

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: ASSETS/INFRASTRUCTURE COMMITTEE MEETING

Date: Thursday, 11 August 2022

Time: 9.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Dave Wilson
Cr Richard Lambert
Cr Cath Ash *[via Zoom]*
Cr Nigel Belsham
Cr Brian Carter
Cr Fi Dalgety
Cr Gill Duncan
Cr Angus Gordon
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services *[via Zoom]*
Ms Gaylene Prince, Group Manager – Community Services
Mr Hamish Waugh, General Manager – Infrastructure (MDC)
Mr Phil Gifford, Project Engineer – Roading *[via Zoom]*
Mr Allen Geerkens, Programme Delivery Manager
Mr Ash Garstang, Governance Advisor

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1 Welcome / Prayer

The meeting opened at 9.33 am. Cr Duncan read the Council prayer.

2 Apologies

Resolved minute number 22/AIN/021

That the apology for Cr Ash be received.

Cr D Wilson/Cr N Belsham. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/AIN/022

That the minutes of Assets/Infrastructure Committee Meeting held on 9 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr G Duncan/Cr R Lambert. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Assets/Infrastructure Committee Meetings

In response to a query around the lowering of speed limits in Hunterville and Mangaweka (action items 4 and 5), Mr Waugh advised that Waka Kotahi's processes are outside of staff's control, although there is continuing communication between staff and Waka Kotahi on these sorts of issues.

In response to a query around water leaks (action item 11), Mr Benadie advised that when significant leaks are detected on the network staff write to the property owners to alert them.

In response to a query around the gradient of the Calico Line - Broadway intersection (action item 12), Mr Geerkens advised that the contractor has scheduled this to be done in summer.

Resolved minute number 22/AIN/023

That the report 'Follow-up Action Items from Assets/Infrastructure Committee Meetings' be received.

Cr A Gordon/Cr R Lambert. Carried

8 Chair's Report

8.1 Chair's Report - August 2022

Cr Wilson encouraged elected members to submit queries around assets and projects prior to the meeting, to allow staff time to investigate the queries and provide a response. The Mayor agreed, noting that queries should go through the Chair of the relevant Committee and the Chief Executive.

Resolved minute number 22/AIN/024

That the Chair's Report – August 2022 be received.

HWTM A Watson/Cr G Duncan. Carried

9 Reports for Information

9.1 Assets and Infrastructure Report - July 2022

Roading

The Mayor asked about underspends under Renewals and Road Improvements and whether this money would still be available for future works (i.e., rolled over to future years). Mr Waugh advised that funding can be carried-forward within the three-year roading programme set by Waka Kotahi, and that the intent is to carry-forward excess work into the 2022/23 programme.

In response to a query, Mr Waugh confirmed that the MDC roading team are looking at employing different contractors to try and catch-up on the extra work, although he noted that the market is difficult at the moment and that staff are being more fluid during the procurement process (e.g., allowing contractors to have more discretion around the timing of works).

In response to a query about the blocked drains at Mangahoe, Mr Waugh advised that he would look into this further and provide an update to the Chief Executive.

In response to a query, Mr Geerkens advised that the surfacing work at the Main Street – Matai Street intersection is scheduled to be completed this summer.

Water Supply Consent Compliance

In response to a query about the future state of the Hunterville Rural Water Supply scheme, the Mayor advised that this scheme will likely be transferred to the new water entity in 2024, although there may be a mechanism in place to allow private water schemes to re-exit from the water entity. This mechanism is subject to future legislation however, so it is still unclear how this will actually work.

Mr Beggs advised the Committee that he has set up a meeting with Mr Clive Manley (Chief Executive of the Ruapehu District Council), as Mr Manley was on the technical working group for rural water schemes and he will present on the group's recommendations. Mr Beggs has invited members of Council's three rural water schemes to attend.

Wastewater

In response to a query around the non-compliance of the Taihape Wastewater Treatment Plant, Mr Benadie advised that there were inherent flaws in the consents for the plant (e.g., the volume measurements), and that these were being addressed as part of the Regional Treatment Plant Consenting Programme.

Solid Waste

In response to a query, Mr Waugh advised that material from the waste transfer stations goes to the Feilding centre for sorting (not straight to landfill). The Mayor and Mr Beggs both noted that information around this process should be made clearer to the public.

Resolved minute number 22/AIN/025

That the Assets and Infrastructure Report – July 2022 be received.

Cr D Wilson/Cr B Carter. Carried

9.2 2021/22 Annual Report Hunterville Swim Centre

Cr Dalgety advised that the main focus at this time was to improve user numbers. Aqua aerobics has been introduced in the evening, and they are going to look at installing signage on the highway.

Resolved minute number 22/AIN/026

That the report '2021/22 Annual Report Hunterville Swim Centre' be received.

Cr R Lambert/Cr B Carter. Carried

The meeting closed at 11.12 am.

The minutes of this meeting were confirmed at the Assets/Infrastructure Committee held on 8 December 2022.

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Chairperson

UNCONFIRMED

MINUTES



RANGITIKEI
DISTRICT COUNCIL
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UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING

Date: Tuesday, 26 July 2022
Time: 6.00 pm
Venue: Ohakea Room, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present Ms Danelle Whakatihi [*via Zoom*]
Mr Matthew Holden
Mr Nigel Bowen
Mr Bruce Dear
Mr Russel Ward
Cr Brian Carter
HWTM Andy Watson

In attendance Mr Peter Beggs, Chief Executive
Ms Melanie Bovey, Manager – Library Services
Ms Bonnie Ellery, Community Development Manager (BDCT)

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1 Welcome

The Deputy Chair opened the meeting at 6.03pm.

2 Apologies

That the apologies for lateness of Ms Danelle Whakatihi and the absence of Ms Nicole Harrison, Ms Raewyn Turner and Ms Candace Ashby be received.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

There were no conflicts declared.

5 Confirmation of Order of Business

That late item 10.5 Confirmation of Minutes be before item 6.

6 Confirmation of Minutes

6.1 Late Item - Confirmation of Minutes - 31 May 2022

HWTM updated the committee that he Spoke to Z head office in regards to whether they will be installing more EV charging stations, they confirmed they will be installing more stations at around 30 possible sites in New Zealand, they couldn't confirm if Sanson was one, however will update when information is available.

Mr Peter Beggs advised that Council has been approached by Tesla about installing more EV Chargers, and that they can investigate installing more in Bulls, noting the transformer has been upgraded.

Resolved minute number 22/BCC/034

That the minutes of the Bulls Community Committee meeting held on 31 May 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

Amendment: To update the minutes to reflect that Mr Bruce Dear was present at the Bulls Community Committee meeting 31 May 2022.

Mr N Bowen/Mr M Holden. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Bulls Community Committee Meetings

Ms D Whakatihi joined the meeting via zoom at 6.17pm.

Ms Melanie Bovey introduced herself to the Committee as Council's Manager of Library services and that she or Ms Joanne Manuel (Council's Community Development Manager) will attend each Committee meeting moving forward as a representative of Council. Mr Peter Beggs explained that by having staff in attendance, they will act as a conduit between Council and the Committee for a streamlined process in terms of recommendations and other questions. Draft minutes are also to be sent to Ms Melanie Bovey to advise what recommendations can be actioned without going to full Council, therefore a quicker turn around with some decisions.

There was discussion around Follow-up action #2, HWTM noted the documents were apart of Place Making, and that Mr Michael Hodder will have information to assist Council staff.

The Committee requested that although it is a state highway, that Council keep on top of item 5 – "Clear way on Bridge Street Bulls". HWTM advised that he continues to advocate for a solution with the Regional Roothing Committee.

Resolved minute number 22/BCC/035

That the report 'Follow-up Action Items from Bulls Community Committee Meetings' be received.

Mr M Holden/Mr N Bowen. Carried

Resolved minute number 22/BCC/036

That follow up item 2 – "That Council locate any reports / documents on beautifying Bulls and documents by David Enright and report back to the Bulls Community Committee" be re-opened and investigated further with relevant staff.

Mr M Holden/Mr N Bowen. Carried

8 Chair's Report

8.1 Chair's Report - July 2022

There were no updates to report.

9 Mayoral Update

9.1 Mayoral Update - June 2022

HWTM noted that his report was written in June, and that a month has passed in between the report and meeting date with many updates. He briefed the Committee on the upcoming elections, the Tutaenui Reservoir project award and that the Annual Plan has been signed off.

Resolved minute number 22/BCC/037

That the Mayoral Update – June 2022 be received.

Mr B Dear/Mr M Holden. Carried

10 Reports for Information

10.1 Bulls Township Map

Committee members expressed that they are wanting a large-scale map in glass, similar to the map at the Bulls Old Town Hall.

HWTM explained the intent of the map is for tourists, designed as a tear off A4/A3 page in the information centre, service stations etc. A duplicate of the Hunterville Town Map due to positive feedback received on theirs.

Mr Peter Beggs advised that Council will move forward with the map, with any edits required to be provided to Council staff, and the Committees preferred map in glass (or similar) to be discussed at a later meeting.

Feedback from Committee members included:

- There are no schools, day cares or meat works shown.
- Inclusion of a rugby ball or bull for identifying the Bulls Domain
- Inclusion of a QR code, when scanned a further detailed map would be shown for those needing further information.

Resolved minute number 22/BCC/038

That the report 'Bulls Township Map' be received

Cr B Carter/Mr M Holden. Carried

Resolved minute number 22/BCC/039

That the Bulls Township Map – further options be a discussion item at the September Bulls Community Committee Meeting.

Mr B Dear/Mr M Holden. Carried

10.2 Funding Schemes Update - July 2022

HWTM updated Committee members that RDC are developing a Parks & Open Spaces Strategy.

Resolved minute number 22/BCC/040

That the Funding Schemes Update – July 2022 be received.

Mr B Dear/Mr R Ward. Carried

10.3 Small Projects Fund Update - July 2022

Mr B Dear updated the Committee that the scooter rack was complete and ready to be installed.

Mr Peter Beggs updated the Committee that artwork is due to be installed at Te Matapihi in mid-August, with a blessing ceremony to be held at the end of August. Rubbish bins will also be installed.

Undertaking:

Ms Melanie Bovey to follow up with relevant contractors to have the scooter rack installed at the same time as the Te Matapihi artwork is installed.

Resolved minute number 22/BCC/041

That the report 'Small Projects Fund Update – July 2022' be received.

Mr N Bowen/Mr M Holden. Carried

10.4 RDC Engagement and Consultations

Taken as read.

Resolved minute number 22/BCC/042

That the report 'RDC Engagement and Consultations' be received.

Mr B Dear/Mr M Holden. Carried

11 Public Excluded

The meeting went into public excluded session at 7.44pm.

Resolution to Exclude the Public

Resolved minute number 22/BCC/043

That the public be excluded from the following parts of the proceedings of this meeting, and that Bonnie Ellery be allowed to remain at the meeting due to her knowledge of the Bulls community.

1. Bulls Properties

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 – Bulls Properties	s7(2)(h) - Commercial Activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Mr M Holden/Cr B Carter. Carried

12 Open Meeting

The meeting went into open session at 7.59pm.

Resolved minute number 22/BCC/045

That the public excluded meeting moves into an open meeting.

Cr B Carter/Mr M Holden. Carried

The meeting closed at 8.00pm.

The minutes of this meeting were confirmed at the Bulls Community Committee held on 27 September 2022.

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Chairperson

MINUTES



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UNCONFIRMED: EREWHON RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Tuesday, 6 September 2022

Time: 4.00 pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present

Mr Peter Batley
Mr Geoff Duncan
Mr Barry Thomas
Mr Simon Plimmer *[via Zoom]*
Mr Paul McLaren
Mr Benjamin Mallalieu
Cr Tracey Hiroa *[via Zoom]*

In attendance

Mr Arno Benadie, Chief Operating Officer *[via Zoom]*
Mr Dave Tombs, Group Manager – Corporate Services
Ms Rochelle Baird, Community Services Officer

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1 Welcome

Mr McLaren took the chair and welcomed everyone to the meeting.

2 Apologies

Resolved minute number 22/ERWS/017

That the apology for Mr Jock Stratton be received.

Mr B Thomas/Mr P Batley. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/ERWS/018

That the minutes of Erewhon Rural Water Supply Management Sub-Committee Meeting held on 21 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr G Duncan/Mr B Mallalieu. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Erewhon Rural Water Supply Meetings

Mr Benadie emailed the Committee members the scope report, and apologised for the lateness. Mr Benadie said this is just a start and the Committee can adjust to what they want.

Mr Tombs said regarding the lease payments that they are up to date as of March, with another one due.

Mr McLaren said he had spoken with a few outside entities to give a review unless Council would like to recommend one. Mr Benadie said he could give some recommendations if the Committee needed. Mr McLaren said once the scope is finalised they may need some advice on how to manage it.

Mr Duncan said he would still like a Glossary of terms and would let Dave know.

Resolved minute number 22/ERWS/019

That the report 'Follow-up Action Items from previous Erewhon Rural Water Supply Meetings' be received.

Mr P Batley/Mr G Duncan. Carried

8 Chair's Report

8.1 Chair's Report - September 2022

Mr McLaren spoke on behalf of Mr Stratton and said that the Sub-Committee had spoken with engineers from Worleys, WSP and Lumino and the options available and have a reasonable list of people that could do the review. Mr Duncan had found the review from 1996 done by Worleys and had given a copy to Mr Stratton. Mr McLaren said he could send a copy to members but it mainly related to the steel pipes corroding and the health and safety issues.

Resolved minute number 22/ERWS/020

That the Chair's Report – September 2022 be received.

Mr B Thomas/Mr P Batley. Carried

9 Reports for Information

9.1 Operations Report - September 2022

Mr McLaren said they need to learn more about the resource consent procedures.

Resolved minute number 22/ERWS/021

That the Operations Report – September 2022 be received.

Mr B Thomas/Mr B Mallalieu. Carried

9.2 Financial Summary - June 2022 (draft)

Mr Tombs spoke to his report and explained that operating expenses had increased by \$10k with an extra \$160k with a capex of \$200k cash surplus and if it remains the same the debt should clear.

Mr Plimmer asked if there is a budget. Mr Tombs said yes there is a budget and could circulate if the Committee wanted and the Committee should decide how they want to spend the money. Mr Plimmer asked for confirmation of the additional increase in December and May. Mr Duncan asked if the invoicing could be done more frequently instead of 6 monthly he suggested 3 or 4 times a year. Mr Tombs said the financial year is set but they could change if for the next financial year.

Mr Tombs said there is a meeting on September 20 and said no one from the Committee had confirmed attendance. Mr Benadie said the CE of Ruapehu is very knowledgeable in regards to rural water schemes and it would benefit the Committee for someone to be present. Mr McLaren said a representative from the scheme would attend.

Resolved minute number 22/ERWS/022

That the report 'Financial Summary – June 2022 (draft)' be received.

Mr P McLaren/Mr P Batley. Carried

9.3 ERWS Debt Framework

Mr Tombs said high levels of debt can have up to a years of rates without question it can be looked at as an overdraft of \$320k before a debt repayment plan would need to be looked at. Mr Plimmer said is there a limit on the amount borrowed, Mr Tombs said it would depend on the repayment plan.

Resolved minute number 22/ERWS/023

That the report 'ERWS Debt Framework' be received.

Mr P McLaren/Mr B Thomas. Carried

10 Discussion Items

10.1 Presentation to Council 25 Aug 22

Mr Stratton and Mr McLaren approached His Worship the Mayor and Mr Peter Beggs, CE and asked for Council to subsidise the review cost up to 50%. Mr Tombs asked if it would be a loan or a grant. Mr McLaren said they would like a contribution from council of 50% or \$50,000.00 excluding GST. Mr Tombs would present to the next Council meeting 29 September.

10.2 General Business - Review Discussion

Mr McLaren asked if the local marae are provided with water, Mr Batley said no but they are allowed to take the overflow.

The meeting closed at 4.33 pm.

The minutes of this meeting were confirmed at the Erewhon Rural Water Supply Management Sub-Committee held on 29 November 2022.

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Chairperson

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 25 August 2022

Time: 9.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Nigel Belsham
Cr Fi Dalgety
Cr Cath Ash [*via Zoom*]
Cr Brian Carter
Cr Angus Gordon
Cr Dave Wilson
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Sharon Grant, Group Manager – People and Performance [*via Zoom*]
Mr Sam Zhang, Manager – Financial Services
Ms Hilary Walker, Management and Systems Accountant
Mr Ash Garstang, Governance Advisor
Cr Richard Lambert

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1 Welcome / Prayer

The meeting opened at 9.32 am. Cr Lambert read the Council prayer.

2 Apologies

Resolved minute number 22/FPE/072

That the apologies for Cr Duncan and Cr Hiroa, and apology for lateness from Cr Gordon be received.

Cr B Carter/HWTM A Watson. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/FPE/073

That the minutes of Finance/Performance Committee Meeting held on 30 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr F Dalgety. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

Taken as read.

Resolved minute number 22/FPE/074

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

HWTM A Watson/Cr B Carter. Carried

8 Chair's Report

8.1 Chair's Report - August 2022

Cr Belsham noted that the LGFA (Local Government Funding Agency) funding rates are fortunately set at the time of borrowing, and that they are likely to increase in the future for new borrowings.

Resolved minute number 22/FPE/075

That the tabled Chair's Report – August 2022 be received.

Cr N Belsham/Cr D Wilson. Carried

9 Reports for Information

9.1 Financial Snapshot - June 2022

Undertaking:

The Chief Executive will investigate the unspent income relating to the Mayor's Task Force for Jobs and advise HWTM in due course.

Mr Tombs advised that budget carry-forwards will be finalised and reported to either the September or October Committee meeting.

Mr Tombs noted that the figure of \$30,408 on p.19 of the Order Paper is a reporting anomaly. The correct amount is \$30 (as the figures are expressed in \$000s): the reported figure of \$30,408 is stated in dollars not \$'000s.

In response to a query, Mr Beggs advised that substandard roading work is generally fixed at the contractors own cost.

Cr Ash left the meeting at 9.46 am.

In response to a query, Mr Tombs advised that 'vested assets' are assets that have been transferred to Council's ownership from other organisations. Financial responsibility for a vested asset therefore resides with Council, and incurs costs for depreciation and maintenance.

Cr Belsham queried the 2021/22 YTD Percentage Variance for Community Leadership Rates Revenue and Environmental and Regulatory Rates Revenue. Mr Tombs advised that these variances arise from offsetting allocations and have no impact on the whole of council figures.

Cr Ash returned to the meeting at 9.53 am.

Cr Gordon joined the meeting at 9.53 am.

In response to a query around the lack of carry-forwards for Roding & Footpaths, Mr Tombs clarified that if there are figures in the report it means that the carry-forward is contained within the Annual Plan 2022/23. If the reporting fields are blank then any carry-forwards for these items will be reported to the September or October Committee meeting. The September/October carry forward report will include, for noting, carry forwards that have been included in the 2022/23 Annual Report.

Resolved minute number 22/FPE/076

That the report 'Financial Snapshot –June 2022' be received.

Cr F Dalgety/Cr B Carter. Carried

9.2 Treasury and Debt - July 2022

In response to a query around Council's \$6.9 m bank account balance (as of 31 July), Mr Tombs advised that this has been highlighted as it is generally beneficial to have any excess cash over \$3 m in a bank term deposit. However, Council's current bank account currently attracts a higher rate of interest than is available on viable term deposits.

In response to a query, Mr Tombs confirmed that depreciation is allocated against appropriate group budgets.

In response to a query around maturity dates for Council's \$19 m of long-term debt, Mr Tombs advised that payments on existing Debt are 'interest only' (as opposed to being Principal and Interest repayments).

Resolved minute number 22/FPE/077

That the report 'Treasury and Debt - July 2022' be received.

Cr A Gordon/Cr F Dalgety. Carried

9.3 QV Monthly Report - June and July 2022

There was some discussion around QV's processes with clarification that properties are rated for the full financial year based on their capital value at the beginning of the year.

Resolved minute number 22/FPE/078

That the QV Monthly Report – June and July 2022 be received.

HWTM A Watson/Cr F Dalgety. Carried

9.4 Quarterly Property Sales

The Committee noted that there were likely some discrepancies with the rural figures reported, due to the tendency of farms being sold within families.

Resolved minute number 22/FPE/079

That the report 'Quarterly Property Sales' be received.

Cr D Wilson/Cr B Carter. Carried

9.5 LGFA - General Information

Mr Tombs explained that being a guaranteeing member with LGFA allows Council to borrow from them at slightly cheaper interest rates, as each member council guarantees the debt owed by other councils (on a pro-rata basis).

In response to a query, Mr Tombs advised that it is not cost-effective for a small Council to be credit rated. He explained that while being credit rated gives councils cheaper interest rates, the expense of being re-assessed on a regular basis for Councils with lower levels of debt outweighs such interest savings.

Mr Tombs advised that the Three Waters Reform is going to significantly alter Council's debt position. Staff can only speculate at this stage on what the LGFA interest rates are going to be post-2024.

In response to a query, Mr Tombs advised that Council's position as a guaranteeing member with LGFA is based off Council's debt (not Council's assets).

Resolved minute number 22/FPE/080

That the report 'LGFA - General Information' be received.

HWTM A Watson/Cr F Dalgety. Carried

9.6 HappyOrNot Report - July 2022

Mrs Gordon advised that QR code signage have recently been delivered and will now be installed at popular Council sites (e.g., sports grounds).

Mrs Gordon advised that staff are considering a new technology system called Antenno that will allow individuals to take photographs and feed these straight to Council, on an app. This could be useful for reporting potholes, etc. Mr Beggs advised that staff have only had an initial meeting with

the supplier, but are excited about the potential of this product. In response to a query, Mr Beggs advised that any purchase of this system would come out of existing operational budgets and therefore would not be presented to Council for a decision.

Resolved minute number 22/FPE/081

That the HappyOrNot Report – July 2022 be received.

Cr A Gordon/Cr B Carter. Carried

The meeting closed at 10.36 am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 29 September 2022.

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Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

HEARINGS COMMITTEE MEETING

Date: Wednesday, 15 June 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present HWTM Andy Watson
Cr Fi Dalgety
Cr Angus Gordon

In attendance Mr Robert Peterson – Council’s Advocate
Mr Johan Cullis – Expert Officer
Mrs Carol Gordon – Business Support Officer
Mr Ash Garstang – Business Support Office
Mr Stephen Illston – Witness

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5.1	Hearing of Objection to Classification of Dog	3

1 Open Hearing

The hearing opened at 1.01 pm and Cr Dalgety read the Council prayer.

2 Introduction

Those present introduced themselves.

3 Statement of Matter

The Mayor sought confirmation that the objector had been notified of the proceedings. Mr Peterson confirmed that she had been notified, as below:

03 June – The objector (Ms Caitlyn Thomsen) was emailed and advised of the hearing date.

06 June – Ms Thomsen advised that she could not attend.

07 June – Mr Cullis asked Ms Thomsen to advise what other dates she would be available.

13 June – Ms Spence followed up on Mr Cullis' email with a phone call to Ms Thomsen, and Ms Thomsen advised that she would not be able to attend any date.

4 Rules of the Hearing

The Mayor explained the rules to all in attendance.

5 Reports for Decision

5.1 Hearing of Objection to Classification of Dog

In response to queries from members, Mr Peterson advised that:

- There have been multiple incidents of Mr Illston's sheep being attacked, but Mr Illston has only seen a dog (a grey husky) one of those times – identified by Mr Illston as being the dog KODA, registered to Ms Thomsen.
- Mr Illston cannot confirm that all incidents were caused by KODA, but there is only one grey husky in the area and there have no other reports of dogs in the area attacking sheep.
- Ms Thomsen has stated to animal control staff that KODA was not responsible, and that she has CCTV evidence to support this. However, no CCTV evidence has been supplied to staff.

In response to queries from members, Mr Illston advised that:

- He was mustering at approximately 9.30 am and noticed five or six sheep running down the hill, with a grey husky dog (who he subsequently identified as KODA) in pursuit. He yelled at the dog and it ran away. Due to the terrain (undulating hills), he could not confirm that the dog retreated to Ms Thomsen's property, although it was in the same direction.
- Later on, he found more mauled sheep and in total has lost five ewes from dog attacks. He is convinced that it is the same dog. Earlier in the season, he lost seven lambs that looked like they had been mauled.

In response to a query, Mr Peterson advised that KODA was registered to an address in Palmerston North, although it resided at Ms Thomsen's property (not in Palmerston North). KODA currently resides in Whanganui. If KODA's "Menacing" classification is upheld, this will show on the national dog register which will inform animal control at the Whanganui District Council.

Resolved (unanimously)

That the "Menacing" classification imposed on the dog "KODA" belong to Caitlyn THOMSEN, pursuant to Section 33A(1)(b)(i) of the Dog Control Act 1996, be upheld based on the evidence provided in this hearing.

The meeting closed at 1.16 pm.

The minutes of this meeting were confirmed on 28 July 2022.



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Chairperson

MINUTES

UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING

Date: Wednesday, 10 August 2022

Time: 6.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Ms Carolyn Bates
Ms Philippa Hancock
Mr Mark Ballantyne
Ms Lyn Duncan
Mr Peter Farrell
Ms Jennifer Greener
Ms Annie McDowell
Mr John Whittaker
Cr Nigel Belsham
HWTM Andy Watson

In attendance

Ms Melanie Bovey, Manager – Library Services

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11.4	Ombudsman's Survey.....	6
11.5	Local Body Election.....	6
11.6	Velodrome	6

1 Welcome

Ms Bates welcomed everyone to the meeting and thanked Ms Bovey for attending in place of Ms Manuel.

2 Apologies

Resolved minute number 22/MCC/026

That the apologies for Dave Wilson, James Linklater, Jo Manuel, and Sally Moore be received.

Ms C Bates/Mr M Ballantyne. Carried

3 Public Forum

Tim Wilson, Secretary, Wilson Park Development Group was expected, but he did not arrive.

4 Conflict of Interest Declarations

None.

5 Confirmation of Order of Business

Tim Wilson, Wilson Park Development Group was expected to speak in support of the Group's Funding Application, he would be given the opportunity to speak on his arrival.

6 Confirmation of Minutes

Resolved minute number 22/MCC/027

That the minutes of Marton Community Committee Meeting held on 8 June 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Item 9.2 amend two instances of "\$1,500 for a Freezer from Marton Food Pantry" to read:

"\$1,500 for a Freezer **for** Marton Food Pantry"

Ms C Bates/Ms P Hancock. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Marton Community Committee Meetings

Taken as read.

8 Chair's Report

8.1 Chair's Report - August 2022

Ms Bates gave a verbal update on topics not contained within her report.

Resolved minute number 22/MCC/028

That the Chair's Report – August 2022 be received.

Ms C Bates/Ms A McDowell. Carried

9 Mayoral Update

9.1 Mayoral Update - July 2022

Taken as read.

Resolved minute number 22/MCC/029

That the Mayoral Update – July 2022 be received.

HWTM A Watson/Ms C Bates. Carried

9.2 Mayoral Update - June 2022

The Mayor spoke about a variety of topics which could be utilised locally eg The Central Hawkes Bay initiative to aid 16 year olds have driving licences plus activities in the Hawkes Bay which had a strong iwi involvement with collective improvements.

Resolved minute number 22/MCC/030

That the Mayoral Update – June 2022 be received.

HWTM A Watson/Ms C Bates. Carried

10 Reports for Information

10.1 Small Projects Fund Update - August 2022

Wilson Park Development Group.

Carolyn explained the group had been invited to attend, to respond to any questions. A wide range of questions were raised regarding their intentions.

Resolved minute number 22/MCC/031

That the report 'Small Projects Fund Update – August 2022' be received.

Ms L Duncan/Ms J Greener. Carried

Resolved minute number 22/MCC/032

The Committee decided to re-invite the secretary to the next meeting to further clarify their future plans.

Ms A McDowell/Mr M Ballantyne. Carried

10.2 Funding Schemes Update - August 2022

Taken as read.

Resolved minute number 22/MCC/033

That the Funding Schemes Update – August 2022 be received.

Cr N Belsham/Mr P Farrell. Carried

10.3 RDC Engagement and Consultations

RDC Buildings a business case report is due, councillors were not sure if it will be at RDCs Aug meeting.

Resolved minute number 22/MCC/034

That the report 'RDC Engagement and Consultations' be received.

Ms A McDowell/Mr J Whittaker. Carried

11 Discussion Items

11.1 Wilson Park Development Group

As Mr Wilson and Ms Harvey-Larsen did not attend the meeting, no update was given.

11.2 TV from Lobby

The TV which had been in the Lobby was raised as to its current location.

11.3 Rail Hub

The Mayor answered questions regarding the Rail Hub – who / what is going to go there?

11.4 Ombudsman's Survey

The Mayor answered questions regarding the Ombudsman's Survey.

11.5 Local Body Election

A general discussion took place regarding the upcoming election. Ms Bates prompted that the last Committee meeting for this triennium would be earlier in October to fit it in before the election.

11.6 Velodrome

Mr Farrell spoke about resurfacing of the Velodrome, he committed to provide an update for the October meeting.

The meeting closed at 7.50 pm.

Next Meeting date 4 October 2022. Last meeting before election on Sat 8 Oct 22.

The minutes of this meeting were confirmed at the Marton Community Committee held on 4 October 2022.

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Chairperson

MINUTES

UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 7 September 2022

Time: 6.30 pm

Venue: Town Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present Ms Heather Thorby
Mr Paul Geurtjens
Ms Julie McCormick
Ms Sandra McCuan
Cr Brian Carter

In attendance Mr Sam Zhang, Manager – Financial Services

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9.3	Mr A. Sanson's Planting Discussion Paper.....	5
9.4	Parks & Reserves	5
10	Next Meeting	5

1 Welcome

The meeting opened at 6.30 pm.

2 Apologies

Murray Spring, HWTM Andy Watson.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Nil changes.

6 Confirmation of Minutes

Resolved minute number 22/SDMC/025

That the minutes of 27 July be taken as read and verified.

Ms J McCormick/Ms S McCuan. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Santoft Domain Management Committee

Nil.

8 Reports for Information

8.1 Santoft Domain Transactions Report

Mr Sam Zhang updated the meeting on changes to the report. RDC staff have sorted the missing Lease Rental invoices and these monies are now credited to the Santoft Domain Account.

The meeting thanked Sam for his attendance and interest in our work on the Domain.

Resolved minute number 22/SDMC/026

That the Santoft Domain Transactions Report be received.

Ms H Thorby/Ms J McCormick. Carried

8.2 Project Manager's Report - September 2022

Paul Geurtjens advised that after much chasing, he has been assured that the Power Meter will be fitted within the next 10 days.

All tanks are now connected. The stock water will be pumped to the 2 concrete tanks from the new well just as soon as the power is connected.

Paul has met with Vision Architecture, who have sent us the update of changes. Changes included, pump and stone room, double doors off kitchen, end room renamed, and extra width on the veranda concrete.

Resolved minute number 22/SDMC/027

That the Project Managers Report be accepted.

Mr P Geurtjens/Ms S McCuan. Carried

9 Discussion Items

9.1 Finalising the Building Plans

Resolved minute number 22/SDMC/028

That the updated plans for the Santoft Domain Building be accepted. That the Architect be notified and continue with the Development Plans for the RDC consent process.

Ms H Thorby/Ms J McCormick. Carried

9.2 Lease

The Chair advised that discussion with RDC staff has resolved the lease process.

Resolved minute number 22/SDMC/029

That the status quo remains.

Ms H Thorby/Ms J McCormick. Carried

9.3 Mr A. Sanson's Planting Discussion Paper

The Chair was advised that this paper had ended up with "Thrive", the consultants currently carrying out a 30 year review of the RDC Parks & Reserves. This document was never approved by the SDMC, it did not form part of the Plan approved by the full Rangitikei District Council Meeting of 17 December 2020.

Resolved minute number 22/SDMC/030

That Mr A. Sanson's Draft Development Plan Discussion document of 20 July 2018 be abandoned as it is no longer relevant to the Santoft Domain Management Committee Plans.

Mr P Geurtjens/Ms H Thorby. Carried

9.4 Parks & Reserves

The Chair met with Mr Murray Phillips, RDC Parks & Reserves Manager on 30 August 2022 at Bulls.

Murray was able to view our progress pictures and gain a clear view of the Santoft Community intentions for their Domain.

Murray was introduced to the work of Mrs Jean Stevens and her importance in the world of plant hybridising, Iris/Leucadendrons/Protea and other Proteaceae. H Thorby was able to show Murray Jena's book on Iris cultivation, which has just arrived on loan from the National Library Collection. In previous years the Santoft Domain had gifted rose bushes to the Bulls old Library garden, these have now gone.

10 Next Meeting

The next meeting date will be set by the Chair at a later date.

The meeting closed at 7.10 pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson

MINUTES

UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 17 August 2022

Time: 5.30 pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present Mrs Ann Abernethy [*via Zoom*]
Ms Michelle Fannin
Ms Emma Abernethy
Ms Gail Larsen
Cr Angus Gordon
Cr Tracey Hiroa

In attendance Mr Peter Beggs, Chief Executive
Ms Gaylene Prince, Group Manager – Community Services

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11.1	Update from MOU Partnering Organisations	6
12	Late Items	6

1 Welcome

The meeting opened at 5.47 pm.

2 Apologies

Resolved minute number 22/TCB/028

That the apology for His Worship the Mayor be received.

Cr A Gordon/Ms M Fannin. Carried

3 Public Forum

Mr Chris Bennett, Funeral Director – Taihape Cemetery.

Mr Bennett advised that he had heard that the Papakai toilet may be being removed due to infrastructure (wastewater) work being programmed for Papakai. He said that if the toilet was to be removed that consideration be given to it being relocated at Taihape Cemetery for the convenience of visitors.

Mr Bennett also asked that consideration be given to installing a paved surface, including round-about, in the new section at the Cemetery. He advised that recently gravel had to be taken in to allow vehicular access in wet ground conditions.

Mr Bennett requested that access to water for handwashing be installed at both entrances to Taihape Cemetery. It was suggested that a simple set up of a small roof and tank that would capture rainwater may be sufficient.

4 Conflict of Interest Declarations

There were no conflict of interest declarations.

5 Confirmation of Order of Business

That, considering the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Taihape Cemetery Public Forum be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number 22/TCB/029

That the minutes of Taihape Community Board Meeting held on 15 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms M Fannin/Ms E Abernethy. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Taihape Community Board Meetings

Taken as read.

Resolved minute number 22/TCB/030

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Ms M Fannin/Ms E Abernethy. Carried

8 Chair's Report

8.1 Chair's Report - August 2022

Taken as read.

Resolved minute number 22/TCB/031

That the 'Chair's Report – August 2022' be received.

Mrs A Abernethy/Ms G Larsen. Carried

9 Mayoral Update

9.1 Mayoral Update - July 2022

Taken as read.

Resolved minute number 22/TCB/032

That the Mayoral Update – July 2022 be received.

Ms G Larsen/Ms M Fannin. Carried

10 Reports for Information

10.1 Upcoming Projects

Further conversation is to be held between Mrs Fannin and Reuben Pokiha, Infrastructure team, and Baird Builders regarding the Taihape Northern Events Board.

Resolved minute number 22/TCB/033

That the report 'Upcoming Projects' be received.

Mrs A Abernethy/Ms E Abernethy. Carried

10.2 Small Projects Fund Update - August 2022

Taken as read.

Resolved minute number 22/TCB/034

That the report 'Small Projects Fund Update – August 2022' be received.

Ms M Fannin/Ms G Larsen. Carried

10.3 Funding Schemes Update - August 2022

Taken as read.

Resolved minute number 22/TCB/035

That the Funding Schemes Update – August 2022 be received.

Ms M Fannin/Cr A Gordon. Carried

10.4 RDC Engagement and Consultations

Taken as read.

Resolved minute number 22/TCB/036

That the report 'RDC Engagement and Consultations' be received.

Ms M Fannin/Cr T Hiroa. Carried

11 Discussion Items

11.1 Update from MOU Partnering Organisations

There were no verbal or written update from Taihape Community Development Trust. Disappointment was expressed that there had been no update from the Trust at the last few meetings, as although the Chair met regularly with the Trust representative, part of their engagement is to provide feedback on their work programme to the Community Board.

12 Late Items

Mr Peter Beggs, Chief Executive, in noting that he would not be at the last meeting of this triennium, thanked Board members and acknowledged the energy and time they have contributed to the Taihape Community Board.

Resolved minute number 22/TCB/037

The Taihape Community Board request that the Rangitikei District Council investigate the provision of a suitable toilet facility at the Taihape Cemetery, a handwashing facility at both entrances and a provision of a paved turn-around.

Cr A Gordon/Ms E Abernethy. Carried

Resolved minute number 22/TCB/038

The Taihape Community Board request that the Rangitikei District Council investigate water services adjacent to the Taihape Dog Park.

Cr A Gordon/Ms E Abernethy. Carried

The meeting closed at 6.45 pm.

The minutes of this meeting were confirmed at the Taihape Community Board held on 5 October 2022.

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Chairperson

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 9 August 2022

Time: 11.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Tumuaki Tuarua: Ms Tracey Hiroa (Ngāti Whitikaupeka)

Nga mema: Ms Hari Benevides (Ngāti Tamakopiri)
Ms Soraya Peke-Mason (Rātana Pā) *[via Zoom]*
Mr James Allen (Ngā Wairiki Ki Uta)
Mr Chris Shenton (Ngāti Kauae/Tauira)
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki)
Ms Marj Heeney (Ngāi Te Ohuake)
Ms Kim Savage (Ngāti Parewahawaha)
Ms Coral Raukawa (Ngā Ariki Turakina)
Cr Gill Duncan
HWTM Andy Watson

Manuhiri: Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Jaime Reibel, Strategic Advisor – Economic Development
Ms Katrina Gray, Senior Strategic Planner *[via Zoom]*
Ms Kezia Spence- Executive Assistant
Mr Gareth Moore-Jones- Thrive *[via Zoom]*

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12.2	Climate Change Action Committee	7

1 Karakia / Prayer

The meeting opened at 11.11 am.

2 Apologies

No apologies.

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

Item 11.2 (Council's Parks Open Space and Sporting facilities Strategy) took place prior to item 6.

6 Confirmation of Minutes

Resolved minute number 22/IWI/028

That the minutes of Te Roopuu Ahi Kaa Meeting held on 14 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Savage/Ms H Benevides. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Taken as read.

Resolved minute number 22/IWI/029

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Ms T Hiroa/Mr J Allen. Carried

8 Chair's Report

8.1 Chair's Report - August 2022 and Feedback on the Komiti's Workshop

There was an extensive discussion regarding a number of matters relating to Te Roopuu Ahi Kaa, their ability to engage in key central and local government matters, noting there was limited capacity for members to provide extensive input. The Chair also noted that Te Roopuu Ahi Kaa cannot be the only point of engagement for iwi consultation.

It was agreed that following the October 2022 elections the first meeting of TRAK would consider what they want out of their meetings, key agenda items and other topics they would like to have at each meeting.

The Chair also raised points about the previous induction of the new Council and asked that this be a topic of discussion prior to the next induction later this year.

Resolved minute number 22/IWI/030

That the 'Chair's Report – August 2022 and Feedback on the Komiti's Workshop' be received.

Ms T Hiroa/Mr J Allen. Carried

9 Mayoral Update

9.1 Mayoral Update - July 2022

His Worship the Mayor noted the local government conference update has been emailed out to TRAK members.

Resolved minute number 22/IWI/031

That the Mayoral Update – July 2022 be received.

Ms T Hiroa/Mr C Shenton. Carried

10 Reports for Decision

10.1 Better Off Funding

The report was discussed and it was noted that a further session would be organised with TRAK members to discuss putting in an application for the better off funding.

Resolved minute number 22/IWI/032

That the report 'Better Off Funding' be received.

Mr P Turia/Ms S Peke-Mason. Carried

Resolved minute number 22/IWI/033

That Te Roopuu Ahi Kaa Komiti accepts the following projects being submitted for Tranche 1 – Better off funding:

- Business cases for housing
- Acceleration of District Plan Review – Housing
- Development of Climate Impact Strategy and Action Plan
- Hautapu River Parks Project, Taihape
- Town Centre Investment
- Investigation & Design – Flood Protection Marton CBD
- Investigation & Design – Taihape Civic Centre

Mr P Turia/Ms S Peke-Mason. Carried

11 Reports for Information

11.1 Whakamahere Haepapa Māori - Māori Responsiveness Framework

Taken as read.

Resolved minute number 22/IWI/034

That the report 'Whakamahere Haepapa Māori - Māori Responsiveness Framework' be received.

Ms T Hiroa/Mr C Shenton. Carried

11.2 Council's Parks, Open-Space and Sporting Facilities Strategy

Mr Gareth Jones Moore, from Thrive, was in attendance and gave a presentation on this strategy. He noted that spatial plan work aligns with this strategy.

Individuals plans and projects are not the focus for the strategy, instead it will be for the next 30 years, and will provide guiding principles for Council.

Resolved minute number 22/IWI/035

That the report 'Council's Parks, Open-Space and Sporting Facilities Strategy' be received.

Mr P Turia/Ms K Savage. Carried

11.3 Community Development Update - June and July 2022

Taken as read.

Resolved minute number 22/IWI/036

That the report 'Community Development Update – June and July 2022' be received.

Ms K Savage/Mr P Turia. Carried

11.4 Pae Tawhiti Rangitikei Beyond: Project Update

Taken as read.

Resolved minute number 22/IWI/037

That the report 'Pae Tawhiti Rangitikei Beyond: Project Update' be received.

Mr P Turia/Mr C Shenton. Carried

11.5 Project Management Office Report - July 2022

Taken as read.

Resolved minute number 22/IWI/038

That the Project Management Office Report – July 2022 be received.

Mr P Turia/Ms T Hiroa. Carried

11.6 Marae Water Assessment Update

Taken as read.

Resolved minute number 22/IWI/039

That the 'Marae Water Assessment Update' report be received.

Ms M Heeney/Mr J Allen. Carried

11.7 Horizons Update

Taken as read.

Resolved minute number 22/IWI/040

That the 'Horizons Update', including the attached report, be received.

Mr C Shenton/Ms T Hiroa. Carried

12 Discussion Items

12.1 Three Waters

Not discussed.

12.2 Climate Change Action Committee

Not discussed.

The meeting closed at 1.08pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 4 October 2022.

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Chairperson