

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 15 December 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Tracey Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Jarrod Calkin
Cr Fi Dalgety

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 15 December 2022 at 1.00 pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

No Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Ordinary Council Meeting held on 23 November 2022 are attached.

Attachments

1. Ordinary Council Meeting - 23 November 2022

Recommendation

That the minutes of Ordinary Council Meeting held on 23 November 2022 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Wednesday, 23 November 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Dave Wilson
Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Jarrod Calkin (Zoom)
Cr Fi Dalgety

In attendance

Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager - Democracy and Planning
Ms Gaylene Prince, Group Manager - Community Services
Mr Dave Tombs, Group Manager - Corporate Services
Mrs Sharon Grant, Group Manager - People and Culture
Ms Katrina Gray, Senior Strategic Planner
Ms Kezia Spence, Governance Advisor
Mr Jaime Reibel, Strategic Advisor- Economic Development
Mr Graeme Pointon, Strategic Property Advisor
Ms Joanne Manuel, Manager Community Development
Ms Adina Foley Senior Project Manager-Infrastructure (Zoom)

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1 Welcome / Prayer

The meeting opened at 1.01pm. Cr Wilson chaired the meeting until His Worship the Mayor arrived.

2 Apologies

Resolved minute number 22/RDC/409

Apologies received from Cr Hiroa and Cr Raukawa.

Due to another meeting His Worship the Mayor and Mr Beggs were late to the meeting.

Cr B Carter/Cr R Lambert. Carried

3 Public Forum

Mr Shane Ratima, Mr Hamish Cavanagh and Mr Glenn Young attend the meeting to speak about their vision for a 25 lot subdivision on Kotukutuku Road, Hunterville.

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

The Mayor's report, item 8 and the CE report, item 9 will be discussed when the His Worship the Mayor and Mr Beggs return to the meeting.

6 Confirmation of Minutes

Resolved minute number 22/RDC/410

That the minutes of Ordinary Council Meeting held on 3 November 2022 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr G M Maughan/Cr F Dalgety. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

In response to a question it was noted that item 23 will need further context as it has not been updated recently.

Resolved minute number 22/RDC/411

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr G Duncan/Cr B Carter. Carried

8 Mayor's Report

8.1 Mayor's Report - 23 November 2022

The Mayor highlighted key aspects of his report. In response to a question around Ms Couch's email the Mayor advised he has responded to her and will circulate his response.

Resolved minute number 22/RDC/412

That the Mayor's Report – 23 November 2022 be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/413

That the email from Mariata Couch dated 5 November 2022 regarding the adoption of the Maori Wards be received.

Cr G Duncan/Cr R Lambert. Carried

9 Chief Executive's Report

9.1 Chief Executive Report - November 2022

Parks and Open Spaces Strategy

In the next year a subcommittee of Councillors will be formed to review the final version of the draft. This strategy will be agreed by full Council next year. A number of community proposed initiatives will go ahead prior to the strategy being adopted. Elected members are to be notified by the PMO report regarding contacts for the various projects that are happening in the district.

Swimming lessons

Ms Prince advised there is free entry for pre-schoolers, caregivers and all school children attending swim lessons. Council carried funds over from the previous year and moving forward will continue to seek funding.

Update from the Three Waters National Transition Unit

The bill for three waters entity has gone through its second reading. Council continue to work with the transition unit.

Community Water Fluoridation- Letter from the Ministry of Health

Mr Beggs advised that this letter formally asked Council for the costs associated with fluoridating our major water supplies. In the future they are likely to ask this to happen and they would fund the costs in association with this. The ongoing costs of fluoridating are unknown but this cost will sit with the new three water entities.

Resolved minute number 22/RDC/414

That the Chief Executive's Report – November 2022 be received.

Cr D Wilson/Cr F Dalgety. Carried

10 Reports for Decision

10.1 Adoption of Code of Conduct and Standing Orders

Mrs Gordon advised the code of conduct and the standing orders will apply to all elected members, including community board members.

Code of Conduct

It was requested that the code of conduct include a section on dress code.

Standing Orders

Ms Gray advised that updates on standing orders have been made to align with LGNZ recommendations and alignment with Council's general practice.

There is an anomaly with joining via zoom, that those joining online do not count as the quorum but they are able to vote. The Mayor advised he has raised this with national council.

There was discussion around options A and option C in relation to speaking rights and moving of motions. Option A is the current approach and is a more formal structure. Option C allows more debate and for the opportunity for everyone to speak however it can cause ongoing debate and amendments to be made. It was decided to come back to the topic of speaking rights and moving of motions when the Mayor arrived at the meeting.

Mr Beggs arrived at 1.39pm.

Council came back to this topic at 2.48pm.

The Mayor provided clarity on the options and advised that, at the discretion of the chair, standing orders can be set aside and this has been used in the past for contentious issues. Option A was then voted as the preferred option.

Resolved minute number 22/RDC/415

That the report 'Adoption of Code of Conduct and Standing Orders' be received.

Cr D Wilson/Cr B Carter. Carried
8/2

Resolved minute number 22/RDC/416

That Council adopt, with amendment to include the dress code, the Code of Conduct.

Cr R Lambert/Cr G Maughan. Carried

Resolved minute number 22/RDC/417

That Council adopt the Standing Orders, reconfirming:

That the standing orders allow members to join via audio or audio visual link.

Cr B Carter/Cr G M Maughan. Carried

Resolved minute number 22/RDC/418

That the Chair be given the option of a casting vote.

Cr F Dalgety/Cr R Lambert. Carried

Resolved minute number 22/RDC/419

That the time needed for staff to prepare advice remains as the default of five days.

Cr S Loudon/Cr G Maughan. Carried

Resolved minute number 22/RDC/420

That Option A be adopted as the default option for speaking and moving motions.

Cr R Lambert/Cr D Wilson. Carried

10.2 Confirmation of Committee Structure and Membership

Mrs Gordon advised that the fee for the Chair for the Audit / Risk Committee previously had been \$10,000, this was proposed to be increased to \$15,000.

The Mayor noted the legislation provides for him to appoint chairs and deputy chairs. Membership for the remaining committees were called, noting that two members were not present, the Mayor advised he would have a discussion with these members about the appointments.

The Mayor will speak with Cr Hiroa regarding representation for Te Roopuu Ahi Kaa Komiti. [Addendum, following the meeting Cr Duncan was confirmed as the Council representative on the Te Roopuu Ahi Kaa Komiti]

Resolved minute number 22/RDC/421

That the Confirmation of Committee Structure and Membership report be received.

Cr D Wilson/Cr R Lambert. Carried

Resolved minute number 22/RDC/422

That Mr Philip Jones be confirmed as the Independent Chair of the Risk and Assurance Committee.

Cr F Dalgety/Cr S Loudon. Carried

Resolved minute number 22/RDC/423

That the salary for the independent Chair of the Risk and Assurance Committee be capped at an annual fee of \$15,000.

Cr F Dalgety/Cr J F Wong. Carried

Resolved minute number 22/RDC/424

That the following committee structure and membership be confirmed for the 2022-25 triennium:

Cr G Duncan/Cr R Lambert. Carried

Name	Chair	Deputy Chair	Members
Assets / Infrastructure Committee	Cr Wilson	Cr Richard Lambert	Crs: Loudon, Dalgety, Wong, Duncan, Maughan, Carter TRAK member:
Finance / Performance Committee	Cr Fi Dalgety	Cr Jeff Wong	Crs: Loudon, Maughan, Carter, Wilson, Calkin TRAK member: 2 Community Reps for the Community Grants Scheme applications
Policy / Planning Committee	Cr Tracey Piki Te Ora Hiroa	Cr Duncan	Crs: Lambert, Wilson, Maughan, TRAK member:
Risk and Assurance Committee	Mr Philip Jones	HWTM	Crs: Wilson, Dalgety, Hiroa, Loudon
Te Roopuu Ahi Kaa Komiti	Mr Pahia Turia	Ms Tracey Piki Te Ora Hiroa	Two elected members being: HWTM and Cr Duncan
Youth Council			HWTM and

			Cr Duncan And alternate - Cr Dalgety
Chief Executive Review Committee	Cr Tracey Piki Te Ora Hiroa		All councillors
Creative NZ Committee			HWTM Cr Duncan TRAK Rep – currently Hari Benevides Advertise for other reps, then a chair is appointed.
Maori Land Rates Remission Sub-Committee	His Worship the Mayor		2 elected members, being: Cr Dalgety Cr Wong 3 Tangata Whenua (most likely from TRAK)
Hearings Committee	His Worship the Mayor		Appointed when required
Huntermville Rural Water Supply Management Committee			His Worship the Mayor (ex officio) Cr Lambert
Erewhon Rural Water Supply Management Committee			His Worship the Mayor (ex officio) Cr Maughan alternative Cr Wong
Omatene Rural Water Supply Management Committee			His Worship the Mayor (ex officio) Cr Duncan
Turakina Community Committee			His Worship the Mayor (ex officio) Cr Carter
Bulls Community Committee			His Worship the Mayor (ex officio) Cr Carter And alternate - Cr Calkin
Marton Community Committee			His Worship the Mayor (ex officio) Cr Wilson And alternate - Cr Maughan
Huntermville Community Committee			His Worship the Mayor (ex officio) Cr Lambert And alternate - Cr Dalgety
Santoft Reserve Management Committee			His Worship the Mayor (ex officio)

			Cr Carter
McIntyre Reserve Management Committee			His Worship the Mayor (ex officio) Cr Wong
Ratana Community Board			His Worship the Mayor
Taihape Community Board			His Worship the Mayor Cr Duncan Cr Wong

10.3 Adoption of Meeting Schedule for 2023

Following the adoption of the meeting schedule for 2023 calendar invites will be sent to elected members.

Resolved minute number 22/RDC/425

That the report Adoption of Schedule of Meetings 2023 be received.

That Council adopts the schedule of meetings for 2023 without amendment.

Cr G Maughan/Cr D Wilson. Carried

11 Reports for Information

11.1 Members Pecuniary Interests

Mrs Gordon advised that new legislation came into effect this week requiring formal notification from members on their pecuniary interests. A summary of the information will be made available on the Council website. This will be need to be completed annually by elected members.

There were concerns raised that this requirement should have been made clear prior to running as candidates. The Mayor advised he would bring this to a future zone 3 meeting to be discussed and this will be brought to the Regional Chiefs meeting.

The summary of information will be sent by Mrs Gordon to elected members prior to going on the website.

Resolved minute number 22/RDC/426

That the report Members Pecuniary Interests be received.

Cr D Wilson/Cr R Lambert. Carried

Resolved minute number 22/RDC/427

That Council delegate, under Section 54G of the Local Government Act 2002, authority to the Chief Executive to appoint Council's Registrar to carry out the compilation and maintenance of the register of members' pecuniary interests.

Cr D Wilson/Cr G Duncan. Carried

11.2 Ratepayer Query

Taken as read.

Resolved minute number 22/RDC/428

That the report 'Ratepayer Query' be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 22/RDC/429

That Council notes the proposed action of Officers sending an email to Mr Maclean that includes a less formal summary of the points detailed to him in the letter dated 29 July 2022.

Cr D Wilson/Cr G Duncan. Carried

11.3 Project Management Office Report - November 2022**Marton to Bulls Wastewater Centralisation Project**

Mrs Foley advised that construction has largely been completed, there is some outstanding work to be done on pipes and the treatment plant. Ms Foley said she would advise elected members on the budget for the project. In the interim there will be stakeholder engagement of farmers and landowners along the pipe line and an options analysis regarding land for the disposal of the treated wastewater.

In response to a question elected members were advised there is benefit for combining the wastewater for Marton and Bulls even without the land being purchased, such as cost savings regarding consents, the ability for the water to be absorbed by the soil and using the Rangitikei River for the treated wastewater from Marton rather than the Tūtaenui stream.

Council is able to dispose of treated wastewater on forestry land and this has been successful in Horowhenua. The significance of the land is the ability for the soil to handle large quantities of water.

Marton Industrial Park and Rail Hub

Cr Loudon declared a conflict of interest on this section of the report.

Mrs Foley advised there has still been no decision issued by the environmental court and therefore no further updates.

Cr Loudon returned to the table at 3.26pm.

Marton Water Strategy

Mrs Foley advised the contractors have been unsuccessful in their attempt to remove the screen that has fallen in the new bore being built and were looking at further options, she noted the cost for this fits within the contingency of the budget.

Taihape Town Hall Civic Centre

Mrs Foley advised designs have not yet been completed and a report will come to Council in early 2023.

Lake Waipu Improvement and Ratana Wastewater Treatment Project

In response to a question Mrs Foley advised rehabilitation of the lake is separate as it sits with Horizons Regional Council. Council are in the process of lodging the consent and this has been reviewed by staff internally.

Miscellaneous

It was requested that the Scott's Ferry Pump be included in future PMO reports under the miscellaneous section.

Resolved minute number 22/RDC/430

That the Project Management Office Report – November 2022 be received.

Cr F Dalgety/Cr D Wilson. Carried

11.4 Options for Council to Incentivise Affordable Housing

A request was made for information from previous workshops on housing development be provided to elected members.

Concerns were raised regarding the role of local government in the space of affordable housing. It was noted that there is an increase in other parties and central government involvement currently in affordable housing.

There were questions raised on the current status of Council housing and if there was further development on this. Staff noted that the Tui Street development has been submitted as part of the Better Off Funding application to investigate options on the development. This will then trigger the next steps for this project.

Resolved minute number 22/RDC/431

That the report 'Options for Council to Incentivise Affordable Housing' be received.

Cr G Duncan/Cr G Maughan. Carried

Recommendation

That Council look at ways to stimulate the incentivisation of affordable housing.

Cr Maughan/Cr Lambert. Lost.

Recommendation

That a report be submitted to the December 2022 Council meeting discussing what relatively 'easy-to-achieve' options can be realised by Council to stimulate the incentivisation of affordable housing.

Cr Duncan/Cr Carter. Lost.

Resolved minute number 22/RDC/432

Staff continue to work on the business case for the Tui Street properties subject to better off funding, and no further action be undertaken.

Cr D Wilson/Cr B Carter. Carried

12 Public Excluded

The meeting went into public excluded session 4.21pm.

Resolution to Exclude the Public**Resolved minute number 22/RDC/433**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 3 November 2022
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Chief Executive's Public Excluded Report - November 2022
4. Bulls Property Disposals

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Public Excluded Council Meeting - 3 November 2022	[enter text]	S48(1)(a)
12.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
12.3 - Chief Executive's Public Excluded Report - November 2022	s7(2)(a) - Privacy s7(2)(i) - Negotiations	s48(1)(a)(i)

12.4 - Bulls Property Disposals	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr B Carter. Carried

13 Open Meeting

The meeting went into open session 4.51pm.

Resolved minute number	22/RDC/438
That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting: 22/RDC/434 - 22/RDC/437	
Cr G Duncan/Cr J Wong. Carried	

The meeting closed at 4.51pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 December 2022.

.....
Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Actions Register [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	23-Nov-22	add into the code of conduct a section on dress code	Carol	This was inserted, updated Code of Conduct now on website	Complete
2	23-Nov-22	Mayors response to Mariata Couch be sent to all Councillors	HWTM	Circulated to Elected Members on 24 November.	Complete
3	23-Nov-22	advise EMs who is in charge of each of the initiatives (include overview of each community project and who is involved) put in future PMO report	Adina	Will be included in the February meeting report	In progress
4	23-Nov-22	registrar to send summary to EMs before it goes on the website	Carol	this is due to be done in February 2023	In progress
5	23-Nov-22	PMO report - change wording to refurbishment sub-project B	Adina	Updated	Complete
6	23-Nov-22	Include in PMO report - pump at Scotts ferry	Adina	Included	Complete
7	23-Nov-22	previous housing papers and information sent to all crs (esp new ones)	Jaime		
8	23-Nov-22	email to Mr McLean advising of Council decision	Dave Tombs	Currently being drafted	In progress
9	3-Nov-22	Mangaweka bridge - remove old signage posts that are in the area	CE	CE to clarify with Cr Dalgety	In progress
10	3-Nov-22	Mangaweka bridge -increase the size of the font on the Pouwhenua plaque	CE	A new (larger) sign is being manufactured. Council have consulted Iwi and the new plaque will be installed on the campground side facing back up the road.	In progress
11	3-Nov-22	Check that the Bulls rubbish dump site tested during the recent round of PFAS testing.	CE	Staff have reviewed bore sites in and around the old Bulls rubbish dump site. A total of three additional bore sites have been identified and are to be tested for PFAS contamination in January 2023.	In progress
12	3-Nov-22	That staff provide a report to Council on the unsolicited offer received to seismically strengthen the Taihape Town Hall, to give advice on the impacts of Councils procurement policy and budgets, and any legal requirements that may need to be considered	Adina	Will be brought to Council in February 2023 as part of the final Business Case report.	In progress
13	29-Sep-22	Paul McLean (public forum) requested a review of his rates	Dave Tombs	Covered by an Action above	Closed
14	29-Sep-22	Chief Executive to investigate and advise the total cost of Te Matapihi project, and separate the Bulls Bus Lane and Town Square costs.	CE/ Adina Foley	To be provided to Council early 2023 when Bulls property sales that were contributory of the Te Matapihi project have concluded.	In progress
15	29-Sep-22	Staff to undertake a desk top analysis of the range of costs that are likely for provision of a changing space at Te Matapihi to accommodate 200 people and a minimum of 2 bathrooms	Arno / Adina	Separate paper in December 2022 Council	Complete
16	29-Sep-22	Staff continue to pursue reduced cost options for strengthening the Taihape Grandstand, to report these options to the December Council meeting, and to keep the Taihape Heritage Group Grandstand Subcommittee apprised of this action	Arno / Adina	A report will be provided at the February council meeting.	In progress
17	25-Aug-22	As per resolution 22/RDC/305 : That, should "better off" funding be received for the Hautapu River Parks Project, Council enters into a formal agreement with the Friends of Taihape for them to conduct ongoing maintenance of the bridges.	Adina Foley	We are yet to receive a decision on the Better Off Funding application.	In progress
18	30-Jun-22	As per resolution 22/RDC/239 ; staff to include locations details on their photos in the Destination Management Plan, as per the approved request from the Bulls Community Committee.	Jen Britton	The Destination Management Plan is being updated with this information, and it is expected that this project will be completed in February.	In progress
19	30-Jun-22	Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption.	Adina Foley	This will be brought back to Finance Committee in the first meeting in 2023	In progress
20	26-May-22	As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Gaylene Prince / Johan Cullis	Staff are presently investigating software compatibility with our suppliers. Staff are also drafting a bylaw for Council's consideration that will allow enforcement action.	In progress
21	28-Apr-22	Mr Beggs will confirm the status of the agreement with the Mangaweka Bridge Historical group regarding the ongoing maintenance and use of the old Mangaweka Cantilever Bridge.	CE	A Memo of Understanding exists between Manawatū and Rangitikei District Councils and the Historic Society. This was signed 31 March 2021. The bridge is a legal road; each of the 2 Councils own and have responsibility for the road to the centreline of the Rangitikei River. The 2 councils will progress stopping of the road (bridge), following which there can be a more formal handover to the Historical Society. This is not expected until mid-2023	In progress
22	31-Mar-22	Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme.	Arno Benadie	No new updates available at this time.	In progress
23	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility. From 3 Nov meeting - Cr Carter raised the issue of fly tipping - CE undertook to speak to him more about this.	Arno Benadie / Murray Phillips	Staff have met with David Rei Miller (Operations Manager – River Management) Horizons. Both Council and Horizons agree installing a litter bin/s throughout this area is likely to cause an influx of litter/fly tipping. Both organisations will jointly investigate installing 'pack in, pack out' signs throughout the area. Wants to know what happens when people do dump rubbish. Cr Carter and CE to meet and discuss.	In progress

24	30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	<p>Survey completed and now awaiting LINZ approval of the plan. LINZ is way behind in this work at present and we expect some delays to complete this portion of the work.</p> <p>Plan approval still awaited from LINZ. The landowners/purchasers are regularly updated by phone or email.</p> <p>Update 17/11: LINZ approval still awaited. Surveyor is in discussion with LINZ</p>	In progress
25	25-Mar-21	<p>Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.</p> <p>Update: Cr Lambert sought an update on this item at the Council meeting 16 Dec 21. Mr Benadie advised that he will follow up on this and provide an update.</p>	Adina Foley	<p>Detailed Seismic Assessment report and accessibility report has been completed early December. See PMO report miscellaneous section</p>	In progress
26	2020	<p>20/RDC/478 Authority to negotiate and enter into a Licence to Occupy part of the unformed road at the South approach to Mokai Bridge.</p> <p>Update August 2022 (length of licence) As per Cr Gordon's query, staff to investigate the length of the licence to occupy for the unformed road at the South approach to Mokai Bridge and update this action accordingly.</p>	Graeme Pointon	<p>Update by Carol Gordon - Dec 2022 - this action has been on this list for two years, Mr Pointon intends to bring an updated report with progress, early in 2023</p>	In progress

8 Mayor's Report

8.1 Mayor's Report - December 2022

Author: Karen Cowper, Executive Officer

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

Christmas is just around the corner and my diary is full of school and business end of year functions.

This week I attended the Marton School Bronze Enviro-School Reflection Day. Several of our schools are Enviro Schools - a programme run in conjunction with Horizons Regional Council. I was stunned all of the classes had prepared presentations on saving the environment. We had a tour of the school to see the plantings that have been done, the fitness track and the pump track that will be opened formally next week. But what really impressed me was the effort that one of the teachers, Mr Randell, had gone to. He had personally donated a huge number of native trees (about 185) one for each pupil at the time and had arranged that 9 totara would be planted in the right place to celebrate Matariki with another totara recognising Ngā Wairiki Ngāti Apa. Mr Randell you are a star and it is special teachers like yourself that we will remember forever.

This leads me into talking about the other stars that we have throughout the Rangitīkei. In the last Council Annual Plan I asked that money be set aside to recognise current and past achievements by our community volunteers at an awards dinner and yes it can include nominations for posthumous recognition. That awards dinner, by invitation, is to be held on the 23rd of March 2023 at Te Matapihi and will be a bi-annual event thereafter. Nomination forms for the Community Volunteer Awards will be on our website from 23 December.

The Dudding Trust has just finished advising applicants of the latest funding round. Approximately \$870,000 has been distributed by the Trust. The Dudding Trust ring-fences applications to our district, in the past it has granted money to organisations and schools that had no direct link or benefit to the Rangitīkei, now it is our local Trust and where would we be without it.

On the 13th of December I will attend a function at Ohakea celebrating the arrival of the first P8 long range maritime surveillance plane - the first of four to arrive. We have all driven past Ohakea and looked at the impressive new hangars and buildings being built. Many of the new staff at Ohakea have elected to build homes in our district, to join sports clubs here and to support our towns. This is a chance to formally welcome them.

Finally from myself and Council Merry Christmas, enjoy the holidays, catch up with family and friends and please, please travel safely.

Andy Watson

Mayor

Mayors Engagement

December 2022

1	Attended Workshop and Tour of District Attended Turakina Community Committee Meeting
2	Attended fortnightly discussions on Economic Development Attended MTFJ meeting with James Towers Attended Regional Leadership Group monthly Zoom meeting Attended Marton School – Enviro-school Reflection Day Attended Federated Farmers Christmas Function
3	Attended Bulls Christmas Parade Attended Taihape Christmas Parade Attended Marton Christmas Parade
4	Attended Historical Society Christmas Parade
5	Attended LGNZ Workshop 3: Local Government's Future Attended Climate Action Joint Committee Workshop Attended Regional Chiefs Meeting
6	Attended Emergency Management Joint Standing Committee Meeting Attended Regional Transport Committee Meeting Attended Marton to Bulls Centralisation Project Update Attended Taihape Neighbourhood Support Christmas Drinks
7	Attended Meetings in Auckland with potential investors
8	Attended weekly meeting with Chief Executive Attended Council Workshop: FFLG Submission and Terms of Reference for Committees Attended LGNZ Leaders' Zoom
9	Attended Elected Members Christmas Function
10	Attended Nga Tawa Annual Prizegiving Attended Opening of Hunterville Swimming Pool Attended Youth Committee End of Year Farewell Celebration
12	Attended Opening of Hoops in Schools/Pump Track at Marton School Attended MTFJ Council Quarterly Zoom Update Attended Defence Issues Relevant to the Manawatu Meeting Attended Hunterville Community Committee Meeting
13	Attended P8 Handover Ceremony at NZDF Base Ohakea Attended Te Roopuu Ahi Kaa Komiti Meeting Attended Weekly meeting with Deputy Mayor

ITEM 8.1

	Attended Ratana Community Board Inaugural Meeting
14	Attended Marton School Prizegiving Attended Taihape Community Board Inaugural Meeting
15	Attended Otiwhiti Station Land Based Training 2022 Cadets Graduation Attended Council Meeting
16	To attend fortnightly discussion on Economic Development To attend fortnightly discussion on Pae Tawhiti Spatial Plan To attend Composting Pilot Site Visit Marton To attend RSA Christmas Lunch To attend RDC Staff Christmas Function
18	To attend RDC and MDC Youth Council End of Year Function
19	To attend breakfast meeting with Mayor Helen Worboys To attend meeting with ratepayer and Chief Executive – various matters
20	To attend weekly meeting with Chief Executive To attend weekly meeting with Deputy Mayor
23	To attend Hunterville Christmas Parade

Recommendation

That the Mayor's Report – 15 December 2022 be received.

9 Chief Executive's Report

9.1 Chief Executive Report - December 2022

Author: Peter Beggs, Chief Executive

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

2. Events Held in November

- 2.1 School Sports Events – all held at Taihape Memorial Park:

- 4, 11, 18, 25 November

- 2.2 Community Events:

- Marton Market Day Marton Park - 12th November
- Hearts & Homes Event – 12th November
- Market to accompany 145th Bulls Rose Show - 12th November
- Tutaenui Whānau Fishing Weekend – Tutaenui Dam – 19th, 20th November
- Marton Blood Drive Memorial RSA Hall - 22nd November
- QEII Memorial Tre Planting Marton Park - 26th November

3. Health Safety and Wellbeing Update

- 3.1 The dashboard for November 2022 is attached (Attachment 1).

4. Staff Movements

- 4.1 In November we welcomed the following team members to RDC:

- Pio Rowe, Project Manager

- 4.2 There were no staff exits in November.

5. External Submissions

- 5.1 The updated list of current and recently closed submissions, including proposed actions is attached (Attachment 2).

ITEM 9.1Consultations proposed for submission

- 5.2 Consultation on reducing the emissions impact of fluorinated gasses – Officers suggest submitting, indicating this is relevant to Council, but there is no capacity to prepare a response. Submissions close on 18 December 2022.
- 5.3 Business Payment Practices Bill and Business Payment Practices Regulations – Officers are reviewing the Bill and Regulations. Operational submissions, signed by the Chief Executive will be prepared prior to the due dates of 8 January 2023 and 28 February 2023.
- 5.4 Spatial Planning Bill and Natural and Built Environment Bill (replacing the Resource Management Act) – A draft submission will be circulated to elected members for approval. Submissions now close on Sunday, 5 February 2023.
- 5.5 National Environment Plan on PFAS – Officers suggest a submission is prepared indicating Council does not have the capacity to prepare a response but acknowledges the importance of managing PFAS. Submissions close on 28 February 2023.
- 5.6 Future for Local Government Draft Report – A draft submission will be provided to the 22 February 2023 meeting for approval. Submissions close on 28 February 2023.
- 5.7 LGOIMA Amendment Bill – Officers are preparing a draft submission for elected member feedback. Consultation information has not yet been released but submissions are expected to be due in February 2023.

Consultations not proposed for submission

- 5.8 Proposed changes EEZ Fees Regulations - Submissions close 20 January 2023
- 5.9 Performance-Based Class 4 Licensing – Submissions close 31 January 2023

Consultations submitted on during November - December 2022

- 5.10 National Direction for Plantation and Exotic Carbon Afforestation – closed 18 November 2022 (Attachment 3).
- 5.11 Pricing Agricultural Emissions – closed 18 November 2022 (Attachment 4).
- 5.12 Second Tranche of Drinking Water and Wastewater Network Environmental Performance Measures – closed 9 December 2022 (Attachment 5).
- 5.13 Charities Amendment Bill – closed 9 December 2022 (Attachment 6).
- 5.14 Waka Kotahi Draft Interim State Highway Speed Management Plan – Closing 12 December 2022. The submission has been sent to the Mayor and Councillors for comment, the final submission will be attached to the next Chief Executive Report.

6. Rural Water Supplies under the Government's Three Waters Reform Programme

- 6.1 During November 2022, the Hunterville Rural Water Supply Management Subcommittee and the Erewhon Rural Water Supply Management Subcommittee considered options for the future management of their schemes. Their recommendations are provided later in the Order Paper.

- 6.2 While Council has been explicit in recent years that the water supplied to farmers through both schemes is non-potable, a working party convened by the Department of Internal Affairs (which included representatives from several councils with rural water supply schemes and reported in May 2022) concluded that most of these schemes were 'mixed use' – i.e. primarily for stock water but often providing reticulation to top-up tanks providing drinking water to property owners, their families and workers. The working party considered that all 'mixed-use' schemes would normally be transferred to one of the four regional entities which will manage the three waters from 1 July 2024.
- 6.3 Both committees considered that 'mixed use' was an accurate classification. However, there was strong interest in having Council apply for each scheme to be considered an exception, meaning that, instead of being transferred to the Western-Central Regional Water Services Entity, the schemes would manage their own affairs. However, before proceeding with such a step (which will be governed by requirements in the next Water Services Entities Bill, due for introduction into Parliament this month), each committee wanted Council to convene a meeting of all scheme members in late January 2023 so that everyone understood the situation and the intended actions.
- 6.4 Hunterville has an additional complication as that rural water supply also provides drinking water to the Hunterville township (although through a secondary treatment plant). That means it will be managed by the Western-Central Regional Entity (as will be the case for drinking water supplied to other urban areas in the Rangitikei). However, Internal Affairs has yet to decide whether the supply of drinking water to Hunterville township is best considered as distinct from the supply to farmers, subject to an agreement guaranteeing that supply.
- 6.5 Similar discussions to those with Hunterville and Erehon will be needed for the remaining two smaller schemes, Omatane and Putorino, both of which are on Council's asset register.

7. Impact of November Weather Event

- 7.1 The Roding Team have advised that the weather event in mid-November has resulted in large number of slips in the middle and north western areas of the district. The Upper Turakina Valley, Pohonui and Watershed Road were badly affected but remain open. The team are carrying out tidy up work and gathering information on the extent of damage. Waka Kotahi (NZTA) have been informed of the damage and the likelihood that we may need to make an application for funding to rectify some of the damage the weather event caused.

8. Successful Funding Applications

- 8.1 In a joint application with Taihape Community Development Trust, \$15,021.06 funding has been received from Tū Manawa Active Aotearoa for a Rangitikei Play Trailer and Equipment, which will be available for use at events through-out the district. The trailer is expected to be available from late January 2023.
- 8.2 Funding of \$35,000 has been received from J B S Dudding Trust for the Rangitikei District Libraries for books, e-resources, and physical language resources (such as puzzles,

games, and signage) to develop our New Zealand resource collection, as well as develop our Māori, Samoan, and Tongan language resources.

9. Request for Fee Waiver - Turakina Caledonia Society

- 9.1 The Turakina Caledonia Society have requested a 100% fee waiver of \$318 for the cost of their application for exempt building work (to erect a marquee) for the Turakina Highland Games event on 28 January 2023 (Attachment 7). You will note their letter requests \$250 – this was the old fee for this consent and the amount should be \$318.
- 9.2 The Society has previously applied for this fee waiver and in 2019 and 2020 was granted this, no request was received in 2021, as the event was not held. Recommendation 2, below, refers.

10. Rectifying an Issue in the Council Minutes dated 26 November 2020

- 10.1 Staff are seeking reconfirmation of a resolution from the Council meeting on 26 November, 2020. The unconfirmed minutes from this meeting shows that the resolution was carried by Council at the meeting:

“Resolved minute number 20/RDC/479

That Council approve stopping and the sale of the unformed legal road, Short Street Taihape, with title to be amalgamated with the land at 39 – 53 Dixon Way; And that the Chief Executive be authorised to complete negotiations with the owners of 39- 53 Dixon Way; exercise discretion without limitation to set the price (Council agreeing this may be for zero value), and complete all further actions and execute all required documents to give effect to this authority.

Cr Gordon/Cr Duncan. Carried”

- 10.2 The minutes were presented for confirmation to the December 2020 Council meeting, and it is likely an administrative error occurred which caused the removal of the resolution. We can confirm this was in error as the recording of the meeting in December 2020 did not mention any amendment to the resolution / minutes in relation to this item.
- 10.3 As part of the stopping of the road staff need to send LINZ the resolution number and confirmed resolution, Council are now asked to reconfirm this resolution so we can proceed with the road stopping. Recommendation 3, below, refers.

11. Decision Making Process

- 11.1 This item is not considered to be a significant decision according to the Council’s Policy on Significance and Engagement.

Attachments:

1. Health Safety Dashboard November 2022 [↓](#)
2. Submissions Table December 2022 [↓](#)
3. Submission National direction for plantation and exotic carbon afforestation [↓](#)
4. Submission Pricing Agricultural Emissions [↓](#)
5. Submission from MDC and RDC Environmental Performance Measures [↓](#)
6. Submission on the Charities Amendment Bill 2022 [↓](#)
7. Letter from Turakina Caledonian Society - fee waiver request [↓](#)

Recommendation 1:

That the Chief Executive's Report – December 2022 be received.

Recommendation 2:

That the Council agrees / does not agree [delete one] to waive the fee of \$318 to the Turakina Caledonia Society for application to erect their marquee for the Turakina Highland Games.

Recommendation 3:

That, in order to rectify an issue with the minutes of the 26 November 2020, Council resolve the following:

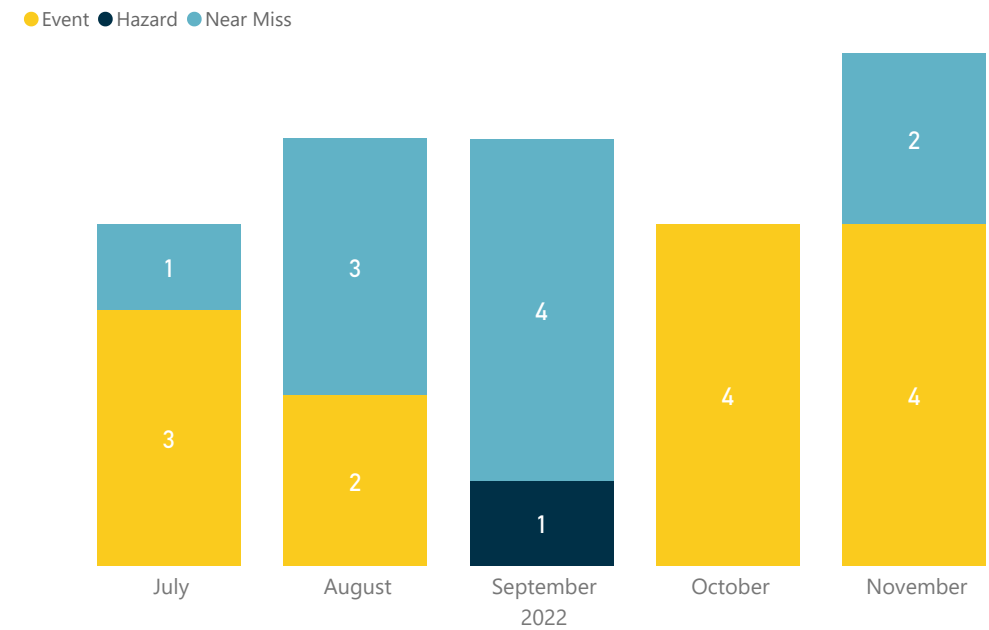
That Council approve stopping and the sale of the unformed legal road, Short Street Taihape, with title to be amalgamated with the land at 39 – 53 Dixon Way; And that the Chief Executive be authorised to complete negotiations with the owners of 39- 53 Dixon Way; exercise discretion without limitation to set the price (Council agreeing this may be for zero value), and complete all further actions and execute all required documents to give effect to this authority.



Rangitikei District Council Health & Safety

Events, Hazards and Near Misses

01 June 2022 to date



Last month

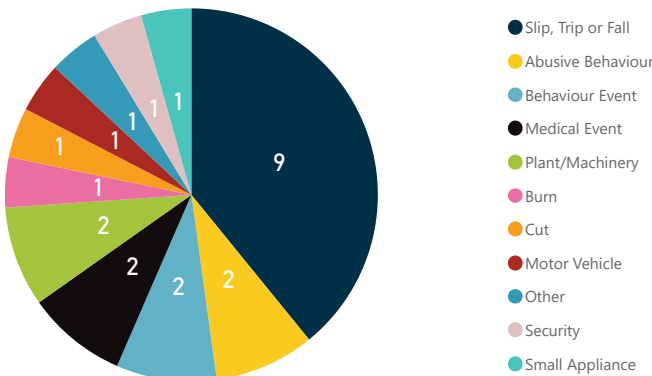
November 2022

4 Events
0 Notifiable Incidents
0 Notifiable Illness/Injuries

2 Near Misses
0 Hazards

Event/Near Miss Category

01 June 2022 to date



Wellbeing News



Countdown to Christmas

With Christmas fast approaching and everyone enjoying the Christmas cheer don't forget to take time out to look after your wellbeing. Christmas is about spending quality time with family and friends, slowing down and enjoying the moment! Take time out and if you are feeling a bit overwhelmed remember the box breathing exercise - breathe in for 4 seconds, hold for 4 seconds, breathe out for 4 seconds hold for 4 seconds. The People and Performance Team hope you all have a very enjoyable and relaxing Christmas and New Year break.

Christmas Recipe - Fruit Christmas Trees (from My Everyday Wellbeing)

Ingredients

- ¼ watermelon, peeled
- ½ honeydew melon, peeled
- ½ rockmelon, peeled



Instructions

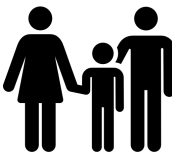
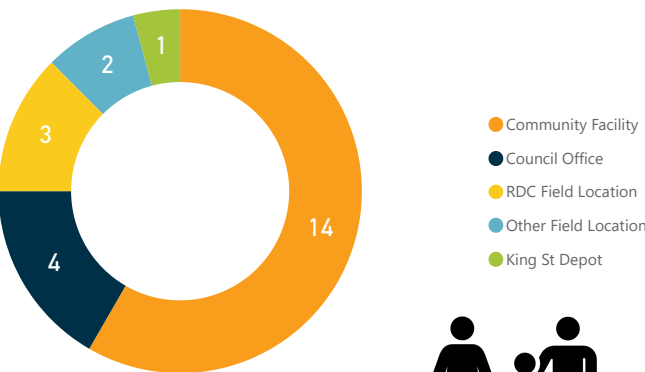
- Cut melons into 1.5–2cm-thick slices. Discard skin and seeds.
- Using 3 graded star cookie cutters (5cm, 5.5cm and 6.5 cm) cut star shapes from fruit with cutters. Thread three graded stars from the different fruits onto each skewer, going from the largest to the smallest star. Stand the stars on a serving plate.

Hauora Ake – Wellbeing Programme

It was great to launch our new Wellbeing Programme last month. You can find it on the Health, Safety and Wellbeing section of Kapua – please have a look at the great options it offers, and if you have any questions chat to Marcelle, Sharon or Christin.

Location

Events, Hazards and Near Misses



Driver Ratings

	Sept	Oct	Nov
★★★★★	8	5	4
★★★★	12	12	12
★★★	13	15	17
★★	5	5	3
★	0	0	0

Note: The star ratings measure over-speed, sharp acceleration and harsh braking events as per data captured from E-Roads

Coming Up

Neck and Shoulder Massages

As part of Hauora Ake - Wellbeing Programme, Helen, from The Great Kiwi Backrub company, will be on-site (at 46 High St, Marton) every second Monday, starting Monday 12 December, to provide neck and shoulder massages for those staff who wish to take up this option. You can book a 15 minute massage for \$17 (your cost) which you are welcome to attend in work time. Payment can be made either by cash or internet banking at the time of your appointment. If you would like an appointment please contact Marcelle Williams

Prevention of Back Injury Training - 14 December 2022

Safety n Action are providing two half-day training sessions on the Prevention of Back Injuries. This course teaches effective lifting and moving techniques to help prevent back injuries. If you are interested in attending this training please contact Marcelle Williams.

Psychosocial Mental Health First Aid Training

St John's are providing Mental Health First Aid Training to SLT and Health, Safety and Wellbeing Representatives on Wednesday 15 February 2023. This training is targeted for people in leadership roles to have early intervention conversations and provide support to people in need (or help them to access external support). If you are interested in attending this training please contact Marcelle Williams.

Submissions Currently Open					
Name of initiative	Agency engaging	Due date	Description	RDC Action	Submission Lead
Consultation on reducing the emissions impact of fluorinated gases	MFE	18-Dec-22	Consultation on controlling the importation and sale of these potent greenhouse gases. This includes a product stewardship scheme.	Submit - No capacity	Georgia Etheridge
Business Payment Practices Bill	Economic Development, Science and Innovation Committee	8-Jan-22	Introducing the regime to bring transparency to business to business payment terms and practices in New Zealand	Submit	Dave Tombs
Spatial Planning Bill	Environment Committee	30-Jan-23	Part of the Resource Management reform. This bill provides for the development and implementation of long-term, strategic spatial planning across New Zealand through the development of regional spatial strategies.	Submit	Katrina Gray
Natural and Built Environment Bill	Environment Committee	30-Jan-23	This bill repeals and replaces the Resource Management Act 1991, working in tandem with the Spatial Planning Bill.	Submit	Katrina Gray
Future for Local Government Draft Report	Future for Local Government Panel	28-Feb-23	Draft report including recommendations	Submit	Georgia Etheridge
Business Payment Practice Regulations	MBIE	28-Feb-23	Regime to improve information and transparency around business-to-business payment practices by requiring large firms to publicly disclose information on their payment practices, including payment times.	Submit	Dave Tombs
National Environment Plan on PFAS	MFE (joint with NZ and Aus EPA)	28-Feb-23	Draft per- and poly-fluoroalkyl substances National Environmental Management Plan. This potentially affects any entity that deals with water, wastewater, stormwater, biosolids, composting and landfills.	Submit - No capacity	Georgia Etheridge
Submissions Closed December 2022					
Name of initiative	Agency engaging	Due date	Description	RDC Action	Submission Lead
Second Tranche of Drinking Water and Wastewater Network Environmental Performance Measures	Taumatā Arowai	9-Dec-22	Proposals for the second year of drinking water measures, including suggestions from previous submissions, and the approach to wastewater network environmental performance measures	Joint submission with MDC	Georgia Etheridge
Charities Amendment Bill	Social Services and Community Committee	9-Dec-22	Makes changes to the Charities Act. Most important of these provides the Secretary of Internal Affairs the power to exempt very small charities from financial reporting requirements. The Bill also extends the definition of officer of a charity to include people with significant influence over management or administration.	Submit	Michael Hodder
Waka Kotahi Draft Interim State Highway Speed Management Plan	Waka Kotahi	12-Dec-22	Waka Kotahi consultation on speed limit settings on State Highways.	Submit	Michael Hodder

File ref: 3-OR-3-5

18 November 2022



Jason Wilson
Deputy Director-General Te Uru Rākau – New Zealand Forest Service
Ministry for Primary Industries

mpi.forestry@mpi.govt.nz

Kia Ora Jason

National direction for plantation and exotic carbon afforestation

Thank you for the opportunity to comment on this Discussion Paper.

Rangitikei District Council has focussed on Part B in that Paper. However, I have joined other Mayors around the country in discussing the submission developed by Lawrence Yule as a sector-wide commentary. The Council supports his position, especially the suggested amendment to the NES-PF to cover all forests (as noted below in the response to question B14).

Below is our response to Part B, following the questions posed in the Discussion Paper.

B1	Do you agree with the problem statement set out above? Y/N. Are there other things we should consider	Y. There needs to be an identifiable balance between the various issues. Are native forests to be considered to have different impacts?
B2	Have we accurately described the social, cultural and economic effects of plantation and exotic afforestation at a community level (Appendix D refers)? Y/N. What other social, cultural or economic effects should we be made aware of? Please provide evidence of the impact of these effects.	<p>Y. One issue emerging with the sale of the 4800 ha Mangaohane Station is ensuring the continued maintenance of the rural water supply reticulation which runs through this property to others on the Erewhon scheme. In addition, there will be loss of staff from the Station with consequent impact on the local school's role and staffing, and the nearby marae.</p> <p>The sale of this large station is likely to be the first on many significant stations in the Rangitikei.</p> <p>Because afforestation is not counted as an improvement, the rateable value of a property converted to forestry is reduced. While Rangitikei is following the lead of some other councils in proposing a roading differential to address the high costs of maintaining roads during harvesting of the forest, this will be more complex in the case of carbon forests where harvesting is restricted during the first 50 years.</p>

Making this place home.

06 327 0099

info@rangitikei.govt.nz

www.rangitikei.govt.nz

46 High Street, Private Bag 1102, Marton 4741

B3	Do you agree that the social, cultural and economic effects of plantation and exotic carbon forests should be managed through the resource management system. Y/N. Why?	Y. The resource management system the right place to manage environmental effects of afforestation and thus a secure basis for the initial management of social, cultural and economic effects. We would like to highlight the upcoming resource management reform, and suggest any changes take account of ensuring a smooth transition to the new system.
B4	What is your preferred option for managing the social, cultural and economic effects of plantation and exotic carbon afforestation? <i>Select from list. Option 1 (a local control approach), Option 2 (a consent requirement through national direction). No preference. I do not support wither of these options. Why?</i>	Option 2. National direction is required to reduce uncertainty and duplication. We support local control through consenting to be able to mange effects appropriately at a local level.
B5	How effective would Option 1 (a local control approach to managing the location of plantation and exotic carbon afforestation) be in managing the social, cultural and economic effects of plantation and exotic carbon afforestation? <i>(Select from a range/scale not effective – highly effective) Why?</i>	Effective. It would allow these effects to be explored through a consultation process with the local communities within the region. However, there is a risk of lack of consistency.
B6	What impact would option 1 (a local control approach to managing the location of plantation and exotic carbon afforestation) have on the rate and pattern of plantation and exotic carbona afforestation?	It would be likely to reduce the rate of plantation and exotic carbon afforestation on highly productive land currently used for pastoral or horticultural farming.
B7	What are the benefits of Option 1 (a local control approach to managing the location of plantation and exotic carbon afforestation)?	It allows local communities, through their councils, to influence future use of highly productive land, with regard to how that influences community and business life as well as Māori concerns.
B8	What are the costs or limitation of Option 1 (a local control approach to managing the location of plantation and exotic carbon afforestation)?	Council will incur costs through its plan development, consultation and engagement. One limitation is that communities may feel that the environmental effects outweigh the social, cultural and economic effects. Another limitation is that neighbouring councils may differ in how they regard the effects, so that there could be substantial opposition from property owners who wish to convert.
B9	If Option 1 (a local control approach to managing the location of plantation and exotic carbon	High priority. As previously noted, the potential conversion of the Mangaohane Station could have a flow-on effect to other farms in the northern

ITEM 9.1 ATTACHMENT 3

	afforestation) is progressed, would making plan rules to manage the social, cultural and economic effects of plantation and carbon afforestation by controlling the location be a priority for your community or district. <i>Choose from a range Not a priority to high priority. Why?</i>	Rangitikei. However, Council recognises that owners need to maximise their revenue streams so an early discussion with the community is imperative; Council also needs to be clear on the rating impacts of such conversions.								
B10	What implementation support would be needed for Option 1 (a local control approach to managing the location of plantation and exotic carbon afforestation)?	<div><div>Guidance to councils on how to weigh up the various factors such as type of land, scale of afforestation, type of afforestation (i.e. plantation, exotic, transitional), rating impact, infrastructure impacts (water races/rural water supply reticulation)</div><div>We support the suggestion included in the sector submission prepared by Lawrence Yule for an immediate interim amendment to NES-PF to cover all forestry (i.e. to become NESF) and to distinguish consenting thresholds for different land use categories:</div><table><tr><td>LUC 1-3</td><td>Non-complying activity status – allowing an application to be made accepting that it is against the plan and requires full public notification. Restricted discretionary status for native planting over 1 ha.</td></tr><tr><td>LUC 4 and 5</td><td>Permitted activity status for forestry that cumulatively occupies less than 100 ha or 10% of any title or group of titles operating as one farming business (whichever is the lesser); Discretionary status for areas greater than this, including whole farm conversions. Permitted activity status for native planting over 1 ha.</td></tr><tr><td>LUC 6 and 7</td><td>Permitted activity status for cumulative forestry up to 30% of any title or group of titles operating as one farming business Discretionary status for areas greater than this, including whole farm conversions. Permitted activity status for native planting over 1 ha.</td></tr><tr><td>LUC 8</td><td>The same for carbon as in the NES-PF for production forestry, i.e. controlled activity status if</td></tr></table></div>	LUC 1-3	Non-complying activity status – allowing an application to be made accepting that it is against the plan and requires full public notification. Restricted discretionary status for native planting over 1 ha.	LUC 4 and 5	Permitted activity status for forestry that cumulatively occupies less than 100 ha or 10% of any title or group of titles operating as one farming business (whichever is the lesser); Discretionary status for areas greater than this, including whole farm conversions. Permitted activity status for native planting over 1 ha.	LUC 6 and 7	Permitted activity status for cumulative forestry up to 30% of any title or group of titles operating as one farming business Discretionary status for areas greater than this, including whole farm conversions. Permitted activity status for native planting over 1 ha.	LUC 8	The same for carbon as in the NES-PF for production forestry, i.e. controlled activity status if
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LUC 8	The same for carbon as in the NES-PF for production forestry, i.e. controlled activity status if									

			less than 1 ha in any one year, restricted discretionary status if greater than 2 ha in any one year. Permitted activity status for native planting over 1 ha.
	<i>If option2 (a consent requirement through national direction, to control the location of plantation and exotic carbon afforestation) is further developed.....</i>		
B11	Are the variables outlined above (type of land, scale of afforestation, type of afforestation (i.e. plantation, exotic, transitional) the most important ones to consider? Y/N. What, if any, others should we consider?	Y.	Impact on local council rates should be included too. The financial impact of increased maintenance of rural roads associated with an increase in forestry is an important consideration. Council should be able to charge financial contributions to address this matter.
B12	Which afforestation proposals should require consent? (Please consider factors such as (type of land, scale of afforestation, type of afforestation (i.e. plantation, exotic, transitional)		Proposed use of land containing highly productive soils Length of current use Proportion of property to be afforested Type of afforestation (should include indigenous)
	<i>Based on your answers above</i>		
B13	How effective would Option 2 (a consent requirement through national direction, to control the location of plantation and exotic carbon afforestation) be in managing the social, cultural and economic effects of plantation and exotic carbon afforestation? (Select from a range/scale Not effective-highly effective) Why?	Effective.	A national approach can provide the framework for national consistency, with the consenting frameworks to provide for local decision-making.
B14	What impact would Option 2 (a consent requirement through national direction, to control the location of plantation and exotic carbon afforestation)? Please explain or provide evidence.		Because the NES-PF is a regulation, amending it can be done quickly (i.e. within the first two or three months of 2023). This will help avoid a spike occurring in afforestation, irrespective of local concerns about social, cultural and economic impacts.
B15	What are the benefits of Option 2 (a consent requirement through national direction, to control the location of plantation and exotic carbon afforestation)?		It will ensure a consistent approach across the country, which is likely to facilitate afforestation and reduce costs for such proposals. Lower costs for individual councils.
B16	What are the costs and limitations of Option 2 (a consent requirement through national direction, to control the location of plantation and exotic carbon afforestation)?		Councils will need clear guidance in administering such consents so that this is done on a consistent basis.

ITEM 9.1 ATTACHMENT 3

B17	What are the most important and urgent social, cultural and economic effects of plantation and carbon afforestation that you would like to see managed under the resource management system? Where and at what scale do these effects need to be managed?	Proposed conversions of large farms (say, over 2,000 ha) currently containing highly productive soils and used for pastoral and/or horticultural farming. Housing needs consideration. Staff moving off afforested farms are likely to experience difficulty in finding homes in towns where there is already a lack of housing to buy or rent. Facilitation of re-locating farm cottages could be an option. Moawhango is one such case.
B18	Should this be done now under the RMA or later under the proposed National Planning Framework and NBA Plans? Why?	Now, under the RMA, to avoid a rush to afforestation before the proposed national Planning Framework and NBA Plans are in effect.
B19	Would standards in an amended NES-PF need the support of national policies and objectives? Y/N	Y. Any rules in a NES should be guided by an objective and policy framework.
B20	What implementation support would be needed for Option 2 (a consent requirement through national direction, to control the location of plantation and exotic carbon afforestation)?	Similar to Option 1 (q. B10)

I hope these comments are helpful.

Ngā mihi



Andy Watson
Mayor of the Rangitikei District

File: 3-OR-3-5

18 November 2022

Vicky Robertson
Chief Executive
Ministry for the Environment

AgEmissionsPricing@mfe.govt.nz

Kia Ora Vicky,

Pricing agricultural emissions

1. Thank you for the opportunity to comment on the Government's proposals in its discussion document for pricing agricultural emissions.
2. The Rangitikei District Council acknowledges the significant collaboration undertaken through establishing the He Waka Eke Noa Partnership in 2019 as well as the legislative deadline faced by the Government from section 215 of the Climate Change Response Act 2002, to publish (by 31 December 2022) a report on an alternative system to put a price on emissions from agricultural activities as an alternative to the New Zealand Emissions Trading Scheme. Council notes that Cabinet, in the paper 'Consultation on Government's proposed pricing system for agricultural emissions' (published on 11 October 2022) has agreed that the discussion document will serve as a draft of that alternative system, with the final report to be prepared and published following consultation, i.e. within six weeks. This implies minor changes only will occur to the Government's proposals.
3. Rangitikei is a primarily pastoral district with primary production accounting for 32.4% of the District's GDP in 2019/20. Council considers that the Government is disregarding the important contribution that New Zealand's agricultural production, including sheep and beef, makes to world food security, having regard to dislocations to agricultural production being caused by climate change events and war. By contrast, Cabinet focuses on the 'opportunity for Aotearoa New Zealand to build a reputation as a global leader on sustainability' (para 269).
4. We note that Cabinet gave consideration to emissions leakage (paras 178-182), noting that the lowest level of such leakage is assessed at 65%. However, what does not seem to be recognised is that a reduced participation in the global food market may mean that food production from New Zealand's global contributors squeezes New Zealand food producers out of some existing markets.



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5. The Council's advice is that the Government's measuring of emissions is not fully in line with the most recent approaches. For example, the targeted reduction of methane of 10% by 2030 is much higher than is needed. The Intergovernmental Panel on Climate Change suggests that methane emissions need to decline by 0.3% per year to 2050 to achieve stable methane induced warming, so a reduction by 10% should be the target for 2050 rather than 2030.
6. Council is extremely concerned about the projected impact on the sheep and beef sector from the proposals. Table 8 of the discussion paper suggests that there will be a decline in production of between 16 and 20% of production of lamb and wool by 2030. However, as explained in Section 4 of the discussion paper (page 60) several mitigation technologies were assumed to be available in 2030. Without these, the projected decrease would be 29%. These technologies are unknown and until verified, the assumption Government must work from is a decrease of 29%. In addition, there is also the effect of the phasing down of the allocation under the processor-level ETS option (noted on page 60 of the discussion paper) driven by the requirements of section 81 of the Climate Change Response Act 2002.
7. For the Rangitikei District this decline in production will have a massive impact: at the last available count from Stats NZ, 2017, there were approximately 1.25 million sheep being farmed in our District, ten times the number of dairy cattle. We think that scale of change in sheep farming represents a tipping point for our community – not just those living in rural areas, but also the many businesses in towns which service rural areas. We are mindful that, while the dairy herd in Rangitikei is small compared with some other parts of the country, it is still significant once the stock-unit calculation is taken into account: dairy cows are about one million stock units. The projected decline in dairy farming, while lower than for sheep farming, exacerbates the social and economic impacts from reduced sheep farming.
8. We do not support the proposal in the discussion paper that on-farm sequestration should be recognised like other forestry categories in the ETS. This ignores the substantial informal planting of trees done on many sheep farms which on a paddock-by-paddock basis are not always fenced off and will not be of a scale to be accepted into the Emissions Trading Scheme. Dairy farms have taken substantial steps to fence off waterways and riparian plantings. They are a significant source of carbon sequestration and it is only fair that farmers have an opportunity to have that counted. LiDAR technology is already being used in Australia for this purpose: see, for example: <https://www.stantec.com/en/ideas/content/blog/2022/measuring-trees-and-tracking-carbon-sequestration-from-the-sky>).
9. We are disappointed to see so little attention given to the social and economic impacts of the agricultural emissions pricing proposals. Cabinet acknowledged (para 99) there is a case for some transitional support but noted (par 101) that it lacked

any detail about that need or how it could be delivered. This vagueness is reflected later in the paper.

10. There is acknowledgement in the Cabinet paper (paras 183-187) that reduction in New Zealand's sheep and beef sector impacts disproportionately on Māori because they are estimated to operate up to 25% of the country's sheep and beef farmland and to make up about 28% of the meat processing workforce; however, no specific measures are included other than further engagement with Māori during the public consultation and that 'it is important to work with Māori landowners to understand how we can manage these impacts...' (para. 267)

11. Even more dismissive is Cabinet's view on the impacts on rural communities (paragraph 188)

Pricing of agricultural; emissions will likely lead to significant change in farming practice in Aotearoa New Zealand. This will present both challenges and opportunities to rural communities:

188.1 Potential challenges could include a change in spending power across rural communities and of quality of life.

188.2 Potential opportunities could include new jobs and retraining opportunities arising from alternative land uses.

12. This ignores the impact on the rating base for rural councils like Rangitikei. Reduced farming operations will mean that rateable value of such properties will drop, forcing councils to choose between increasing rates on other properties or reducing levels of service. Thus the impact becomes wider than just sheep and beef farms.

13. The Cabinet paper draws heavily on the Regulatory Impact Statement (also published 11 October 2022), but did not include two important observations made in there:

(para 84)

With the considerable uncertainty about the impacts of emissions pricing on agricultural production, and the nature, scale and location of wider impacts, any quantitative assessment of such impacts, including on Māori and rural communities, would be highly speculative....

(para 92)

The impacts will be greatest in areas where farming is a large part of the local economy. The impact may be magnified if job losses occur among people living in remote rural communities, with few alternative employment opportunities (and any new jobs are filled by people from provincial towns and cities).

14. The Council considers it essential that the final proposal gives specific recognition to addressing these two points, i.e. the disproportionate effect on the sheep and beef sector and on rural communities, including Māori living and farming in these areas. In doing so, we note that Cabinet has recognised (para 182.5) that ‘the modelling expects that within the agricultural pricing system itself there may be a surplus’. Council supports the views of He Waka Eke Noa as expressed by its Programme Director on 3 November 2022: <https://hewakaekenoa.nz/article-more-hard-work-ahead/>. In particular, Council agrees with this comment:

....the Government’s proposal says factors such as socioeconomic impacts would be secondary to ensuring emissions reduction targets are achieved. This is not acceptable to the Partners.

15. Council’s 2021-31 Long Term Plan notes ‘we value the rural economy and support primary sector productivity’ (page 8). This outcome reflects the Council’s Economic Development Strategy for 2021-31: the first priority is ‘to strengthen and diversity primary sector productivity’ (page 4). I mention these Council documents to make it clear that we want to see agricultural productivity improvements encouraged but in ways which are positive for farmers.
16. Our suggestions are as follows:
 - a. An in-depth study is undertaken and completed by 31 December 2023 on (say, eight) selected districts (including Rangitikei) with higher-than-average sheep and beef numbers to document the way such farms currently impact on employment, schooling and business so that the effect of reduced production becomes more evidential than speculative.
 - b. Sheep and beef farmers will report their emissions but will be exempt from levy payments for the first two years, i.e. making their first payment from 1 January 2027. To recognise a disproportionate effect on sheep and beef farmers, an outcome of the in-depth study could be to raise the levy threshold (say to 1650+ stock units or three times that proposed in the discussion document) for sheep and beef farmers in districts where sheep and beef numbers comprise substantially more than the average across the country based on the forthcoming results of the July 2022 agricultural census. Continuing that threshold would be included in the projected post-implementation review of the system in 2030.
 - c. LiDAR data is recognised as a valid basis for determining trees and shrubs on farms (including riparian strips) for inclusion as carbon sequestration without the need to commit to the formalities of registration under the Emissions Trading Scheme.

17. Our rural communities alongside Federated Farmers are expressing significant concern about the proposal which is likely to change our rural communities forever. They are concerned about the impact on financial viability moving forward, and impacts associated with a transition to carbon forestry. The effects could be lost jobs, decreased social cohesion, and loss of rural schools that are the hubs of these communities. The view from our farming sector is this is the most challenging proposal they have ever seen.
18. I would like the opportunity to speak on this important matter.

Nga mihi



Andy Watson
Mayor of the Rangitikei District



24 November 2022

Taumata Arowai
PO Box 628
Wellington 6140

Submitted via:

[Second Tranche of Drinking Water and Wastewater Network Environmental Performance Measures - Tell us a bit about yourself - Taumata Arowai - Citizen Space](#)

Dear Sir/Madam

Joint submission from the Manawātū District Council and the Rangitīkei District Council on the second tranche of drinking water and wastewater network environmental performance measures

Thank you for the opportunity to submit on the second tranche of drinking water and wastewater network environmental performance measures.

The Manawātū and Rangitīkei District Council's (MDC and RDC) have a shared services agreement for three waters. This is a joint submission on behalf of both Councils.

MDC and RDC generally support the proposed performance measures. However, we would like to provide some suggestions to improve the consistency and value of the information that is collected. MDC and RDC consider that some of the performance measures are too vague, which detracts from their usefulness in terms of setting a performance benchmark.

For example, one of the drinking water performance measures that relates to the outcome "*Environmental and public health is projected*" is "*fish passage and screening*." Network operators are required to provide data on whether fish ingress is prevented at all intake points. There is no definition around what screen size is appropriate to prevent fish ingress, which could lead to inconsistent environmental health outcomes. MDC and RDC recommend that the performance measures be further defined where possible, based on best practice, or existing national standards.

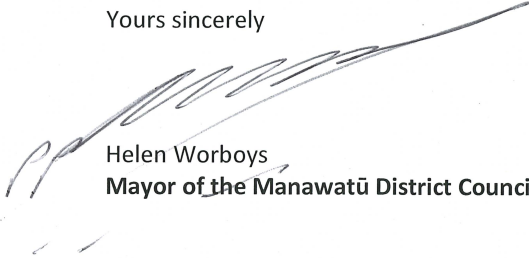
Similarly, one of the data points for the drinking water performance measure *use of water resources* asks "*How frequently are water abstraction meters calibrated?*" MDC and RDC recommend that rather than asking this question, it would be preferable to set a target that is tied back to the 'Blue Tick' accreditation programme, which requires service providers to calibrate meters every 5 years.

While we understand that targets will be developed in time, we would prefer that the targets are developed in conjunction with the performance measures. In addition, drop-down menus could be used within templates to facilitate consistent data collection and easier information sharing.

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Please direct any questions regarding this submission to the Manawatū District Council's three waters team (email: Threewaters@mdc.govt.nz).

Yours sincerely



Helen Worboys
Mayor of the Manawatū District Council, JP



Andy Watson
Mayor of the Rangitikei District Council

File Ref: 3-OR-3-5

9 December 2022

Angie Warren-Clark
Chair
Social Services and Community Committee
Parliament Buildings
Wellington

By email: ssc@parliament.govt.nz

Kia Ora Angie,

Charities Amendment Bill 2022

1. Thank you for the opportunity to comment on this Bill – and for extending the time for submissions.
2. Rangitikei District Council deals with a wide variety of charitable organisations, primarily through its own (ratepayer) funding schemes but also through the Creative Communities Scheme. We are extremely conscious of the important contribution such organisations make to our community, and that their survival depends on the loyalty of donors. This means that our perspective is that the Government's role should be facilitative rather than regulatory. We feel that the view in the 'Explanatory note' in the Bill is unbalanced: to state that "the Charities Act aims to promote public trust and confidence in charitable entities and promote the effective use of charitable resource" is to overlook entirely the role of individual and corporate donors. If they lose confidence, they stop donating.
3. An example of overzealous legislative provision is clause 20, inserting a new section 42G which requires a charitable entity to review its governance procedures annually (and to certify that as part of the annual report). We note that this reflects a recommendation from the Department of Internal Affairs Regulatory Impact Statement (page 54), which notes that it was not consulted on during stakeholder engagement. This additional compliance requirement seems unnecessary: Council recommends that it be deleted from the Bill.
4. The Internal Affairs' Regulatory Impact Statement recommends that a subset of small charities with low income and assets should be exempt from meeting the financial reporting standard set by the External Reporting Board, noting that "this would reduce the compliance burden for approximately 3,600 small charities in a way that is proportionate to the lower risk posed by these charities". Council agrees with that objective. However, the threshold behind that calculation is not noted, and clause 19 of the Bill (new clause 42AB) leaves this detail for regulation (on the basis that this provides flexibility to response to amended requirements from the External Reporting Board). The Internal Affairs



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Regulatory Impact Statement suggested (page 24) a threshold of annual payments of \$10,000 and total assets under \$30,000, rejecting higher thresholds(annual payment of \$40,000 and total assets of \$50,000)

5. This parallels the definition of 'small' society defined in section 103 of the Incorporated Societies Act 2022, this means "a society, if in the previous two years it has total operating payments under \$10,000, total assets under \$30,000 and is not a "donee organisation" for tax purposes.' We think the ability of charitable organisation to have donee status is one important way in which the Government facilitates charitable organisations. and we oppose the principle of denying that opportunity for small charitable organisations. Council recommends that new section 42AB specifies the thresholds, allows donee status irrespective of the size of a charitable organisation, and not leave the matter for regulation.
6. The Internal Affairs Regulatory Impact Statement notes that there are 28,000 charities (page 9). The Explanatory Statement to the Bill comments that half of the registered charities (so around 14,000 organisations) have annual operating expenditure of less than \$140,000 – further elaborated by the Internal Affairs Regulatory Impact Statement (page 19) that 57% had annual operating payment of less than \$125,000 in 2020, with reporting compliance of around 40%.
7. Council recommends that the Bill specifies the reporting requirements for a wider group of charities to address this medium-size group (i.e. with operating expenditure between \$30,000 and \$140,000). In addition, we suggest that there is closer consideration given to the needs of Māori charitable organisations and whether a different reporting requirement could be developed in consultation with them. (The Internal Affairs Regulatory Impact Statement considered but rejected the idea of an advisory committee to assist with this issue: pages 25 and 27)
8. Council notes that the Internal Affairs Regulatory Impact Statement considered the question of accumulation of funds by the larger charities and rejected the option of requiring such charities to publish a distribution plan, recognising that – while large charities will always be looking ahead, to enforce reporting could compromise "the independence to adjust funding distribution to changes in community demand and other external factors"(page 43). Council agrees with the omission of any such requirement in the Bill.
9. We are disappointed to see the continuation of a split of regulatory responsibilities between Te Rātā Atawhai, the independent Charities Registration Board and the Chief Executive of Te Tari Taiwhenua Department of Internal Affairs. Council understands that this arrangement dates from the abolition of the Charities Commission ten years ago. The Internal Affairs Regulatory Impact Statement does not analyse the effectiveness of this structure, simply noting (page 81) that Te Atawhai "in practice delegates most decisions to Charities Services" (which is a business unit within Internal Affairs), although it does comment that "it is unclear why the decisions under the Charities Act are split between the Chief Executive and the Board" (page 87) but also that 'any significant structural change

has been ruled out' (page 92) without further explanation. While Council supports the proposal in clause 5 of the Bill to increase the Board's membership from three to five, the Bill is a missed opportunity to address the lack of clarity noted in the Internal Affairs Regulatory Impact Statement.

10. Council notes that clause 7 of the Bill requires at least one officer of a charitable organisation to be at least 18 years or older and accepts that this is proposed to ensure alignment with the requirements of the Companies Act and the Trusts Act. However, we wonder why, for other officers in the charitable organisation there has to be a disqualification for *any* person younger than 16, as is proposed in clause 17, with the new section 36B and question whether Internal Affairs sought advice from the Ministry of Youth Affairs about this. Council recommends that this provision is modified so that the disqualification arises if a majority of officers would be less than 16 years old.
11. We think allowing appeals to be heard by the Taxation Appeals Authority (instead of the High Court) from decisions made by the Board or the Chief Executive of Internal Affairs is the best compromise available without undertaking structural reform. It does provide a faster and less expensive process. To recognise what is an experiment, Council recommends that clause 26 Inserting new Part 2A sections 58A-58X) be specifically subject to review after five years from the Bill's commencement so that there is an opportunity to consider the effectiveness of this option from the perspectives of the Ministry of Justice, Te Atawhai and the Department of Internal Affairs.
12. Council hopes these comments are helpful and we look forward to an amended Bill including our recommendations proceeding through Parliament. I would appreciate the opportunity to talk with the Committee. Please arrange this through Karen Cowper, Executive Officer. Her contact details are (06) 327 0099 or karen.cowper@rangitikei.govt.nz

Ngā mihi



Andy Watson
Mayor of the Rangitikei District



158th Turakina Highland Games
Saturday 28th January 2023

Rangitikei District Council
46 High Street
Marton 4741

28 November 2022

Please find attached an Application for Exempt Building Work to allow us to erect a 10 metre by 25 metre marquee and a 6 metre by 12 metre marquee.

Both marquees are the property of Party Up, Party & Event Hire who will erect and dismantle the structures.

The marquees will go up on Wednesday 25th January 2023 and be taken down on Sunday 29th or Monday 30th January depending on the work load of the company.

We understand there is a \$250.00 fee to apply for the Exempt Building Work but ask that you consider waiving this fee as we are a small not for profit organisation working to provide a low cost community event that attracts visitors into the Rangitikei.

The marquees will only be occupied on the Friday evening and the day of the Turakina Highland Games, Saturday 28th January 2023.

Thank-you for your consideration.

Kind Regards

Debbie Benton

Turakina Caledonian Society

10 Reports for Decision

10.1 Roothing - 2022/23 Budget Amendments

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Peter Beggs, Chief Executive

1. Reasons for Report

- 1.1 To recommend to Council a range of proposed amendments to Council's 2022/23 Roothing Budget.
- 1.2 These proposed amendments:
 - Were presented to the Finance/Performance Committee earlier today, for their information and discussion; and
 - Were excluded from the similar exercise that was undertaken at the September 2022 Finance/Performance Committee and Council meetings, where the Non-Roothing Budget amendments were considered (and at which point it was noted that the Roothing Budget Amendments would be presented separately).
 - Are, mainly, the result of aligning the volume of work that can reasonably be expected to be delivered during 2022/23 with the Roothing Budgets.

2. Roothing Program

Roothing Program Budgets - Background

- 2.1 The Waka Kotahi *Subsidised Roothing Work Program 2021/22 to 2023/24* provides Officers with the ability to transfer budgets between the three years covered by the Program.
- 2.2 It is not uncommon for these capital budgets to be deferred where significant Emergency Events occur. However, for 2021/22, these Emergency Events also impacted on Council's operating budgets.

Disruptions to the 2021/22 Work Program

- 2.3 COVID and Emergency Events impacted on Council's ability to deliver its 2021/22 Roothing Program.
- 2.4 The following Emergency Events required staff to divert key resources from the scheduled Roothing Work Program to respond to the Events.

Event	Waka Kotahi Approved Budget	FAR %	Waka Kotahi contribution	RDC contribution
Emergency Works December 2021	\$977,071	64	\$625,325	\$351,746
Emergency Works December 2021	\$570,829	84	\$479,496	\$91,333
Emergency Works February 2022	\$150,000	64	\$96,000	\$54,000
Emergency Works May 2022	\$714,223	84	\$599,947	\$114,276
Emergency Works June 2022	\$1,436,703	84	\$1,206,831	\$229,872
Total	\$3,848,826		\$3,007,599	\$841,227

2.5 The FAR rate is 64% for the first \$1m of these Emergency Works and then 84% thereafter.

2.6 Of this Approved Emergency Work Program, around \$1.4m was completed in 2021/22, with around \$2.4m of unbudgeted Emergency Work being required in 2022/23. The 2022/23 expenditure will be largely Capital Expenditure.

Capital Work Program (Capex)

2.7 In August 2022 staff reported to the Assets and Infrastructure Committee that there were some delays in the 2021/22 Roothing Capital Work Program and several projects (budget \$3,846,278) had to be deferred to future years.

2.8 The August report mentioned that staff would try to source additional contractor resources to deliver on a larger works programme over the next two years to catch up on the deferred work.

2.9 These endeavours have been unsuccessful. The civil construction market (construction companies, engineers and related consultants) is at capacity with a high volume of large projects and there is little interest to even tender for this work.

2.10 Officers are conscious of the market's capacity restraints and are accordingly planning to defer this \$3.8m as follows:

- 2022/23 (year 2 of the current Work Program) \$426k
- 2023/24 (year 3 of the current Work Program) \$877k
- 2024/25 \$2,542k

2.11 Notes:

- the Work Program for 2024/25 has not yet been developed: Council will have to apply for this deferred amount to be added to the Work Program; and
- the inability of Council to deliver the Work Program any quicker is a direct impact of having to direct resources to address the Emergency Events and the market capacity constraints.

Operational Works Program (Opex)

- 2.12 The 2022/23 Annual Plan includes \$1m of unspent 2021/22 Budget carry forward. Officers wish to realign some of the budget to reflect the Waka Kotahi Work Program and to defer some of the budget to 2023/24 to reflect market conditions. The impact of this would be to reduce the current 2022/23 Operating Budget by \$410k.

3. Financial Implications

3.1 Officers:

- Are seeking approval to amend Council's 2022/23 Roding Budgets to reflect deferral of the 2021/22 Work Program to 2022/23 and beyond; and
- Are **not** recommending amending budgets to reflect the impact of the Emergency Events. Essentially, such events are unscheduled and, accordingly, should be noted as unbudgeted. The income and expenditure associated with these Events will continue to be reported on by Officers.

Subsidised Roding Capex

3.2 Officers are proposing to:

- Defer \$3.42m to future years (as per S2.10 above)
- Carry forward \$1.70m of unspent 2021/22 Roding Capital Budgets (see S3.3 below)

- 3.3 The 2021/22 Subsidised Roding Capex Program had a \$5.6m Budget surplus of which \$3.3m is already included in the Annual Plan. Officers are seeking approval to carry over \$1.70m of the remaining balance of \$2.2m (the main difference between these figures relates to Mangaweka Bridge that had a \$942k budget surplus in 2021/22 but only requires \$592k to be brought forward to 2022/23).

Non Subsidised Roding Capex

- 3.4 Officers are proposing to carry forward the unspent 2021/22 Non-Subsidised Roding Capital Budget to 2022/23. The 2021/22 budget was \$390k of which \$7k was spent.

Subsidised Roding Opex

- 3.5 The 2022/23 Annual Plan for Subsidised Roding Opex included a carry forward from 2021/22 of \$1m. This provides a 2022/23 Annual Plan Budget for Subsidised Roding Opex of \$2.2m.
- 3.6 Officers are now seeking to re-align some of these budgets which will result in \$410k being deferred to 2023/24.
- 3.7 These proposals will impact Council's current budgets (ie as amended in September 2022) as follows:

	Capital Expenditure	Operating Expenses
Current Balance	\$34.51m	\$22.85m
Proposed Amendments	(\$1.34m)	(\$0.41m)
Amended Balance	\$33.17m	\$22.44m

4. Impact on Strategic Risks

- 4.1 One of the key measures to manage the Strategic Risk : *Financial Stability is Lost* is having effective Budget management, and this requires appropriate budgets to be maintained and reported upon.
- 4.2 Not having appropriate budgets would increase this Risk.

5. Mana whenua implications

- 5.1 No known implications.

Recommendation 1

That Council receives the report 'Roding – 2022/23 Budget Amendments'.

Recommendation 2

That Council approves/declines **{delete one}** the proposed amendments to reduce the 2022/23 Capital Budget to \$33,170,170 for the deferral of certain capital expenditure budgets, changes to some Budget Carry Forwards from 2021/22 and the realignment of other capital budgets.

Recommendation 3

That Council approves/declines **{delete one}** the proposed amendments to reduce the 2022/23 Operating Expense Budget to \$22,439,994 for the deferral of certain roading operating expenditure budgets and changes to some Budget Carry Forwards from 2021/22.

10.2 Triennial Agreement for the Manawatu-Whanganui Region 2022-25**Author:** Carol Gordon, Group Manager - Democracy & Planning**Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1 The Local Government Act 2002 (the Act) encourages local authorities to work collaboratively towards achieving short and long term outcomes identified by their communities. It also identifies mechanisms for assisting local authorities to promote cooperation and avoid duplication amongst themselves when engaging communities and exercising general empowerment.
- 1.2 One of the requirements of the Act is for all local authorities within a region, to produce a Triennial Agreement. This Agreement must be in place no later than 1 March immediately after each triennial election.
- 1.3 Council has previously been part of and signed this Agreement.

2. Comment

- 1.4 The revised Agreement (Attachment 1) has been distributed to all councils in the Manawatu-Whanganui Region for their consideration, and for their agreement or amendment. Members should note that collective councils must sign the Triennial Agreement before 1 March 2023.
- 1.5 Given the statutory deadline, it is recommended that Council endorses the revised agreement. Should the Council see the need for amendments to the Triennial Agreement then the review process within the agreement would need to be activated.

3. Decision Making Process

- 3.1 This is not a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Triennial Agreement** [↓](#)

Recommendation

That the Triennial Agreement for the Manawatu-Whanganui Region 2022-25 report be received.

Recommendation 2

That, the draft Triennial Agreement for the Manawatu-Whanganui Region be received, noting it is currently in a draft form, and that (unless any other Council suggests substantive change) His Worship the Mayor be authorised to sign the agreement, accepting any minor changes proposed by other councils.

Triennial Agreement for the Manawatū-Whanganui Region 2022-25

Purpose

The signatories are committed to working together to promote the social, economic, environmental, and cultural wellbeing of their communities—in accordance with principles of sustainable management for current and future generations, and of the Treaty of Waitangi.

The purpose of this Triennial Agreement (the Agreement) is to ensure appropriate communication, coordination and collaboration between local authorities within the Manawatū-Whanganui Region.

This Agreement is established under section 15 of the Local Government Act 2002 (LGA). It is effective until such time as it is either amended by the agreement of all parties or is renewed following the 2025 local authority elections (and no later than 1 March 2026).

Parties

The signatories to this agreement comprise principal signatories (those local authorities whose boundaries are completely or primarily encompassed within the Manawatū-Whanganui Region and who primarily identify with that region) and non-primary signatories (those local authorities whose boundaries bisect the Manawatū-Whanganui Region but whose principal identification is with another region).

Principal Signatories:

- Manawatū-Whanganui Regional Council (Horizons)
- Horowhenua District Council
- Manawatū District Council
- Palmerston North City Council
- Rangitīkei District Council
- Ruapehu District Council
- Tararua District Council
- Whanganui District Council

Non-primary Signatories:

- Taupō District Council
- Waitomo District Council
- Stratford District Council

This Agreement is binding on all local authorities of the Manawatū-Whanganui Region. It is recognised that non-primary signatories retain discretion over the extent of their involvement, in proportion to the extent to which issues and decisions under consideration affect them.

Working Together

This Agreement focuses on responding to issues and opportunities facing our communities and local environment. The parties agree to work together in good faith for the good governance and sustainable development of their local areas and the region as a whole.

Signatories to this Agreement recognise that obligations to the Treaty of Waitangi, and to provide opportunities for Māori to contribute to local decision-making, extend to regional cooperation and joint decision-making. Central Government, too, has overlapping but distinct priority areas. The parties will seek to collaborate on matters of shared interest.

The wellbeing of our communities and health of our environment are best served by local authorities working together. We face increasingly complex governance issues, many of which cannot be resolved by any one organisation acting alone. Cooperation is necessary to tackle challenges such as:

- Delivering better social outcomes for communities, through affordable housing, well-functioning urban environments, infrastructure, and transport links;
- Improving the resilience of our environment and communities to the effects of climate change;
- Improving the health of our ecosystems and waterways;
- Supporting the development of a vibrant, sustainable regional economy.

The parties value and will maintain open communication, collaboration and trust, applying a 'no surprises' policy by ensuring other parties receive early notification of significant proposals that may affect them and their communities, and of divergent views on proposed decisions before critical public announcements are made.

Collaboration and cooperation between local authorities can yield administrative efficiencies, allowing for better use of available resources and more effective community participation. The parties undertake to work together toward common priorities and community outcomes, and making efficient use of resources, in accordance with LGA s14(1)(e).

While collaboration and cooperation are desirable, the region's communities and landscapes are diverse, and each local authority has the legislative mandate to govern its own area as appropriate.

Governance

The primary mechanism to implement this Agreement is the Manawatū-Whanganui Mayoral Forum (the Mayoral Forum), comprised of the region's Mayors and the Chair of Horizons Regional Council. The Forum will meet quarterly and operate in accordance with its agreed terms of reference, which are attached at Appendix One.

The Manawatū-Whanganui Mayoral Forum will:

- Provide governance oversight of our response to regionally significant challenges;
- Promote understanding and alignment of effort across councils, with central government, and with tangata whenua;
- Advocate for the interests of the region, its councils and communities.

The Mayoral Forum will be supported by the Manawatū-Whanganui Chief Executives Forum. The Chief Executives Forum will:

- Identify and escalate to the Mayoral Forum strategic issues and opportunities for collaboration;
- Report to the Mayoral Forum on the delivery of its agreed actions, work programmes or collaborative projects.

Other groups will support regional coordination:

- The Climate Action Joint Committee is to continue. Terms of Reference are attached at Appendix Two.
- Regional Transport Committee is to continue, as required by s105(2) of the Land Transport Management Act 2003.
- For the avoidance of doubt, Manawatū-Whanganui Civil Defence and Emergency Management Group will continue, as required by s12 of the Civil Defence Emergency Management Act 2002.
- The Accelerate 25 Lead Team will continue to progress regional economic development.
- The Regional Leadership Group, convened by the Ministry for Social Development, will bring together senior officials from central and local government, tangata whenua, and other community groups with a focus on social wellbeing, health, and education.

These arrangements complement other mechanisms for inter-council collaboration, such as Local Government New Zealand, Taituarā, the Association of Local Government Information Management, the Institute of Public Works Engineering Australasia, the Local Authorities Public Relations Network, and the Manawatū-Whanganui Local Area Shared Services CCO (MWLASS).

Recognition of Resolutions by Joint Committees

Within the parameters set through legislation – and acknowledging each local authority’s mandate to govern in its own area – the parties agree to:

- Have particular regard to resolutions made by joint committees in developing policies, determining priorities, and allocating resource;
- Progress to the fullest possible extent actions identified through joint planning and decision-making arrangements.

Servicing and Support

Horizons will host a permanent secretariat to support the Manawatū-Whanganui Mayoral Forum. The secretariat will be funded jointly by participating councils.

Significant New Activities

When a party is considering a major policy initiative or proposal that may have implications for other parties, and unless such disclosure is inconsistent with the Local Government Official Information and Meetings Act 1987 or commercial confidences precludes such disclosure, they will give early notification to the affected parties and share the information with the Mayoral Forum and the Chief Executives Forum.

Horizons Regional Council will provide early advice to the Chief Executives Forum and the Mayoral Forum of any significant new regional council activity, in addition to other requirements specified in LGA s16.

Significant Facilities and Services

The Mayoral Forum and Chief Executives Forum may from time to time explore options for identifying, delivering and funding facilities and services of significance to more than one district. Any Party to this Agreement may raise these issues for consideration.

Consultation in Relation to Resource Management Act 1991 (RMA) Policy and Plans

The following consultation process will apply to the preparation of a new, or change, variation, or review of an existing, regional policy statement, regional plan or district plan by a local authority in the Region:

- The Regional Council will seek the input of territorial authorities, and vice-versa, for the preparation or review of the regional policy statement, or regional or district plan.
- For the regional policy statement or a regional plan, the Regional Council will make the draft version available to all territorial authorities in the Region for discussion and development.
- The parties to this Agreement acknowledge their obligation to act in accordance with the principles of consultation set out in LGA s82.

In addition, the parties agree to cooperate in implementing national policy statements, to ensure alignment of regional and district policies and plans, as well as efficiency of process. The parties undertake to report, through Chief Executives, to the Mayoral Forum on opportunities to share information, jointly commission advice, or otherwise pool effort in order to give effect to national direction within appropriate timeframes and in a practicable way.

Other Agreements

This Agreement does not prevent the Parties from entering into other agreements among themselves or outside the Manawatū-Whanganui region. Any other such agreement should not, however, be contrary to this Agreement.

Resolving Disagreement

All parties to this Agreement are committed to working strenuously, in good faith, to resolve any disagreements that may arise in relation to its application. Where a party has a significant

disagreement with the position of the others, all parties will make every effort to accommodate, acknowledge or at least fairly represent the dissenting view.

In the event of a disagreement over the actions taken to give effect to this Agreement that cannot be successfully resolved by affected parties, the parties agree to refer the issue of disagreement to mediation. Should agreement on a mediator not be possible, a mediator will be appointed by the president of the Manawātū Branch of the Law Society. If mediation is unsuccessful, any of the local authorities affected may ask the Minister of Local Government to make a binding decision on the proposal. The cost of mediation will be met equally by the parties that have agreed to the mediation.

Agreement to Review

This Agreement remains in force until local authorities ratify a new agreement.

Any party may request an amendment to this Agreement by writing to the Chair of the Mayoral Forum at least two weeks before a regular quarterly meeting of the Forum. The Mayoral Forum will review the Agreement no later than the final meeting before triennial local body elections and recommend any changes to the incoming councils.

Any agreed amendment will be referred to each local authority for ratification. No amendment to this Agreement has effect until signed by all parties.

Statutory Requirements

This document is deemed to duly constitute fulfilment of section 14(1)(e), 15 and 16 of the LGA, and Schedule 1 Clause 3A(1) of the RMA.

Authority

This Agreement is signed by the following on behalf of their respective authorities.

Appendix One

Manawatū-Whanganui Mayoral Forum

Terms of Reference

Statement of Purpose

The purpose of the Manawatū-Whanganui Mayoral Forum is to support effective leadership on shared priorities and matters of importance to the region's communities.

It is a joint committee, established in accordance with clauses 30 and 30A of Schedule 7 to the Local Government Act 2002.

Objectives

The Manawatū-Whanganui Mayoral Forum has the following objectives:

- To enable Manawatū-Whanganui councils to work more collaboratively in response to regionally significant challenges and opportunities;
- To provide a forum for engagement between councils, central government, tangata whenua, and other leaders in the region;
- To explore, with iwi and hapū, how governance relationships might be further progressed in future;
- To provide a collective voice to advocate for and raise the profile of these issues and opportunities;
- To increase the effectiveness of local government in meeting the needs of Manawatū-Whanganui communities;
- To develop and implement programmes (including joint plans where appropriate), which are responsive to the needs and expectations of the community; and
- To prepare for institutional changes, such as joint planning arrangements, and oversee preliminary work to inform joint strategies and plans.

Principles

In pursuit of these objectives the Manawatū-Whanganui Mayoral Forum will observe the following principles:

- Establish and maintain close liaison with other local government networks to ensure as far as possible the pursuit of common objectives and the minimisation of duplication;
- Establish and maintain close liaison with Ministers of the Crown and local Members of Parliament;

- Recognise that obligations to the Treaty of Waitangi, and opportunities for Māori to contribute to local decision-making, extend to regional cooperation and joint decision-making;
- Work towards shared positions on issues of mutual concern, formalising these through letters of support, submissions and/or public statements as appropriate;
- Exercise its functions with due regard to the tangata whenua and cultural diversity of the community;
- Establish processes for reporting back to its respective councils and communities.

Powers

The Manawatū-Whanganui Mayoral Forum does not have the power to legally bind any council to any act or decision, unless that act or decision has been agreed to by decision of that council. Within that context, the parties agree to:

- Have particular regard to the recommendations of the Committee in developing policies, determining priorities, and allocating resource;
- Progress, to the fullest possible extent, actions identified through joint planning and decision-making arrangements.

The Manawatū-Whanganui Mayoral Forum shall have the power to:

- Make submissions and undertake advocacy to external organisations on matters germane to the Committee's objectives;
- Engage with key agencies and neighbouring regions on matters relating to the Committee's objectives;
- Recommend to the parties actions that materially contribute to attainment of the Committee's objectives;
- Receive any grant or subsidy;
- Receive financial contributions from member authorities, as may be mutually determined and acceptable to individual local authorities; and
- Determine and make payments from its funds for any or all of the purposes of its objects.

Council decisions on the Mayoral Forum's recommendations

Where a Council makes specific decisions on the Manawatū-Whanganui Mayoral Forum's recommendations, these will be reported to the Mayoral Forum. Where the decision is materially different from the Mayoral Forum's recommendation the report will set out the reasons for that decision.

Membership

Membership shall be open to the eight councils wholly or primarily within the Manawatū-Whanganui Region (Horowhenua District Council, Palmerston North City Council, Manawatū District Council, Rangitikei District Council, Whanganui District Council, Ruapehu District Council, Tararua District Council, Manawatū-Whanganui Regional Council (Horizons)).

Each member council shall be represented by its Mayor (or Chair in the case of the Regional Council) and supported by its Chief Executive. On occasions where the Mayor or Chair cannot attend, a council may be represented by its Deputy Mayor or Chair.

The Mayoral Forum will have the power to co-opt other members on a permanent and/or issues basis.

Election of Chair

The Manawatū-Whanganui Mayoral Forum shall select a Chair and Deputy Chair at the first meeting immediately following the Triennial Elections. These appointments may be reviewed after a period of 18 months.

The Chair selected will preside at all meetings of the Mayoral Forum.

The Mayoral Forum may appoint spokespersons from its membership for issues being considered, in which case each member council agrees to refer all requests for information and documents to the duly appointed spokespersons.

Meetings

Meetings will be held quarterly at Regional House in Palmerston North, unless otherwise advised.

Special meetings may be called at the request of members.

The secretariat will prepare an agenda for Mayoral Forum meetings in consultation with the Chair and the Chief Executives Forum.

Agendas for meetings will be issued and minutes will be taken and circulated.

Approved minutes and approved final reports and papers will be made available via Horizons' website and a Microsoft Teams portal.

Quorum

The quorum will consist of four members (half the number of members including vacancies).

Meetings may be held in person or by other means (such as audiovisual link) as the Committee agrees and where permissible under New Zealand law and the standing orders of the parties.

Decision making

The practice of the Forum will be to determine issues before it by consensus.

If the consensus is to determine issues by voting, the determination shall be determined by a majority of votes of members attending the meeting.

Remuneration and expenses

Each party shall be responsible for remunerating its representative on the Committee.

Standing Orders

The Committee shall apply the standing orders of Manawatū-Whanganui Regional Council.

Duration of the Joint Committee

In accordance with clause 30(7) of Schedule 7 of the Local Government Act 2002, the Manawatū-Whanganui Mayoral Forum is not deemed to be discharged following each triennial local government election.

Secretariat

The Manawatū-Whanganui Mayoral Forum will appoint Manawatū-Whanganui Regional Council to carry out the secretariat function on such terms and conditions as it shall decide for the discharge of duties, including the taking of minutes and the keeping of any books and accounts and attending to any other business of the forum.

Variations to this Agreement

Amendments to this agreement may be required from time to time. Changes will be approved by the parties, on the recommendation of the Mayoral Forum.

Appendix Two

Climate Action Joint Committee

Manawatū-Whanganui Region

Terms of Reference

Statement of Purpose

The purpose of the Climate Action Joint Committee is to support a coordinated response to climate change across the councils and communities of the Manawatū-Whanganui Region.

It is established in accordance with clauses 30 and 30A of Schedule 7 to the Local Government Act 2002.

Objectives

The Climate Action Joint Committee's operating objectives are to:

- Collaborate on action to build organisational, community, and regional resilience in the face of climate change;
- Make use of available environmental, social, cultural and economic research, skills and capabilities to leverage opportunities and mitigate the impacts of climate change;
- Develop a climate action plan, including recommended actions for councils to contribute to mitigation of greenhouse gas emissions and to support community resilience to the effects of climate change
- Work collectively as a region to engage with Central Government, including any actions to deliver on responsibilities under the National Adaptation Plan and Emissions Reduction Plan, and to support a Just Transition for our region;
- Promote consistent and effective leadership, advocacy, communication and engagement on climate change issues to enable individual and collaborative action;
- Champion the integration of partner strategies, programmes, and plans and encourage partnerships with iwi and others in central and local government, health, education, youth, NGOs and business;
- Oversee implementation of agreed joint projects;
- Share climate change evidence and guidance to inform council work programmes and support explicit consideration of climate change impacts in decisions; and
- Monitor and report annually on implementation of the joint action plan.

Powers

The Climate Action Joint Committee does not have the power to legally bind any council to any act or decision, unless that act or decision has been agreed to by decision of that council. Within that context, the parties agree to:

- Have particular regard to the recommendations of the Committee in developing policies, determining priorities, and allocating resource;
- Progress, to the fullest possible extent, actions identified through joint planning and decision-making arrangements.

The Climate Action Joint Committee shall have the power to:

- Receive regular monitoring reports and presentations on the matters relevant to the Committee's objectives;
- Develop, adopt, and progress a joint climate action plan;
- Make of submissions and undertake advocacy to external organisations on matters germane to the Committee's objectives;
- Engage with key agencies and neighbouring regions on matters relating to the Committee's objectives;
- Recommend to the parties actions that materially contribute to attainment of the Committee's objectives;
- Receive any grant or subsidy;
- Receive financial contributions from member authorities, as may be mutually determined and acceptable to individual local authorities; and
- Determine and make payments from its funds for any or all of the purposes of its objects.

Council decisions on the Joint Committee's recommendations

Where a Council makes specific decisions on the Climate Action Joint Committee's recommendations, these will be reported to the Joint Committee by its delegate. Where the decision is materially different from the Joint Committee's recommendation the report will set out the reasons for that decision.

Committee Membership

The Committee consists of the following members:

- The Mayor/Chair or designated delegate of each local authority within the Manawatū-Whanganui Region (total 8 members); and
- Up to eight non-Councillor members, to represent the views of Tangata Whenua. These appointments will be made by Horizons on the recommendation of iwi leaders, taking into consideration their skills, attributes or knowledge that will assist the work of the Committee.

This Committee may invite advisers to attend relevant portions of the Committee's business.

Election of Co-Chairs

The committee will elect Co-Chairs by the system described in clause 25(4) Schedule 7 of the Local Government Act 2002.

The governance group will have two Co-Chairs:

- A Councillor member of the group, and
- A Tangata Whenua member of the group.

Each Co-Chair shall preside on an alternate basis. If a Co-Chair is absent from a meeting at which they are scheduled to be the presiding member, the other Co-Chair shall preside at the meeting.

Meetings

The Committee will sit at least twice each year.

Special meetings may be called at the request of members.

Agendas for meetings will be issued and minutes will be taken and circulated.

Approved minutes and approved final reports and papers will be made available via Horizons' website and a Microsoft Teams portal.

Quorum

The quorum will consist of:

- Half of the members if the number of members (including vacancies) is an even number; or
- A majority of members if the number of members (including vacancies) is an odd number.

Non-elected positions to which no appointment has been made are not considered to be vacancies for the purposes of forming a quorum.

Meetings may be held in person or by other means (such as audiovisual link) as the Committee agrees where permissible under New Zealand law and the standing orders of the parties.

Decision making

The practice of the Forum will be to determine issues before it by consensus.

If the consensus is to determine issues by voting, the determination shall be determined by a majority of votes of members attending the meeting.

Remuneration and Expenses

Each party shall be responsible for remunerating its representative on the Committee.

Tangata whenua members shall be eligible for compensation for Joint Committee activity including travel and attendance at meetings.

Standing Orders

The Committee shall apply the standing orders of Manawatū-Whanganui Regional Council.

Duration

In accordance with clause 30(7) of Schedule 8 of the Local Government Act 2002, the Climate Action Joint Committee is not to be discharged following each triennial local government election.

Variations to this Agreement

Amendments to this agreement may be made by resolution of the Manawatū-Whanganui Mayoral Forum, on the recommendation of the Climate Action Joint Committee.

10.3 Te Matapihi - Changing Rooms**Author: Adina Foley, Senior Project Manager****Authoriser: Peter Beggs, Chief Executive****1. Reason for Report**

- 1.1 The Bulls Community Centre, Te Matapihi, was opened in September 2020. Since just before its opening, there have been requests from the community for additional changing rooms due to the lack of separate and adequately sized changing rooms within the scope of Te Matapihi.
- 1.2 A number of reports have been brought to Council which resulted in a total of 8 options for improvements or concepts to create changing room facilities.
- 1.3 A number of resolutions have been made. The purpose of the report is to summarise the resolutions, investigations and options so that Council can decide on appropriate next steps for Te Matapihi changing rooms.

2. Context

- 2.1 The first time the request for additional changing rooms at Te Matapihi had been tabled at council was in July 2020 just before the official opening of the building by then Cr Dunn. The request was made for council to investigate the costings and possibilities around a changing room with adequate space for changing and preparing for events.
- 2.2 After subsequent discussions in Council about the need for changing rooms for performances at Te Matapihi, Council resolved in October 2020 to pause the investigation into an additional changing room facility at the site until after the current booked functions had been held and feedback had been received from the users. Accordingly, a survey was sent to users of the facility and feedback was sought by email and phone.
- 2.3 In March 2021 a report was brought to Council summarising the feedback received from Te Matapihi users and event organisers. The feedback included suggestions on improving the privacy in some of the rooms within the building so that the facility can be used in a multipurpose way, as intended by the building architect.
- 2.4 In June 2021 the second report was brought to Council which included rough estimates for three changing room options at Te Matapihi. Staff engaged Architecture Workshop, the designers of Te Matapihi, to help design options for changing spaces within and outside of the building. This led to three options: (1) whole of building approach, (2) changing space under stage, and (3) new built room at the rear of the building connected to Te Matapihi. Council endorsed option (2) and requested staff to further investigate costings and feasibility.
- 2.5 In August 2021 after further investigations staff presented a third report to Council with the conclusion that option (2) is not possible. Due to the restricted ceiling height under the stage the space would not be able to achieve compliance with the building code requirements and there was strong user feedback that the space would not be suitable. As part of further investigations staff engaged a second architect for a second expert opinion which also included to make the stage more accessible. Staff presented 3 further design options: (4a) Additional Lift connecting stage to Santoft room on the outside of

the building from the carpark side, (4b) Additional Lift connecting stage to Santoft room from a corner of the stage to right next to the Santoft room, (4c) Additional Lift connecting stage to Santoft room from the corner of the stage closest to the stairway to the corner of the kitchenette in the Santoft room. All three lift options included a front access stair/lift Flexstep worth \$40,000 to improve accessibility and using the upstairs rooms for changing spaces. Council endorsed option (3) and requested more detailed cost analysis by staff. The Bulls community group also brought a proposal to Council in this meeting for two concepts of an additional building at the back of Te Matapihi, options (5a) and (5b).

- 2.6 In a fourth report to Council in October 2021, staff summarised all options. A professional Quantity Surveyors high level construction costs estimate was included for each option including the new options (5a) and (5b) suggested by the community from the August 2021 meeting. Council directed staff to complete detailed design for option (3) and (5a). Detailed design is a high level of detail on engineering and architectural design and the costs for two detailed designs would likely be in excess of \$600,000.
- 2.7 In a fifth report to Council in March 2022, feedback was brought to Council following a meeting with the Bulls community group led by Jane Dunn. At this meeting concerns were raised that neither option (3) or (5a) would be sufficient for the groups to actually use a new changing space attached to Te Matapihi. Due to the resolution from October 2021 committing to two specific designs, staff suggested for Council to change the scope from detailed design of option (3) and (5a) (resolved minute number 21/RDC/375), to instead completing a feasibility study for a new concept based on the community group requirements. The outcome of this study would be a concept design of a changing space based on the requirements of the users which would be the most practical and affordable concept that is physically possible to be constructed. Staff were asked to go to the market for three quotes for a feasibility study before committing to these unknown costs.
- 2.8 In September 2022 a sixth report was brought to Council. Staff had approached three engineering companies for quotes for the feasibility study as defined in March 2022. Only one company responded with interest and submitted a quote worth \$89,600 for the feasibility study. During discussion a concern was raised regarding the requirement for a space big enough for 200 people and whether the facility would be used enough to justify this. Council requested staff to complete a desktop analysis based on the square meters required and to give a rough estimate for a potential new building. Staff pointed out that in undertaking an internal desktop analysis instead of a professional feasibility study, the confidence in this budgetary figure would be very low and the question if this construction would actually be technically and physically possible would remain.
- 2.9 See Point 3 for the desk top study.
- 2.10 Reference list of all Council resolutions related to the changing rooms at Te Matapihi since July 2020.

Council Meeting	Description
30 July 2020	That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community

ITEM 10.3

20/RDC/284	Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried
22 October 2020 20/RDC/394	That Council do not make a decision on Costs for Investigation of Additional Building at Bulls Community Centre until after the current booked functions, including school functions, have been held in 2020 and that the decision on unbudgeted expenditure and what other options are available will be looked at in 2021. His Worship the Mayor/Cr Belsham. Carried
25 March 2021 21/RDC/007	That Council request staff to continue to fulfil the action outlined in resolution 20/RDC/284 (That Council investigate with costings a changing room with adequate space to cater to all user groups at the back of the new Bulls Community Centre, joining on to the back door of the stage with ramp access – for changing and preparing for events. Cr Dunn/Cr Carter. Carried), noting external unbudgeted costs will be required and any investigation is likely to take between 3-4 months; HWTM/Cr Wilson. Carried
24 June 2021 21/RDC/168	That Council endorse Option 2, and request staff complete further cost analysis and report back to the next Council meeting. HWTM/Cr Carter. Carried
26 August 2021 21/RDC/254	That Option 2 endorsed in the 24 June 2021 Council meeting not be considered any further. Cr N Belsham/Cr A Gordon. Carried
26 August 2021 21/RDC/255	That Council endorse Option 3 or the option presented by members of the Bulls community, and request staff to complete more detailed engineering and cost analysis and report back at the October 2021 Council meeting. Cr D Wilson/Cr B Carter. Carried
28 October 2021 21/RDC/375	That in order to progress adding new changing rooms to Te Matapihi, Council endorse Option 5a, and request staff to complete detailed design engineering for the endorsed option and report back at the February 2021 meeting, noting all costs for this activity are unbudgeted and are currently unknown. Cr Carter/Cr Wilson. Withdrawn Amendment: To also include option 3. Cr Belsham/Cr Gordon. Carried The amendment was Carried and became the substantive motion, below: That in order to progress adding new changing rooms to Te Matapihi, Council endorse Options 3 and 5a, and request staff to complete detailed design engineering for the endorsed option and report back at

	<p>the February 2021 meeting, noting all costs for this activity are unbudgeted and are currently unknown.</p> <p>Cr B Carter/Cr D Wilson. Carried</p>
<p>31 March 2022</p> <p>22/RDC/083</p>	<p>Recommendation</p> <p>That Council approve the scope of the 'Te Matapihi Additional Changing Room' project be expanded to allow staff to undertake a feasibility study for the best suitable space (considering restrictions and requirements), as requested by the Bulls user group and as defined in 3.1 of this report, noting this will take approximately 6-9 months.</p> <p>AND</p> <p>That Council approve for staff to seek feedback from the Larger Community Event holder groups in regard to the development and presentation of options of this feasibility study, to make sure the options best fulfil their requirements.</p> <p>Cr Carter/Cr Panapa. Lost</p> <p>Resolved minute number 22/RDC/083</p> <p>That Council defer the decision made 28 October 2021 (resolution 21/RDC/375) until a further subsequent report on functional and costing options is available.</p> <p>HWTM/Cr N Belsham. Carried</p>
<p>29 September 2022</p> <p>21/RDC/346</p>	<p>Staff to undertake a desktop analysis of the range of costs that are likely for provision of a changing space at Te Matapihi to accommodate 200 people and a minimum of 2 bathrooms, as described in the order paper report under section 3.1.</p> <p>HWTM/Cr B Carter. Carried</p>

3. Desk Top Study

- 3.1 A space was requested by the Community group for 200 people with a minimum of 2 bathrooms and a connection to the main building.
- 3.2 Staff suggest this space would be a minimum of 440m² based on a calculation of 2m² for one person, plus space for the connection to the building and two bathrooms.
- 3.3 Staff used the total project cost from the lowest example of the Marton Civic Centre design exercise from May 2022 and broke this total project cost down to a cost per square metre. The project cost per m² in this example was \$12,878. Based on this rate the total project cost estimate for the changing rooms comes to \$5,666,320 which would be unbudgeted expenditure.
- 3.4 Given staff are not experts in Quantity Surveying or Building design, confidence in this figure is low. In addition, no design has been undertaken on engineering services, etc that would be required to determine building feasibility or if the building can be constructed in this space. Nonetheless, staff believe the figure in 3.3 is likely to be correct to +/- 75%, meaning the final costs is expected to be in the range \$1.4m - \$9.9m.

4. Cost Estimates for previous options

- 4.1 In October 2021 an overview of Construction Costings (costings were prepared by a professional Quantity Surveyor) for all options to that date were presented. The estimated construction costs do not include professional or design fees, RMA, Building Consent fees, Inspections and Code of Compliance fees. Estimates are based on normal working hours which means that parts of the building have to be closed for the works depending on the option chosen.
- 4.2 Staff added an extra 40% to each option to allow for an increase from a construction cost estimate to a project cost estimate.

Option	Option Description	Construction Cost Estimate	Project Cost ESTIMATE (incl. 40% see 4.1)
1	Whole of Building Approach with minor additions	\$9,750	\$10,500 (does not require full 40% adjustment)
2	Under the stage with modifications	Not achievable	
3	New structure connected to back of the Hall	\$642,181	\$899,053
4a	Additional Lift connecting stage to Santoft room External only	\$416,800	\$583,520
4b	Additional Lift connecting stage to Santoft room Internal and External	\$345,600	\$483,840
4c	Additional Lift connecting stage to Santoft room Internal only	\$279,300	\$391,020
5a	New structure connected to the back of the hall, similar to option 3, proposed by a group of Bulls community members (smaller)	\$750,000	\$1,050,000
5b	New structure connected to the back of the hall, similar to option 3, proposed by a group of Bulls community members (larger – not large enough based on feedback)	\$1,250,000	\$1,750,000

5. Alternative temporary options for changing rooms

- 5.1 There have been discussions around alternative temporary spaces that could be set up when there are larger events planned, such as a marquee. For example a 10 x 30m marquee would cost around \$5,000 for a 4-day hire and could be set up next to the side or back entrance of Te Matapihi.
- 5.2 Another way to improve the current use could also be to install some blinds or curtains in the upstairs rooms to make them more suitable to be used as changing rooms.

6. Conclusion

- 6.1 The issue of a changing room has been discussed since July 2020 and staff have spent in excess of 100 hours on further investigations with unbudgeted expenses around \$25,000 to date.

- 6.2 This matter is currently not a defined project with a scope, budget and timeframe.
- 6.3 Staff recommend Council to consider this project be added as an item to the 2024-34 Long Term Plan planning and consultation and that no further work be committed to the project until a LTP decision has been made.
- 6.4 Te Matapihi was designed to be used as a multipurpose facility for the community and there are inexpensive ways to improve the usability of the spaces within the building. Staff are open to pursue these low cost options if resolved by Council.

Recommendation 1

That the report 'Te Matapihi - Changing Rooms' be received.

Recommendation 2

That Council approves minor privacy improvements (curtains and blinds) as per option (1) in section 4.2 of the report and not exceeding \$10,500, noting these improvements can be achieved within the remaining Te Matapihi Capital Budget.

Recommendation 3

That Council approves up to \$25,000 of operational expenditure in the 2023/24 Annual Plan for the hire of a marquee as an occasional changing room, if required, for up to five events a year.

Recommendation 4

That Council request staff to not conduct any further investigation or work to construct additional changing rooms at Te Matapihi, and instead request staff to include this potential project within Council's 2024/34 Long Term Plan considerations.

10.4 Project Management Office Report - December 2022**Author: Adina Foley, Senior Project Manager****Authoriser: Peter Beggs, Chief Executive****Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Marton to Bulls Wastewater Centralisation Project
2. Marton Industrial Park and Rail Hub
3. Marton Water Strategy
4. Marton Civic Centre
5. Taihape Town Hall / Civic Centre
6. Taihape Amenities Building
7. Taihape Grandstand
8. Lake Waipu Improvement and Ratana Wastewater Treatment Project
9. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

1. Marton to Bulls Wastewater Centralisation Project**Project Status**

The Marton to Bulls wastewater centralisation scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls

Construction is complete for subproject A. Practical Completion inspection has been completed by RDC. There are three small crossings and the connection to each treatment plant to be completed.

Low Environmental Impact (LEI) continue to project manage the wider project, reporting directly to the PMO on progress, with the Group Manager Assets and Infrastructure holding the design authority for the solution. A draft procurement plan is being refined to provide for engagement of further advisors.

A 'Project Update Group' (PUG) has been formed as part of the progression of this project. The function of this group is to provide regular updates on project progress.

A community engagement plan is being prepared. Ongoing monthly iwi engagement has been occurring. A wider hui is being planned for next year to coincide with community engagement. LEI is working with Little and Loud to prepare a communication strategy to support the project.






A revised project work plan is being prepared. This will inform updates to the project schedule. This work plan will be brought to Horizons Regional Council before Christmas. See resolution at the end of the report.

Investigations

A number of investigations are underway or complete. These include:






- Compliance Assessment
- Statutory and Planning Considerations
- Land Area Requirement
- Land Prioritisation Report – Coastal Area & Pipeline Corridor
- Current receiving environment description (surface water quality, flows, and ecology)
- River assimilative capacity assessment
- Treatment plants & storage requirements for land discharge

ITEM 10.4






Project Budget		\$25,000,000	Project Spend	\$7,415,803
Estimated Costs to Complete		\$17,584,197	Forecast Cost at Completion	\$25,000,000
% Spent of Forecast Cost		30%	Variance Forecast Cost / Budget	0%
Project Start Date (MM-YY)		06-20	Project Completion Date (MM-YY)	06-25
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		<p>The overall programme for the entire project is five years starting in 2020, and the target end date is June 2025.</p> <p>The part of the pipeline that was funded by the 3-water stimulus funding was complete on 30 April 2022 – the deadline for spending this funding was 30 June 2022.</p> <p>The PMO team is preparing a project work plan as part of the best practise approach the team wants to set. This work plan will be documenting the purpose statement, objectives, scope, consenting approach, work breakdown structure, schedule, budget, roles and responsibilities, limitations, milestones, risks, communication approach, stakeholders and key messages. Creating this work plan will delay the project by a month as the PMO team would like to present the workplan back to Council for the feedback of elected members and endorsement.</p>		
Cost		<p>\$3,880,000 of the pipeline cost has been agreed to be funded by DIA through the 3-waters stimulus funding.</p> <p>As part of the government’s 3 Waters programme high level capital cost estimates and timing over the next 30 years were supplied to DIA to inform the future 3 Waters Services Entity’s budgeting and planning. The proposal/aspirations need to be tested by councillors and the community.</p>		
Quality		No concerns to date, design or construction are not currently being undertaken, as the project is currently in the planning and engagement stage.		
Risk		This will be updated once the work plan is completed.		
Tasks completed	<ul style="list-style-type: none">- Project management and forward planning activities are on-going.- Background information and interpretation are on-going.- LEI has prepared an interactive Land Suitability Assessment map for the area along the new wastewater transfer pipeline and between Bulls and the coast. The map is accessible to Council staff, iwi partners, and the public via a shared online dashboard.- Project Update Group (PUG). Following the election of the new council, the council has made appointments to the PUG, namely the Mayor, Cr Carter, Cr Dalgety, Cr Raukawa and Cr Wilson. First PUG meeting occurred on 6 December			

	<ul style="list-style-type: none">- Little and Loud are developing the communications strategy and public branding for the project to be used during community engagement. This gives detail on how specific aspects of the project will be communicated with specific parties and for specific purposes.- Iwi consultation meetings have occurred and they now have representatives embedded into the project control team who meet monthly.- Procurement plan is with Council to be finalised and adopted as appropriate for the phases prior to lodging consent applications.
Tasks forecast	<ul style="list-style-type: none">- Complete work plan- Complete communication strategy- Continue iwi engagement and PUG meetings- Commence community engagement- Meet with Horizons to update on progress- Commence assessments of waterway impacts and capacity to receive treated wastewater from Marton and Bulls WWTP's

2. Marton Industrial Park and Rail Hub

Project Status			
<p>The Marton Rail Hub (MRH) project is a Rangitikei district Council sponsored initiative to establish a rail hub and, in partnership with private investor/s, a log yard on currently rural designated land parallel to Makirirkiri Road, Marton.</p> <p>The MRH has the potential to generate additional economic benefit to the area by attracting businesses who see a real benefit in moving materials and products via rail rather than road.</p> <p>This wider opportunity requires a change to the District Plan by rezoning 65Ha from rural to industrial use. The rail hub and log yard operation will occupy part of this rezoned area, with future development dependent on private investment.</p> <p>The District Plan change is currently before the Environment Court and is ongoing.</p> <p>The timeline for the Court decision is open ended. However, to minimise programme delay, design in support of Resource Consent submissions (assuming a positive Court outcome) is progressing in parallel.</p> <p>The Council is investing \$0.75M and has secured an additional \$9.1M grant funding from central government.</p>			
Project Budget	\$9,850,000	Spend to Date	\$2,570,945
Estimated Costs to Complete	\$7,279,055	Forecast Cost at Completion	\$9,850,000
% Spent of Forecast Cost	26%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	11-20	Project Completion Date (MM-YY)	05-24
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Project completion of 05/24 is at risk due to the open-ended Court timeline. The MRH programme will be reviewed following the Court decision. Mitigation: Design in support of Resource Consent being progressed.	
Cost		Forecast aligns with approved Council and PGF funding provision.	
Quality		Design deliverables align with business case.	
Risk		Programme is key risks. Mitigations described above.	
Tasks completed	Environment Court submissions completed. Project financial audit completed. Contracts requiring variation identified. Resource consent-level design 60% complete.		
Tasks forecast	Resource consent-level design continues. Continued discussions with developer(s) Receive outcome of environment court.		

3. Marton Water Strategy

Project Status			
<p>The Marton Water Strategy has been developed with the establishment of a new bore as its foundation which will replace the current source for potable water for Marton (currently sourced from the dams). The strategy comprises of three sub-projects:</p> <p>Sub-project A: Construction of new raw water bore Sub-project B: Design of treatment plant refurbishment and consenting Sub-project C: Construction of new treatment plant</p> <p>Once all sub-projects are completed, Marton will be provided with potable water without the unpleasant smell and taste that currently occurs at certain times of the year, and meets the NZ Drinking Water Standards.</p> <p>Sub-projects B and C will commence when sub-project A is near completion. At this stage, staff will look at options for the use of the dams once we are drawing Marton water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by the end of 2024.</p>			
Total Project Budget	\$11,000,000	Spend to Date (sub-project A)	\$680,463
Estimated Costs to Complete (sub-project A)	\$1,319,537	Forecast Cost at Completion (Sub-project A)	\$2,000,000
% Spent of Forecast Cost (sub-project A)	34%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment	
Health and Safety		Wanganui Well Drillers have submitted their Health and Safety document and hazard signage has been installed at the entrance gate of the worksite.	
Programme		Construction of the exploratory bore stopped on 17/11/22 due bore screen becoming stuck at 228m BGL (below ground level). The project team met and agreed on starting a new pilot hole to 450m depth to identify all aquifers. This is expected to delay the project by 4 weeks, but the target completion of the end of 2024 is still expected to be achieved.	
Cost		Additional costs for the new pilot hole is covered within project contingency.	
Quality		No concerns to date	
Risk		Iwi engagement is fundamental at this stage of the project to ensure the approach, location and design are acceptable to local Iwi.	

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Tasks completed	A casing has been stuck and lost at 148m and could not be retrieved after a number of attempts and a new pilot hole had to be started. 300mm conductor casing is in place-35m below ground level. Drill down to around 100m by 7/12/22 in the new pilot hole.
Tasks forecast	Continue work on new pilot hole to 450m BGL to identify aquifers. 228m next week

4. Marton Civic Centre

Project Status			
<p>The current Council civic buildings in Marton are earthquake prone and are required to be strengthened to meet government legislation. Council purchased several heritage buildings in Marton's town centre with the option to restore the buildings and use them as a replacement Civic Centre/library/community hub/emergency operations centre.</p> <p>To identify the best way forward, a Better Business Case (BBC) was undertaken to help Council better plan the projects. A Better Business Case allows Council to make an informed decision on moving forward based on defined problems and objectives. The goal is for smart investments that have the most value for money and therefore biggest impact for our community.</p> <p>The shortlist options have been presented to Council in the September 2022 meeting. Due to rising construction costs, only the bare minimum option was within the LTP budget. Council did not endorse any option and requested staff to investigate a change in scope to upgrade the existing facilities at 46 High Street and the current Library building. Council also requested staff to investigate finance consequences should an additional \$15m be added to the LTP budget.</p> <p>This new option will be taken back to council early 2023 and Council will decide on the options that will be presented in the Annual Plan consultation in April 2023.</p> <p>Note: Some investigative cost occurred in 2019 which was not allocated to the LTP budget and is therefore not shown in the data below.</p>			
Project Budget	\$20,000,000	Spend to Date (since 2021 LTP)	\$225,062
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of approved budget	%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment	
Health and Safety		Construction has not yet started	
Programme		Project scope has not yet been confirmed, LTP planned for this project to be completed in year 2-4, this is unlikely to be achieved.	
Cost		Project scope has not yet been confirmed, LTP budget is \$20,000,000.	
Quality		Project scope has not yet been confirmed	
Risk		Project scope has not yet been confirmed	






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Tasks completed	Architect has been engaged for concept design for the new option of upgrading the existing Marton Civic Office and Library sites. Site Visit with architects has been conducted.
Tasks forecast	Strengthening Design is being continued for current Marton Civic Building and the Library building. Work to continue with the architects to complete concept design for upgrading existing facilities. Financial analysis to be undertaken






5. Taihape Town Hall / Civic Centre

Project Status			
<p>Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library was closed due to the earthquake risk posed to staff and the public (the detailed seismic assessment report provided a rating of only 10% of National Building Standard).</p> <p>Council have started the process for a Better Business Case to provide exploration and objective analysis of possible options. The business case is intended to enable fully informed investment decisions that will optimise value to the Council, to the people of Taihape, and to the district.</p> <p>Staff are to present options to Council in February 2023, including the unsolicited offer received to strengthen the grandstand independently of Council’s procurement process.</p>			
Project Budget	\$9,700,000	Spend to Date (since 2021 LTP)	\$29,786
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of approved budget	%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment	
Health and Safety		Construction has not yet started	
Programme		Project scope has not yet been confirmed, LTP planned for this project to be started from year 4.	
Cost		Project scope has not yet been confirmed, LTP budget is \$9,700,000.	
Quality		Project scope has not yet been confirmed	
Risk		Project scope has not yet been confirmed	
Tasks completed	Procured architect has been engaged for concept design of the three shortlisted options. Strengthening Design has been completed		
Tasks forecast	Work to continue with the architects to complete concept design for the three options. QS to be engaged to prepare the cost estimates for the business case. Business Case to be completed when concepts of options have been received. Assessment of unsolicited offer to strengthen town hall.		





6. Taihape Amenities Building


Projects Status			
The scope of this project is the construction of a new Taihape Amenities Building. Construction began in March 2022.			
Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.			
Project Budget	\$4,648,757	Spend to Date	\$2,186,341
Estimated Costs to Complete	\$2,462,416	Forecast Cost at Completion	\$4,648,757
% Spent of Forecast Cost	47%	% Contingency within budget committed	62%
Project Start Date (MM-YY)	11-2020	Project Completion Date (MM-YY)	02-2023
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Construction started March 2022. There is still a risk of delay caused by COVID sicknesses and seasonal weather events. The contractor is working on reducing the programme, current completion is expected to be February 2023.	
Cost		Staff are being vigilant on scope changes and monitor the budget and contingencies closely.	
Quality		New building construction work only started when all design was completed, and scope confirmed (lessons learned from Bulls Te Matapihi).	
Risk		There is a risk of delay caused by contractors or subcontractors being off due to COVID and potential delays caused by weather events. The contractor is managing site activities closely as there will be a large number of subcontractors on site at the same time over the next couple of months.	
Tasks completed	Construction continues. Communication updates on various channels. Roof installation has been completed. The building is starting to be made weather tight.		
Tasks forecast	Construction to continue. Interior work to start. Communication to continue. Staff are starting on planning the opening of the building for early 2023 and will prepare comms and plans for this occasion.		

7. Taihape Grandstand






Projects Status			
<p>The scope of this project is the detailed design of the endorsed strengthening concept design for the Taihape Grandstand.</p> <p>Design has been completed for the strengthening of the Grandstand. \$1m was allowed for the Grandstand in the 2021 LTP. Current projections of project costs are estimated to be well above committed budget. Therefore, additional funding will have to be secured or alternative options for strengthening will need to be considered.</p> <p>Staff are keeping the Taihape Heritage Group Grandstand Subcommittee updated. A further report will be brought to the February 2023 Council meeting and decision by Council will be sought on the list of alternative options to move ahead.</p>			
Project Budget	\$1,000,000	Spend to Date	\$229,494
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost	Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	11/2020	Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Programme to be established once a way forward has been decided by Council	
Cost		The \$1m budget for the Grandstand includes investigation, staff time, design, consenting, and some construction works.	
Quality		Construction work to be designed in accordance with all standards and building regulations.	
Risk		There is a risk of poor public perception of the grandstand strengthening. Public consultation has been undertaken to reduce the risk.	
Tasks completed	Report was brought to Council in September showing an overview of the project costings and strengthening design. Continue to work on communication with the public, to ensure the public are being given accurate information on programme. Submission to Heritage listing proposal has been sent.		
Tasks forecast	Option analysis and next steps to be presented to Council in February 2023.		

8. Lake Waipu Improvement and Ratana Wastewater Treatment Project

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing use rights with the current consent conditions to discharge treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>			
Project Budget	\$2,425,000	Spend to Date	\$852,604
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost	Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	07-18	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The irrigation and construction methodology are being planned now. The application for resource consent was lodged on Friday 2 nd December 2022 which was behind schedule. The delay has been caused by the requirement for some extra groundwater analysis, testing and revisions to the ecological & restoration plans. Construction will need to be completed by December 2023.	
Cost		The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget. Actual construction costs can only be finalised once all detail has been specified or designed and the resource consent conditions are known. The costs are expected to be more than the current estimates when looking at cost escalation trends of the construction market in the last couple of years, however staff are evaluating all potential solutions to minimise (or eliminate) any budget overspend.	
Quality		No concerns to date.	

Risk	 <ul style="list-style-type: none"> • Wetland Delineation Report confirmed two natural wetlands, the ecological and restoration reports address this and proposed measures of mitigation. • Tight timeframe to get work completed by December 2023, for MfE funding for the project. Council is working with consultants to assist with planning the forward works programme. • Land constraints to be worked through as part of design. • Proximity to Whangaehu River, degree of interconnection between groundwater and the river to be worked through as part of the Assessment of Environmental Effects (AEE). These have been thoroughly assessed by the Groundwater Report and potential interconnection risks are not considered to be present. • Ongoing discharge to waterway and ultimately Lake Waipu raised by Regional Council may be grounds for public notification of the consent application (or limited notification) • Best location for the storage reservoir, understanding implications of site selection and avoiding additional consent requirements. • There is a risk of unforeseen requirements or consent conditions imposed on RDC. Pre-application discussions with Horizons Regional Council have sought to mitigate this as much as possible. • The approved budgets might not be sufficient to cover the full cost of the upgrade.
Tasks completed	<ul style="list-style-type: none"> • Installation of the monitoring bores has been completed. This will help to get clarification on the existing environmental conditions and help with on-going monitoring. Results have informed the draft groundwater report. • Drafting of the preliminary irrigation design including sizing of storage has now been completed and the draft irrigation report has been reviewed. • Pipeline initial design and progress the wastewater design, working on additional cost estimates. • Landowner negotiations for the easements required for the new pipeline have commenced. • Ecological and restoration plan reports have been finalised. • Resource Consent application with Horizons Regional Council has been lodged. • Work has commenced on preparation of a resource consent application to the Rangitikei District Council to cover matters relating to requirements of the District Plan.
Tasks forecast	<ul style="list-style-type: none"> • Finalisation of Resource Consent application to the Rangitikei District Council. • Onsite groundwater sample collection to be continued throughout the consenting period. • Submit the resource consent application and follow up on progress • Iwi hui to be organised in the New Year once the Resource Consent application with Horizons Regional Council has been advanced. • Budget update report to be brought to council for decision (after consent conditions are known)

9. Regional Treatment Plant Consenting Programme

Programme Status			
<p>A consultant (WSP) has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents.</p> <p>Variations to date include:</p> <ol style="list-style-type: none"> 1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411. 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected February 2023). 			
Project Budget	\$475,030	Spend to Date	\$284,905
Estimated Costs to Complete	\$190,125	Forecast Cost at Completion	\$475,030
% Spent of Forecast Cost	60%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	04-21	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		WSP (Contractor) Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, Resource Consent application was lodged on 2 nd December 2022, which was behind schedule. The delay has been caused by the requirement for some extra groundwater analysis, testing and revisions to the ecological & restoration plans. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established.	
Cost		Forecast completion cost is on budget, various variations prepared. Technical assessments price for Ratana WWTP were greater than provisional sum estimates but agreed with PMO.	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of Cultural Impact Assessment (CIA). Continue to work with iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p>	

		<p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 6: Horizons Regional Council have indicated that consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application.</p>
Tasks completed		<p><u>Ratana WWTP</u> For details, see project 8. Lake Waipu Improvement and Ratana Wastewater Treatment Project</p> <p><u>Taihape WWTP</u></p> <ul style="list-style-type: none"> • Technical task briefs confirmed. • Meeting with Iwi in Taihape undertaken and follow up actions agreed. • WSP continue to advance Plant improvement design and investigations. • Data analysis for treatment process review and water quality assessment. • Desk top assessment of land disposal options undertaken <p><u>Taihape WTP</u></p> <ul style="list-style-type: none"> • Substitution request has been approved. <p><u>Bulls WTP</u></p> <ul style="list-style-type: none"> • Continuing to follow up Ngāti Raukawa ki te Tonga • Responses from hydrologists collated into section 92 response letter
Tasks forecast		<p><u>Ratana WWTP</u> For details, see project 8. Lake Waipu Improvement and Ratana Wastewater Treatment Project</p> <p><u>Taihape WWTP</u></p> <ul style="list-style-type: none"> • Continuing data analysis for treatment process review and water quality assessment. <p>Meeting with operations staff to discuss short term maintenance</p> <p><u>Taihape WTP</u></p> <ul style="list-style-type: none"> • Commence storage options review work, commencing with meeting with staff • Update Horizons regarding progress <p><u>Bulls WTP</u></p> <ul style="list-style-type: none"> • Waiting for iwi to respond. Continue to request response, may suggest face to face hui if required, can liaise with Te Roopuu Ahi Kaa Komiti for assistance.

Miscellaneous**a) Papakai Pump Station**

The construction contract is currently being negotiated with Fulton Hogan Limited (preferred contractor). The commencement date for physical works is being negotiated with the preferred contractor. The transformer is being ordered from Downer. Community engagement is continuing with Iwi and local Taihape interest groups/individuals.

b) Scotts Ferry Pump

Land use approval by Horizons Regional Council (HRC) is required for the proposed works as the pump location is supposed to be on HRC land. MDC staff have sent the request to HRC but have had no response to date. Until the land use is approved work cannot be continued.

c) DSAs

We have received the Detailed Seismic Assessment and Accessibility Report for the Hunterville Town Hall. The report shows the NBS to be under 20%, but this figure only represents some parts of the building; as such the building is technically earthquake prone. Staff will assess the report to understand risk to human life but at this stage the building remains open. The report has been provided to Council's Regulatory team for their appropriate action. Staff will request an estimate costing for strengthening, and will report this to Council when known.

Recommendation 1

That the Project Management Office Report – December 2022 be received.

Recommendation 2

In regard to the Marton to Bulls Centralisation project, that Council request for HWTM and the Chief Executive to meet with the Chair and Chief Executive of Horizons Regional Council to discuss the status of current planning, timelines and next steps, and for regular meetings to be set up between RDC and Horizons.

11 Minutes from Committees

11.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments:

1. Youth-9 Aug (under separate cover)
2. P/P 11 Aug (under separate cover)
3. BCC-27 Sept (under separate cover)
4. F/P-29 Sept (under separate cover)
5. F/P-23 Nov (under separate cover)
6. MCC-4 Oct (under separate cover)
7. TCB- 5 Oct (under separate cover)
8. TCC- 6 Oct (under separate cover)

Recommendation

That the following minutes are received:

- Youth Council- 9 August
- Policy and Planning-11 August
- Bulls Community Committee- 27 September
- Finance and Performance 29 September
- Finance and Performance- 23 November
- Marton Community Committee- 4 October
- Taihape Community Board- 5 October
- Turakina Community Committee-6 October

12 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Public Excluded Council Meeting - 23 November 2022
- 2 Follow-up Action Items from Council (Public Excluded) Meetings
- 3 Request for Waiver of Water Account Charges

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Public Excluded Council Meeting - 23 November 2022	[enter text]	S48(1)(a)
12.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
12.3 - Request for Waiver of Water Account Charges	s7(2)(a) - Privacy	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

13 Open Meeting