

MINUTES

UNCONFIRMED: ASSETS/INFRASTRUCTURE COMMITTEE MEETING

Date: Thursday, 14 April 2022

Time: 9.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Richard Lambert
Cr Cath Ash *[via Zoom]*
Cr Nigel Belsham
Cr Fi Dalgety *[via Zoom]*
Cr Brian Carter
Cr Gill Duncan
Cr Angus Gordon
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive *[via Zoom]*
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services *[via Zoom]*
Ms Gaylene Prince, Group Manager – Community Services *[via Zoom]*
Mrs Jess Mcilroy, Operations Manager *[via Zoom]*
Mr Allen Geerkens, Programme Delivery Manager – Roading *[via Zoom]*
Mr Philip Gifford, Project Engineer – Roading *[via Zoom]*
Mr Ash Garstang, Governance Advisor

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1 Welcome / Prayer

The meeting opened at 9.30 am. Cr Duncan read the Council prayer.

2 Apologies

Resolved minute number 22/AIN/006

That the apology for Cr Wilson be received.

HWTM A Watson/Cr N Belsham. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

No changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/AIN/007

That the minutes of the Assets/Infrastructure Committee meeting held on 10 February 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr G Duncan. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Assets/Infrastructure Meetings

Regarding the Calico Line-Broadway intersection (action item 12), Mr Benadie advised that this will be at the contractors cost. This will cover both the road marking and ramp issues.

Resolved minute number 22/AIN/008

That the report 'Follow-up Action Items from Assets/Infrastructure meetings' be received.

Cr R Lambert/Cr G Duncan. Carried

8 Chair's Report

8.1 Chair's Report - April 2022

Taken as read.

Resolved minute number 22/AIN/009

That the Chair's Report – April 2022 be received.

Cr R Lambert/Cr N Belsham. Carried

9 Reports for Decision

9.1 Funding of local share of 13 December 2021 Weather Event - Damage to Road Network

The Mayor asked where the unbudgeted expenditure will come from. Mr Benadie advised that Council is slightly behind on maintenance for 2021/22 and some funds may be available from those budgets. Mr Benadie further advised that if any shift in work prioritisations was required (e.g. pulling funds away from large projects) he would bring this to Council for pre-approval.

Cr Gordon arrived at 9.42 am.

In response to a query, staff confirmed that the FAR rate set by Waka Kotahi is currently 65%, reducing to 64% in 2022/23 and 63% in 2023/24.

Mr Geerkens advised that a request for emergency funding has been lodged with Waka Kotahi, and staff are awaiting confirmation of the percentage of funding that will be provided. Mr Benadie explained that for emergency events, Waka Kotahi will consider funding more than the standard FAR rate if higher thresholds are met. If the higher thresholds are not met, the FAR rate defaults to the normal rate (65%).

Mr Tombs advised that this work has currently been allocated to an existing operational budget (“subsidised roading maintenance work”) that is well under its year-to-date spend.

Cr Raukawa joined the meeting at 9.57 am.

Undertaking:

That staff inform the A/I Committee of how the unbudgeted expenditure for these two roading works will be funded.

Resolved minute number 22/AIN/010

That the report ‘Funding of local share of 13 December 2021 Weather Event – Damage to Road Network’ be received.

Cr N Belsham/Cr G Duncan. Carried

Resolved minute number 22/AIN/011

That the Council approves additional expenditure of up to \$1,820,000 (plus GST) for roading emergency works. Waka Kotahi’s funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.

Cr N Belsham/Cr A Gordon. Carried

Resolved minute number 22/AIN/012

That Council and the Assets/Infrastructure Committee be informed of any deferrals to the roading maintenance schedule.

HWTM A Watson/Cr A Gordon. Carried

9.2 Funding of local share of 12 February 2022 Weather Event – Damage to Road Network

The Mayor advised that Waka Kotahi will determine the FAR rates for both this weather event and the weather event that took place 13 Dec 21 – he asked that staff confirm these rates and advise the Committee.

In response to a query about whether these two works could be assigned as capital expenditure, Mr Tombs advised that generally repairs are classified as operating expenditure and improvements are classified as capital expenditure.

In response to a query, Mr Benadie confirmed that these works would not be covered by insurance.

Resolved minute number 22/AIN/013

That the report ‘Funding of local share of 12 February 2022 Weather Event – Damage to Road Network’ be received.

Cr N Belsham/Cr A Gordon. Carried

Resolved minute number 22/AIN/014

That the Council approves additional expenditure of up to \$341,000 (plus GST) for roading emergency works. Waka Kotahi's funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.

Cr N Belsham/Cr G Duncan. Carried

10 Reports for Information

10.1 Assets and Infrastructure Report - March 2022

Cr Gordon advised that he had forwarded a number of queries (around road maintenance) to staff via email on 13 Apr 22. This email was not tabled as part of the meeting. He asked staff if they had any updates to these queries. Mr Benadie advised that he had forwarded these queries on to the roading team, and they did not yet have any firm answers.

Mr Gifford advised that there were several factors that were currently reducing the levels of road maintenance that could be carried out. These included the weather (e.g. being too dry to regrade steep gravel roads), the COVID-19 situation, and the recent adverse weather events necessitating emergency work elsewhere. He advised that Okaka Road will be graded next week, and Te Kapua Road will also be graded shortly.

In response to a query, Mr Geerkens advised that the current cost for an unsealed road was \$1,800 per kilometre, and around double that for a sealed road, although he noted that they have different levels of traffic and ongoing maintenance costs.

In response to a query, Mr Geerkens advised that the Corridor Management Plan recommends a speed limit of 80 km/h for the Taihape-Napier Road.

Mangaweka Bridge

The Mayor advised that he had received a series of emails (tabled as part of this meeting) from ratepayers regarding the opening of the new Mangaweka Bridge. Several councillors agreed that the delay of the bridge opening was costing businesses. Mr Benadie advised that the opening date had always been set as June 2022. The bridge may be opened earlier as the project was ahead of schedule, but this could not yet be confirmed. Mr Beggs agreed that the bridge may be able to be opened earlier, but this would be done after consultation and consent from iwi.

It was requested that details on the work still to be completed be advised at the April Council meeting.

Undertakings:

Staff to outline on the Council website what work remains to be completed on the Mangaweka Bridge, before it can be opened to the public.

Staff to provide a report to the next Council meeting on the Mangaweka Bridge, including what risks would be associated with potentially expediting the project.

Papakai Pump Station

In response to a query, Mr Benadie advised that the current budget is not sufficient and will need to be addressed. Staff will bring a report on this to a future Committee meeting, once the contractor

has provided estimates on the cost. Mr Benadie also advised that the Amenities Building in Taihape was in a similar situation – staff will bring a report detailing this to a future Committee meeting.

Marton Footpaths

Cr Belsham advised that several members of the public have raised an issue with him of footpaths in Marton being blocked by barriers that were put in place to prevent cyclists. This is preventing mobility scooters using the footpaths. Mr Benadie advised that he will look into this.

Utilities Budgets

Mrs McIlroy advised that COVID-19 has presented hurdles for contractors. A paper will be presented to Council at the end of June seeking approval for a test bore and possible production bore contract for the Marton-Bulls Wastewater Centralisation Project.

Water

Mrs McIlroy advised that staff are purchasing a valve for the Taihape Water Treatment Plant, in order to try and reduce the water intake to compliant levels. Mr Benadie advised that staff are communicating with Horizons Regional Council about this water intake and keeping them informed of Council's efforts to be compliant.

Solid Waste

Mr Benadie advised that a Section 17A (review of service delivery) was underway to compare different supply models. Staff will present a report on this at a future Committee meeting.

Taihape Wastewater Treatment Plant

Mr Benadie advised that the plant is non-compliant with too much aluminium being recorded. Staff are hoping to have more realistic consents in place for issues like this. The Mayor advised that he had asked the Department of Internal Affairs (DIA) whether any non-compliance issues for wastewater treatment plants would be passed on to the new water entity (under the Three Waters Reform) – the DIA were unable to provide an answer to this.

Resolved minute number 22/AIN/015

That the Assets and Infrastructure Report – March 2022 be **received**.

Cr R Lambert/HWTM A Watson. Carried

The meeting closed at 11.17 am.

The minutes of this meeting were confirmed at the Assets/Infrastructure Committee held on 9 June 2022.

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Chairperson

MINUTES

UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING

Date: Monday, 31 January 2022

Time: 6.00 pm

Venue: Ohakea Room, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Ms Danelle Whakatihi
Mr Matthew Holden
Mr Nigel Bowen
Mr Bruce Dear
Ms Nicole Harrison
Mr Russel Ward
Mr Dennis Moratti
Ms Candace Ashby
Cr Brian Carter
Cr Coral Raukawa
HWTM Andy Watson

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1 Apologies

Resolved minute number 22/BCC/001

Ms Raewyn Turner.

Ms D Whakatihi/Ms N Harrison. Carried

2 Late Items

Ash

Bruce

3 Follow-up Action Items from Previous Meetings

3.1 Follow-up Action Items from Bulls Community Committee Meetings

Feedback use of Te Matapihi.

Website no ease of access. Chair and deputy chair to remedy or action not complete.

Traffic options for Taumaihi or Criterion street. Did traffic count but not the tubes.

Pedestrian crossing needs to be raised on taumaihi street. Follow up with Mr Benadie. Stock route. Get an update.

4 Chair's Report

4.1 Chair's Report - January 2022

No report.

5 Mayoral Update

5.1 Mayoral Update - January 2022

Omicron and COVID-19 projects suggest we could get double cases per day. DHB will struggle to cope. Likely to have delta at the same time. The impact to capital works that there is supply issues with 30 percent increase in costs. No building going on due to price escalation.

Other issue is 2 to 3 months with staff illnesses or sicknesses. And isolations.

3 waters decision is due in Feb.

RMA changes and submissions due in Feb. It will be totally reformed.

Civil defence regional model.

Health and education are in law change. Time-frames are short. How can local government do consultations.

Spoke with Waka Kotahi, they want more discussions around cars and trucks behind BP.

Will relook at walking footpath for Ohakea.

What's to stop the trucks from going through the bus lane. They will be prosecuted. Maybe put up a camera.

Was there any learnings from Horizons Regional Council COVID contact? No that individual case.

What is going on in front of Te Matapihi? Could be for lighting and water services. HWTM to find out.

Wastewater pipeline. HWTM has said company is also facing cost increases.

Resolved minute number 22/BCC/002

That the Mayoral Update – January 2022 be received.

Ms D Whakatihi/Ms N Harrison. Carried

6 Reports for Information

6.1 Funding Schemes Update - January 2022

So money has been given back because no events can go forward.

Resolved minute number 22/BCC/003

That the Funding Schemes Update – January 2022 be received.

Ms D Whakatihi/Ms N Harrison. Carried

6.2 Small Projects Fund Update - January 2022

Action point: to send an email to Mr Benadie, to get some timeframes for the scooter rack. There may be an increase in costs.

Bus lane the fence has been put up.

Think of something that we could do with our money.

A suggestion on an information map to be done up.

Action: HWTM to send a copy of the map that Hunterville use and or a contact for the person responsible for its design.

Resolved minute number 22/BCC/004

That the 'Small Projects Fund Update – January 2022' report be received.

Ms D Whakatihi/Ms N Harrison. Carried

7 Late Items

7.1 Late Item - Welcoming Communities Update for Community Committees & Boards - January 2022

Key information.

Self-nominate to be on advisory group.

Open letter to base personnel for Ohakea staff at Whenuapai.

Resolved minute number 22/BCC/005

That the report 'Welcoming Communities Update for Community Committees & Boards - January 2022' be received.

Ms D Whakatihi/Ms N Harrison. Carried

8 General Business

8.1 General Business

Bins at the river – No update.

Old library. Offered to museum subject to earthquake protection so get the racing driver statue done. Discussion over flag repair.

HWTM to bring a photo of flag to next meeting.

Old hall. Once Te Matapihi and bus lane are completed then Council will sell building.

8.2 Ohakea Updates

Roundabout is still en Vogue. atw 3rd quarter this year.

Change to weigh bridge placement.

Ohakea has a thong in ace for Whenuapai people to visit.

Action: HWTM to find out about the Bulls Plunket room and why they are being sent to Marton Plunket. To also find out if this Plunket is Council owned or a reserve building.

The meeting closed at 7.00 pm.

The minutes of this meeting were confirmed at the Bulls Community Committee held on 29 March 2022.

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Chairperson

MINUTES

UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING

Date: Tuesday, 29 March 2022

Time: 6.00 pm

Venue: Ohakea Room, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Ms Danelle Whakatihi
Mr Nigel Bowen
Mr Bruce Dear
Ms Nicole Harrison
Mr Dennis Moratti
Cr Brian Carter
HWTM Andy Watson (ex officio)

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1 Apologies

Resolved minute number 22/BCC/006

Candace Ashby and Raewyn Turner.

Ms D Whakatihi/Ms N Harrison. Carried

2 Late Items

Bruce

+ 4 other matters from Danelle.

3 Follow-up Action Items from Previous Meetings

3.1 Follow-up Action Items from Bulls Community Committee Meetings

Traffic update? No current update? Might have on Thursday.

Skate board rack – Mr Benadie at Council. Bruce has show him his ideas. Goes to Council Thursday to discuss and see outcome.

Previous agreement was Council to contribute 50%, regardless of price.

Bruce to report outcome and forward it.

HWTM states in his notes that the Council recommendation on their Order Paper and the RDC is to fund the manufacture / installation of the rack.

4 Chair's Report

4.1 Chair's Report - March 2022

Danelle mentioned Governance and order of process for releasing and establishing Order Paper.

5 Reports for Decision

5.1 Mayoral Update - February 2022

RMA massive change in central government. Reform and three separate pieces of legislation.

LTP and Annual Plan and indicators of rate.

Changing room consultation.

Haylock Park development

Filed for consent, not 100% sure on where they sit in the process.

3 waters working group

Entity B.

Large cities to subsidise small centres? No real policy on this.

Rural water scheme, not come into play for a while.

Resolved minute number 22/BCC/007

That the Mayoral Update – February 2022, including the attachments to the report, be received.

Cr B Carter/Ms D Whakatihi. Carried

6 Reports for Information

6.1 Community Development Manager Report - March 2022

Nil to report from Bonnie.

Resolved minute number 22/BCC/008

That the Community Development Manager Report – March 2022 be received.

Cr B Carter/Ms D Whakatihi. Carried

6.2 Risk Prioritisation for Climate Action

Flooding.

Liveable land. Johnston St, George St, SH 3.

Agricultural and its impact on ability to grow and graze land.

Diverting flow of Tutaenui into Rangitikei.

Recommend that Kezia comes to next meeting to discuss issues RE climate change.

Resolved minute number 22/BCC/009

That the report 'Risk Prioritisation for Climate Action' be received.

Cr B Carter/Ms D Whakatihi. Carried

6.3 Funding Schemes Update - March 2022

Resolved minute number 22/BCC/010

That the Funding Schemes Update – March 2022 be received.

Ms D Whakatihi/Ms N Harrison. Carried

6.4 Small Projects Fund Update - March 2022

Budget \$3,155.90.

Resolved minute number 22/BCC/011

That the 'Small Projects Fund Update – March 2022' report be received.

Ms D Whakatihi/Ms N Harrison. Carried

7 Late Items

7.1 Planter Boxes - Bruce

Looking nice.

New supply coming in April.

7 people on watering roster.

Always take more people and can redo roster.

7.2 Chairs

Outside old town hall is damaged.

Needs to be repaired.

Enterprise trust responsible for them.

Bruce to have a look and will get it fixed up.

7.3 Public Water Drinking Fountain - Laura (member of public)

Aim to reduce single-use plastic.

Notes motion to be part of Te Matapihi build, but has not occurred.

Incorporate Bulls iconic theme.

To put it through BCC.

To be put to Council in terms of the process of who to approach. Develops is Council responsibility. As a group, we will get together a proposal and put it to Council.

Update on bins at Rangitikei picnic area by river. Put to owner of the land and no update as of yet.

7.4 Rubbish Down at River

Once again, the good will of people are cleaning it up. Who's responsibility.

Regional Council space – have accepted this and was discussion RE rubbish collection sites. Will encourage further dumping.

Propose that member/s commit and regularly go down here are able to dump it free of charge at Land fill. HWTM said he will find a way to fund it.

Contact number to lay it with Horizons.

Could refuse play part in helping keep area clean?

7.5 Better Signage for Bathrooms

Propose to Council that they investigate better bathroom signage.

Map of where these should go.

Propose removal of old toilets.

7.6 Bus Lanes

The luggage door is hitting the shelters overhead.

Shelter are too low and signs are poorly placed.

Community is concerned that those leading project did not do due diligence.

Concerns have been brought to the attention of the Council and we look forward to a resolution.

7.7 Clear way on Bridge Street

Propose to Waka Kotahi? For possible resolution due to trucks and cars parking there. What is the purpose of this space?

Next meeting 31 May 22, to be held in lower hall at 6.00 pm.

The meeting closed at 7.00 pm.

The minutes of this meeting were confirmed at the Bulls Community Committee held on 31 May 2022.

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Chairperson

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 28 April 2022

Time: 9.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Nigel Belsham
Cr Fi Dalgety
Cr Brian Carter
Cr Angus Gordon
Cr Dave Wilson
Cr Gill Duncan
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture [via Zoom]
Ms Karen Griffiths, Acting Manager – Financial Services [via Zoom]
Ms Rebecca Bramley, Financial Accountant [via Zoom]
Mr Ash Garstang, Governance Advisor
Ms Laurel Mauchline Campbell, Grants Assessor
Cr Richard Lambert

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1 Welcome / Prayer

The meeting opened at 9.02 am. Cr Lambert read the Council prayer.

2 Apologies

Resolved minute number 22/FPE/040

That the apologies for Cr Hiroa and Cr Ash, and an apology for lateness for Cr Gordon, be received.

Cr B Carter/Cr G Duncan. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/FPE/041

That the minutes of the Finance/Performance Committee meeting held on 31 March 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

Cr B Carter/Cr D Wilson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

The Committee agreed to close item 7 (Revaluation impact across the sector).

Resolved minute number 22/FPE/042

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr G Duncan/Cr D Wilson. Carried

8 Chair's Report

8.1 Chair's Report - April 2022

Cr Belsham noted that COVID-19 had caused delays in some of Council's significant projects, and had also lowered the amount of funding applications that the Committee would typically expect to see.

Resolved minute number 22/FPE/043

That the tabled Chair's Report – April 2022 be received.

Cr N Belsham/HWTM A Watson. Carried

9 Reports for Decision

9.1 Community Initiatives Fund - Consideration of Applications for Round Two of 2021/22

The Committee agreed to retain the current process for discussing funding amounts.

Cr Gordon arrived at the meeting at 9.16 am.

Wanganui Neighbourhood Area Support Group

The Committee noted that this organisation has done very good work in the district, although they would have liked to have seen more information provided within the funding application.

Arohanui Hospice Service Trust

The Committee agreed to fund the full amount requested.

Royal Forest and Bird Protection Society, Rangitikei Branch

The Committee agreed to fund the full amount requested.

Whangaehu Hall Trust

The Committee noted that this was a valuable hub for the community, and a useful asset for emergency use.

Remaining Funds

The Mayor suggested that the Committee set aside some funding for the Samoan Remembrance Day. The Committee agreed to contribute \$1,000 upon receipt of a request from the Samoan community, and requested that the Mayor make contact with them to initiate this process.

The Committee agreed to carry-forward the remaining funds to 2022/23.

Resolved minute number 22/FPE/044

That the report 'Community Initiatives Fund – Consideration of Applications for Round Two of 2021/22' be received.

HWTM A Watson/Cr G Duncan. Carried

Resolved minute number 22/FPE/045

That the Finance/Performance Committee approve the sponsorship of projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

- Whanganui Area Neighbourhood Support Groups Inc: \$1,160
- Arohanui Hospice Service Trust: \$978.32
- Royal Forest and Bird Protection Society, Rangitikei Branch: \$228
- Whangaehu Hall Trust: \$2,300

HWTM A Watson/Cr F Dalgety. Carried

Resolved minute number 22/FPE/046

That the Finance/Performance Committee recommends to Council that the remaining funds of the Community Initiatives Fund 2021/22 (totalling \$14,823.68, less the \$1,000 for the Samoan Remembrance Day), be carried-forward to the Community Initiatives Fund for 2022/23.

Cr D Wilson/Cr F Dalgety. Carried

Resolved minute number 22/FPE/047

That \$1,000 from the remaining funds for the Community Initiatives Fund 2021/22, be provided for the Samoan Remembrance Day, including the use of the Marton RSA and Citizens Memorial Hall, upon receipt of a request from the Samoan community.

HWTM A Watson/Cr D Wilson. Carried

10 Reports for Information

10.1 Financial Snapshot - March 2022

In response to a query, Mr Tombs advised that there has been a significant YTD underspend for the Subsidies and Grants out of the 2021/22 budget. This is mostly due to the roading programme (e.g., Marton Rail Hub project being deferred), meaning that the FAR rate funds have not come in from Waka Kotahi.

Regarding carry-overs of funds, the Mayor advised that the rating positions will be struck in June and that the Committee meeting in May will likely be the last opportunity to account for changes to

the capital works programme. Staff advised that they will signify the carry-overs as clearly as possible to elected members.

Resolved minute number 22/FPE/048

That the report 'Financial Snapshot – March 2022' be received.

Cr G Duncan/Cr D Wilson. Carried

10.2 Treasury and Debt - March 2022

Mr Tombs advised that staff are expecting a significant capital expenditure in the next three months, and the increased borrowing will assist in covering this. In response to a query, Mr Tombs confirmed that the interest on this borrowing is fixed at a set rate.

In response to a query about unpaid rates, Mr Tombs advised that this figure is the 'Receivables (excl. Rates) of \$1.9 million. Staff are actively managing outstanding rates.

The Committee requested that the liquidity ratio be included in future report. This includes both the current rate for Council and the benchmark set by the NZ Local Government Funding Agency.

Resolved minute number 22/FPE/049

That the report 'Treasury and Debt - March 2022' be received.

Cr A Gordon/Cr F Dalgety. Carried

10.3 QV Monthly Report - February 2022

Taken as read.

Resolved minute number 22/FPE/050

That the QV Monthly Report - February 2022 be received

Cr G Duncan/Cr D Wilson. Carried

10.4 HappyOrNot Report - March 2022

Mrs Gordon advised that there has been a low response rate than would normally be seen, although staff expect this to increase in future months as Council facilities re-open to the public.

In response to a query, Mr Beggs advised that staff use their discretion when determining if action needs to take place from responses received via the HappyOrNot system. Staff will identify any trends and take appropriate action when needed. Any service requests (e.g., potholes) should be directed via the RFS (request for service) system.

Resolved minute number 22/FPE/051

That the HappyOrNot Report – March 2022 be received.

Cr B Carter/Cr A Gordon. Carried

10.5 Community Initiatives Fund - Project Report Forms

Taken as read.

Resolved minute number 22/FPE/052

That that following Project Report Forms for the Community Initiatives Fund be received:

- 2021/22 (Round 1) – Bulls and District Friendship Club
- 2020/21 (Round 2) – Wanganui Area Neighbourhood Support Groups

Cr D Wilson/Cr G Duncan. Carried

The meeting closed at 10.14 am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 26 May 2022.

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Chairperson

MINUTES

UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 2 May 2022

Time: 6.30 pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present

Ms Karen Kennedy
Ms Kelsey Smith
Ms Sandra Carroll
Ms Lynette Thompson
Ms Jane Watson
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson

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1 Welcome

Ms Kennedy welcomed everyone to the meeting.

2 Apologies

Nil.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Cr Dalgety spoke to a late item (item 9.3) "RDC Annual Plan".

6 Confirmation of Minutes

6.1 Confirmation of Huntermville Community Committee Minutes

Resolved minute number 22/HCC/009

That the minutes of the Huntermville Community Committee meeting held on 06 December 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Ms K Kennedy/Ms L Thompson. Carried

Resolved minute number 22/HCC/010

That the minutes of the Huntermville Community Committee meeting held on 14 February 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Ms K Kennedy/Ms L Thompson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Taken as read.

Resolved minute number 22/HCC/011

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms K Kennedy/Ms L Thompson. Carried

8 Mayoral Update

8.1 Mayoral Update - April 2022

The Mayor spoke to the below items:

1. Turakina Valley residents are in contact with the Mayor about the deterioration of this road and culverts. The Mayor requests the Committee members encourage these residents to use the Request for Service system.
2. Three Waters.
3. Co-Governance model.

Resolved minute number 22/HCC/012

That the Mayoral Update – April 2022 be received.

Ms K Kennedy/Ms L Thompson. Carried

9 Reports for Information

9.1 Small Projects Fund Update - May 2022

The Committee allocated the remainder of their Small Projects Fund 2021/22, as per the below resolutions.

Resolved minute number 22/HCC/013

That the 'Small Projects Fund Update – May 2022' report be received.

Ms K Kennedy/Cr F Dalgety. Carried

Resolved minute number 22/HCC/014

The Committee agrees to provide up to \$250.00 to the Huntermville Squash Club to enable beautification of the street frontage by way of plantings. Due to the short time frame the \$250 to be in garden vouchers.

Ms K Smith/Ms S Carroll. Carried

Resolved minute number 22/HCC/015

The Committee agrees to provide up to \$1,000.00 to Steel Art NZ for the manufacture, supply and erection of a metal sculpture depicting a dog . To be located on the Village Green. The artwork to be framed with railway sleepers, Cr R Lambert has offered these to the project.

Ms K Smith/Ms J Watson. Carried

Resolved minute number 22/HCC/016

The Committee agrees to spend the balance of the \$1,464.00 allocation exploring the concept of generating brass dog name tags on Huntaway Festival dog honours board going forward. The Honours Board to be a railway sleeper placed beside the steel sculpture.

Ms L Thompson/Ms S Carroll. Carried

9.2 Funding Schemes Update - May 2022

Cr Dalgety spoke to the item, there has been a poor uptake of these schemes. Cr Dalgety encourages the committee to spread the word about these funding opportunities.

Resolved minute number 22/HCC/017

That the Funding Schemes Update – May 2022 be received.

Ms K Kennedy/Cr R Lambert. Carried

9.3 Late Item - RDC Annual Plan

Cr Dalgety spoke to the item. Cr Dalgety is keen to see submissions from committee and individuals in our district for monies towards equipment for the Huntermville Sport and Recreation Turf upgrade. Items such as tennis nets.

The meeting closed at 7.47 pm.

The minutes of this meeting were confirmed at the Huntermville Community Committee held on 1 August 2022.

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Chairperson

MINUTES

UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 14 April 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Angus Gordon
Cr Cath Ash *[via Zoom]*
Cr Nigel Belsham
Cr Fi Dalgety *[via Zoom]*
Cr Gill Duncan
Cr Richard Lambert
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive *[via Zoom]*
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services *[via Zoom]*
Ms Gaylene Prince, Group Manager – Community Services *[via Zoom]*
Mrs Sharon Grant, Group Manager – People and Culture *[via Zoom]*
Ms Jo Manuel, Manager – Community Development
Ms Anne McLeod, Acting Manager – Community Development
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Jaime Reibel, Strategic Advisor – Economic Development *[via Zoom]*
Mrs Jess McIlroy, Operations Manager *[via Zoom]*
Ms Melanie Bovey, Team Leader – Library Services *[via Zoom]*
Mr Ash Garstang, Governance Advisor
Ms Kylie Ruwhiu-Karawana (TRC Tourism - Consultant) *[via Zoom]*

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1 Welcome

The meeting opened at 1.01 pm.

2 Apologies

Resolved minute number 22/PPL/010

That the apology for Cr Wilson be received.

Cr N Belsham/Cr R Lambert. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

Item 10.6 (Draft Destination Management Plan document) was discussed after item 10.1 (Democracy & Planning Group – Operational Update) and before item 10.2 (Libraries & Information Centres Update – February/March 2022).

6 Confirmation of Minutes

Resolved minute number 22/PPL/011

That the minutes of the Policy/Planning Committee meeting held on 10 February 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr R Lambert/Cr A Gordon. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Meetings

In response to a query, Ms Britton advised that the 2020/21 financial reporting for Project Marton did not come under Council's MOU agreement with the organisation.

Resolved minute number 22/PPL/012

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Cr N Belsham/Cr G Duncan. Carried

8 Chair's Report

8.1 Chair's Report - April 2022

Taken as read.

Resolved minute number 22/PPL/013

That the tabled Chair's Report – April 2022 be received.

Cr A Gordon/Cr R Lambert. Carried

9 Reports for Decision

9.1 Revised Procurement Policy

Mrs Mcilroy advised that the Te Roopuu Ahi Kaa Komiti have not yet provided feedback on the policy, due to their latest meeting being cancelled.

In response to a query, Mrs Mcilroy advised that the "locally based suppliers" factor is rated on geographical proximity (e.g., a value of 10 for the Rangitikei, 8 for neighbouring districts, 4 for the South Island...).

In response to a query, Mrs Mcilroy advised that climate change factors sit under the "environmental value factor".

Mrs Gordon advised that the delegations register is currently under review and once completed this will assist with determining the delegated financial authorities (including the Procurement Policy).

In response to a query, Mrs Mcilroy advised that the Procurement Policy will not supersede the list of pre-approved contractors on SiteWise (a prequalification system). Mr Benadie advised that there is a \$120 application fee for contractors to be part of the SiteWise system, and that staff have pre-approved contractors for water networks due to the increased risks associated with these assets.

SiteWise is used to pre-qualify contractors against quality assurance and Health and Safety measures.

Resolved minute number 22/PPL/014

That the report 'Revised Procurement Policy' be received.

HWTM A Watson/Cr A Gordon. Carried

Resolved minute number 22/PPL/015

That the Policy and Planning Committee review and endorse the draft revised Procurement Policy for adoption.

HWTM A Watson/Cr N Belsham. Carried

10 Reports for Information

10.1 Democracy & Planning Group - Operational Update

Mrs Gordon advised that the bylaw programme will be reassessed once the new Corporate Planning Advisor begins their role at Council.

In response to a query, Mrs Gordon confirmed that staff receive regular updates on central government submissions.

Resolved minute number 22/PPL/016

That the report 'Democracy & Planning Group – Operational Update' be received.

HWTM A Watson/Cr R Lambert. Carried

10.2 Libraries & Information Centres Update - February/March 2022

Taken as read.

Resolved minute number 22/PPL/017

That the report 'Libraries and Information Centres – February/March 2022' be received.

HWTM A Watson/Cr G Duncan. Carried

10.3 MoU Partner Organisations Update - April 2022

In response to a query, Ms McLeod advised that the money (\$27,000 remaining) that was allocated to Project Marton under the MOU agreement has largely not been spent, as the three events the money was set aside for were cancelled. Staff want to carry-forward the funds to 2022/23. Staff are in discussions with other groups within Marton about potentially filling the space left by Project Marton, but nothing can yet be confirmed.

In response to a query, Ms Manuel advised she has been in contact with Sports Manawatu and Sports Whanganui, and will meet with them in future in order to enhance Council's relationships with them.

Undertaking:

Staff to update the Committee in the future on the relationship with Sports Whanganui.

Resolved minute number 22/PPL/018

That the report 'MoU Partner Organisations Update - April 2022' be received.

Cr N Belsham/Cr A Gordon. Carried

10.4 Community Development Update - February and March 2022

Taken as read.

Resolved minute number 22/PPL/019

That the report 'Community Development Update - February and March 2022' be received.

Cr G Duncan/Cr R Lambert. Carried

10.5 Economic Development Update - February and March 2022

Mr Reibel advised that he has held initial meetings with qualified consultants regarding the Tui Street (Taihape) flats and a business case for the wider district. The contract can be accommodated within the current budget.

In response to a query, Mr Reibel advised that anybody can join the Public Housing Register, and that most of the housing needs within the Samoan community are met by the churches.

In response to a query on the subdivision at Rātana, the Mayor advised that one of the difficulties associated with this project is potential purchasers assuming that they will have a clear title to their property, which may be against the principles of the papakāinga project. Mrs Gordon advised that there will be a workshop on housing in May.

In response to a query, Mr Reibel advised that he had assisted the Door of Hope Charitable Trust in applying to the Whanganui Community Foundation for funding for community housing.

Resolved minute number 22/PPL/020

That the 'Economic Development Update - February and March 2022' be received.

HWTM A Watson/Cr A Gordon. Carried

Resolved minute number 22/PPL/021

That the Committee suspends standing order 4.2, and allows the meeting to continue beyond two hours without taking a ten minute break.

Cr A Gordon/Cr N Belsham. Carried

10.6 Destination Rangitikei – Draft Destination Management plan document

Ms Kylie Ruwhiu-Karawana (TRC Tourism) updated the Komiti on the draft Destination Management Plan document.

In response to a query, Ms Britton advised that the next step is to build an implementation plan and this will take place over the next couple of months.

In response to a query, Ms Ruwhiu-Karawana advised that the appendices document discussed which agencies and organisations will need to be involved in the process, and advised that the advisory group and structure for the plan will identified in the near future.

The Mayor noted that there is uncertainty around ongoing funding for the Mayors Taskforce for Jobs, and that it may end up being less than anticipated.

Resolved minute number 22/PPL/022

That the report 'Destination Rangitikei – Draft Destination Management plan document' be received.

Cr A Gordon/Cr N Belsham. Carried

Resolved minute number 22/PPL/023

That the Policy/Planning Committee recommend the Destination Rangitikei – draft destination management plan goes to Council for adoption.

HWTM A Watson/Cr G Duncan. Carried

The meeting closed at 3.10 pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 9 June 2022.

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Chairperson

MINUTES

UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 6 April 2022

Time: 6.30 pm

Venue: Town Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present Ms Heather Thorby
Mr Paul Geurtjens
Mr Gary Bennett
Ms Julie McCormick
Cr Brian Carter
HWTM Andy Watson

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1 Apologies

Resolved minute number 22/SDMC/006

That the apologies for Sandy McCuan and Murray Spring be accepted.

Cr B Carter/Mr G Bennett. Carried

2 Public Forum

Nil.

3 Conflict of Interest Declarations

Nil.

4 Confirmation of Order of Business

No changes.

5 Confirmation of Minutes

Resolved minute number 22/SDMC/007

That the minutes of Santoft Domain Management Committee Meeting held on 23 February 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Amendment: Item 7, para 5 – amend “1060” to “1960”.

Ms H Thorby/Cr B Carter. Carried

6 Follow-up Action Items from Previous Meetings

6.1 Follow-up Action Items from the Santoft Domain Management Committee

The Committee wishes to see when the grazing returns come in.

Resolved minute number 22/SDMC/008

That Income received be included in the Financial transaction report.

Cr B Carter/Ms J McCormick. Carried

7 Chair's Report

7.1 Chairman's Report

The Chair tabled a written report.

Resolved minute number 22/SDMC/009

That the tabled Chair's Report be received.

Ms H Thorby/Mr P Geurtjens. Carried

8 Correspondence

8.1 Correspondence

Inwards – Letter 1/3/22 from Peter Beggs, RDC CEO. Reply to queries and advising Mr Arno Benadie, Chief Operating Officer as point of contact.

Outwards – To Mr Ash Garstang, 3 colour pages to photocopy and include in the Agenda 6/4/22.

Resolved minute number 22/SDMC/010

That Correspondence be received.

Ms J McCormick/Mr G Bennett. Carried

9 Reports for Information

9.1 Project Manager's Report – Paul Geurtjens

Verbal report, main points:

The tanks given total clean including a chlorine internal spray. Still to do the interior cement wash. Two stock water tanks ready to fill from stock well for the first time. Following up replacement pine seedlings for those died that over summer.

Resolved minute number 22/SDMC/011

That the Project Manager's Report be received.

Mr P Geurtjens/Ms J McCormick. Carried

9.2 Santoft Domain Transactions Report

Accounts for Payment:

- 1) Spetch Holdings Ltd to clean 6 tanks - \$454.25.
- 2) Helden Farm for reimbursements below:
 - a) Bunnings - \$14.90
 - b) Chesters - \$369.93
 - c) Central ITM - \$415.96
 - d) Misc - \$210.00

Total - \$1,010.79

All invoices & receipts attached. The approvals were given in previous minutes, we allowed up to \$6,000 for tank repairs.

Resolved minute number 22/SDMC/012

That the Spetch (\$454.25) & Helden (\$1,010.79) Accounts be paid promptly.

Ms H Thorby/Ms J McCormick. Carried

10 Discussion Items

10.1 Tanks

Five colour cards were circulated for Committee to pick their 4 choices. The 4 most popular will get pain test pots and put onto tanks to allow a final no. 1 choice.

10.2 Main Entrance

Gateway railing and gate options were discussed. Further details were requested.

Resolved minute number 22/SDMC/013

That the Project Manager investigate and cost out wooden railings, gates, stone work and drainage for the entrance.

Ms H Thorby/Ms J McCormick. Carried

Resolved minute number 22/SDMC/014

That the laser cutting of the saw blade be investigated with Road Runners.

Ms H Thorby/Mr P Geurtjens. Carried

11 Discussion Items

Nil.

The meeting closed at 7.55 pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson

MINUTES

UNCONFIRMED: SPORT NZ RURAL TRAVEL FUND MEETING

Date: Thursday, 28 April 2022

Time: 8.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Cr Brian Carter
Cr Richard Lambert
HWTM Andy Watson

In attendance Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Gaylene Prince, Group Manager – Community Services
Mr Ash Garstang, Governance Advisor

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1 Welcome

The meeting started at 8.35 am.

The meeting was adjourned at 8.35 am and reconvened at 8.41 am.

2 Apologies

Resolved minute number 22/SRTF/001

Cr Lambert for lateness.

Cr B Carter/HWTM A Watson. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

No changes.

6 Confirmation of Minutes

Resolved minute number 22/SRTF/002

That the minutes of the Sport NZ Rural Travel Fund meeting held on 29 April 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr B Carter. Carried

7 Reports for Decision

7.1 Allocation of Funds 2021/22

HWTM noted that St Joseph's School had expressed concern about the low amount of funding provided to them in 2021 under the Sport NZ Rural Travel Fund. He advised that he will get in touch with the School.

Resolved minute number 22/SRTF/003

That the report 'Allocation of Funds for 2021/22' be received, including the tabled accountability form from Nga Tawa Diocesan School.

HWTM A Watson/Cr B Carter. Carried

Resolved minute number 22/SRTF/004

That funding will be distributed on a weighted rate basis (Option 2), providing a 1.5x funding modifier for Hunterville and 2.0x funding modifier for Taihape.

HWTM A Watson/Cr B Carter. Carried

Resolved minute number 22/SRTF/005

That funding is distributed to applicants as below:

- Hunterville Sports Club Inc: \$1,768.68
- Taihape Area School: \$5,930.87
- Nga Tawa Diocesan School: \$1,800.45

HWTM A Watson/Cr B Carter. Carried

Resolved minute number 22/SRTF/006

That His Worship the Mayor speak to St Joseph's School of Taihape regarding the allocation of funds to them for 2020/21.

HWTM A Watson/Cr B Carter. Carried

Cr Lambert arrived at 8.46 am.

The meeting closed at 8.46 am.

The minutes of this meeting were confirmed at the Sport NZ Rural Travel Fund held on .

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Chairperson

MINUTES

UNCONFIRMED: YOUTH COUNCIL MEETING

Date: Tuesday, 12 April 2022

Time: 5.30 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

YC Lisa Cruywagen
YC Leymar Saili
YC Sofie Kendrick
YC Paloma Janse
YC Charlotte Tuuta-Kyle
YC Emma Collings
YC Fuatai-Rose Mefiposeta-Satano
YC Isaac Grant
HWTM Andy Watson

In attendance

Ms Gaylene Prince, Group Manager – Community Services
Ms Kelly Widdowson, Strategic Advisor – Youth / Rangatahi
Ms Kayla Hyland, Community Employment Coordinator
Cr Fi Dalgety

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1 Welcome and Introduction from the Mayor Andy Watson

His Worship the Mayor welcomes everyone to the meeting and thanks them for their contribution to the Youth Council Training day. He noted how impressed he was in the time he spent with youth council. Andy introduced himself and invited everyone in attendance to do the same.

2 Youth Council Prayer

Lisa Cruywagen read the Youth Council Prayer.

3 Apologies

Resolved minute number 22/RYC/001

Waiaatatia Ratana-Karehana and Denise Pio.

YC S Kendrick/YC L Cruywagen. Carried

4 Conflict of Interest Declarations

His Worship the Mayor briefly explained the definition of conflict of interest. There were no declared conflicts of interest.

5 Confirmation of Order of Business

Nil changes.

6 Reports for Decision

6.1 Declaration by Members

His Worship the Mayor congratulates every member for their election.

6.2 Election of Chair

The Mayor briefly explains the definition and the process for the election of chair. He calls for any questions. The Mayor calls for a vote. First round a tie. A second round of voting resulted in Lisa

Cruywagen being declared as the Chair for the Rangitikei Youth Council. Lisa Cruywagen took the seat as Chair, and the Mayor stepped down.

Resolved minute number 22/RYC/002

That the report 'Election of Chair' is received.

YC S Kendrick/YC C Tuuta-Kyle. Carried

Resolved minute number 22/RYC/003

That Lisa Cruywagen be appointed as Chair of the Rangitikei Youth Council for 2022.

HWTM A Watson/YC C Tuuta-Kyle. Carried

6.3 Election of Deputy Chair

The Chair called for nominations, then ordered a vote. Sofie Kendrick was declared as the Deputy Chair.

Resolved minute number 22/RYC/004

That the report 'Election of Deputy Chair' be received.

YC L Cruywagen/YC C Tuuta-Kyle. Carried

Resolved minute number 22/RYC/005

That Sofie Kendrick be appointed as Deputy Chair of the Rangitikei Youth Council for 2022.

YC L Cruywagen/YC P Janse. Carried

6.4 Appointments of Other Positions in Youth Council

The Chair called for a show of hands vote. The Chair moved that Emma Collings be appointed as Administrator. Emma Collings moved into the minute takers role.

Resolved minute number 22/RYC/006

That the report 'Appointments of Other Positions in Youth Council' is received.

YC C Tuuta-Kyle/YC F Mefiposeta-Satano. Carried

Resolved minute number 22/RYC/007

That Emma Collings be appointed as the Youth Council Administration Officer.

YC S Kendrick/YC I Grant. Carried

Resolved minute number 22/RYC/008

As there were no further nominations for the position, Madam Chair declared Paloma Janse be appointed as the Youth Council Social Media Liaison Officer.

YC L Cruywagen/YC S Kendrick. Carried

6.5 Confirmation of Minutes

Lisa Cruywagen requested the Mayor to elaborate on the reasons for the report. The Mayor explained the purpose for the confirmation of minutes and the difference between 'with amendment' and 'without amendment'. From a legal standing, minutes are extremely important, as they provide a formal record of a meeting that is true and accurate.

Resolved minute number 22/RYC/009

That the minutes of the Youth Council meeting held on 12 October 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

YC S Kendrick/YC L Saili. Carried

Resolved minute number 22/RYC/010

That the minutes of the Youth Council meeting held on 13 July 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

YC S Kendrick/YC L Saili. Carried

7 Reports for Information

7.1 Youth Council - Code of Conduct

Ms Widdowson called for any questions to the item. There were no questions.

Resolved minute number 22/RYC/011

That the report 'Youth Council – Code of Conduct' is received.

YC C Tuuta-Kyle/YC P Janse. Carried

7.2 Standing Orders

Lisa Cruywagen asked the Mayor if he would elaborate on this item.

The Mayor explained that the standing orders dictate the process for the running of formal Council and Committee meetings. There are a whole series of rules on how members should conduct themselves within standing orders. The Chair has the power to rule on standing orders within the meeting.

Lisa Cruywagen advised all youth councillors on where copies of the standing orders are available.

Cr Dalgety raised a point of order and asked if there a seconder on the recommendation. Lisa Cruywagen advised that there was. Isaac Grant was the seconder, therefore the recommendation is carried.

The Mayor raised a point of order and asked if Cr Dalgety has the right to raise a point of order, as she is not a Committee member on the Rangitikei Youth Council. Cr Dalgety apologised to the Chair.

Resolved minute number 22/RYC/012

That the report 'Standing Orders' be received.

YC C Tuuta-Kyle/YC I Grant. Carried

7.3 Meeting Dates for 2022

Emma Collings gave her apologies for the 14th June meeting. Emma Collings advised that she believed there should have been another meeting scheduled in Taihape in June based on the sequence of scheduled meetings.

Isaac Grant suggested it made sense when the majority of the youth council members live in the central area that most meetings be held in the central area. Suggested a carpool.

Paloma Janse suggested the value of having one more meeting in Taihape because Taihape is still part of our district, and if not included, it would not be a fair representation of our district. The Mayor agreed with Paloma Janse.

Emma Collings replied that she sees the point, but for her it is a late night for her travelling back which could be levelled out more evenly across youth councillors.

Resolved minute number 22/RYC/013

That the report 'Meeting Dates for 2022' be received.

YC S Kendrick/YC C Tuuta-Kyle. Carried

Resolved minute number 22/RYC/014

That the motion to include one more meeting in Taihape for the year be received.

YC E Collings/YC C Tuuta-Kyle. Carried

8 Discussion Items

8.1 Work Plan for 2022

Ms Widdowson suggests another meeting be made to address the workplan in the interest of time constraints in the current meeting.

Resolved minute number 22/RYC/015

That another time be set aside for development and discussion on the workplan for 2022.

YC S Kendrick/YC C Tuuta-Kyle. Carried

The meeting closed at 7.46 pm.

The minutes of this meeting were confirmed at the Youth Council Meeting held on 10 May 2022.

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Chairperson

UNCONFIRMED