

# MINUTES

## ORDINARY COUNCIL MEETING

**Date:** Thursday, 28 April 2022

**Time:** 1.00 pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

---

**Present**

- HWTM Andy Watson
- Cr Nigel Belsham
- Cr Brian Carter
- Cr Fi Dalgety
- Cr Gill Duncan
- Cr Angus Gordon
- Cr Richard Lambert
- Cr Waru Panapa
- Cr Dave Wilson
- Cr Coral Raukawa [*via Zoom*]

**In attendance**

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager – Democracy and Planning
- Mr Dave Tombs, Group Manager – Corporate Services
- Ms Gaylene Prince, Group Manager – Community Services
- Mrs Sharon Grant, Group Manager – People and Culture
- Ms Adina Foley, Senior Project Manager
- Mr Graeme Pointon, Strategic Property Advisor [*via Zoom*]
- Ms Anne McLeod, Acting Manager – Community Development
- Ms Jen Britton, Strategic Advisor – District Promotions
- Mr Ash Garstang, Governance Advisor

**Order of Business**

<b>1</b>	<b>Welcome</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>4</b>
6.1	Confirmation of Council Minutes .....	4
<b>7</b>	<b>Follow-up Action Items from Previous Meetings</b> .....	<b>4</b>
7.1	Follow-up Action Items from Council Meetings.....	4
<b>8</b>	<b>Mayor’s Report</b> .....	<b>4</b>
8.1	Mayor's Report - April 2022 .....	4
<b>9</b>	<b>Chief Executive’s Report</b> .....	<b>5</b>
9.1	Chief Executive's Report - April 2022 .....	5
<b>10</b>	<b>Reports for Decision</b> .....	<b>5</b>
10.1	Remuneration - Te Roopuu Ahi Kaa Komiti.....	5
10.2	Remuneration - Creative NZ Committee.....	6
10.3	Destination Rangitikei - Draft Destination Management Plan.....	7
10.4	Late Item - Local Government New Zealand (LGNZ) Remit .....	7
<b>11</b>	<b>Reports for Information</b> .....	<b>8</b>
11.1	Project Management Office Report - April 2022 .....	8
11.2	Mangaweka Bridge - Road to Completion .....	10
<b>12</b>	<b>Discussion Items</b> .....	<b>10</b>
	Nil	
<b>13</b>	<b>Minutes from Committees</b> .....	<b>10</b>
13.1	Minutes from Committees .....	10
<b>14</b>	<b>Recommendations from Committees</b> .....	<b>10</b>
14.1	Recommendations from the Assets/Infrastructure Committee 14 April 2022 .....	10
<b>15</b>	<b>Public Excluded</b> .....	<b>11</b>
<b>16</b>	<b>Open Meeting</b> .....	<b>12</b>

## 1 Welcome

The Mayor opened the meeting at 1.01 pm and held a moments silence to acknowledge the recent passing of Mr Robert Gray and Mr Mark Gray.

## 2 Apologies

**Resolved minute number 22/RDC/116**

That the apologies for Cr Hiroa and Cr Ash, and Cr Raukawa's apology for her absence from 2.30 – 3.00 pm, be received.

Cr B Carter/Cr A Gordon. Carried

## 3 Public Forum

Mr Bruce Cameron presented to Council on behalf of the Putorino water scheme and advised that the pipes are over 100 years old. The scheme is now at the stage where they need to spend money on capital works to maintain the system. All pipes are gravity fed (no pumps are installed), and it is not used for human consumption.

The Mayor advised that the scheme is rated and attracts revenue to Council of \$6,000 - \$7,000 per year.

In response to queries, Mr Cameron advised that he has received a quote for \$27,000 + GST to replace 700 - 800 metres of pipe. The total length of the scheme is 2,500 metres, and he cannot be certain of the condition of the remaining 1,700 – 1,800 metres of pipe that is not currently in scope for replacement.

Cr Raukawa joined the meeting at 1.07 pm.

Staff have been following-up on this issue at an operational level and will continue to communicate with Mr Cameron.

## 4 Conflict of Interest Declarations

No conflicts of interest were declared.

## 5 Confirmation of Order of Business

A late item (item 10.4) "Local Government New Zealand (LGNZ) Remit" was addressed as part of the meeting agenda.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Council Minutes

**Resolved minute number 22/RDC/117**

That the minutes of the Ordinary Council meeting held on 31 March 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Cr N Belsham/Cr B Carter. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Council Meetings

In response to a query about action item 18, Ms Prince advised that staff will attend the Taihape Heritage Group's AGM on Sunday, 01 May 22.

Regarding the disability access to the Hunterville Town Hall (action item 32), Mr Benadie advised that a wider programme on this is going to be initiated and should hopefully be included in the next Long Term Plan.

Cr Panapa advised that action item 29 can be closed as both shops in Rātana have keys to the toilet block.

**Resolved minute number 22/RDC/118**

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr D Wilson/Cr A Gordon. Carried

## 8 Mayor's Report

### 8.1 Mayor's Report - April 2022

The Mayor advised that he had approached Horizons Regional Council (HRC) around the concerns with the ongoing lagoon issues at Koitiata. HRC have committed to putting a report together and will subsequently make a formal decision around whether they meet with Council and provide any funding assistance.

The Mayor noted that he had held a public meeting on the 26<sup>th</sup> Apr 22 in Marton on the Three Waters Reforms that have been mandated by central government. He thanked the councillors that were in attendance. The next public meeting on this topic will be held in Bulls.

The Mayor advised that the Impact Collective Governance Group Charitable Trust was seeking nominations for trustees.

Regarding the Mayor's engagement schedule, he advised that he also attended an ANZAC ceremony in Bulls on 25 Apr 22, and that the Marton Rail Hub board meeting scheduled for 26 Apr 22 was postponed.

**Resolved minute number 22/RDC/119**

That the Mayor's Report – April 2022 be received.

HWTM/Cr B Carter. Carried

**Resolved minute number 22/RDC/120**

That Council recommends that Councillor Duncan be appointed as a trustee to the Impact Collective Governance Group Charitable Trust.

Cr F Dalgety/Cr R Lambert. Carried

## 9 Chief Executive's Report

### 9.1 Chief Executive's Report - April 2022

It was queried whether the low rate of near misses and events could be due to any under-reporting. Mrs Grant advised that emphasis is placed on making staff aware of the need to report these.

In response to a query, Mrs Grant advised that the driver ratings data points are extracted from the 'e-roads' system that is installed in Council vehicles, which records speeding and breaking. She further advised that future reporting will likely include data around driver fatigue training. Mr Beggs noted that he was pleased with staff's response and honesty around driver fatigue.

**Resolved minute number 22/RDC/121**

That the Chief Executive's Report – April 2022 be received.

Cr B Carter/Cr G Duncan. Carried

## 10 Reports for Decision

### 10.1 Remuneration - Te Roopuu Ahi Kaa Komiti

Council supported remunerating Te Roopuu Ahi Kaa komiti members, noting that the engagement they provide is very important.

**Resolved minute number 22/RDC/122**

That the report 'Remuneration – Te Roopuu Ahi Kaa Komiti' be received.

Cr N Belsham/Cr D Wilson. Carried

**Resolved minute number 22/RDC/123**

That Council agrees to remunerate TRAK member's attendance at meetings, workshops or forums, provided that they are attending at the request of Council or Council staff, at a rate of \$150 per attendance, and to take effect from 01 July 2022.

Cr D Wilson/Cr W Panapa. Carried

**Resolved minute number 22/RDC/124**

That Council agrees to remunerate the appointed TRAK representative on each of the below Committees, at a rate of \$150 per meeting attendance and to take effect from 01 July 2022:

- Assets/Infrastructure Committee
- Finance/Performance Committee
- Policy/Planning Committee

Cr N Belsham/Cr A Gordon. Carried

**Resolved minute number 22/RDC/125**

That any extra costings to Council are submitted to the Annual Plan 2022/23 (via an internal submission).

Cr N Belsham/Cr R Lambert. Carried

## **10.2 Remuneration - Creative NZ Committee**

In response to a query, the Mayor confirmed that this remuneration cannot be costed from Creative NZ funding – it would need to come out of Council's own budgets.

Although there was some discussion back and forth around the merits of this, Council resolved to approve the funding for Committee members, as per the below resolutions.

**Resolved minute number 22/RDC/126**

That the report 'Remuneration – Creative NZ Committee' be received.

Cr R Lambert/Cr A Gordon. Carried

**Resolved minute number 22/RDC/127**

That Council agrees to remunerate the Creative NZ Committee community members and TRAK representative, for attendance at Committee meetings, at a rate of \$50 per attendance, and to take effect from 01 July 2022.

Cr W Panapa/Cr D Wilson. Carried

**Resolved minute number 22/RDC/128**

That Council agrees to offer the Creative NZ Committee community members and TRAK representative the ability to claim for mileage for Committee meetings, at a rate of 0.79c per km, and to take effect from 01 July 2022.

Cr W Panapa/Cr D Wilson. Carried

**Resolved minute number 22/RDC/129**

That any extra costings to Council are submitted to the Annual Plan 2022/23 (via an internal submission).

HWTM/Cr R Lambert. Carried

**10.3 Destination Rangitikei - Draft Destination Management Plan**

Ms Britton advised that the next step is to take the document into the public domain via Council's media channels. The main priority for the next two months is to build the implementation plan for the advisory group.

In response to a query, Ms Britton advised that she currently has seven members for the advisory group and this is a mix of tourism-based businesses, other businesses and community members.

**Resolved minute number 22/RDC/130**

That the report 'Destination Rangitikei - Draft Destination Management Plan' be received.

Cr N Belsham/Cr A Gordon. Carried

**Resolved minute number 22/RDC/131**

That Council adopt the Destination Management Plan for Rangitikei district - Destination Rangitikei.

Cr A Gordon/Cr G Duncan. Carried

**10.4 Late Item - Local Government New Zealand (LGNZ) Remit**

Council agreed that they would support this remit, noting that its intention was to provide territorial authorities with more ability to write their own policy with regards to gambling harm.

**Resolved minute number 22/RDC/132**

That the late item "Local Government New Zealand (LGNZ) Remit" be dealt with as part of the agenda for the Council meeting on 28 April 2022, the item cannot be delayed until a subsequent meeting as a decision is needed from Council to decide whether they support the remit. The reason the item is not on the agenda is that the information was received on 27 April 2022, after the agenda had been sent out.

HWTM/Cr N Belsham. Carried

**Resolved minute number 22/RDC/133**

That the Council supports the remit proposed by Gisborne District Council, relating to harm caused by gambling.

Cr D Wilson/Cr R Lambert. Carried

## 11 Reports for Information

### 11.1 Project Management Office Report - April 2022

#### Undertakings

Mr Beggs will confirm the status of the agreement with the Mangaweka Bridge Historical group regarding the ongoing maintenance and use of the old Mangaweka Cantilever Bridge.

Mr Beggs will provide elected members with an update on the location of the artwork for the Bulls Bus Lane and Town Square.

#### Mangaweka Bridge

Mr Benadie advised that the new bridge will be opened on 20 May 22. Mr Benadie advised that the approach on the Awastone side of the bridge will be completed, but it will not be sealed until 26 May 22. He further advised that the planting and guard rail are not yet finished, and these will be completed by 08 Jul 22.

Mr Benadie will confirm with the roading team that traffic will not be redirected to the old bridge during the sealing of the approach.

In response to a query, Mr Benadie confirmed that trucks will be able to use the new bridge.

#### Marton to Bulls Wastewater Centralisation Project

Cr Lambert noted that the sign on his property has been taken down and he would like staff to put it back up.

In response to a query, Mr Benadie advised that Lowe Environmental are working on the suitable means of disposal for soil.

Cr Raukawa left the meeting at 2.30 pm.

In response to query about the central governments "better off" funding (under the Three Waters Reforms), Mr Beggs advised that it was his recommendation that this project be debt funded, and that the "better off" funding be utilised for social purposes.

In response to a query, Mr Benadie advised that central government has given a postponement for the use of their stimulus funds to 30 Jun 22 due to the COVID lockdowns and delays these have caused.

#### Bulls Bus Lane and Town Square

In response to a query, Mr Benadie advised that the agreement with the property owners is in the process of being formalised. Mr Beggs advised that the owner is happy to lease it to Council for 99 years at \$1 per annum, provided that Council do not charge rates on it.

In response to a query, Ms Foley advised that the bus lane now has green road markings to make it clear that it is for buses only.

The Mayor noted that the sale of properties in Bulls that are surplus to requirements will lower the cost of the project.

Ms Foley provided an update on the artwork, which is currently in production and the next step will be installation. She hopes that the artwork will be installed within the next three months.

In response to a query, the Mayor advised that he has raised the possibility of constructing an underpass or elevated bridge across SH1 several times in the past, as properties for sale have become available. He advised that Waka Kotahi have never expressed interest in this concept, and in his opinion there is no benefit to retaining old Council buildings in the hope of using the land for this purpose.

Mr Pointon advised that the sale of the properties will follow a closed-tender process, which will close 22 Jun 22. Once offers have been considered by Council staff, a recommendation will come to the Council meeting in June.

#### Taihape Amenities Building

Ms Foley advised that twelve metre long floor panels will arrive shortly for installation. Mrs Gordon advised that staff are in contact with the Project Management Office to ensure that progress is communicated out to the community.

#### Taihape Grandstand

The Mayor noted that the cost of the whole project exceeds Council's \$1 million contribution, and that this was perhaps not clear enough to the community. Mr Benadie advised that he will re-word this part of future Project Management Office reports to try and make it clearer.

Ms Prince stated that staff have advised the Taihape Heritage Group to hold off seeking community funding until the detailed design for the project had been completed, so that they know exactly how much to fundraise for.

The meeting was adjourned at 3.01 pm and re-convened at 3.14 pm. Item 11.2 (Mangaweka Bridge – Road to Completion) was addressed before completing the remainder of item 11.1 (PMO), below.

#### Marton Water Strategy

In response to a query, Mr Benadie advised that the tender process normally takes four weeks, and that there are three large players in the district that he would expect to submit tenders.

#### Marton Memorial Hall

In response to a query, Ms Foley advised that the toilets are available for use while the upgrading work continues.

#### **Resolved minute number 22/RDC/134**

That the Project Management Office Report – April 2022 be **received**.

Cr N Belsham/Cr R Lambert. Carried

## 11.2 Mangaweka Bridge - Road to Completion

Cr Raukawa re-joined the meeting at 3.15 pm.

Council noted that this project was being completed ahead of schedule.

**Resolved minute number 22/RDC/135**

That the report Mangaweka Bridge – Road to Completion be **received**.

Cr F Dalgety/Cr G Duncan. Carried

## 12 Discussion Items

Nil

## 13 Minutes from Committees

### 13.1 Minutes from Committees

Taken as read.

**Resolved minute number 22/RDC/136**

That the following minutes are received:

- Erewhon Rural Water Supply Sub-Committee, 08 March 2022
- Finance/Performance Committee, 31 March 2022
- Hunterville Rural Water Supply Sub-Committee, 28 March 2022
- Turakina Community Committee, 07 April 2022

Cr D Wilson/Cr W Panapa. Carried

## 14 Recommendations from Committees

### 14.1 Recommendations from the Assets/Infrastructure Committee 14 April 2022

Taken as read.

**Resolved minute number 22/RDC/137**

That Council approves the below recommendation from the Assets/Infrastructure Committee meeting on 14 April 2022:

- a. That the Council approves additional expenditure of up to \$1,820,000 (plus GST) for roading emergency works. Waka Kotahi’s funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.

Cr N Belsham/Cr D Wilson. Carried

**Resolved minute number 22/RDC/138**

That Council approves the below recommendation from the Assets/Infrastructure Committee meeting on 14 April 2022:

- a. That the Council approves additional expenditure of up to \$341,000 (plus GST) for roading emergency works. Waka Kotahi’s funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.

Cr N Belsham/Cr A Gordon. Carried

## 15 Public Excluded

The meeting went into public excluded session 3.27 pm.

### Resolution to Exclude the Public

**Resolved minute number 22/RDC/139**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Confirmation of Council Minutes (Public Excluded) – 31 March 2022
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Sharepoint Upgrade Project
4. Rating Sale

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>15.1 – Confirmation of Council Minutes (Public Excluded) – 31 March 2022</b>	s7(2)(a) - Privacy s7(2)(b)(i) - Trade secret s7(2)(b)(ii) - Commercial position s7(2)(c)(ii) - Public interest s7(2)(f)(i) - Free and frank expression of opinions s7(2)(h) - Commercial activities s7(2)(i) - Negotiations	s48(1)(a)(i)

	s7(2)(j) - Improper gain or improper advantage	
<b>15.2 – Follow-up Action Items from Council (Public Excluded) Meetings</b>	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial position s7(2)(c)(ii) - Public interest s7(2)(f)(i) - Free and frank expression of opinions s7(2)(h) - Commercial activities s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>15.3 – Sharepoint Upgrade Project</b>	s7(2)(h) - Commercial activities	s48(1)(a)(i)
<b>15.4 – Rating Sale</b>	s7(2)(a) - Privacy s7(2)(f)(i) - Free and frank expression of opinions	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr D Wilson. Carried

## 16 Open Meeting

The meeting went into open session 4.07 pm.

### Resolved minute number 22/RDC/140

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/140 - 22/RDC/146

Cr A Gordon/Cr B Carter. Carried

The meeting closed at 4.07 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 May 2022.

.....  
Chairperson