quality		No concerns to date.		
Risk		Working at heights and over the water, in proximity to the public, is inherently risky. This is being managed very well by the contractor. Reputational risk from the bridge appearing complete,		

		but no traffic being allowed to use the bridge until the final stages have been completed. Risk of steel supply issues impacting programme and cost.
Tasks completed last month	Complete work for approaches roads in the eastern and western side Stockyard access road except fencing and gate Complete Manufacturing guard rails for the road approaches Install guard rail – Mangaweka side Scour protection around existing bridge Scour protection work around the new bridge piers Seal bridge deck Finish chute drainage channel installation Complete manufacturing the new handrail system for the existing bridge	
Tasks forecast this month	Progress planning for shifting traffic to the new bridge and formal opening	

2. Marton to Bulls Wastewater Centralisation Project

ITEM 10.6

Project Status

The Marton to Bulls wastewater centralisation scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls

This update covers sub-projects A and B.

Three independent members have been appointed to the Project Advisory Board, with the first meeting being organised for Q2 2022.

Project signboards were erected in December advising of the works, and acknowledging co-funding from Crown Infrastructure Partners. Construction is progressing.






Our Resource Consent application for the open-trenching component of the works has been accepted by Horizons, and mitigation and impacts were discussed with Iwi during December.

In January 2022 staff met with Lowe Environmental, who presented their methodology for managing wastewater discharge projects through to a Best Practicable Option, which is necessary for the resource consent for the discharge. This includes regular updates to Horizons on the consent. A separate paper is presented to the March 2022 Council meeting for approval of the Lowe Environmental engagement.

Lowe Environmental are project managing the wider project, with the Group Manager Assets and Infrastructure holding the design authority for the solution. The Group Manager Assets and Infrastructure will commission peer review of the solution should this be required.






RDC is engaging with MDC regarding lessons they've learned from their own wastewater centralisation project.

Sub-project A Budget	\$10,000,000	Sub-project A Spend to Date	\$2,898,470
Sub-project B Budget	\$7,400,000	Sub-project B Spend to Date	\$0
Sub-project C Budget	\$250,000	Sub-project C Spend to Date	\$0
Sub-project D Budget	\$7,350,000	Sub-project D Spend to Date	\$0
Project Budget	\$25,000,000	Project Spend	\$2,898,470
Estimated Costs to Complete	\$22,101,530	Forecast Cost at Completion	\$25,000,000
% Spent of Forecast Cost	12%	Variance Forecast Cost / Budget	0%

Project Start Date (MM-YY)		06-20	Project Completion Date (MM-YY)	06-25
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		<p>The overall programme for the entire project (all four subprojects listed above) is five years starting in 2020, and the target end date is June 2025.</p> <p>The pipeline between Marton and Bulls (subproject A) needs to be constructed before the end of June 2022 in order to meet the timeframes set in the contract RDC has with central government for the 3-waters stimulus funding.</p> <p>Fulton Hogan have supplied a programme that completes the first 5km of pipeline before this deadline, meeting this milestone.</p>		
Cost		<p>The budgets for all sub-projects will be assessed when land has been sourced.</p> <p>\$3,880,000 of the pipeline cost has been funded by DIA through the 3-waters stimulus funding.</p>		
Quality		<p>Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta (construction management specialists) to support the project team with tendering of subproject A and be the Engineer to Contract. Council also in September engaged a project manager (Kingston Infrastructure Ltd) to be the on-site project liaison and Engineers Representative, to support delivery and verify construction milestones.</p>		
Risk		<p>The risk of not finding suitable disposal land (sub-project B), and of difficulties with feasibility of construction remains.</p>		
Tasks completed last month	<p>Iwi consultation continued</p> <p>Third payment claim for materials received</p> <p>Design of pipe bridge continuing</p> <p>Evaluation of proposal from Lowe Environmental</p>			
Tasks forecast this month	<p>Horizons consent to be progressed (awaiting iwi sign off)</p> <p>First advisory board meeting to be scheduled</p> <p>Construction to progress</p> <p>Engagement of Lowe Environmental</p> <p>Monthly updates to Horizons regarding consent will begin.</p>			






3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

ITEM 10.6

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction is expected to complete in April 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing consent conditions with discharge of treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>			
Project Budget	\$2,425,000	Spend to Date	\$147,396
Estimated Costs to Complete	\$2,277,604	Forecast Cost at Completion	\$2,425,000
% Spent of Forecast Cost	6.1%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	07-18	Project Completion Date (MM-YY)	04-23
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The purchase agreement for suitable land has been finalised and signed by the landowners and RDC. The irrigation methodology and programme are being planned now. Construction is expected to be completed by April 2023.	
Cost		The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget. The estimated costs shall be finalised with actual construction costs once an irrigation method has been specified or designed.	
Quality		No concerns to date.	
Risk		<p>Wetland Delineation Report confirmed two natural wetlands, which may restrict the areas that can be used for irrigation.</p> <p>Tight timeframe to get work completed by June 2023, which is the MfE requirement for funding of the project. To aid mitigation of this risk, Council have engaged a Consultant to prepare timelines for future works.</p> <p>Land constraints to be worked through as part of design.</p> <p>Proximity to Whangaehu River, degree of interconnection between groundwater and the river to be worked through as part</p>	






		of the Assessment of Environmental Effects (AEE) work as this could have implications for degree of nutrient removal from effluent that may be required
Tasks Completed Last Month		<p>Subdivision works have continued</p> <p>Initial groundwater investigations including test pits and infiltration assessments completed on the purchased land site.</p> <p>Write up of findings of groundwater investigations commenced and due week of 21st March</p> <p>Ecological assessment and restoration plan drafting has commenced</p> <p>Variation to assist with pipeline design prepared and presented to RDC for consideration</p> <p>Variation to assist with detailed design of WW plant upgrade requested and being prepared for RDC consideration</p> <p>Requested meeting the Horizons Regional Council staff to discuss initial findings of the groundwater assessments and to run through the technical reporting proposed to support the consent application</p>
Tasks Forecast This Month		<p>Meeting with Horizons Regional Council to discuss the technical reports that are being prepared and overview of what is to be sought in the application</p> <p>Further consultation meeting requested, with focus on seeking input to the restoration plan</p> <p>Preparation of the Ecological Impact Assessment and Restoration Plan</p> <p>Consideration of set-back distances, nutrient options, pipe design</p> <p>Commence drafting resource consent application/AEE</p>

4. Bulls Bus Lane and Town Square

Project Status				
The scope of this project the creation of a Town Square and Bus Lane in Bulls around the Community Centre, Te Matapihi.				
Construction of the bus lane and town square begun on 26 October 2021. The bus lane was completed on 16 March 2022.				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$833,334
Estimated Costs to Complete		\$192,269	Forecast Cost at Completion	\$1,025,603
% Spent of Forecast Cost		81%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		10-21	Project Completion Date (MM-YY)	04-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction is well underway. The start date was 26 October 2021 and completion date of the bus lane was 16 March 2022, and the town square is 1 April 2022. The new completion date for the bus lane accounts for 20 days extension of time.		
Cost		69% (\$97,247) of the \$140,000 contingency for the project’s construction phase has been committed. The PMO does not expect exceeding the project contingency, and overall expects to finish slightly under budget.		
Quality		Finalisation of the Town Square, with artwork, seating, and rubbish bins, is underway.		
Risk		RDC has come to a verbal agreement with the landowner of the town square and work is continuing as scheduled. No current significant risk with the Bus Lane, although we have received a complaint regarding the set out of the Bus Lane. Staff will trial the operation of the bus lane for a month and recommend any improvements necessary, an approach that has been endorsed by Horizons.		
Tasks completed last month	Continue working with Ngāti Parewahawaha on finalised plan with artwork. Completion of the bus lane. Agreed opening ceremony with Iwi for town square and bus lane once the artwork is installed.			
Tasks forecast this month	Completion of the town square. Confirm date of artwork installation by Ngāti Parewahawaha. Sign agreement with town square land owner			






5. Taihape Amenities Building

ITEM 10.6

Projects Status				
The scope of this project is the construction of a new Taihape Amenities Building. Construction began in March 2022.				
Project Budget		\$4,648,757	Spend to Date	\$671,547
Estimated Costs to Complete		\$3,977,210	Forecast Cost at Completion	\$4,648,757
% Spent of Forecast Cost		14.5%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-2020	Project Completion Date (MM-YY)	09-2022
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Programme for Amenities Building on track. Construction started March 2022. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Cost		Any approved scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work.		
Quality		New building construction work only started when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi).		
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	Construction commenced Communications update on various channels			
Tasks forecast this month	Construction to continue. Communication to continue			

6. Taihape Grandstand






ITEM 10.6

Projects Status				
<p>The scope of this project is the detailed design of the endorsed strengthening concept design for the Taihape Grandstand (consulted on during LTP period, with a final resolution to be made in June or July 2022).</p> <p>Preliminary design is underway to provide costings of the strengthening of the Grandstand.</p> <p>\$1m was allowed for the Grandstand in the 2021 LTP. Current costs for investigations and preliminary design are expected to be approximately \$150,000. This will leave approximately \$850,000 for construction works and this budget will reduce further if additional consultancy or consenting costs are required.</p> <p>A separate paper is presented to Council in March 2022 to resolve next steps and future Council staff involvement.</p>				
Project Budget		\$1,000,000	Spend to Date	\$134,973
Estimated Costs to Complete		\$865,027	Forecast Cost at Completion	\$1,000,000
% Spent of Forecast Cost		13.4%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11/2020	Project Completion Date (MM-YY)	12/2022
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Cost		The \$1m budget for the Grandstand includes investigation, staff time, design, consenting, and construction works.		
Quality		Construction work to be planned once detailed design is completed, and presented to Council for decision.		
Risk		No concerns to date. There is a risk of poor public perception of the grandstand strengthening. public consultation has been undertaken to reduce the risk. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	Detailed design work continuing, including a possible staged approach for construction. These are expected back soon. Fire Engineer engaged to assist with Fire Design plan. Site visit for them took place in March.			
Tasks forecast this month	Detailed design expected back within the next month. PMO to continue engagement with the Taihape heritage group, possibly meeting at the next committee meeting.			

	Continue to work on communication with the public, to ensure the public are being given accurate information on programme.
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7. Marton Industrial Park and Rail Hub

ITEM 10.6





Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
Project Budget		\$9,850,000	Spend to Date	\$1,455,885
Estimated Costs to Complete		\$8,394,115	Forecast Cost at Completion	\$9,850,000
% Spent of Forecast Cost		15%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-20	Project Completion Date (MM-YY)	01-24
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		The programme is facing delays caused by the Environment Court process		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is slipping again. The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	Submission to the Environment Court regarding next steps Ongoing work on the 85% rail design by KiwiRail. Progression of land purchase by others.			
Tasks forecast this month	Ongoing design work Limited consultation on the Comprehensive Development Plan following further direction from the Environment Court.			

7. Marton Water Strategy – Sub-project A (New Bore)

ITEM 10.6






Project Status			
<p>The Marton Water Strategy comprises of three sub-projects:</p> <p>Sub-project A: New Bore</p> <p>Sub-project B: Design of the plant upgrade and consenting</p> <p>Sub-project C: Construction of bore and plant</p> <p>Earlier work has determined that a new bore is required to replace existing infrastructure to supply potable water to Marton. There will be future sub-projects identified and scoped within the Marton Water Strategy programme of work; the new bore is sub-project A. Other sub-projects will be reported on as they become active. All work is expected to be completed by 1 July 2024.</p> <p>Sub-project A will deliver a new bore to provide potable water to Marton that meets the NZ Drinking Water Standards, including:</p> <ul style="list-style-type: none"> – Planning and procurement of required professional services – Location of new bore site – Land acquisition for bore site and testing for quality and quantity – Target volume from bore of 5000 m³ (quantity of water) – Construction of bore – Handover of bore to operations team. <p>Sub-project A is being delivered by the MDC Utilities Team. The project is currently in the initiation and planning phase.</p> <p>When the sub-projects are further developed, staff will look at options for the use of the dams once we are drawing Marton water from a bore. This will include looking at restoring flow to the Tutaenui Stream.</p>			
Project Budget		\$1,000,000	Spend to Date
			\$72,363
Estimated Costs to Complete		\$927,637	Forecast Cost at Completion
			\$1,000,000
% Spent of Forecast Cost		8%	Variance: Forecast Cost / Budget
			0%
Metric	Trend	Comment	
Health and Safety		Physical works have not begun. Request for Tender (RFT) documentation for procurement of bore construction will outline Health and Safety	

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		requirements/considerations which responses will be assessed against.
Programme		The Request for Tender for the exploratory bore, and production bore, is being prepared and will be released in May 2022. The completed new bore project is expected to be finished by 1 July 2024.
Cost		The project remains within budget. Consultants are still forming a proposal to give ongoing specialist support to the project during the tender and bore construction stages. The tender process for bore construction will give greater clarity to project budget requirements. Approval may need to be sought for additional funding if either the Engineer's Estimate and/or recommended tender prices indicate that the project costs are likely to exceed the approved value.
Quality		No concerns to date.
Risk		No new significant risks
Tasks completed last month	Received proposal from consultants for the RFT and construction monitoring stage. Engagement with stakeholders regarding occupancy at the Marton dams proposed bore construction site.	
Tasks forecast this month	Engagement of consultants for ongoing specialist support to the project during the tender and bore construction stages. Confirmation of bore construction site. Commencing procurement for preparation of the bore construction site. Preparation of RFT document	

8. Regional Treatment Plant Consenting Programme

ITEM 10.6

Programme Status			
<p>A consultant has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents. Variations to date include:</p> <ol style="list-style-type: none"> 1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411. 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected January 2022). 			
Project Budget	\$485,005	Spend to Date	\$149,400
Estimated Costs to Complete	\$335,605	Forecast Cost at Completion	\$452,655
% Spent of Forecast Cost	30%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	04-21	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		Consultant Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, looking to lodge application early second quarter 2022. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established.	
Cost		Forecast completion cost is on budget	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of CIAs. Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p> <p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to</p>	

ITEM 10.6

		<p>ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 5: Preferred site for Ratana may face consent challenges due to dunes having been identified as rare habitat (under Schedule F of the Horizons One Plan), natural wetlands present which are being considered in the Ecological Impact Assessment.</p>
Tasks completed last month		<p><u>Ratana</u> Rātana WWTP investigations underway and technical reports being prepared to support the preparation of the consent. Field work for groundwater investigations completed and report is being prepared for first stage. Meeting with Horizons Regional Council as a pre-application meeting to discuss the technical reports has been requested. Consultant requested to assist in the pipe design Consultant requested to design plant upgrade, variation being prepared for this.</p> <p><u>Taihape WWTP</u> WWTP hui held 23 February 2022.</p> <p><u>Taihape WTP</u> Meeting held on 18 February to look at what storage could be provided under a range of scenarios instead of bore investigations.</p> <p><u>Bulls WTP</u> Bulls public water supply replacement consent lodged, and a further information request has been received. Ongoing consultation with Ngā Wairiki - Ngāti Apa and Ngāti Raukawa.</p>
Tasks forecast this month		<p><u>Ratana</u> Progress subdivision consent Meet with Horizons to discuss technical reports that are underway Further consultation meeting Progress technical reports Lodge consent application in second quarter of 2022</p> <p><u>Taihape WWTP</u> Meeting planned for 24 March 2022 to confirm short term improvements Planning assessment</p> <p><u>Taihape WTP</u> Receive preliminary report on storage options</p>

Miscellaneous**1. Taihape Town Hall**

Concept strengthening design has been commissioned and includes connection of the Town Hall to the ground. This will inform the cost and complexity of the strengthening and will be reviewed alongside the seismic assessments for all Council owned buildings (refer to separate Council report).

Engineering advice received in March 2022 advises that the footpath in front of the town hall can safely remain open.

We have received the Detailed Seismic Assessment for the Taihape Library, which is under 20% New Building Standard because of the risk arising from the Town Hall to the Library.

2. Marton Memorial Hall

Stage Two works have been given building consent and will commence shortly. These works will continue to take place around public bookings. This includes upgrades to bathrooms to improve accessibility and installation of an additional fire exit door in the main hall. Stage Two also includes the installation of a heating/cooling system, which is being tendered for by 3 companies now.

These works are planned to complete before the end of the financial year.



















3. Rangitikei Active Gym in Marton Swim Centre

The re-roof and asbestos removal is complete. Flashings need to be installed soon, but the key components are complete.

4. Papakai Pump Station

The detailed design of the new Papakai Pump Station is late and now expected to be completed at the end of March 2022. The revised cost will be presented to the May 2022 Council meeting for Elected Member consideration.

ITEM 10.6

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date or Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation 1

That the Project Management Office Report – March 2022 be **received**.

Recommendation 2

That the Chief Executive is authorised to expend the approved Waka Kotahi budget of \$4,953,345 for the construction phase of the Mangaweka Bridge project, noting Council's 2018 LTP included \$4.9m capital budget for this project.

10.7 Request to become a Guarantor Council with the Local Government Funding Agency

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 This report seeks Council's formal approval to becoming a guaranteeing member of the New Zealand Local Government Funding Agency ('LGFA').

2. Context

- 2.1 Council's Long Term Plan (LTP) shows that Council expects its future debt levels to exceed \$20m.
- 2.2 Like the vast majority of Councils in New Zealand, Council accesses its debt from LGFA. Councils can only borrow in excess of \$20m from LGFA if they are a guaranteeing member of LGFA. Attachment 1 to this report lists the Councils that were guaranteeing members as at December 2021. This attachment was presented, along with other LGFA information, to the Finance and Performance Committee in February 2022.
- 2.3 Council consulted on becoming a guarantor member of LGFA during its LTP 2021/31 process and Council's LTP states (Page 41):

Key Choice 5: Joining the LGFA as a guaranteeing member

The Council will become a guaranteeing member of the Local Government Funding Agency.

- 2.4 In order to become a guaranteeing member of LGFA Council must execute six Accession Deeds and Certificates. These have all been either drafted or approved by Council's solicitors.
- 2.5 This report recommends that Council:
 - 2.5.1 Confirms its intention to become a guaranteeing member of LGFA; and
 - 2.5.2 Delegates authority to the Chief Executive and two Elected Members to execute the various documents required to become a guaranteeing member of LGFA.

3. Discussion and Options Considered

- 3.1 Council could decide against becoming a guaranteeing member of LGFA. This would be in direct conflict with the LTP and would mean that, once Council's debt reached \$20m, Council would have to find an alternative funding source for its debt.

Attachments

1. LGFA Guarantor Councils - Dec 2021 [↓](#)

ITEM 10.7

Recommendation 1

That the report 'Request to become a Guarantor Council with the Local Government Funding Agency' be received.

Recommendation 2

That Council:

1. Confirms its intention to become a guaranteeing member of LGFA; and
2. Delegates authority to the Chief Executive and Councillors ____ and ____ **[insert two Councillor names]** to execute the Certificates and Deeds as required to become a guaranteeing member of LGFA.



LGFA Guarantors as at 31 December 2021 (alphabetical order)	Long Term Issuer Credit Rating		
	S&P Global Ratings	Fitch Ratings	Moody's
Ashburton District Council		AA+	
Auckland Council	AA		Aa2
Bay of Plenty Regional District Council	AA		
Canterbury Regional Council		AA+	
Central Hawke's Bay District Council			
Central Otago District Council			
Christchurch City Council	AA- (positive)		
Clutha District Council			
Far North District Council			
Gisborne District Council			
Gore District Council			
Greater Wellington Regional Council	AA+		
Grey District Council			
Hamilton City Council	AA-		
Hastings District Council	AA (negative)		
Hauraki District Council			
Horizons Regional Council			
Hawkes Bay Regional Council			
Horowhenua District Council	A+		
Hurunui District Council			
Hutt City Council	AA		
Invercargill City Council		AA+	
Kaipara District Council			
Kapiti Coast District Council	AA (negative)		
Manawatu District Council			
Marlborough District Council	AA+ (negative)		
Masterton District Council			
Matamata-Piako District Council			
Napier City Council			
Nelson City Council	AA		
New Plymouth District Council	AA+		
Northland Regional Council			
Otago Regional Council			
Otorohanga District Council			
Palmerston North City Council	AA		
Porirua City Council	AA		
Queenstown Lakes District Council		AA-	
Rotorua Lakes District Council		AA-	
Ruaapehu District Council			
Selwyn District Council		AA+	
Southland District Council			
South Taranaki District Council	AA		
South Waikato District Council			
South Wairarapa District Council			
Stratford District Council			
Taranaki Regional Council			
Taranaki District Council			
Tasman District Council	AA (negative)		
Taupo District Council	AA+		
Tauranga City Council	A+		
Thames-Coromandel District Council			
Timaru District Council		AA-	
Upper Hutt City Council	A+ (negative)		
Waikato District Council			
Waikato Regional Council			
Waimakariri District Council	AA		
Waipa District Council		AA-	
Waitaki District Council			
Waitomo District Council			
Westland District Council			
Wellington City Council	AA+		
Western Bay of Plenty District Council	AA		
Whakatane District Council			
Whanganui District Council	AA		
Whangarei District Council	AA+ (negative)		

10.8 Wellington Road Council Flats - Reroof and Insulation

Author: Clare Manners, Project Manager

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 This report seeks approval for the Chief Executive Officer to engage Whanganui Roofing to complete the Re-roofing and insulation works at the Wellington Road Council Flats, for a total amount of \$400,000.
- 1.2 This report seeks approval of an overspend of capital expenditure of no more than \$300,000 in the 2021/22 financial year. This however will be off set against a capital budget for the 2022/23 financial year for land acquisition (cemetery) of \$300,000 that is no longer required.

2. Context

- 2.1 In the 2021/22 financial year, \$100,000 was included in planned capital budgets for the reroof of the Wellington Road Council Flats. This budget has been carried forward several years for this project, which has not yet been completed.
- 2.2 It was not likely that the full reroofing could be done within budget, so staff sought quotations to conduct the work in 4 stages, shown in the map below:



- 2.4 Stage Two with a cost of \$86,341.84 has already been approved by the Chief Executive, from the existing 2021/22 capital budget.

3. Opportunity for bundling works

- 3.1 Two contractors supplied pricing for the re-roofing project; Streamline Roofing and Whanganui Roofing. Whanganui Roofing provided a more economical quote and was selected as the preferred contractor.
- 3.2 Staff estimated each of the 4 stages would be under \$50,000 which is the procurement policy threshold for sole source. Two prices were sought, not three, however as the value was expected to be under the sole source threshold, this activity was considered in accordance with the procurement policy. It is now proposed to bundle the 4 stages together to mitigate material supply challenges.

4. Financial Implications

- 4.1 A current project budget of \$100,000 is held for this FY. The contractor's price to complete the roofing and insulation of all 4 stages is \$363,614.57. This does not include any provisional sums for contingency.
- 4.2 Construction costs and material price increases are dramatic and over the last several years have been about 10% increase per annum. The current demand on materials for construction and lack of supply due to COVID-19 disruptions globally to shipping are likely to drive a significant cost increase if the construction of this project is delayed any further.
- 4.3 The Project Management Office recommends that the work proceeds and that the budget is increased by \$300,000, to allow for the \$263,614.57 additional proposed work, plus \$36,385.43 of contingency. This would be unbudgeted capital expense this year which will be journaled from a not-required budget of \$300,000 for the 22/23 financial year.
- 4.4 The contractor currently expects to complete the work before 30 June 2022, noting that supply chains are significantly disrupted, and material shortages could still affect the completion date.

5. Conclusion

- 5.1 The Project Management Office recommends that the Chief Executive is given authority to sign a contract for up to \$400,000 for the reroofing and insulation of the Wellington Road Council Flats. This sum includes \$100,000 of budgeted spend and up to \$300,000 of brought forward capital expenditure.
- 5.2 The Project Management Office recommends that the Wellington Road reroof and insulation proceeds, noting that the additional capital cost of \$300,000 will be balanced against an unrequired budget from the 22/23 financial year.

Recommendation 1

That the report 'Wellington Road Council Flats – Reroofing and Insulation' be **received**.

Recommendation 2

That Council **approve** a deviation from Council's procurement policy in that only two tenderers were invited to quote for the works and not three as the policy requires.

Recommendation 3

That Council **approve** for the Chief Executive to sign a contract of \$363,614.57 plus hold contingencies of \$36,385.43 for a total project budget not to exceed \$400,000 for the reroofing and insulation of the Wellington Road Council Flats.

AND

That Council note \$300,000 funding will be brought forward from an underspend of the 2022/23 capital budget.

ITEM 10.8

10.9 Views on Government's Proposal to Remove Exotic Forests from the ETS

Author: Kezia Spence, Executive Assistant- Group Managers

Authoriser: Katrina Gray, Senior Strategic Planner

1. Reason for Report

- 1.1 To provide Elected Members with a summary of the Government's proposal to remove exotic forests from the ETS and seek feedback to be provided to LGNZ.

2. Context

- 2.1 The Government is currently consulting on a proposal to remove exotic forests from the permanent category of the NZ Emissions Trading Scheme from 1 January 2023. The Government is also seeking feedback on whether there should be changes to how the carbon accounting method applies to remote and marginal land for harvesting.

- 2.2 Three options have been proposed by the Government:

Option one: Maintain the Status quo

Option two: Prevent exotic forestry from registering in the permanent post-1989 category in the NZ ETS

Option three: As for option two, but with exceptions for exotic species under certain conditions or criteria

3. LGNZ Submission

- 3.1 Following the requests of several councils, LGNZ has decided to submit on the proposal. The initial thinking from LGNZ is to:

- Support Option 3 as set out by the Government (as that would redress historical issues around Iwi/Māori in the carbon farming industry, and potentially enable locally tailored approaches to carbon farming).
- Discuss the broader local government considerations central government may need to think about in carbon/production forestry, e.g., roading.
- Propose that central government explore whether there is opportunity for greater local democratic input into carbon farming (e.g., in local/regional government being able to determine where exotic forests can be planted). There are a couple of ways this could be done through the current reform programmes (e.g., RMA reforms).
- Encourage government to look at other incentives to planting native forests in the long-term.
- Align with the messaging set out in the February 2022 Managing Forestry Land-Use under the influence of Carbon Green Paper.

- 3.2 LGNZ is seeking feedback from Councils to inform their submission on the following matters:

- High-level feedback on the proposals.

ITEM 10.9

- Comment on the proposed matters for inclusion in a submission.
- Which of the three options Council supports.
- Whether Council supports improved local council land-use controls over carbon forestry, if so, what would this look like?
- If there are any broader local government considerations, you think the Government needs to consider around carbon farming in New Zealand.

3.3 LGNZ is seeking feedback via email by 1 April and will share a draft submission for further feedback the week commencing 11 April. The deadline for submissions with Central Government is 22 April.

Recommendation 1

That the report 'Views on Government's Proposal to Remove Exotic Forests from the ETS' be received.

Recommendation 2

That Council endorses the below option:

- Option one: Maintain the Status quo

OR

- Option two: Prevent exotic forestry from registering in the permanent post-1989 category in the NZ ETS

OR

- Option three: Prevent exotic forestry from registering in the permanent post-1989 category in the NZ ETS, but with exceptions for exotic species under certain conditions or criteria

10.10 Scooter Rack Installation at Te Matapihi**Author:** Arno Benadie, Chief Operating Officer**Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1. This report provides detailed information regarding the proposed costs and installation of a scooter rack at the Te Matapihi building in Bulls.

2. Context

- 2.1 During the Bulls Community Committee meeting of 8 December 2021, the committee resolved to ask Council to approve the manufacture and installation of a bespoke scooter rack at Te Matapihi in Bulls. The installation of the scooter rack was referred to RDC staff for further investigation and information gathering regarding the design and final location for installation.
- 2.2 Staff met with a representative from the Bulls Community Committee to gather more detailed information regarding the proposed design and proposed location for the installation of a scooter rack. The attached drawing shows the proposed design and dimensions of the scooter rack. It is a bespoke design created by a local engineering business. The drawing shows dimensions of 2.4m wide and just over 1m high.
- 2.3 The Bulls Community Committee propose to install the scooter rack at the front of the building next to the front door as shown in the attached drawing. The proposed area has a total length of 5.5m and is where the name of the building is displayed.
- 2.4 Staff believe the position of the installation of the scooter rack as recommended by the Bulls Community Committee could create additional clutter and potential trip hazards at the main entrance of the building and recommend an alternative location for the scooter rack might be more suitable.
- 2.5 Library staff are in the process of purchasing and installing a book returns bin with a footprint of about 1 m². The book returns bin will be installed under the veranda next to the side exit door from the reception area as shown on the attached drawing. An alternative solution for the installation of a scooter rack is to purchase a standard 'off the shelf' rack that is much smaller than the bespoke design and to install the scooter rack next to the new book returns bin to prevent the risk of restricting free movement and creating trip hazards. The book returns bin and scooter rack will be positioned away from the front door and next to each other.
- 2.6 There is insufficient space available at the location identified by staff in point 2.5 above for the bespoke scooter rack recommended by the Bulls Community Committee.
- 2.7 Staff will discuss with the Bulls Community Committee if a smaller bespoke solution is acceptable, and will update Council verbally in committee.
- 2.8 Examples of standard off the shelf scooter racks are included in the attached files
- 2.9 The Bulls Community Committee asked for the purchase of the scooter rack to be covered by existing Council budgets. The bespoke design will cost around \$1000. It is expected that any standard scooter rack solution will not exceed the \$1000 cost. There

are sufficient funds available in the existing budgets to cover the cost of the new scooter rack.

3. Conclusion

- 3.1 The Bulls Community Committee requested the installation of a scooter rack at Te Matapihi. The installation has the potential to remove the trip hazard created by scooters being left in from of the main entrance to the building. These potential improvements will be dependent on the size, usability, and location of the scooter rack. There is enough budget available to cover the purchase price of the scooter rack

Attachments

1. Scooter Rack Design [↓](#)
2. Bulls Scooter Rack locations [↓](#)

Recommendation 1

That the report 'Scooter Rack Installation at Te Matapihi' be received.

Recommendation 2

That Council approves the Bulls Community Committee request to cover the cost for the manufacture and installation of a scooter rack, be that bespoke or an 'off the shelf' solution.

Recommendation 3

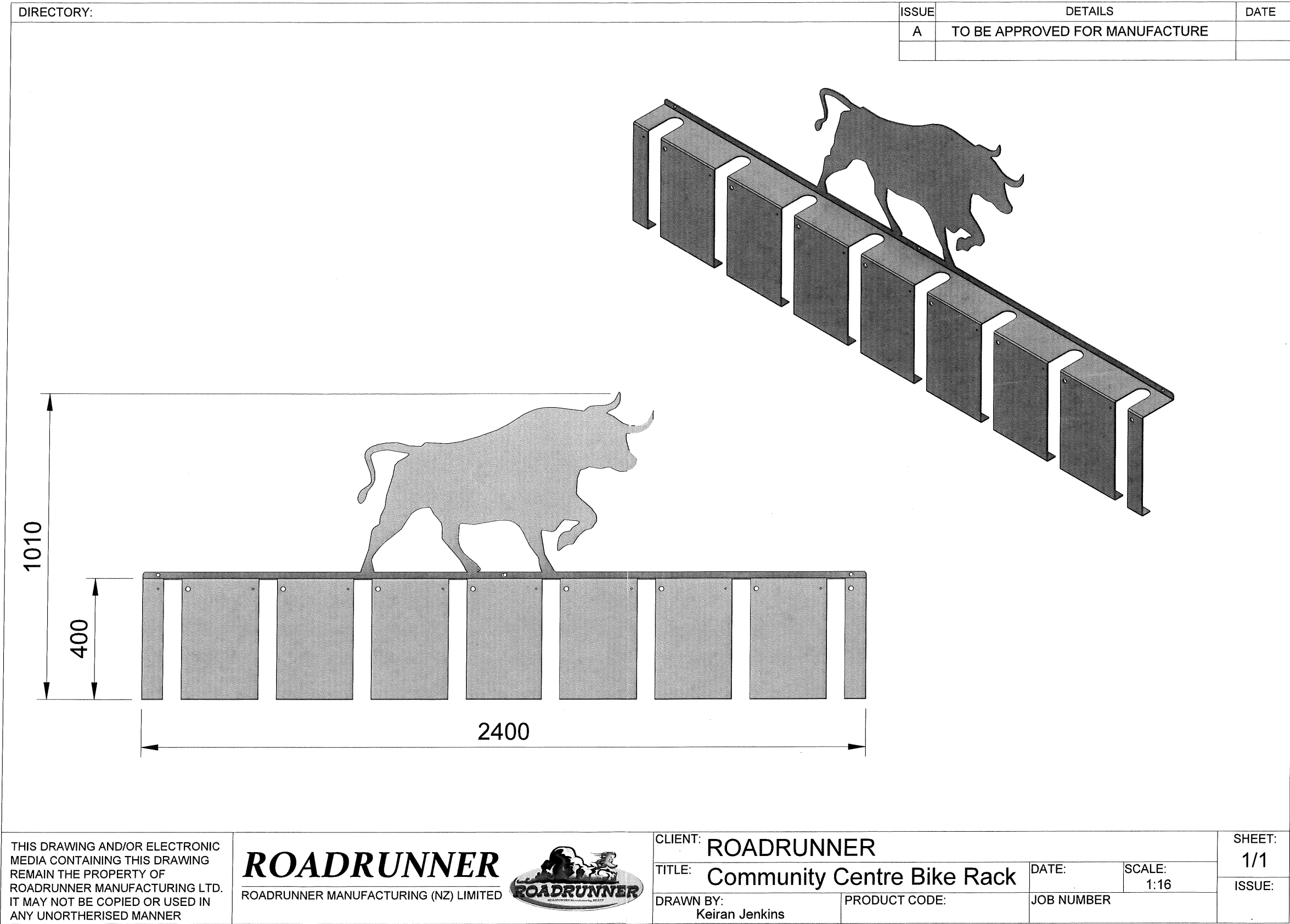
That Council approves the installation of the bespoke scooter rack at the front of the building next to the main entrance as proposed by the Bulls Community Committee.

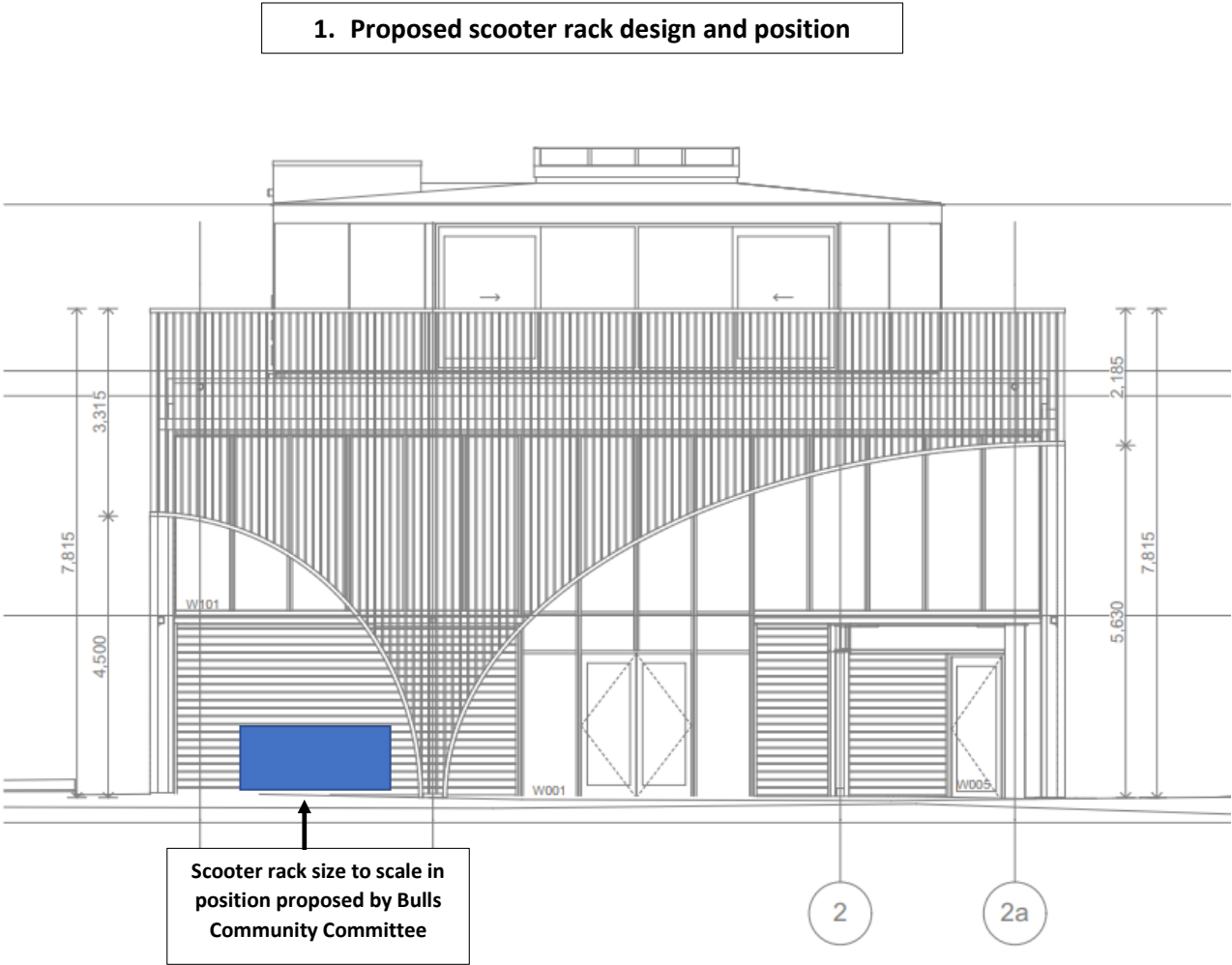
OR

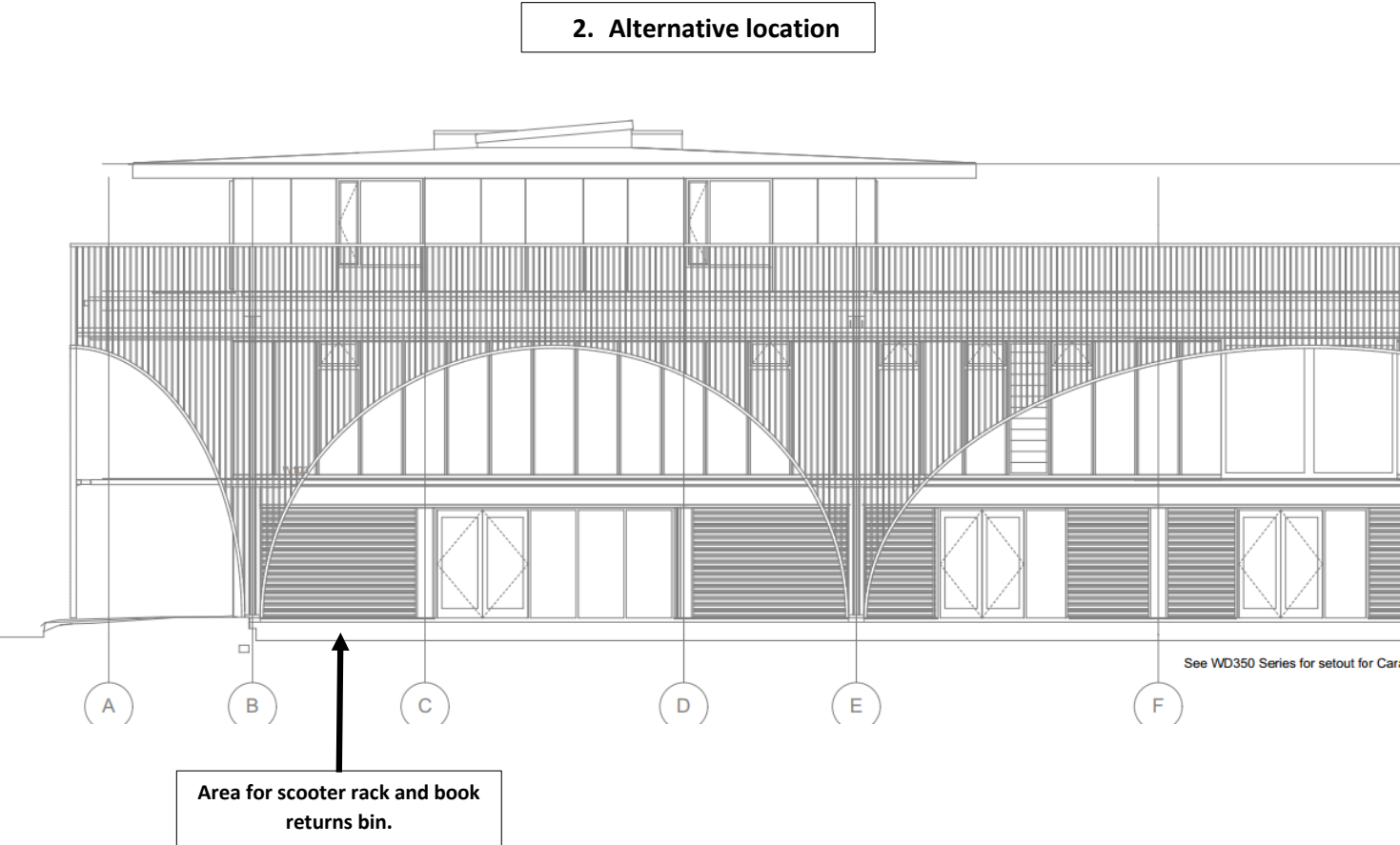
That Council approves the installation of an 'off the shelf' scooter rack on the covered veranda next to the side entrance to the reception area as recommended by staff.

OR

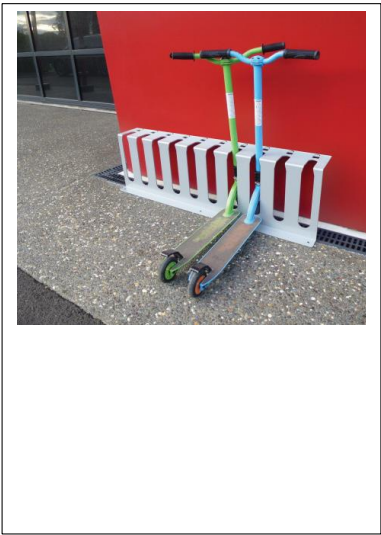
If acceptable to the Bulls Community Committee, that Council approves the installation of a smaller bespoke scooter rack on the covered veranda next to the side entrance to the reception area.







3. Examples of standard scooter racks available in NZ.



11 Reports for Information

11.1 RDC Offices DSA summary

Author: Adina Foley, Senior Project Manager

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 The purpose of this report is to summarise the results and next steps for the Detailed Seismic Assessments (DSAs) of all council buildings in which staff are working daily from 8am – 5pm, and where the public visits regularly.

2. Context

- 2.1 In 2018 and 2019 the Regulatory Department of the Rangitikei District Council (RDC) sent out various letters to RDC as a property owner, advising that their buildings are potentially earthquake-prone. In October 2021 the Project Management Office (PMO) has engaged two engineering consultancies to conduct DSAs for several Buildings:
- Main Office, High Street Marton (Admin, Finance, Assets and Civil Defence Building)
 - Marton Library
 - Marton Plunket Rooms
 - Marton King Street Office
 - Marton Memorial Hall
 - Marton Pool
 - Taihape Town Hall
 - Taihape Library
 - Hunterville Town Hall
- 2.2 For every DSA that was received, the PMO further assessed the building with the consultant engineer to understand the 'risk to life' safety. Where high risk has been identified (Taihape Town Hall), immediate action has been taken to close the building.
- 2.3 Council will commission building strengthening concept designs. These sites include, in order of priority:
1. Marton library strengthening
 2. Marton King Street strengthening
 3. Marton High St finance building strengthening
 4. Taihape town hall strengthening
 5. Marton High St Civil defence building strengthening

3. DSA Summary Findings

Building Name	Importance Level	Overall NBS% result	Commentary life safety	Actions required	Urgency of actions
Marton High St Admin Building	DSA yet to be received, in progress, high urgency				
Marton High St Finances Building	IL2 / IL4	15%	There is structural weakness, but the life safety risk due to collapse is low.	Concept Design for strengthening to be commissioned	Medium urgency
Marton High St Assets Building	IL2	15%	No risk to staff as structurally weak wall is external 'stand-alone' only.	No immediate action required. Maintain no staff in identified risk area.	Low risk level, low urgency
Marton High St Civil Defence Building	IL4	27%	Concrete was scanned for reinforcement; more reinforcement than assumed was found. The area that needs to be strengthened is known as the 'records room'.	Concept Design for strengthening to be commissioned	Medium urgency
Marton Library	IL2	18%	There is structural weakness, but the life safety risk due to collapse is low. In a major event the foundation and the walls may experience cracking but are unlikely to collapse.	Concept Design for strengthening to be commissioned	Medium urgency
Marton Plunket Rooms*	IL2	<10%	Walls and roof are main weakness, high life safety risk due to collapse in an earthquake. *Final DSA expected by end of March 2022 – the comments above are based on a verbal briefing by the consultant	Concept Design for strengthening to be commissioned	Immediate / High urgency, pending final report.
Marton Offices King Street	IL2	<10%	There is structural weakness in the depot area of the building, but the life safety risk due to collapse is low. The office space is well over 80%NBS and considered safe.	Concept Design for strengthening to be commissioned	Medium urgency
Taihape Town Hall	IL2	<10%	Various failure points that all include life safety risk. The building was vacated and an alternative space leased. The area around the building has been deemed safe enough for continued use.	Due to life safety risk being high, the building has been closed since December 2021. Concept Design for strengthening to be commissioned	Immediate risks have been mitigated.
Taihape Library	IL2	23%	The critical weakness is the connection to the Town Hall. The area around the building has been deemed safe enough for continued use.	Due to the direct connection to the Taihape Town Hall building, the Library has been closed since December 2021. Concept Design for strengthening to be commissioned	Risks have been mitigated.

Marton Pool and Gym	DSA yet to be received, in progress, high urgency
Hunternville Town Hall	DSA yet to be received, in progress, high urgency

4. Financial Implications

- 4.1 All expenses to date were reported to the Finance Committee in February 2022. There is currently no OPEX budget for concept designs in the 22/23 financial year. The concept designs are expected to be in excess of \$150K.

5. Conclusion

- 5.1 Most of the buildings are connected to the two major building developments in Council's 2021 Long Term Plan: The Taihape Town Hall Development and the Marton Civic Centre. The option to strengthen these buildings will be included in both Business Cases' options analysis.
- 5.2 Strengthening may increase their value to sell or extend their longevity.

Recommendation

That the report 'RDC Offices DSA summary' be received.

12 Discussion Items

Nil

13 Minutes from Committees

13.1 Minutes from Committees

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 Committee minutes are attached for Council's receipt. Due to the volume of minutes, these will be distributed to Council as a separate attachment.

Attachments

1. A/I - 10 Feb 22 (under separate cover)
2. A&R - 15 Dec 21 (under separate cover)
3. A&R - 10 Mar 22 (under separate cover)
4. F/P - 24 Feb 22 (under separate cover)
5. HCC - 14 Feb 22 (under separate cover)
6. MCC - 08 Dec 21 (under separate cover)
7. P/P - 10 Feb 22 (under separate cover)
8. SDMC - 23 Feb 22 (under separate cover)
9. TCB - 16 Feb 22 (under separate cover)
10. TRAK - 08 Feb 22 (under separate cover)
11. TCC - 03 Feb 22 (under separate cover)

Recommendation

That the following minutes are received:

- Assets/Infrastructure Committee, 10 February 2022
- Audit & Risk Committee, 15 December 2021
- Audit & Risk Committee, 10 March 2022
- Finance/Performance Committee, 24 February 2022
- Hunterville Community Committee, 14 February 2022
- Marton Community Committee, 08 December 2021
- Policy/Planning Committee, 10 February 2022
- Santoft Domain Management Committee, 23 February 2022
- Taihape Community Board, 16 February 2022
- Te Roopuu Ahi Kaa Komiti, 08 February 2022
- Turakina Community Committee, 03 February 2022

14 Recommendations from Committees

14.1 Recommendation from the Marton Community Committee 08 December 2021

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 As per the recommendation below.

Recommendation

That Council approves / does not approve [**delete one**] the below recommendation from the Marton Community Committee meeting on 08 December 2021:

- a. The Marton Community Committee recommend to Council that Signage is installed throughout the District which shows correct / up-to-date / relevant contact details to aid users to report faults or issues.

14.2 Recommendation from the Hunterville Community Committee 14 February 2022

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The Committee was not aware that the remaining funds from their 2020/21 Small Projects Fund budget would expire, absent a recommendation to Council to carry them forward. As such, the below recommendation is being made to Council retrospectively.
- 1.2 At the end of 2020/21, the Committee had \$868.80 remaining in their budget. They would like to carry-forward the maximum amount (\$857 – 100% of their yearly allocation) to 2021/22.

Recommendation

That Council approves / does not approve [**delete one**] the below recommendation from the Hunterville Community Committee meeting on 14 February 2022:

- a. The Committee requests that Council approve a carry-forward from 2020/21, of 100% of the annual allocation of the Small Projects Fund (\$857), to the 2021/22 financial year.

15 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Confirmation of Council Minutes (Public Excluded) – 24 February 2022
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Rates Remission Application - Remission of Penalties
4. Rates Remission Request
5. Request to Waive Water Accounts
6. Marton to Bulls Wastewater Centralisation - engagement of Lowe Environmental
7. Marton Rail Hub - Commissioning of below-ground rail design
8. Minutes from Committees (Public Excluded)
9. Chief Executive Review

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 – Confirmation of Council Minutes (Public Excluded) – 24 February 2022	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - public interest s7(2)(f)(i) - free and frank expression of opinions s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.2 – Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - public interest s7(2)(f)(i) - free and frank expression of opinions s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.3 – Rates Remission Application – Remission of Penalties	s7(2)(a) - privacy	s48(1)(a)(i)
15.4 – Rates Remission Request	s7(2)(a) - privacy	s48(1)(a)(i)

	s7(2)(b)(ii) - commercial position	
15.5 – Request to Waive Water Accounts	s7(2)(a) - privacy	s48(1)(a)(i)
15.6 – Marton to Bulls Wastewater Centralisation – engagement of Lowe Environmental	s7(2)(i) - negotiations	s48(1)(a)(i)
15.7 – Marton Rail Hub – Commissioning of below-ground rail design	s7(2)(h) - commercial activities	s48(1)(a)(i)
15.8 – Minutes from Committees (Public Excluded)	s7(2)(b)(i) - trade secret s7(2)(f)(i) - free and frank expression of opinions s7(2)(j) - improper gain or improper advantage	s48(1)(a)(i)
15.9 – Chief Executive Review	s7(2)(a) - privacy	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

16 Open Meeting