

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 25 August 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Nigel Belsham

Membership: Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
Cr Richard Lambert
Cr Tracey Hiroa
Cr Waru Panapa
Cr Dave Wilson
Cr Cath Ash
Cr Coral Raukawa

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Advisor, 0800 422 522 (ext. 848), or via email

ash.garstang@rangitikei.govt.nz

Contact:	0800 422 522 info@rangitikei.govt.nz www.rangitikei.govt.nz (06) 327 0099
Locations:	<div><u>Marton</u> Head Office 46 High Street Marton</div> <div><u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape</div> <div><u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls</div>
Postal Address:	Private Bag 1102, Marton 4741
Fax:	(06) 327 6970

Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 25 August 2022 at 1.00 pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

Mr Jock Stratton will speak to Council with regards to funding assistance for the Erewhon water scheme for its Scheme review.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Ordinary Council Meeting held on 28 July 2022 are attached.

Attachments

1. Ordinary Council Meeting - 28 July 2022

Recommendation

That the minutes of Ordinary Council Meeting held on 28 July 2022 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of His Worship the Mayor be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 28 July 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan *[via Zoom]*
Cr Angus Gordon
Cr Richard Lambert
Cr Waru Panapa *[via Zoom]*
Cr Dave Wilson
Cr Cath Ash *[via Zoom]*
Cr Coral Raukawa *[via Zoom]*

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mr Dave Tombs, Group Manager – Corporate Services
Ms Gaylene Prince, Group Manager – Community Services *[via Zoom]*
Ms Katrina Gray, Senior Strategic Planner
Mr Ash Garstang, Governance Advisor

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1 Welcome / Prayer

The meeting opened at 1.02 pm. Cr Belsham read the Council prayer.

2 Apologies

Resolved minute number 22/RDC/261

That the apology for Cr Hiroa be received.

Cr B Carter/Cr R Lambert. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Cr Dalgety declared a conflict of interest with regards to item 10.1 (Kiwiburn – Remittance of Fees Request), as a family member owns the property that is going to host the Kiwiburn event.

5 Confirmation of Order of Business

Item 10.3 (specifically the Marton to Bulls Wastewater Centralisation Project) was discussed after item 8.1 and before item 9.1.

A late item (item 13.5 'Bulls Property Disposals') was discussed in the public excluded session of the meeting.

6 Confirmation of Minutes

Resolved minute number 22/RDC/262

That the minutes of Ordinary Council Meeting held on 30 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr N Belsham/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

The Mayor noted that the submission from himself and the Chief Executive on the Water Services Entities Bill (action item 11) was now uploaded on Council's website.

In response to a query around the agreement with the Mangaweka Bridge Historical group (action item 21), Mr Benadie advised that he is awaiting advice from the Manawatu District Council and expects to receive this by early August.

Resolved minute number 22/RDC/263

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr R Lambert/Cr B Carter. Carried

8 Mayor's Report

8.1 Mayor's Report - July 2022

The Mayor tabled a report on the LGNZ conference held 20 – 22 July 2022. He noted that the Taxpayers Union had been excluded from the conference, alongside a sitting elected member from another council. Councillors agreed that these exclusions were troubling and that the Mayor should ask LGNZ to explain their justification for these decisions.

The Mayor noted a correction to his report; central government have reduced funding for the Mahi Tahi Employment Programme to \$230,000 (not \$30,000 as stated in the report), and Council may apply for up to \$450,000 in total.

In response to a query, the Mayor confirmed that Council's collaboration with iwi in this space will continue.

In response to a query, Mr Beggs confirmed that there is no impediment to providing the Taihape Squash Club with additional land (as per their request during the Annual Plan consultation) and that he has advised the club of this.

Regarding the recent direction from the Ministry of Health to six other councils to fluoridate their drinking water, the Mayor advised that it is likely that this will eventually impact all councils and that the only recourse from members of the public who disagree with these measures would be for them to write to their local Member of Parliament.

Council discussed the reduction in funding for roading from Waka Kotahi. The Mayor agreed that the underinvestment in roading from the Crown is a significant issue that is likely to have consequences in the future. Mr Beggs advised that the Ministry of Transport are completing a review in 2024 and have explicitly stated that they will work with territorial authorities on their roading programmes.

Resolved minute number 22/RDC/264

That the Mayor's Report – July 2022 be received.

HWTM/Cr A Gordon. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - July 2022

Health, Safety and Wellbeing Update

In response to a query, Mr Beggs advised that two of the events in June took place in community housing and one was in Te Matapihi.

Three Waters Council Transition Funding

Mr Beggs advised that the terms of funding do not prohibit Council from expressing a view contrary to the Three Waters Reform. Mr Beggs noted that he is reviewing these terms with the Executive Leadership Team and they will come back to Council for approval.

Tourism Infrastructure Fund – Springvale Bridge Toilet

Ms Prince advised that amenities (e.g., tables and chairs) will be included in the initial application. The Mayor noted the role of Warren Plimmer in servicing this site previously, and that his contribution should be recognised at the site in some way.

External Consultations / Submissions

Ms Gray advised that Officers would seek Council's approval for submissions where possible, but noted that there may be instances where this cannot be formally attained due to time constraints.

Fee Waiver – Hunterville Huntaway Festival

There was a robust discussion about this request, with several elected members feeling that it would not be appropriate for Council to financially contribute to the serving of alcohol.

Resolved minute number 22/RDC/265

That that Chief Executive's Report – July 2022 be received.

Cr R Lambert/Cr N Belsham. Carried

Resolved minute number 22/RDC/266

That Council delegate, for the remainder of this triennium, the authority to approve submissions on behalf of Council to the Mayor and Chief Executive, provided all Elected Members have been provided with an opportunity to input into the submission.

Cr A Gordon/Cr D Wilson. Carried

Resolved minute number 22/RDC/267

That Council approve the submission on the Electoral (Māori Option) Legislation Bill without amendment.

Cr D Wilson/Cr R Lambert. Carried

Recommendation

That Council approves a waiver of 100% of the \$575 for the special licence fee (Liquor Licensing Fees) to the Hunterville Huntaway Festival Committee, for their annual event.

Cr Lambert/Cr Dalgety. Lost

Resolved minute number 22/RDC/268

That Council does not approve any waiver for the special licence fee (Liquor Licensing Fees) to the Hunterville Huntaway Festival Committee, for their annual event.

Cr A Gordon/Cr N Belsham. Carried

10 Reports for Decision

10.1 Kiwiburn - Remittance of Fees Request

Mr Beggs advised that this application arose from a change to the resource consent (Section 127), specifically around the number of visitors attending the event. The amount that the organisation is requesting be remitted is solely for the cost of making that change.

Resolved minute number 22/RDC/269

That the report 'Kiwiburn – Remittance of Fees Request' be received.

Cr G Duncan/Cr D Wilson. Carried

Recommendation

That Council approves a remittance of 100% of \$2,096 for fees relating to a Section 127 (change of a condition for a resource consent) from Kiwiburn for their 2023 Burning Man event.

Cr Wilson/Cr Gordon. Lost

Resolved minute number 22/RDC/270

That Council approves a remittance of 50% of \$2,096 for fees relating to a Section 127 (change of a condition for a resource consent) from Kiwiburn for their 2023 Burning Man event.

Cr N Belsham/HWTM Carried

The meeting was adjourned at 3.09 pm and re-convened at 3.22 pm.

10.2 Agreement - Mayors Task Force For Jobs

Mr Beggs explained that he has spoken to Ngā Wairiki Ngāti Apa and advised them that Council would like to have a discussion with them around who the best contracting entity is to undertake this work. The Mayor advised that this is no criticism of the current incumbent, but rather that it is Council's responsibility to follow the procurement policy fairly.

Cr Raukawa raised a possible conflict of interest and sought the Mayor's advice, as she is a member of Ngā Wairiki Ngāti Apa. The Mayor advised that he did not believe her connection warranted a conflict of interest, as Cr Raukawa is not employed by the iwi in any shape or form and does not benefit financially from this programme.

Resolved minute number 22/RDC/271

That the report 'Agreement – Mayors Taskforce for Jobs' be received.

Cr B Carter/Cr N Belsham. Carried

Resolved minute number 22/RDC/272

That Council approves the agreement with Local Government New Zealand (LGNZ) for the delivery of the Mahi Tahi Programme (Mayors Taskforce for Jobs - MTFJ - Community Recovery Programme) until June 2023, and seeks funding of up to \$450,000.

Cr C Raukawa/Cr F Dalgety. Carried

Resolved minute number 22/RDC/273

That Council authorises the Mayor and/or Chief Executive to sign the agreement with Local Government New Zealand (LGNZ) for the delivery of the Mahi Tahi Programme (Mayors Taskforce for Jobs – MTFJ – Community Recovery Programme).

Cr D Wilson/Cr N Belsham. Carried

Recommendation

That Council:

- a. Endorses applying the opt-out procurement rule (Rule 11) of the procurement policy for the Consultants Ltd to undertake the work;

OR

- b. Directs Community Service Staff to undertake a tender process in accordance with Rule 4 of Council's procurement policy.

Cr Wilson/Cr Gordon. Left to lie

10.3 Project Management Office Report - July 2022

Marton to Bulls Wastewater Centralisation Project (Presentation from Hamish Lowe)

Mr Lowe tabled his presentation for Council and spoke to it. In response to a query, he confirmed that the discharge will be treated (not raw sewerage).

In response to a query, Mr Benadie confirmed that future population growth had been considered for this project and there is sufficient capacity to provide for this.

In response to a query, Mr Lowe advised that a core group of individuals will be involved in the day-to-day oversight of the project, including himself, Mr Benadie and Mr Meihana. Engagement with other individuals and groups will be on a less regular basis (e.g., once a month or every two months), and as needed.

The Mayor advised that a previous advisory board had been established for this project and requested that staff investigate the status of this group. Mr Lowe agreed that a previous board had been established but advised that they had not met, although it would be useful to clarify their status and see if and how they can be incorporated into future activities for the project.

In response to a query, Mr Benadie advised that the pipe linking between SH 1 and SH 3 has been completed (except for three bridges).

Lake Waipu Improvement and Ratana Wastewater Treatment Project

In response to a query, Mr Benadie advised that the land for this project had to be obtained prior to applying for resource consents.

Mr Benadie confirmed that the project budget is on track, although there are unknown costs around the treatment upgrades and pipeline costs as the existing estimates are from 2018.

Taihape Amenities Building

Mr Benadie advised that the PMO is on track with this project and hope to coincide the building's opening with Gumboot Day in late January 2023.

Cr Panapa left the meeting at 3.51 pm.

Marton Rail Hub

Mr Beggs advised that the judge in this case issued a minute signalling the Environment Court's intention to direct the parties to mediation, to take place in mid-August. As the experts are agreed on most issues, the Commissioner facilitating the expert witness sessions has determined that there is sufficient agreement for the parties to come to a mediated outcome.

In response to a query, Mr Beggs advised that he has been in discussion with Council's legal team to ensure that the court date of 12 September will not be delayed due to any interim mediation.

In response to a query, the Mayor advised that court cases like this generally take less than a week, although the judge does have the ability to delay a decision or request further information.

Regional Treatment Plant Consenting Programme

There was some discussion around whether scope creep and variations to the contract should be highlighted as a risk. Mr Benadie advised that there are contingencies built into the contract and if there was ever any exceedance of these boundaries staff would bring this back to Council.

Cr Raukawa left the meeting at 4.07 pm.

Marae Water Assessments

In response to a query, Mr Benadie advised that this funding came from the Department of Internal Affairs. A portion of this money has been spent on engaging WSP to visit maraes and propose a list of potential solutions.

Resolved minute number 22/RDC/274

That the Project Management Office Report – July 2022 be received.

Cr R Lambert/Cr F Dalgety. Carried

11 Reports for Information

11.1 Remediation of the historic landfill on Putorino Road

Mr Benadie advised that although the process followed for this project was logical, there were several unknown factors (e.g., content of the landfill) and communication between the PMO and contractor was deficient. As a consequence of this, staff's reporting to Council was also deficient.

Mr Beggs advised that staff have considered the lessons from this project carefully and are committed to maintaining a high standard of reporting from the PMO.

Resolved minute number 22/RDC/275

That the report 'Remediation of the historic landfill on Putorino Road' be received

Cr B Carter/Cr D Wilson. Carried

11.2 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2022

Taken as read.

Resolved minute number 22/RDC/276

That the report 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2022' be received.

Cr A Gordon/Cr C Ash. Carried

12 Minutes from Committees

12.1 Minutes from Committees

Taken as read.

Resolved minute number 22/RDC/277

That the following minutes are received:

- Audit & Risk Committee, 16 June 2022
- Erewhon Rural Water Supply Sub-Committee, 21 June 2022
- Finance/Performance Committee, 30 June 2022
- Policy/Planning Committee, 09 June 2022
- Te Roopuu Ahi Kaa Komiti, 14 June 2022
- Youth Council, 14 June 2022

Cr R Lambert/Cr B Carter. Carried

13 Public Excluded

The meeting went into public excluded session 4.26 pm.

Resolution to Exclude the Public

Resolved minute number 22/RDC/278

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Public Excluded Council Meeting - 30 June 2022
- 2 Follow-up Action Items from Council (Public Excluded) Meetings
- 3 Marton New Bore Drilling Contract
- 4 Poplar Grove boundary adjustment
- 5 Late Item - Bulls Property Disposals
- 6 Minutes from Committees (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Public Excluded Council Meeting - 30 June 2022	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)
13.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities	s48(1)(a)(i)

	s7(2)(i) - Negotiations	
13.3 - Marton New Bore Drilling Contract	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
13.4 - Poplar Grove boundary adjustment	s7(2)(a) - Privacy	s48(1)(a)(i)
13.5 - Late Item - Bulls Property Disposals	s7(2)(b)(ii) - Commercial Position	s48(1)(a)(i)
13.6 - Minutes from Committees (Public Excluded)	s7(2)(j) - Improper Gain or Improper Advantage	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr N Belsham/Cr F Dalgety. Carried

14 Open Meeting

The meeting went into open session 5.24 pm.

Resolved minute number 22/RDC/290

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/279 - 22/RDC/289

Cr F Dalgety/Cr R Lambert. Carried

The meeting closed at 5.26 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 August 2022.

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Actions Register [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	28-Jul-22	Regarding the Marton to Bulls Wastewater Centralisation Project; HWTM requested that staff investigate the status of the existing advisory board (appointed in 2021) and advise Council. Council wish to consider if and how this group can be incorporated into future activities for the project.	CE / Arno Benadie	All relevant resolutions has been reviewed and a short report will be presented to Council at the end of September to describe future actions.	In progress
2	28-Jul-22	As per resolutions 22/RDC/272 - 273 : Council approved the agreement with LGNZ for the delivery of the Mahi Tahī Programme (to seek funding up to 450k) and authorised HWTM / CE to sign the agreement.	HWTM / CE	Agreement signed.	Closed
3	28-Jul-22	As per resolution 22/RDC/270 : Council approved a remittance of 50% of \$2,096 for fees relating to a Section 127 from Kiwiburn for their 2023 Burning Man event.	Carol Gordon	Email sent to the Chair of Kiwiburn; and relevant Council staff so they are aware.	Closed
4	28-Jul-22	As per resolution 22/RDC/267 : Council approved the submission (without amendment) on the Electoral (Maori Option) Legislation Bill. HWTM / CE to submit the submission to the Select Committee.	HWTM / CE	This submission was submitted and is available on councils website.	Closed
5	28-Jul-22	Regarding the LGNZ conference that took place 20 - 22 July: Council supported the Mayor's sentiment around the exclusion of the Taxpayers Union and an elected member (from another council) from the conference by LGNZ, and agreed that he should ask LGNZ to explain their justification for these decisions.	HWTM	Letter sent to President & Chief Executive LGNZ 15 August 2022.	Closed
6	30-Jun-22	Annual Plan 2022/23; staff to amend the reference from "Riverlands" and "ANZCO Manawatu" to "ANZCO Bulls". Update July meeting: another reference to ANZCO Rangitikei to be changed to Bulls	Carol Gordon	Where corrections needed to be made, these were done and noted for future rate resolutions. All updates have been completed.	Closed
7	30-Jun-22	As per resolution 22/RDC/242 ; parking and toilet signage to be installed at the RSA and Citizens Memorial Hall, as per the approved request from the Marton Community Committee.	Murray Phillips	Positions for the new signs has been identified and signage has been ordered. Installation will follow once the signage has been received.	In progress

ITEM 7.1 ATTACHMENT 1

8	30-Jun-22	Staff to work with the Bulls Community Committee around creating better signage at Te Matapihi.	Arno Benadie	Work in progress to identify the positions for the new signs and determining how they can be displayed.	In progress
9	30-Jun-22	As per resolution 22/RDC/241 ; staff to install a sign in between French & Sons and the old town hall pointing down the alley way towards Te Matapihi to indicate where the toilets are, as per the approved request from the Bulls Community Committee.	Arno Benadie	This is currently being investigated	In progress
10	30-Jun-22	As per resolution 22/RDC/239 ; staff to include locations details on their photos in the Destination Management Plan, as per the approved request from the Bulls Community Committee.	Jen Britton	The image location names are currently being worked on.	In progress
11	30-Jun-22	Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption.	Adina Foley	This will be brought back to council by December 2022 as discussed in the meeting	In progress
12	30-Jun-22	As per resolution 22/RDC/223 ; That Council endorses the establishment of a regular meeting between the Board of Ngā Wairiki Ngāti Apa and Council and requests the Chief Executive explore options for, and the scope of, a formal agreement between the two parties on housing.	CE	Verbally advised to CE of Ngā Wairiki Ngāti Apa	In progress
13	30-Jun-22	As per resolution 22/RDC/222 : staff to communicate the proposal around the replacement of the dying conifer in Marton Park with a copper beech tree to commemorate the Queen's Jubilee.	Carol Gordon	Once the tree has been scheduled to be replaced it will be communicated	In progress
14	26-May-22	As per resolutions 22/RDC/158 - 159 : Staff to progress the installation of the scooter rack, noting that the Bulls Community Committee has indicated that it is beyond their expertise.	Arno Benadie	Scooter rack will be installed by the end of August 2022	In progress
15	26-May-22	As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Gaylene Prince / Johan Cullis	Staff are looking to install cameras at the bus lane. Once done, staff will draft a bylaw for Council's consideration that will allow enforcement action.	In progress
16	26-May-22	Regarding the plaque at the new Mangaweka Bridge: The Mayor requested that the Parks and Recreation team give consideration to its protection (e.g., from rogue traffic).	Murray Phillips / Arno Benadie	Site visits completed and now sourcing material to use for the solution.	In progress

17	28-Apr-22	Mr Beggs will confirm the status of the agreement with the Mangaweka Bridge Historical group regarding the ongoing maintenance and use of the old Mangaweka Cantilever Bridge.	CE	I am awaiting advice from MDC on how a further discussion with the Historical Society went.	In progress
18	28-Apr-22	As per Cr Raukawa's advice: Staff to proof read the Rangitikei Destination Management Plan and correct some of the place names which are currently incorrect.	Jen Britton / Lequan Meihana	This work is underway.	In progress
19	28-Apr-22	As per resolution 22/RDC/138 : Council approved the below recommendation from the A/I Committee meeting 14 Apr 22. Staff to progress. <i>That the Council approves additional expenditure of up to \$341,000 (plus GST) for roading emergency works. Waka Kotahi's funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.</i>	Philip Gifford	Confirmation received in July 2022 and descibed in a report to council on 25 August 2022	Closed
20	28-Apr-22	As per resolution 22/RDC/137 : Council approved the below recommendation from the A/I Committee meeting 14 Apr 22. Staff to progress. <i>That the Council approves additional expenditure of up to \$1,820,000 (plus GST) for roading emergency works. Waka Kotahi's funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.</i>	Philip Gifford	Confirmation received in July 2022 and descibed in a report to council on 25 August 2022.	Closed
21	31-Mar-22	As per resolution 22/RDC/083 : Staff to defer the decision made 28 October 2021 (resolution 21/RDC/375) until a further subsequent report on functional and costing options is available. 21/RDC/375 was the decision to endorse Options 3 and 5a and proceed with detailed designs for the changing rooms at Te Matapihi.	Adina Foley	Staff found one service provider to supply RDC with a proposal and cost. This will be presented to Council in September 2022	In progress
22	31-Mar-22	Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme.	Arno Benadie	No new updates available at this time.	In progress

ITEM 7.1

ATTACHMENT 1

23	24-Nov-21	As per resolution 21/RDC/415 : That staff are requested to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project (for the Taihape Grandstand).	Arno Benadie (formerly Clare John)	The costs will be presented to Council in September 2022 in conjunction with additional reports on other Council building progress.	In progress
24	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.	Arno Benadie / Murray Phillips	No new updates available at this time	In progress
25	30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	Survey completed and now awaiting LINZ approval of the plan. LINZ is way behind in this work at present and we expect some delays to complete this portion of the work.	In progress
26	25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall. Update: Cr Lambert sought an update on this item at the Council meeting 16 Dec 21. Mr Benadie advised that he will follow up on this and provide an update.	Adina Foley	Consultants engaged to complete a detailed seismic assessment as well as a disability access assessment on the building. Work expected to be completed by September 2022 and will report back to the Community Committee once this has been completed	In progress
27	25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress

28	2020	20/RDC/478 Authority to negotiate and enter into a Licence to Occupy part of the unformed road at the South approach to Mokai Bridge.	Graeme Pointon	<p>The building owner is working with their Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further.</p> <p>Update May 2022 No further advice has been received from the building owner. Update requested; further information will be provided when a response is received.</p> <p>Update July 2022 Still no further update received.</p> <p>Update August 2022 Potential Licensee has advanced its negotiations with the building owner. Sale and Purchase of the building is likely to be completed within 6 months. The License can then proceed. Regular contact with relevant parties is maintained.</p>	In progress
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8 Mayor's Report

8.1 Mayor's Report - August 2022

Author: Andy Watson, His Worship the Mayor

1. Thank you to those people who have put up their hand to stand for Council or Community Boards. Now that nominations have closed several positions are confirmed. I would like to congratulate Jarrod Calkin and Brian Carter as being the two Southern Ward Councillors. Tracey Piki Te Ora Hiroa and Coral Raukawa will represent Council as Tiikeitia ki Uta (Inland) and Tiikeitia ki Tai (Coastal) Maori Wards. The Ratana Community Board received four nominations, so Lequan Meihana, Charlie Mete, Jamie Nepia and Grace Taiaroa are elected and the Taihape Community Board have five nominees standing for four positions. The formation of Community Committees in Bulls and Marton will take place after the elections.
2. Late last week I called into have a look at the old Council library in Bulls, which we effectively handed over the Bulls Museum. One of the conditions of the handover was the building was to be earthquake strengthened to meet compliance. This work has been done, it looks great and was done at a relatively affordable price as I believe. Earthquake strengthening alternatives have come a long way over the last few years. As such I will be going to an earthquake strengthening presentation to be held at Te Matapihi on Friday 19 August. At a subsequent Council meeting I should be able to share comment at that event and many of the lessons learned.
3. Last weekend I had the pleasure of attending two community tree planting events - one in Taihape and one in Marton. In Taihape the community attended in force with about 80 people planting about 1400 trees in around 4 hours – a great effort! If you have not walked around the Hautapu River reserve, you should see the trees and plants which are stunning. The Marton planting was to finish off the winter planting programme around the B&C dams. This dam walk is incredibly popular and as a result several people have asked me about the earthworks at the toe of the bottom dam. This is the site of the second well being drilled to provide a stable water source for Marton's drinking water, removing the need to use dam water. This is part of an \$11m planned upgrade improvement to Marton Water. Essentially it should address odour and taste issues.
4. I thank motorists for their patience in dealing with the SH1/SH3 roadworks. The roadworks are to put in place the new Marton to Bulls wastewater connection which will be part of the new Marton to Bulls sewerage system.
5. I am presenting to the Government's Select Committee this week regarding Council's response to the Water Services Entities Bill, i.e. Three Waters legislation. I understand that the Government is trying to deal with about 83,000 submissions, most of which will not be in support of the Bill. Our Council is one of those and we are arguing that the reforms are rushed, poorly consulted on and will result in taking away the public voice along with other concerns. Regardless of what people say, the Government's reform process is and will continue at pace.
6. I have received the attached letter from the Living Hope Samoan Assembly of God Incorporated requesting a donation to the church building fund. A copy of my response is also attached in which I undertook to bring the matter before Council for consideration.

7. At the Bulls Volunteer Fire Brigade Annual Honours Night held on 30 July Rangitikei District Council was awarded a Certificate of Appreciation in recognition of support for Fire and Emergency New Zealand volunteers, and our commitment to helping build a strong, safe and caring community.
8. As you are aware Rangitikei District Council is one of eight councils that the Ombudsman has identified to look at how meeting practices are carried out. In discussion with the current elected members we have suggested that, as we are so near to the end of this triennium, that a discussion will be held with the new Council to consider how the requirement for transparency can be achieved when workshops or informal meetings are held. That discussion will take place with the new elected members later this year.

Mayors Engagement - August 2022

1	Attended Hunterville Community Committee Meeting
2	Attended weekly catchup with Chief Executive Attended weekly catchup with Deputy Mayor
3	Attended Executive Leadership Team Health & Safety and Governor's Q&A session
4	Attended Zoom meeting with Minister David Parker Attended Candidate Information Presentations in Taihape and Marton
5	Attended Regional Leadership Group monthly online meeting
8	Attended quarterly catchup with GPCAPT Rob Shearer at NZDF Base Ohakea
9	Attended Te Roopuu Ahi Kaa Komiti Meeting Attended weekly catchup with Chief Executive Attended Defence Hub Meeting at NZDF Base Ohakea
10	Attended Waka Kotahi regional relationship meeting Attended Marton Community Committee Meeting
11	Attended Policy/Planning Committee Meeting Attended Peacock & Sons store opening Attended MDG AGM
12	Attended fortnightly discussion on Economic Development Attended fortnightly discussion on Pae Tawhiti Spatial Plan Attended Accessing Central NZ Governance Group Zoom Meeting
13	Attended Hautapu River Parks Planting Day
15	Attended breakfast meeting with Mayor Helen Worboys Attended MRH Mediation in Palmerston North
16	Attended meeting with Minister David Parker Attended Ohakea Rural Water Scheme Opening Ceremony Attended weekly catchup with Chief Executive Attended weekly catchup with Deputy Mayor
17	Attended Three Waters Planning Technical Working Group 2 nd Hui in Wellington

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18	Attended Council Workshop Attended Reforms Update – Mayors & CEs
19	Attended Earthquake Strengthening Event at Te Matapihi
20	Attended the Unveiling of Bulls artworks at Te Matapihi
23	Attended Regional Transport Matters fortnightly meeting Attended weekly meeting with Chief Executive Attended site visit to Ratana wastewater land in Whangaehu
25	To attend Finance/Performance Committee Meeting To attend Councillor only session To attend Council Meeting To attend Elected Member and CE Fortnightly catchup
26	To attend BA5 Marton
27	To attend Multicultural Feast & Fest at Te Matapihi
29	To attend meeting with Chief Executive re Bio Polymer seminar To attend Unpacking Resource Management Reform Zoom
30	To attend New Staff Whakatau To attend meeting with Sam Hooper, Director Wellington & Company re development To attend weekly meeting with Chief Executive To attend Rangitikei Rivers Catchment Collective meeting at Rangatira Golf Club
31	To attend 4 Weekly RDC/Police Update

Attachments:

- Letter from Living Hope Samoan Assembly of God Incorporated and Letter from Mayor in response** [↓](#)

Recommendation

That the Mayor's Report – August 2022 be received.

FROM THE
OFFICE OF THE MAYOR



9 August 2022

File Ref: 3-EX

Living Hope Samoan Assembly of God Incorporated
3 Morris Street
MARTON

Dear Pastor Levine

Thank you for your request asking Council to consider donating funds to the Church Building Fund.

I would love to be able to say that I have a discretionary fund which I could use to help fund a church. Unfortunately I don't have any discretionary funds, nor does Peter our Chief Executive. Any application to fund would need to go to Council and what I will do is take this tabled letter and add it to a Council agenda for consideration.

Funding things like this would normally go through an Annual Plan process which is out for community consultation. So it will be a difficult ask.

I understand absolutely your desire to locate a church as a place of worship within Marton. I will support this endeavour wherever I can personally and would be happy to help advise how we could apply for funds to external agencies and perhaps assist the fundraising committee.

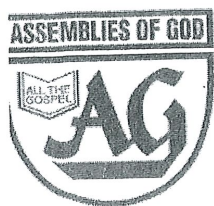
It is a pleasure to work with you Levine and I wish you and the parishioners all the best.

Kind regards

Andy Watson
Mayor – Rangitikei District Council

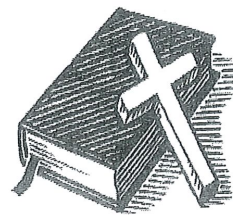
Making this place home.

06 327 0099 027 617 7668 andy.watson@rangitikei.govt.nz info@rangitikei.govt.nz www.rangitikei.govt.nz 46 High Street, Private Bag 1102, Marton 4741



**LIVING HOPE SAMOAN
ASSEMBLY OF GOD INCORPORATED**

Pastor Levine Tofa
3 Morris Street
Matron 4710
Mob-021-02511683 or 021-02445282



8th August 2022,

TO: **HIS WORSHIP THE MAYOR ANDY WATSON**
CHIEF EXEXUTIVE PETER BEGGS

RE: REQUEST FOR DONATION TO PURCHASE A PROPERTY FOR THE LIVING HOPE SAMOAN A.O.G
CHURCH MARTON

Dear Sirs,

We are respectfully writing you to request your collaboration with a donation of funds to the LIVING HOPE SAMOAN A.O.G CHURCH BUILDING FUND. We are raising to buy a property in Marton to permanently locate our church as our membership is growing and we need a place of our own.

I understand that you have a discretionary fund that covers causes such as ours, we would be immensely grateful if you would find it in your heart to help us with this need.

Many of our members would like to buy their own home and once we acquire a property for our church, they will settle close to us in Marton.

May God bless your generosity.

L Tofa
Church Leader – Ps. Levine Tofa

M Leupolu
Church Secretary – Mareko Leupolu

E Vafusuaga
Church Treasurer – Eseeese Vafusuaga



9 Chief Executive's Report

9.1 Chief Executive's Report - August 2022

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

2. Health, Safety and Wellbeing Update

- 2.1 The dashboard for July 2022 is attached (Attachment 1).

3. Staff Movements

- 3.1 In July, we welcomed two new team members:
- Jonty Whale, Student Planner
 - Laura Wright, Casual Library Officer
- 3.2 We also farewelled the following team member:
- Luke Doidge-Bailey, Digital Transformation Officer

4. Engagement and Consultation Schedule – 2022/23

- 4.1 An updated Engagement and Consultation schedule is attached (Attachment 2), for the Council's information.

5. Better Business Case

- 5.1 The Better Business Case (BBC) for the Marton Civic building as well as the Taihape Civic building and town hall is being finalised. Both BBCs will be presented to Council in September to discuss the recommendations from the BBCs and to consider future options available.

6. External Submissions

- 6.1 The updated list of current and recently closed submissions is attached (Attachment 3).
Consultations submitted on during August 2022
- 6.2 *Proposed Staff Transition Guidelines (Water Entities)* – Responses to the Guidelines closed on 22 August 2022. Impacted staff are employed by MDC and were advised of

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the opportunity to submit. Sharon Grant, Group Manager – People & Performance provided operational feedback.

Consultations proposed for submission

- 6.3 *Local Government Electoral Legislation Bill* – This Bill covers a range of amendments to legislation to incorporate the consideration of Māori Wards as part of the representation review, as well as improve electoral processes. A submission will be prepared and circulated for Council's response prior to submission. The due date is 14 September 2022.
- 6.4 *The Future of Inter-Regional Passenger Transport* – The Transport and Infrastructure Committee has opened an inquiry into the future of inter-regional passenger rail. A submission will be prepared on behalf of Council. Elected Members will be invited to provide feedback prior to a draft being provided to the September Council meeting. This submission is due 6 October 2022.

Consultations not proposed for submission

- 6.5 *Building Consent System Review* – This review covers the roles of government and third parties in assurance, the intended outcomes of building consent regulation, and issues with the current system. Submissions on this review are due on 4 September 2022. Officers propose that Council does not make a submission. Officers are providing input into the preparation of LGNZ and BOINZ submissions.
- 6.6 *Reshaping Streets* – Proposals to improve Councils' ability to implement trial roading changes that support active transport and streamline processes to close roads for events, create pedestrian malls, and construct transport shelters. Submissions are due 19 September 2022. Officers propose that Council does not submit on this consultation as it does not raise concerns for RDC and there is limited staff capacity to prepare a submission.
- 6.7 *Managing our Wetland in the Coastal Marine Area* – This is a proposal to clarify definitions to ensure that coastal wetlands are not included in the NES-FM. Submissions are due 21 September 2022. Officers propose that Council does not submit as responsibilities relating to wetlands in coastal marine areas are held by Horizons Regional Council.

7. Signing of Funding Agreement - Department of Internal Affairs and Rangitikei District Council

- 7.1 In order to access the three waters transition funding, an agreement with the Department of Internal Affairs must be completed and signed by 30 September 2022. Council has been notified that it will receive \$353,000, to be paid in four quarterly instalments.
- 7.2 The purpose of the funding is to support Councils to provide dedicated resources (or backfill existing resources) to provide information and effort for three waters transition.
- 7.3 I am seeking Council's approval to sign this funding agreement (see Attachment 4). Recommendation 2 refers.

Attachments:

1. **Health, Safety and Wellbeing Dashboard - July 2022** [↓](#)
2. **Engagement and Consultation Schedule - July 2022** [↓](#)
3. **External Submissions August 2022** [↓](#)
4. **Three Waters Transition Support - Funding Agreement** [↓](#)

Recommendation 1

That that Chief Executive's Report – August 2022 be received.

Recommendation 2

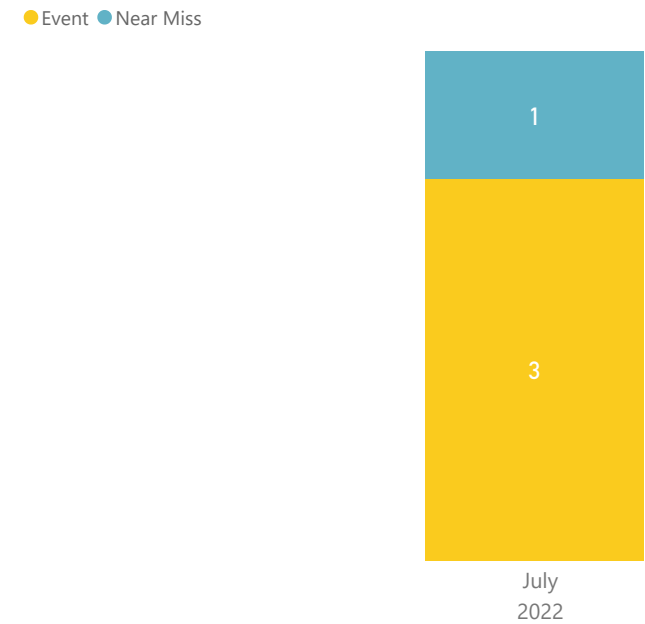
That Council approves / does not approve **[delete one]** the Chief Executive to sign the Funding Agreement between the Department of Internal Affairs and Rangitikei District Council in order to receive three waters transition funding of \$353,000, paid in four quarterly instalments.



Rangitikei District Council Health & Safety

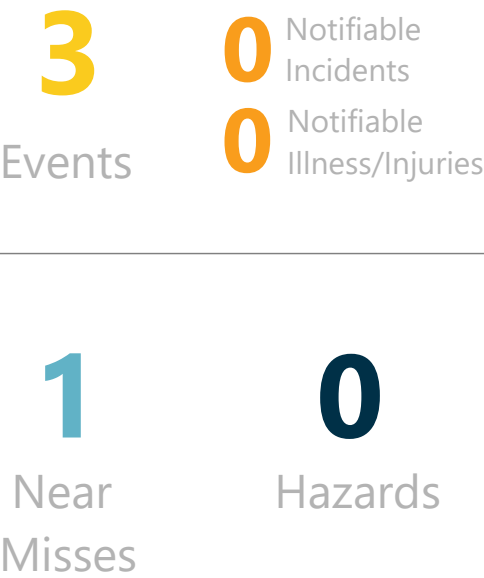
Events, Hazards and Near Misses

01 June 2022 to date



Last month

July 2022



Event/Near Miss Category

01 June 2022 to date



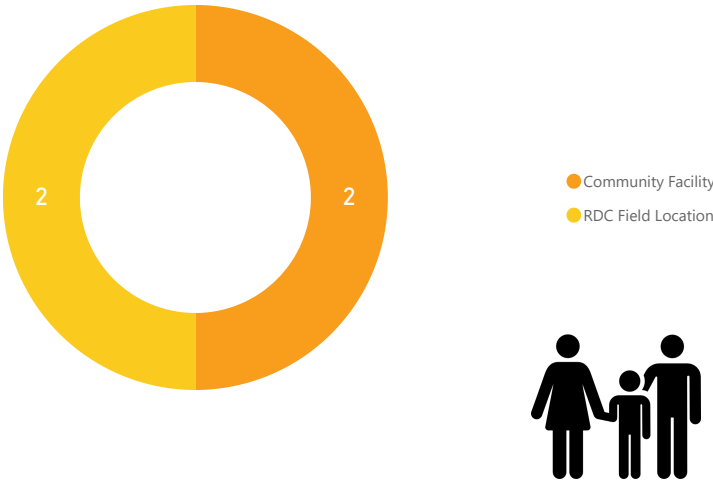
Wellbeing News

Winter is nearly over!
The middle of winter can be a hard time to stay in good mental health. A lack of sun, combined with rain and cold weather keeping us indoors can impact on our mental health. Remember the 5 simple strategies to wellbeing to help get you through the Winter months - Connect (with family and friends), Be Active (go for a walk, play sport but importantly enjoy what you are doing), Take Notice (remember the simple things that make you happy), Keep Learning (try new experiences, you might surprise yourself), Give (do something nice for a friend, thank someone, smile, or volunteer your time by joining a community group. It feels good to give!)

Easy Winter Warming Soup Recipe from the Healthy Heart Website - Carrot, Chicken and Corn Soup
Ingredients
1 medium Onion, 8 cups Water, 1 cube Chicken Stock, 1 cup Brown Rice,
2 medium Carrots, 2 cups Corn Kernels, 2 cups cooked Chicken
Method
In a large pan cook the onions in a little oil. Add water, stock powder, carrots and brown rice. Cook for 30 minutes until the rice is soft. Add the corn and chicken cooking for 5 minutes, add extra water if required. Sprinkle with parsley to serve.

Location

Events, Hazards and Near Misses



Driver Ratings

	May	Jun	Jul
★★★★★	10	9	6
★★★★	9	10	12
★★★	9	13	15
★★	9	5	5
★	0	0	0

Coming Up

18 August – Work as Done Session (Elected Members)
Work as Done sessions are part of our Officer Due Diligence Plan and provide practical experience of safety in action. In August our Front of House staff are demonstrating some of their great work and initiatives to keep everyone safe.

11 Aug and 13 Sept - Driver Awareness Simulator Training
We want all our staff to be safe drivers, both at work and outside work and want to provide you with better skills to handle situations that may arise while driving. This training programme helps to make you a safer driver by providing risk awareness training, defensive driving skills and updates Road Code changes that you may not be aware of.

6 Sept (Marton) and 9 Sept (Taihape) – First Aid Training
Both full First Aid Training and Refresher First Aid Training is scheduled to be held in Chambers, Marton on 6 September and at St Margarets Church Hall, Taihape on 9 September.

Full Molemaps and Annual Rechecks
Full body Molemaps and annual rechecks are scheduled for September, October and November. Vouchers will be available for staff who would prefer to go to either the Wanganui or Palmerston North clinics. Contact Marcelle Williams for more information.

Engagement / Consultations - 2022/23

RANGITĪKEI DISTRICT COUNCIL

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ATTACHMENT 2

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Marton Buildings	Adina	Cr Wilson				Public Consultation									
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon								Public Consultation					
Future of Local Government	Peter		Stakeholder Engagement								Public Consultation				
Three Waters	Arno														
RMA Reforms															
Bylaws/Policies															
• Traffic and Parking Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• TAB Policy	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Gambling Venue (Class 4) Policy	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Control of Advertising Signage Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Public Places Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Trading in Public Places Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
Local Body Elections	Carol	N/A	Local, Regional and National Campaign				Election Day								
Business Baseline Survey	Jo		Public Engagement												
Primary Producers' Needs Assessment	Jo			Public Engagement											
Welcoming Communities Rangitikei	Rhianna		Public Engagement				Stakeholder Engagement								

Key

Stakeholder Engagement (by other orgs)

Stakeholder Engagement (RDC)

Public Consultation

Public Engagement

Anticipated public Engagement will be required

Local and national campaign - Enrolments, Standing for Council, Voting

Election Day

Item 9.1 - Attachment 2

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ITEM 9.1 ATTACHMENT 3

Submissions Currently Open					
Name of initiative	Agency engaging	Due date	Description	RDC to submit?	Submission Lead
Building Consent System Review	MBIE	4-Aug-22	An end to end review of the building consent system including the role of government and third parties in assurance, desirable outcomes that good building consent regulation should achieve, and issues with current system.	No. Input into the BOINZ and LGNZ submissions	N/A
Local Government Electoral Legislation Bill	Governance and Administration Committee	14-Sep-22	Omnibus Bill that has the purpose of improving local government elections. Some aspects specific to Auckland and to unitary authorities. Aspects that impact RDC include: - making consideration of Māori representation a fundamental step in reviewing representation - process for tied elections - allowing electronic submission	Yes	Carol Gordon
Reshaping Streets	Waka Kotahi	19-Sep-22	Proposed changes to legislation to make it easier for local authorities to make street changes that support public transport, active travel and placemaking. - enabling pilots as a form of consultation - rule that allows for RCA to undertake pilots eg widening footpaths/shared paths, bus/cycle lanes, removing parking, traffic calming, modal filters. This includes lowering speed limits for a pilot, but not independently. - allows Councils to establish Community Streets and School Streets (reduced/no access during set times, pedestrian right of way), changes rules for road closure for events (more permissive) - amending sections in the Local Government Act 1974 on pedestrian malls (remove appeal to Environment Court), streamline consultation for transport shelters - revoke/amend a range of existing legislation, combine above powers into Street Layouts Rule	No Proposals do not raise concern for RDC, limited capacity for submission.	N/A

Managing our Wetland in the Coastal Marine Area	Ministry for the Environment	21-Sep-22	The Ministry is consulting on a proposal to replace all references to natural wetland in the NES-F with natural inland wetland and define 'natural inland wetland' by reference to the existing definition in the NPS-FM7. This would clarify that the NES-F wetland provisions no longer apply to natural wetlands in the CMA.	No. Largely managed and implemented by Horizons.	N/A
The Future of Inter-regional Passenger Transport	Transport and Infrastructure Select Committee	6-Oct-22	The Transport and Infrastructure Committee has opened an inquiry into the future of inter-regional passenger rail in New Zealand. The aim of the inquiry is to find out what the future could hold for inter-regional passenger rail in New Zealand.	Yes.	Georgia Etheridge / Michael Hodder
Submission Closed August 2022					
Name of initiative	Agency engaging	Due date	Description	RDC to submit?	Submission Lead
Proposed Staff Transition Guidelines (Water Entities)	Internal Affairs	22/08/2022	Proposed guidelines for transition of staff to water entities, including questions on how non-legislated guaranteed offers/priority offers should work. Limited impact to RDC as affected staff are employed by MDC, but the documentation has been made available for staff, who are welcome to submit.	Online feedback provided by Sharon Grant.	Sharon Grant



FUNDING AGREEMENT

BETWEEN

DEPARTMENT OF INTERNAL AFFAIRS

AND

RANGITIKEI DISTRICT COUNCIL

FOR

**THREE WATERS SERVICES REFORMS –
TRANSITION SUPPORT PACKAGE (TRANCHE 1)**

AGREEMENT

The parties (identified below in Part 1) agree to be bound by the terms and conditions of this Agreement, as set out below in Part 1 (Key Details), Part 2 (General Terms), Part 3 (Definitions and Construction) and Schedule 1 (Permitted Funding Activities).

PART 1: KEY DETAILS

- 1 **Parties**

The Sovereign in right of New Zealand, acting by and through the Deputy Chief Executive of the Department of Internal Affairs (**DIA**)

Rangitikei District Council (**Recipient**)
- 2 **Background**

The New Zealand Government is undertaking a reform programme for “Three Waters” (drinking water, wastewater and stormwater) service delivery for communities (**Three Waters Reform Programme**).

The Crown entered into a Heads of Agreement with New Zealand Local Government Association Incorporated Te Kahui Kaunihera o Aotearoa (**LGNZ**) under which, amongst other things, the Crown and LGNZ proposed that a Three Waters Reform financial support package be provided to local authorities, comprising:

 1. a “no worse off” package which will seek to ensure that financially, no local authority is in a materially worse off position to provide services to its community directly because of the Three Waters Reform Programme and associated transfer of responsibility for the provision of water services (including the transfer of assets and liabilities) to the Water Services Entities; and
 2. a “better off” package of \$2 billion which supports the goals of the Three Waters Reform Programme by supporting local government to invest in the wellbeing of their communities in a manner that meets the priorities of both the central and local government, and is consistent with the agreed criteria for such investment set out in the Heads of Agreement.

Under the Heads of Agreement, the Crown and LGNZ acknowledged that there are a range of other impacts for local authorities that may represent an adverse financial impact, which the support package outlined above does not take account of and are intended to be addressed (through a process to be agreed between the Crown (through DIA) and LGNZ) by alternative mechanisms. One such impact is the need for local authorities to incur or suffer additional costs (including the need to re-deploy personnel and seek to back fill roles) associated with facilitating the identification and transfer of assets, liabilities and revenue, including staff involvement in working with the establishment entities and transition unit, and legal, accounting, audit and specialist consultant costs.

One of the objectives of the Transition Support Package is to ensure that affected local authorities are able to participate in the reform programme without putting at risk their delivery of water services during the transition and establishment period.

The Crown (through DIA) has agreed to contribute to local authorities’ Eligible Costs, through the Transition Support Package. This package comprises:

 1. \$43.298m (in aggregate) available to councils to contribute towards direct Eligible Costs that councils will bear resulting from establishment and transition activities up to 30 June 2023, including funding councils’ information gathering and reporting requirements relating to the transfer of assets, liabilities, workforce and contracts to Water Service Entities and complying with any additional requirements or processes mandated by the Water Services Entities Bill (once enacted) and

supplementary legislation (**Tranche 1**); and

2. up to \$41.416m (in aggregate) available to councils to enable councils to contribute towards councils' participation in local establishment and transition teams, including covering the costs of seconded council staff and/or providing for staff backfill (**Tranche 2**).

This Agreement relates to the provision of Funding to the Recipient from Tranche 1. Tranche 2 funding will either be made available as a mutually agreed supplement to this Agreement or via a separate funding agreement.

The Recipient is a territorial authority with statutory responsibility for delivering Three Waters services within its own district or city.

DIA has agreed to contribute funding to the Recipient on the terms and conditions of this Agreement (**Agreement**). This funding is being provided to enable the Recipient to undertake the Permitted Funding Activities.

Key details of this Agreement are set out in this **Part 1**. The full terms and conditions are set out in **Part 2**. Defined terms and rules of interpretation are set out in **Part 3**.

- 3 **Condition Precedent** No Funding is payable under this Agreement until DIA has received this Agreement, duly executed by the Recipient, which must occur by 30 September 2022 (or such later date as DIA may agree).
- 4 **Permitted Funding Activities** The Recipient may only use the Funding:
 1. for the purposes set out in Schedule 1; and
 2. for any other purpose with DIA's prior written approval,
 (each a **Permitted Funding Activity**).
 The Recipient may at any time request DIA to approve other purposes or activities that relate to giving effect to the intent behind this Agreement (as expressed in Item 2 above) and DIA will act promptly and reasonably in considering such requests.
- 5 **End Date** The End Date is 30 June 2024, or such later date determined by DIA in its discretion.
- 6 **Funding** The total Funding available under this Agreement is up to NZ\$353,000 plus GST (if any). This is the Total Maximum Amount Payable.
 The first instalment of Funding under this Agreement is NZ\$88,250 plus GST (if any) subject to receipt of a duly completed Payment Request in accordance with clause 1 of Part 2.
 Subsequent instalments will be paid quarterly in three equal instalments, subject to:
 - (a) Receipt of a duly completed Payment Request in accordance with clause 1 of Part 2.
 - (b) DIA receiving and being satisfied with the quarterly reports specified in the Key Details, together with the other information required in this Agreement.
 - (c) No Termination Event, or event entitling DIA to suspend Funding under this Agreement, subsisting.

Payment Requests

The first Payment Request may be submitted upon the Commencement Date occurring. Each subsequent Payment Request may only be submitted at the same time as submission of a quarterly report in accordance with Item 7 (Reporting) of the Key Details, and no more than one such Payment Request

may be submitted in any Quarter, except to the extent agreed by DIA in its sole discretion.

7 Reporting

The Recipient will provide DIA via the DIA's Grant Management System portal with quarterly reports by the 15th Business Day following the end of Quarter, with effect from the Commencement Date, up to and including the Quarter ending on the End Date. Each quarterly report must include the information set out below, in the standard reporting form specified by DIA.

Each report is to be in form and substance reasonably satisfactory to DIA.

Each quarterly report must include the following information:

- (a) a high level description of Permitted Funding Activities undertaken during the relevant Quarter and the associated Eligible Costs;
- (b) a summary of the amount actually expended (or committed) on account of Eligible Costs during the relevant Quarter; and
- (c) any other information relevant to this Agreement and/or DIA's involvement in connection with the Permitted Funding Activities that is notified by DIA in writing to the Recipient.

8 Representative

DIA's Representative:

Name: Heather Shotter

Email: threewaters@dia.govt.nz

Recipient's Representative:

Name: [name]

Email: [email]

9 Address for Notices

To DIA:

Three Waters Reform
Level 7, 45 Pipitea Street
Wellington 6011

Attention: Heather Shotter

Email: threewaters@dia.govt.nz, with a copy to legalnotices@dia.govt.nz

To the Recipient:

[address]

Attention: [name]

Email: [email]

SIGNATURES

SIGNED by the **SOVEREIGN IN RIGHT OF NEW ZEALAND** acting by and through the Chief Executive of the Department of Internal Affairs or his or her authorised delegate:

Name: Heather Shotter

Position: Executive Director, Three Waters National Transition Unit

Date:

SIGNED for and on behalf of **RANGITIKEI DISTRICT COUNCIL** by the person(s) named below, being a person(s) duly authorised to enter into obligations on behalf of the Recipient:

Name:

Position:

Date:

END OF PART 1

PART 2: GENERAL TERMS**1 FUNDING**

- 1.1 DIA must pay the Funding to the Recipient, subject to the terms of this Agreement. The Recipient must use the Funding solely on Eligible Costs. The Funding may be paid in advance of the Recipient actually incurring (or suffering) costs or expenses that comprise Eligible Costs and the Recipient shall be entitled to reimburse itself for any such costs that it has paid for out of its own funds. DIA may request the Recipient to provide it with reasonable details (e.g. invoices or other cost details) in support of costs that the Recipient has treated as Eligible Costs for the purposes of this Agreement provided that DIA only expects to make such requests if it has reason to believe that the Recipient may not be applying sufficient rigour or discipline to the classification or quantum of costs it is treating as Eligible Costs. Before making such a request, DIA must first raise any concerns it has with the Recipient and provide the Recipient a reasonable opportunity to provide details or an explanation before DIA requests a fuller accounting for how Funding has been applied.
- 1.2 The Recipient must submit for DIA's approval a Payment Request via the DIA's Grant Management System portal at the time specified in, and otherwise in accordance with, Item 6 in the Key Details.
- 1.3 Each Payment Request must specify the amount of Funding requested (in the case of Tranche 1 Funding, each Payment Request shall be for 25% of its full Tranche 1 Funding entitlement), be authorised by the Chief Executive or an authorised representative of the Recipient, be in the form of a valid GST invoice complying with the Goods and Services Tax Act 1985, and (other than for the first instalment) be accompanied by the report for the preceding Quarter
- 1.4 DIA is not required to pay any Funding in respect of a Payment Request:
- (a) if the Recipient has failed to respond (or respond adequately) to any information requests made by DIA under and in accordance with this Agreement (including under clause 1.1);
 - (b) if the conditions specified in Item 6 of the Key Details relating to that instalment have not been satisfied;
 - (c) if payment will result in the Funding exceeding the "Total Maximum Amount Payable" specified in the Key Details;
 - (d) if this Agreement has expired or been terminated; and/or
 - (e) while the Recipient is in material breach of this Agreement.
- For the avoidance of doubt, DIA's obligation to make Funding available under this Agreement is strictly subject to clause 5.2.
- 1.5 Subject to the terms of this Agreement, DIA must pay each valid Payment Request by the 20th day of the month after the month the relevant Payment Request is approved by the DIA, and if such day is not a Business Day, on the next Business Day. DIA will pay the Funding to the Recipient's nominated Bank Account.
- 1.6 The Funding made available under this Agreement comprises grant funding and is not a loan. It is only repayable in the specific circumstances set out in this Agreement.

2 RECIPIENT'S RESPONSIBILITIES**Standards and compliance with laws**

- 2.1 The Recipient must comply with all applicable laws, regulations, rules and professional codes of conduct or practice when engaging in activities that give rise to Eligible Costs that will be paid for by Funding made available under this Agreement.

Permitted Funding Activities

- 2.2 The Recipient must ensure that the Permitted Funding Activities are carried out:
- (a) with reasonable diligence, care and skill; and
 - (b) consistent with any plan or parameters agreed to between the Recipient and DIA.
- 2.3 The Recipient must use reasonable endeavours to ensure that the Permitted Funding Activities are completed by the End Date. DIA acknowledges that the cost of back-fill staff will continue to the end of any applicable fixed term or contract period and it may not be practicable for the Recipient to align such periods with the End Date.
- 2.4 The Recipient is solely responsible for the activities and matters carried out as Permitted Funding Activities, including being solely responsible for the acts and omissions of any contractors and subcontractors in connection with the same.
- 2.5 The Recipient must ensure that all agreements it enters into with any contractors or any other party in connection with the Permitted Funding Activities are on an "arm's length" basis, provide value-for-money and do not give rise to any Conflict of Interest that has not been appropriately managed. The Recipient must provide DIA with reasonable evidence of compliance with this clause 2.5 in response to any request by DIA from time to time provided that DIA only expects to make such a request if it has reason to believe that the Recipient is not complying with the standards referred to above.

Information Undertakings

- 2.6 The Recipient must provide DIA with the reports specified in the Key Details, in accordance with the timeframes and reporting requirements set out in the Key Details.
- 2.7 The Recipient must provide DIA with any other information about the Permitted Funding Activities requested by DIA within the timeframe set out in the request provided that, before making such a request, DIA must have due regard to (on the one hand) the nature of the activity and the likely quantum of the cost involved and (on the other hand) the administrative burden for the Recipient in responding to the request such that the former justifies the latter.
- 2.8 The Recipient must promptly notify DIA if:
- (a) the Recipient (or any of its personnel or contractors) becomes aware of, or subject to, a Conflict of Interest that is not subject to appropriate management; or
 - (b) the Recipient becomes aware of any matter that could reasonably be expected to result in a Termination Event or a breach of any term of this Agreement by the

Recipient, and if requested by DIA must promptly provide DIA with its plan to mitigate and manage such matter.

Funding, records and auditors

- 2.9 The Recipient must receive and manage all Funding in accordance with good financial management and accounting practices and to a high standard that demonstrates appropriate use of public funds.
- 2.10 The Recipient must keep full and accurate records (including accounting records) of the Eligible Costs and retain them for at least 7 years after the last payment of Funding under this Agreement. The Recipient must permit DIA (or any auditor nominated by DIA) to inspect all records relating to the Eligible Costs and must allow DIA and/or the auditor access to the Recipient's premises, systems, information and personnel for the purposes of this inspection. DIA shall bear any third party costs arising from such inspection, unless the inspection reveals a breach of this Agreement, in which case the Recipient shall bear such costs.

3 TERM AND TERMINATION

- 3.1 This Agreement will be effective on and from the Commencement Date, which will be the date this Agreement has been signed by both parties.
- 3.2 This Agreement will remain in force until the End Date, unless terminated in accordance with this Agreement. If an Eligible Cost relates to a period after the End Date then this Agreement (including the Recipient's reporting obligations under Item 7 (Reporting) of the Key Details) shall continue until such time as the Permitted Funding Activity or associated arrangement giving rise to that Eligible Cost has been completed.
- 3.3 DIA can terminate this Agreement with immediate effect, by giving notice to the Recipient, at any time:
 - (a) while DIA reasonably considers that the Recipient has become or is likely to become insolvent;
 - (b) while the Recipient is subject to the appointment of a liquidator, receiver, manager or similar person in respect of any of its assets or a Crown Manager or Commission is appointed in respect of the Recipient under Part 10 of the Local Government Act 2002; or
 - (c) subject to clause 3.4, while any one or more of the following events or circumstances remains unremedied:
 - (i) the Recipient is materially in breach of any obligation, or a condition or warranty, under this Agreement;
 - (ii) the Recipient has provided DIA with information in connection with or under this Agreement that (whether intentionally or not) is materially incorrect or misleading, and/or omits material information;
 - (iii) DIA reasonably considers that this Agreement or a Permitted Funding Activity has caused, or may cause, DIA and/or the New Zealand Government to breach any legal obligations (including its international trade obligations);

- (iv) the Recipient is involved in any intentional or reckless conduct which, in the opinion of DIA, has damaged or could damage the reputation, good standing or goodwill of DIA or the New Zealand Government, or is involved in any material misrepresentation or any fraud;
 - (v) the Recipient (or any of its personnel or contractors) is subject to a Conflict of Interest which cannot be managed to DIA's reasonable satisfaction; or
 - (vi) any change in law, regulations or other circumstances materially affects DIA's ability to perform its obligations under this Agreement.
- 3.4 However, where DIA considers that a Termination Event set out in clause 3.3(c) can be remedied, DIA must give notice to the Recipient requesting a remedy, and must not exercise its right of termination unless the relevant event remains unremedied for at least 14 days (or any longer period agreed with the Recipient) after that notice has been provided by DIA.
- 3.5 On expiry or termination of this Agreement, where the total Funding paid under this Agreement exceeds the aggregate amount incurred (or committed to) by the Recipient on account of Eligible Costs, the Recipient must upon request refund to DIA the excess amount.
- 3.6 At any time DIA may recover the amount of any Funding that has been spent or used other than to pay (including by reimbursement) Eligible Costs, together with interest on all such amounts calculated at 10% per annum from the date of the mispending to the date the money is repaid.
- 3.7 Clauses 1.2, 1.4, 1.5, 2.1, 2.6, 2.9, 2.10, , 3, 4, 5, 6, 7, 8, 9 and 10 survive expiry or termination of this Agreement, along with any other parts of this Agreement necessary to give effect to those provisions. Expiry or termination of this Agreement does not affect any accrued rights, including any rights in respect of a breach of this Agreement or Termination Event that occurred before expiry or termination.

4 WARRANTIES AND UNDERTAKINGS

- 4.1 The Recipient warrants that, as at the date of this Agreement:
 - (a) It has full power and authority to enter into and perform its obligations under this Agreement which, when executed, will constitute binding obligations on it in accordance with this Agreement's terms, and it has complied with the Local Government Act 2002 in entering into this Agreement;
 - (b) the Recipient is solvent and is not subject to the appointment of a liquidator, receiver, manager or similar person in respect of any of its assets or to the appointment of a Crown Manager or Commission under Part 10 of the Local Government Act 2002;
 - (c) all information and representations disclosed or made to DIA by the Recipient in connection with this Agreement are true and correct, do not omit any material matter, and are not likely to mislead or deceive DIA as to any material matter;
 - (d) it has disclosed to DIA all matters known to the Recipient (relating to the Permitted Funding Activities, the Recipient or its personnel) that could reasonably be expected to have an adverse effect on the reputation, good standing or goodwill of DIA or the New Zealand Government; and

- (e) it is not aware of any material information that has not been disclosed to DIA which would, if disclosed, be likely to materially adversely affect the decision of DIA whether to provide the Funding.

- 4.2 The Recipient warrants that the Funding has been or will be applied solely to Eligible Costs and such warranty will be deemed to be repeated continuously so long as this Agreement remains in effect by reference to the facts and circumstances then existing.
- 4.3 DIA warrants that, as at the date of this Agreement, it has full power and authority to enter into and perform its obligations under this Agreement which, when executed, will constitute binding obligations on it in accordance with this Agreement's terms.
- 4.4 The Recipient acknowledges that DIA has entered into this Agreement in reliance on these warranties and undertakings.
- 4.5 The Recipient acknowledges and agrees that DIA has made no warranty or representation that any funding or financial support is or will be available to the Recipient in respect of the Permitted Funding Activities, other than the Funding.

5 **LIABILITY**

- 5.1 The maximum liability of DIA under or in connection with this Agreement, whether arising in contract, tort (including negligence) or otherwise, is limited to the total amount of Funding paid or payable under this Agreement.
- 5.2 The Recipient shall remain responsible for meeting the cost of any Permitted Funding Activities the total cost of which exceeds the Funding contribution made available under this Agreement, and DIA and the New Zealand Government have no obligations or responsibility whatsoever in respect of such costs and accept no financial risk on account of the Permitted Funding Activities provided that this shall in no way reduce or limit the Recipient's entitlement to funding to be made available under the "no worse off" package referred to in Item 2 of the Key Details.
- 5.3 DIA is not liable for any claim under or in connection with this Agreement or the Permitted Funding Activities, whether arising in contract, tort (including negligence) or otherwise, where such claim is or relates to any loss of profit, loss of revenue, loss of use, loss of reputation, loss of goodwill, loss of opportunity (in each case whether direct, indirect or consequential) or any other indirect, consequential or incidental loss or damages of any kind whatsoever.

6 **CONFIDENTIALITY**

- 6.1 Subject to clause 6.2 and 6.3, each party must keep the other party's Confidential Information in confidence, and must use or disclose that Confidential Information only to the extent necessary to perform its obligations, and/or take the intended benefit of its rights, under this Agreement. However, this will not prohibit:
 - (a) either party from using or disclosing any information with the written prior consent of the other party;
 - (b) use or disclosure of information that has become generally known to the public other than through a breach of this Agreement;
 - (c) either party from disclosing information to its personnel, contractors or advisors with a need to know, so long as the relevant personnel, contractors and advisors

use the information solely to enable that party to perform its obligations and/or take the intended benefit of its rights under this Agreement, and so long as they are informed of the confidential nature of the information and, in the case of the Recipient, the Recipient receives an acknowledgement from its personnel, contractors or advisors that they acknowledge, and must comply with, the confidentiality obligations in this Agreement as if they were party to it;

- (d) disclosure required by any law, or any compulsory order or requirement issued pursuant to any law; or
- (e) DIA from using or disclosing to any party any documents, reports or information received in relation to this Agreement, provided that prior to any such disclosure DIA removes all information that is commercially sensitive to the Recipient from the relevant work.

6.2 The Recipient acknowledges and agrees that nothing in this Agreement restricts DIA's ability to:

- (a) discuss, and provide all information in respect of, any matters concerning the Recipient, the Permitted Funding Activities or this Agreement with any Minister of the Crown, any other government agency or any of their respective advisors;
- (b) meet its obligations under any constitutional or parliamentary convention (or other obligation at law) of or in relation to the New Zealand Parliament, the New Zealand House of Representatives or any of its Committees, any Minister of the Crown, or the New Zealand Auditor-General, including any obligations under the Cabinet Manual including the "no surprises" principle; and
- (c) publicise and report on the awarding of the Funding, including the Recipient's name, the amount and duration of the Funding and a brief description of the Permitted Funding Activities, on websites; in media releases; general announcements and annual reports.

6.3 The Recipient acknowledges that:

- (a) the contents of this Agreement; and
- (b) information provided to DIA (including the reports specified in the Key Details),

may be official information in terms of the Official Information Act 1982 and, in line with the purpose and principles of the Official Information Act 1982, this Agreement and such information may be released to the public unless there is good reason under the Official Information Act 1982 to withhold it.

6.4 DIA acknowledges that the Recipient is subject to the Local Government Official Information and Meetings Act 1987 and that its confidentiality obligations under this clause 6 are subject to its compliance with that Act.

7 MEDIA AND COMMUNICATIONS

7.1 The Recipient will keep DIA informed on a "no surprises" basis in relation to any media statements or press releases (including social media posts) to be made by the Recipient regarding this Agreement and/or DIA's involvement in connection with the Permitted Funding Activities.

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- 7.2 The Recipient will refer any enquiries from the media or any other person about the terms or performance of this Agreement to DIA's Representative.
- 7.3 The Recipient will acknowledge the New Zealand Government as a source of funding that contributes towards the Recipient meeting the cost of the Permitted Funding Activities.
- 7.4 The Recipient does not have the right to enter into any commitment, contract or agreement on behalf of DIA or any associated body, or to make any public statement or comment on behalf of DIA or the New Zealand Government.
- 7.5 All correspondence with DIA under this clause 7 must be directed to DIA's Representative and copied to threewaters@dia.govt.nz.

8 DISPUTES

- 8.1 In the event of any dispute, controversy or claim arising out of or in connection with this Agreement, or in relation to any question regarding its existence, breach, termination or invalidity (in each case, a **Dispute**), either party may give written notice to the other party specifying the nature of the Dispute and requesting discussions under this clause 8 (**Dispute Notice**). As soon as reasonably practicable following receipt of a Dispute Notice, the parties must meet (in person, or by audio or video conference) and endeavour to resolve the Dispute by discussion, negotiation and agreement.
- 8.2 If the matter cannot be amicably settled within 20 Business Days after the date of the Dispute Notice then, at the request in writing of either party, the matter in respect of which the Dispute has arisen must be submitted, together with a report describing the nature of such matter, to the Representatives (or, if no such Representatives have been appointed, the respective Chief Executives of the parties) (together the **Dispute Representatives**).
- 8.3 Within 20 Business Days after the receipt of a request under clause 8.2, one individual (who does not act in his or her professional capacity as legal counsel for either party) selected by each of the Dispute Representatives, must make a presentation of no longer than 30 minutes to each of the Dispute Representatives (which may be by telephone or remotely), who will then attempt in good faith to reach a common decision within a half-day. The decision of the Dispute Representatives is binding on the parties.
- 8.4 In the case of a Dispute, if the Dispute Representatives have not met within 20 Business Days of receiving a request in accordance with clause 8.2, or if they fail to reach a common decision within the stated time period, either party may by notice in writing to the other party refer the Dispute to be referred to mediation before a single mediator appointed by the parties. Each party will bear its own costs of mediation and the costs of the mediator will be divided evenly between the parties.
- 8.5 If the parties are unable to agree on the appointment of a mediator within 5 Business Days of the notice requiring the Dispute to be referred to mediation, a mediator may be appointed at the request of any party by the Arbitrators' and Mediators' Institute of New Zealand Inc.
- 8.6 If the Dispute is not resolved within 20 Business Days of referral to mediation, the parties may commence court proceedings without further participation in any mediation.
- 8.7 Nothing in this clause 8 will prevent either party from seeking urgent interim relief from a court (or other tribunal) of competent jurisdiction.

9 **REPRESENTATIVES**

- 9.1 All matters or enquiries regarding this Agreement must be directed to each party's Representative (set out in the Key Details).
- 9.2 Each party may from time to time change the person designated as its Representative on 10 Business Days' written notice to the other parties.

10 **GENERAL**

- 10.1 Each notice or other communication given under this Agreement (each a **notice**) must be in writing and delivered personally or sent by post or email to the address of the relevant party set out in the Key Details or to any other address from time to time designated for that purpose by at least 10 Business Days' prior written notice to the other party. A notice under this Agreement is deemed to be received if:
- (a) **Delivery:** delivered personally, when delivered;
 - (b) **Post:** posted, 5 Business Days after posting or, in the case of international post, 7 Business Days after posting; and
 - (c) **Email:** sent by email:
 - (i) If sent between the hours of 9am and 5pm (local time) on a Business Day, at the time of transmission; or
 - (ii) If subclause (i) does not apply, at 9am (local time) on the Business Day most immediately after the time of sending,provided that an email is not deemed received unless (if receipt is disputed) the party giving notice produces a printed copy of the email which evidences that the email was sent to the email address of the party given notice.
- 10.2 The Recipient agrees to execute and deliver any documents and to do all things as may be required by DIA to obtain the full benefit of this Agreement according to its true intent.
- 10.3 No legal partnership, employer-employee, principal-agent or joint venture relationship is created or evidenced by this Agreement.
- 10.4 This Agreement constitutes the sole and entire understanding with respect to the subject matter hereof and supersedes all prior discussions, representations and understandings, written or oral.
- 10.5 No amendment to this Agreement will be effective unless agreed in writing by both parties.
- 10.6 The Recipient may not assign or transfer any of its contractual rights or obligations under this Agreement, except with DIA's prior written approval.
- 10.7 DIA may assign or transfer any of its contractual rights or obligations under this Agreement without the Recipient's prior approval. DIA may at any time disclose to a proposed assignee or transferee any information which relates to, or was provided in connection with, the Recipient, the Permitted Funding Activities or this Agreement.
- 10.8 No failure, delay or indulgence by any party in exercising any power or right conferred on that party by this Agreement shall operate as a waiver. A single exercise of any of those

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powers or rights does not preclude further exercises of those powers or rights or the exercise of any other powers or rights.

- 10.9 The exercise by a party of any express right set out in this Agreement is without prejudice to any other rights, powers or remedies available to a party in contract, at law or in equity, including any rights, powers or remedies which would be available if the express rights were not set out in this Agreement.
- 10.10 This Agreement is not intended to confer any benefit on or create any obligation enforceable at the suit of any person not a party to this Agreement.
- 10.11 Any provision of this Agreement that is invalid or unenforceable will be deemed deleted, and will not affect the other provisions of this Agreement, all of which remain in force to the extent permitted by law, subject to any modifications made necessary by the deletion of the invalid or unenforceable provision.
- 10.12 This Agreement is to be governed by the laws of New Zealand, and the parties submit to the non-exclusive jurisdiction of the courts of New Zealand.
- 10.13 This Agreement may be executed in any number of counterparts (including duly electronically signed, scanned and emailed copies). So long as each party has received a counterpart signed by each of the other parties, the counterparts together shall constitute a binding and enforceable agreement. This Agreement is intended to constitute a binding and enforceable agreement in accordance with its terms.

END OF PART 2

PART 3: DEFINITIONS AND CONSTRUCTION

Defined terms

In this Agreement, unless the context requires otherwise, terms defined in the Agreement have the meaning set out therein and:

Business Day means any day other than a Saturday, Sunday or public holiday within the meaning of section 44 of the Holidays Act 2003.

Commencement Date has the meaning given in clause 3.1 of Part 2.

Confidential Information of a party (Owner), means any information in the possession or control of another party (Holder) that:

- (a) was originally acquired by the Holder in connection with this Agreement through disclosures made by or at the request of the Owner; and/or
- (b) was originally acquired by the Holder in connection with this Agreement through any access to, or viewing, inspection or evaluation of, the premises, facilities, documents, systems or other assets owned or controlled by the Owner; and/or
- (c) is derived from information of a kind described in paragraph (a) or (b) above;

but excludes any information which the Holder can show:

- (d) was lawfully acquired by the Holder, entirely independently of its activities in connection with this Agreement, and is free of any other obligation of confidence owed to the Owner; and/or
- (e) has been independently developed by the Holder without reference to the Owner's Confidential Information, and without breaching any other obligation of confidence owed to the Owner.

Notwithstanding the foregoing, the terms of this Agreement are not Confidential Information.

Conflict of Interest means any matter, circumstance, interest or activity of the Recipient, its personnel or contractors, or any other person with whom the Recipient has a relationship that:

- (a) conflicts with:
 - (i) the obligations of the Recipient (or its personnel or contractors) to DIA under this Agreement; or
 - (ii) the interests of the Recipient in relation to this Agreement and/or the undertaking of the Permitted Funding Activities; or
- (b) otherwise impairs or might appear to impair the ability of the Recipient (or any of its personnel or contractors) to carry out the Permitted Funding Activities.

Eligible Costs means the actual costs that have been (including before the Commencement Date) or will be reasonably incurred by the Recipient to undertake a Permitted Funding Activity in accordance with this Agreement, including overhead and management time that is directly attributable to undertaking a Permitted Funding Activity.

Funding means the funding or any part of the funding (as the context requires) payable by DIA to the Recipient in accordance with the terms of this Agreement, as described in the Key Details.

Key Details means Part 1 of this Agreement.

Payment Request means a request submitted to DIA by the Recipient seeking payment of Funding.

Quarter means a financial quarter, being a three monthly period ending on 30 June, 30 September, 31 December or 31 March.

Termination Event means any one or more of the events or circumstances set out in clause 3.3.

Water Services Entity means:

- (a) the new water services entities to be established by legislation giving effect to the Three Waters Reform Programme; and
- (b) the local establishment entities to be established by legislation in advance of the establishment of the new water services entities.

Construction

In the construction of this Agreement, unless the context requires otherwise:

Currency: a reference to any monetary amount is to New Zealand currency.

Defined Terms: words or phrases appearing in this Agreement with capitalised initial letters are defined terms and have the meanings given to them in this Agreement.

Documents: a reference to any document, including this Agreement, includes a reference to that document as amended or replaced from time to time.

Inclusions: a reference to “includes” is a reference to “includes without limitation”, and “include”, “included” and “including” have corresponding meanings.

Joint and Several Liability: any provision of this Agreement to be performed or observed

by two or more persons binds those persons jointly and severally.

Parties: a reference to a party to this Agreement or any other document includes that party's personal representatives/successors and permitted assigns.

Person: a reference to a person includes a corporation sole and also a body of persons, whether corporate or unincorporate.

Precedence: if there is any conflict between the different parts of this Agreement, then unless specifically stated otherwise, the Key Details will prevail over Part 2.

Related Terms: where a word or expression is defined in this Agreement, other parts of speech and grammatical forms of that word or expression have corresponding meanings.

Statutes and Regulations: a reference to an enactment or any regulations is a reference to that enactment or those regulations as amended, or to any enactment or regulations substituted for that enactment or those regulations.

Writing: a reference to “written” or “in writing” includes email and any commonly used electronic document format such as .DOC or .PDF.

END OF PART 3

SCHEDULE 1: PERMITTED FUNDING ACTIVITIES**Permitted funding activities**

- Information gathering exercises relating to transition, including responding to requests for information from the DIA's Three Waters National Transition Unit.
- The supply of information and resource to support council's preparation for transition, including:
 - allocation schedules for the assets, liabilities, workforce and contracts to transfer to Water Services Entities;
 - Water Service Entity asset management plans; and
 - Water Service Entity funding and pricing plans.
- Participation in local transition activity and local transition teams.
- Complying with any additional requirements or processes mandated by the Water Services Entities Bill (once enacted) and supplementary legislation.
- Any other activities that councils reasonably consider necessary to support transition and that give effect to the intent behind this Agreement (as expressed in Item 2 of the Key Details).

10 Reports for Decision

10.1 Recent Weather Event Damage to Road Network

Author: Philip Gifford, Projects Engineer

Authoriser: Arno Benadie, Chief Operating Officer

1. Reason for Report

- 1.1 During the 2021/22 financial year the district experienced two heavy rain events that caused substantial damage to the road network. These events occurred in December 2021 and February 2022.
- 1.2 The district experienced a further two heavy rain events during May and June 2022 that caused additional damage to the road network.
- 1.3 The purpose of this report is to update Council on the additional costs of the damage and to seek Council approval for the local share funding for the costs that will not be funded by Waka Kotahi

2. Context

- 2.1 On the evening of 17 May 2022, the district experienced a heavy rainfall intensity event that caused flooding, landslides and trees to fall onto the road. Numerous roads were affected including Turakina Valley Road 2 and 3, Ongo Road, Pohonui Road, Watershed Road, Putorino Road, Ohaumoko Road, Agnes Road, Mt Curl Road, Ngaruru Road, Makahou Road and Mangahoe Road.
- 2.2 The rainfall caused approximately 20 large slips which will require reinstatement over the coming summer construction period.
- 2.3 The total estimated cost for the repairs to the network is \$825,000. Rangitikei District Council applied to Waka Kotahi for Emergency Works funding
- 2.4 The district experienced further high intensity rainfall events between 30 May and 20 June 2022. As the hills were already saturated from the previous May weather event, there have been an extraordinarily high number of slips. Response slip clearance work will be completed by the end of August 2022.
- 2.5 This event extended over several days and affected a significant proportion of the district. The affected area spanned, west to east from the Turakina Valley Road to Gorge Road, and south to north, from Tarimu Road to Bald Hill Road.
- 2.6 There are a significant number of under-slips which will need to be repaired over the coming summer construction period.
- 2.7 Rangitikei District Council have applied to Waka Kotahi for additional Emergency Works funding based on a total estimated repair cost of \$2,352,000 for damage caused by this event.

3. Discussion and Options Considered

- 3.1 The objective of all repairs is to reinstate the network to its previous condition without making any improvements or omitting any necessary repair work. Hence no options apart from repairing like with like have been considered.

4. Financial Implications

- 4.1 Previous reports to the Asset and Infrastructure Committee detailed the financial impact of these rain events. The previous damage and claims can be summarised by the following:

Weather event	Total estimated damage	Subsidy	RDC share of costs
Dec 2021	Estimated at \$1,820,000	64% of the first \$1,100,000 and 84% for the remainder	\$511,200
Feb 2022	Estimated at \$341,000	84%	\$54,560
17 May 22	Estimated at \$825,000	84%	\$132,000
30 May & 20 Jun 2022	Estimated at \$2,352,000	84%	\$376,320
		Total Local share	\$1,074,080

- 4.2 Waka Kotahi funding rules offer local Authorities an increased subsidy once the estimated cost of the annual total for Emergency Work exceeds 10% of the approved Maintenance and Renewal Programme. As the December 2021 and February 2022 events have already exceeded this amount, the advanced Financial Assistance Rate of 84% should apply to the repair cost of the event.
- 4.3 During July 2022 Council received confirmation from Waka Kotahi that Emergency Works funding has been approved for a total of \$1,700,000 for the December 2021 and February 2022 claims combined at an official subsidy rate of 64% for the first \$1,100,000 and 84% for the remainder.
- 4.4 This reduces the total local share from \$1,074,080 (in table above) to a total local share of \$1,000,320.
- 4.5 Council staff made a funding application based on a total event cost of \$825,000 for the 17 May event and \$2,352,000 for the May to June events to Waka Kotahi. The application is expected to be approved by September 2022.
- 4.6 The additional costs for the total local share for the weather damage will be Funded from existing emergency funding and current roading budgets.

Recommendation 1

That the report 'Recent Weather Event Damage to Road Network' be received.

Recommendation 2

That the Council approves additional expenditure of up to \$825,000 and \$2,352,000 plus GST for roading emergency works for the May and June 2022 weather events, noting 84% of the expenditure will be claimed as a Waka Kotahi subsidy but that the claim has not yet been approved.

10.2 Mayors Task Force for Jobs - Service Delivery**Author:** Gaylene Prince, Group Manager - Community Services**Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1 The purpose of this report is to confirm the service delivery for the Mayors Taskforce for Jobs – Community Recovery Programme.

2. Context

- 2.1 At its July meeting, Council approved the agreement with Local Government New Zealand (LGNZ) for the delivery of the Mahi Tahi Programme (Mayors Taskforce for Jobs – MTJF – Community Recovery Program) until 30 June 2023, and seeking funding of up to \$450,000, which will be paid in two tranches: \$220,000 Tranche One, and \$230,000 Tranche Two.
- 2.2 Council also authorised the Mayor and/or Chief Executive to sign the agreement with Local Government New Zealand (LGNZ) for the delivery of Mahi Tahi Programme (Mayors Taskforce for Jobs – MTFJ – Community recovery Programme).
- 2.3 Council was also advised that under Council's current procurement policy, suppliers must be given an equal opportunity to bid for contracts with value greater than \$250,000 (Rule 4). However, Rule 11 of Council's policy provides for valid opt-out procurements. Specifically, Clause 1c of this rule validates opt-out procurements of technical/functional specialists: *Where a supplier is deemed to provide a unique or specialist service that is specific to the needs of Council. This may include a service that is not available from any other supplier or a preferred service from a specific supplier based on Council's ... (Rangitikei District Council Procurement Policy, Page 12).*
- 2.4 Functional Specialist Service: MTFJ is a community service programme matching employers and jobseekers with a focus on youth employment, education, and training. Delivery of the programme requires extensive networks, particularly with employers, as well as good local knowledge. Those working in this field require an in-depth understanding of job seeker and employer needs and specialist, technical skills in working with young people.
- 2.5 It was noted that the pool of people/organisations set up to deliver this type of work is limited, and that undertaking a tender process (open or closed) at this stage in the delivery of the programme is unlikely to render a competitive field because of the unique and specialist nature of the service. In addition, the uncertainty that accompanies the tendering process could act as a disincentive and place the service at some risk.
- 2.6 The July report to Council recommended applying the opt-out procurement rule (Rule 11) of the procurement policy for the current Contractor James Towers Consultants Ltd to undertake the work OR that Community Service Staff be directed to undertake a tender process in accordance with Rule 4 of Council's procurement policy.
- 2.7 At the meeting it was noted that Ngā Wairiki Ngāti Apa was another local service provider that could provide this service, and it was resolved that the matter of

determining a service provider for the MTFJ should be left to lie on the table until a discussion was held with Ngā Wairiki Ngāti Apa.

3. Outcome of discussion with Ngā Wairiki Ngāti Apa

- 3.1 The Mayor, Chief Executive, Group Manager – Community Services, and Manager – Community Development met with Grant Huwyler, Group Chief Executive, and Katarina Hina, Strategic Lead Whānau Programmes.
- 3.2 Ngā Wairiki Ngāti Apa clarified that they presently contribute to the MTFJ in a variety of ways:
- Provision of office space for MTFJ programme,
 - Delivery of the “Mahi Tahi” component, education and training, which has been funded in the past through MTFJ,
 - Provision of access to employment opportunities through the Te Puna Employment Services and their business units,
 - Opportunities given to MTFJ to participate in all appropriate and relevant careers and employability events that they provide through their wider network,
 - Facilitation of access to the on-site MSD work broker who sits with Ngā Wairiki Ngāti Apa part-time under an MOU between them and MSD, and
 - Wrap around health and social services provided to all clients and manuhiri on their site
- 3.3 Group Chief Executive Grant Huwyler has advised that they wish Council to proceed to subcontract James Towers Consultants Limited for the employment facilitation he undertakes but has asked that consideration also be given to a subcontract with Ngā Wairiki Ngāti Apa that provides them certainty in terms of appropriate MTFJ funding for their contribution to the programme.
- 3.4 It is only appropriate that Ngā Wairiki Ngāti Apa’s contribution towards the MTFJ is acknowledged.

4. Conclusion

- 4.1 Council staff recommend that Council apply the opt-out procurement rule to the deliver of the MTFJ Programme to June 2023 on the basis that it is a specialist and unique service for the district, and that providers of this type of service are limited, and tendering is unlikely to render a competitive field.
- 4.2 Both James Towers Consultants Limited and Ngā Wairiki Ngāti Apa have the prerequisite knowledge and skills, and proven track record, to successfully deliver the MTFJ/Mahi Tahi programme.
- 4.3 Further conversation would need to be held with both parties to finalise contract details.

Recommendation 1

That the report ‘Mayors Task Force for Jobs – Service Delivery’ be received.

ITEM 10.2**Recommendation 2**

That Council endorses the opt-out procurement rule (Rule 11) of the Procurement Policy enabling both James Towers Consultants Limited, and Ngā Wairiki Ngāti Apa to undertake the service delivery of the Mayors Task Force for Jobs/Mahi Tahi programme to 30 June 2023.

Recommendation 3

That the Mayors Task Force for Jobs funding be allocated to both James Towers Consultants Limited, and Ngā Wairiki Ngāti Apa based on their key attributes and that the Chief Executive be authorised to negotiate payments of up to \$75,000 for each of Tranche One and Two, to Ngā Wairiki Ngāti Apa, with the remaining funding from each Tranche paid to James Towers Consultants Limited.

10.3 Potential Projects for Better off funding - Tranche One

Author: Gaylene Prince, Group Manager - Community Services

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 To seek Council's endorsement of potential projects identified as being suitable for Tranche One of the Better Off funding.

2. Background

- 2.1 The "Better Off" funding package is one of the financial packages provided to Local Authorities under the Three Waters Reform to support local government in the well-being of their communities.
- 2.2 This funding is available in two tranches; Tranche 1 is available for drawdown from 1 July 2022, and Tranche 2 drawdown from 1 July 2024.
- 2.3 Rangitikei's total allocation is \$13,317,834, with \$3.3 million available in Tranche 1.
- 2.4 If Council does not apply for some/all of Tranche 1 this funding would then be available as part of Tranche 2. Council can only make one submission for Tranche 1 funding, but that one submission may include multiple projects. Submissions for Tranche 1 funding close on 30 September 2022.
- 2.5 Councils are also expected to consider how the first tranche funding could support funding proposals for the second tranche.
- 2.6 Councils have been assigned a Relationship Manager (Rangitikei's is Ian Garside) to provide support in developing funding proposals; assisting Councils to identify and prioritise initiatives, prepare funding proposals, and submit the proposal to Department of Internal Affairs.
- 2.7 The turn-around for submission of tranche 1 funding is tight; there is limited time and resources to consider wider well-being change for the community (as well as what the on-going costs of any new projects may be), and the resource ability to implement any projects also needs to be considered.

3. Funding Criteria/Key Principles

- 3.1 Funding must support one or more of the "Better Off" package criteria:
 - 3.1.1 Supporting communities to transition to a sustainable and low emissions economy, including by building resilience to climate change and natural hazards
 - 3.1.2 Delivery of infrastructure/services that:
 - enable housing development and growth with a focus on brownfield and infill where those are available, and
 - support local place-making and improvements in community well-being
 - 3.1.3 Recognise the role that Iwi/Māori will play in the delivery system as partners

3.1.4 Funding proposals must be for:

- New initiatives/projects, and/or
- To accelerate, scale-up, and/or enhance the quality of planned investment

3.1.5 The completion date for the duration of the programme of expenditure is on, or before, 30 June 2027.

4. Potential Projects

4.1 Council has considered community submissions to the 2022/23 Annual Plan (and earlier feedback from the Taihape Community about the potential for housing at 22 Tui Street, Taihape) and identified the following projects:

4.1.1 Business case for housing (Included in 2022/23 Annual Plan),

4.1.2 Development of Climate Impact Strategy and Action Plan (included in 2022/23 Annual Plan),

4.1.3 Acceleration of District Plan Review – Housing (First year funding of \$227,000 included in 2022/23 Annual Plan), and

4.1.4 Hautapu River Parks Project.

4.2 A further two potential projects were considered to form part of Tranche 1 funding proposal:

4.2.1 Town Centre Regeneration Investment Study

4.2.2 Investigation & Design – Flood Protection Marton CBD

4.3 An important aspect of the funding, as outlined in 3.1.3 above, is to recognise the role of Iwi/Māori. Staff presented options for consideration to the August Te Roopuu Ahi Kaa (TRAK) meeting. TRAK endorsed the suggestions outlined in the Appendix to this report, but requested an amount of \$200,000 be included in Council's funding application to allow funding for investigations into possible projects and improvements in the district for a range of district wide environmental or cultural projects. Te Roopuu Ahi Kaa Komiti will meet to discuss potential projects that would fall within this \$200,000 on 16 September. A placeholder for this request is also included in the Appendix.

4.4 A business case for a Taihape Civic Centre is presently being prepared. This was accelerated from Years 3-5 of the 2021-31 Long Term Plan due to the unexpected closure of the Taihape Town Hall/Library/Information Centre/Council Service Centre and offices in December 2021 because of high risk to life in the event of severe earthquake. Investigation and Design would be the next step in the process for a Taihape Civic Centre following the completion of the Business Case, and it has been suggested that any remaining funds of Tranche 1, totalling approximately \$1,853,000 at this time, could contribute towards the *acceleration, scaling up and/or enhancing the quality* of the Civic Centre business case outcome; *these criteria being required for projects already identified in the first few years of the 2021-31 Long Term Plan.*

4.5 Two further projects were considered but rejected by Council. Both projects were shared pathways, one in Bulls and one in Marton. Investigation and design were not required for these projects, and Council considered that Tranche 1 funding would be better utilised for larger projects whereby business cases or investigation and design

were required, or to reduce costs to ratepayers by accelerating larger-costing projects if they meet the criteria.

- 4.6 The projects are summarised in more detail in Appendix 1.
- 4.7 Once Council has endorsed the projects, further discussion will be had with Relationship Manager, Ian Garside, to confirm the projects meet funding criteria and conditions, and to help with preparing the funding proposal, including completing well-being assessments.

5. Conclusion

- 5.1 Council Officers are seeking direction from Council as to which potential projects it wishes to endorse for inclusion in a submission for Better Off funding – Tranche One, noting that application does not necessarily mean funding will be secured.

Attachments:

1. **Potential Projects** [↓](#)

Recommendation 1

That the report 'Potential Projects for Better Off funding Tranche One' be received.

Recommendation 2

That Council endorses / rejects the following projects being submitted for Tranche 1 – Better off funding: **[delete those not applicable]**

- Business cases for housing \$50,000
- Development of Climate Impact Strategy and Action Plan \$75,000
- Acceleration of District Plan Review – Housing \$427,000
- Hautapu River Parks Project, Taihape \$375,000
- Town Centre Regeneration Investment Study \$200,000
- Investigation & Design – Flood Protection Marton CBD \$120,000
- Te Roopuu Ahi Kaa Komiti Support – Environmental and/or Cultural Projects \$200,000
- Investigation & Design – Taihape Civic Centre \$1,853,000

RANGITIKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Business Case for Housing Est \$: 50,000

In line with submissions to our 2022/23 Annual Plan, Council has applied the requests for housing in the Taihape community against funding criteria.

Council resolved to support a study to present options that will inform decisions around the potential development of land into residential sections for owner-occupied, rental, and social housing.

The study will assist Council to determine whether it will indirectly enable or directly provide land to facilitate the development that will satisfy the demand in the district.

A housing business case will also identify housing options for Council's vacant land at 22 Tui Street.

This business case is for the purpose of:

- Investigating potential development of land into housing
- Determining whether the land provided will satisfy district wide demand
- Identifying the appropriate use of Council land at 22 Tui Street, Taihape



RANGITĪKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Development of Climate Impact Strategy and Action Plan Est \$: 75,000	
<p>Council has been working collaboratively within the region through the Climate Action Joint Committee and the development of a regional Climate Action Plan.</p> <p>At a District level, Council incorporates climate change impacts through a range of projects across the organisation on a case-by-case basis (e.g., infrastructure planning and spatial planning).</p>	<p>This project proposes to engage technical experts to assist Council with the development of a Climate Impact Strategy and Action Plan. Funding will be used for:</p> <ul style="list-style-type: none">• A consultant to prepare the Climate Impact Strategy and Action Plan.• Technical input required for the development of the Climate Impact Strategy and Action Plan. <p>The proposed Strategy and Action Plan would build from the work being completed regionally and already undertaken by Council, to set the direction and key actions that Council and its partners will take for climate change mitigation and adaptation for the Rangitikei District.</p>



RANGITĪKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Acceleration of District Plan Review – Housing

Est \$: 427,000

High growth and increased demand for housing have been experienced in the Rangitikei District since 2014, with a district-wide growth rate of 1.2%

To ensure we are creating well-functioning communities, Council is developing a spatial plan to guide future growth and development through to 2050 and beyond.

Phase 1 of the District Plan review will follow the development of the spatial plan and will focus on providing for long-term residential growth needs.

The proposed project requests additional resources to fast-track the residential growth phase of the District Plan review. The requested funding will be used to increase resources for this section of the district plan review, to increase the speed of development and implementation of future growth areas and provisions that enable intensification.

Funding will be used for:

- A Senior Policy Planner.
- Technical assessment and input associated with the rezoning of future growth areas, the implementation of provisions for medium density housing and review of the existing Residential and Rural Living provisions (e.g., soil assessment, structure plan development, design guidelines, land stability assessments, economic assessments associated with the NPS-HPL).

RANGITĪKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Hautapu River Parks Project Est \$:375,000

Friends of Taihape (FoT) are currently working on many projects, as part of the Hautapu River Parks project, that are in a native reserve forest which the Hautapu River runs through in Taihape township. FoT are working to restore a large area of mature kahikatea, totara, matai forest (classed as CL4 ecosystem type). This forest type is critically endangered, and the area also includes some highly threatened grass species. This site has very high ecological values. FoT are working alongside Iwi, Horizons, Council, Department of Conservation, and the community and one of their current projects is to construct four public access bridges across the Hautapu River. The group have funds to complete one bridge and are seeking funding from Council for the other three.

Council have agreed in principle to support the work of FoT, subject to further consideration and information about the materials to be used for the bridge construction, and on-going costs of maintenance and depreciation, to be supplied to the next Council workshop, 18th August 2022.

The Hautapu River Parks Project is for the purpose of:

- Restoring the critically endangered native forest
- Building four public access bridges across the Hautapu River
- Bringing the community together to conserve the environment

Projected Costs	
Bridge construction x4	\$150,000 each
Projected depreciation	\$30,000 p/a over 20 years
Maintenance	\$3,000 each p/a
	Total = \$12,000 p/a (including structural checks)



RANGITĪKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Town Centre Regeneration Investment Study Est \$:200,000

One of the key priority areas raised consistently through community engagement associated with Pae Tawhiti Rangitīkei Beyond the Rangitīkei Spatial Plan, is the revitalisation and redevelopment of our town centres. The scoping of this project is in the early stages but would seek to implement several town centre related placemaking projects

This could include a mix of streetscaping, wayfinding/signage, and greening. All work will be aligned with the Pae Tawhiti Rangitīkei Beyond the Rangitīkei Spatial Plan principles, themes, and actions.

This project will build from previous Council investment in the development of Town Centre Plans.

Funding included in this project will be used for the following placemaking activities:

- Urban and landscape design for the streetscape redevelopment of our town centres. This includes the development of our town centres as green corridors and the consideration of green infrastructure.
- Development and implementation of wayfinding/signage.

These projects would be developed and implemented alongside our communities and mana whenua.



RANGITĪKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Investigation & Design – Flood Protection Marton CBD

Est \$: 120,000

During periods of high rainfall, the Marton CBD, and some residential areas along the Tutaenui stream are vulnerable to flooding caused by the Tutaenui Stream exceeding its flow capacity. This investigation work will consider the causes of the flooding and identify what engineering solutions are available to create mitigating structures to protect some or all of these areas against future flooding.

The work will include a detailed investigation of the catchment and the Tutaenui stream during all rain events. It will also include a topographical study of the Tutaenui stream as it passes through Marton. Together these studies will inform what engineering solutions could be considered to improve the level of service for the Marton CBD.

The investigation will be for the purpose of:

- Finding the cause of flooding in areas that are immediately affected
- Identifying engineering solutions available
- Design of mitigating structures to protect some or all of the areas for future weather events



RANGITĪKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Te Roopuu Ahi Kaa Komiti Support Est \$:200,000

During a recent Te Roopuu Ahi Kaa Komiti meeting, our local Iwi in the district expressed a strong interest in securing some of the Better Off Funding available for projects in the district.

The details of these projects are not yet finalised and will not be clearly identified by the application closing date. Iwi requested a nominal amount of \$200,00 to be included in the RDC funding application to allow funding for investigations into possible projects and improvements in the district.

This investigation work can be for a range of district wide environmental or cultural projects.

Te Roopu Ahi Kaa Komiti has been allocated a nominal amount for the purpose of:

- Investigating possible projects district wide
- Identifying any improvements not with the attention of Council
- Presenting the findings to Council for consideration for Better Off Funding

RANGITĪKEI DISTRICT COUNCIL BETTER OFF FUNDING TRANCHE ONE

Project: Investigation & Design – Taihape Civic Centre Est \$:1,853,000

A Better Business Case (BBC) is currently being created to identify options for the future of the existing Taihape Civic building.

The BBC work was accelerated from Years 3-5 of the 2021-31 Long Term Plan due to the unexpected closure of the Taihape Town Hall/Library/Information Centre/Council Service Centre and offices in December 2021, because of high risk to life in the event of severe earthquake.

Some of the services previously provided at the Town Hall (e.g., library) have been relocated (on a smaller scale) to a leased premises. Once the BBC has been completed, all options will be presented to Elected Members for a decision on the preferred option. This decision will be followed by investigation and design work that could be funded by the Better Off Funding.

The investigation will be for the purpose of:

- Identifying options for the future of the existing Taihape Civic Centre
- Identifying any engineering solutions available
- Presenting the findings to Elected Members to decide on the preferred option
- Investigation and design work that could be further funded



11 Reports for Information

11.1 Statement of Service Performance - 2021/22

Author: Georgia Etheridge, Corporate Planning Advisor

Authoriser: Katrina Gray, Senior Strategic Planner

1. Reason for Report

- 1.1 The purpose of this report is to present the Statement of Service Performance for the 2021/22 financial year to Council which covers the reporting period from 1 July 2021 to 30 June 2022.

2. Context

- 2.1 The Statement of Service Performance shows the results of measurements conducted against the Levels of Service targets indicated in the Long-Term Plan for the 2021/22 financial year.
- 2.2 The attached document shows the results (Attachment 1).
- 2.3 Performance measures are indicated as achieved; not achieved; or not measured, with details on the final result for the year. This shows that 44 targets were met, 18 were not met, and 5 were not measured (showing notable improvement from 2021 where the results were 22 out of 56 were fully achieved, a further 3 being partly achieved and 26 not achieved). Those not measured are mandatory targets which were not triggered, as they relate to consents Council does not hold or response to events that did not take place. One new measure indicates that Year 1 (2021/22) will be the baseline, and therefore is neither achieved nor not achieved.

3. Highlights

- 3.1 In the report accompanying the six-monthly review, it was noted that improvements were made in the management of service requests. The results for service requests have remained significantly above the results from the 2020/21 financial year, as officers continue to implement improvements.
- 3.2 The target for real water loss of under 40% was not met in 2020/21, but has now been met, with an improvement of 5%.
- 3.3 Eight other measures have also improved when compared to 2020/21 results.

4. Areas for improvement

- 4.1 A change has been made to the capture of water-related calls. In previous years, when officers could resolve a call immediately, particularly by providing information such as planned water shut-downs, this was not entered in the system as a complaint or request for service. However, Audit NZ and the Department of Internal Affairs have advised Council that all water-related calls are to be included in this measure. This change was in place for the 2020/21 financial year, and results demonstrate the increased number of calls recorded due to this change to process.
- 4.2 Rostering changes are expected to increase response times for requests for Animal Control Officers to attend incidents during business hours.

- 4.3 The target for the completion of the Economic Development Strategy actions is an area for improvement. Several factors contributed to this result, including the ongoing COVID-19 response impacting on both Council and on partner agencies availability and performance. Some of the actions are underway, but not yet completed. Most activities that were not accomplished are planned to be completed during 2022/23. Officers are working on improvements for reporting to Council on the Economic Development activity.

5. Statutory Implications

- 5.1 The information captured in the Statement of Service Performance will be included in the Annual Report, under the Local Government Act 2002, Schedule 10, Part 3, section 25.

6. Decision Making Process

- 6.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Statement of Service Performance - 2021/22** [↓](#)

Recommendation

That the report "Statement of Service Performance 2021/22" be received.

Statement of Service Report for 2021/22

Roading

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> <div>Achieved</div> <div>Not achieved</div> <div>Not measured</div> </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
Councils intended level of service is to: Provide a sustainable roading network that is maintained in accordance with each road's significance for local communications and the local economy, taking into account the One Roding Network Classification and funding subsidies					
*Road condition The average quality of ride on a sealed local road network measured by smooth travel exposure	<div></div>	90% or more	95%	95%	
*Road maintenance The percentage of the sealed road network that is resurfaced	<div></div>	6% or more	5.6%	5.3%	This target was not met due to increased demand on contractors caused by weather damage as well as the impacts from COVID.
The percentage of the unsealed road network which is re-metalled during the year	<div></div>	12,000m ³ or more	76% (9186m ³)	95.6% (11,466m ³)	This target was not met due to increased demand on contractors caused by weather damage as well as the impacts from COVID.
*Footpaths The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant document e.g. Annual Plan, Asset Management Plan.	<div></div>	90% of footpaths make up category 1 or 2 ¹	CBD 95.3% 93% non-CBD (the measurement was for grade 1, 2 and 3)	CBD 95.3% 93% non-CBD (the measurement was for grade 1, 2 and 3)	Footpath rating surveys are carried out every 3 years as the footpaths wouldn't deteriorate in a way that would require the survey to be carried out annually. The last survey was completed in October 2020.
*Road safety The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number	<div></div>	No fatal crashes on the Council roading network	0	0	
	<div></div>	10 or less serious injury crashes on the Council roading network	6	4	

* Mandatory

¹ 1. Excellent, 2. Good, 3. Fair, 4. Poor, 5. Very Poor

Statement of Service Report for 2021/22

Roading

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Be responsive to community expectations over the roading network and requests for service</i>					
The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the Long Term Plan. Results will be presented as the median.	After hours callouts	●	95% responded to in 12 hours	98%	58%
	Working hours callouts	●	95% responded to in 6 hours	97%	45%
	Resolution	●	85% of callouts resolved within one month	97%	46%
	Requests concerning potholes (Target: 95% responded to in 6 hours)	●	Specified reference to callouts relating to potholes	92%	25%
Council received 51 requests relating to potholes, of which 92% were responded to on time. This is only slightly lower than the target for 95% of responses to be on time. However this is showing significant improvement on the figures in 2020/21, in part due to corrections in the way data is captured.					

* Mandatory

Statement of Service Report for 2021/22

Community Leadership

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

Achieved

Not achieved

Not measured

PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE																				
Councils intended level of service is to: Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community																									
On-time completion of, or substantially undertaken annual plan actions		90% or more Annual Plan Actions completed	67.9%	65%	<p>While our targets often cover “how” we carry out a service, action completion refers to the projects outlined in the Long-Term Plan or Annual Plan for the year.</p> <p>These projects can be delayed for various reasons.</p> <p>In many cases, variation is based on community feedback, changes in resource availability, or limitations such as COVID-19 restrictions. In these cases, consideration has been given to alternative options or adjusted timeframes. The action is still measured as incomplete when compared to the work plan established for the year.</p> <p>15% of projects were delayed to improve alignment with other works or ensure strategic alignment with Council, Horizons, or national projects.</p> <p>17% of projects were delayed due to restrictions or resource limitations caused by adverse events, including COVID-19 and weather events.</p> <p>Many of the incomplete projects are underway or are planned to commence in the coming year.</p> <table> <tr> <th>Activity</th> <th>Project completion</th> </tr> <tr> <td>Community and Leisure Assets</td> <td>75%</td> </tr> <tr> <td>Community Leadership</td> <td>84%</td> </tr> <tr> <td>Community Well-being</td> <td>93%</td> </tr> <tr> <td>Environment and Regulatory</td> <td>66%</td> </tr> <tr> <td>Roading</td> <td>46%</td> </tr> <tr> <td>Rubbish and Recycling</td> <td>-</td> </tr> <tr> <td>Stormwater and Drainage</td> <td>50%</td> </tr> <tr> <td>Wastewater</td> <td>70%</td> </tr> <tr> <td>Water Supply</td> <td>59%</td> </tr> </table>	Activity	Project completion	Community and Leisure Assets	75%	Community Leadership	84%	Community Well-being	93%	Environment and Regulatory	66%	Roading	46%	Rubbish and Recycling	-	Stormwater and Drainage	50%	Wastewater	70%	Water Supply	59%
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Stormwater and Drainage	50%																								
Wastewater	70%																								
Water Supply	59%																								

Statement of Service Report for 2021/22

Community Leadership

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div><div><div></div>Achieved</div><div><div></div>Not achieved</div><div><div></div>Not measured</div></div>						
PERFORMANCE MEASURE		OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
Completion of capital programme		<div></div>	85% or more of the planned capital programme	49.08%	47.4%	<p>Across a range of construction projects, it remains difficult to secure materials and contractor availability.</p> <p>A significant portion of Council's unspent funds are due to the budget set aside for the Marton Rail Hub, which is awaiting the decision of the Environment Court.</p> <p>Difficulties in completing programmed works were compounded in the roading activity as higher levels of repairs were required due to weather events, taking away from availability for programmed works.</p>
Māori responsiveness framework: Satisfaction ratings from each member of Te Roopuu Ahi Kaa about the effectiveness of each framework outcome area.	Governance and relationships	<div></div>	80% or more overall satisfaction	100%	100%	<p>Two of the outcome areas surpassed the target, with the other outcome areas similar or improving compared to previous scores. Those members who did not indicate they were satisfied answered "neither satisfied or dissatisfied" or "don't know".</p> <p>The comments from the survey indicate that TRAK members are positive about the effectiveness of the framework, as well as Council's interaction and response to advice, while noting that further improvements can be made.</p>
	Culture and identity	<div></div>		92%	80%	
	Prosperity and well-being	<div></div>		67%	70%	
	Resources and infrastructure	<div></div>		75%	53%	
Councils intended level of service is to: Provide a high customer experience that satisfies the needs of the community						
Customer views of their experience (both the customer service and service provided) with Council. HappyOrNot system			Year 1 baseline	83% very happy across all results on all units.	New measure.	<p>Happy Or Not units are available for customers to give feedback at the High Street office in Marton as well as the libraries in Marton and Taihape and Te Matapihi in Bulls. Over the year over 2000 pieces of feedback have been received. Reporting is available in real-time allowing Council to better understand trends including identifying some periods where buttons have been pushed randomly or repeatedly, affecting results.</p>

* Mandatory

Statement of Service Report for 2021/22

Water Supply

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Provide a safe and compliant supply of drinking water</i>					
*Safety of drinking water The extent to which the Council's drinking water supply complies with:	• part 4 of the drinking water standards (bacteria compliance criteria) <div>●</div>	No Incidents of non-compliance with bacteria compliance criteria (6/6)	Compliant (6/6)	Compliant (6/6)	All plants and supply networks compliant
	• part 5 of the drinking water standards (protozoa compliance criteria) <div>●</div>	No Incidents of non-compliance with protozoa compliance criteria (6/6)	Non-compliant (2/6)	Non-compliant (2/6)	Compliance with this measure is challenging as a single short-term incident will render a treatment plant non-compliant for the year. Non-compliance is often caused by data collection issues such as spikes in electricity, and does not indicate that public health was ever at risk. Rātana and Marton treatment plants were compliant.
<i>Councils intended level of service is to: Provide reliable and efficient urban water supplies</i>					
*Maintenance of the reticulation network The percentage of real water loss from Council's networked urban reticulation system <div>●</div>		Less than 40%	37%	42%	
*Demand Management The average consumption of drinking water per day per resident within the District <div>●</div>		600 litres per resident per day	559 litres per resident per day	524 litres	
<i>Councils intended level of service is to: Be responsive to reported faults and complaints*</i>					
*Where the Council attends a call out in response to a fault or unplanned interruption to its networked reticulation system, the following median times are measured.	Attendance for urgent call outs	0.5 hours	0.1 hours	0.25 hours	
	Resolution of urgent call outs	24 hours	1.4 hours	2.08 hours	
	Attendance for non-urgent call outs	24 hours	0.2 hours	2.05 hours	
	Resolution of non-urgent call outs	96 hours	3.4 hours	2.77 hours	

Statement of Service Report for 2021/22

Water Supply

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
*Customer satisfaction The total number of complaints (expressed per 1000 connections to the reticulated networks) received by the Council ¹		≤20 complaints per 1000 connections	67.6/1000	17.8/1000	<p>Complaints about the water supply were high in November through March. These relate to seasonal variations in the surface water intake that make it more difficult to treat to aesthetic standards.</p> <p>Council is aware of ongoing concerns about the water supply, particularly in Marton, and therefore has planned a range of upgrades to improve this.</p> <p>A change has been made to the capture of water-related calls. In previous years, when officers could resolve a call immediately, particularly by providing information such as planned water shut-downs, this was not entered in the system as a complaint or request for service. However, Audit NZ and the Department of Internal Affairs have advised Council that all water-related calls are to be included in this measure. This change was in place for the 2020/21 financial year, and results demonstrate the increased number of calls recorded due to this change to process.</p>
Councils intended level of service is to: Maintain compliant, reliable and efficient rural water supplies					
Where the Council attends a call out in response to a fault or unplanned interruption to its water supply for rural water schemes, the following median times are measured:	Attendance time: from the time that the Council receives notification to the time that service personnel reach the site	48 hours	0.2 hours (urgent) 0.1 hours (normal)	0.25 hours	
	Resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	96 hours	21.6 hours (urgent) 1.9 hours (normal)	2.08 hours	

* Mandatory

¹ a. drinking water clarity, b. drinking water taste, c. drinking water odour, d. drinking water pressure or flow, e. continuity of supply, and f. The Council's response to any of these issues

Statement of Service Report for 2021/22

Wastewater and sewerage

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Provide a reliable, reticulated disposal system that does not cause harm or create pollution within existing urban areas</i>					
*Discharge compliance	●	No abatement notices	Achieved	Not achieved	
Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of	●	No infringement notices	Achieved	Not achieved	
a) abatement notices	●	No enforcement orders	Achieved	Achieved	
b) infringement notices	●	No convictions	Achieved	Not achieved	
c) enforcement orders, and	●				
d) convictions	●				
*System and adequacy	●	Fewer overflows than 3 per 1000 connections	1.41	1.66	
The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system	●				
<i>Councils intended level of service is to: Be responsive to reported faults and complaints</i>					
* Fault response time	●	Attendance urgent 0.5 hours	0.1 hours	0.38 hours	
Where the Council attends to sewage overflows resulting from a blockage or other fault in the Council's sewerage system, the following median times are measured:	●	Attendance non-urgent 24 hours	0.2 hours	1.36 hours	
a. attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and	●	Resolution urgent 24 hours	1.9 hours	3.65 hours	
b. resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault or interruption	●	Resolution non-urgent 96 hours	0.9 hours	3.2 hours	

* Mandatory

Statement of Service Report for 2021/22

Wastewater and sewerage

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<p>*Customer satisfaction</p> <p>The total number of complaints received by the Council about any of the following:</p> <p>a. sewage odour</p> <p>b. sewerage system faults</p> <p>c. sewerage system blockages, and</p> <p>d. the Council's response to issues with its sewerage system</p> <p>Expressed per 1000 connections to the Councils sewerage system.</p>	<div>●</div>	Fewer requests than 6 per 1000 connections	10.2	1.41	<p>A change has been made to the capture of water-related calls. In previous years, when officers could resolve a call immediately, particularly by providing information such as planned water shut-downs, this was not entered in the system as a complaint or request for service. However, Audit NZ and the Department of Internal Affairs have advised Council that all water-related calls are to be included in this measure. This change was in place for the 2020/21 financial year, and results demonstrate the increased number of calls recorded due to this change to process.</p>

* Mandatory

Statement of Service Report for 2021/22

Stormwater drainage

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Provide a reliable collection and disposal system to each property during normal rainfall</i>					
*Discharge compliance Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of: a. abatement notices b. infringement notices c. enforcement orders, and d. convictions Received by the Council in relation to those resource consents.	●	No abatement notices	Not measured	Not measured	Discharge compliance is a mandatory measure set by the Department of Internal Affairs therefore must be reported on. However as Council has no stormwater consents the measurement in essence can not be measured.
	●	No infringement notices	Not measured	Not measured	
	●	No enforcement orders	Not measured	Not measured	
	●	No convictions	Not measured	Not measured	
*System adequacy The number of flooding events ¹ that occurred in the District. For each flooding event, the number of habitable floors affected (expressed per 1000 properties connected to the Council's stormwater system). Note: This is a District-wide assessment	●	Fewer requests than 5 per 1000 connected properties	0	0	There were no flooding events therefore no habitable floors have been affected.
<i>Councils intended level of service is to: Be responsive to reported faults and complaints</i>					
*Customer satisfaction The number of complaints received by the Council about the performance of its stormwater system, expressed per 1000 properties connected to the Council's stormwater system.	●	Fewer requests than 5 per 1000 connected properties	6/1000	4.36/1000	A change has been made to the capture of water-related calls. In previous years, when officers could resolve a call immediately, particularly by providing information such as planned water shut-downs, this was not entered in the system as a complaint or request for service. However, Audit NZ and the Department of Internal Affairs have advised Council that all water-related calls are to be included in this measure. This change was in place for the 2020/21 financial year, and results demonstrate the increased number of calls recorded due to this change to process.
*Response time The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that service personnel reach the site.	●	Two hours or less	0 (there were no flooding events for the reporting period)	0 (there were no flooding events)	

*Mandatory

¹ The rules for the mandatory measures define a 'flooding event' as an overflow from a territorial authority's stormwater system that enters a habitable floor

Statement of Service Report for 2021/22

Community and Leisure Assets

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Compliance with relevant standards</i>					
All swimming pools have poolsafe accreditation	●	Maintain accreditation	Poolsafe accreditation received May 2022	Poolsafe accreditation received May 2021.	Next accreditation to be applied for in 2023.
Council complies with criteria in rental warrant of fitness programme for community housing	●	All units achieve at least 95% Compliance	3 units did not meet compliance criteria.	68 of the 72 community housing units achieved 95% or more compliance.	Council has 72 housing units. 3 units did not meet compliance due to hot water temperatures exceeding 60 degrees. 59 units that were inspected twice passed their inspections. The remaining units did not have two inspections due to staff and tenant availability.
New public toilet buildings are well designed, safe and visible and Compliance with SNZ4241:1999 and CPTED (safer design guidelines) for new or refurbished toilets	●	100% compliance	100% compliance	100% compliance	While no public toilet buildings construction was undertaken, those planned during this year for future construction meet these principles.
Playground compliance with NZ Standards	●	80% compliance	Council undertake safety audits every 2 months and inspections twice a week. Urgent issues are resolved immediately, while non-urgent needs are scheduled for maintenance.	Not measured	Independent audit will be undertaken during the 2022/23 financial year.

Statement of Service Report for 2021/22

Community and Leisure Assets

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> <div>Achieved</div> <div>Not achieved</div> <div>Not measured</div> </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Library services are welcoming and provide a space for social interaction and learning</i>					
Customer rating of library facilitates	<div> <div></div> </div>	Customer Satisfaction Index (provided via the HappyOrNot system): • 90%	95.2% overall. This consists of: 84 % of 153 responses at Te Matapihi 87% of 193 responses at Taihape 92% Of 1,294 responses at Marton Library	Not measured	The earlier half of the year showed some lower scores, some of which were identified as the result of misuse of the Happy Or Not system and bad behaviour at Council facilities. These scores have improved in the second half of the year. Real-time scoring allows Council to identify possible opportunities to improve customer satisfaction.
The number of library outreach activities and events delivered	<div> <div></div> </div>	5 per year for each library	Marton Library: 10+ Bulls Library: 10+ Taihape Library: 5+ Plus online story-times.	Not measured	Despite COVID restrictions and precautions resulting in an inability to hold larger events and a reduction in services, outreach activities have continued. These have been delivered in person, online, and via "take home" activity packs, and covered a wide variety of topics. Hundreds of residents were assisted to obtain and print their Vaccine Passes. The Taihape Library was closed in December and moved to another building, halting on-site delivery of programmes, but continued to provide click and collect services.
<i>Councils intended level of service is to: Provide parks and sports fields that are fit for purpose</i>					
Number of complaints about Council owned parks and sports fields	<div> <div></div> </div>	10 or less per year	3	Not measured	Maintenance of the regions Parks and Sports Fields has continued at a very high standard. Improvements have been undertaken at a number of sites, which has further enhanced the aesthetic and recreational value of our venues.

* Mandatory

Statement of Service Report for 2021/22

Rubbish and recycling

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Make recycling facilities available at waste transfer stations for glass, paper, metal, plastics, textiles and green waste. special occasions for electronics (e-waste). Council intends to continue the operation (under contract) of existing urban waste transfer stations – Rātana, Bulls, Marton, Hunterville, Mangaweka, and Taihape.</i>					
Waste to landfill (tonnage)	●	Less than 5,500 tonnes to landfill	5,898 tonnes	5,430 tonnes	Waste to landfill has trended upwards due to higher economic activity and population growth. Additionally, there have been ongoing disruptions due to COVID-19 restrictions where recycling has been sent to landfill.
Recycling available at Waste Transfer Stations throughout the District.	●	Bulls, Marton, Taihape, Hunterville, Rātana provide for recycling of; glass, metal, paper, plastics (1-5), cans/tins.	Outcome met	Not measured	A recycling drop-off service continues to be available at the Transfer Stations.

* Mandatory

Statement of Service Report for 2021/22

Environmental and Regulatory

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> <div>Achieved</div> <div>Not achieved</div> <div>Not measured</div> </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
Councils intended level of service is to: Provide a legally compliant service					
Timeliness of processing building consents and resource consents	Building consents	100% processed within statutory timeframes	91.52%	81.4%	Workload pressures due to increased building activity led to consents going overdue earlier in the year with staff shortages.
	Resource consents	100% processed within statutory timeframes	Land use consents: 100% Subdivision consents: 95.4%	Subdivision 56.8% Land use 75.6%	The processing timeframes have significantly improved since 20/21. Only two subdivision consents were not processed within statutory timeframes. While staff endeavour to complete all consents within timeframes, delays can be caused due to processing and communication issues.
Animal Control - Timeliness of response (i.e the Request for Service has been acknowledged) and completion (i.e the Request for Service has been signed off by officers). Results will be presented as the median • Priority 1's = Any Dog Attack / Found Dog / Rushing Dog / Wandering Stock • Priority 2's = Animal Welfare Concern / Barking Dog / Property Inspection / General Enquiry / Lost Animal / Microchip Dog / Multi-dog Inspection / Roaming Dog / Animal Control Bylaw Matter	Response to Priority 1 call outs	90% responded within 0.5 hours	98%	96% responded to in time	
	Completion of Priority 1 call outs	90% completed within 20 working days	90%	78% completed on time	
	Response to Priority 2 call outs	90% responded within 24 hours	87%	91% responded to in time	Due to the differing urgency of priority 1 and priority 2 callouts, there are times when officers are required to prioritise their time to complete a priority 1 callout. At times, this can mean staff are not available to respond to a priority 2 callout within the time specified. Additionally, officers do not respond to a priority 2 callout outside of working hours, so where this 24-hour window falls over a weekend, the target timeframe will not be met. Rostering changes will improve this measure during business hours.
	Completion of Priority 2 call outs	90% completed within 20 working days	72%	78% completed on time	The time taken to resolve an issue is not always within Council's control, with reliance on factors such as the owner's situation or witness availability. Council seeks to meet the expected resolution times wherever possible. Rostering changes will improve this measure during business hours.

Statement of Service Report for 2021/22

Environmental and Regulatory

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
Environmental health Timeliness of response (i.e the site has been attended) and completion (i.e the Request for Service has been signed off by officers). Results will be presented as the median.	Response to Noise Control call outs	90% responded to in 1.5 hours	98%	Not measured	
	Completion of Noise Control call outs	90% completed in 2 hours	98%	Not measured	
	Response to Food Premises call outs	90% responded to in 24 hours	100%	Not measured	
	Completion of Food Premises call outs	90% completed in 72 hours	100%	Not measured	

* Mandatory

Statement of Service Report for 2021/22

Community wellbeing

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
<i>Councils intended level of service is to: Ensure competency in discharging Civil Defence responsibilities</i>					
Timing of self-assessment when the Emergency Operations Centre is activated and of continued civil defence training exercises	<div>●</div>	Self-assessment undertaken and responded to within four months of Emergency Operations Centre activation	Achieved	Achieved	Debriefs undertaken with internal Incident Management Team and external agencies following response to August 2021 Covid-19 lockdown. Improvement actions identified and implemented.
	<div>●</div>	At least one exercise undertaken each year	Achieved	Achieved (three scenario based exercises)	Two Scenario Based exercises held over the past calendar year, comprising of a full day two-part EOC exercise for flood response.
<i>Councils intended level of service is to: Identify and promote opportunities for economic development in the District.</i>					
Implementing actions each year from the Economic Development Strategy and Housing Strategy Action Plans.	<div>●</div>	Greater than 80% of the actions completed for each relevant year.	75% Housing Strategy actions 34.9% Economic Development Strategy	Achieved	3 out of 4 Housing Strategy actions were achieved by the end of 2021/22, with the remaining action underway. 15 out of 43 Economic Development Strategy actions were achieved during 2021/2022. Several factors contributed to this result, including the ongoing COVID-19 response impacting on both Council and on partner agency availability and performance. Some activities are within the planning stages, but were not completed due to competing consultation priorities and reliance on agreements with external parties. Most activities that were not accomplished are planned to be completed during 2022/23. As the Economic Development Strategy targets were first set for 2021/22, these will be reconsidered when the strategy is reviewed to ensure these are realistic and within Council's powers to achieve. A monthly Economic Development dashboard will be reported to Council.

Statement of Service Report for 2021/22

Community wellbeing

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2021/22 TARGET	2021/22 RESULT	2020/21 RESULT	NARRATIVE
District GDP growth compared to national GDP growth.	<div>●</div>	GDP growth for the Rangitikei District is within +/-1% of national GDP growth, or better.	Achieved	Achieved	Rangitikei District GDP growth information is updated annually. In 2021, GDP growth was 2.3%, which compared favourably to national GDP growth of -1.2%.

* Mandatory

ITEM 11.2

11.2 LGNZ Conference 2022

Author: Waru Panapa, Councillor

1. Reason for Report

1.1 Cr Panapa attended the LGNZ Conference in July 2022 and his report is attached.

Attachments:

1. Members report regarding the 2022 LGNZ Conference - Cr Panapa [↓](#)

Recommendation

That the report 'LGNZ Conference 2022' be received.

Members report regarding the 2022 LGNZ Conference.

Tena ra koutou e ngā mema honore a te Kaunihera o Rangitikei me ona kai mahi katoa.

I take this opportunity to thank the Council for allowing me the opportunity to attend the Conference, including Te Maruata Hui.

The entire conference from the Hui on Tuesday the 19th right through to the Black Tie Fonterra event on the Friday evening, was moving feast of engaging elements on the vast range of Local Government concerns and more importantly the direction envisaged by many diverse viewpoints.

I acknowledge Rangitane as Mana Whenua and Dignified hosts of the Conference. From the Powhiri to the Poroporoaki, passing the Mauri of the Hui to Otautahi Christchurch, Rangitane exhibited the best of Tikanga Maori and the appropriate aspects of hospitality whilst at the same time laying down thought provoking challenges.

The opportunity to hear the current state of play from those at the forefront of change, from the Prime Minister, to various Members of Parliament, both Government and Opposition, was invaluable to gain a better appreciation of the immense amount of work that is taking place to create a practical and sustainable model of National and Local governance that is more responsive to the changing needs of our society.

A theme that was present throughout the Conference was the importance of better understanding Co-Governance, and what is needed to create a realistic pathway to seeing Mana Whenua having a more meaningful relationship with our Treaty Partners. This was reflected in many of the talks given.

I took many opportunities to speak with various members at the Conference to share concepts that I feel are crucial to the future of governance in this Country. One in particular is the role of the Treaty of Waitangi in developing Policy and Legislation. There is in my opinion a glass ceiling that the Treaty protects in the name of partnership. I am convinced that we must consider the possibility of a Charter of Nationhood, that reflects the aspirations of Mana Whenua in relation to their wellbeing and potential cultural development.

A concept was shared a number of times regarding embedding Te Ao Maori into the Western Democratic model. The problem with this is that, Maori are currently and will be in the foreseeable future a minority. The resultant effect is not embedding, but rather a form of assimilation.

What then would a Co-Governance model look like? It is one where Mana Whenua have put aside blind adherence to a tribal model that limits the ability of members of the Hapu to engage on an equal footing with other Hapu within their Rohe (Area). Admittedly, the greatest pushback from this conversation at the Hui were other Maori.

Each of the presentations were informative and thought provoking. The talk I enjoyed the most was by Melissa Clarke Reynolds, who introduced herself as a futurist, left us with some very compelling ideas, one of which showed a diagram with three coloured spots, one grey representing everyone who has died over the past 80,000 Years, a small green spot, representing everyone who is currently alive, and a large orange spot representing the generations yet unborn. This simple illustration conveyed at a glance the importance of the decisive moment in which we live. The statement she finished on was "we can either be architects of our future, or victims of our future." I look forward to seeing the blueprint we develop over the next few years.

Another highlight for me of course was the contribution by Nareej Lala, CEO of Toyota NZ around what Toyota is doing with Hydrogen.

ITEM 11.2 ATTACHMENT 1

One criticism I have is in relation to the Te Maruata Hui, the opportunity to actually consult was quite limited and felt rushed a lot of the time. I feel that presentations on the Reforms were not any different to what we were likely to hear in the main conference and as such didn't need to take up the precious time of the Hui. I would like to have seen more rigorous debate around how the reforms would actually impact Maori and what mechanisms needed to be in place to ensure Maori would have a more meaningful engagement with the process.

As I have indicated I have decided not to stand again at the next election, I do however commend LGNZ for a wonderfully organised and engaging conference that painted a positive picture and a pathway of great optimism for the future of Local Government. For the Elected Members who have decided to stand again, I wish you the best and trust you take every opportunity to expand your appreciation of the ways that Tangata Whenua can enhance your ability to create a more inclusive community experience for all who live in Aotearoa.

Ngā mihi
Waru Panapa

11.3 Project Management Office Report - August 2022**Author:** Adina Foley, Senior Project Manager**Authoriser:** Arno Benadie, Chief Operating Officer**Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):






1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Bulls Bus Lane and Town Square
5. Taihape Amenities Building
6. Taihape Grandstand
7. Marton Rail Hub
8. Marton Water Strategy
9. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

Note that Finance and Performance Committee will receive full budgets and spend broken down by financial year, and this report will focus on project budgets and progress against budget.





1. Mangaweka Bridge replacement

ITEM 11.3


Project Status				
<p>The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.</p> <p>The project is funded by Waka Kotahi, Rangitikei District Council and Manawatu District Council, and project managed by Manawatu District Council.</p> <p>The bridge was opened on Friday 20 May 2022, a month earlier than scheduled, with a blessing and unveiling of the pou by Ngāti Hauiti. The approach road on the Manawatu side has been completed, there are some final minor items to undertake before the project is complete.</p> <p><i>The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC’s component only is reported on in this report.</i></p>				
Project Budget		\$4,953,345	Spend to Date	\$4,361,779
Estimated Costs to Complete		\$591,566	Forecast Cost at Completion	\$4,953,345
% Spent of Forecast Cost		88%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		01-18	Project Completion Date (MM-YY)	09-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed early in August 2022 and is currently on programme.		
Cost		The project is currently within budget.		
Quality		No concerns to date.		
Risk		Working at heights and over the water, in proximity to the public, is inherently risky; this risk has been downgraded as the construction of the bridge is complete.		
Tasks completed last month	Minor construction items started Road marking & signage completed Cycle rail completed			
Tasks forecast this month	The remaining physical works include: <ul style="list-style-type: none">• Legal survey- Mid August• Fencing• Landscaping- Weather dependent.• Guard rail• 2 bollards (café end) remaining• Horizons instruments - Weather and river level dependent			

2. Marton to Bulls Wastewater Centralisation Project

ITEM 11.3






Project Status			
<p>The Marton to Bulls wastewater centralisation scope includes 4 subprojects:</p> <ul style="list-style-type: none"> A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure C. Consenting for the activities D. Upgrades of the treatment plants at Marton and Bulls <p>Construction completed for subproject A. Practical Completion inspection has been completed by RDC. There is one section of sidewalk and a road surface repair on SH1 that needs replacement, which will be completed once the weather conditions improves.</p> <p>Low Environmental Impact (LEI) continue to manage the wider project, with the Chief Operating Officer (COO) as project sponsor with design authority for the solution. The COO will commission a peer review of the solution, should this be required.</p> <p>A 'Project Update Group' (PUG) will be formed as part of the progression of this project. The function of this group is to provide continual updates on the progression of the project.</p>			
Project Budget	\$25,000,000	Project Spend	\$7,111,610
Estimated Costs to Complete	\$17,888,390	Forecast Cost at Completion	\$25,000,000
% Spent of Forecast Cost	28%	Variance Forecast Cost / Budget	0%
Project Start Date (MM-YY)	06-20	Project Completion Date (MM-YY)	06-25
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The overall programme for the entire project (all four subprojects) is five years starting in 2020, and the target end date is June 2025. The part of the pipeline that was funded by the 3-water stimulus funding has now been completed – the deadline for spending this funding was 30 June 2022.	
Cost		The budgets for all sub-projects will be assessed when land has been sourced. \$3,880,000 of the pipeline cost has been agreed to be funded by DIA through the 3-waters stimulus funding.	
Quality		Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta (construction management specialists) to support the project team with tendering of subproject A and be the Engineer to Contract. Council have engaged Kingston Infrastructure Ltd to be the on-site project	

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		liaison and Engineers Representative, to support delivery and verify construction milestones.
Risk		The risk of not finding suitable disposal land (sub-project B), and of difficulties with feasibility of construction remains. There is a risk of the granting of the resource consent delayed due to the workload of Iwi and challenges with their capacity.
Tasks completed last month		<p>Completion of the pipeline, with Practical Completion being given. Small defects (fixing some sidewalk and roading) will be fixed in upcoming months.</p> <p>Design of pipe bridge continuing.</p> <p>Weekly meetings with LEI and RDC continue.</p> <p>Hamish Lowe introduced the project to the council at the Council meeting of 28 July 2022</p> <p>First risk workshop has taken place on 26th July and the second meeting will take place on 19th August. Attendees from RDC, MDC and LEI.</p> <p>Creation of the Project Update Group (PUG): first meeting planned for Early September 2022.</p> <p>Iwi engagement: meeting with Lequan Meihana, Kim Savage and Chris Shenton took place on 15th August 2022. Discussion included the best suited Iwi engagement process.</p>
Tasks forecast this month		<p>Meeting with PUG proposed to be Friday 2nd September 2022.</p> <p>A project update meeting between Horizons, LEI and RDC confirmed for August 29th, 2022.</p> <p>Iwi engagement: next meeting on 6th September 2022.</p>

3. Lake Waipu Improvement and Ratana Wastewater Treatment Project






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Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction is expected to complete in December 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing use rights with the current consent conditions to discharge treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p> <p>Further information is contained in Section 9 of this report.</p>			
Project Budget	\$2,425,000	Spend to Date	\$238,717
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost	Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	07-18	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The irrigation methodology and programme are being planned now. Construction is expected to be completed by December 2023	
Cost		<p>The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget.</p> <p>Actual construction costs can only be finalised once all detail has been specified or designed. The costs are expected to be more than the current estimates when looking at cost escalation trends of the construction market in the last couple of years, however staff are evaluating all potential solutions to minimise (or eliminate) any budget overspend.</p>	
Quality		No concerns to date.	
Risk		<ul style="list-style-type: none"> Wetland Delineation Report confirmed two natural wetlands 	

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		<ul style="list-style-type: none"> • Tight timeframe to get work completed by December 2023, for MfE funding for the project. Council is working with consultants to assist with planning the forward works programme. • Land constraints to be worked through as part of design. • Proximity to Whangaehu River, degree of interconnection between groundwater and the river to be worked through as part of the Assessment of Environmental Effects (AEE) work as could have implications for degree of nutrient removal from effluent that may be required • Ongoing discharge to waterway and ultimately Lake Waipu raised by Regional Council may be grounds for public notification of the consent application • Best location for the storage reservoir, understanding implications of site selection and avoiding additional consent requirements • Horizons Regional Council have indicated that they consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application. • The approved budgets might not be sufficient to cover the full cost of the upgrade.
Tasks Completed Last Month	<ul style="list-style-type: none"> • Organised drillers to install the monitoring bores in July to help get clarification on the existing environmental conditions and help with on-going monitoring • Drafting of the preliminary irrigation design including sizing of storage. • Pipeline initial design and progress the wastewater design, working on additional cost estimates • Drilling on monitoring bores commenced 18th July 	
Tasks Forecast This Month	<ul style="list-style-type: none"> • Finalise preparation of the Ecological Impact Assessment, Restoration Plan, and Irrigation Design. • Drafting of the resource consent application/ AEE • Onsite drilling of monitoring bores and groundwater sample collection to be completed 	

4. Bulls Bus Lane and Town Square

Project Status				
The scope of this project is the creation of a Town Square and Bus Lane in Bulls around the Community Centre, Te Matapihi.				
Construction of the bus lane and town square begun on 26 October 2021. The bus lane was completed on 16 March 2022, and the town square was complete on 1 April 2022.				
The final items to complete this project is the installation of artwork.				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$950,547
Estimated Costs to Complete		\$75,056	Forecast Cost at Completion	\$1,025,603
% Spent of Forecast Cost		93%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		10-21	Project Completion Date (MM-YY)	07-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction has been completed with only the installation of the artwork remaining. The artwork will be installed by the end of August 2022. The start date was 26 October 2021 and completion date of the bus lane was 16 March 2022, and the town square was 1 April 2022.		
Cost		The PMO does not expect exceeding the project contingency, and overall expects to finish within budget.		
Quality		The town square and bus lane completed to the specified quality standards. The installation of the artwork will be done with the assistance of a structural engineer and qualified builders.		
Risk		Bus operators identified operational improvements to the Bulls bus lane after a one-month trial period. The proposed improvements have been completed to the satisfaction of the bus operators and they are now happy to start using the bus lane		
Tasks completed last month	Continue working with Ngāti Parewahawaha on finalised plan with artwork. Structural engineer reviewed foundations for art installation			
Tasks forecast this month	Install artwork by Ngāti Parewahawaha. Unveiling of artwork planned for end of August 2022. Continue discouragement and enforcement for vehicles other than busses using the bus lane. Staff are working on the sourcing of cameras.			






5. Taihape Amenities Building

ITEM 11.3

Projects Status				
The scope of this project is the construction of a new Taihape Amenities Building. Construction began in March 2022.				
Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.				
Project Budget		\$4,648,757	Spend to Date	\$1,515,494
Estimated Costs to Complete		\$3,133,263	Forecast Cost at Completion	\$4,648,757
% Spent of Forecast Cost		33%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-2020	Project Completion Date (MM-YY)	02-2023
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction started March 2022. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO. Programme for Amenities Building experienced a 2–3-month delay caused by the supply chain and subcontractor’s delays. There is a further delay due to the steel manufacturer experiencing staff shortage caused by the flu and COVID. When the impacts are understood by staff these will be reported to Council.		
Cost		Any scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work.		
Quality		New building construction work only started when all design was completed, and scope confirmed (lessons learned from Bulls Te Matapihi).		
Risk		There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	Construction continues Communications update on various channels All piles and floor slabs have now been installed			
Tasks forecast this month	Construction to continue. Communication to continue.			

6. Taihape Grandstand

ITEM 11.3






Projects Status				
<p>The scope of this project is the detailed design of the endorsed strengthening concept design for the Taihape Grandstand (consulted on during LTP period, with a final resolution to be made in September 2022).</p> <p>Design is underway to provide costings of the strengthening of the Grandstand.</p> <p>\$1m was allowed for the Grandstand in the 2021 LTP. Current projections of project costs are estimated to be well above committed budget. Therefore, additional funding will have to be secured.</p> <p>A separate paper was presented to Council in March 2022 to resolve next steps and future Council staff involvement – the resolutions were for staff to support the Taihape Heritage Trust with their fundraising for improvements to the Grandstand, and that no building work would be undertaken on the Grandstand until the Heritage status was confirmed and financing for construction in place.</p>				
Project Budget		\$1,000,000	Spend to Date	\$214,958
Estimated Costs to Complete		Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost		Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11/2020	Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Cost		The \$1m budget for the Grandstand includes investigation, staff time, design, consenting, and some construction works. Once detailed design has been completed the PMO will ask the QS to review the pricing and amend the estimate. This will then be presented back to council in a report in September 2022.		
Quality		Construction work to be designed in accordance with all standards and building regulations.		
Risk		No concerns to date. There is a risk of poor public perception of the grandstand strengthening. Public consultation has been undertaken to reduce the risk. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	PMO has continued to work on a report showing a cohesive overview of the costings and design development, to bring to Council in September. This is to coincide with other related reports regarding the development of other			

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	Council buildings in Taihape and the application for better of funding to be submitted before the end of September 2022. Continue to work on communication with the public, to ensure the public are being given accurate information on programme.
Tasks forecast this month	Work on reports for council meeting and workshop with elected members in September.

7. Marton Industrial Park and Rail Hub

ITEM 11.3

Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
Civil design work is proceeding to the resource consent stage and includes the regional consenting for the civil works.				
Project Budget		\$9,850,000	Spend to Date	\$2,233,985
Estimated Costs to Complete		\$7,616,015	Forecast Cost at Completion	\$7,743,443
% Spent of Forecast Cost		23%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-20	Project Completion Date (MM-YY)	01-24
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		An Environment Court hearing date has been set for September 2022, in Levin. Programming can now be undertaken based on a resolution to the district plan change in September 2022.		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is dictated by the plan change process. The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	Conferencing between Council’s experts and other party’s experts completed Briefs of evidence continue Variation to allow resource consent-level design has been approved. Mediation process ongoing			
Tasks forecast this month	Further expert conferencing Briefs of evidence to be further developed Resource consent-level design to continue			

8. Marton Water Strategy – Sub-project A (New Bore)**ITEM 11.3****Project Status**

A new bore is required to replace existing infrastructure to supply potable water to Marton. The Marton Water Strategy comprises of three sub-projects:

Sub-project A: Construction of new raw water bore (this report)

Sub-project B: Design of the plant upgrade and consenting



Sub-project C: Construction of new treatment plant




Sub-project A will deliver a new bore that will, when sub-projects B and C are also completed, provide potable water to Marton that meets the NZ Drinking Water Standards. The scope of sub-project A includes:

- Planning and procurement of required professional services
- Location of new bore site
- Land acquisition for bore site and testing for quality and quantity
- Target volume from bore of 5000 m3 (quantity of water)
- Construction of bore
- Handover of bore to operations team.

Sub-project A has been tendered and awarded to a preferred contractor. A tender award recommendation report was presented to Council in July 2022 Council papers.






Sub-projects B and C will commence when sub-project A is near completion. At this stage, staff will look at options for the use of the dams once we are drawing Marton water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by 1 July 2024.

Total Project Budget		\$11,000,000	Spend to Date	\$121.608
Estimated Costs to Complete (sub-project A)		\$1,878,392	Forecast Cost at Completion (Sub-project A)	\$2,000,000
% Spent of Forecast Cost		6%	Variance: Forecast Cost / Budget	+100%
Metric	Trend	Comment		
Health and Safety		Physical construction works is about to start. Construction contract documentation for the bore outlines Health and Safety requirements		
Programme		Tender evaluation for the physical work completed - paper included in July 2022 Council meeting.		

		Enabling work has been awarded to Bond Excavators and work commenced on site in August.
Cost		The most significant projected cost is for the bore construction contract. The contract price for this, including contingency, is \$1,837,492.00. The total Marton Water Strategy budget is not affected as the costs for sub-projects B and C are currently unknown.
Quality		No concerns to date.
Risk		Iwi engagement is fundamental at this stage of the project to ensure the approach, location and design are acceptable to local Iwi. As per the project plan, RDC hold responsibility for this engagement. Staff movements at RDC and MDC poses a risk to the continuity of project where the project stretches over multiple years. Both Councils will ensure all project information is recorded and stored correctly to mitigate this risk. RDC to consult with the Tutaenui Stream Restoration Society and MDC to agree on the best placed footprint for the bore construction site.
Tasks completed last month		Contract awarded to preferred contractor. Enabling work has been awarded and started.
Tasks forecast this month		Construction works to start soon. Increase public comms on Council's website relating to the project.

9. Regional Treatment Plant Consenting Programme

ITEM 11.3

Programme Status			
<p>A consultant (WSP) has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents. Variations to date include:</p> <ol style="list-style-type: none"> 1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411. 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected January 2022). 			
Project Budget	\$494,920	Spend to Date	\$248,463
Estimated Costs to Complete	\$246,457	Forecast Cost at Completion	\$494,920
% Spent of Forecast Cost	50%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	04-21	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		WSP (Contractor) Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, looking to lodge application early second quarter 2022, behind desired schedule as need to do groundwater monitoring prior to lodging consent. Likely to lodge third quarter of 2022. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established.	
Cost		Forecast completion cost is on budget, various variations prepared. Technical assessments price for Ratana WWTP were greater than provisional sum estimates but agreed with PMO.	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of Cultural Impact Assessment (CIA). Continue to work with iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p>	

	<p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 6: Horizons Regional Council have indicated that consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application.</p>
Tasks completed last month	<p><u>Ratana</u></p> <ul style="list-style-type: none"> • Drillers installed the monitoring bores (5 at the irrigation paddock and 2 at the treatment pond site) to help clarification on the existing environmental conditions and help with on-going monitoring. • Drafting of the preliminary irrigation design including sizing of storage. • Pipeline initial design and progress the wastewater design, working on additional cost estimates and options re location of storage facility • Organised water quality testing/ slug testing to be carried out week of 22nd August <p><u>Taihape WWTP</u></p> <ul style="list-style-type: none"> • Short term improvements to the Taihape WWTP have been confirmed. • Technical task briefs confirmed. <p><u>Taihape WTP</u></p> <ul style="list-style-type: none"> • Working through a variation of scope for the repairs to the inlet falling main. <p><u>Bulls WTP</u></p> <ul style="list-style-type: none"> • Continuing to follow up Ngāti Raukawa ki te Tonga • Responses from hydrologists collated into section 92 response letter.
Tasks forecast this month	<p><u>Ratana</u></p> <ul style="list-style-type: none"> • Finalise preparation of the Ecological Impact Assessment, Restoration Plan and Irrigation Design (on completion of groundwater assessment). • First and second round of water quality testing and slug testing, which results will be used in the consent assessment of environmental effects as confirmed with HRC in pre-app meeting. • Finalising the groundwater assessment • Continuation of drafting the resource consent application/ AEE

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	<p><u>Taihape WWTP</u></p> <ul style="list-style-type: none">• Treatment process review work continuing with process engineers and RDC staff.• Commence data analysis for treatment process review and water quality assessment <p><u>Taihape WTP</u></p> <ul style="list-style-type: none">• Once scope change approved look at storage options• Update Horizons regarding progress <p><u>Bulls WTP</u></p> <ul style="list-style-type: none">• Ongoing consultation with Iwi and Horizons.
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Miscellaneous**1. Papakai Pump Station**

The tender cost is expected to be presented to the September 2022 Council meeting for Elected Member consideration – this has been delayed for a further month (originally planned for July 2022) due to prolonged period for subcontractors to provide their pricing and availability.

2. Bulls Water Rising Main

Construction of the Bulls water rising main has been completed. The final cut-over to the new rising main will occur once the new pressure pump station at the Bulls reservoir has been constructed and commissioned.

3. Marton Memorial Hall

Bathroom upgrade is underway, flooring due to be completed in August. The additional fire exit installation has been delayed due to weather but planned to be completed in the next month. Heating and cooling unit has been ordered; location for concrete pad for equipment has been finalized.

4. Mangaweka Ablutions Block

Completion is expected to be achieved by the end of August 2022. Currently waiting on final earthworks to be completed before final inspection. Iwi have been consulted as to whether they would like to open the building with a karakia.



















5. Marae Water Assessments

Assessments and reports have been completed for all 11 Marae in the district. The PMO continues to engage with all Marae to assist with progressing the recommended upgrades. 5 Marae have requested quotes for upgrades to take place, and 3 of these quotes have been accepted by RDC to be funded from the available funding.

6. Scott's Ferry Pump

Different options are being proposed to deliver more cost-effective outcomes in the long term. An electric pump solution has been proposed because the electric pump drive will result in greater efficiencies and better control of automation but is expected to cost more than the original diesel concept. A final decision is expected by the end of August 2022.

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Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date or Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation

That the Project Management Office Report – August 2022 be received.

12 Minutes from Committees

12.1 Minutes from Committees

Author: Ash Garstang, Governance Advisor

1. Reason for Report

1.1 Committee and Board minutes are attached for Council's receipt.

Attachments:

1. HCC - 01 Aug 22 [↓](#)
2. HRWS - 25 Jul 22 [↓](#)
3. RCB - 09 Aug 22 [↓](#)
4. SDMC - 27 Jul 22 [↓](#)
5. TCC - 04 Aug 22 [↓](#)
6. YC - 12 Jul 22 [↓](#)

Recommendation

That the following minutes are received:

- Hunterville Community Committee, 01 August 2022
- Hunterville Rural Water Supply Sub-Committee, 25 July 2022
- Ratana Community Board, 09 August 2022
- Santoft Domain Management Committee, 27 July 2022
- Turakina Community Committee, 04 August 2022
- Youth Council, 12 July 2022

MINUTES



UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 1 August 2022

Time: 6.30 pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present Ms Karen Kennedy
Ms Kelsey Smith
Ms Sandra Carroll
Ms Jane Watson
Cr Fi Dalgety
HWTM Andy Watson

In attendance Ms Sheryl Srhoj, Manager – Property Services

Huntermville Community Committee Meeting Minutes

1 August 2022

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10.4	RDC Engagement and Consultations	5
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10.7	Late Item - Service Request Responses	5

1 Welcome

The meeting opened at 6.30 pm.

2 Apologies

Cr Richard Lambert and Ms Lynette Thompson were apologies.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

6 Confirmation of Minutes

Resolved minute number 22/HCC/018

That the minutes of Hunterville Community Committee Meeting held on 2 May 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms S Carroll/Ms J Watson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Hunterville Community Committee Meetings

Cr Dalgety requested that Rural Water Scheme staff remove items of piping and drainage left behind the shed. Ms Srhoj advised that she will follow-up with the appropriate staff member.

Resolved minute number 22/HCC/019

Huntermville Community Committee Meeting Minutes

1 August 2022

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms K Kennedy/Ms S Carroll. Carried

8 Chair's Report

8.1 Chair's Report - August 2022

No report.

9 Mayoral Update

9.1 Mayoral Update - July 2022

Taken as read.

Resolved minute number 22/HCC/020

That the Mayoral Update – July 2022 be received.

Ms K Kennedy/Ms J Watson. Carried

10 Reports for Information

10.1 Destination Rangitikei - Destination Management Plan

Taken as read.

Resolved minute number 22/HCC/021

That the report 'Destination Rangitikei – Destination Management Plan' be received.

Ms K Kennedy/Cr F Dalgety. Carried

10.2 Funding Schemes Update - August 2022

Taken as read.

Resolved minute number 22/HCC/022

That the Funding Schemes Update – August 2022 be received.

Ms S Carroll/Ms J Watson. Carried

Huntermville Community Committee Meeting Minutes

1 August 2022

10.3 Small Projects Fund Update - August 2022

The Core 10 Artwork is ready to be installed on the Huntermville Village Green. Ms Kennedy to contact Parks and Reserves regarding location and installation.

Resolved minute number 22/HCC/023

That the report 'Small Projects Fund Update – August 2022' be received.

Ms K Smith/Ms K Kennedy. Carried

Resolved minute number 22/HCC/024

That HCC spend up to \$460.00 of Small Projects Fund to purchase the remaining 14 winners plaques.

Ms K Smith/Ms K Kennedy. Carried

10.4 RDC Engagement and Consultations

Taken as read.

Resolved minute number 22/HCC/025

That the report 'RDC Engagement and Consultations' be received.

Ms K Kennedy/Ms J Watson. Carried

10.5 Late Item - Ms Srhoj

Ms Srhoj spoke to the Committee and outlined her role.

10.6 Late Item - Order Papers

The Committee did not receive the Order Papers for the meeting. The Committee requests that they receive their hard copy of the Order Paper 1 week prior to each meeting.

10.7 Late Item - Service Request Responses

Ms Smith and Ms Watson have outstanding service request items still not responded to. Ms Srhoj will follow-up with the appropriate staff member.

The meeting closed at 8.00 pm.

Hunterville Community Committee Meeting Minutes

1 August 2022

The minutes of this meeting were confirmed at the Hunterville Community Committee held on 7 November 2022.

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Chairperson

UNCONFIRMED

MINUTES



UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 25 July 2022
Time: 4.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present	Mr Sam Weston Mr Bob Crawford Mr Bernie Hughes Cr Richard Lambert
In attendance	Mr Arno Benadie, Chief Operating Officer Mr Dave Tombs, Group Manager – Corporate Services Mr Sam Zhang, Manager – Financial Services Mr Dave Flintoff, Reticulation Team Leader Mr Ivan O'Reilly, Reticulation Serviceman Mr Steven Parkinson, Reticulation Serviceman Mr Ash Garstang, Governance Advisor Cr Fi Dalgety [<i>via Zoom</i>]

Hunterville Rural Water Supply Management Sub-Committee Meeting
Minutes

25 July 2022

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Hunterville Rural Water Supply Management Sub-Committee Meeting
Minutes

25 July 2022

1 Welcome

The meeting opened at 3.58 pm.

2 Apologies

Resolved minute number 22/HRWS/017

That the apologies for Mr Henderson and Mr Dawson be received.

Cr R Lambert/Mr B Hughes. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts were declared.

5 Confirmation of Order of Business

There was a late item (water supply to Mr Hurley's tank) discussed as part of item 10.1 (Operations Report – July 2022).

6 Confirmation of Minutes

Resolved minute number 22/HRWS/018

That the minutes of Hunterville Rural Water Supply Management Sub-Committee Meeting held on 30 May 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Amendment:

Correct the first sentence of page 6 (grammatical error).

Mr B Crawford/Mr B Hughes. Carried

Hunternville Rural Water Supply Management Sub-Committee Meeting
Minutes

25 July 2022

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Hunternville Rural Water Supply Meetings

Mr Flintoff advised that the repair at Lilburns farm (action item 1) will cost around \$16,000 + GST. The Committee confirmed that they were happy for this repair to proceed.

Mr Weston confirmed that himself and Mr McManaway were satisfied with the opening cash balance that has led to the 30 June 2021 balance (action item 3), and that this item can now be closed.

Resolved minute number 22/HRWS/019

That the report 'Follow-up Action Items from previous Hunternville Rural Water Supply Meetings' be received.

Mr B Hughes/Cr R Lambert. Carried

8 Chair's Report

8.1 Chair's Report - July 2022

Mr Weston advised that he had attended a discussion around the Three Waters Reform. The task force from this have made several recommendations, which he has distributed to Committee members. He has suggested to the Mayor and Chief Executive that a meeting be held with the chairs of the three rural water scheme Committees (Hunternville, Erewhon and Omatane) and is awaiting a response to this.

Resolved minute number 22/HRWS/020

That the 'Chair's Report – July 2022' be received.

Mr S Weston/Mr B Crawford. Carried

9 Reports for Decision

9.1 Reduction in Water Usage (Mac Keene)

Taken as read.

Resolved minute number 22/HRWS/021

That the Committee agrees to reduce Mr Keene's water usage to 5 units.

Mr S Weston/Mr B Hughes. Carried

Hunterville Rural Water Supply Management Sub-Committee Meeting
Minutes

25 July 2022

9.2 Hunterville RWS - 2021/22 Financial Update

Taken as read.

Resolved minute number 22/HRWS/022

That the report 'Hunterville RWS – 2021/22 Financial Update' be received.

Mr S Weston/Cr R Lambert. Carried

Resolved minute number 22/HRWS/023

That the members of the Hunterville RWS confirm that they are satisfied with:

- The format of the financial information that is now being presented at their quarterly meetings; and
- That any material accounting anomalies that may have been included in earlier reports have been addressed.

Mr B Crawford/Mr B Hughes. Carried

10 Reports for Information

10.1 Operations Report - July 2022

Mr Weston advised that Mr van Bussel had indicated to him that he would put together a basic assets register for the scheme. Mr Benadie advised that he would prefer to avoid this, and instead provide information to the Committee from the existing assets register. Mr Benadie confirmed that he will liaise with Mr van Bussel to ensure that this information is provided to the Committee.

Mr Hurley's Tank

Mr O'Reilly advised that there are several slips on the Otiri line going to Mr Hurley's property, which is affecting the pipes. The Committee agreed that a short-term fix was required so that Mr Hurley would have water throughout summer. The Committee also agreed that a long-term fix around the placement of the pipes should be investigated in the future.

Resolved minute number 22/HRWS/024

That the Operations Report – July 2022 be received.

Mr B Hughes/Mr B Crawford. Carried

Resolved minute number 22/HRWS/025

That staff completes a temporary fix to get water into Mr Hurley's tank, and notes that a permanent fix will be investigated at a later stage.

Mr S Weston/Mr B Crawford. Carried

Hunterville Rural Water Supply Management Sub-Committee Meeting
Minutes

25 July 2022

The meeting closed at 4.26 pm.

The minutes of this meeting were confirmed at the Hunterville Rural Water Supply Management Sub-Committee held on 26 September 2022.

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Chairperson

UNCONFIRMED

MINUTES



UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 9 August 2022

Time: 6.30 pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present Mr Charlie Mete
Mr Jamie Nepia
Mr Lequan Meihana
Cr Waru Panapa

In attendance Ms Melanie Bovey, Manager – Library Services
Mr Reuben Pokiha, Roding Advisor
Mr Ash Garstang, Governance Advisor

Rātana Community Board Meeting Minutes

9 August 2022

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11.6	Late Item - Water Connection at Kaumatua Flats.....	7
11.7	Late Item - Driveway	7

1 Whakamoemiti

The meeting opened at 6.33 pm. Cr Panapa read the whakamoemiti.

2 Apologies

The apologies for His Worship the Mayor and Ms Peke-Mason were noted.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

No changes.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Resolved minute number 22/RCB/020

That the minutes of the Rātana Community Board meeting held on 08 February 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr W Panapa/Mr L Meihana. Carried

Resolved minute number 22/RCB/021

That the minutes of the Rātana Community Board meeting held on 14 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr W Panapa/Mr L Meihana. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Ratana Community Board Meetings

Regarding action item 2 (proposed 10 year plan for a roundabout), Mr Pokiha advised that staff were unaware of this and were unable to provide any reporting on it.

Regarding action item 3 (water access at the cemetery extension), the Board advised that they were unsatisfied with the response provided by staff and asked that the issue be reconsidered. The Board advised that there is an existing water line on the adjacent farm and the owner has verbally given approval. The water does not need to be drinkable. Ms Bovey undertook to follow-up on this request and provide a response to the Board.

Resolved minute number 22/RCB/022

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Mr C Mete/Cr W Panapa. Carried

8 Chair's Report

8.1 Chair's Report - August 2022

Mr Mete advised that the gym have received the \$500 from the Board's 2021/22 discretionary fund. The Council has replaced the fencing at the kaumatua flats.

Ms Josephine Renata spoke to the Board about the progress on the Ratana playground. The park is 90% finished, with all construction completed and some planting and painting still to be done. A formal opening will be held in September 2022, and dates for this will be advertised once confirmed. Mr Mete advised that the Board's received confirmation from Council that they will take responsibility for the maintenance and upkeep of the playground.

Ms Renata suggested that Council consider installing rubbish bins and picnic tables. Ms Bovey undertook to look into this request.

The Board acknowledged the mahi completed by the Playground Group. The Board also acknowledged Council's contribution to this project.

Resolved minute number 22/RCB/023

That the Chair's Report – August 2022 be received.

Cr W Panapa/Mr L Meihana. Carried

9 Mayoral Update

9.1 Mayoral Update - July 2022

Mr Mete noted that several individuals from the Pā were employed by Ngā Wairiki Ngāti Apa during their work at the Harakeke Farm.

Resolved minute number 22/RCB/024

That the Mayoral Update – July 2022 be received.

Mr C Mete/Mr L Meihana. Carried

10 Reports for Decision

10.1 Lowering of the Speed Limit on Ratana Road and within the Ratana Township

Mr Pokiha explained that there has been a significant change in process from Waka Kotahi around speed limits and this is the reason for the delays.

Cr Panapa requested that Council look into putting road markings outside Te Kura O Ratana to designate it as a drop-off area only (not for parking). Mr Pokiha undertook to look into this request.

Mr Nepia arrived at 7.05 pm.

Cr Panapa requested that Council measure the speed of vehicles entering and exiting the Pā, to see to what degree the speed limits are being obeyed. Mr Mete agreed that this would be a good idea, as he believes that is potentially a safety hazard at the bus stop with children crossing the road. Mr Pokiha undertook to look into this request.

Resolved minute number 22/RCB/025

That the report 'Lowering of the Speed Limit on Ratana Road and within the Ratana Township' be received.

Mr C Mete/Cr W Panapa. Carried

Resolved minute number 22/RCB/026

The Ratana Community Board recommends that Council approves the lowering of the speed on Ratana Road to 80kph and within the Ratana township to 40kph.

Mr C Mete/Cr W Panapa. Carried

11 Reports for Information

11.1 Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update

Mr Meihana advised that Horizons Regional Council are looking to set up a group of community members to undertake restoration at Lake Waipu. Mr Meihana has passed on Mr Nepia's details to HRC.

Resolved minute number 22/RCB/027

That the report 'Lake Waipu Improvement and Ratana Wastewater Treatment Project – Update' be received.

Mr C Mete/Mr J Nepia. Carried

11.2 Cemetery Update - June 2022

Taken as read.

Resolved minute number 22/RCB/028

That the report 'Cemetery Update – August 2022' be received.

Mr L Meihana/Cr W Panapa. Carried

11.3 Funding Schemes Update - August 2022

Taken as read.

Resolved minute number 22/RCB/029

That the Funding Schemes Update – August 2022 be received.

Mr J Nepia/Mr L Meihana. Carried

11.4 RDC Engagement and Consultations

Taken as read.

Resolved minute number 22/RCB/030

That the report 'RDC Engagement and Consultations' be received.

Cr W Panapa/Mr C Mete. Carried

Rātana Community Board Meeting Minutes

9 August 2022

11.5 Update on Te Roopuu Ahi Kaa Komiti

Mr Meihana advised that the TRAK meeting held earlier in the day was a productive one, with the main kaupapa being the relationship between Council and iwi. Also discussed was the responsibilities of TRAK members.

Resolved minute number 22/RCB/031

That the report 'Update on Te Roopuu Ahi Kaa Komiti' be received.

Mr C Mete/Mr J Nepia. Carried

11.6 Late Item - Water Connection at Kaumatua Flats

Cr Panapa enquired about the water connection to the kaumatua flats, and whether the water supply is connected to the town supply. Ms Bovey undertook to look into this.

Cr Panapa also suggested that partitions be erected between the kaumatua flats, for both privacy and wind protection. Ms Bovey undertook to pass this onto the appropriate staff member.

11.7 Late Item - Driveway

Mr Mete advised that there is a resident in the Pā who does not have a driveway. He provided the address to Mr Pokiha, who undertook to look into this.

The meeting closed at 8.33 pm.

The minutes of this meeting were confirmed at the Ratana Community Board held on 4 October 2022.

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Chairperson

MINUTES



UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 27 July 2022

Time: 6.30 pm

Venue: Town Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Ms Heather Thorby
Mr Paul Geurtjens
Mr Gary Bennett
Ms Julie McCormick
Ms Sandra McCuan
Cr Brian Carter
HWTM Andy Watson

In attendance Mr Peter Beggs, Chief Executive

Santoft Domain Management Committee Meeting Minutes

27 July 2022

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11	Next Meeting	6

Santoft Domain Management Committee Meeting Minutes27 July 2022**1 Welcome**

The meeting began at 6.30 pm.

2 Apologies

Resolved minute number 22/SDMC/015

That the apology for Murray Spring be accepted.

Mr P Geurtjens/Ms S McCuan. Carried

3 Conflict of Interest Declarations

Nil.

4 Confirmation of Order of Business

Item 10.3 Destination Rangitikei moved to the end of the meeting.

5 Confirmation of Minutes

Resolved minute number 22/SDMC/016

That the minutes of 06 April 2022 be taken as read.

Ms H Thorby/Ms J McCormick. Carried

6 Follow-up Action Items from Previous Meetings**6.1 Follow-up Action Items from Santoft Domain Management Committee**

Grazing Returns Lease: SMDC are responsible for setting the Lease & Conditions. RDC Staff have been informed. The meeting previously requested that both Income & Expenditure were shown in the Financial Transactions Report. From our Records the last two Rent Invoices covered were 21/11/2019 (1/07/19 to 31/10/19) and 27/05/2020 (01/11/2019 to 30/06/2020). This is showing that there are 2 years of Grazing Rent that has not been invoiced. The amount of Rental has not changed in 7 years. RDC Staff to check their Records and bring this Invoice up to date.

Resolved minute number 22/SDMC/017

Page 3

Santoft Domain Management Committee Meeting Minutes27 July 2022

That RDC Staff follow up missing Invoices and also apologise to Mr Alex Glasgow for the lateness of Invoice Accounts. The SDMC wishes to include in the Lease Access to the Domain by Committee and their development contractors. The RDC Staff to send our Committee a copy of the current Lease Agreement.

Ms H Thorby/Cr B Carter. Carried

7 Chair's Report

7.1 Chair's Report - July 2022

Report included in Item 11.3 Jean Stevens Collection. Chair thanked CEO Peter Beggs for attending this meeting.

8 Correspondence

8.1 Correspondence

Nil.

9 Reports for Information

9.1 Project Manager's Report - July 2022

- (1) Power to Domain has been actioned. Genesis carrying out the works order.
- (2) Tanks ready to fill. The 2 stock water tanks will be filled from the new stock water well.
- (3) Pinus Radiata backup planting will be done by end of July.
- (4) Domain Entrance – awaiting pricing from suppliers. Prince from Roadrunners for laser cutting came under \$400.
- (5) Drawings, Plans plus designer/engineer/fine engineer provisionally around \$25,000. A copy of Plans to be sent to M Holden for Estimated cost.
- (6) Consent Fees RDC the Committee to apply for exemptions to the Council meeting.

Resolved minute number 22/SDMC/018

That the verbal 'Project Manager's Report – July 2022' be received.

Mr P Geurtjens/Ms S McCuan. Carried

Resolved minute number 22/SDMC/019

That the Committee approves a budget of \$5,000 for the Entrance to the Domain, sign railing, stonework.

Santoft Domain Management Committee Meeting Minutes

27 July 2022

Mr P Geurtjens/Mr G Bennett. Carried

9.2 Santoft Domain Transactions Report

One Account for payment; being the copying of the Architecture full plans.

The Committee noted again, that Income & Expenditure be included in the Santoft Domain Transactions Report at each meeting.

Resolved minute number 22/SDMC/020

That the Transactions Report be received.

Ms J McCormick/Mr G Bennett. Carried

Resolved minute number 22/SDMC/021

That the Marton Printery Ltd Invoice totally \$432 paid by H Thorby, be reimbursed.

Mr P Geurtjens/Ms S McCuan. Carried

10 Discussion Items**10.1 The Jene Stevens Collection**

H Thorby (Chair) reported on the chance to include Plant material on the Domain from the Jean Stevens collection. Contact with the family has been positive and the Stevens Bros Nursery was a major part of Bulls and our story. Jean specialised in hybridising Bearded Iris, Leucadendrons, Proteas and others in the Proteaceae Family. These plants thrive in sandy, free draining soils and windy conditions – just what the Domain has!

Jean Stevens was world renown. Hybridised 391 Iris in her lifetime, founded the NZ Iris Society. Her awards covered Royal Horticultural Society in England, American In's Society, Chelsea Flower Show, visited South Africa, was guest speaker at the American Society's annual convention and honorary judge. Jean was elected an Associate of honour of the Royal New Zealand Institute of Horticulture.

The Queen Mother having Jean's book on Irises, visited her in 1966 at Bastia Hill, Wanganui.

The collection of her Plant work is contained in the Te Papa Herbarium and a small collection at the Basic Reserve, Wanganui. So we are privileged to set in place a 'live' collection on the Santoft Domain.

Resolved minute number 22/SDMC/022

That H Thorby's Report on the Jean Stevens Collection be received and the gift accepted.

Cr B Carter/Mr G Bennett. Carried

Resolved minute number 22/SDMC/023

Page 5

Santoft Domain Management Committee Meeting Minutes

27 July 2022

That the SDMC accept the offer of plants/cuttings from the Jean Stevens Collection.

Ms H Thorby/Ms S McCuan. Carried

10.2 Destination Rangitikei – Management Plan

CEO Peter Beggs noted that SDMC hasn't been included in the Parks, Reserves Review. Committee expressed a wish to be involved in future RDC Plans, and participation.

Resolved minute number 22/SDMC/024

That the Plan be received.

Ms J McCormick/Ms S McCuan. Carried

11 Next Meeting

Public Meeting date to be set later.

The meeting closed at 8.04 pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson

MINUTES



UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 4 August 2022
Time: 7.30 pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present	Ms Laurel Mauchline Campbell Mr Duran Benton Ms Carol Neilson Ms Anne Rice Ms Tina Duxfield Cr Brian Carter
In attendance	Ms Melanie Bovey, Manager – Library Services

Turakina Community Committee Meeting Minutes

4 August 2022

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Turakina Community Committee Meeting Minutes4 August 2022

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

None received.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

None.

5 Confirmation of Order of Business

No change.

6 Confirmation of Minutes**Resolved minute number 22/TCC/024**

That the minutes of Turakina Community Committee Meeting held on 2 June 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Amendment: The mover and seconder of the Apologies should read B Benton / L Mauchline Campbell.

Cr B Carter/Mr D Benton. Carried

7 Chair's Report

7.1 Chair's Report - August 2022

The Chair welcomed Ms Bovey and explained why she would now be attending the meetings. Ms Bovey further expanded on her role. The Chair informed the Committee of future plans for RDC staff to look at the roles of Community Committees in the next triennium. In the past the Order Papers for Community Committees contained much more in terms of consultation and requests for input on local decisions. It feels as though much of this is no longer happening and it is hoped that going forward Community Committees are used more in this role. TCC has never seen its role as forwarding requests for service but has encouraged locals to do this themselves.

The Chair encouraged current Committee Members to stand again and to get others in the community to stand. The process for nominations was explained.

Resolved minute number 22/TCC/025

That the verbal Chair's Report – August 2022 be received.

Ms L Mauchline Campbell/Cr B Carter. Carried

8 Mayoral Update

8.1 Mayoral Update - July 2022

Taken as read.

Resolved minute number 22/TCC/026

That the Mayoral Update – July 2022 be received.

Mr D Benton/Ms T Duxfield. Carried

9 Reports for Information

9.1 Funding Schemes Update - August 2022

Taken as read.

Resolved minute number 22/TCC/027

That the Funding Schemes Update – August 2022 be received.

Ms C Neilson/Ms A Rice. Carried

9.2 RDC Engagement and Consultations

Turakina Community Committee Meeting Minutes

4 August 2022

Taken as read.

Resolved minute number 22/TCC/028

That the report 'RDC Engagement and Consultations' be received.

Ms L Mauchline Campbell/Ms A Rice. Carried

9.3 Small Projects Fund Update - August 2022

Taken as read.

Resolved minute number 22/TCC/029

That the report 'Small Projects Fund Update – August 2022' be received.

Ms T Duxfield/Ms C Neilson. Carried

The meeting closed at 7.57 pm.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 6 October 2022.

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Chairperson

UNCONFIRMED

MINUTES



UNCONFIRMED: YOUTH COUNCIL MEETING

Date: Tuesday, 12 July 2022

Time: 5.30 pm

Venue: Taihape Area School
26 Huia Street
Taihape

Present

YC Lisa Cruywagen
YC Denise Pio
YC Leymar Saili
YC Sofie Kendrick
YC Emma Collings
Cr Gill Duncan

In attendance

Ms Kelly Widdowson, Strategic Advisor – Rangatahi
Ms Kayla Hyland, Strategic Advisor – Rangatahi
Jareah Herewini-Dygas – Taihape Area School
Michael Andrews

Youth Council Meeting Minutes

12 July 2022

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8.1	Mayor's Report - June 2022	4
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11.1	Michael Andrews	5

1 Welcome / Prayer

The meeting opened at 5.31 pm. YC Pio read the Youth Council Prayer.

2 Apologies

Isaac Grant, Fautai-Rose Mefiposeta-Satano, Charlotte Tuuta-Kyle, Paloma Janse, Waiatatia Ratana Karehana, His Worship the Mayor, Andy Watson

Resolved minute number 22/RYC/033

That all apologies be received.

YC S Kendrick/YC D Pio. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

None declared.

5 Confirmation of Order of Business

Late agenda item added.

6 Confirmation of Minutes

Resolved minute number 22/RYC/034

That the minutes of Youth Council Meeting held on 14 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

YC D Pio/YC S Kendrick. Carried

Youth Council Meeting Minutes

12 July 2022

7 Chair's Report

7.1 Chair's Report - July 2022

Lisa read her report, briefly saying how the Marton Careers Expo went and how it was a success. There was also a discussion around lowering the voting age to 16, which then led onto a discussion about vaping in schools and amongst youth.

There was a mock vote held by show of hands as to who would lower the voting age, keep it the same or raise it. The general consensus was to keep it the same.

Resolved minute number 22/RYC/035

That the verbal Chair's Report – July 2022 be received.

YC S Kendrick/YC D Pio. Carried

8 Mayoral Update

8.1 Mayor's Report - June 2022

Cr Lambert also attended the Taxpayer's Union, mentioned in paragraph 4, page 15 of the order papers

A discussion developed on the Rangitikei Rail-hub progress, in response to a highlighted letter in the Mayor's June report. This sparked interest from Youth Councillors in why Central Government is now not in support of the initiative, despite the numerous sustainability goals it meets, the benefit it would be for many of the communities it would pass through, including ours, and the jobs it would create going forward.

Youth Council were also particularly interested in seeing that several Councils from around New Zealand had all joined together in signing the letter petitioned to Central Government. In response to this, Youth Council decided to put forward an invitation to other Youth Council's around New Zealand to meet, discuss matters such as the Rail-Hub, sustainability goals and mental health, creating a forum where a larger collective youth voice could be heard, moving through the process of making joint submissions to Central Government from a youth perspective, as leaders of the future. This initiative is supported by the Strategic Advisors for Youth and Councillor Gill Duncan.

Resolution & Direction – That Strategic Advisors for Youth would reach out to other youth councils around New Zealand and organise a meet and discussion around the RailHub and other worthy topics which could collaboratively be lobbied to Central Government. This will be feedback into the next meeting.

Youth Council Meeting Minutes

12 July 2022

9 Reports for Information

9.1 Youth Council Report

No report was given for this meeting.

10 Discussion Items

10.1 Destination Rangitikei - Destination Management Plan

To be discussed at the next meeting. Strategic Advisor for District Promotions Jen Britton was sick today so will present at the next meeting.

11 Late Items

11.1 Michael Andrews

Mr Andrews gave a brief history of his education and his childhood. He also gave an explanation around some of the uncommon history known around the Treaty of Waitangi, as well as the MAD group. He shared his passion and love for the Taihape community and encouraged Youth Councillors in the difference they can make in their own spheres of influence.

The meeting closed at 6.33 pm.

The minutes of this meeting were confirmed at the Youth Council Meeting held on 9 August 2022.

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Chairperson

13 Recommendations from Committees

13.1 Recommendation from the Ratana Community Board

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The Ratana Community Board has discussed the lowering of speed limits and made a recommendation to Council, as below.

2. Context

- 2.1 Attached to this report is an explanation of the change in process (from Waka Kotahi) around speed limits.
- 2.2 If Council approves the change, it will be submitted as part of the Regional Speed Management Plan for adoption in 2024.

Attachments:

1. **New Speed Limits Rule 2022** [↓](#)

Recommendation

That Council approves / does not approve [**delete one**] the below recommendation from the Ratana Community Board meeting on 09 August 2022:

- The Ratana Community Board recommends that Council approves the lowering of the speed on Ratana Road to 80kph and within the Ratana township to 40kph.

Introduction

Prior to the introduction of the new Speed Limits Rule 2022 (which came into force 19 May 2022) speed limits were set by local authorities (acting as road controlling authorities or RCAs) through a bylaw. Rangitikei District Council used this old process when it reviewed the Speed Limits in 2021-22. This review resulted in proposed changes to speed limits on a selection of roads, including Ratana.

The Government's Road to Zero Action Plan (2020-2022) sets out a vision where no one is killed or seriously injured in road crashes. One of the obstacles identified by Waka Kotahi to achieving safer speeds was the piecemeal approach taking to reviewing speed limits, with most RCAs reviewing speed limits 'corridor by corridor'. The Ministry of Transport and Waka Kotahi has since developed a new Speed Limits Rule which creates an entirely new system for setting speed limits.

Summary of the key changes introduced by the new Speed Limits Rule

Speed Limits are no longer set by a Bylaw adopted by the Council. Instead, the Council is required to develop a Speed Management Plan which sets out the objectives, policies and measures for managing speed over a 10-year period. These objectives and policies will guide the review of speed limits for any given road or area.

In addition to objectives, policies and measures, the Speed Management Plan must also include details of works programmes intended to support speed management. This information is expected to be provided in detail for the first three years of the 10-year speed management plan.

A consistent approach to setting speed limits is expected across the region. To achieve this the Regional Council is required to produce a 'Regional Speed Management Plan' that collates the information from across each RCA. The Regional Transport Committee for Horizons is responsible for producing the 'Regional Speed Management Plan', and identifying any inconsistencies across the region.

The adoption of the 'Regional Speed Management Plan' is aligned to the Regional Land Transport Plan (RLTP) for the 2024-27 period commencing in June 2024

Implications

The new approach for setting speed limits has a number of implications for the Rangitikei District Council and in this instance the Ratana Community Committee.

The work done to date by Council on changing speed limits will be an input to a 'Speed Management Plan' scheduled to be released for consultation in mid-2023.

The 'Speed Management Plan' will be based on principles and policy objectives to ensure strategic alignment with the Government Policy Statement (GPS) on Land Transport, and Manawatu District Council's strategic direction. This will require an area wide approach to speed limits, rather than a 'corridor-by-corridor' approach. This is essential to ensure that the whole regional network is considered.

Significant engagement will be necessary throughout the whole process. An engagement plan will be developed to identify opportunities and methods for engaging key stakeholders and the wider

community. This will begin with the identification of principles and policies that will shape the assessment of speed limits. Therefore, more engagement is planned for consideration of specific proposals around the district.

Engagement with elected members and opportunities for decision-making are also being planned. This will occur in parallel with discussions at the Regional Transport Committee, where regional-level principles and objectives are expected to provide guidance for consistency across the region.

14 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 28 July 2022
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Poplar Grove Boundary Adjustment update
4. Bulls Property Disposals
5. Bulls residential development update

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
14.1 - Public Excluded Council Meeting - 28 July 2022	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)
14.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.3 - Poplar Grove Boundary Adjustment update	s7(2)(a) - Privacy	s48(1)(a)(i)
14.4 - Bulls Property Disposals	s7(2)(i) - Negotiations	s48(1)(a)(i)
14.5 - Bulls residential development update	s7(2)(a) - Privacy s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act

which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

15 Open Meeting

Recommendation

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/** - 22/RDC/**