

# MINUTES

## ORDINARY COUNCIL MEETING

**Date:** Wednesday, 23 November 2022

**Time:** 1.00 pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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Present

HWTM Andy Watson  
Cr Dave Wilson  
Cr Brian Carter  
Cr Gill Duncan  
Cr Richard Lambert  
Cr Jeff Wong  
Cr Simon Loudon  
Cr Greg Maughan  
Cr Jarrod Calkin (Zoom)  
Cr Fi Dalgety

In attendance

Mr Peter Beggs, Chief Executive  
Mrs Carol Gordon, Group Manager - Democracy and Planning  
Ms Gaylene Prince, Group Manager - Community Services  
Mr Dave Tombs, Group Manager - Corporate Services  
Mrs Sharon Grant, Group Manager - People and Culture  
Ms Katrina Gray, Senior Strategic Planner  
Ms Kezia Spence, Governance Advisor  
Mr Jaime Reibel, Strategic Advisor- Economic Development  
Mr Graeme Pointon, Strategic Property Advisor  
Ms Joanne Manuel, Manager Community Development  
Ms Adina Foley Senior Project Manager-Infrastructure (Zoom)

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## 1 Welcome / Prayer

The meeting opened at 1.01pm. Cr Wilson chaired the meeting until His Worship the Mayor arrived.

## 2 Apologies

**Resolved minute number 22/RDC/409**

Apologies received from Cr Hiroa and Cr Raukawa.

Due to another meeting His Worship the Mayor and Mr Beggs were late to the meeting.

Cr B Carter/Cr R Lambert. Carried

## 3 Public Forum

Mr Shane Ratima, Mr Hamish Cavanagh and Mr Glenn Young attend the meeting to speak about their vision for a 25 lot subdivision on Kotukutuku Road, Hunterville.

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

The Mayor's report, item 8 and the CE report, item 9 will be discussed when the His Worship the Mayor and Mr Beggs return to the meeting.

## 6 Confirmation of Minutes

**Resolved minute number 22/RDC/410**

That the minutes of Ordinary Council Meeting held on 3 November 2022 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr G M Maughan/Cr F Dalgety. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Council Meetings

In response to a question it was noted that item 23 will need further context as it has not been updated recently.

**Resolved minute number 22/RDC/411**

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr G Duncan/Cr B Carter. Carried

## 8 Mayor's Report

### 8.1 Mayor's Report - 23 November 2022

The Mayor highlighted key aspects of his report. In response to a question around Ms Couch's email the Mayor advised he has responded to her and will circulate his response.

**Resolved minute number 22/RDC/412**

That the Mayor's Report – 23 November 2022 be received.

Cr D Wilson/Cr B Carter. Carried

**Resolved minute number 22/RDC/413**

That the email from Mariata Couch dated 5 November 2022 regarding the adoption of the Maori Wards be received.

Cr G Duncan/Cr R Lambert. Carried

## 9 Chief Executive's Report

### 9.1 Chief Executive Report - November 2022

#### Parks and Open Spaces Strategy

In the next year a subcommittee of Councillors will be formed to review the final version of the draft. This strategy will be agreed by full Council next year. A number of community proposed initiatives will go ahead prior to the strategy being adopted. Elected members are to be notified by the PMO report regarding contacts for the various projects that are happening in the district.

### Swimming lessons

Ms Prince advised there is free entry for pre-schoolers, caregivers and all school children attending swim lessons. Council carried funds over from the previous year and moving forward will continue to seek funding.

### Update from the Three Waters National Transition Unit

The bill for three waters entity has gone through its second reading. Council continue to work with the transition unit.

### Community Water Fluoridation- Letter from the Ministry of Health

Mr Beggs advised that this letter formally asked Council for the costs associated with fluoridating our major water supplies. In the future they are likely to ask this to happen and they would fund the costs in association with this. The ongoing costs of fluoridating are unknown but this cost will sit with the new three water entities.

### **Resolved minute number 22/RDC/414**

That the Chief Executive's Report – November 2022 be received.

Cr D Wilson/Cr F Dalgety. Carried

## **10 Reports for Decision**

### **10.1 Adoption of Code of Conduct and Standing Orders**

Mrs Gordon advised the code of conduct and the standing orders will apply to all elected members, including community board members.

#### Code of Conduct

It was requested that the code of conduct include a section on dress code.

#### Standing Orders

Ms Gray advised that updates on standing orders have been made to align with LGNZ recommendations and alignment with Council's general practice.

There is an anomaly with joining via zoom, that those joining online do not count as the quorum but they are able to vote. The Mayor advised he has raised this with national council.

There was discussion around options A and option C in relation to speaking rights and moving of motions. Option A is the current approach and is a more formal structure. Option C allows more debate and for the opportunity for everyone to speak however it can cause ongoing debate and amendments to be made. It was decided to come back to the topic of speaking rights and moving of motions when the Mayor arrived at the meeting.

Mr Beggs arrived at 1.39pm.

Council came back to this topic at 2.48pm.

The Mayor provided clarity on the options and advised that, at the discretion of the chair, standing orders can be set aside and this has been used in the past for contentious issues. Option A was then voted as the preferred option.

**Resolved minute number 22/RDC/415**

That the report 'Adoption of Code of Conduct and Standing Orders' be received.

Cr D Wilson/Cr B Carter. Carried  
8/2

**Resolved minute number 22/RDC/416**

That Council adopt, with amendment to include the dress code, the Code of Conduct.

Cr R Lambert/Cr G Maughan. Carried

**Resolved minute number 22/RDC/417**

That Council adopt the Standing Orders, reconfirming:

That the standing orders allow members to join via audio or audio visual link.

Cr B Carter/Cr G M Maughan. Carried

**Resolved minute number 22/RDC/418**

That the Chair be given the option of a casting vote.

Cr F Dalgety/Cr R Lambert. Carried

**Resolved minute number 22/RDC/419**

That the time needed for staff to prepare advice remains as the default of five days.

Cr S Loudon/Cr G Maughan. Carried

**Resolved minute number 22/RDC/420**

That Option A be adopted as the default option for speaking and moving motions.

Cr R Lambert/Cr D Wilson. Carried

**10.2 Confirmation of Committee Structure and Membership**

Mrs Gordon advised that the fee for the Chair for the Audit / Risk Committee previously had been \$10,000, this was proposed to be increased to \$15,000.

The Mayor noted the legislation provides for him to appoint chairs and deputy chairs. Membership for the remaining committees were called, noting that two members were not present, the Mayor advised he would have a discussion with these members about the appointments.

The Mayor will speak with Cr Hiroa regarding representation for Te Roopuu Ahi Kaa Komiti. [Addendum, following the meeting Cr Duncan was confirmed as the Council representative on the Te Roopuu Ahi Kaa Komiti].

**Resolved minute number 22/RDC/421**

That the Confirmation of Committee Structure and Membership report be received.

Cr D Wilson/Cr R Lambert. Carried

**Resolved minute number 22/RDC/422**

That Mr Philip Jones be confirmed as the Independent Chair of the Risk and Assurance Committee.

Cr F Dalgety/Cr S Loudon. Carried

**Resolved minute number 22/RDC/423**

That the salary for the independent Chair of the Risk and Assurance Committee be capped at an annual fee of \$15,000.

Cr F Dalgety/Cr J F Wong. Carried

**Resolved minute number 22/RDC/424**

That the following committee structure and membership be confirmed for the 2022-25 triennium:

Cr G Duncan/Cr R Lambert. Carried

Name	Chair	Deputy Chair	Members
Assets / Infrastructure Committee	Cr Wilson	Cr Richard Lambert	Crs: Loudon, Dalgety, Wong, Duncan, Maughan, Carter TRAK member:
Finance / Performance Committee	Cr Fi Dalgety	Cr Jeff Wong	Crs: Loudon, Maughan, Carter, Wilson, Calkin TRAK member: 2 Community Reps for the Community Grants Scheme applications
Policy / Planning Committee	Cr Tracey Piki Te Ora Hiroa	Cr Duncan	Crs: Lambert, Wilson, Maughan, TRAK member:

Risk and Assurance Committee	Mr Philip Jones	HWTM	Cr: Wilson, Dalgety, Hiroa, Loudon
Te Roopuu Ahi Kaa Komiti	Mr Pahia Turia	Ms Tracey Piki Te Ora Hiroa	Two elected members being: HWTM and Cr Duncan
Youth Council			HWTM and Cr Duncan And alternate - Cr Dalgety
Chief Executive Review Committee	Cr Tracey Piki Te Ora Hiroa		All councillors
Creative NZ Committee			HWTM Cr Duncan TRAK Rep – currently Hari Benevides Advertise for other reps, then a chair is appointed.
Maori Land Rates Remission Sub-Committee	His Worship the Mayor		2 elected members, being: Cr Dalgety Cr Wong 3 Tangata Whenua (most likely from TRAK)
Hearings Committee	His Worship the Mayor		Appointed when required
Huntermville Rural Water Supply Management Committee			His Worship the Mayor (ex officio) Cr Lambert
Erewhon Rural Water Supply Management Committee			His Worship the Mayor (ex officio) Cr Maughan alternative Cr Wong
Omatene Rural Water Supply Management Committee			His Worship the Mayor (ex officio) Cr Duncan
Turakina Community Committee			His Worship the Mayor (ex officio) Cr Carter
Bulls Community Committee			His Worship the Mayor (ex officio) Cr Carter And alternate - Cr Calkin
Marion Community Committee			His Worship the Mayor (ex officio) Cr Wilson



			And alternate - Cr Maughan
Huntermville Community Committee			His Worship the Mayor (ex officio) Cr Lambert (to 30 April 2024) And alternate - Cr Dalgety (from 1 May 2024 to October 2025)
Santoft Reserve Management Committee			His Worship the Mayor (ex officio) Cr Carter
McIntyre Reserve Management Committee			His Worship the Mayor (ex officio) Cr Wong
Ratana Community Board			His Worship the Mayor
Taihape Community Board			His Worship the Mayor Cr Duncan Cr Wong

**10.3 Adoption of Meeting Schedule for 2023**

Following the adoption of the meeting schedule for 2023 calendar invites will be sent to elected members.

**Resolved minute number 22/RDC/425**

That the report Adoption of Schedule of Meetings 2023 be received.

That Council adopts the schedule of meetings for 2023 without amendment.

Cr G Maughan/Cr D Wilson. Carried

**11 Reports for Information**

**11.1 Members Pecuniary Interests**

Mrs Gordon advised that new legislation came into effect this week requiring formal notification from members on their pecuniary interests. A summary of the information will be made available on the Council website. This will be need to be completed annually by elected members.

There were concerns raised that this requirement should have been made clear prior to running as candidates. The Mayor advised he would bring this to a future zone 3 meeting to be discussed and this will be brought to the Regional Chiefs meeting.

The summary of information will be sent by Mrs Gordon to elected members prior to going on the website.

**Resolved minute number 22/RDC/426**

That the report Members Pecuniary Interests be received.

Cr D Wilson/Cr R Lambert. Carried

**Resolved minute number 22/RDC/427**

That Council delegate, under Section 54G of the Local Government Act 2002, authority to the Chief Executive to appoint Council's Registrar to carry out the compilation and maintenance of the register of members' pecuniary interests.

Cr D Wilson/Cr G Duncan. Carried

**11.2 Ratepayer Query**

Taken as read.

**Resolved minute number 22/RDC/428**

That the report 'Ratepayer Query' be received.

Cr D Wilson/Cr B Carter. Carried

**Resolved minute number 22/RDC/429**

That Council notes the proposed action of Officers sending an email to Mr Maclean that includes a less formal summary of the points detailed to him in the letter dated 29 July 2022.

Cr D Wilson/Cr G Duncan. Carried

**11.3 Project Management Office Report - November 2022****Maraton to Bulls Wastewater Centralisation Project**

Mrs Foley advised that construction has largely been completed, there is some outstanding work to be done on pipes and the treatment plant. Ms Foley said she would advise elected members on the budget for the project. In the interim there will be stakeholder engagement of farmers and landowners along the pipe line and an options analysis regarding land for the disposal of the treated wastewater.

In response to a question elected members were advised there is benefit for combining the wastewater for Maraton and Bulls even without the land being purchased, such as cost savings regarding consents, the ability for the water to be absorbed by the soil and using the Rangitikei River for the treated wastewater from Maraton rather than the Tūtaenui stream.

Council is able to dispose of treated wastewater on forestry land and this has been successful in Horowhenua. The significance of the land is the ability for the soil to handle large quantities of water.

### Marton Industrial Park and Rail Hub

Cr Loudon declared a conflict of interest on this section of the report.

Mrs Foley advised there has still been no decision issued by the environmental court and therefore no further updates.

Cr Loudon returned to the table at 3.26pm.

### Marton Water Strategy

Mrs Foley advised the contractors have been unsuccessful in their attempt to remove the screen that has fallen in the new bore being built and were looking at further options, she noted the cost for this fits within the contingency of the budget.

### Taihape Town Hall Civic Centre

Mrs Foley advised designs have not yet been completed and a report will come to Council in early 2023.

### Lake Waipu Improvement and Ratana Wastewater Treatment Project

In response to a question Mrs Foley advised rehabilitation of the lake is separate as it sits with Horizons Regional Council. Council are in the process of lodging the consent and this has been reviewed by staff internally.

### Miscellaneous

It was requested that the Scott's Ferry Pump be included in future PMO reports under the miscellaneous section.

### **Resolved minute number 22/RDC/430**

That the Project Management Office Report – November 2022 be received.

Cr F Dalgety/Cr D Wilson. Carried

## **11.4 Options for Council to Incentivise Affordable Housing**

A request was made for information from previous workshops on housing development be provided to elected members.

Concerns were raised regarding the role of local government in the space of affordable housing. It was noted that there is an increase in other parties and central government involvement currently in affordable housing.

There were questions raised on the current status of Council housing and if there was further development on this. Staff noted that the Tui Street development has been submitted as part of the Better Off Funding application to investigate options on the development. This will then trigger the next steps for this project.

**Resolved minute number 22/RDC/431**

That the report ‘Options for Council to Incentivise Affordable Housing’ be received.

Cr G Duncan/Cr G Maughan. Carried

**Recommendation**

That Council look at ways to stimulate the incentivisation of affordable housing.

Cr Maughan/Cr Lambert. Lost.

**Recommendation**

That a report be submitted to the December 2022 Council meeting discussing what relatively ‘easy-to-achieve’ options can be realised by Council to stimulate the incentivisation of affordable housing.

Cr Duncan/Cr Carter. Lost.

**Resolved minute number 22/RDC/432**

Staff continue to work on the business case for the Tui Street properties subject to better off funding, and no further action be undertaken.

Cr D Wilson/Cr B Carter. Carried

## 12 Public Excluded

The meeting went into public excluded session 4.21pm.

### Resolution to Exclude the Public

**Resolved minute number 22/RDC/433**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 3 November 2022
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Chief Executive's Public Excluded Report - November 2022
4. Bulls Property Disposals

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>12.1 - Public Excluded Council Meeting - 3 November 2022</b>	[enter text]	S48(1)(a)
<b>12.2 - Follow-up Action Items from Council (Public Excluded) Meetings</b>	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities	s48(1)(a)(i)

	s7(2)(i) - Negotiations	
<b>12.3 - Chief Executive's Public Excluded Report - November 2022</b>	s7(2)(a) - Privacy s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>12.4 - Bulls Property Disposals</b>	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr B Carter. Carried

### 13 Open Meeting

The meeting went into open session 4.51pm.

<b>Resolved minute number</b>	<b>22/RDC/438</b>
That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting: 22/RDC/434 - 22/RDC/437	
Cr G Duncan/Cr J Wong. Carried	

The meeting closed at 4.51pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 December 2022.

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Chairperson