

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 30 June 2022
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 30 June 2022 at 1.00 pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

1.1 The minutes from the below Council meetings are attached for confirmation.

- 09 June 2022 (Analysis of Submissions)
- 26 May 2022
- 19 May 2022 (Oral Submission Hearings)

Attachments:

1. Council 09 Jun 22 - Minutes [↓](#)
2. Council 26 May 22 - Minutes [↓](#)
3. Council 19 May 22 - Minutes [↓](#)

Recommendation 1

That the minutes of the Ordinary Council meeting held on 09 June 2022, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Recommendation 2

That the minutes of the Ordinary Council meeting held on 26 May 2022, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Recommendation 3

That the minutes of the Ordinary Council meeting held on 19 May 2022, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 9 June 2022
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash [via Zoom]
Cr Coral Raukawa

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services [via Zoom]
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Katrina Gray, Senior Strategic Planner
Mr Ash Garstang, Governance Advisor

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1 Welcome

The meeting opened at 1.01 pm.

2 Apologies

Resolved minute number 22/RDC/183

Cr Raukawa will leave at 3.00 pm. Cr Wilson will leave at 3.30 pm.

Cr N Belsham/Cr B Carter. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Cr Hiroa and Cr Raukawa declared conflicts of interest in relation to item 6.4, specifically with regards to remuneration provisions for Te Roopuu Ahi Kaa, as they are both members of the Komiti.

Cr Duncan declared a conflict of interest in relation to item 6.4, specifically with regards to the targeted rate increase for the Erewhon Rural Water Supply scheme, as she is a member of the scheme.

Cr Dalgety and Cr Lambert declared conflicts of interest in relation to item 6.4, specifically with regards to the 0% increase to the targeted rate for the Hunterville Rural Water Supply scheme, as they are both members of the scheme.

5 Confirmation of Order of Business

No changes to the order of business.

6 Reports for Decision

6.1 Analysis of Submissions and Adoption of the Rates Remission Policy for Māori Freehold Land

There was some discussion around whether “commercial activities” should be included under section 5 of the policy (Exclusions). Council determined that staff have sufficient discretion under this policy to consider and exclude activities of a commercial nature.

Resolved minute number 22/RDC/184

That the report ‘Analysis of Submissions and Adoption of the Rates Remission Policy for Māori Freehold Land’ be received.

Cr D Wilson/Cr T Hiroa. Carried

Resolved minute number 22/RDC/185

That the submission received on the Draft Rates Remission Policy for Māori Freehold Land be received.

Cr N Belsham/Cr A Gordon. Carried

Resolved minute number 22/RDC/186

That the Rates Remission Policy for Māori Freehold Land be adopted without amendment.

Cr N Belsham/Cr A Gordon. Carried

6.2 Analysis of Submissions and Adoption of the Rates Remission Policy

Ms Gray advised that the policy that went out for consultation contained several date errors under section 9 – they originally read as 2022, but have since been amended to 2023.

In response to a query, Mr Benadie advised that section 4.2 (Uniform Annual Charge for multiple toilet pans) was in place for bigger installations, such as schools, hospitals and motels. Staff would not generally charge an individual property more if they have multiple toilet pans.

Resolved minute number 22/RDC/187

That the report ‘Analysis of Submissions and Adoption of the Rates Remission Policy’ be received.

Cr G Duncan/Cr F Dalgety. Carried

Resolved minute number 22/RDC/188

That the submissions received on the Draft Rates Remission Policy be received.

Cr A Gordon/Cr B Carter. Carried

Resolved minute number 22/RDC/189

That Council adopt the Rates Remission Policy without amendment.

Cr N Belsham/Cr R Lambert. Carried

6.3 Analysis of Submissions and Adoption of the Proposed Schedule of Fees and Charges 2022/23

Ordinary Council Meeting Minutes

9 June 2022

Ms Gray advised that the policy would need to be adopted before dog registrations can be distributed.

Council discussed the new rate for the Kokako Street Pavilion, noting that there were several submissions on this. Council determined that the new rate was justified in light of increasing costs.

Resolved minute number 22/RDC/190

That the report 'Analysis of Submissions and Adoption of the Proposed Schedule of Fees and Charges 2022/23' be received.

Cr A Gordon/Cr R Lambert. Carried

Resolved minute number 22/RDC/191

That submissions 001 to 006 (and Annual Plan 059 submission point) for the Proposed Schedule of Fees and Charges 2022/23 be received.

Cr B Carter/Cr C Raukawa. Carried

Recommendation

That the Schedule of Fees and Charges for 2022/23 be adopted as amended below:

- That the fees and charges for the Kokako St Pavilion, Taihape, not be increased for the 2022/23 year, as per the feedback contained in submission 005.

Cr Duncan/Cr Hiroa. Lost

Resolved minute number 22/RDC/192

That the Schedule of Fees and Charges for 2022/23 be adopted without amendment.

Cr D Wilson/Cr R Lambert. Carried

6.4 Analysis of Submissions to Framing 2022/23 Annual PlanWellbeing Programme

The Mayor advised that he has unfortunately received advice from the Remuneration Authority stating that it would be against the law for elected members to be a part of this programme.

Forestry Differential

There was robust discussion on the merits of introducing the proposed forestry differential. Council determined that after considering submission responses on this issue, there would be value in deferring this until 2023/24 in order to allow Council to undertake more consultation and research.

Marton Rail Hub CCO (Council Controlled Organisation)

Mr Beggs advised that Council approval of this would not necessitate the establishment of a CCO, but would allow staff to explore this option if it was required. He noted that the Marton Rail Hub was currently before the Environment Court and staff would need to wait for the outcome of this before determining any future plans for it.

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9 June 2022

In response to queries, Mr Beggs advised that the specific details of establishing a CCO (e.g., who would be members) would come back to Council for consideration at a future date, if and when required.

Council agreed to approve the establishment of a CCO (if required), noting that this would allow staff to begin investigating future options around the Marton Rail Hub once the Environment Court has made a determination later in the year.

Huntermans Rural Water Supply Scheme

In response to a query, Mr Tombs confirmed that the scheme currently has a surplus.

Chinese Language Week

It was noted that Council offers more suitable funding schemes for this type of event.

Housing Business Case

Ms Prince advised that in respect of submissions 005, 006 and 010, staff wish to expand the scope of reference for the housing business case in order to include residential subdivision across the district. Staff may request an additional \$20,000 from the 'Better Off' funding, but this would come back to Council at a future date for approval.

Huntermans Sports Complex

In response to a query, Ms Prince advised that of the \$100,000 annual budget for the Parks Upgrade Partnership Fund, \$25,000 has been allocated so far in 2021/22. The Mayor noted that as this is an existing budget, any approved funding to the Huntermans Sports Complex would have no effect on Council's rating position.

Ms Prince advised that a condition of the funding will be that the complex is made available for public use, which the organisation has informally agreed to. Staff will formalise this arrangement via an MOU.

Koitiata Campground

In response to a query, Ms Prince advised that funding to the Koitiata Campground could not come from the Parks Upgrade Partnership Fund, as it would not be eligible.

CCTV Cameras

In response to a query, Ms Prince advised that \$5,000 per year is usually contributed towards the maintenance of the existing cameras, although this has not been used in 2021/22.

Council determined that it would not provide funding at this state, as they did not feel that enough information was yet available to warrant funding. Staff will continue to liaise with the submitter on their progress with other funding that is currently in progress.

Friends of Taihape Charitable Society

The Mayor explained that although there is a significant amount of money available under the 'Better Off' funding, Council was only able to make one application this year (although multiple projects/requests can be bundled into this application).

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Cr Ash left the meeting at 2.54 pm.

In response to a query, Ms Prince advised that 'Better Off' funding would have to be spent within seven years.

Cr Ash returned to the meeting at 2.55 pm.

In response to a query, Ms Prince advised that project management can be included for Better Off funding. The Mayor noted that any funding from the 'Better Off' fund would not affect Council's rating position.

Council supported the application for funding to the 'Better Off' fund, noting that the specifics of how much funding would be required will be explored at a future workshop.

General Engagement

It was noted that Council was disappointed with the low response rate to the Annual Plan consultation (and simultaneous consultations). Council agreed that the onus for garnering interest and engagement during consultations resided with both staff and elected members.

Mrs Gordon advised that recent legislation from central government has made voter turnout a key performance indicator for the Chief Executives of territorial authorities. She further advised that staff are placing particular emphasis on communications during this election cycle, in order to increase engagement.

Resolved minute number 22/RDC/193

That the report 'Analysis of Submissions to Framing 2022/23 Annual Plan' be received

Cr A Gordon/Cr N Belsham. Carried

Resolved minute number 22/RDC/194

That Council receive the submissions made to the 'Framing 2022/23 Annual Plan' between 8 April and 9 May 2022, including the late submissions 061, 062, 063, 064, and 065.

Cr T Hiroa/Cr F Dalgety. Carried

Resolved minute number 22/RDC/195

That Council does not increase the wellbeing programme budget by \$6,000.

HWTM/Cr F Dalgety. Carried

Resolved minute number 22/RDC/196

That Council confirm the additional staff resources, noting they will be funded via existing budgets.

Cr N Belsham/Cr D Wilson. Carried

Resolved minute number 22/RDC/197

That Council confirm their approval to include an additional \$11,300 for attendance and mileage payments to TRAK members.

Cr D Wilson/Cr G Duncan. Carried

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9 June 2022

Resolved minute number 22/RDC/198

That Council defers the intention to establish a targeted differential on the roading rate for forestry, and instead undertakes further targeted consultation with the forestry sector and iwi before the 2023/24 financial year.

Cr A Gordon/Cr N Belsham. Carried

Resolved minute number 22/RDC/199

That Council accepts this consultation as meeting requirements under the Significance and Engagement Policy and Local Government Act 2002 to consult on the establishment of a Council Controlled Organisation in order to contribute to a potential Rail Hub Special Purpose Vehicle and:

- Supports the establishment of a Council Controlled Organisation for the Marton Rail Hub, if required.

Cr D Wilson/Cr A Gordon. Carried

Resolved minute number 22/RDC/200

That Council commits to developing a Climate Impact Strategy and Action Plan in 2022/23, subject to funding being received for the project from the "Better Off" fund.

Cr G Duncan/Cr F Dalgety. Carried

Resolved minute number 22/RDC/201

That the targeted rate associated with Erewhon Rural Water Scheme be increased by 100% for the 2022/23 financial year.

Cr T Hiroa/Cr A Gordon. Carried

Resolved minute number 22/RDC/202

That the targeted rate associated with the Hunterville Rural Water Scheme remain unchanged for the 2022/23 financial year (0% increase).

Cr N Belsham/Cr G Duncan. Carried

Resolved minute number 22/RDC/203

That Council does not provide funding [to Chinese Language Week NZ] and instead supports Officers to assist the submitter with an application to Council's funding schemes.

Cr N Belsham/Cr T Hiroa. Carried

Resolved minute number 22/RDC/204

Subject to further costs being provided by Officers, that Council supports in principle, the scope of the terms of reference for the housing business case to be extended to capture the points raised by submitters 005, 006 and 010 regarding Council's potential role in housing, which would be subject to the approval of funding via the "Better Off" fund.

Cr G Duncan/Cr C Raukawa. Carried

Resolved minute number 22/RDC/205

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That Council approves funding of \$20,000, for the Hunterville Sports Complex equipment from the Parks Upgrade Partnership Fund.

Cr C Ash/Cr T Hiroa. Carried

Resolved minute number 22/RDC/206

That Council provides funding of \$70,000 for refurbishment of the toilets/showers at the Koitiata Campground in the 2022/23 Annual Plan.

Cr C Raukawa/Cr W Panapa. Carried

Resolved minute number 22/RDC/207

That Council does not provide funding towards the upgrade of the CCTV cameras in Marton, at this stage.

Cr D Wilson/Cr C Raukawa. Carried

Resolved minute number 22/RDC/208

That Council in principle agrees to applying for 'Better Off' funding, to support the work being done by the Friends of Taihape Charitable Society, subject to further consideration of the ongoing operational impact associated with the project.

HWTM/Cr G Duncan. Carried

The meeting was adjourned at 3.01 pm and reconvened at 3.13 pm.

Resolved minute number 22/RDC/209

With regard to comments made by submitters 001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020, 022, 023, 024, 025, 026, 027, 028, 029, 030, 031, 032, 033, 034, 035, 036, 037, 038, 039, 040, 041, 042, 043, 044, 045, 046, 047, 048, 049, 050, 051, 052, 053, 054, 055, 056, 057, 058, 060, 061, 062, 063, 064, 065 summarised in Attachment 3, Council has considered the Officer comments and accepts them, noting they will be included as Council's response to submitters.

HWTM/Cr N Belsham. Carried

7 Public Excluded

The meeting went into public excluded session at 3.30 pm.

Resolved minute number 22/RDC/210

That the public be excluded from the following parts of the proceedings of this meeting.

1. Property Matter

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

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General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Property Matter	s7(2)(a) - privacy	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr D Wilson. Carried

8 Open Meeting

The meeting went into open session 3.47 pm.

Resolved minute number 22/RDC/213

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/211 - 22/RDC/212

Cr A Gordon/Cr T Hiroa. Carried

The meeting closed at 3.48 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 June 2022.

.....
Chairperson

MINUTES



UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 26 May 2022
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Angus Gordon
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Katrina Gray, Senior Strategic Planner
Ms Tiana Nepe, Communication and Engagement Advisor
Ms Adina Foley, Senior Project Manager
Mr Ash Garstang, Governance Advisor

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1 Welcome

The meeting opened at 1.00 pm. The Mayor held a moments silence for the passing of Mr Harerangi Meihana and Mr Charlie Rourangi.

2 Apologies

Resolved minute number 22/RDC/151

That the apologies for Cr Raukawa, Cr Duncan and Cr Lambert be received. Cr Ash may have to leave the meeting early.

Cr T Hiroa/Cr C Ash. Carried

3 Public Forum

Mr Mark McCoard, Mr Daryl O'Hara and Mr Tyson Burrows from the Taihape Squash Club presented to Council. Their request to Council is for more land in order to obtain a resource consent.

In response to a query, Mr Burrows advised that they are looking for six metres beyond the paint shed.

Mr Burrows explained that there was urgency with their request, as a potential funder requires the Club to have secured more land before they will consider their funding request. The funding round in question closes in July, and so the Club are seeking a resolution from Council either at this meeting or by the end of June 2022 at the latest.

The Mayor set aside sect 15.1 (Time Limits) of the Standing Orders and allowed the public forum to continue.

In response to a query, Mr Burrows advised that the extra six metres was the only bit of land the Club required to obtain a resource consent. However, if granted more land than this the Club would also be able to add a picnic table.

4 Conflict of Interest Declarations

Cr Dalgety declared a conflict of interest with relation to item 9.1 (Chief Executive's Report – May 2022), specifically with regards to para 8 (Hunterville Sport and Recreation Trust).

5 Confirmation of Order of Business

Council considered the request from the Taihape Squash Club as a late item (item 12.1).

6 Confirmation of Minutes

6.1 Confirmation of Council Minutes

Resolved minute number 22/RDC/152

That the minutes of the Ordinary Council meeting held on 28 April 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Amendment: change "Mr" Prince to "Ms" Prince.

Cr D Wilson/Cr F Dalgety. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Taken as read.

Resolved minute number 22/RDC/153

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr T Hiroa/Cr D Wilson. Carried

8 Mayor's Report

8.1 Mayor's Report - May 2022

Cr Panapa spoke to the passing of Harerangi Meihana, and stated that his loss will be felt by the community.

The Mayor updated Council on the Taihape ambulance station. There will be a new brand building of IL4 status (a level of importance relating to seismic resistance) and there will be a 2-man 24 hour ambulance there at all times.

The Mayor acknowledged Ngāti Hauiti for their role in fast tracking the development and opening of the new Mangaweka bridge. In response to a query about the security of the pou, the Mayor advised that it sits on a concrete plinth, but the plaque itself may need some consideration.

The Mayor advised that applications to Duddings Trust close on 08 July 22, and that this Trust provides around \$800,000 per year to the community in funding.

Resolved minute number 22/RDC/154

That the Mayor's Report – May 2022 be received.

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26 May 2022

HWTM/Cr B Carter. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - May 2022

It was noted that the Spatial Plan and Annual Plan event on 13 April took place in the Memorial Park (not the Village Green), due to inclement weather.

Waka Kotahi – Technical Investment Audit – Final Report

Regarding the Audit Rating Assessments (section 5.2), Mr Benadie advised that both (a) and (b) refer to processes, and there is no extra cost involved. With regards to (d), the auditors have confirmed to staff that all roading improvements must be audited. It was noted that all roading staff are provided to Council under the shared services arrangement with Manawatu District Council.

In response to a query, Mr Benadie advised that these audits will be completed by roading staff and not individual contractors. It was noted that Waka Kotahi did not audit the Taihape – Napier road.

Scooter Rack, Te Matapihi – Bulls

Council supported the installation of the scooter rack, noting that it will not be fixed to a wall.

Health, Safety and Wellbeing Update

In response to a query, Mrs Grant advised one event was in relation to problematic behaviour from a member of the public towards staff.

Resolved minute number 22/RDC/155

That the Chief Executive's Report – May 2022 be received.

Cr F Dalgety/Cr D Wilson. Carried

Resolved minute number 22/RDC/156

That Council approves the request from the Hunterville Sports and Recreation Trust to change their name from "Hunterville Sports and Recreation Trust" to "The Hunterville Community Assets Trust" to better reflect the true nature and activities of the trust.

Cr D Wilson/Cr C Ash. Carried

Resolved minute number 22/RDC/157

That Council approves a waiver of 100% of the \$250 for the building consent exemption application fee to the Hunterville Huntaway Festival Committee.

Cr T Hiroa/Cr F Dalgety. Carried

Recommendation

That, in relation to the scooter rack at Te Matapihi, Council does not approve the revised design.

Cr Carter/Cr Hiroa. Lost

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Resolved minute number 22/RDC/158

That, in relation to the scooter rack at Te Matapihi, Council approves the revised design and accepts that it will not be fixed to the building wall.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/159

That Council's contribution to the Te Matapihi scooter rack be capped at \$1,000, with any additional costs associated with the manufacture or installation of the Scooter rack be paid from the Bulls Community Committee small projects fund.

Cr D Wilson/Cr B Carter. Carried

10 Reports for Decision**10.1 Council Controlled Organisations - Exemption**

Taken as read.

Resolved minute number 22/RDC/160

That the 'Council Controlled Organisations - Exemption' report be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/161

That Council provide an exemption to Manawatu-Whanganui Local Authority Shared Services from being a Council Controlled Organisation granted under Section 7(5) of the Local Government Act 2002 for the period of 1 July 2022 to 30 June 2025.

HWTM/Cr C Ash. Carried

Resolved minute number 22/RDC/162

That Council provide an exemption to Manawatu-Whanganui Regional Disaster Relief Trust from being a Council Controlled Organisation granted under Section 7(5) of the Local Government Act 2002 for the year ending 30 June 2022.

HWTM/Cr C Ash. Carried

Resolved minute number 22/RDC/163

That Council provide an exemption to Manawatu-Whanganui Regional Disaster Relief Trust from being a Council Controlled Organisation granted under Section 7(5) of the Local Government Act 2002 for the period of 1 July 2022 to 30 June 2025.

HWTM/Cr C Ash. Carried

11 Reports for Information

11.1 Project Management Office Report - May 2022

Undertaking:

Staff to confirm when the road leading to the Mangaweka Bridge will be open for heavy traffic, and that any work required should proceed at haste.

To include PMO reporting requirements as part of a future Council workshop.

Marton to Bulls Wastewater Centralisation Project

In response to a query, Mr Beggs advised that Council are delivering elements of this project (including the installation of pipe) now due to funding from central government that needs to be used in this financial year. The other elements of this project will be commenced in due course.

Bulls Bus Lane and Town Square

Ms Foley advised that the artwork is currently under production.

It was noted that the use of the bus lane by heavy vehicles was a potential safety concern. Staff will investigate possible options and report back to a future Council meeting.

Cr Gordon joined the meeting at 2.13 pm.

Marton Water Strategy

In response to a query, Mr Benadie advised that he was unsure when drilling was expected to begin on the new bore, but the tender closes mid-June and the commencement date will be confirmed after that. The drill depth is expected to be around 450 metres.

In response to a query, Mr Benadie advised that an external study was completed to identify the most suitable aquifer to explore.

Resolved minute number 22/RDC/164

That the Project Management Office Report – May 2022 be received.

Cr F Dalgety/Cr C Ash. Carried

Resolved minute number 22/RDC/165

That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.

Cr B Carter/Cr D Wilson. Carried

11.2 Pae Tawhiti Rangitikei Beyond: Project Update

Ms Gray advised that over the six-week engagement period 206 survey responses were received, with the biggest response coming from Koitiata community. Staff are now analysing the results of those surveys and the Spatial Plan will then be drafted.

Resolved minute number 22/RDC/166

That the report 'Pae Tawhiti Rangitikei Beyond: Project Update' be received.

Cr T Hiroa/Cr A Gordon. Carried

12 Late Item

12.1 Late Item - Taihape Squash Club

Mr Beggs noted that if there were any adverse impacts to authorising this request, he would bring this information back to Council.

Resolved minute number 22/RDC/167

The reason the item is not on the agenda is the information from the Taihape Squash Club was presented to Council as part of the submissions to the Annual Plan but there is a need to deal with this before the Annual Plan process concludes. The reason it cannot be delayed until a subsequent meeting is the Taihape Squash Club need to urgently submit a funding request for this project and any delay could jeopardise that funding.

Cr D Wilson/Cr T Hiroa. Carried

Resolved minute number 22/RDC/168

That Council direct the Chief Executive to examine the request made by Taihape Squash Club for additional land and to advise Council on what adverse impacts, if any, there may be in agreeing to this request.

AND

That Council delegate to the Chief Executive, HWTM and the Chair of Assets /Infrastructure to authorise the request made by Taihape Squash for additional land, should there be no or minor adverse impacts to Council of the request.

Cr T Hiroa/Cr F Dalgety. Carried

13 Minutes from Committees

13.1 Minutes from Committees

Taken as read.

Resolved minute number 22/RDC/169

That the following minutes are received:

- Assets/Infrastructure Committee, 14 April 2022
- Bulls Community Committee, 31 January 2022
- Bulls Community Committee, 29 March 2022
- Finance/Performance Committee, 28 April 2022
- Hunterville Community Committee, 02 May 2022
- Policy/Planning Committee, 14 April 2022
- Santoft Domain Management Committee, 06 April 2022
- Sports NZ Rural Travel Fund, 28 April 2022
- Youth Council, 12 April 2022

Cr C Ash/Cr W Panapa. Carried

14 Recommendations from Committees**14.1 Recommendations from the Finance/Performance Committee 14 April 2022**

Cr Belsham advised that the reason for this carry-forward is that COVID-19 has had a significant impact on the uptake of this fund. As COVID-19 restrictions lessen moving forwards, the Committee wish to make available these funds in order to support new initiatives.

Resolved minute number 22/RDC/170

That Council approves the below recommendation from the Finance/Performance Committee meeting on 28 April 2022:

- a. That the Finance/Performance Committee recommends to Council that the remaining funds of the Community Initiatives Fund 2021/22 (totalling \$14,823.68, less the \$1,000 for the Samoan Remembrance Day), be carried-forward to the Community Initiatives Fund for 2022/23.

Cr N Belsham/Cr F Dalgety. Carried

15 Public Excluded

The meeting went into public excluded session 2.36 pm.

Resolution to Exclude the Public**Resolved minute number 22/RDC/171**

That the public be excluded from the following parts of the proceedings of this meeting.

Ordinary Council Meeting Minutes

26 May 2022

1. Confirmation of Council Minutes (Public Excluded)
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Developer Agreement for Hendersons Line
4. Briefing Paper - Property in Bulls
5. Future use of Property in Bulls
6. Sale of Kensington Road Property

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
15.1 – Confirmation of Council Minutes (Public Excluded)	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - damage the public interest s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.2 – Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - privacy s7(2)(b)(ii) - commercial position s7(2)(c)(ii) - damage the public interest s7(2)(h) - commercial activities s7(2)(i) - negotiations	s48(1)(a)(i)
15.3 – Developer Agreement for Hendersons Line	s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities s7(2)(i) – negotiations	s48(1)(a)(i)
15.4 – Briefing Paper - Property in Bulls	s7(2)(f)(ii) - improper pressure or harassment s7(2)(g) - legal professional privilege	s48(1)(a)(i)
15.5 – Future use of Property in Bulls	s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities	s48(1)(a)(i)
15.6 – Sale of Kensington Road Property	s7(2)(b)(ii) - commercial position s7(2)(h) - commercial activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Ordinary Council Meeting Minutes

26 May 2022

Cr C Ash/Cr B Carter. Carried

16 Open Meeting

The meeting went into open session 3.52 pm.

Resolved minute number 22/RDC/182

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC172 - 22/RDC/181

Cr N Belsham/Cr B Carter. Carried

The meeting closed at 3.52 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 June 2022.

.....
Chairperson

MINUTES



UNCONFIRMED: ANNUAL PLAN 2022/23 SUBMISSION HEARINGS

Date: Thursday, 19 May 2022
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety [via Zoom]
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash [via Zoom]

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Georgia Etheridge, Corporate Planning Advisor
Mr Ash Garstang, Governance Advisor

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Ordinary Council Meeting Minutes

19 May 2022

Order of Business

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4.1	Annual Plan Submission Hearings	3

UNCONFIRMED

ITEM 6.1 ATTACHMENT 3

**MINUTES OF RANGITIKEI DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON THURSDAY, 19 MAY 2022 AT 1.00 PM**

1 Welcome / Prayer

The Mayor opened the meeting at 1.00 pm. Cr Lambert read the Council prayer. The Mayor reminded elected members of the rules for the hearing of submissions.

2 Apologies

Resolved minute number 22/RDC/148

That the apologies for Cr Hiroa and Cr Raukawa be received.

Cr D Wilson/Cr A Gordon. Carried

3 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Reports for Decision

4.1 Annual Plan Submission Hearings

The meeting was adjourned at 3.14 pm and re-convened at 3.26 pm.

Cr Dalgety left the meeting at 3.44 pm and re-joined the meeting at 3.47 pm.

Resolved minute number 22/RDC/149

That the report 'Annual Plan Submission Hearings' be received.

Cr N Belsham/Cr G Duncan. Carried

Resolved minute number 22/RDC/150

That Council hears submissions on the Consultation Document (Framing 2022/23), and if requested, hears submissions on simultaneous consultation relating to:

- Proposed Schedule of Fees and Charges for 2022/23

Ordinary Council Meeting Minutes

19 May 2022

- Draft Rates Remission Policy
- Draft Rates Remission Policy for Māori Freehold Land

Cr D Wilson/Cr W Panapa. Carried

The meeting closed at 4.06 pm.

The minutes of this meeting were confirmed at the Council Meeting held on 30 June 2022.

.....
Chairperson

UNCONFIRMED

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission Hearing held 19 May 2022 in Marton, on:

The Consultation Document “Framing 2022/23”, for the Annual Plan 2022/23, and simultaneous consultation documents:

- Proposed Schedule of Fees and Charges for 2022/23
- Draft Rates Remission Policy
- Draft Rates Remission Policy for Māori Freehold Land

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
(2) Constance Phua	Chinese Language Week	1.05 pm	<u>Chinese Language Week</u> The submitter advised that they are making three requests of Council: 1. A video from His Worship the Mayor. 2. A liaison at Council to work collaboratively on the Chinese Language Week. 3. A financial contribution of \$2,000.	The Mayor: Regarding a financial contribution from Council, is there a specific project that this would be put towards? Answer: It would contribute to the organisations general pool of money.
(19) Jocelyn Hunt		1.15 pm	<u>Cobber Kain Avenue</u> The submitter would like the road at Cobber Kain Avenue to be paved.	The Mayor: Have you been contacted by staff about whether this will be completed as part of the Long Term Plan 2021-31? Answer: No.
(17) Lynette Baish & Linda Waddell	Ernslaw One Ltd	1.20 pm	<u>Forestry Differential</u> The status quo should be retained and alternative rating mechanisms should be explored during the next Annual Plan. Any forestry differential should apply to small-forestry owners as well.	Cr Wilson: Are there two more rotations to come out of Huntville? Answer: We always intend to replant. Cr Belsham: You mentioned that there was 13.6 km of average road network per forest, what is the make up this in terms of sealed vs unsealed? Answer: Unsealed is 4 km, and the rest is sealed.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
			Ernslaw One Ltd supports the Marton Rail Hub, and the establishment of a Council-Controlled Organisation.	
(44) Kerin Ratima	Hunternville Community Sports Complex	1.30 pm	<u>Sports Complex</u> The Sports Complex is 20 years old and needs replacing. We are asking for \$20,000 for hardware – tennis nets and frames.	Cr Wilson: Is it on Ministry of Education property? Answer: Yes, but it is funded by the Hunternville Community Sports Complex. Cr Wilson: Is there any Ministry of Education funding towards it? Answer: No. The Mayor: Would funding be prior to the surfacing work? Answer: Unsure, but we could do it either before or after the surfacing work. Cr Gordon: Are the current nets movable? Answer: Yes, they are on wheels. The new ones will be an improvement on this. The Mayor: Do you have approval from the Ministry of Education to undertake this work? Answer: Yes, we assume so.
(51) Robert Snijders		1.38 pm	<u>Consultation Process</u> The Long Term Plans and Annual Plans are lacking substance, and should not include Council's preferred option. <u>Forestry Differential</u>	The Mayor: Are you aware that Council is legislatively required to lay out preferred options during Long Term Plan and Annual Plan consultations? Answer: Well that should be changed.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
			Unsure if Council will be checking if road structures and bridges are damaged via logging trucks. Horizons Regional Council should be involved in this. <u>Marton Rail Hub</u> Do not support this, as Council's spending record is poor. It should be independently run outside of Council. <u>Climate Change</u> Council staff should not be driving Council vehicles to work, especially when single occupancy. <u>Development Contributions Policy</u> This should be obsoleted.	
(9) Glen Mackie	Forest Owners Association	1.50 pm	<u>Forestry Differential</u> Do not support a forestry differential. We would be happy to work alongside Council to explore alternative options, such as the Equitable Funding Guidelines model, or Log Transport Route Calculator process. If the differential goes ahead, we would request that it is ringfenced and applied to the appropriate places.	Cr Gordon: How many other council's use the Equitable Funding Guidelines model and Log Transport Route Calculator process? Answer: The Equitable Funding Guidelines model is not currently being used by any councils, and the Log Transport Route Calculator process has been used 8 or 9 times. Cr Belsham: How many councils in our region use the Log Transport Route Calculator? Answer: Unsure, Gisborne and Wairoa have used it.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
			<u>Marton Rail Hub</u> Support the establishment of a Council-Controlled Organisation.	The Mayor: Regarding a ringfence on the differential – you would only want this applied to the roading rate? Answer: Yes. The Mayor: Regarding the councils that have used the Log Transport Route Calculator, have they then used this information to determine a rating position, or is it a database on their asset condition? Answer: It has been used for the maintenance of their roads. Cr Gordon: A previous submitter suggested a targeted rate on specific roads – do you have any experience of this? Answer: No.
(54) Graeme Munro & Diance Brown		2.02 pm	<u>Koitiata Campground</u> The building is over 30 years old. When it floods, the toilets overflow. Another concern is the open drain which divides the powered and non-powered sites. It is unsafe for children and floods in heavy rain.	Cr Wilson: How did you arrive at the figure of \$50,000? Answer: It is an estimate. Cr Wilson: What is the capacity at the campground? Answer: 8 powered sites, and the non-powered area varies depending on how people lay out their tents. Cr Lambert: Are you asking that the drain be fenced off? Answer: The flooding in the drain has no outlet and so water sits in it all summer. Regarding the bridge, Parks and Reserves have visited on several occasions but they have advised that there is no money available for this. The Mayor: Is the ground water issue related to the issues surrounding the lagoon?

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
				Answer: Yes. Cr Gordon: Is the ablutions block subject to a long-term asset management plan, for replacement? Answer: Yes, the Koitiata Residents Committee have done this.
(55) Daryl O'Hara & Tyson Burrows	Taihape Squash Club	2.15 pm	<u>Taihape Squash Club Expansion Plans</u> An architect has indicated that we are 60 square metres short, and that we will not be able to obtain a resource consent unless we have more space. We have added a covered decking around the tennis and netball side, which will provide a good viewing platform for those groups.	The Mayor: So your request is for more land, and a streamlined process around consenting? Answer: Yes. Cr Belsham: Is the area of land you need currently being utilised by anyone? Answer: No, it is just mowed grass. Cr Duncan: Is the decking at the front absolutely essential? Answer: Not for squash, but tennis and netball would appreciate it. The Mayor: What is the club's membership? Answer: Around 150. The Mayor: To confirm, you are only asking for the land and a streamlined process – not funding? Answer: Yes, correct.
(6) Les Clarke & Pania Winiata	Taihape Community Development Trust	2.25 pm	<u>CCTV Cameras</u> We have replaced the Taihape, Bulls and Hunterville cameras for a total of \$42,000. This was less than it would normally cost, as we had	The Mayor: To confirm, are you requesting that we would be the final funder for CCTV cameras if other funding cannot be attained, up to \$100,000? Answer: Yes, it could be as much as \$100,000.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
			assistance from a community member who is an expert in this field. We are asking Council to consider a financial contribution in the event that we are unable to secure external funding. <u>Housing</u> We support creating shared accommodation for seniors in Taihape. If Council created this, they should consider gifting it to a charity for ongoing management. <u>Subdivision</u> We suggest that funding be provided by Council to purchase land in Taihape for development and housing.	Cr Duncan: Will the new CCTV cameras be an improvement on the existing ones? Answer: Yes. Cr Gordon: Regarding your request around housing, do you have any examples of where this could be assigned to other targeted groups for single accommodation? Answer: I am not sure that Council would be the right agency to consider accommodation for businesses, whereas accommodation for seniors would fall more naturally under Council's domain.
(7) Heather Thorby		2.39 pm	<u>Forestry Differential</u> Damage to rural roadings is caused by other heavy trucking, and only a small portion of this is due to forestry trucks. Central government increased the tonnage for forestry trucks and local councils should liaise with them to get a portion of the road user charges. It is unfair to tax forestry when the income is not realised for many years.	The Mayor: Have you filed an RFS (request for service) for Brandon Hall Road? Answer: No. Cr Carter: Has the seal on Brandon Hall Road split? Answer: No, the surface itself is okay but it moves when heavy vehicles drive over it. Cr Carter: The stock trucks that use Brandon Hall Road – what are they for? Answer: They go into the quarantine unit.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
			Brandon Hall Road is unsafe for heavy vehicles and the seal is moving. Council needs to straighten the road.	
(27) Waru Panapa		2.52 pm	<u>Hydrogen Powered Vehicles and Hydroponics</u> Council should refocus its approach to hydrogen powered vehicles and hydroponics. This has been done in other areas, such as Taupo. Electric vehicles have a high environmental cost. Council should include some research into a hydrogen fuel plant within the Marton Rail Hub initiative.	The Mayor: Are you asking for a collaboration with Taupo? Answer: Yes. Cr Gordon: Are you suggesting that Council becomes an early adopter of hydrogen power? Answer: I am suggesting that Council initiates it. Cr Dalgety: Are there already hydrogen plants in Taupo and Taranaki? Answer: Yes. Cr Duncan: Who should fund this research? Answer: Central government.
(13) Simon Loudon	Interested Residents of Marton and Rangitikei	3.02 pm	<u>Consultation Process</u> The consultation documents did not have enough information. <u>Forestry Differential</u> We support the differential. It would be good if Waka Kotahi offered a higher amount to assist Council in maintaining rural roads.	Cr Wilson: Do you have any suggestions on a better management structure for the Marton Rail Hub? Answer: No comment.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
			Council should also look at other heavy vehicles that use our roads. Native forestry should be prioritised. <u>Marton Rail Hub</u> This should not be in the consultation document as it is currently before the Environment Court. Council-Controlled Organisations do not work well. Council should take a risk-averse approach to economic ventures.	
(58) Sally Patrick		3.27 pm	<u>Consultation Process</u> It would be useful to include more details around the proposed questions. <u>Digital Development Plan</u> We should introduce a Digital Development Plan with five key pillars: Connectivity, Work and Employment, Engagement, Inclusion, and Sustainability. Central government have released their budget today and this includes money for regional broadband initiatives.	The Mayor: Are you suggesting that Council fund fibre for rural connections? Answer: No, I think this would be too costly. Cr Gordon: Have you got any examples of other councils that have begun initiatives around connectivity? Answer: The Whanganui District Council has done this. Cr Belsham: What are your thoughts on cell phone towers, and council's advocating for these rather than fibre? Answer: Fibre generally is not considered due to its expense, but cell phone towers are more fragile and will not work in all places.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
				Cr Dalgety: What have the Whanganui District Council done around addressing this rural inequity? Answer: I will provide some information to staff.
(59) & (4 – Draft Rates Remission Policy) Tim Matthews & Adrienne Cook	Federated Farmers	3.40 pm	<u>Forestry Differential</u> Forestry has other negative impacts on community wellbeing. The value from forestry land is more than that of farming. Forestry is worse for providing employment opportunities than farming. We wonder if the differential is too low. Other councils have implemented a forestry differential and then later discovered that it was not sufficient. <u>Liquor Control</u> We could not see the percentage of income was for liquor licensing and so have not submitted any opinion on that.	The Mayor: In your submission you have recommended that any costs for a Council-Controlled Organisation (Marton Rail Hub) are targeted to areas around it. Why would not consider that forestry should pay as a user? Answer: They still need to cart the logs to the rail hub. The benefits of the rail hub will be greater for Marton than the rest of the district. The Mayor: In your submission you have suggested that forestry access should be limited at certain times of the year. Do you have a specific time of year in mind? Answer: Mid-winter and spring, as the ground is wetter then.
(8) Paul Geurtjens		3.53 pm	<u>Forestry Differential</u> Council should focus on getting a portion of the road user charges from central government. The proposed differential is an unfair tax on future income that may never be realised by the current	The Mayor: Do you believe that there is a need for Council to formally advise property owners on whether they will be included in this rating? Answer: Yes.

Annual Plan (and simultaneous consultations) Submission Hearings, 19 May 2022

Submission number and name	Submitter's organisation	Time	Summary of topic and context	Summary of key questions posted by Elected Members and responses
			landowner (e.g., if they sell the land before harvest).	
(2 – Draft Rates Remission Policy) Jordie Peters		4.00 pm	<u>Rates Remission Policy</u> It is unfair for this policy to be introduced so soon, as people have purchased land in this area with this rating incentive in mind.	Cr Belsham: Are you aware that the proposed date for implementation has been pushed out to 2023 and 2024? Answer: The website lists the previous dates, but if it has since been extended then that is great. Cr Wilson: Are you submitting on behalf of anybody else? Answer: Just myself.

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Actions Register [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	26-May-22	Staff to confirm when the road leading to the Mangaweka Bridge will be open for heavy traffic, and that any work required should proceed at haste.	Arno Benadie	Both bridge approaches and the bridge itself is open and can be used by all vehicles	Closed
2	26-May-22	As per resolutions 22/RDC/158 - 159 : Staff to progress the installation of the scooter rack, noting that the Bulls Community Committee has indicated that it is beyond their expertise.	Arno Benadie	The installation of the scooter rack is now beyond the abilities of the Bulls Community Committee members and they now require Council to organise the installation. Council also noted that it has been reported that the cost of the scooter rack has increased substantially and is unsure why this occurred. No further action will be taken until staff can collect all the updated information.	In progress
3	26-May-22	To include PMO reporting requirements as part of a future Council workshop.	Carol Gordon	This has been scheduled for the workshop being held on 15 September 2022	Closed
4	26-May-22	As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Johan Cullis	With Regulatory team	In progress
5	26-May-22	Regarding the plaque at the new Mangaweka Bridge: The Mayor requested that the Parks and Recreation team give consideration to its protection (e.g., from rogue traffic).	Murray Phillips / Arno Benadie	Currently investigating options.	In progress
6	28-Apr-22	Regarding the Marton to Bulls Wastewater Centralisation Project: As per Cr Dalgety's query, staff to provide to elected members the "lessons learned" information that MDC received from their own wastewater centralisation project (reference p. 79 of the Order Paper).	Arno Benadie	Staff approached MDC regarding the lessons learnt with their centralisation project. MDC staff do not have any documented report or verbal update on lessons learnt with their centralisation project.	Closed
7	28-Apr-22	As per resolutions 22/RDC/123 - 124 : Staff to advise TRAK members of the increased provisions, and corresponding processes, for their remuneration.	Ash Garstang	This information was relayed to komiti members via email and formally at the TRAK meeting 14 June 2022.	Closed
8	28-Apr-22	Mr Beggs will confirm the status of the agreement with the Mangaweka Bridge Historical group regarding the ongoing maintenance and use of the old Mangaweka Cantilever Bridge.	CE	I am awaiting advice from MDC on how a further discussion with the Historical Society went.	In progress
9	28-Apr-22	As per Cr Raukawa's advice: Staff to proof read the Rangitikei Destination Management Plan and correct some of the place names which are currently incorrect.	Jen Britton / Lequan Meihana	This work is underway.	In progress

10	28-Apr-22	As per resolution 22/RDC/138 : Council approved the below recommendation from the A/I Committee meeting 14 Apr 22. Staff to progress. <i>That the Council approves additional expenditure of up to \$341,000 (plus GST) for roading emergency works. Waka Kotahi's funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.</i>	Philip Gifford	Waka Kotahi still have not approved the official emergency works claim. When its approved Waka Kotahi will state the Funding Assistance Rate.	In progress
11	28-Apr-22	As per resolution 22/RDC/137 : Council approved the below recommendation from the A/I Committee meeting 14 Apr 22. Staff to progress. <i>That the Council approves additional expenditure of up to \$1,820,000 (plus GST) for roading emergency works. Waka Kotahi's funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.</i>	Philip Gifford	Waka Kotahi still have not approved the official emergency works claim. When its approved Waka Kotahi will state the Funding Assistance Rate.	In progress
12	31-Mar-22	As per resolutions 22/RDC/089 - 090 : Staff to progress with the reroofing and insulation for the Wellington Road Council flats.	Adina Foley	The reroofing and insulation of the Wellington Road flats has started and the work is expected to be completed by the end of December 2022.	Closed
13	31-Mar-22	As per resolution 22/RDC/083 : Staff to defer the decision made 28 October 2021 (resolution 21/RDC/375) until a further subsequent report on functional and costing options is available. 21/RDC/375 was the decision to endorse Options 3 and 5a and proceed with detailed designs for the changing rooms at Te Matapihi.	Adina Foley	Staff have approached three consultants for cost estimates for the feasibility study as discussed in the March Council meeting. So far one decline in pricing and two no-responses were received. Staff will continue to follow up with the no-responses and report back any updates. Staff have continued to communicate with Community members on this.	In progress
14	31-Mar-22	Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme.	Arno Benadie	No new updates available at this time.	In progress
15	31-Mar-22	Regarding the loan to the Bulls Historical Society: The Chief Executive is to provide the terms and conditions of the loan to elected members via email, for their information.	CE	Signed bridging loan agreement forwarded to Elected Members on 16 June 2022. Date of advance was late May 2022.	Closed
16	31-Mar-22	As per resolution 22/RDC/070 : Staff to action the approved loan to the Bulls Historical Society for \$159,000 (plus GST), to undertake earthquake strengthening on the old Bulls Library Building.	Dave Tombs	Loan Document signed and loan effected late May 2022.	Closed
17	24-Feb-22	As per resolution 22/RDC/046 : Staff to check that cardboard and paper recycling is being/has been considered for the Hunterville Refuse Centre.	Arno Benadie	The section 17A review of the provision of solid waste management in the district include an option to expand recycling facilities across the district, including Hunterville.	closed
18	24-Feb-22	As per resolution 22/RDC/031 : The Mayor and Deputy Mayor will present Rangitikei District Council's position to the next available Horizons Regional Council Public Forum (regarding Horizon's unwillingness to contribute to costs).	HWTM / Karen Cowper (with Arno & Jess)	HWTM attended Public Forum at HRC on 27 April with Arno Benadie and presented on the Historical Landfill at Putorino and the Koitiata Lagoon. Horizons are to report to their next meeting with a response.	Closed
19	16-Dec-21	As per resolution 21/RDC/469 the surplus land in Taihape be offered to the owner of the adjacent saleyards.	Graeme Pointon	Adjoining owner is uncertain of constraints the contour of this site may have on his development. Offer likely to reflect that. Further discussion continuing.	In progress

20	24-Nov-21	As per resolution 21/RDC/415 : That staff are requested to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project (for the Taihape Grandstand).	Arno Benadie (formerly Clare John)	Staff waiting for final cost estimates from Quantity Surveyors	In progress
21	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.	Arno Benadie / Murray Phillips	No new updates available at this time	In progress
22	30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	Survey field work has been delayed because of Covid and weather. Last advice was the field work will be completed by end of June. Adjoining landowner (purchaser) is kept informed of delays with Survey.	In progress
23	30-Sep-21	As per resolutions 21/RDC/301 through to 21/RDC/307 : Staff to liaise with the Bulls & District Historical Society regarding Councils approval of their request to obtain a lease for the former Bulls Library.	Gaylene Prince	Lease documentation has been reviewed by Bulls & District Historical Society legal representatives and returned to Council representatives on 19 April 2022. Graeme Pointon review the feedback from Museum representatives and the document was returned to Bulls & District Historical Society. Mr Sharland advised on 12 May that the Committee had resolved to execute the document, which is still with the Society's legal representative. 25 May Lease has been signed by Peter and sent back to the representative by Graeme Pointon.	Closed
24	27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips	Memorial seat has been constructed and is being installed on Friday 17th June 2022 ready for official unveiling by the Marton rugby club on Saturday 25th June 2022.	In progress
25	25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall. Update: Cr Lambert sought an update on this item at the Council meeting 16 Dec 21. Mr Benadie advised that he will follow up on this and provide an update.	Adina Foley	Consultants engaged to complete a detailed seismic assessment as well as a disability access assessment on the building. Work expected to be completed by September 2022 and will report back to the Community Committee once this has been completed	In progress
26	25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress

ITEM 7.1 ATTACHMENT 1

27	2020	20/RDC/478 Authority to negotiate and enter into a Licence to Occupy part of the unformed road at the South approach to Mokai Bridge.	Graeme Pointon	The building owner is working with their Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further. Update May 2022 No further advice has been received from the building owner. Update requested; further information will be provided when a response is received.	In progress
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8 Mayor's Report

8.1 Mayor's Report - June 2022

Author: Andy Watson, His Worship the Mayor

On 16 and 17 June Peter Beggs our Chief Executive and myself attended the LGNZ Rural and Provincial Sector Meeting in Wellington with all other Mayors and Chief Executives in this sector. Firstly, it was great to meet face to face as opposed to Zoom - the questions and answers with Ministers seemed to carry much more weight.

The Three Waters presentation from Minister Mahuta and the National Party spokesperson Simon Watts was incredibly interesting. My read of the Labour presentation was that legislation will be presented with pace and while the Minister acknowledged changes made to the proposed acts/laws were as a result of Local Government Working Parties, in essence little has changed. The Water Services Bill has now proceeded to the Select Committee stage and is open for submission. This Bill allows establishment of the new water entities and transition groups to allow for the entities to be established in 2024. The Minister has however made recommendations on price harmonisation or the ability to put into law the principles of cross-subsidisation. This area will be referred to the Economic Regulator which is yet to be established and this need has always been a key focus for me. Tina Porou, the Iwi Representative and Planner based in Turangi, had earlier given a passionate iwi perspective on the Three Waters in which she suggested strongly the need for local input from Councils to continue. On that basis I asked the Minister directly if the water entities could contract as separate companies back to the Councils to deliver services. Her answer was to take this "under advisement" – in other words either this hadn't been considered or she didn't have an answer. Regardless as to whether Council supported the Minister, people acknowledged she was passionate and working hard towards a programme.

Simon Watts, the National Party spokesperson for Local Government, has a background in funding and finance and he gave a presentation at speed based around what people wanted to hear. "We will repeal the Three Waters legislation and we believe that the Government will act too slowly to give us the opportunity to allow this repeal". His key themes were –

- The scale and pace of the numerous reforms are too great and Local Government is under too much pressure, i.e. there is sector fatigue. He says that the reform agendas should be right size, one-size doesn't fit all and there needs to be local ownership retention.
- However, and this is my caution, he accepts the need for reform and the National Party will put up an alternative model, a model that has not yet been explained. When asked, he stressed that the model should be developed with Local Government. He suggests that funding and finance (presumably from Government) should be targeted to need without explaining that which in effect raises many more questions.

My read was that the address was high on wanting to please but low on specifics. He took the opportunity to make a series of other points around the National Party's vision including the need to fix immigration to allow for growth; to put in place 30 year infrastructural planning and acknowledging that rates are not a sustainable funding mechanism for Local Government.

Minister Parker spoke on the proposed RMA changes emphasising that they are needed because approvals/plan changes have become too expensive and take too long. No arguments from me here.

ITEM 8.1

The Rail Hub is a classic example of this. When I asked Minister Parker directly on who will fund the new regional structure he said that this was still to be worked out.

Of interest to the Rangitikei, Mayor Craig Little from Wairoa presented on the court case they faced with the forestry sector due to the introduction of a differential rate to forestry. The costs that they faced were high for a small council and while the court ruled in their favour there is a substantial risk faced by way of possible appeal. There is no fighting fund within Local Government to support small councils who have been targeted because they are small, which is a pity. I would suggest that we consider at least a small donation to Wairoa of \$2,000 because they have essentially done a lot of the work that we will need to do to prepare for a better implementation of our proposed roading differential for forestry.

There were a number of other presentations including LGNZ and I am hoping that they will be summarised to be available online.

Last Sunday the Taxpayer's Union roadshow rolled into Marton, requesting support to stop the Three Waters legislation. About 80 people turned up and the Taxpayer's Union basically passed the microphone to myself in what became a Q&A process. The meeting was fine, people were prepared to listen and certainly appreciative that Councillors Ash, Dalgety, Duncan and myself attended.

Over the last few weeks we have suffered heavy rain right across the district. This has seen localised roading issues and a significant event for Scotts Ferry. As the Amon's drain flooded Scotts Ferry was essentially cut off by water one-metre deep across the road. Normally access would then be possible through forestry roads but because of high winds and a number of trees down, the forestry roads had to be closed. The flooding around Scotts Ferry was a combination of local surface water and ground water. With changes in farming personnel, people did not realise locally that the available pump could be hooked up to tractors very early in the process. Council has funding to automate the pump for the future and this is something we need to follow through on.

Over the last few weeks the Government, through the Ministry of Social Development (MSD) have cut the funding for the Mayors Taskforce for Jobs available to our district. The Rangitikei was one of four trial councils for the Mayors Taskforce for Jobs – the success of the programme was astonishing and on that basis funding was rolled out to the now 29 councils. On the basis of the funding we have formed valuable relationships with iwi, we have based staff at Ngā Wairiki Ngāti Apa, becoming a centre also for Louise McCoard to work from. We will continue to fight for re-instatement of that funding. With all of the changes that Government is putting into place, the future of Local Government may well rest with a social function role and having established these relationships it would be an incredible pity if we were forced to revise them under funding constraints.

Recently I attended the Bulls & District Community Trust AGM. This is a chance for Council to give recognition to a community volunteer group that has for years raised enormous sums of money for our district. They have provided events, supported us through the pandemic and are a cornerstone of the Bulls community. I thank in particular the Chair Helen Scully and the committee.

We recognised the Samoan Independence Day on 5 June at Memorial Hall which is an annual event. It was fantastic to see the Hall that has recently been refurbished with the best part of 200 people celebrating their independence. The Church Service and fono lasted for almost 6 hours. The gathering also served as an opportunity to provide a farewell for Rev. Farani Vaa one of our local Samoan Ministers. Farani is being recalled to Samoa where he will be told where his next appointment will be, which I understand will either be in Australia or America. Farani has taken such an active role in our community, he has supported not only the Samoan community but those in need over the last few years and will be sorely missed.

Winter time is planting time for a number of our groups. I attended a Planting Day on 18 June for the B and C dams where quite a number of people arrived with spades and got stuck in and planted 600 additional natives as part of the walkway. They are holding a second planting day on 2 July and anybody that could attend would be appreciated. It was pleasing to note that some of the people who came to help were regular weekly walkers of the reserves. Not to leave Taihape out, the Hautapu River Park Collective are holding a community planting day on Saturday 13 August where they will be looking for people to turn up with spades to plant a significant number of natives and I would encourage anybody to attend. You don't actually have to live in Taihape or Marton to attend these things.

Disappointingly under the recently released budget, funding wasn't provided for passenger rail to any great extent. This puts into doubt the continuation of not only the capital connector network Palmerston North to Wellington but also future rail use. This was an incredible surprise to the region's Mayors and myself because with the focus on climate change and the move to alternative transport being pointed to by Government we expected increased funding. I attach as part of that a letter that I have signed on behalf of Council to Ministers Robertson & Wood.

ITEM 8.1

Mayors Engagement

June 2022

1	Attended Monthly Q&A with ELT Team Met with St Joseph's School Principal re Rural Sport Fund Attended Special Zoom on 3W Rural Supplies Working Group Report Attending Watson Integrity – Office Opening Attended Breast Cancer Function at Te Matapihi
2	Attended weekly meeting with Chief Executive Attended Creative NZ Committee Meeting Attended Zoom Meeting with Minister Carmel Sepuloni re MTFJ Attended Turakina Reserve Management Committee Meeting Attended Turakina Community Committee Meeting
3	Attended fortnightly discussion on Economic Development Attended St Matthews School – Samoan Language Week
5	Attended Samoan Independence Day Church Service
7	Attended EM Joint Standing Committee Meeting at Horizons Attended Regional Transport Committee Meeting at Horizons Attended Regional Chief's Meeting at Horizons Attended weekly meeting with Deputy Mayor Attended Committee/Board Chair's meeting in Council Chambers
8	Attended Regional Relationship Discussion with Linda Stewart Waka Kotahi Attended LGNZ meeting in Wellington Attended Marton Community Committee Meeting
9	Attended Assets/Infrastructure Committee Meeting Attended Policy/Planning Committee Meeting Attended Council Meeting – Annual Plan 2022/23 Deliberations Attended Reforms Update Zoom
10	Attended coffee catchup with Gloria Campbell MSD Attended Manawatu-Whanganui RLG review session in Palmerston North Attended DIA Planning Technical Working Group Zoom Met with James Towers re MTFJ Met with District Monitor re 2022 elections
14	Attended meeting with Chief Executive re Marton to Bulls Centralisation Project Attended Te Roopuu Ahi Kaa Komiti Meeting Attended weekly meeting with Chief Executive Attended Grey Power AGM (Guest Speaker)

	Attended Unpacking Resource Management Reform Zoom#1 Attended Ratana Community Board meeting
15	Attended Bulls & District Community Trust AGM Attended Hearings Committee – menacing dog classification Attended Taihape Community Board Meeting
16	Attended Rural & Provincial Meeting in Wellington
17	Attended Rural & Provincial Meeting in Wellington
18	Attended planning day at B&C dams
19	Attended Taxpayer's Union Three Waters Roadshow outside Council offices
20	Attending monthly breakfast meeting with Mayor Helen Worboys Attended Community Workshop with Eastern Central Community Trust in Palmerston North Attended Marton Rail Hub update meeting with Chief Executive
21	Attended National Volunteers Week morning tea with volunteers at Marton Library Attended Erewhon Rural Water Supply Sub-Committee Meeting Attended weekly meeting with Deputy Mayor
22	Attended staff farewell for Chrissie Pompey Attended Marton Rail Hub catchup meeting with Chief Executive and WSP Principal Planner Attended Matariki Concert at Te Matapihi
23	Attended RDC Stars of Council Awards Evening at Te Matapihi
24	Attended Blessing of new fire van at Marton Fire Station
27	Attended MRH 2022 Board Meeting #2 Attended DIA Planning Technical Working Group Co-Chair Briefing Zoom
28	Attended Regional Transport Matters/Regional Chief's zoom meeting Attended weekly meeting with Chief Executive Attended DIA Planning Technical Advisory Group Zoom Hui #5 Attended Defence Hub Meeting in Palmerston North
29	Attended quarterly meeting with GPCAT Rob Shearer at NZDF Base Ohakea Attended Exploring the Future for Local Government Zoom #1
30	To attend Finance/Performance Committee Meeting To attend Council Workshop To attend Council Meeting

Attachments:

1. Letter to Ministers Robertson and Wood re Budget 2022 [↓](#)

Recommendation

That the Mayor's Report – June 2022 be received.

ITEM 8.1



By email

20 May 2022

File Ref: EXTR-9-1314

Hon Grant Robertson
Minister of Finance
Freepost PO Box 18 888
Parliament Buildings
Wellington 6160

Email: g.robertson@ministers.govt.nz

Hon Michael Wood
Minister of Transport
Freepost PO Box 18 888
Parliament Buildings
Wellington 6160

Email: m.wood@ministers.govt.nz

Tēnā kōrua

Budget 2022: Regional trains for Lower North Island

We are writing to express our surprise and disappointment that the Government has chosen not to contribute funding for a fleet of hybrid electric trains in the lower North Island through Budget 2022.

As expressed in our November 2021 letter to you, we see this proposition as a key enabler to unlock access to affordable housing in our regions, while improving connectivity to employment, education, recreation, friends and whanau.

Further, this investment is completely aligned with Government policy on transport emissions and indeed your sentiment expressed in Budget 2022, "To Invest in the future and address the challenges of climate change".

Minister, we are encouraged by your retention of half price fares for public transport until 31 August. We endorse permanently retaining this arrangement for Community Services Card holders. It makes an enormous difference to people who rely on our rail network.



ITEM 8.1

ATTACHMENT 1

To make this a worthwhile investment, however, we need to provide reliable, low-emissions transport services for the increasing number of people living across the lower North Island. We have great confidence in our business case that proposes the purchase of hybrid electric trains, and we thank the Treasury and Waka Kotahi for their assistance in putting it together. We will continue to pursue a commitment from the government to contribute to the \$760 million investment our case recommends.

We are now working against the clock to replace our fleets of 50-year-old regional rail carriages, which will soon reach the end of their working lives. The tender process for new trains must continue unabated so we look forward to engaging with you on finding ways to unlock Waka Kotahi and other funding for procurement.

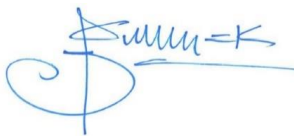
Ngā mihi



Daran Ponter
Chair, Greater Wellington



Rachel Keedwell
Chair, Horizons

		
Wayne Guppy Mayor Upper Hutt City Council	Campbell Barry Mayor Hutt City Council	Andy Foster Mayor Wellington City Council
		
Lyn Patterson Mayor Masterton District Council	Greg Lang Mayor Carterton District Council	Alex Beijen Mayor South Wairarapa District Council
		
Anita Baker Mayor Porirua City Council	K (Guru) Gurunathan Mayor Kapiti Coast District Council	Bernie Wanden Mayor Horowhenua District Council
		
Grant Smith Mayor Palmerston North City Council	Helen Worboys Mayor Manawatu District Council	Andy Watson Mayor Rangitikei District Council

ITEM 8.1

ATTACHMENT 1



Tracey Collis
Mayor
Taranaki District Council



Hamish McDouall
Mayor
Whanganui District Council



Don Cameron
Mayor
Ruapehu District Council

cc:

Hon Chris Hipkins
Hon Trevor Mallard
Ginny Andersen MP
Greg O'Connor, MP
Paul Eagle, MP
Barbara Edmonds MP
Tangi Utikere, MP
Kieran McNulty, MP
Ian McKelvie, MP
Terisa Ngobi, MP
Sir Brian Roche, Chair, Waka Kotahi
Holden, Hohaia, Port Nicholson Block Settlement Trust
Callum Katene, Te Rūnanga o Toa Rangātira Inc
Andre Baker, Ātiawa ki Whakarongotai Charitable Trust
Denise Hapeta, Ngā Hapū o Ōtaki
Hera Edwards, Ngāti Kahungunu ki Wairarapa Trust
Tiraumaera Te Tau, Rangitāne o Wairarapa Inc
Di Rump, Muaupoko Tribal Authority
Rārite Mātaki, Ngāti Raukawa
Danielle Harris, Tanenuirangi Manawātū Inc

9 Reports for Decision

9.1 Chief Executive's Report - June 2022

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report

2. Events Held in May

- 6 and 7 - fundraiser for Taihape St Johns Ambulance at Taihape Clock Tower
- 27 - Wilson Family tree planting at Clifton Cemetery

3. Health, Safety and Wellbeing Update

- 3.1 The dashboard for May 2022 is attached (Attachment 1).

4. Staff Movements

- 4.1 In May, we welcomed two new team members:
 - Crystal Johnston, Executive Assistant Group Managers
 - Ali Fargher, Casual Library Officer - Taihape
- 4.2 We also farewelled the following team members:
 - Alyssa Takimoana, Executive Assistant Group Managers
 - Andrew Astley, Parks Assistant

5. Engagement and Consultation Schedule – 2021/22

- 5.1 An updated Engagement and Consultation schedule is attached (Attachment 2), for the Council's information.

6. Section 17A Review of Solid Waste Contract

- 6.1 The Section 17A review of the current solid waste delivery model was discussed at an earlier workshop with Councillors and the review has now been completed. The preferred service delivery model identified by the Sec 17A review is for Council to take more ownership of the waste activity, improving the management and delivery of Council's long-term aspirations and vision for solid waste in the district. The objectives of the delivery model is to achieve the following outcomes:

ITEM 9.1

- **Waste Strategy and Planning, Education and Contract Management** - RDC to take a lead in all waste services including management of contracts. This will support a desire to take a leading role in the waste activity for the district.
- **Collection services** (if Council pursues this service) – kerbside collection services to be outsourced. The outcome of the option assessment is relevant whether Council elects to collect refuse, recycling or food waste or any combination of these, it's not dependent on a particular combination. The current direction of Central Government, in particular the proposed standardisation of kerbside collections and the separation of food waste would likely support RDC providing collection services in the future.
- **Transfer stations** – management and operations of transfer stations continues to be outsourced whether the service is expanded or not. Shared service arrangements with Manawatu District Council and / or other neighbouring councils for an expanded service may promote efficiencies and should be investigated.

- 6.2 Decisions regarding future services are still being considered by Council and it is anticipated that any changes in the current services will form part of the 2024-34 Long Term Plan process. With the transfer stations operations contract being renewed prior to then, it is recommended that flexibility be included in the new contract to allow potential expansion of services in the future.
- 6.3 Contract documentation will now be created to achieve the outcomes mentioned in 6.1 above and presented to the market.
- 6.4 The existing supplier agreement has been extended by three months to allow a new contract to be tendered.

7. Update on Request for Additional Land from Taihape Squash Club

- 7.1 At the Council meeting on 26 May 2022, Council resolved the following:
- "That Council direct the Chief Executive to examine the request made by Taihape Squash Club for additional land and to advise Council on what adverse impacts, if any, there may be in agreeing to this request.*
- AND*
- That Council delegate to the Chief Executive, HWTM and the Chair of Assets /Infrastructure to authorise the request made by Taihape Squash for additional land, should there be no or minor adverse impacts to Council of the request."*
- 7.2 Council staff undertook an assessment and concluded there to be no adverse impacts to any Council infrastructure services or legal impediments that would prevent the Squash Club to make use of this land, so Taihape Squash Club have been informed that Council has agreed to their request for additional Council owned land.

8. Sale of Bulls Facilities

- 8.1 An email was received from Mr Graeme Platt on 30 May 2022. Mr Platt questioned Council's authority to sell the Bulls Plunket Rooms, alleging that as it was endowment property it could not be sold.

- 8.2 Council's assessment was at the time, and is still maintained, that the land can be sold which is evidenced by decisions made at the Council meeting on 27 September 2018 where Council resolved to sell this property.
- 8.3 Mr Platt disputes this and has requested that the Plunket Rooms (and old toilets) not be sold. A letter from Mr Platt is attached (Attachment 3) in which he requests Council 'examine the lease for the toilet at the shopping complex and decide whether it should be renewed; and put a hold on the sale of the Bulls Plunket Rooms and old Toilets.' Refer to Recommendation 2 below.
- 8.4 The toilets at Te Matapihi were always envisaged to be the main public toilets for Bulls. The Rangitikei Junction lease expires in July 2039, no decision has been made at this time about renewing that lease. It is not envisaged that the old public toilet facilities and the Plunket Rooms be used for a new, or renovated, facility, if Council were to consider a new facility is required staff recommendation would be that a location like Walker Park be considered.

9. Commemoration of Queen Elizabeth's Jubilee Year

- 9.1 As this is the Queen's Jubilee Year a suggestion has been made to plant a copper beech tree in our premier park, Marton Park, to replace a dying conifer that needs to be removed over winter. The new tree would not be planted until early spring, probably in September.
- 9.2 If Council endorses this suggestion we will communicate this and the proposal to remove the old tree and this giving us the opportunity to replace it with a commemorative Jubilee tree. Refer to Recommendation 3 below.

10. Relationship with Ngā Wairiki Ngāti Apa

- 10.1 Council has built a strong relationship with Ngā Wairiki Ngāti Apa, particularly through the relationship between the Chair/Mayor, Chief Executives and with individual staff. Council recently held a workshop with the Chief Executive of Ngā Wairiki Ngāti Apa to discuss how this relationship can be enhanced, particularly in relation to strategy and resourcing around topics such as housing. Two actions emerged out of that discussion:
 - The introduction of a regular joint workshop between the Board of Ngā Wairiki Ngāti Apa and Council.
 - Entering into a formal relationship to understand how the two parties will work together on housing (with the potential to expand to other topics if required).
- 10.2 A recommendation is included for Council to endorse these actions. The actions will build on the Memorandum of Understanding already in place between Ngā Wairiki Ngāti Apa and Council.
- 10.3 Strengthening Council's relationship directly with Ngā Wairiki Ngāti Apa is separate to Council's relationship with Te Roopuu Ahi Kaa, which will continue. Refer to Recommendation 4 below.

ITEM 9.1

11. Proposal to Purchase Long-Term Employment, Population and Household Projections

- 11.1 In 2019, a proposal was agreed for the joint commissioning of employment, population and household projects from the company Infometrics. This was a collaboration between the seven territorial authorities within the Manawatu-Whanganui region, Horizons Regional Council and two DHB's.
- 11.2 The Palmerston North City Council is proposing a repeat of this arrangement for 2022 (Attachment 4), at a cost of \$5,625, to come out of the current Economic Development budget.
- 11.3 This collaboration will provide valuable information in advance of Council's 2024-34 Long Term Plan, and will be particularly useful for projecting growth within our district.
- 11.4 Further details on the information that will arise out of this collaboration can be found in Attachment 5. Refer to Recommendation 5 below.

12. Decision Making Process

- 12.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

- 1. **Health, Safety and Wellbeing Dashboard - May 2022** [↓](#)
- 2. **Consultation & Engagement Schedule - June 2022** [↓](#)
- 3. **Letter from Mr Platt** [↓](#)
- 4. **Proposal for Collaboration from PNCC** [↓](#)
- 5. **Infometrics Population Projection Proposal for Manawatu-Whanganui (June 2022)** [↓](#)

Recommendation 1

That the Chief Executive's Report – June 2022 be received.

Recommendation 2

That, in relation to the letter from Mr Platt, that Council agrees to / does not agree to [delete one]:

- a. Examine the lease for the toilets at the shopping complex and the associated costs. Then to decide if the lease should be renewed when it falls due; and
- b. Put a hold on the sale of the Bulls Plunket Rooms and Old Toilets until a decision on the lease is made in case this site is best for the long-term location of Public Toilets.

Recommendation 3

That Council endorses / does not endorse [delete one] replaces the dying conifer in Marton Park with a copper beech tree to commemorate the Queen's Jubilee.

Recommendation 4

That Council endorses the establishment of a regular meeting between the Board of Ngā Wairiki Ngāti Apa and Council and requests the Chief Executive explore options for, and the scope of, a formal agreement between the two parties on housing.

Recommendation 5

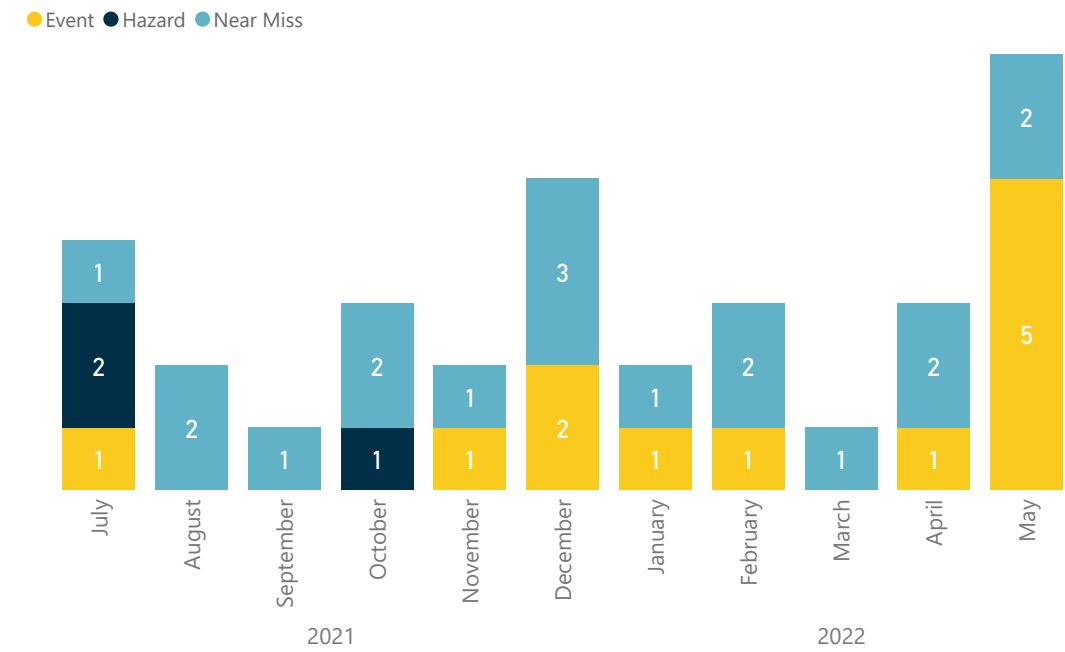
That Council agrees to collaborate in the joint preparation of long-term employment, population and household projects for council 2024-34 Long Term Plans, alongside other territorial authorities in the Manawatu-Whanganui region and Horizons Regional Council, noting that the cost of this (\$5,625) will come out of existing budgets.



Rangitikei District Council Health & Safety

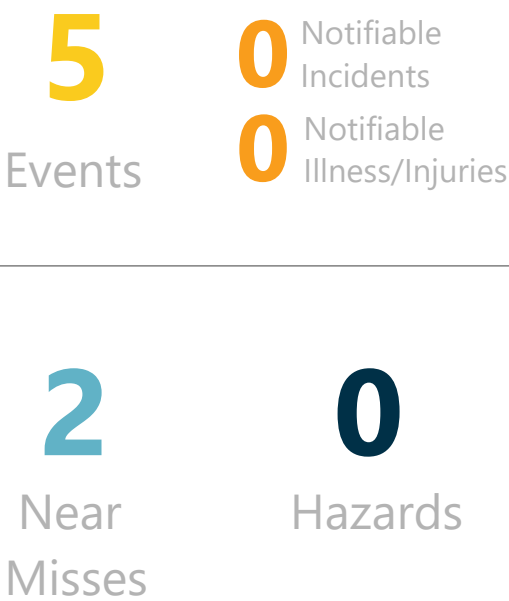
Events, Hazards and Near Misses

01 July 2021 to date



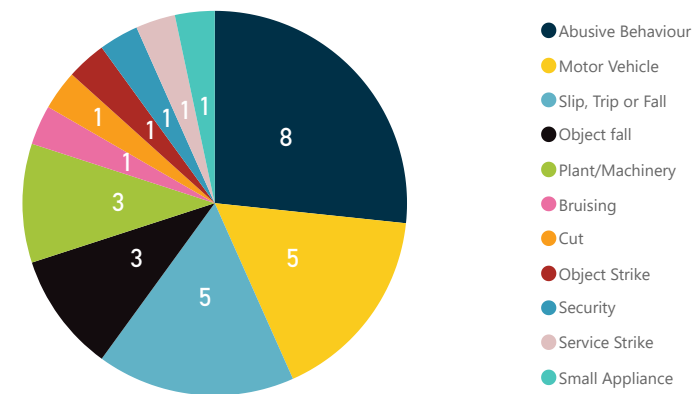
Last month

May 2022



Event/Near Miss Category

01 July 2021 to date



Wellbeing News

Flu Vaccinations and Buccaline Tablets

If you missed the on-site flu vaccinatiuons and wish to receive a flu vaccination they are still available through Stewart St Surgery. You need to contact Stewart St Surgery to make an appointment and let them know you are an RDC employee. If you would prefer to arrange the Flu vaccination through your own provider, please retain your receipt and use our expenses claim process to seek reimbursement.

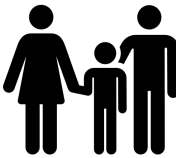
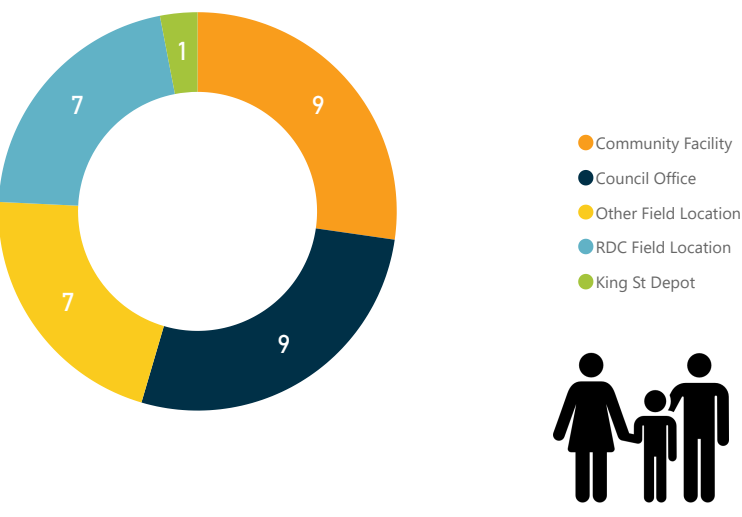
Buccaline tablets are also still available to staff. Please present your staff ID and quote the following purchase order number relevant to the pharmacy that you are visiting:

- Marton Pharmacy - 139455
- Taihape Pharmacy - 133840
- Bulls Pharmacy - 133843

If you have any questions please contact Marcelle or Sharon.

Location

Events, Hazards and Near Misses



Driver Ratings

	Mar	Apr	May
★★★★★	9	9	10
★★★★	11	8	9
★★★	9	10	9
★★	7	7	9
★	0	0	0

Coming Up

Safer Driver Programme

We want all our staff to be safe drivers, both at work and outside work. As part of our safer driver aspirations we are trialing the use of a Driver Awareness Simulator where participants will learn advanced driving techniques on NZ roads using a simulator vehicle. If you are interested in learning more about the simulator exercise, please chat to Marcelle or Sharon.

Health, Safety and Wellbeing Representative Elections

Elections for our Health, Safety and Wellbeing (HSR) Representative Elections are underway. Our HSR Representatives play an important and valuable role in shaping our safety culture and we want to hear from anyone who is interested in getting involved. Full training will be provided to all new HSR Reps, and you will be warmly welcomed onto our awesome HSW Committee. Look out for nomination and election information in your inbox.

Engagement / Consultations - 2021/22

RANGITĪKEI DISTRICT COUNCIL

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TOPIC	Staff (Lead)	Elected Member (Lead)	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
Marton Buildings	Adina	Cr Wilson															Public Consultation	
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon									Public Engagement						Public Consultation	
Future of Local Government	Peter	Cr Dalgety	Stakeholder Engagement								Stakeholder Engagement						Public Consultation	
Three Waters	Arno				Stakeholder Engagement													
Destination Management Plan	Gaylene				Public Engagement						Public Consultation							
RMA Reforms			Stakeholder Engagement															
Bylaws/Policies																		
• Annual Residents Survey	Georgia		Public Consultation															
• Local Easter Sunday Trading Policy	Georgia						Public Consultation											
• Food Business Grading Bylaw	Georgia				Public Consultation													
• Rates Remission For Māori Freehold Land Policy	Georgia					Stakeholder Engagement						Public Consultation						
• Rates Remission Policy	Dave	Cr Belsham					Stakeholder Engagement					Public Consultation						
• Traffic and Parking Bylaw	Georgia												CONSULTATION PERIOD TO BE CONFIRMED					
• TAB Policy	Georgia												CONSULTATION PERIOD TO BE CONFIRMED					
• Gambling Venue (Class 4) Policy	Georgia												CONSULTATION PERIOD TO BE CONFIRMED					
• Control of Advertising Signage Bylaw	Georgia												CONSULTATION PERIOD TO BE CONFIRMED					
• Public Places Bylaw	Georgia												CONSULTATION PERIOD TO BE CONFIRMED					
• Trading in Public Places Bylaw	Georgia												CONSULTATION PERIOD TO BE CONFIRMED					
Local Body Elections	Carol	N/A											Local, Regional and National Campaign					
Business Baseline Survey	Jo													Public Engagement				
Primary Producers' Needs Assessment	Jo														Public Engagement			
Welcoming Communities Rangitikei	Rhianna											Public Engagement						

Key

Stakeholder Engagement (by other orgs)

Stakeholder Engagement (RDC)

Public Consultation

Public Engagement

Anticipated public Engagement will be required

Local and national campaign - Enrolments, Standing for Council, Voting

Election Day

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The CEO

Rangitikei District Council

3rd June 22.

Attention Mr Beggs.

Please place this letter before Council.

Request to Councillors.

Some years ago, the Rangitikei District Council took the decision to lease and maintain the new toilets at the BP, Four Square, shopping complex in Bulls. I understand that the lease was for a 15-year period. At the same time the Council decided to close the existing toilets in High Street.

These decisions were very controversial at the time. There was vigorous opposition at a public meeting in the Bulls Town Hall and I am aware of two deputations to Marton. One was to the then CEO and the other to Mr Leary in opposition to the proposal. However, both proposals proceeded.

At the time many people believed that it was inappropriate to use Ratepayer money to lease and operate a toilet block that benefited both the Truck Stop and the retail outlets. The feeling was that this cost should be met by the Body Corporate, or the business owners, and not the ratepayers.

Soon this lease will be due for renewal or cancelation. If the Council decides that it should not be renewed, then another site would need to be found for the public toilet. It would be difficult to find a better site than that occupied by the old public toilets.

Before amalgamation in 1989 an Architect was employed to produce a plan to modernise and join together both the old public toilets and the Plunket Rooms. This was an excellent plan, but the work did not proceed at the time.

I now request the Council to:-

1. Examine the lease for the toilets at the shopping complex and the associated costs. Then to decide if the lease should be renewed when it falls due.
2. Put a hold on the sale of the Bulls Plunket Rooms and Old Toilets until a decision on the lease is made in case this site is best for the long-term location of Public Toilets.

Thank you for your consideration.

Graeme Platt



MEMORANDUM

OA# 16029192

TO: Regional Chiefs

FROM: Peter Crawford

SUBJECT: Proposal to purchase long-term employment, population and household projections for territorial authorities in the Horizons region

DATE: 7 June 2022

This memorandum presents a proposal for the joint preparation of long-term employment, population and household projections for council 2024-34 long-term plans. Statistics New Zealand prepares long-term population and household projections for territorial authorities every three years. However, they are not helpful for projecting growth in the region and have consistently under-projected growth in the region.

A key flaw with the Statistics New Zealand projections is that they use a 30-year average for net migration within New Zealand and overseas, but migration patterns in the region have changed significantly over the last ten years. Stronger economic growth and deteriorating housing affordability in the largest cities is increasing population outflow from them particularly from Auckland, where average house values are close to \$1.5 million and Wellington City, where average values are nearly \$1.3 million.

In 2019 a proposal was agreed by Councils for the joint commissioning of employment, population and household projections from Infometrics for the seven territorial authorities in the Manawātū-Whanganui region, the regional council and the two DHBs. There are significant cost savings from the joint commissioning of the projections. It is proposed to workshop the projections before they are finalised, in a similar way to the workshops held in 2020 for the most recent projections. A challenge with projecting population growth is the mobility of labour in the region, with population growth shifting to areas where councils have increased provision for housing growth.

The projections are needed by early 2023 for Palmerston North City Council and Horizons Regional Council to complete Housing and Business Capacity Assessment reports and Future Development Strategies to inform the 2024-34



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long-term plan. These are requirements in the National Policy Statement on Urban Development. Councils will also need the projections to commence work on their Asset Management Plans for their 2024-34 long-term plans.

A copy of the proposal received from Infometrics for the preparation of the projections is attached. The cost for the projections is \$5,625 each for the seven territorial authorities in the region and the regional council.

I will be finishing work at the Council on 30 June and have been providing technical input to Infometrics on aspects to be considered in modelling growth in the region.

Can you please let us know by Monday 18 July whether you wish to share in the purchase of the projections by emailing Kian Lee (kian.lee@pncc.govt.nz). Please advise the contact person for nominating staff to participate in the January workshop on the draft projections and to receive the final projections report, spreadsheet with the projections and access to the Infometrics online interactive population projection tool.

Peter Crawford
Economic Policy Advisor

Population Projections for the Manawatū-Whanganui Region

June 2022



Population projections for Manawatū-Whanganui – June 2022

Introduction

Infometrics is pleased to present this proposal to Manawatū-Whanganui Region councils to develop population and household projections to support long term planning. Over the past three years we have produced population projections for 25 territorial authorities, including for the Manawatū-Whanganui region in 2020.

To date we have offered population projections only on a consulting basis, and in 2022 we are expanding upon this by offering population projections as a service. This will bring population projections in line with our other online subscription products such as the Regional Economic Profile and Quarterly Economic Monitor. Our population projection service will include annual updates and presentations, and ongoing access to a new interactive online dashboard to explore the projections.

This proposal has been prepared on a hybrid basis – to deliver the projections on a consulting basis, and include access to our population projection service for nine months. After this nine month period, each council will have the option to extend their access through an individual subscription with Infometrics.

Our experience

Infometrics has a strong reputation in regional economic forecasting and population projections. We provide regional economic development insights through our interactive products, which are respected and widely used with over 60 subscribers including Manawatū-Whanganui councils and MidCentral DHB.

The Infometrics' employment forecasting framework, which is a key driver of our employment forecasts, has been in operation for over 10 years and the methodology is well bedded down. Our forecasts of employment by industry and occupation are widely used in the tertiary education sector for qualification and curriculum planning. Our regional employment forecasts are used by the Ministry of Social Development in their regional offices to gain a sense of future job opportunities for various skill levels. Our employment and GDP forecasts have been used by many territorial authorities and economic development agencies, for COVID-19 recovery planning and long-term strategic planning.

Infometrics developed a population projection model to enhance the traditional cohort-component approach with our detailed understanding of the drivers of regional economies. This model leverages the insights of local council staff to produce sub-district projections down to a Statistical Area 2 (SA2) level. Infometrics has been commissioned to produce projections for 25 territorial authorities, 10 of which included projections down to an SA2 level.

Project Team

Infometrics has an experienced team to produce Manawatū-Whanganui's population projections.

Nick Brunsdon will lead the project – developing the projections, facilitating workshops and preparing the report. Nick developed the Infometrics population projection model and has produced projections for 25 territorial authorities over the past three years, including for Manawatū-Whanganui. He has a background in research and monitoring, applied to regional economic development as well as the construction sector. At Infometrics, he has undertaken a range of consulting projects, including regional economic analysis and forecasting. Nick has a Masters in Geography from the University of Canterbury.

Andrew Whiteford will support the project with peer review. Andrew has over 25 years' experience as a professional economist in the both the private and public sectors. He has a background in labour market and regional economic analysis. He has led the development of Infometrics regional economic products and has conducted numerous studies on the demand for and supply of skills for industry training organisations, local and regional councils and central



Population projections for Manawatū-Whanganui – June 2022

government agencies. He has formal training in occupational forecasting from the Bureau of Labour Statistics in Washington DC and was lead analyst in a multi-year future skill needs project in South Africa. Andrew has a Masters in Economics from the University of KwaZulu-Natal.

Gareth Kiernan will prepare the international net migration forecasts and develop assumptions for the employment forecasts. Gareth heads up the forecasting team at Infometrics and has more than 20 years' experience in forecasting. Gareth has a Masters in Economics from the University of Canterbury.

Our approach

Our population projection approach follows a traditional cohort component projection approach, in which the population is broken up into age and gender cohorts. Each cohort is analysed and projected separately – considering the probabilities of different life events for each cohort in each five-year period. The life events include fertility, mortality, migration, household formation and labour force participation. We also consider how these probabilities have changed over time and how they may change in future – for example, how labour force participation has risen among older age groups as life expectancy has extended over time.

Our key point of difference for our population projections is in using employment forecasts to inform net migration. We consider employment growth and labour force participation to assess labour force shortfalls in each region, which indicates how net migration will be distributed within the country. Consequently, these population projections are essentially informed by the economic prospects of the district.

We project population at a districtwide scale, in consideration of demographic processes and employment growth. We will also project at an SA2 scale for Tararua, Ruapehu, Stratford, Waitomo and Taupo Districts to account for inconsistencies between territorial authority and regional council boundaries.

Our projection methodology is described in greater detail in the appendix.

We will follow this process for the Manawatū-Whanganui region:

- Gather data on major construction projects and incorporate into a scheduled revision of our regional construction activity and employment forecasts in June 2022.
- Update our existing population projections to reflect the 2022 estimated resident population release from Stats NZ in November 2022.
- Gather data from the eight councils on regional developments with particular relevance to population distribution within the region, and incorporate into our population projections in December 2022
- Present our draft population projections to the eight councils at an in-person workshop and gather feedback in January 2023.
- Develop final population projections and produce the projection report in February 2023
- Upload final projections into our population projection dashboard and enable access for all eight councils in March 2023.

We will include access to our interactive online population projection tool for all Manawatū-Whanganui councils from a nine-month period to October 2023. The tool presents the projections at an aggregated and detailed level suitable for use by non-technical staff, elected members and the public. Councils that subscribe to our demographic service will receive an update to the projections incorporating Stats NZ's 2023 estimated resident population in November 2023, and a presentation to each council on the update.

Population projections for Manawatū-Whanganui – June 2022

Deliverables

We will deliver the following:

- Forecast of total employment by year from 2022 to 2054, for Manawatū-Whanganui Region and each of the seven territorial authorities.
- Projected population (by age group and broad ethnicity) and households (by household type and average size) by year from 2022 to 2054, across low, medium and high scenarios. For Manawatū-Whanganui Region and each of the seven territorial authorities.
- A workshop in the Manawatū-Whanganui region to present the draft projections and gather feedback for further refinement.
- Report describing our methodology and analysing demographic trends for the district.
- Spreadsheet consisting of pivot tables, enabling technical staff to interrogate and extract the projections with a high degree of granularity and flexibility.
- Nine-month access to our online interactive population projection tool.

Pricing

We can provide population projections to the for Manawatū-Whanganui councils for \$45,000 + GST. This includes development of the projections through a workshop, delivery of a report, spreadsheet and online tool access as described in 'Deliverables'.

To proceed with the above, please get in touch with Nick Brunsdon. We are also happy to take feedback on our recommended approach and are willing to amend it accordingly.

Appendix: Our approach in detail

This section describes our approach to population projections in greater detail.

Scenarios

We will produce projections across three scenarios – low, medium and high. These are distinguished by different projections of international net migration into New Zealand. The distribution of population growth within the region is varied across each scenario based on input from council officers. This reflects the fact that different patterns of growth would be expected under different scenarios – for example, some areas may only grow under a high scenario, if larger or more popular centres run out of capacity for growth, and growth spills over into other areas.

Employment forecast

Infometrics forecasts regional employment through a combination of three models. Our macro-economic model provides forecasts of national employment on an annual basis up to 2026. Our general equilibrium model forecasts national employment by industry over the long-term. Finally, our regional forecasting model breaks these forecasts down to industries in each region.

Macro-economic model

Infometrics maintains a macroeconomic forecasting model that underpins our five-year forecasts of activity across the national economy. Our model accounts for the relationships between different sectors of the economy and their responsiveness to one another. These include the labour market, households, businesses, government, the international trade sector, and financial markets.

In times of economic upheaval, we refine the output from the model based on expert input from our forecasting team, their knowledge of rapidly changing trends in the economy, and the insights we gain from our interactions with central government, Councils, Economic Development Agencies, and private sector clients.

Overseeing the forecasting process and model is Gareth Kiernan, who has been forecasting the New Zealand economy for more than 20 years. The framework provides quarterly forecasts of GDP, employment, unemployment, and a range of other macroeconomic indicators up to 2026.

General equilibrium

Infometrics general equilibrium (GE) model enables us to produce long term national forecasts of employment by 55 industries. To obtain projections for a 15-year horizon requires an approach that is based on structural issues such as technological change, industry productivity, demographics, evolving demand for different consumer goods and services, and New Zealand's international competitiveness.

Long term forecasts should ideally be presented as scenarios given the uncertainty of the future. In this project we will present a central scenario which is based on a central view of a range of factors than can influence employment outcomes over the long term.

Infometrics' GE model is maintained by one of New Zealand's foremost econometricians, Dr Adolf Stroombergen.

Population projections for Manawatū-Whanganui – June 2022

Regional Forecasting Model

The Regional Forecasting Model is an econometric model which breaks national employment forecasts to detailed industry and regional level. It draws on Infometrics 20-year quarterly time series of employment by detailed industry by territorial authority. The model uses a mix of top-down and bottom-up approaches. It simultaneously provides forecasts for all industries in all territorial authorities that are constrained to be consistent with Infometrics macroeconomic forecasts for the national economy in the medium term and the outputs of the GE model in the long term.

A number of sub-models which use a bottom-up approach feed into the Regional Forecasting Model. We build sub-models for industries that we have detailed insights into, and we forecast drivers of employment in those industries. Currently we use four industry sub-models.

Construction sub-model

The construction sub-model provides forecasts of employment in each of the 24 construction sub-industries in each territorial authority. It is an econometric model which is largely driven by Infometrics forecasts of work put in place (WPIP) which are presented to clients via our Regional Construction Outlook product. Our WPIP forecasts are driven by population growth, household formation, and large construction projects which have been signalled. Employment is assumed to respond in a lagged manner to changes in WPIP. The length and magnitude of those lagged responses differs across industries.

Education sub-model

The education sub-model provides forecasts of employment for the following subindustries: early childhood education, primary education, secondary education, tertiary and vocational education. The model develops a relationship between age cohorts and demand for services from each sub-industry and draws on our age specific population forecasts to estimate the demand for services from each sub-industry. For example, the size of the population of 0- to 4-year-olds drives the demand for early childhood education. In some cases, we assume that student to staff ratios will keep falling and these have also been incorporated into our estimates for long-term demand. We then estimate the speed at which employment will converge to long-term demand. The model accounts for trends in international education which are driven by different factors compared to domestic education.

Healthcare sub-model

The healthcare sub-model disaggregates into healthcare industries (hospitals, dental services, etc) and social service industries (aged care, childcare). We use regional population projections to estimate long-term demand for these services. Where relevant we combine these regional population projections with estimates of demand for healthcare services by age group. For example, demand for hospital workers incorporates data on the number of hospital bed days by age group.

Retail and hospitality sub-model

The retail and hospitality sub-model disaggregates into retail industries and hospitality industries (accommodation and food services). Forecasting is a two-stage process. First, we forecast regional retail and hospitality sales, taking into account the different components of sales: local spending, domestic tourism and international tourism. This allows us to account for the regional variations in the impact of COVID, which include lower international tourism but higher amounts of local spending and domestic tourism. Second, we use econometric models to forecast the impact of retail and hospitality sales on employment.

Other industries

Population projections for Manawatū-Whanganui – June 2022

For industries with no sub-model the RFM draws on historic trends, patterns and relationships, and projects these into the future. RFM draws on a 20-year quarterly time series of employment by 500 industries in each territorial authority. It creates multiple forecast models for every territorial authority and industry combination and using machine learning techniques, selects and applies the model which has proven to have best predictive ability. Using these techniques, it produces forecasts of employment across 500 industries for each territorial authority over the long term.

Population projection

Population base

As a rule, the appropriate population to use for Council Long Term Planning (LTP) purposes is the estimated resident population (ERP). This represents all individuals who permanently reside in an area and could be considered a 'maximum' population, as a percentage of these individual is likely to be away at any given point in time.

Consequently, the StatsNZ 2022 Estimated Resident Population (ERP) is considered as the basis for the population projections. This estimate is produced by StatsNZ with the most recent available Census (2018) data, and births, deaths and migration that has been recorded since.

Given that the majority of population projection parameters from StatsNZ are published for five-year intervals, our projection model also operates at five-year intervals, from 2018 to 2053. We then make use of a cubic-spine statistical process to interpolate population to single years. We make adjustments to reflect that as data up to 2022 will be available, we have data for four out of five years in the 2018 to 2023 period. We repeat this process every year to account for Stats NZ's annual publication and revision of subnational population estimates.

Fertility

StatsNZ projects regional age-specific fertility rates, for five-year age groups, which we apply to our estimates of population by age and gender cohorts, in order to estimate the number of births in each five-year period. Throughout the projection period, we adopt StatsNZ's assumed gender ratio of 105.5 males per 100 females born – this is based on the historic average ratio at a national level. This phenomenon is commonly observed around the world, and is understood to be a function of slightly higher miscarriage rates for female babies, rather than of selective abortion.

Mortality

Projected age- and gender-specific mortality rates by region or territorial authority, as calculated by StatsNZ, are applied to accurately project the number of deaths. These rates vary over time to reflect observed trends such as extended life expectancy.

Migration

We build up our projection of net migration in two stages. First, we consider overall volumes of international net migration to New Zealand. This contributes to the total pool of net migrants – international and internal – which we apportion to each territorial authority.

International net migration volumes

The population projections draw on Infometrics' short- and long-term international migration forecasts.

Population projections for Manawātū-Whanganui – June 2022

Regional distribution of migration

Migration is apportioned to territorial authorities using a mix of two approaches. Firstly, historic migration trends are applied to forecast the volume of non-employment-driven migration, such as people moving at retirement. Secondly, forecast labour market shortfalls are used to forecast the volume of employment-driven migration, such as people moving to take up employment opportunities. Employment-driven migration is also adjusted somewhat to account for commuting patterns between districts.

For non-employment-driven migration, we apply the age and gender profile of Stats NZ's subnational net migration projections. For employment-driven migration, we apply a bespoke age and gender profile, based on Stats NZ's projection with adjustment made around older age groups and groups with net negative migration. Analysis of net migration by age reveals that migration flows of persons aged 80 years and older are relatively unresponsive to economic conditions, as this group is generally not involved in the labour market and migration is driven by non-economic factors such as moving closer to family or healthcare. Therefore, we only model employment-driven migration in age groups up to the age of 79 years. We do model migration of children (0-14 years of age) as being responsive to the employment market as this is evident in historic data, which reflects families moving in pursuit of employment opportunities for the parents. For areas which receive additional employment-driven migration, we assume that this is concentrated in age-gender groups with positive migration flows, as we expect a strong labour market would accentuate positive regional labour flows and not extend negative flows.

Labour Market Shortfalls

Labour market shortfalls exist when employers' requirement for labour exceeds the number of workers available at current wage rates. When labour market shortfalls exist in an area, additional labour, and hence population, is attracted to that area.

Infometrics estimates future labour market shortfalls by separately considering the projected supply of labour and the projected demand for labour (as measured by employment) and comparing these two factors.

As the starting point for estimating labour supply, Infometrics makes use of StatsNZ's published population projections by 5-year age group and gender.

Labour force participation rates (LFPRs) by age and gender are projected based on StatsNZ's national labour force projections. In addition, historic LFPRs for each region are analysed to identify their deviation from the national average. This deviation is applied to the national LFPR by age, to project regional LFPR by age. Historic averages for the unemployment rate in each region are analysed and projected forward. Projected LFPR by age is applied to the StatsNZ population projection, and the projected unemployment rate is applied to this, in order to estimate labour supply.

This projection is undertaken for each region or territorial authority, enabling the balance between labour supply and demand (as measured by employment) to be assessed within each labour market area. In periods of insufficient labour supply within a territorial authority or broader regional labour market to meet projected labour demand, the area is projected to receive additional migration.

This additional migration is apportioned to regions or territorial authorities based on their respective share of the national labour market shortfall. At the same time, however, additional migration may be constrained by the Infometrics' international net migration forecast, meaning that a particular region may not necessarily receive sufficient inward migration to entirely eliminate its labour market shortfall.

Similarly, the projected LFPR and unemployment rates are applied to the additional migration, reflecting the fact that it is rarely possible to import only workers – instead these workers often come

Population projections for Manawatū-Whanganui – June 2022

with family members, who may not necessarily be economically active. Examples in this regard might include stay-at-home parents, children and aged dependents. Furthermore, in some instances, migrants may not immediately gain employment following their move.

Sub-district population

We project sub-district population by considering the current population in each SA2 area, historic trends in each SA2, overall growth of the district, and the development capacity in each SA2 area. This process is carried out through a full cohort-component model for each SA2 area. SA2 areas vary widely in geographic size, but are defined by StatsNZ to have similar populations – 1,000 to 3,000 residents.

Ethnicity

We project the population identifying with each broad ethnic group within each SA2 area by drawing upon Stats NZ's subnational ethnic population projections from 2013. We will extract the proportion of each age-gender group in each ethnicity for each five year period, and apply this proportion to the age-gender structure of the population to estimate the population by ethnic group.

Household projection

The number of households at SA2 or district level is projected by applying household formation, or Living Arrangement Type Rates (LATR) to the projected population. Stats NZ projects LATR to 2043 from the 2018 Census figures for each territorial authority. These rates reflect localised differences based on local population composition, for example, some non-European ethnic groups exhibit a greater propensity to form multi-generational households, leading to larger household sizes. These projected rates also consider trends such as delayed childbearing, growing numbers of childless couples, decreased rates of single parenting, and improvements in life expectancy which enable older individuals to live independently for longer periods. This means that the LATR used in the projections transitions up to 2043, and then remain constant at 2043 rates thereafter.

Applying LATR to the population provides an estimate of the number of people in each living arrangement type; this is then translated into the number of households based on expected family structures – for example, couple households consisting of two individuals. For other multi-person households, we follow the standard StatsNZ assumptions, and assume 2.6 persons per household. Projected population figures are accordingly divided by the number of households to project average household size.

9.2 Adoption of the 2022/23 Annual Plan, and Adoption of the 2022/23 Rates Resolution

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 This report outlines the procedures for the approval and adoption of the 2022/23 Annual Plan and the consequential setting of the 2022/23 rates.

2. Executive Summary

- 2.1 This Annual Plan is based on Year 2 of Council's 2021-31 Long Term Plan and outlines plans for the 2022/23 year, included updated budgets.
- 2.2 The draft Annual Plan was adopted for consultation on 31 March 2022, with consultation taking place between 8 April and 9 May 2022. Council received 64 submissions.
- 2.3 Council held a hearing on 19 May 2022 in Marton, where 15 submitters took the opportunity speak to their submissions.
- 2.4 Council deliberated on all submissions on 9 June 2022. As a result of the submissions and deliberations process, the 2022/23 Annual Plan has been prepared and is now ready for adoption by Council. The following changes were made to the draft Annual Plan that was released as a supporting document to the Consultation Document:
- Mayor's Message added.
 - Response to submissions added.
 - Addition of a comment regarding changing rooms at Te Matapihi.
 - Finances updated to reflect decisions made during deliberations.
 - Inclusion of some operating expenditure budgets (and associated grant revenue where applicable) carried forward from 2021/22 to reflect operating expenditure budgets that were unspent during 2021/22, largely due to COVID related interruptions (grants and road maintenance)
 - Minor amendments to some supporting financial information (tables and graphs).
- 2.5 The 2022/23 Annual Plan, if adopted, will see a rate increase of 7.39%, excluding the 100% target rate increase for the Erewhon Rural Water Scheme, for the 2022/23 year.

3. Balanced Budget

- 3.1 Section 100 of the Local Government Act 2002 identifies that a local authority must ensure that each year the projected operating revenues are set at a level sufficient to meet that year's operating expenses (balanced budget). However, a local authority may set an unbalanced budget if the local authority resolves that it is financially prudent to do so, after having regard to the matters identified in section 100.

- 3.2 Deficits are planned in Years 3 to 5 of the Long Term Plan. Capital grants received in Years 1 and 2 prevent budgeted deficits in these years. A key cause of these deficits is the increase in depreciation costs which increased from \$10.6 million in 2019 to a budget in 2022/23 of \$14.8 million. Without reducing the asset and infrastructure base, Council has very limited ability to manage this cost.
- 3.3 When setting the current Long Term Plan, Council considered it prudent to rate for these deficits over a number of years, thus avoiding large rate increases in any one year. Council's view on this has not changed since the adoption of the Long Term Plan. This will result in an ongoing, sustainable balanced budget. Ratepayers and Council's favourable funding position has been considered in making this decision.

4. Rates Resolution

- 4.1 The proposed rates resolution is attached (Attachment 2); this has been peer-reviewed by Simpson Grierson. The rates resolution needs to be approved following the adoption of the Annual Plan.

5. Next Steps

- 5.1 Once the 2022/23 Annual Plan has been adopted it will be printed and distributed within one month, and loaded to Council's website.
- 5.2 Rates will be set and invoices will be issued to ratepayers in late-July / early-August 2022.

6. Decision Making Process

- 6.1 The decision to adopt this report is significant as adoption will approve the 2022/23 Annual Plan and the consequential setting of the 2022/23 rates. Council carried out the necessary consultation to make this significant decision.

Attachments:

- 1. Annual Plan 2022/23 (under separate cover)
- 2. 2022/23 Rates Resolution [↓](#)

Recommendation 1

That the report Adoption of the 2022/23 Annual Plan, and Adoption of the Rates Resolution be received.

Recommendation 2

That Council adopts the 2022/23 Annual Plan.

ITEM 9.2

Recommendation 3

That Council adopts the rates resolution for 2022/23.

Rangitikei District Council Rates Resolution
For the Financial Year 1 July 2022 to 30 June 2023

1. That the Rangitikei District Council, under the Local Government (Rating) Act 2002, sets the following rates for the 2022/2023 financial year:

- (a) a uniform annual general charge under section 15(1)(b) of the Local Government (Rating) Act 2002 on all rateable land of \$527.52 (inc GST) per separately used or inhabited part of a rating unit.
- (b) a general rate under sections 13(2)(b) of the Local Government (Rating) Act 2002 for all rateable land, as follows:

Land subject to rate	Rateable Value	Rate in the dollar of Rateable Value (inc GST)
All General rating units (excluding Commercial, Industrial, Utilities and Defence land)	Capital Value	\$0.000855
All Commercial rating units	Capital Value	\$0.001026
All Industrial rating unit	Capital Value	\$0.001026
All Utilities rating units	Capital Value	\$0.001283
Defence land	Land Value	\$0.001317

- (c) Community services targeted rates under sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 per rateable rating unit as follows:

Land subject to rate	Basis for Liability	Charge (inc GST)
Taihape Community Board area	Per rating unit	\$42.15
Ratana Community Board area	Per rating unit	\$234.92

ITEM 9.2
ATTACHMENT 2

- (d) a solid waste targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$146.06 (inc GST) per separately used or inhabited part of a rating unit.
- (e) a roading targeted rate under sections 16(3)(a), 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land, as follows:

Land subject to rate	Rateable Value	Rate in the dollar of Rateable Value (inc GST)
All rating units (excluding Defence land)	Capital Value	\$0.001506
Defence land	Land Value	\$0.002272

- (f) a wastewater (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$105.95 (inc GST) per separately used or inhabited part of a rating unit.
- (g) a wastewater (connected) targeted rate under sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rating units connected to a wastewater scheme within the district of \$461.45 (inc GST) per water closet or urinal in the rating unit. As per Schedule 3 (Note 4) of the Local Government (Rating) Act 2002, any rating unit used primarily as a residence for one household will not be treated as having any more than one water closet or urinal.
- (h) a water supply (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$167.89 (inc GST) per separately used or inhabited part of a rating unit.
- (i) a water supply (connected) targeted rate under sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rating units connected to a water supply in the district set differentially for different categories of land, as follows:

Differential Category	Basis for Liability	Charge (inc GST)
Marton, Taihape, Bulls, Mangaweka, Ratana, <i>Residential</i>	Per separately used or inhabited part of a rating unit	\$864.00
Marton, Taihape, Bulls, Mangaweka, Ratana, <i>Non Residential</i>	Per separately used or inhabited part of a rating unit	\$864.00

- (j) a water supply (by volume - Marton, Taihape, Ratana, Bulls (excluding ANZCO) and Mangaweka) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all rating units connected to a water supply in Marton, Taihape, Ratana, Bulls (excluding ANZCO) and Mangaweka, and metered for extraordinary use in the period 1 July 2022 to 30 June 2023 of \$2.56 (inc GST) per m³ for consumption in excess of 250m³ per annum.
- (k) a water supply (by volume - ANZCO (Bulls)) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all rating units connected to a water supply at ANZCO (Bulls) and metered for extraordinary use in the period 1 July 2022 to 30 June 2023 of \$1.49 (inc GST) per m³ for consumption in excess of 250m³ per annum.
- (l) a water supply (Hunternville urban connected) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all rating units connected to the Hunternville Urban water supply scheme for water supplied in the period of 1 July 2022 to 30 June 2023 of \$4.16 (inc GST) per m³.
- (m) a water supply (rural supply – Hunternville) targeted rate for all rating units in the Hunternville rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2022 to 30 June 2023 of \$316.25 (inc GST) per unit or part unit (with one unit being 365m³) for Hunternville Rural (Urban) Scheme Members and \$356.50 (inc GST) per unit or part unit of 365m³ for Hunternville Rural Scheme Members.
- (n) a water supply (rural supply – Erewhon) targeted rate for all rating units in the Erewhon rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2022 to 30 June 2023 of \$242.08 (inc GST) per unit or part unit of 365m³.
- (o) a water supply (rural supply – Omatane) targeted rate for all rating units in the Omatane rural area connected to the rural water supply scheme under

section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2022 to 30 June 2023 of \$78.33 (inc GST) per unit or part unit of 365m³.

- (p) a water supply (rural supply) targeted rate for all rating units in the Putorino rural area connected to the rural water supply scheme under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 of \$0.000959 (inc GST) per dollar of land value.
- (q) a stormwater (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$25.31 (inc GST) per separately used or inhabited part of a rating unit.
- (r) a stormwater (urban) targeted rate under sections 16(3)(b) and 16(4)(a) and 18(2) of the Local Government (Rating) Act 2002 on all identified rateable land in the Marton, Bulls, Taihape, Mangaweka, Ratana and Hunterville urban areas of \$134.72 (inc GST) per rating unit.

Due dates for payment (For all rates except those listed at 1(j) to 1(o) (inclusive) above)

2. **That the Rangitikei District Council resolves that the rates (except those listed at 1(j) to 1(o) (inclusive) above) be due in four equal instalments, as set out in the table below:**

Instalments	Due dates
1	22 August 2022
2	21 November 2022
3	20 February 2023
4	22 May 2023

Penalties (For all rates except those listed at 1(j) to 1(o) (inclusive) above)

3. **That the Rangitikei District Council resolves to apply the following penalties on these unpaid rates:**

- (a) a penalty of 10 per cent on the amount of each instalment that has been assessed after 1 July 2022 and which is unpaid after the due date of each instalment, to be applied on the following dates:
 - 23 August 2022 (in respect of the first instalment)
 - 22 November 2022 (in respect of the second instalment)
 - 21 February 2023 (in respect of the third instalment)
 - 23 May 2023 (in respect of the fourth instalment)
- (b) an additional penalty of 10 per cent on the amount of any rates assessed in previous years which remain unpaid on 7 July 2022. This penalty will be added on 8 July 2022.

- (c) a further penalty of 10 per cent on any rates to which a penalty has been added under 3(b) above, if the rates remain unpaid 6 months after that penalty was added. This penalty will be added 9 January 2023.

4. That the Rangitikei District Council resolves that due dates for the water rates listed at 1(j) to 1(o) (inclusive) above be as set out in the tables below:

Due dates for payment (For metered rates for water) for –

Huntermville Urban Water Supply, Marton Water Supply, Ratana Water Supply, Bulls Water Supply, Mangaweka Water Supply and Taihape Water Supply are:

Meter reading	Due dates	Penalty date
October 2022	21 November 2022	22 November 2022
February 2023	20 March 2023	21 March 2023
June 2023	20 July 2023	21 July 2023

Due dates for payment (for extra ordinary rates for water) for

ANZCO are:

Meter reading	Due date	Penalty date
Last day of each month	20 th day of the month following each meter reading (or the next business day when the 20 th falls in the weekend or a public holiday)	21 st day of the month following each meter reading (or the next business day when the 21 st falls in the weekend of a public holiday)

Due dates for payment (For water scheme charges) for –

Erewhon Rural Water Scheme are:

Meter reading	Due dates
November 2022	20 December 2022
May 2023	20 June 2023

Due dates for payment (For water scheme charges) for –

Omatane Rural Water Scheme are:

Meter reading	Due dates
May 2022	20 June 2023

Due dates for payment (For water scheme charges) for –

Huntermville Rural Water Scheme are:

Billing Date	Due Dates	Penalty Date
November 2022	20 December 2022	21 December 2022
May 2023	20 June 2023	21 June 2023

Penalties (for extraordinary, metered urban water supply)

5. That the Rangitikei District Council resolves to apply the following penalties on unpaid metered or extraordinary rates for water for Huntermville Urban Water, Marton Water Supply, Ratana Water Supply, Bulls Water Supply, Mangaweka Water Supply, Taihape Water Supply and Riverlands:
- (a) a penalty of 10 per cent on the amount of each instalment that has been invoiced after 1 July 2022 and which is unpaid after the due date of each instalment, to be applied on the dates specified in section 4.

Penalties (For Huntermville Rural Water Supply)

6. That the Rangitikei District Council resolves to apply the following penalties on unpaid Huntermville Rural Water Supply;
- (a) a penalty of 10 per cent on the amount of each instalment that has been invoiced after 1 July 2022 and which is unpaid after the due date of each instalment, to be applied on the following dates:

Billing Date	Due Dates	Penalty Date
November 2022	20 December 2022	21 December 2022
May 2023	20 June 2023	21 June 2023

9.3 Adoption of the Procurement Policy**Author:** Ash Garstang, Governance Advisor**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

1.1 At its meeting 14 April 2022, the Policy/Planning Committee passed the below resolution (22/PPL/015):

- That the Policy and Planning Committee review and endorse the draft revised Procurement Policy for adoption.

1.2 The Procurement Policy is now being presented to Council for adoption.

2. Context

2.1 The Policy was also reviewed by the Audit and Risk Committee at their meeting 15 December 2021.

2.2 It was due to be presented to the Te Roopuu Ahi Kaa Komiti at their meeting 12 April 2022, but this meeting was cancelled.

3. Next Steps

3.1 Following Council's adoption of the Policy, a Strategy and Procedures Manual will be prepared (as indicated in the Policy).

Attachments:

1. **Draft Procurement Policy** [↓](#)

Recommendation 1

That the report 'Adoption of the Procurement Policy' be received.

Recommendation 2

That Council adopts the Procurement Policy with / without **[delete one]** amendment.



Procurement Policy

Approved	xx/xx/2020
Approved by	The Executive Leadership Team
Updated	
Next review	/xx/2024
Version number	0.1 (Draft)
Who is responsible	Operations Manager

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1. Introduction

Rangitikei District Council (Council) spends approximately \$50 million annually on a wide range of works, goods and services that enable the delivery of community infrastructure, facilities and services for the communities of Rangitikei District.

The impact of Council's approach to procurement not only has a budgetary impact, but can also have a significant impact on our local communities, our quality of life, and our economy. Council is also accountable to its rate payers for the manner in which it spends its funds.

Council aims to deliver the best public value for residents, recognising the potential for broader outcomes beyond value for money.

The purpose of this policy is to:

- Define 'procurement' in the context of Council;
- Align procurement with Council's vision and outcomes as set out in the Long Term Plan;
- Define the concepts of Public Value and Broader Outcomes;
- Highlight key legislation and policies that procurement activities must align with.

2. Scope

This Procurement Policy covers all activities associated with purchasing by, or on behalf of, Rangitikei District Council. It applies to all employees, management, and consultants engaged to assist with procurement, elected Council members and Community Board members.

For Council Controlled Organisations (CCOs) this policy shall only apply where Rangitikei District Council (as the majority shareholder) is the controlling entity.

This policy applies to all procurement activity undertaken by Council, with the exception of:

- Acquisition of art and similar unique items of interest.
- Employment.
- Grants and sponsorship.
- Land acquisition.
- Leasing of Council-owned property and the leasing of property to the Council.
- Payments to government and regulatory bodies.
- Procurement undertaken by Council Controlled Organisations that is not on behalf of the Council.
- Tax.
- Treasury and financial instruments.
- Unsolicited proposals.

3. Interpretation

Public Value	The principle of public value is not solely focused on price but is about getting the best possible result over the whole-of-life of the goods, services or works. This includes using resources effectively, economically, and without waste, and taking into account the total costs and benefits (total cost of ownership), and its contribution to the results Council is trying to achieve (such as social or environmental outcomes).
Broader Outcomes	The concept that procurement can and should be used to support wider social, economic, cultural and environmental outcomes that go beyond the immediate purchase of goods and services.
Probity	The quality of having strong moral principles; honesty and decency.

4. Policy Statement

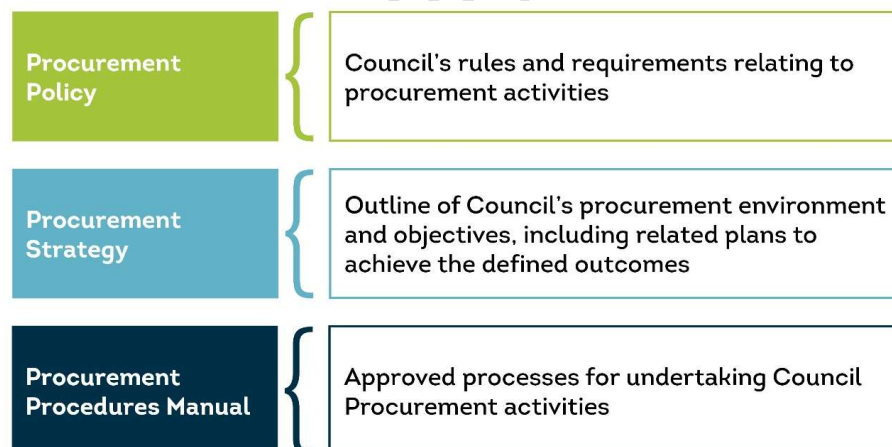
The term 'procurement' covers all aspects of acquiring works, goods and services, including every aspect of the procurement lifecycle (plan, source, manage), and ends with the completion of the service contract or the disposal or repurposing of an asset at the end of its useful life.

All procurement should:

- Meet a justifiable and approved business purpose,
- Be fully accountable and conducted within the requirements of funding agencies,
- Appropriately manage risk,
- Provide the best public value over the whole of life of the goods, service or asset,
- Be conducted with integrity and in a fair and transparent manner,
- Support effective competition, while minimising relationship costs, ongoing operation costs and consequential costs,
- Allow for full and fair opportunity for local suppliers,
- Deliver broader outcomes through the consideration of economic, environmental, social and cultural impacts, and
- Be within the law and in accordance with Councils legal responsibilities.

To maintain Councils integrity, accountability and probity, all procurement activity within Council must be undertaken in accordance with this policy, performed as per the relevant processes documented in the Council Procurement Procedures Manual (2022), and adhere to Council's Procurement Strategy (2022).

The diagram below shows the relationship between the Procurement Policy, Procurement Strategy and Procurement Procedures Manual.



5. Mandate and Commitment

The Project Management Office and Group Manager Corporate Services are responsible for the development and oversight of the procurement strategy, policy and procedures for Council. The team will provide expertise, guidance, advice and support to employees undertaking procurement in the achievement of Council objectives.

6. Principles

Council applies the 'The Five Principles of Government Procurement' and takes into consideration the Government procurement charter and rules, as set out in the Government Procurement Rules (4th Edition) 2019, published by the Ministry of Business, Innovation and Employment (MBIE). Council recognises this publication as providing a best practice framework to guide Council in the delivery of the best 'public value' through its procurement, and to drive innovation and performance. Council is also guided by the Government Procurement Rules for sustainable and inclusive procurement.

7. Public Value

When assessing procurement options, employees should use 'public value' as a means of determining the best outcome from funds spent.

The value factors not directly linked to price include environmental, social, economic and cultural outcomes. These are considered 'broader outcomes' and can have a profound effect on the local economy and the wellbeing of the community. Council does not place an obligation on employees to use a process that only accepts the lowest quote or tender from a supplier; however, reasons for accepting a tender that is not the lowest priced should be transparent and justified on a 'whole of life' public value basis.

8. Broader Outcomes

Procurement must be undertaken in line with the broader outcomes as outlined in Rule 16 of Government Procurement Rules (4th ed, 2019).

9. Locally-based Suppliers

The overarching requirement for Council procurement activities is to optimise public value, which includes promoting the economic growth and wellbeing of Rangitikei district. This broader outcome can be achieved through sourcing goods and services through local suppliers where practicable.

A 'local supplier' is defined as a supplier of goods and services operating or based in the Rangitikei, and employing and developing local people.

Council will foster and encourage a viable and competitive supply market that is able to provide goods and services now and into the future, ensuring the optimisation of public value for ratepayers and service users.

Employees undertaking procurement should choose to procure goods and services from locally-based suppliers where:

- The public value offered by the locally-based supplier is as good as suppliers based outside the District; and/or
- There is a need to ensure market capacity and capability in the long-term; and/or
- The community will benefit from selection of a local provider, through stronger commitment and/or local accountability, employment growth or other social benefit.

When it is practical Council will also bundle its procurement activities in such a way that ensures opportunities for locally-based (smaller) suppliers, i.e. where it is cost effective and does not compromise efficient management systems.

10. Delegated Financial Authorities

All employees who make purchases, enter into financial / contractual agreements, give refunds or sign off or approve any form of expenditure are limited in their authority to enter into a Council procurement activity. These limits are recorded in the register of Delegated Financial Authority held by the Group Manager Corporate Services.

Employees must comply with their applicable financial delegations when they procure goods or services.

Employees at all levels of Delegated Financial Authority must comply with the procurement and tender award financial procedures set out in the Procurement Procedures Manual (2022).

11. Emergency Expenditure

The delegated financial authorities identify which employees can exceed their level of financial authority for:

- Declared emergencies.
- Rural fire, Civil Defence and hazardous substances emergencies.
- Emergency work to prevent immediate risk to public health, or public safety, or to prevent damage to public property or Council assets, and the environment.

Expenditure in these circumstances must be in accordance with the appropriate emergency expenditure procedures rather than the strict requirements of the policy and the related strategy and procedures.

12. Using Consultants to Procure on Councils Behalf

If a consultant is engaged to assist Council in a procurement process, the consultant must observe the same ethical standards, principles and behaviours set out within this document. An employee with the appropriate delegated financial authority must brief and work with the consultant.

13. Risk Management

Risk is inherent in all procurement activities and effective risk management is required to ensure that Council and its ratepayers are not exposed to significant unmitigated risk and future liability. Employees shall proactively identify, evaluate and manage any risks, opportunities and issues at all stages of the procurement process.

14. Legal and Ethical Considerations

Council must act ethically and with integrity when procuring goods and services. Employees must:

- Act, and be seen to be acting, in a fair, open and unbiased manner; and
- Observe ethical standards, principles, and behaviour throughout the procurement process.

15. Compliance with Legislation

In addition to policy and rules, anyone involved in procurement must be aware of relevant statutes that relate to Local Government, contracting, and the common law of contracts. Employees must ensure they comply with all applicable legislation throughout the procurement process. Legislation that may apply to Council procurement activities includes, but is not limited to:

- [Commerce Act 1986](#)
- [Construction Contracts Act 2002](#)
- [Contracts and Commercial Law Act 2017](#)
- [Health and safety at Work Act 2015](#)
- [Fair Trading Act 1986](#)
- [Land Transport Management Act 2003](#)
- [Local Authorities \(Members' Interests\) Act 1968](#)
- [Local Government Act 2002](#)
- [Local Government Official Information & Meetings Act 1987](#)
- [Official Information Act 1982](#)
- [Public Audit Act 2001](#)
- [Public Bodies Contracts Act 1959](#)
- [Public Finance Act 1989](#)
- [Public Records Act 2005](#)
- [Trade \(Anti-dumping and Countervailing Duties\) Act 1988](#)

16. Contractual Considerations

Council must comply with all relevant law on the formation and performance of contracts. Legal risks may exist when procuring through a competitive tender or proposal process. Employees must follow the evaluation process that was set out in the invitation or request for tender.

Council's PMO provides a suite of approved procurement contracts, however it is accepted that in some instances a supplier contract may be more suitable.

Where a supplier contract is used, the agreement should be reviewed by the appropriate Group Manager to ascertain its suitability.

17. Public Law Considerations

Council is a public body and as such its tendering processes can be scrutinised by judicial review. Employees should always take into account the risk that its procurement actions and decisions could be subject to judicial review, or a complaint to the Ombudsman or to the Office of the Auditor General.

18. Intellectual Property Risks

Where procurement involves the purchase of intellectual property rights, such as designs or computer software development, employees need to determine whether the intellectual property rights should belong to Council or to the supplier. Relevant factors may include the effect on the price of the contract and the ongoing ability of the parties to develop innovations.

Employees should refer to [Government Rules of Procurement - Rule 63: Intellectual Property](#) for guidance in preparing a Request for Proposal or Request for Tender where intellectual property is likely to be developed or created during the delivery of outcomes.

19. Liability

When contracting for goods or services suppliers may look to limit their liability under a contract.

Employees should take a risk-based approach when considering an exclusion or limitation on a supplier's liability.

All procurement contracts should state:

- The scope and limit of liability
- Events that might cause liability to be incurred; and
- Number of events to be covered.

Without a limit defined in the contract, the supplier's liability will be determined by general law. In circumstances where there is a limit on a supplier's liability, associated costs to Council should be taken into account when considering that supplier's goods or services.

20. Conflicts of Interest

As part of Council's obligation to act fairly and openly, employees must take care that decision-making cannot be challenged on the basis of actual or potential bias and/or conflicts of interests. Conflicts of Interest may relate to Council Officers who make decisions relating to procurement, including governance, management, operational employees and the person approving the procurement. Any conflicts of interest identified through the risk management process shall be handled in accordance with the Council's Code of Conduct.

21. Confidentiality

Confidentiality is a common characteristic of competitive procurement processes and employees should take particular care when handling commercially sensitive information; confidentiality obligations can apply throughout the entire procurement process including after the contract has terminated or expired.

Employees must:

- Respect the confidentiality and sensitivity of information received in the course of their work
- Not use this information for personal gain
- Not use confidential information to influence, disadvantage, or advantage other participants; and
- Always communicate information accurately, impartially, and in a manner not designed to mislead, to all interested participants.

22. Disclosure under Law

There are times when Council's obligations to ratepayers, under either the [Official Information Act 1982](#) or the [Local Government Official Information and Meetings Act 1987](#), might override the interests of confidentiality. These Acts mean that Council is not able to give suppliers comprehensive assurances about the protection of sensitive information. Note that there are relevant grounds for withholding information under those Acts, such as unreasonable prejudice to the commercial position of a potential supplier, but these can be overridden if there is greater public interest in disclosing the information.

23. Fraud and Corruption

Council regards fraud and corruption as totally unacceptable and will apply a 'Zero Tolerance' approach to fraudulent behaviour, misuse of funds, or corruption.

24. Supplier Complaints

All supplier complaints are managed in accordance with the [Government Rules of Procurement – Rule 50: Supplier Complaints](#).

25. Documentation and Publication Requirements

Adequate records must be kept of procurement decisions in accordance with [The Public Records Act 2005](#) and in accordance with normal prudent business practice. Information to be retained should include decisions, actions, minutes, reports and correspondence relating to the procurement lifecycle stages of plan, source and manage.

All documentation relating to procurement should be saved to the appropriate location in Council's record management system for a minimum of seven years.

Council will ensure its Procurement Policies, Strategy and Procedures are publically available and current at all times.

26. Waka Kotahi Documentation and Publication Requirements

Council receives funding from Waka Kotahi to undertake some transportation projects. The [NZTA Procurement Manual Amendment 5](#) outlines Council's requirements under *Rule 10.6: Documentation and Publication Requirements*, which may also include compliance with the Government Rules of Procurement. Council employees will comply with the relevant rules of the NZTA Procurement Manual and the Government Rules of Procurement.

27. Roles and Responsibilities

Role	Responsibility
All Employees	Undertake all procurement activities in line with the Procurement Strategy, Policy and Procedures.
Project Management Office	- Work to continuously improve Council's procurement and contract management processes, ensuring compliance with all relevant policy and legislative requirements. - Maintain the Procurement Strategy to reflect Council's objectives and budgets, and any changes to relevant policy. - Ensure robust policies, procedures, and templates are available to employees to undertake procurement within Council principles. - Provide guidance and support to staff to ensure compliance with Council's procurement processes.
Managers	- Ensure employees are aware of their procurement requirements as relevant to their role. - Support employee development to ensure their capability aligns with the requirements of their role.
Group Manager, Corporate Services	- Provide oversight of the Procurement function. - Review and approval of the Procurement Policy, Strategy and Procedures.

28. Review

This policy will be reviewed every three years or at the request of Council or in response to changes to legislative and statutory requirements.

9.4 Local Government New Zealand 2022 Annual General Meeting Remits**Author:** Carol Gordon, Group Manager - Democracy & Planning**Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1 For each Local Government New Zealand Conference Council are asked to consider a series of remits and vote on these at the Annual General Meeting. The remits are attached (Attachment 1). There are five remits that Council has been asked to consider.
- 1.2 His Worship the Mayor is the presiding member at the AGM, with Chief Executive Peter Beggs as the alternate member.

2. Decision Making Process

- 2.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. Remits - 2022 LGNZ Conference [↓](#)

Recommendation 1

That the report Local Government New Zealand 2022 Annual General Meeting Remits be received

Recommendation 2

That Rangitikei District Council supports the following remits:

Who's
putting local
issues on
the national
agenda?

**We are.
LGNZ.**
Te Kāhui Kaunihera o Aotearoa.

2022 Annual General Meeting

Remits

1

Central government funding for public transport

Remit:	That LGNZ: • Calls on central government to fully and permanently fund free public transport for students, community service card holders, under 25s, and total mobility card holders and their support people. • Joins the Aotearoa Collective for Public Transport Equity (ACPTE) in support of the Free Fares campaign.
Proposed by:	Porirua City Council
Supported by:	Metro Sector

Background information and research

1. Nature of the issue

At present, an inequitable, car-dominated transport system constrains mobility and limits opportunity for thousands of people. Transport is the second-largest source (21%) of domestic carbon emissions in Aotearoa – and 70% of these emissions come from cars, SUVs, utes, vans and light trucks.

The Aotearoa Collective for Public Transport Equity (ACPTE) are a vast collection of community organisations from across Aotearoa, joining together to advocate for more equitable public transport. The ACPTE are now asking for councils across the country to join their Free Fares campaign.

ACPTE's Free Fares campaign is asking for central government to fund free fares for public transport users, starting with low income groups and under-25s. The ACPTE believes that these groups are the right place to start because they represent a large portion of public transport users who rely on the service the most but are least likely to be able to afford it.

2. Background to its being raised

Transport is New Zealand's fastest growing source of greenhouse gas emissions, having doubled since 1990. Targeting transport is a key way to mitigate our fastest growing source of emissions. Porirua City Council's view is that we need to provide more sustainable transport options and enable people to transition from private vehicles to public transport.



The proposed remit suggests we can't meet our climate change targets without reducing how much we drive – not even by replacing petrol and diesel cars with EVs. Both in Aotearoa and overseas there are examples of free public transport incentivising mode shift away from private vehicle use. Free fares enable people to switch to public transport, which produces far less emissions per kilometre than private cars.

With housing costs and other expenses rising, many Community Service Card holders, tertiary students, under 25s and total mobility card holders find that a regular \$3 bus ticket is out of reach – and that's at the very time that we need to promote connection to combat loneliness and poor mental health. The high cost of public transport also leaves too many disconnected from family, friends and activities that bring us joy, leading to isolation and loneliness. The proposed remit suggests free fares would allow disadvantaged communities to better access services and seek education and employment.

To ensure transport equity, Porirua City Council suggests it is imperative we prioritise those who struggle the most to afford and access transport. All sectors of society are affected when the cost of fares prevent people from travelling. Businesses miss out on customers, community groups lose participants and volunteers, and tourist spots miss out on visitors. Free fares will allow more people to make these trips, connecting communities so we are all better off.

The ACPTE started in 2021 calling for free public transport for students and community card holders. A coalition of climate action groups, student organisations, churches, unions and political youth wings joined together in asking central government and the Greater Wellington Regional Council to fund a trial for free public transport for these two target groups in the Greater Wellington region.

After submitting to GWRC, the ACPTE decided that leading up to the Emissions Reduction Plan (ERP) consultation, the campaign should go national. Over the months leading up to the ERP consultation, the ACPTE connected with groups across Aotearoa to advocate for free fares. The campaign also shifted to include under 25s, with the aim of normalising public transport as the main form of transport for the next generation.

During this time, the ACPTE also reached out to councils inviting them to join in the advocacy effort, and several councils passed motions supporting free fares.

This campaign is specifically requesting that free fares are funded by central government. Signing onto this campaign would have no impact on councils' finances and would add no extra burden on rates.

3. New or confirming existing policy

This is new policy.

4. How the issue relates to objectives in the current Work Programme

This remit is broadly consistent with existing LGNZ work, particularly on climate change mitigation and the Future for Local Government Review, but has a more specific focus.



LGNZ is committed to working alongside central government and iwi to address social issues in our communities, including inequity between social groups.

5. What work or action on the issue has been done on it, and the outcome

The Government began a trial of half-price public transport fares from 1 April 2022. This three-month trial was extended by two months, and made permanent for community services cardholders, as part of the Government's Budget 2022 announcements. (Note that this decision is to provide half-price fares only to community service card holders, and not free fares which this remit and the ACPTE are advocating for).

While LGNZ has made statements in press releases about the Government's half-price public transport fares trial and its decisions around continuing this trial as part of Budget 2022 and ERP announcements, no formal work has been undertaken by LGNZ on this issue.

ACPTE has undertaken work on this issue, detailed in section 2 above. In addition to the work noted above, ACPTE has compiled research from within Aotearoa and abroad about the impact free fares could have for climate and equity and submitted their findings to the ERP consultation, and started a petition which received over 13,000 signatures and was handed to the Minister of Transport in March 2022.

6. Any existing relevant legislation, policy or practice

- Central government's public transport half-price fares trial extended for two months (total 5 months), and made permanent for community services cardholders, as part of Budget 2022 announcements
- NZ Transport Agency [Total Mobility scheme: policy guide for local authorities](#) 2017
- Ministry of Transport [SuperGold Card public transport funding](#)
- Aotearoa Collective for Public Transport Equity (ACPTE) [Free Fares NZ](#)
- [Government Policy Statement on Land Transport, 2021/22](#) – 30/31 including outcomes addressing "Inclusive Access" and "Resilience and security"
- [The Zero Carbon Act](#) 2019 and [Emissions budgets and the emissions reduction plan](#)

7. Outcome of any prior discussion at a Zone or Sector meeting

This proposed remit was endorsed by the Metro Sector at its meeting on 13 May 2022.

8. Suggested course of action

That LGNZ calls on central government to fully and permanently fund free public transport for students, community service card holders, under 25s, and total mobility card holders and their support people.

That LGNZ joins the Aotearoa Collective for Public Transport Equity (ACPTE) in support of the Free Fares campaign.

2

Review of Government transport funding

Remit:	That LGNZ call for an independent review into the way in which government, through Waka Kotahi, fund transport investments in Aotearoa. This includes funding of new developments and maintenance programmes.
Proposed by:	New Plymouth District Council
Supported by:	Rangitikei District Council, Hauraki District Council, South Taranaki District Council, Western Bay of Plenty District Council, Stratford District Council and Hamilton City Council

Background information and research

1. Nature of the issue

A key part of the advocacy role of LGNZ includes being involved in discussions with central government on significant issues affecting local government. This is a critical role that is at the core of the work and purpose of LGNZ.

This remit asks that LGNZ work with government to ensure that an independent review into the funding model of Waka Kotahi is undertaken. The current funding model does not fully recognise the costs of maintenance of roads and related infrastructure and does not provide certainty to councils in setting their own budgets. This appears to be related to funding being heavily reliant on the annual budget of the government of the day and income that varies depending on many factors.

Such a review should consider how long-term projects such as roading should not be so reliant on annual fluctuations and more should be funded through long-term debt such as with local government major infrastructure.

2. Background to its being raised

The Government Policy Statement on land transport (GPS) states that “transport investments have long lead times, high costs and leave long legacies. Therefore transport planning and investments need to be guided by a long-term strategic approach, with a clear understanding of the outcomes that government is seeking to achieve”.

Over \$4 billion of New Zealanders’ money is spent through the national land transport fund each year, which is supplemented by co-investment from local government and additional funding and financing.



The GPS recognises that as the largest co-funder of National Land Transport Programme (NLTP) projects, local government has an important role in building strong, evidence-based projects and programmes for investment. This shows the appropriateness of LGNZ requesting a review is undertaken.

The Ministry of Transport and Waka Kotahi already look to other financing tools for larger intergenerational projects over \$100 million. The review should consider if this goes far enough and options for fixing the massive hole in existing budgets – such as the \$400 million one recently highlighted in Auckland for road maintenance and public transport projects.

The review should also consider the consistency of government actions across various infrastructure. The Three Waters Reform programme creates new entities to gain “a greater ability to borrow to fund long-term infrastructure” and aims “to protect consumer interests and drive efficient investment and performance”. Government recognises that Three waters requires long-term investment, but this review is needed to consider that view in relation to transport infrastructure.

3. New or confirming existing policy

Transport is one of LGNZ’s five key policy priorities. However, LGNZ is not currently actively advocating for a review of transport funding. This is therefore a new policy issue.

4. How the issue relates to objectives in the current Work Programme

Transport is, and always has been, a very critical issue for local government. There is a heavy reliance on uncertain Waka Kotahi funding and the need to advocate for investment in our regions. One of the LGNZ priorities is “Ensuring local voice is heard on the important issues – three waters, resource management, housing, transport, climate change and the future for local government”.

This remit meets the existing aims of LGNZ to represent the national interest of councils in Aotearoa, to ‘decode policy’ and to “help local government run better through development, support and advocacy”. By working with government to ensure an independent review of transport funding is undertaken, LGNZ would help fulfil their Whakamana/Advocate role.

As transport is also one of LGNZ’s five key policy priorities, and the ongoing funding of the local roading network is an issue that has emerged in ongoing conversations with the sector and in Future for Local Government workshops, advocating for an independent review of the funding system may speed up the pace of any review.

5. What work or action on the issue has been done on it, and the outcome

The Ministry of Transport regularly reviews its Government Policy Statement on Transport (typically every three years). This however would not meet the intent of the remit that there be an independent review of the broader system of funding of transport investment.

Based on recent engagement with the Ministry of Transport, LGNZ is aware that the Ministry has begun scoping work on what the future funding tools and requirements of the transport system should be. As such, this remit may provide value in demonstrating to the Government



how important this issue is to local government, and it may also signal some of the issues that should be included in scope of that review (including the benefit of the review being independent). As noted above, the remit may need to be updated depending on whether a Ministry of Transport-led review into how the transport system is funded is announced prior to the AGM. We do not have any indication of when such a review will be announced (if indeed it does proceed).

6. Any existing relevant legislation, policy or practice

The Land Transport Management Act 2003, Government Policy Statement on land transport and the National Land Transport Programme outline Government's position.

7. Outcome of any prior discussion at a Zone or Sector meeting

The proposed remit is supported by Rangitikei District Council, Hauraki District Council, South Taranaki District Council, Western Bay of Plenty District Council, Stratford District Council and Hamilton City Council.

8. Suggested course of action envisaged

That LGNZ work with the Government to ensure a review of land transport funding in New Zealand is undertaken. This should include looking at the funding of new transport infrastructure and maintenance and how best to fund these in a realistic, efficient and equitable manner alongside local government.

An independent review may not be possible given decisions around this work programme for the Government may be made (and possibly announced) prior to the AGM in July – though we do not have any indication of when the Government will make announcements about a possible review, or if indeed it will do that. However, support for this remit would provide LGNZ with the ability to demonstrate the importance of such a review to local government, and influence the particular issues that local government thinks should be within the scope of any review – including funding of new developments and maintenance programmes.

3

Illegal street racing

Remit:	That Local Government New Zealand (LGNZ) implement a nation-wide working group of subject matter experts with the objective of formulating an action plan to effectively enforce the Land Transport Act 1998 and work with police to tackle illegal street racing and the antisocial behaviour associated with it.
Proposed by:	Hutt City Council
Supported by:	Upper Hutt City Council, Masterton District Council, Carterton District Council, Tauranga City Council, Hamilton City Council and Porirua City Council

Background information and research

1. Nature of the issue

Excessive noise from vehicles and other intimidating behaviour (such as convoys blocking the road and vehicles driving at high speeds) has been a frequent complaint from residents towards their local councils. Various attempts to curb this behaviour have had some success, while some measures have simply moved the problematic behaviour to another geographical location.

Councils across the nation have implemented various measures to limit dangerous vehicle use, such as speed cushions, concrete speed bumps, and visual distractions. With the additional cost of maintenance and road signs, these can be a significant cost to councils with only a limited impact on the problem.

Due to the illegal street racers often being in a network, they can communicate to avoid detection by police and move across several councils' territories in one night. This can pose an issue if multiple councils do not have consistent bylaws in their respective areas.

2. Background to its being raised

New Zealand laws deterring illegal street racing (occasionally referred to as 'boy racing') include the Land Transport Act (1998) and the Land Transport (Unauthorised Street & Drag Racing Amendment Act) (2003). Several other councils around New Zealand have chosen to include illegal street racing in their Public Places Bylaw, noting that intimidating behaviour or excessive noise from vehicles is prohibited. New Plymouth District Council and Waipā District Council both have proposed bylaws (not yet in force) specifically about illegal street racing. Christchurch City Council has a "Cruising and Prohibited Times on Roads Bylaw 2014" which is currently under



review. It is unclear how successful these bylaws have been, as there has been no evaluation material available to view.

Based on reports from other locations, the issue of vehicle noise, speed, intimidation, and damage is widespread across the country. Despite laws from central government and supplementary bylaws from local councils, the issue continues to persist. This does not support the argument that these laws have been effective.

Discussions with police and council officers have revealed the challenges of enforcing the law. Under-resourcing has not met the demand, as there are incidents were upwards of 100 illegal street racers converge in a single area with only one patrol car available.

Complaints about illegal street racers have been received by the Hutt City Council Deputy Mayor and council officers in the transport division. Noise is a prominent theme in these complaints when the illegal street racers are in close proximity to residences, along with tyre tread marks and oil on the road. Stolen road signs and other damage to property (both public and private) create further safety issues, along with alcohol use and some assaults to police officers or members of the public when attempting to communicate with the illegal street racers.

3. New or confirming existing policy

The issue is not currently covered by existing LGNZ policy.

4. How the issue relates to objectives in the current Work Programme

The issue aligns with LGNZ's Whakahono//Connect leadership pillar given the request from Hutt City Council to bring together the different actors involved with local government (including NZ Police, Waka Kotahi and the Ministry of Social Development) to address illegal street racing.

5. What work or action on the issue has been done on it, and the outcome

There does not appear to be any collective effort or plan underway to nationally address street racing. However, it does seem that there are a few localised plans, initiatives (including bylaws, speed cushions etc) or teams being stood up to address this issue (for example, in the Waikato, New Plymouth and Hutt City).

Hutt City Council's view is that these initiatives have had a limited impact on the problem, which is often moved elsewhere rather than stopping gatherings altogether.

6. Any existing relevant legislation, policy or practice

Land Transport Act (1998), and Land Transport (Unauthorised Street and Drag Racing) Amendment Act (2003).

7. Outcome of any prior discussion at a Zone or Sector meeting

The proposed remit is supported by Upper Hutt City Council, Masterton District Council, Carterton District Council, Tauranga City Council, Hamilton City Council and Porirua City Council.



8. Suggested course of action envisaged

The remit recommends LGNZ establishes a nation-wide working group of subject matter experts to develop a plan of action to address the issue and enforcement of the law. It suggests it will be useful to have input from police, community patrol officers, policy makers, and transport analysts in formulating the group.

4

Bylaw infringements

Remit:	That LGNZ lobby Government to implement an infringement notice regime for general bylaws.
Proposed by:	Auckland Council
Supported by:	Auckland Zone

Background information and research

1. Nature of the issue

Section 259 of the Local Government Act 2002 (LGA) provides for the making of regulations and amongst other matters, prescribing breaches of bylaws that are infringement offences under the Act. The power has been seldom used to date.

Between working with and “educating” people and taking a prosecution, there are no enforcement options available making it extremely difficult to achieve compliance especially in an environment of increasing disrespect for authority and aggression.

Working with people or educating them can be time consuming but is effective especially where the breaches are unintentional. However, in relation to intentional breaches of bylaws, in the absence of an infringement regime, after working with and educating people the next step is prosecution. Prosecution is expensive and time consuming. Also, it is often out of proportion with the breach that has occurred. Even following a successful prosecution, the penalties available to courts are low and provide minimal deterrence.

The obstacle in passing regulations allowing for infringement fee regulations has been the need to tailor those regulations to each instance of an infringement offence bylaw by bylaw. Therefore, a two-step approach is required: firstly, amending the legislation to enable regulations to be made nationwide across different bylaw types and then relevant regulations being passed.

By developing a more comprehensive infringement regime, councils in New Zealand will be better able to take proportionate and timely steps to help ensure compliance with their bylaws. In doing this, confidence of communities in the work of local government will be enhanced.



2. Background to its being raised

Discussion around the need for an infringement regime for local government bylaws is not new.

Provision for the making of regulations was included in section 259 of the LGA. Part 9, Subpart 3 “Infringement Offences” of the LGA provides a mechanism for imposing and collecting infringement fees. Apart from regulations establishing infringement fees for some navigational bylaws, the provisions have not been used.

This issue was well-canvassed in the Productivity Commission’s 2013 Report, *“Towards better Local Government Regulation.”* The Productivity Commission’s report includes the following comment:

Much of a local authority’s regulatory functions are authorised by its bylaws. The Act under which bylaws are made may authorise the local authority to enforce certain provisions in bylaws by the use of infringement offence notices. If not, bylaws must be enforced under the Summary Proceedings Act 1957...I submit that the enforcement of local authorities’ regulatory functions would be significantly more effective and efficient if the use of infringement offence provisions is more widely available than at present.” (Richard Fisk, sub.19, p.1).

In the Auckland Region, the challenges in enforcing bylaws were brought into stark relief over summer 2021/2022 with an increased number of complaints about people camping on beaches and in reserves (not freedom camping) and an expectation from members of the public and elected members that steps would be taken to enforce the bylaws.

With the changing attitudes and behaviours of our communities arising in part through people’s experience of the Covid-19 response, Auckland Council’s position is that now is the right time to revisit the development of a more comprehensive infringement regime for local government.

3. New or confirming existing policy

This remit would confirm and enhance existing policy work that LGNZ has underway.

4. How the issue relates to objectives in the current Work Programme

This remit connects indirectly to LGNZ’s strategy and Work Programme to the extent that the lack of being able to enforce local bylaws frustrates local citizens and undermines public perceptions of local government’s effectiveness.

5. What work or action on the issue has been done on it, and the outcome

As noted above, the Productivity Commission considered bylaws and an infringement notice regime in its 2013 Report, *“Towards better Local Government Regulation.”* Findings and recommendations set out in that report have not been acted on to date, but remain relevant, specifically:

- F4.8 – There are indications of a low level of prioritisation of monitoring and enforcement resources based on risks. Constraints on the use of infringement notices – combined with the low level of fines where infringement notices can be used – can also inhibit councils’ capacity to encourage compliance with regulation.



- R10.3 – Agencies responsible for regulations that local government enforces should work with Local Government New Zealand to identify regulations that could usefully be supported by infringement notices and penalty levels that need to be increased.
- R10.4 – Section 259 of the Local Government 2002 – relating to the empowerment of infringement notices – should be amended to enable regulations to be made for infringement notices for similar kinds of bylaws across local authorities, rather than on a council-specific and bylaw-specific basis.

LGNZ has highlighted this issue in a number of briefing papers and advice to various ministers and central government officials since the early 2000s. Although the issue has been of concern to LGNZ and councils for nearly 20 years, it has never been the subject of an AGM remit.

Parliament's Regulations Review Committee wrote to LGNZ in late 2021 advising that it was considering a review of the bylaw provisions of the LGA. LGNZ was invited to provide advice on the effectiveness of local authority bylaws and the enforcement of them. LGNZ recently appeared before the Committee to speak to its submission.

We are still awaiting a decision from the Committee on whether or not it will undertake a review of the bylaw provisions of the LGA, and if so, what the scope of that review will be. Although the Committee did ask for specific advice on the infringement regime, it also sought advice on other matters including the use of model bylaws and the expansion of the model bylaws used in the Freedom Camping Act 2011.

6. Any existing relevant legislation, policy or practice

- Local Government Act 2002
- Productivity Commission's 2013 Report, *"Towards better Local Government Regulation."*

7. Outcome of any prior discussion at a Zone or Sector meeting

This proposed remit was supported by the Auckland Zone.

8. Suggested course of action envisaged

Auckland Council has not provided any detail as to how it suggests LGNZ progresses the proposed remit.

While the inquiry that the Regulations Review Committee has underway (and in which LGNZ has been engaged) is a significant step forward, there is no guarantee that the Committee will agree with LGNZ's submission, or, should the Committee agree, that work to review the bylaw provisions of the LGA would be supported by either this Government or a future one.

To gain traction, and to ensure that any review of the bylaw provisions addresses the issues that local government is most concerned with, this remit (along with the national publicity that tends to accompany successful remits) might be very helpful at this time.

5

Density and proximity of vaping retailers

Remit: That LGNZ requests the Government to:

- Restrict the sale of vaping products to R18 specialist vape stores.
- Develop proximity limits to prevent the clustering of vaping product retailers and protect young people.

Proposed by: Kaipara District Council

Supported by: Zone 1

Background information and research

1. Nature of the issue

Vaping products are widely available from generic retailers (e.g., dairies, service stations) and specialist vape retailers. To date, New Zealand has 713 specialist vape stores; a British American vape brand is available from 2000 retail outlets throughout Aotearoa. Vaping products are also available via several online stores (both NZ-based and international).

Dargaville's main street, Victoria Street, has 13 vape retailers: ten General Vape Retailers and three Specialist Vape Retailers, all within a 1km length. The three licensed Specialist Vape Retailers are located within 150m of each other.

Youth vaping has risen sharply over recent years; among 14 to 15 year olds, daily vaping rose from 1.8% in 2018 to 9.6% in 2021; among 14-15 year old Rangatahi Māori, daily vaping rose from 5.9% in 2019 to 19.1% in 2021. Widespread product availability normalises vaping and makes experimentation easier.

Many towns and regions around New Zealand also need to address the proliferation of vaping outlets and rising vaping among Rangatahi.

2. Background to its being raised

The widespread sale of vaping occurred in 2018, when the Ministry of Health lost a case taken against Philip Morris alleging their "HEETS" products breached the Smokefree Environments Act 1990. Until the Smokefree Environments and Regulated Products Amendment Act was passed in 2020, vaping products were largely unregulated and vaping manufacturers



advertised their brands using youth-oriented promotions. Even post-legislation, retailers with little or no knowledge of vaping remain able to sell vaping products.

Surveys of young people, such as the Youth19 survey and the Snapshot Year 10 survey conducted by ASH revealed many adolescents who had never smoked had begun vaping. A 2021 report into youth vaping found that 14.6% of those surveyed reported smoking one or more traditional cigarettes in the last 7 days and 26.6% reported that they had vaped (e-cigarettes) in the past 7 days. Almost all those (98%) who had smoked a traditional cigarette in the last week had also vaped in the last week. However, a significant portion (46.2%) of those who had vaped in the last week had not smoked a cigarette. These data provide important evidence that youth vaping is rising rapidly and reveal that many young people who vape have never smoked.

The Smokefree Environments and Regulated Products Amendment Act 2020 extended many of the existing restrictions governing smoked tobacco products to vaping products. This legislation allows any business to sell vaping products as long as they follow the regulations for General Vape Retailers or apply to become a Specialist Vape Retailers. However, the Vaping Regulatory Authority does not consider retailer density or proximity to facilities such as schools when assessing applications.

The Government's Smokefree 2025 Action Plan will introduce a provision requiring general retailers selling vaping products to advise the Director-General of Health that they are doing so. This provision aims to provide information on the number and type of retailers selling vaping products.

We recognise that people who smoke and who have not been able to quit using existing treatments will benefit if they make a complete transition to vaping products and stop smoking. However, survey data showing rising vaping prevalence among young people suggests existing policy does not provide an appropriate balance between the needs of people who smoke and the rights of young people who do not, and who deserve protection from products that are designed to target them.

Limiting the retail availability of vaping products to specialist stores will not prevent people who smoke from accessing these products and instead will increase the likelihood they receive smoking to vaping transition advice that improves the chances they will stop smoking. Furthermore, people who smoke will continue to be able to access vapes through stop smoking services.

Kaipara District Council elected members have been receiving questions and concerns from the local community about the density and proximity of vape retailers in Dargaville.

While we support the supply of vapes to people wanting to use these products to stop smoking, it is of the utmost importance that we also protect our community, particularly our Rangatahi and other whānau who would not usually vape, from using these addictive products.

3. New or confirming existing policy

This is a new policy.

4. How the issue relates to objectives in the current Work Programme

This remit aligns with LGNZ's pillar Whakauru // Include – to ensure that every New Zealander can participate, thrive and be represented by local government.

It could be argued that restricting the density and proximity of vaping retailers shows some alignment with enhancing community safety, public health and promoting social wellbeing. However, the remit does not show strong alignment with LGNZ's existing policy priorities or engagement in major ongoing local government reform programmes. Further discussion is needed to determine whether LGNZ's membership agree it is relevant to local government as a whole.

5. What work or action on the issue has been done on it, and the outcome

A petition was received by Kaipara District Council regarding the density and proximity of vape retailers. The petition was accepted and responded to. Given this issue sits outside Kaipara District Council's control and existing policy frameworks, a remit was recommended as the appropriate action to take. Councillor Karen Joyce-Paki is the sponsor of the remit and is working closely with Smokefree NZ, Cancer Society and local Māori Health Provider, Te Ha Oranga.

The Smokefree Coordinator for Northland, Bridgette Rowse, has been providing support and is working with the Far North District Council (FNDC) policy team to review the FNDC Smokefree Policy, which currently covers smokefree parks, playgrounds and sports grounds. She has also worked with Whāngarei District Council and Kaipara District Council to review and align our smokefree policies to create more smokefree outdoor public spaces as well as making all smokefree outdoor public spaces vape-free.

6. Any existing relevant legislation, policy or practice

The relevant legislation is the Smokefree Environments and Regulated Products (Vaping) Amendment Act 2020. The Act aims to balance between ensuring vaping products are available to smokers who want to switch to a less harmful alternative, while ensuring these products aren't marketed or sold to young people. New regulations are in the process of being implemented from November 2020 until January 2023. While these regulations cover factors such as how vape retailers can advertise, who they can sell their products to and where vaping is allowed, there are no regulations around proximity limits to prevent the clustering of vaping product retailers as the remit requests.

7. Outcome of any prior discussion at a Zone or Sector meeting

The remit was supported at the most recent Zone 1 meeting by all members present.



8. Suggested course of action envisaged

This remit suggests that LGNZ requests the Government to:

- Restrict the sale of vaping products to R18 specialist vape stores.
- Develop proximity limits to prevent the clustering of vaping product retailers and protect young people.

We understand that an Amendment Bill is expected to be introduced in 2022 (according to the Government's Smokefree Action Plan). Kaipara District Council has suggested that one way to progress this remit would be to advocate for the Amendment Bill provision which only allows authorised retailers to sell smoked tobacco products to be extended to restrict the number who can sell vape products.

Progressing this remit is likely to require LGNZ working with officials from the Ministry of Health to advocate for changes to regulations and the upcoming Amendment Bill.

9.5 Public Consultation on the Government's Three Waters Reform

Author: Peter Beggs, Chief Executive

1. Background

- 1.1 The Water Services Entities Bill was introduced into Parliament on 9 June 2022, read a first time and referred to the Parliament's Finance and Expenditure Committee. Public submissions close on 22 July 2022. The Committee is expected to report back to Parliament by 11 November 2022. Local Government New Zealand will be making a submission but individual councils are encouraged to make their own submissions. Rangitikei District Council will be doing that. Any Individual or organisation may make a submission.
- 1.2 However, the Mayor and Councillors have received numerous requests from residents to undertake consultation with the community or arrange a referendum. This situation is not unique to Rangitikei District Council, and is being reinforced by advocacy from Groundswell and the Taxpayers Union in the public meetings they are holding in various parts of the country.

2. The Value of Consultation

- 2.1 Consultation with the community is a significant component of the Local Government Act 2002. The underlying requirement is expressed in section 78:

A local authority must, in the course of its decision-making process in relation to a matter, give consideration to the views and preferences of persons likely to be affected by, or to have an interest in, the matter.
- 2.2 While other sections in the Act elaborate how a local authority is to gain view and preferences, the purpose of consultation is to *inform its decision-making*. A local authority cannot make decisions on Government legislative or policy proposals. Furthermore, the Act specifically requires local authorities "to identify all reasonably practicable options for the achievement of the objective of a decision". Such an analysis of the Government's legislative proposals would be beyond the resources of even the largest local authorities and, in any case, would be largely duplicating the analysis undertaken by Treasury.
- 2.3 These limits are clearly expressed by Hamilton City Council which is undertaking an online public consultation during the period 22 June to 7 July 2022, highlighting the four fact sheets prepared by the Department of Internal Affairs, and noting:

This is the Government's reform. Council is not the decision-maker on the reform, but this consultation will help inform decisions on Hamilton's view or position, or any submission we make. Council has the option of providing public consultation feedback to the select committee as part of our submission.
- 2.4 This consultation asks for views on various topics such as 'public health and environment', 'services and costs' and 'governance', but the Hamilton City Council will need to relate the responses it gets to provisions in the Bill. The primary objective behind a submission from a local authority to the Parliamentary Select Committee is to suggest changes to the Bill which will improve its effectiveness.

ITEM 9.5

- 2.5 Following a letter sent by the Mayor to all residents and ratepayers, Rangitikei District Council undertook an online survey about the three waters reform proposals in September 2021. During this time the Mayor and the Chief Executive held an hour-long Facebook live session. The Mayor subsequently wrote to the Minister of Local Government (refer to attachment 1), outlining the results from the 269 responses to the survey. A further consultation now of Rangitikei residents and ratepayers would be unlikely to give different results from those obtained last September, especially since the Government has not undertaken any general publicity about the three waters reform in the last six months.
- 2.6 The Council has not changed its general view of the reforms since last year. This means that Council's submission to the Finance and Expenditure Select Committee could take those results from the September 2021 survey and set them against the provisions of the Bill – which reflects changes recently accepted by the Government from the Working Group on Representation, Governance and Accountability of new Water Services Entities. Examples of these changes are having regional representative groups and a shareholding structure confined to territorial authorities. The Mayor could ask for a time to speak with members of the Select Committee about the Council's submission.
- 2.7 One point of complexity for the Council – as with other local authorities – is that three waters networks and treatment plants are regarded as strategic assets in the Council's significance and engagement policy because they "are needed to maintain Council's capacity to achieve or promote outcomes that it determines to be important to the well-being of the community". However, while these assets (and associated debt) will be transferred to the new Entity B, they remain in the District as part of its infrastructure and the Council retains an ability to influence how they are managed and developed. This situation minimises the value which could come from consultation.

3. The Value of a Referendum

- 3.1 The holding of referendum (binding or non-binding) by a local authority is authorised by section 9 of the Local Electoral Act 2001. The referendum can be on any matter relating to services provided by the local authority or any proposal relating to the current or future activities or objectives of the local authority or the current or future well-being of its local government area. The Government's three waters reform are clearly within scope of this provision.
- 3.2 However, such a referendum is deemed to be a poll under the Local Electoral Act – and that means both closely defined processes (with associated costs, because the referendum would be conducted by Council's contracted electoral officer) and a timeline which would mean the referendum could not be conducted before 22 July 2022 (i.e., would be too late to inform Council's submission on the Water Services Entities Bill to the Finance and Expenditure Select Committee).
- 3.3 In addition, the value of such a referendum is doubtful: Gore District Council recently decided to write to Groundswell suggesting it push for a *national* referendum: Its Chief Executive, in his report to that Council, noted that "all of the questions and the background information should be the same whether you're a voter in the Gore district or whether you're in the far north or somewhere in between". Rangitikei District Council does not intend to conduct a referendum on the three waters reform.

4. Conclusion

- 4.1 Consultation by a local authority is normally to inform its decisions on matters within its control. It can inform how a local authority seeks to influence the Government (for example through a Parliamentary Select Committee) but in itself cannot change a Government decision.
- 4.2 Holding a referendum is a highly regulated (and costly) process which would be most valuable for a contentious matter within the community where the local authority needed to make a decision. For a legislative or policy proposal from the Government, a national referendum would be more effective and less costly than the very improbable scenario of all local authorities conducting separate referendums.
- 4.3 The Council already has information from its September survey to inform its submission on the Water Services Entities Bill to Parliament's Finance and Expenditure Committee by 22 July 2022.

Attachments:

1. Letter to Minister Nanaia Mahuta 01 October 2021 [↓](#)

Recommendation 1

That the report 'Public Consultation on the Government's Three Waters Reform' be received.

Recommendation 2

That the Mayor and Chief Executive be delegated authority to make the Rangitikei District Council's submission on the Water Services Entities Bill to Parliament's Finance and Expenditure Select Committee, based on a comparison of the responses to the online survey conducted in September 2021 with the provisions of the Bill, noting that the Mayor will request an opportunity to speak with members of the Select Committee.

Recommendation 3

That the Chief Executive issues a media release explaining the Council's decision on making a submission on the Water Services Entities Bill to Parliament's Finance and Expenditure Select Committee and encouraging individual residents and organisations within the District to make their own submissions.

FROM THE
OFFICE OF THE MAYOR



1 October 2021

Ref: 3-EP-3-8

Hon Nanaia Mahuta
Minister for Local Government
Minister of Foreign Affairs
Associate Minister of Māori Development
Parliament Buildings
WELLINGTON

Email: threewaters@dia.govt.nz; feedback@lgnz.co.nz

Dear Minister

FEEDBACK FROM RANGITIKEI DISTRICT COUNCIL ON PROPOSED THREE WATERS REFORM

Rangitikei District Council wishes to acknowledge the mahi of your office, the Department of Internal Affairs, Local Government New Zealand, Taituarā and all Councils in New Zealand regarding the proposed service delivery reforms of Three Waters.

Rangitikei District Council has spent the past 8 weeks taking time to familiarise with the information that has been provided, and to conduct analysis on the impact to Council, including (but not limited to) Council infrastructure, staff, compliance, finances, growth ambition, and importantly the impact the proposed reform would have on our mana whenua and people of the Rangitikei district.

Key Issues

Rangitikei District Council believe the key issues to be:

1. The case for change:

- a. We understand and support the need for change to how water is managed and delivered in New Zealand, and that the status quo will no longer exist.
- b. We understand that to address the challenges we face may require a holistic approach including regulatory reform for water quality, improved environmental outcomes, economic regulation, increased investment and scale to enable efficiency gains.
- c. We generally accept that Central Government's evidence base for change is directionally correct. However we note that there remains a range of views in the sector and stakeholders about the scale of investment required and the levels of benefit that may be achieved through aggregation.

Making this place home.

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- d. There is a lack of public and mana whenua understanding about the need for change and the proposed reforms.
- e. Our communities are expressing concern about the lack of engagement to a Central Government proposed reform, and a perceived loss of assets and local control.

2. Governance:

- a. We understand the need for balance sheet separation to enable borrowing and how this has informed the proposed governance structure. We also understand and support the need for effective competency based governance of the proposed Water Service Entity B if this reform proceeds.
- b. While scale may be important to enable efficiency gains, the size of the proposed Water Service Entity B is at odds with enabling local influence from the range of disparate communities across Entity B.
- c. The proposed governance structure is considered overly complex and unworkable across 22 local authorities and multiple Iwi / Māori. It appears to be more of a representation structure rather than a governance model to enable co-governance for Iwi / Māori.
- d. It has too many layers and insufficient opportunity for local input, effective representation and ensuring accountability equally back to each Council and community served.
- e. There is a need for more active engagement with local government and Iwi / Māori in relation to the potential governance structure and representation.

3. Local influence

- a. We understand and support that the proposed Water Service Entity B will be required to develop and consult on a range of investment prioritisation and planning documents. This should build on and be informed by our 2021-31 Long Term Plan planning processes as well as being dynamic and responsive to changing needs.
- b. While the reforms will enable additional investment, there will still be significant constraints, including sector capacity to deliver and ability / willingness to pay.
- c. It is also not clear what process or recourse councils and communities will have for when investment priorities of the proposed Water Service Entity B do not align with local needs, or for how the proposed Water Service Entity B would be agile to changes in local investment priorities or outcomes such as a new development.
- d. In particular this relates to:
 - i. Alignment and responsiveness to enabling growth and affordable housing, including role of council vs developers;
 - ii. Delivery of broader community outcomes through investment and delivery such as local employment, partnership with Mana whenua, climate change, environmental co-benefits; and
 - iii. Specific local environmental outcomes, expectations and priorities such as urban stormwater, flooding, drinking water and wastewater discharge quality.

4. Impacts on Local Government

- a. The cumulative impacts and alignment across three waters reforms, RMA reforms and future of local government remain unclear.
- b. This includes the future viability and role of local government, particularly for smaller councils such as Rangitikei District Council. We note that this proposed reform also occurs at a similar time to the RMA reforms which also have the effect of reducing local governance.
- c. All the reforms processes will lead to significant reshaping and disruption for councils. As far as possible, this needs to be closely aligned to avoid churn, loss of staff and impacts on our communities.
- d. Opportunities for alignment of planning and investment remain unclear, such as the role of spatial planning.
- e. Our communities have expressed concern about the pace of change and degree of change, with limited opportunities for input or engagement.
- f. We would have preferred that the question of the future of local government was raised prior to this proposed reform.

5. Financial impacts

- a. We understand and support the concept of no council being worse off financially as a result of the proposed reforms. There remains however a lack of clarity on the financial and asset impacts of the reforms. This includes any consultation required in relation to transfer of significant local assets.
- b. This has a significant bearing on the confidence our communities have in the reforms process, level of benefits and broader impacts of the reforms.
- c. Potential impacts on customers are also unclear including when and by how much costs for three waters will increase and the transparency and fairness of pricing and charging across the proposed Water Service Entity B. This needs to make clear the degree and transparency of cross-subsidisation that is proposed. We understand that the proposed model is built on cross-subsidisation but we see no mechanism to mandate this actually occurring.
- d. Water assets also provide a range of other functions and benefits for our communities and there remains a lack of clarity about what assets would be transferred as well as the timing, process and costs for this.
- e. Asset transfer will require substantive and ongoing effort from councils to work through this process and to ensure a smooth transition to the new Entity. Rangitikei District Council have not factored this into our current Long Term Plan.

6. Other issues

- a. Lack of clarity on the process for engagement or consultation with our communities, should the process remain voluntary. Our Council firmly believes that there should be local consultation.
- b. The process to confirm the boundary of Entity B.
- c. Stormwater systems and the relationship that this has with a range of assets and the role of councils in relation to flood management.

- d. Impacts on rural water schemes and flexibility in terms of application of the regulatory framework.
- e. Workforce and capability – supporting the existing workforce through the transition process; ensuring local delivery footprint; and how sector capacity and capability can be significantly expanded in all sub-regional areas.
- f. Regulation – including more detail on the role of the economic regulator

Proposals

Rangitikei District Council make the following proposals to Central Government on the proposed three waters reform:

1. We believe Central Government should own and front the need for change with our communities and mana whenua, including co-ordination of any consultation process.
2. Other than status quo, there was only one model of governance structure proposed in the reform literature. We are grateful this period allows for feedback and potential alternatives and believe a number of Council Controlled Organisations and co-operative alternative models could exist. We ask Central Government to consider the options presented by other Councils and for you to undertake an options analysis, with feedback on how each option was evaluated.
3. We believe planning and investment prioritisation processes need to be aligned with the representation groups.
4. We ask Central Government to clarify the opportunities for local influence and planning integration, including:
 - Prioritisation of investment.
 - Amendment of the statutory purpose or objectives of the Water Services Entity B to give greater recognition to local outcomes and well-being.
 - Alignment of the Water Service Entity B planning processes with spatial planning and proposed RMA reforms.
 - Capability and process to enable local outcomes via investment, including procurement processes.
 - Integration of the first three years of LTP investment planning into Water Service Entity B investment plans
 - The process to manage disputes, including potential broader role of the economic regulator or Ombudsman.
5. We ask Central Government to commit to working with local government to develop:
 - The methodology for debt and asset identification and transfer.
 - The process, timeframes and funding to enable due diligence.
 - More detail on the conditions and details of the 'better off' and 'no worse off' financial packages available to Rangitikei District Council.
 - More detail on the pricing and charging model across Entity B, in particular cross subsidisation models.
6. We ask for Central Government to commit to work with local government and the water sector to address the issues being raised in relation to stormwater and rural water schemes as well as actively support increased and sustainable sector capability and capacity.

Community Feedback

Rangitikei District Council has used this period to engage with our communities and to help form this feedback to you. Council conducted an online survey to help us assess our community understanding of the proposed reform process, and invited written feedback. In total, 269 members of our community submitted to the survey. We would be happy to share this with you should you wish.

Findings from the public feedback broadly align with the position outlined in the “Key Issues” section above, and so they are not repeated here.

Overwhelmingly the vast majority of survey respondents, including feedback directly to Council’s Elected Members, have no confidence in the proposed reform and are opposed to it.

Yours faithfully



Andy Watson
Mayor – Rangitikei District Council

9.6 Project Management Office Report - June 2022**Author: Adina Foley, Senior Project Manager****Authoriser: Arno Benadie, Chief Operating Officer****Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Bulls Bus Lane and Town Square
5. Taihape Amenities Building
6. Taihape Grandstand
7. Marton Rail Hub
8. Marton Water Strategy
9. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

Note that Finance and Performance Committee will receive full budgets and spend broken down by financial year, and this report will focus on project budgets and progress against budget.

1. Mangaweka Bridge replacement

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Project Status				
The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust. The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council, and project managed by Manawatu District Council. The bridge was opened on Friday 20 May 2022, a month earlier than scheduled, with a blessing and unveiling of the pou by Ngāti Hauiti. The approach road on the Manawatu side will be constructed when the bridge is open, with an overall completion forecast for June / July 2022. <i>The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC’s component only is reported on in this report.</i>				
Project Budget		\$4,953,345	Spend to Date	\$4,075,092
Estimated Costs to Complete		\$878,253	Forecast Cost at Completion	\$4,953,345
% Spent of Forecast Cost		82%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		01-18	Project Completion Date (MM-YY)	06-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed July 2022 and is currently on programme.		
Cost		The project is currently within budget.		
Quality		No concerns to date.		
Risk		Working at heights and over the water, in proximity to the public, is inherently risky; this risk has been downgraded as the construction of the bridge is complete, with only the approach road and guardrails to go.		
Tasks completed last month	Blessing and opening of the bridge Progression of the approach road on the Manawatu side.			
Tasks forecast this month	Progression of the approach road on the Manawatu side. We are working with the Mangaweka Heritage Incorporation to agree and finalise a date to hand over the management of the use of the old bridge Conclude Maintenance Management Plan for the old bridge.			

2. Marton to Bulls Wastewater Centralisation Project

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Project Status			
The Marton to Bulls wastewater centralisation scope includes 4 subprojects: A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure C. Consenting for the activities D. Upgrades of the treatment plants at Marton and Bulls Three independent members have been appointed to the Project Advisory Board, with the first meeting organised for Q2 2022. Project signboards were erected in December advising of the works and acknowledging co-funding from Crown Infrastructure Partners. Construction is progressing. Our Resource Consent application for the open-trenching component of the works has been accepted by Horizons (noting that consent has not been granted), and mitigation and impacts were discussed with Iwi during December. Lowe Environmental (LEI) have been contracted to project manage the wider project, with the Group Manager Assets and Infrastructure holding the design authority for the solution. The Group Manager Assets and Infrastructure will commission peer review of the solution should this be required. RDC is engaging with MDC regarding lessons they've learned from their own wastewater centralisation project.			
Project Budget	\$25,000,000	Project Spend	\$6,080,062
Estimated Costs to Complete	\$18,919,938	Forecast Cost at Completion	\$25,000,000
% Spent of Forecast Cost	24%	Variance Forecast Cost / Budget	0%
Project Start Date (MM-YY)	06-20	Project Completion Date (MM-YY)	06-25
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The overall programme for the entire project (all four subprojects listed above) is five years starting in 2020, and the target end date is June 2025. The part of the pipeline that was funded by the 3-water stimulus funding was complete on 30 April 2022 – the deadline for spending this funding was 30 June 2022.	

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Cost		The budgets for all sub-projects will be assessed when land has been sourced. \$3,880,000 of the pipeline cost has been agreed to be funded by DIA through the 3-waters stimulus funding.
Quality		Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta (construction management specialists) to support the project team with tendering of subproject A and be the Engineer to Contract. Council have engaged Kingston Infrastructure Ltd to be the on-site project liaison and Engineers Representative, to support delivery and verify construction milestones.
Risk		The risk of not finding suitable disposal land (sub-project B), and of difficulties with feasibility of construction remains. There is a risk of the granting of the resource consent for open trenching being delayed due to the workload of Iwi at the moment and challenges with their capacity.
Tasks completed last month	Iwi consultation continued Fourth payment claim received Design of pipe bridge continuing Weekly meetings with LEI and RDC continue. LEI went to TRAK to start the iwi consultation process. LEI have also engaged with RDC staff within the comms team to start the community consultation process.	
Tasks forecast this month	Horizons consent to be progressed (awaiting iwi sign off) Construction of wastewater pipeline to progress Monthly updates to Horizons regarding consent will begin. Increase public comms on Council's website relating to the project.	

3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

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Project Status			
This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction is expected to complete in December 2023. An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing consent conditions with discharge of treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted. The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant. Further information is contained in Section 9 of this report.			
Project Budget	\$2,425,000	Spend to Date	\$220,545
Estimated Costs to Complete	\$2,204,455	Forecast Cost at Completion	\$2,425,000
% Spent of Forecast Cost	9%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	07-18	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The irrigation methodology and programme are being planned now. Construction is expected to be completed by December 2023	
Cost		The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget. Actual construction costs can only be finalised once all detail has been specified or designed. The costs are expected to be more than the current estimates when looking at the development of the construction market in the last couple of years.	
Quality		No concerns to date.	
Risk		• Wetland Delineation Report confirmed two natural wetlands • Tight timeframe to get work completed by December 2023, for MfE funding for the project. Council is working with consultants to assist with planning the forward works programme. • Land constraints to be worked through as part of design. • Proximity to Whangaehu River, degree of interconnection between groundwater and the river to be worked through as part of the Assessment of Environmental Effects (AEE) work as could have	

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		implications for degree of nutrient removal from effluent that may be required • Ongoing discharge to waterway and ultimately Lake Waipu raised by Regional Council may be grounds for public notification of the consent application • Best location for the storage reservoir, understanding implications of site selection and avoiding additional consent requirements • Horizons Regional Council have indicated that consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application.
Tasks Completed Last Month		• Organised drillers to install the monitoring bores July to help get clarification on the existing environmental conditions and help with on-going monitoring • Drafting of the preliminary irrigation design including sizing of storage. • Pipeline initial design and progress the wastewater design • Meeting with asset management team to work through logistics and cost implications • Indicative pricing for various upgrade options
Tasks Forecast This Month		• Finalise preparation of the Ecological Impact Assessment, Restoration Plan and Irrigation Design. • Drafting of the resource consent application/ AEE • Onsite drilling of monitoring bores and groundwater sample collection

4. Bulls Bus Lane and Town Square

Project Status				
The scope of this project is the creation of a Town Square and Bus Lane in Bulls around the Community Centre, Te Matapihi.				
Construction of the bus lane and town square begun on 26 October 2021. The bus lane was completed on 16 March 2022, and the town square was complete on 1 April 2022.				
The final items to complete this project are the operationalisation of the bus lane, and installation of artwork.				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$910,900
Estimated Costs to Complete		\$114,703	Forecast Cost at Completion	\$1,025,603
% Spent of Forecast Cost		88%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		10-21	Project Completion Date (MM-YY)	07-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction is well underway. The start date was 26 October 2021 and completion date of the bus lane was 16 March 2022, and the town square is 1 April 2022. The completion date for the bus lane accounted for 20 days extension of time.		
Cost		69% (\$97,247) of the \$140,000 contingency for the project’s construction phase has been committed. The PMO does not expect exceeding the project contingency, and overall expects to finish within budget.		
Quality		Finalisation of the Town Square, with artwork, seating, and rubbish bins, is underway.		
Risk		Bus operators identified operational improvements to the Bulls bus lane after a one-month trial period. The proposed improvements have been completed to the satisfaction of the bus operators and they are now happy to start using the bus lane		
Tasks completed last month		Continue working with Ngāti Parewahawaha on finalised plan with artwork.		
Tasks forecast this month		Install artwork by Ngāti Parewahawaha. Continue discouragement and enforcement for vehicles other than busses using the bus lane.		

5. Taihape Amenities Building

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Projects Status				
The scope of this project is the construction of a new Taihape Amenities Building. Construction began in March 2022.				
Project Budget		\$4,648,757	Spend to Date	\$1,260,269
Estimated Costs to Complete		\$3,388,488	Forecast Cost at Completion	\$4,648,757
% Spent of Forecast Cost		27.1%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-2020	Project Completion Date (MM-YY)	01-2023
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction started March 2022. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO. Programme for Amenities Building experienced a 2-3 month delay caused by the supply chain and subcontractor’s delays.		
Cost		Any scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work.		
Quality		New building construction work only started when all design was completed, and scope confirmed (lessons learned from Bulls Te Matapihi).		
Risk		There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	Construction commenced Communications update on various channels All piles and floor slabs have now been installed			
Tasks forecast this month	Construction to continue. Communication to continue.			

6. Taihape Grandstand

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Projects Status

The scope of this project is the detailed design of the endorsed strengthening concept design for the Taihape Grandstand (consulted on during LTP period, with a final resolution to be made in August 2022).

Design is underway to provide costings of the strengthening of the Grandstand.

\$1m was allowed for the Grandstand in the 2021 LTP. Current projections of projects costs are estimated to be well above committed budget. Therefore, additional funding will have to be secured.

A separate paper was presented to Council in March 2022 to resolve next steps and future Council staff involvement – the resolutions were for staff to support the Taihape Heritage Trust with their fundraising for improvements to the Grandstand, and that no building work would be undertaken on the Grandstand until the Heritage status was confirmed and financing for construction in place.

Project Budget		\$1,000,000	Spend to Date	\$197,514
Estimated Costs to Complete		Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost		Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11/2020	Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Cost		The \$1m budget for the Grandstand includes investigation, staff time, design, consenting, and some construction works. Once detailed design has been completed the PMO will ask the QS to review the pricing and amend the estimate. This will then be presented back to council in a report in August 2022.		
Quality		Construction work to be planned once detailed design is completed and presented to Council for decision.		
Risk		No concerns to date. There is a risk of poor public perception of the grandstand strengthening. Public consultation has been undertaken to reduce the risk. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	Detailed design work has been received and sent to the QS for costing estimates. This is due back within the next month. Received the Fire Design Plan.			

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Tasks forecast this month	PMO to continue engagement with the Taihape heritage group, once costing estimates have been received. Continue to work on communication with the public, to ensure the public are being given accurate information on programme.
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7. Marton Industrial Park and Rail Hub

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Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
The consultants on the project have prepared a variation for \$313,175 which would allow design to proceed to the resource consent stage, and includes the regional consenting for the civil works. Approval is sought from Council for this variation to be authorised by the Chief Executive, which will be funded from the \$9.1m funding grant from MBIE. (Recommendation 2 below)				
Project Budget		\$9,850,000	Spend to Date	\$1,996,803
Estimated Costs to Complete		\$7,853,197	Forecast Cost at Completion	\$9,850,000
% Spent of Forecast Cost		20%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-20	Project Completion Date (MM-YY)	01-24
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		An Environment Court hearing date has now been set for the week commencing 12 September 2022, in Levin. Programming can now be undertaken based on a resolution to the district plan change in September 2022.		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is dictated by the plan change process. The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	Conferencing between Council’s experts and other party’s experts has been timetabled			
Tasks forecast this month	Briefs of evidence to be prepared by experts ahead of the hearing. Conferencing between Council’s experts and other party’s experts to begin. Authorise variation to allow resource consent-level design to be completed.			

8. Marton Water Strategy – Sub-project A (New Bore)**ITEM 9.6****Project Status**

A new bore is required to replace existing infrastructure to supply potable water to Marton. The Marton Water Strategy comprises of three sub-projects:

Sub-project A: Construction of new raw water bore (this report)

Sub-project B: Design of the plant upgrade and consenting

Sub-project C: Construction of new treatment plant

Sub-project A will deliver a new bore that will, when sub-projects B and C are also completed, provide potable water to Marton that meets the NZ Drinking Water Standards. The scope of sub-project A includes:

- Planning and procurement of required professional services
- Location of new bore site
- Land acquisition for bore site and testing for quality and quantity
- Target volume from bore of 5000 m³ (quantity of water)
- Construction of bore
- Handover of bore to operations team.

Sub-project A is currently in the tendering phase for the drilling contractor.

Sub-projects B and C will commence when sub-project A is near completion. At this stage, staff will look at options for the use of the dams once we are drawing Marton water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by 1 July 2024.

Sub-Project A Budget		\$1,000,000	Spend to Date	\$96,604
Estimated Costs to Complete		\$903,706	Forecast Cost at Completion	\$1,000,000
% Spent of Forecast Cost		9.6%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment		
Health and Safety		Physical works have not begun. Request for Tender (RFT) documentation for procurement of bore construction will outline Health and Safety requirements/considerations which responses will be assessed against.		
Programme		Tender evaluation for the physical work completed, being prepared for Council approval.		

		Enabling work RFT and enabling work have been closed on the 3rd of June and have been sent to Chief Operating Officer for approval.
Cost		The project currently remains within budget, but is projected to exceed the initial approved amount. The tender processes for bore construction and site preparation will give greater clarity to project budget requirements. The most significant projected cost is for the bore construction contract. The Tender recommendation price for this, including contingency, is \$1,837,492.00.
Quality		No concerns to date.
Risk		Iwi engagement is fundamental at this stage of the project to ensure the approach, location and design are acceptable to local Iwi. As per the project plan, RDC hold responsibility for this engagement. A risk has arisen through staff movements at RDC. The project management team will need to ensure continuity should there be personnel changes in the RDC project team. RDC to consult with the Tutaenui Steam Restoration Society, regarding the relocation or removal of the native tree planting, as these trees impede site construction.
Tasks completed last month	RFT closed for bore construction. Enabling work has been closed and will be sent to council for approval.	
Tasks forecast this month	Award tender for the bore drilling. Increase public comms on Council's website relating to the project.	

9. Regional Treatment Plant Consenting Programme

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Programme Status			
A consultant (WSP) has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years. The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents. Variations to date include: 1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411. 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected January 2022).			
Project Budget	\$494,920	Spend to Date	\$174,295
Estimated Costs to Complete	\$320,625	Forecast Cost at Completion	\$494,920
% Spent of Forecast Cost	35%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	04-21	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		WSP (Contractor) Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, looking to lodge application early second quarter 2022, behind desired schedule as need to do groundwater monitoring prior to lodging consent. Likely to lodge third quarter of 2022. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established.	
Cost		Forecast completion cost is on budget, various variations prepared. Technical assessments price for Ratana WWTP were greater than provisional sum estimates but agreed with PMO.	
Quality		No concerns to date.	
Risk		Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme. Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC. Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept Risk 4: Delivery of Cultural Impact Assessment (CIA). Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.	

	Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements. Risk 6: Horizons Regional Council have indicated that consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application.
Tasks completed last month	<u>Ratana</u> - Organised drillers to install the monitoring bores July to help get clarification on the existing environmental conditions and help with on-going monitoring - Drafting of the preliminary irrigation design including sizing of storage. - Pipeline initial design and progress the wastewater design - Meeting with asset management team to work through logistics and cost implications - Indicative pricing for various upgrade options <u>Taihapa WWTP</u> - RDC confirmed short term improvements. - Consultation hui carried out 12 May which iwi reiterated they want to see action from RDC to carry out the improvement activities as soon as possible. <u>Taihapa WTP</u> - Sent reports to Sarah Sandilands at Horizons <u>Bulls WTP</u> - Continuing to follow up Ngāti Apa requesting another meeting, if required, to obtain feedback on cultural effects; - Continuing to follow up Ngāti Raukawa ki te Tonga - Responses from hydrologists collated into section 92 response letter;
Tasks forecast this month	<u>Ratana</u> - Finalise preparation of the Ecological Impact Assessment, Restoration Plan and Irrigation Design. - Drafting of the resource consent application/ AEE - Onsite drilling of monitoring bores and groundwater sample collection <u>Taihapa WWTP</u> - Technical task briefs to be prepared, will re-look at programme. - WSP to finalise the policy assessment - Prepare a two-page summary of upgrade options (from process review and water quality assessments already prepared) with two options for consideration. <u>Taihapa WTP</u> - Receive with an amended scope with focus on preliminary investigations regarding storage options from hydrology perspective as well as high level overview of what else could be done in study to assess alternative sources for the water supply

ITEM 9.6

Bulls WTP

- Waiting for iwi to respond. Staff have advised they can forward WSP emails onto a contact of Te Roopuu Ahi Kaa Komiti.

Miscellaneous

1. Papakai Pump Station

The tender cost is expected to be presented to the July 2022 Council meeting for Elected Member consideration.

2. Bulls Water Rising Main

The delivery of this new watermain is delayed as the contractor, who is currently installing the Marton to Bulls pipeline, has been impacted by Covid-19 and is prioritising the completion of Marton to Bulls pipeline before commencing the Bulls water rising main. More communications will be made public closer to the start of the water rising main.

Work started and is expected to be completed by the end of August 2022

3. Detailed Seismic Assessments

Staff are waiting on two further seismic assessments, Hunterville Town Hall, and Marton Swim Centre.

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date or Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation 1

That the Project Management Office Report – June 2022 be received.

Recommendation 2

That the Chief Executive Officer be authorised / is not authorised [**delete one**] to approve an additional \$313,175 of design work on the Marton Rail Hub.

10 Minutes from Committees

10.1 Minutes from Committees

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt.

2. Taihape Community Board 15 June 2022

- 2.1 The Board noted that invoiced payments were missing from the report on their Small Projects Fund. Staff have since clarified with the Chair that all payments have been made and apologised for the error in reporting.

Attachments:

1. A/I - 09 Jun 22 (under separate cover)
2. BCC - 31 May 22 (under separate cover)
3. CNZC - 02 Jun 22 (under separate cover)
4. F/P - 26 May 22 (under separate cover)
5. HRWS - 30 May 22 (under separate cover)
6. MLRR - 14 Jun 22 (under separate cover)
7. MCC - 13 Apr 22 (under separate cover)
8. MCC - 08 Jun 22 (under separate cover)
9. ORWS - 10 May 22 (under separate cover)
10. RCB - 14 Jun 22 (under separate cover)
11. TCB - 15 Jun 22 (under separate cover)
12. TCC - 02 Jun 22 (under separate cover)
13. TRMC - 02 Jun 22 (under separate cover)
14. YC - 10 May 22 (under separate cover)

Recommendation

That the following minutes are received:

- Assets/Infrastructure Committee, 09 June 2022
- Bulls Community Committee, 31 May 2022
- Creative NZ Committee, 02 June 2022
- Finance/Performance Committee, 26 May 2022
- Hunterville Rural Water Supply Sub-Committee, 30 May 2022
- Maori Land Rates Remission Sub-Committee, 14 June 2022
- Marton Community Committee, 13 April 2022
- Marton Community Committee, 08 June 2022

- Omatane Rural Water Supply Sub-Committee, 10 May 2022
- Ratana Community Board, 14 June 2022
- Taihape Community Board, 15 June 2022
- Turakina Community Committee, 02 June 2022
- Turakina Reserve Management Committee, 02 June 2022
- Youth Council, 10 May 2022

11 Recommendations from Committees

11.1 Recommendations from the Bulls Community Committee 31 May 2022

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 These requests were made to Council during the Bulls Community Committee meeting 31 May 2022.

2. Additional Rubbish Bins at Complex (Recommendation 1)

- 2.1 At its meeting 28 October 2021, the Committee requested that staff contact Wallace Development and request that the company provides more bins at the complex and arranges for more regular disposal of the contents.
- 2.2 Staff passed on the request to Morgans Property Advisors (who manage the complex), and received a response from MPA, as below:
 - a. There are sufficient bins to accommodate the waste generated by patrons purchasing from the various tenants within the complex, and it is additional rubbish being brought to the site that is causing the bins to become overloaded (e.g., rubbish from people utilising the public toilets).
 - b. As the complex is private property, the cost of more bins would fall on the owner and tenants by default.
 - c. Any additional bins would need to be at the expense of the Committee.
- 2.3 At its meeting 31 May 2022, the Committee noted their disagreement with this advice. They advised that the overloaded rubbish bins are a health and safety issue, will attract pests and are often overloaded with rubbish. They noted that people travelling through, specifically on long weekends, unload rubbish from their trips before setting off on their journey and that more needs to be done about it.

3. Destination Management Plan (Recommendation 2)

- 3.1 At its meeting 28 April 2022, Council adopted the Destination Management Plan (resolution 22/RDC/131).
- 3.2 The Committee has requested that location details be added to the Plan.

4. Scooter Rack (Recommendation 3)

- 4.1 At its meeting 26 May 2022, Council agreed that its contribution to the scooter rack at Te Matapihi be capped at \$1,000, with any additional costs to be paid from the Bulls Community Committee's Small Projects Fund (resolution 22/RDC/159).
- 4.2 The most recent quote is for \$2,254.23, although the Committee noted that this could be subject to any price increases each new month would bring.
- 4.3 The Committee has requested that Council consider increasing their contribution.

5. Other Recommendations

- 5.1 Staff have no additional comments to provide on recommendations 4 – 7.

Recommendation 1

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend to Council that they install and service additional rubbish bins at complex.

Recommendation 2

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend to Council that they include location details on their photos in the Destination Management Plan.

Recommendation 3

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee request Council to consider increasing their contribution to more than \$1,000 to the scooter rack project due to rising costs.

Recommendation 4

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend Council install a sign in between French & Sons and the old town hall pointing down the alley way towards Te Matapihi to indicate where the toilets are.

Recommendation 5

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend that Council place better signage on the east facing wall of Te Matapihi in consultation with the Committee (outside of the bi-monthly meetings to speed the process up) of where the public toilets are.

Recommendation 6

ITEM 11.1

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend that Council place better signage on the ground floor and on each specific floor of Te Matapihi of what facilities are on each floor such as Plunket, meeting rooms, learning hub.

Recommendation 7

That Council approves / does not approve [**delete one**] the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee request Council to investigate the old concrete toilet block on High Street Bulls next to the old Plunket rooms and if there is a need for them or can they be removed?

11.2 Recommendation from the Marton Community Committee 08 June 2022**Author: Ash Garstang, Governance Advisor****1. Signage**

- 1.1 The Committee has recommended to Council that parking and toilet signage be installed at the RSA and Citizens Memorial Hall.

Recommendation 1

That Council approves / does not approve [**delete one**] the below recommendation from the Marton Community Committee meeting on 08 June 2022:

- That Marton Community Committee recommend to RDC that parking and toilet signage is installed at the RSA and Citizens Memorial Hall.

12 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Public Excluded Council Meeting - 26 May 2022
- 2 Public Excluded Council Meeting - 9 June 2022
3. Follow-up Action Items from Council (Public Excluded) Meetings
4. Marton and Taihape Swim Centre Contract
5. Remediation of the historic landfill on Putorino Road
6. Bulls Tender Sales
7. Minutes from Committees (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Public Excluded Council Meeting - 26 May 2022	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)
12.2 - Public Excluded Council Meeting - 9 June 2022	s7(2)(a) - Privacy	s48(1)(a)
12.3 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
12.4 - Marton and Taihape Swim Centre Contract	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
12.5 - Remediation of the historic landfill on Putorino Road	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities	s48(1)(a)(i)

12.6 - Bulls Tender Sales	s7(2)(b)(ii) - Commercial Position	s48(1)(a)(i)
12.7 - Minutes from Committees (Public Excluded)	s48(1)(b)(i) - Contrary to the provisions of a specified enactment	s48(1)(b)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

13 Open Meeting