

MINUTES

UNCONFIRMED: RISK AND ASSURANCE COMMITTEE MEETING

Date: Wednesday, 15 March 2023

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Mr Philip Jones
Cr Dave Wilson
Cr Fi Dalgety
Cr Jarrod Calkin
Cr Simon Loudon
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager- Democracy and Planning
Mrs Sharon Grant, Group Manager- People and Culture
Mr Dave Tombs, Group Manager- Corporate Services
Ms Kezia Spence, Governance Advisor
Mr Matt Gordon, Health, Safety and Wellbeing Advisor
Mr Gerhard Roux, Manager- Financial Services

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7.1	Follow-up Action Items from Risk and Assurance Meetings.....	3
8	Chair's Report	4
8.1	Chair's Report - March 2023.....	4
9	Reports for Decision	4
9.1	Health, Safety and Wellbeing.....	4
10	Reports for Information.....	4
10.1	Privacy Update	4
10.2	Protected Disclosures Update.....	5
10.3	Internal Audit Programme	5
10.4	Risk and Assurance Committee Work Programme	5
10.5	Fraud Reporting.....	5
10.6	Strategic Risk Register	6
10.7	Summary of Management Accounts.....	6
10.8	Risk Appetite and Tolerance Policy (draft).....	6
10.9	Audit NZ Management Letter Update (2020/21).....	6
11	Discussion Items.....	7
11.1	Treasury Reporting.....	7
11.2	Annual Report 21/22 Progress Update	7
11.3	Insurance Update	7

1 Welcome / Prayer

Mr Jones welcomed the committee. The Mayor read the Council prayer.

2 Apologies

No apologies were received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

No conflict of interests were declared.

5 Confirmation of Order of Business

Item 10.1 - Treasury Reporting followed the confirmation of the minutes.

Item 7.1 - Chairs report was at the conclusion of the meeting.

6 Confirmation of Minutes

Resolved minute number 23/ARK/001

That the minutes of Risk and Assurance Committee Meeting held on 16 November 2022 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr S Loudon. Carried

7.1 Follow-up Action Items from Risk and Assurance Meetings

This item was taken as read.

Resolved minute number 23/ARK/002

That the report 'Follow-up Action Items from Risk and Assurance Meetings' be received.

Mr Jones/Cr F Dalgety. Carried

8 Chair's Report

8.1 Chair's Report - March 2023

The Chair provided an update at the conclusion of the meeting, noting that the weather events earlier this year are a concern and is important for Council to mitigate risks in this type of environment.

He also noted the cost of living is increasing and is important for the committee to consider what this means for the community.

Resolved minute number 23/ARK/003

That the Chair's Report –March 2023 be received.

Mr Jones/HWTM A Watson. Carried

9 Reports for Decision

9.1 Health, Safety and Wellbeing

The Committee welcomed Mr Matt Gordon as the Health and Safety Advisor for Council.

Mrs Grant took the Committee through the report and asked for endorsement of the due diligence plan.

Resolved minute number 23/ARK/004

That the Health, Safety and Wellbeing Report together with attachments, be received.

That the Risk and Assurance Committee endorses the revised Health, Safety and Wellbeing Due Diligence, without amendment.

Cr F Dalgety/Cr D Wilson. Carried

10 Reports for Information

10.1 Privacy Update

Mrs Grant noted this is the first time this has been presented to the Committee and this will become a regular report.

Mrs Grant noted a minor breach relating to information being shared to the wrong property. The staff member involved reported the breach to Mrs Grant as soon as it happened.

Resolved minute number 23/ARK/005

That the report 'Privacy Update' be received.

Mr Jones/Cr D Wilson. Carried

10.2 Protected Disclosures Update

Staff confirmed that the Protected Disclosures policy and Privacy policy are reviewed externally.

Resolved minute number 23/ARK/006

That the report 'Protected Disclosures Update' report be received.

Cr D Wilson/HWTM A Watson. Carried

10.3 Internal Audit Programme

Mr Jones stated that there are potential lessons learned from Cyclone Gabrielle and recommended Council test business continuity plans against weather events. Mr Beggs advised he would be comfortable bringing the business continuity plans forward to next year, 2023/24 and to advise what will be dropped to bring this forward.

Resolved minute number 23/ARK/007

That the report 'Internal Audit Programme' be received be received noting that we review the timeframe for the Business Continuity Planning.

Mr Jones/Cr F Dalgety. Carried

10.4 Risk and Assurance Committee Work Programme

Mr Jones commented that the committee can raise issues that they believe have not be adequately considered. Mr Jones stated his view was that it would be of benefit to have a closer look at projects as an example of risks. Mr Jones stated he likes to see timelines and showing the risks associated that impact these timelines.

The committee discussed the procedure of Assets and Infrastructure projects and referring this to Risk and Assurance committee if needed. Mr Jones stated he anticipates the District Plan may come to Risk and Assurance. Mr Beggs to bring a protocol back to the committee to the next meeting.

Resolved minute number 23/ARK/008

That the report 'Risk and Assurance Committee Work Programme' be received.

Cr D Wilson/Cr S Loudon. Carried

10.5 Fraud Reporting

The report was taken as read.

Resolved minute number 23/ARK/009

That the report 'Fraud Reporting' be received.

HWTM A Watson/Cr D Wilson. Carried

10.6 Strategic Risk Register

Mr Jones discussed the obligations of Health, Safety and Wellbeing and would in future like to deep dive into one strategic risk at each committee meeting.

Resolved minute number 23/ARK/010

That the report 'Strategic Risk Register' be received.

Mr Jones/Cr F Dalgety. Carried

10.7 Summary of Management Accounts

This item was taken as read.

Resolved minute number 23/ARK/011

That the report 'Summary of Management Accounts' be received.

HWTM A Watson/Cr F Dalgety. Carried

10.8 Risk Appetite and Tolerance Policy (draft)

His Worship the Mayor requested staff need to be risk averse and conservative.

Next steps are to finalise and then put this in place however it may come back to the committee on annual basis.

Resolved minute number 23/ARK/012

That the report 'Risk Appetite and Tolerance policy (draft)' be received.

Mr Jones/HWTM A Watson. Carried

10.9 Audit NZ Management Letter Update (2020/21)

Mr Jones advised that if officers disagree with Audit they can bring this to the committee and we can note that we will take the risk.

Resolved minute number 23/ARK/013

That the report 'Audit NZ Management Letter Update' be received.

Mr Jones/HWTM A Watson. Carried

11 Discussion Items

11.1 Treasury Reporting

The Committee discussed the impacts of the changes to three waters and noted that there are a number of unknowns.

His Worship the Mayor stated his view, that he suspects there will be changes to stormwater and changes to happen with rural water schemes.

Resolved minute number 23/ARK/014

That the report 'Treasury Reporting' be received.

Mr Jones/HWTM A Watson. Carried

11.2 Annual Report 21/22 Progress Update

Mr Tombs introduced Mr Gerhard Roux, Council's Finance Manager, to the committee.

Audit NZ is under a lot of pressure which impacts the delivery of the Annual Report, however other councils are also in the same position. Council is outside of the statutory timeframes and this impacts the management letter.

Resolved minute number 23/ARK/015

That the report 'Annual Report 2021/22 Progress Update' be received

Cr F Dalgety/Cr D Wilson. Carried

11.3 Insurance Update

Mr Jones recommended that there should be an insurance strategy and renewals workshop with elected members and AON insurance. This should be to discuss the options of self-insuring and offshore insurance. Mr Jones further stated that Council should develop an insurance strategy. He also said that flood mapping and predicting potential flood areas when it comes to insurance risk is crucial.

Resolved minute number 23/ARK/016

That the report 'Insurance Update' be received.

HWTM A Watson/Cr D Wilson. Carried

The meeting closed at 11.39am.

The minutes of this meeting were confirmed at the Risk and Assurance held on 22 June 2023.

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Chairperson

MINUTES

UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 11 April 2023

Time: 6.30pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present Mr Charlie Mete
Ms Grace Taiaroa
Cr Piki Te Ora Hiroa

In attendance Kezia Spence, Governance Advisor
Melanie Bovey, Library Services Manager

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7.1	Follow-up Action Items from Ratana Community Board Meetings.....	4
7	Chair's Report	4
8.1	Chair's Report - April 2023	4
8	Reports for Decision	4
9.1	Mayor's Report - March 2023	4
9	Reports for Information.....	5
10.1	Community Consultation - Pae Tawhiti Rangitikei Beyond, draft Community Spatial Plan	5
10.2	Funding Schemes Update - April 2023	5
10.3	RDC Engagement and Consultations	5
10.4	Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update	5
10.5	Update on Te Roopuu Ahi Kaa Komiti	6
10.6	Cemetery Update - April 2023.....	6
10	Discussion Items.....	6
11.1	Ratana Cemetery and Future Allocation of Plots.....	6

1 Welcome / Prayer

2 Apologies

Resolved minute number 23/RCB/011

Apologies were received from His Worship the Mayor, Lequan Meihana and Jaime Nepa.

Mr C Mete/Ms G Taiaroa. Carried

3 Public Forum

Nil

4 Conflict of Interest Declarations

Nil

5 Confirmation of Order of Business

Late item- Potential donation to Cyclone Gabrielle of mattresses.

The trust that looks after the property in Ratana have a number of mattresses that have moved from the main building to a shed. Committee members requested that council provide the costs of moving the mattresses as a donation for those who need after cyclone Gabrielle.

Resolved minute number 23/RCB/012

That Ratana Community Board request Council support with funding the transport of mattresses from Ratana Communal Board to those who need them to areas effected from Cyclone Gabrielle and Council to reach out to those effected if they need them. If this is not needed, the financial support from Council to disposal of the mattresses.

Mr C Mete/Ms G Taiaroa. Carried

6 Confirmation of Minutes

Resolved minute number 23/RCB/013

That the minutes of Rātana Community Board Meeting held on 14 February 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr C Mete/Ms G Taiaroa. Carried

7.1 Follow-up Action Items from Ratana Community Board Meetings

Item 5- Ms Bovey updated that this item is now sitting with the water team. The board requested that the word aesthetically pleasing is not necessary and this can be removed.

Resolved minute number 23/RCB/014

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Mr C Mete/Ms G Taiaroa. Carried

7 Chair's Report

8.1 Chair's Report - April 2023

Mr Mete gave a brief report.

Since the last meeting the Ratana contractor for park maintenance has increased the number of cemetery plots. These have been numbered and are now available to be purchased..

There will be a lake Waipu project public meeting with Horizons on the 28th of April from 10am-2pm.

Resolved minute number 23/RCB/015

That the Chair's Report – April 2023 be received.

Mr C Mete/Ms G Taiaroa. Carried

8 Reports for Decision

9.1 Mayor's Report - March 2023

The report was taken as read.

Ms Taiaroa has organised a meeting with Sarah from the ministry of social development on the 14th of April at 1pm at the fire brigade. This is for residents interested in rates rebates and support in completing forms and the meeting the criteria.

Resolved minute number 23/RCB/016

That the Mayor's Report – March 2023 be received.

Mr C Mete/Ms G Taiaroa. Carried

9 Reports for Information

10.1 Community Consultation - Pae Tawhiti Rangitikei Beyond, draft Community Spatial Plan

It was requested that Ms Gray confirm the number of houses being developed in Ratana and provide further information on the specifics of a sports hub. The board encouraged council to provide a feasibility study on the sports hub.

The board acknowledged that Council had previously investigated a second entrance to Ratana, however the cost wasn't viable.

The board stated that public transport was not practical for Ratana residents however development of active pathways was desirable.

Resolved minute number 23/RCB/017

That the report 'Community Consultation - Pae Tawhiti Rangitikei Beyond, draft Community Spatial Plan' be received.

Mr C Mete/Ms G Taiaroa. Carried

10.2 Funding Schemes Update - April 2023

The board requested more details on the community initiatives fund.

Resolved minute number 23/RCB/018

That the Funding Schemes Update – April 2023 be received.

Ms G Taiaroa/Mr C Mete. Carried

10.3 RDC Engagement and Consultations

There will be a hui on the 17th of April for spatial plan and annual plan consultation.

Resolved minute number 23/RCB/019

That the report 'RDC Engagement and Consultations' be received.

Mr C Mete/Ms G Taiaroa. Carried

10.4 Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update

There was discussion from the board on the ways to engage better with Horizons and council.

It was requested that a version of the report that is more understandable be provided to the board.

Resolved minute number 23/RCB/020

That the report 'Lake Waipu Improvement and Ratana Wastewater Treatment Project – Update' be received.

Mr C Mete/Ms G Taiaroa. Carried

10.5 Update on Te Roopuu Ahi Kaa Komiti

The change of dates of the Ratana board meeting meant that the meetings did not align for an update.

Bonnie Brown is the new iwi liaison advisor at council.

Recommendation

That the report 'Update on Te Roopuu Ahi Kaa Komiti' be received.

10.6 Cemetery Update - April 2023

The report was taken as read.

Recommendation

That the report 'Cemetery Update – April 2023' be received.

10 Discussion Items**11.1 Ratana Cemetery and Future Allocation of Plots**

That this discussion item come to the board at a later date.

Ms Taiaroa would like to invite the events coordinator Kym to the next meeting.

The meeting closed at 8.09pm.

The minutes of this meeting were confirmed at the Ratana Community Board held on 13 June 2023.

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Chairperson

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 11 April 2023

Time: 11.00am-1.30pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Tumuaki Tuarua: Ms Tracey Hiroa (Ngāti Whitikaupeka)

Nga mema: Mr James Allen (Ngā Wairiki Ki Uta)
Ms Marj Heeney (Ngāi Te Ohuake)
Ms Kim Savage (Ngāti Parewahawaha)
Mr Lequan Meihana (Rātana Pā)
Cr Gill Duncan
HWTM Andy Watson

Manuhiri: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Katrina Gray, Senior Strategic Planner
Ms Joanne Manuel, Manager of Community Development
Ms Bonnie Brown, Strategic Advisor – Mana Whenua
Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7.1	Follow-up Action Items from Te Roopuu Ahi Kaa Meetings	3
7	Chair's Report	4
8.1	Chair's Report April 2023.....	4
8	Reports for Decision	4
9.1	Confirmation of Committee Membership	4
9.2	Mayor's Report - March 2023	4
9.3	Ngāti Rangi - Letter of Introduction	5
9.4	Pae Tawhiti Rangitikei Beyond: Project Update.....	5
9	Reports for Information.....	5
10.1	RDC Engagement and Consultations	5
10.2	Horizons Update.....	6
10	Discussion Items.....	6
11.1	Discussion on Format and Information Provided to TRAK Meetings.....	6
11.2	Wananga Funding Consideration Request	6
11.3	Three Waters.....	6
11.4	Climate Change Action Committee	7

1 Welcome / Prayer

The Chair opened the meeting at 11.03am and acknowledged the passing of Mr Terry Steedman and noted the high level of contribution he made to the committee.

2 Apologies

Resolved minute number 23/IWI/001

Apologies were received from Thomas Curtis, Chris Shenton, Leanne Hiroti and Moira Raukawa-Haskell.

Mr L Meihana/Ms M Heeney. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

It was confirmed that a register is held by Council, TRAK were requested to send through any conflicts to Mrs Gordon.

5 Confirmation of Order of Business

The Mayor introduced Bridget Watson to the committee. Bridget is the TUIA Rangatahi Leadership Programme representative for Rangitikei District Council for this year.

6 Confirmation of Minutes

Resolved minute number 23/IWI/002

That the minutes of Te Roopuu Ahi Kaa Meeting held on 13 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Savage/Ms M Heeney. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Items were discussed later in the meeting.

8 Chair's Report

8.1 Chair's Report April 2023

Mr Turia gave a verbal update on iwi operations.

Resolved minute number 23/IWI/003

That the 'Chair's Report –April 2023 be received.

Mr P Turia/Cr Piki Te Ora Hiroa. Carried

9 Reports for Decision

9.1 Confirmation of Committee Membership

Membership for each committee were advised.

Regarding the Māori Land Rates Remission committee, when a meeting is required members will be appointed as necessary.

Resolved minute number 23/IWI/004

That the Confirmation of Committee Membership report be received.

Ms Piki Te Ora Hiroa/Ms K Savage. Carried

Resolved minute number 23/IWI/005

That the following committee membership be confirmed for the 2022-25 triennium:

Name	Members
Assets / Infrastructure Committee	TRAK member: Lequan Meihana
Finance / Performance Committee	TRAK member: Noted by the committee that no one be appointed.
Policy / Planning Committee	TRAK member: Chris Shenton
Creative NZ Committee	TRAK Representative: Kym Savage
Maori Land Rates Remission Sub-Committee	3 Tangata Whenua Appointments made as required.

Mr P Turia/Ms Piki Te Ora Hiroa. Carried

9.2 Mayor's Report - March 2023

The Mayor also acknowledged the passing of Mr Steedman. He also provided an example of a document against co-governorship which is likely to be an issue for the upcoming central government election.

Resolved minute number 23/IWI/006

That the Mayor's Report – March 2023 be received.

Mr P Turia/Mr L Meihana. Carried

9.3 Ngāti Rangi - Letter of Introduction

Mr Pahia stepped out during this item at 12.09pm and Ms Piki Te Ora Hiroa Chaired the meeting until 12.11pm.

Members encouraged Council to have direct contact with Ngāti Rangi representative Kent Trident.

Resolved minute number 23/IWI/007

That the report Ngāti Rangi – Letter of Introduction be received.

Cr Piki Te Ora Hiroa/Mr P Turia. Carried

9.4 Pae Tawhiti Rangitīkei Beyond: Project Update

Ms Gray took the Committee through the item stating there is still opportunity for iwi to feedback into this document.

Currently a meeting is organised at Ratana next Monday 17th April for feedback on the document. Ms Gray encouraged any members that have contacts for marae meetings that can be scheduled to get in contact.

Resolved minute number 23/IWI/008

That the report 'Pae Tawhiti Rangitīkei Beyond: Project Update' be received.

Cr Piki Te Ora Hiroa/Ms K Savage. Carried

10 Reports for Information

10.1 RDC Engagement and Consultations

This item was taken as read.

Resolved minute number 23/IWI/009

That the report 'RDC Engagement and Consultations' be received.

Mr P Turia/Ms M Heeney. Carried

10.2 Horizons Update

Mr Fryer took the Committee through the report. Mr Meihana stepped out during this item at 12.16pm and returned 12.20pm.

Mr Fryer spoke about the response from Horizons Regional Council; the impacts of the recent cyclone; and the departure of Mr Nic Peet.

One of the previous issues from the last meeting was consent processes and Mr Fryer confirmed this has been reported back to Horizons, whether this looks like payment or having dedicated staff to support.

Resolved minute number 23/IWI/010

That the 'Horizons Update', including the attached report, be received.

Ms K Savage/Mr J Allen. Carried

11 Discussion Items

11.1 Discussion on Format and Information Provided to TRAK Meetings

It was requested that the PMO report continue to be supplied to TRAK meetings.

11.2 Wananga Funding Consideration Request

The Committee advised that funding request items from external mana whenua should always come to these meetings.

No TRAK members were taking up the offer and therefore will be declined. Nobody was against the Kaupapa but had this come through to iwi rather than directly to council this would have been a different conversation.

11.3 Three Waters

The Mayor updated the Committee on the recent changes to three waters, stating that the Labour party position on this is still unknown and we do not fully understand Nationals position.

There is money set aside from the better off funding for the marae development on water and wastewater. A paper regarding this will come to TRAK. This will also allow for a scope of work for tranche 2 better off funding.

11.4 Climate Change Action Committee

There was discussion from the committee regarding recycling and plastics. Council now has a staff member working specifically on waste in the district.

Staff are in the process of tendering for Council's waste services and TRAK recommended that Marj Heeney be put forward as a TRAK representative on the assessment panel.

The meeting closed at 12.59pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 13 June 2023.

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Chairperson

MINUTES

UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING

Date: Wednesday, 12 April 2023

Time: 6.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Ms Carolyn Bates
Ms Lyn Duncan
Mr Peter Farrell
Ms Jennifer Greener
Ms Belinda Harvey-Larsen
Ms Annie McDowell
Ms Sally Moore
Cr Dave Wilson

In attendance

Cr Fi Dalgety
Cr Greg Maghan
Greg Smith, Chair Bulls Community Committee

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Follow-up Action Items from Previous Meetings	3
6.1	Follow-up Action Items from Marton Community Committee Meetings	3
7	Chair's Report	4
7.1	Chair's Report - April 2023	4
8	Reports for Decision	4
8.1	Mayor's Report - March 2023	4
8.2	Mayor's Report - February 2023	4
9	Reports for Information.....	5
9.1	RDC Engagement and Consultations.....	5
9.2	Funding Schemes Update - April 2023	6
9.3	Small Projects Fund Update - April 2023.....	6
9.4	Community Consultation - Pae Tawhiti Rangitikei Beyond, draft Community Spatial Plan	6
10	Discussion Items.....	6
10.1	Meeting Frequency	6
10.2	Discussion Items	7
10.3	Wilson Park Development Group.....	Error! Bookmark not defined.

1 Welcome / Prayer

Carolyn welcomed everyone to the meeting.

2 Apologies

Apologies received by HWTM, Mr John Whittaker, Mr David Christison and Mr Mark Ballantyne.

3 Public Forum

Mr Nigel Belsham, on behalf of Marton Development Group (MDG), spoke about their plans to install a Christmas Tree on the Village Green.

A show of hands indicated that the majority in attendance indicated their agreement with the funding application.

A variety of other general aspects of MDGs activities were also discussed including the Velodrome and the Play Trail.

Resolved minute number

23/MCC/001

Marton Community Committee support the application from MDG for the Christmas Tree to the value of \$3,000 +GST.

Cr D Wilson/Mr P Farrell. Carried

4 Conflict of Interest Declarations

Everyone was reminded to declare any conflict at the time.

5 Confirmation of Order of Business

The Order of Business was agreed to be flexible depending on discussions, but all items discussed are included here.

6 Follow-up Action Items from Previous Meetings

6.1 Follow-up Action Items from Marton Community Committee Meetings

Murray , the Parks Manager – has indicated he is happy to come to the next meeting. Carolyn will invite him.

Resolved minute number **23/MCC/002**

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.

Ms S Moore/Mr P Farrell. Carried

7 Chair's Report

7.1 Chair's Report - April 2023

There were no updates or questions regarding the report.

Resolved minute number 23/MCC/003

That the Chair's Report – April 2023 be received.

Cr D Wilson/Ms S Moore. Carried

Recommendation

That the Marton Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt either System A, or System B.

Resolved minute number 23/MCC/004

That Carolyn Bates be appointed Chair of the Marton Community Committee.

Ms J Greener/Ms A McDowell. Carried

Resolved minute number 23/MCC/005

That Annie McDowell be appointed Deputy Chair of the Marton Community Committee.

Ms C Bates/Ms B Harvey-Larsen. Carried

8 Reports for Decision

8.1 Mayor's Report - March 2023

Resolved minute number 23/MCC/006

That the Mayor's Report – March 2023 be received.

Ms S Moore/Mr P Farrell. Carried

8.2 Mayor's Report - February 2023

Resolved minute number 23/MCC/007

That the Mayor's Report – February 2023 be received.

Ms S Moore/Mr P Farrell. Carried

8.3 Emergency Planning

Carolyn asked what Council's plans were to ensure the district is able to better withstand any significant weather event.

Cr Wilson advised that nationally there are reports being compiled which will benefit all councils. He spoke of Mobile Plant and equipment which is satellite linked to overcome any lack in landline based communications. He also mentioned that a number of RDC Staff went to Hawkes Bay to help them.

8.4 Civic Awards

Carolyn enquired about unsuccessful nominees, had they been made aware of their nomination plus voiced disappointment that joint recipients only received one award.

Cr Wilson confirmed anyone nominated had been written to, so they were aware they had been nominated. He also shared that on the night the joint award winners had been presented with a single award, they had since been provided with their own award, and acknowledged that this had been an oversight in the planning of the event.

9 Reports for Information

9.1 RDC Engagement and Consultations

Crs Dalgety and Wilson spoke of the current consultation process. Committee members voiced frustration that they had not been made aware / provided with more information earlier.

It was agreed that Carolyn and Annie would compile and submit any topics on behalf of the Committee as part of the 2023-24 Consultations

Resolved minute number 23/MCC/008

That the report 'RDC Engagement and Consultations' be received.

Mr P Farrell/Ms S Moore. Carried

Resolved minute number 23/MCC/009

Marton Community Committee request that any future activities which involve consultation with any communities, the respective Committees or Boards, are provided with copies of any consultation documentation.

Ms C Bates/Ms B Harvey-Larsen. Carried

9.2 Funding Schemes Update - April 2023

Carolyn encouraged everyone to promote the various schemes. She also alerted that in the Annual Plan was a proposal to reduce the fund available for some purposes plus remove the Parks funding.

Resolved minute number 23/MCC/010

That the Funding Schemes Update – April 2023 be received.

Ms S Moore/Ms J Greener. Carried

9.3 Small Projects Fund Update - April 2023

Resolved minute number 23/MCC/011

That the report 'Small Projects Fund Update – April 2023' be received.

Ms L Duncan/Ms B Harvey-Larsen. Carried

Marton Development Group

The Committee agreed to provide support to Marton Development Group, in their efforts to provide a Christmas Tree up to \$3,000 plus GST (\$3,450).

9.4 Community Consultation - Pae Tawhiti Rangitikei Beyond, draft Community Spatial Plan

Cr Dalgety spoke of the Spatial Plan and encouraged everyone to take part in the public session on Saturday 15 April 2023 at the Village Green from 10am until noon.

Developments in the town were discussed in connection with Hereford Heights, Harveston and Arahina. It was suggested that the developers be invited to attend the next meeting to share their plans for future development work. Carolyn to arrange.

Resolved minute number 23/MCC/012

That the report 'Community Consultation - Pae Tawhiti Rangitikei Beyond, draft Community Spatial Plan' be received.

Ms J Greener/Ms A McDowell. Carried

10 Discussion Items

10.1 Meeting Frequency

It was agreed to continue to meet on the 2nd Wednesday of alternate months at 6pm, this date and time was preferred by the majority of those present.

10.2 Discussion Items

After Hours Service was discussed and the ongoing frustration that the team are not familiar with locations in the Rangitikei. RDC streets / names of towns / parks etc. No one (staff or councillors) at the meeting knew in detail what the procedures are regarding the handling of calls either routine or urgent.

Resolved minute number 23/MCC/013

Marton Community Committee request details of: Where do afterhours calls go [where is the after hours call centre located]. How much does it cost. How is the service measured. What is the feedback system, if users are not happy.

Ms C Bates/Ms B Harvey-Larsen. Carried

10.3 Discussion Item – Mobile Home Waste Disposal Problems

The ongoing blockages at the Sewage Disposal point on King Street was raised, as this has been reported several times recently, but is continuing to be a problem for users. Overflowing sewage is a concern, particularly out of hours / at weekends.

Resolved minute number 23/MCC/014

Marton Community Committee request details of: Who is responsible for clearing blockages at the Sewage Point at King Street, Marton. During hours as well as out of hours. [Is it RDC Staff or a Contractor?]

Ms S Moore/Ms C Bates. Carried

Resolved minute number 23/MCC/015

The Sewage Point at King Street, Marton has no signage to alert staff of any issues, can that be rectified, to ensure 24/7 reporting is available.

Ms S Moore/Ms C Bates. Carried

10.4 Youth Awards

Carolyn encouraged everyone to nominate appropriate youths for an award.

10.5 Planning Session

It was agreed that 10 May 2023 would be a suitable date to hold a Planning Session for committee members. Carolyn will arrange a location and advise volunteer members.

10.6 Wilson Park Development Group

Sally advised that work was about to start to install the walkway into Wilson Park.

10.7 Future Developments

Carolyn shared that she had had an opportunity to talk to Hayden Gould and Bain Simpson of Rangitikei Developments. They spoke of their intentions to name streets in the Harveston Development - to use names of locals to that area, then significant members of the community if needed.

The meeting closed at 7.45pm.

The minutes of this meeting were confirmed at the Marton Community Committee held on .

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Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

YOUTH COUNCIL MEETING

Date: Monday, 17 April 2023

Time:

Venue: Taihape Area School
Rangitikei District Council
Taihape

Present	YC Paloma Janse YC Maia Cross YC Denise Pio YC Kjetil Twomey YC Rhody James Parker YC Charlotte Tuuta-Kyle YC Emma Collings YC Fuatai-Rose Mefiposeta-Satano YC Anahera Bennett YC Brylee Coley Cr Gill Duncan Cr Jeff Wong (Alternate) HWTM Andy Watson
In attendance	Strategic Advisor Rangatahi – Kayla Hyland Strategic Advisor Rangatahi – Kelly Widdowson Corporate Planning Advisor – Georgia Etheridge

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	3
7.1	Chair's Report - April 2023	3
8	Reports for Decision	4
8.1	Mayor's Report - March 2023	4
8.2	Integrity Sport and Recreation Bill Submission Opportunity	4
9	Reports for Information.....	4
9.1	Submissions to Council and to Central Government	4
9.2	Mar-Apr 23 Contributions Report	5

1 Welcome / Prayer

5.37pm – Delayed start due to zoom connection.

2 Apologies

HWTM Andy Watson, Fuatai Rose Mefiposeta-Satano.

3 Public Forum

There is no Public Forum.

4 Conflict of Interest Declarations

There is no declared conflicts of interest.

5 Confirmation of Order of Business

That item 9.1 Submissions to Council and to Central Government be moved to the first item as Ms Etheridge is in attendance

6 Confirmation of Minutes

Cr Duncan questioned the position of Cr Dalgety as alternate representation in attendance. This needs to be amended to state Cr Wong as alternate representation from Council.

Recommendation

That the minutes of Youth Council Meeting held on 20 March 2023 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

7 Chair's Report

7.1 Chair's Report - April 2023

Madam Chair commended Youth Council on its roaring start to 2023.

She spoke of how proud she is to be part of such a great team this year, encouraging Youth Council to jump in to all opportunities available throughout the year.

Together we will accomplish great things.

Resolved minute number 23/RYC/017

That the verbal Chair's Report – April 2023 be received.

YC B Coley/YC A Bennett. Carried

8 Reports for Decision

8.1 Mayor's Report - March 2023

The Mayor's report is taken as read.

Resolved minute number 23/RYC/018

That the Mayor's Report – March 2023 be received.

YC M Cross/YC A Bennett. Carried

8.2 Integrity Sport and Recreation Bill Submission Opportunity

Miss Widdowson spoke to her report explaining the bill's main points and the applicability to Youth Council of today.

Cr Wong extended Miss Widdowson's explanation and encouraged Youth Council to think further ahead to how submissions on a bill now may heavily impact how they attend, play and see sports in the future.

Youth Council discussed the topic. Youth Council decided **NOT** to make a submission on the 'Integrity Sport and Recreation' Bill.

Resolved minute number 23/RYC/019

That the report 'Integrity Sport and Recreation Bill Submission Opportunity' is received.

YC P Janse/YC B Coley. Carried

Resolved minute number 23/RYC/020

That the Rangitikei Youth Council discuss and if warranted, make a submission on the Integrity Sport and Recreation Bill.

YC A Bennett/YC E Collings. Carried

9 Reports for Information

9.1 Submissions to Council and to Central Government

Miss Etheridge spoke to her report.

The three main option topics Miss Etheridge highlighted for Youth Council to discuss were:

- The Taihape Townhall/Grandstand Development
- Marton Civic Centre Development
- The Pathway along Calico Line

She explained different options, and considerations Council makes when proposing options, such as cost to the ratepayer, projected time, overall functionality of the proposed option and impact to community.

Youth Council discussed all options, pro's and cons. Youth Council voted on preferred options.

This youth voice data will be collated and submitted to Council through the Order Paper.

Resolved minute number 23/RYC/021

That the report "Submissions to Council and to Central Government" be received.

YC E Collings/YC D Pio. Carried

Resolved minute number 23/RYC/022

That Youth Council undertake a vote to submit opinions to Council on the three main proposed topics.

YC M Cross/YC A Bennett. Carried

9.2 Mar-Apr 23 Contributions Report

Miss Widdowson spoke to her report.

She commended Youth Council on the amount of quality events and activities they have been part of in their first month of being sworn in.

Youth Council have successfully partaken in seven in-person events/activities and made one recommendation to Council in the month of March, which was accepted.

Miss Widdowson looks forward to the many more community engagement and leadership growth opportunities for Youth Council members, as the year goes on.

Resolved minute number 23/RYC/023

That the report 'Mar-Apr 23 Contributions Report' be received.

YC B Coley/YC D Pio. Carried

The meeting closed at 6.35pm.

The minutes of this meeting were confirmed at the Youth Council Meeting held on 15 May 2023.

.....Chairperson

MINUTES

UNCONFIRMED: YOUTH COUNCIL MEETING

Date: Monday, 15 May 2023

Time: 5:35pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Acting Chair – Charlotte Tuuta-Kyle
YC Maia Cross
YC Emma Collings
YC Brylee Coley
Cr Jeff Wong
Cr Fi Dalgety (Alternate)
HWTM Andy Watson

In attendance Strategic Advisor Rangatahi – Kayla Hyland
Strategic Advisor Rangatahi – Kelly Widdowson

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	3
7.1	Chair's Report - May 2023	3
8	Reports for Decision	4
8.1	Mayor's Report to Council - April 2023	4
9	Reports for Information.....	4
9.1	Report Submission to Council on Annual Plan.....	4
9.2	Up and Coming Events and Meetings	5

1 Welcome / Prayer

Acting Chair welcomed everyone to the meeting.

Brylee read the Youth Prayer.

Acting Chair calls for a round table introduction with Cr Dalgety's first attendance for 2023.

2 Apologies

Cr Gill Duncan, Anahera Bennett, Fuatai-Rose Mefiposeta-Satano, Denise Pio, Paloma Janse, Rhody-James Parker.

3 Public Forum

There is no public forum.

4 Conflict of Interest Declarations

There is no declared conflict of interest.

5 Confirmation of Order of Business

6 Confirmation of Minutes

Resolved minute number 23/RYC/024

That the minutes of Youth Council Meeting held on 17 April 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

YC C Tuuta-Kyle/YC B Coley. Carried

7 Chair's Report

7.1 Chair's Report - May 2023

Paloma announced via group chat, a confirmed date for the Soiree on the 1st of June 2023 with Nga Tawa and Rangitikei College. She encourages the Committee to attend.

Resolved minute number 23/RYC/025

That the verbal Chair's Report – May 2023 be received.

YC C Tuuta-Kyle/YC E Collings. Carried

8 Reports for Decision

8.1 Mayor's Report to Council - April 2023

The Mayor talks of the Environment court decision. He explained this decision is and talked of Marton being the highest in bio plastics, the opportunity it is to build our district up by way of a new Rail Hub.

After two and a half years in Environment Court, it has been decided Rangitikei District Council has won the case. This means Council are cleared to go ahead with the Rail Hub.

Key Questions asked:

- Why did it take so long to get a decision;
- What was Plan B for Council if the case was lost;
- Who took Council to court;

HWTM explains the finishing of the oral submissions of our annual and spatial plans.

HWTM opens the floor to questions.

The Mayor also thanks the Youth Council for their contribution to The Marton Harvest festival.

HWTM applauds Paloma for her spirit during the Harvest festivities, and making \$20.00.

HWTM discusses the topic of Cyclone Gabrielle and the Unitary Councils. Unitary is the equivalent of council and horizons put together. The aftermath has caused massive pressure on these councils. Council made the decision to provide \$20,000 from Council to Tararua District Council. Friendships and assistance to neighbouring Council's builds unity and relationship, so when our time comes, we can count on support from other Councils.

Resolved minute number 23/RYC/026

That Mayor's Report to Council - April 2023 be received.

YC C Tuuta-Kyle/YC M Cross. Carried

9 Reports for Information

9.1 Report Submission to Council on Annual Plan

Kelly recapped on our discussion from the April meeting in Taihape and explained the submission process from start to finish, illustrating where this report fits in the process and how it got to this point.

Resolved minute number 23/RYC/027

That the report 'Report Submission to Council on Annual Plan' is received.

YC C Tuuta-Kyle/YC B Coley. Carried

9.2 Up and Coming Events and Meetings

An updated calendar is tabled concerning the upcoming events.

Inspired Conference has been added and comes with a tabled programme. Kelly asks Youth Council to consider the content and their interest in it. A small group will attend with Kelly and Kayla.

Workshop with Manawatu Youth Council and Mock Debate have been added.

Youth Army Napier is this Saturday in conjunction with Manawatu, Ngāti Apa and local Youth groups.

Resolved minute number 23/RYC/028

That the report 'Up and Coming Events and Meetings' be received.

YC M Cross/YC B Coley. Carried

The meeting closed at 6.29pm

The minutes of this meeting were confirmed at the Youth Council Meeting held on 19 June 2023.

.....
Chairperson

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 27 April 2023

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Jeff Wong
Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon (*Zoom*)
Cr Greg Maughan
Cr Jarrod Calkin

In attendance

Mrs Carol Gordon, Group Manager Democracy and Planning
Mr Dave Tombs, Group Manager Corporate Services
Ms Gaylene Prince, Group Manager of Community Services
Ms Hilary Walker, Management and Systems Accountant
Ms Joanne Manuel, Manager Community Development
Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	3
7.1	Chair's Report - April 2023	3
8	Reports for Decision	4
8.1	Community Initiatives Fund - Consideration of Applications for Round Two of 2022/23	4
9	Reports for Information.....	5
9.1	Events Sponsorship Scheme - Project Report Form.....	5
9.2	Community Initiatives Fund - Project Report Forms.....	5
9.3	Financial Snapshot - March 2023	6
9.4	QV Report	6
9.5	Treasury and Debt - 2022/23	6
9.6	Proposed Reforms - Future Financial Impacts	7
9.7	Statement of Service Performance: July - December 2022	7
9.8	Public Feedback / Performance Report - April 2023.....	7
10	Public Excluded	7
10.1	Public Excluded Finance/Performance Committee - 30 March 2023	8
11	Open Meeting	Error! Bookmark not defined.

1 Welcome / Prayer

Cr Wong opened the meeting at 9.30am and Cr Calkin read the Council prayer.

2 Apologies

Resolved minute number 23/FPE/029

Apologies received from HWTM and Cr Dalgety.

Cr J F Wong/Cr G Maughan. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

No declarations where made.

5 Confirmation of Order of Business

No changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 23/FPE/030

That the minutes of Finance/Performance Committee Meeting held on 30 March 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr J Calkin/Cr D Wilson. Carried

7 Chair's Report

7.1 Chair's Report - April 2023

As the meeting was being Chaired by Cr Wong (Deputy Chair) no Chair's report was provided.

8 Reports for Decision

8.1 Community Initiatives Fund - Consideration of Applications for Round Two of 2022/23

It was requested that staff provide feedback to the applicants.

Door of Hope Charitable Trust

There were concerns that this application was for a salary for an administration role and therefore not in the spirit of the application.

There was support for the initiative as there is a need in the community.

Taihape Community Development Trust (Hobby Hut)

HWTM assessment figure showed \$100 and the committee changed to \$1,000 believing this was in error.

Marton and District Historical Society

HWTM had declared an interest in this application as he is on the committee however the committee decided that since he has no pecuniary interest his comments can stand.

The Koha Shed Taihape

A private bank account number was used in this application. The quotes for the shelving were expensive and therefore what they were addressing is excessive.

It was agreed that staff would set up a purchase order to pay an invoice rather than pay directly to the bank account.

NZ Council of Victim Support Groups Inc - Rangitikei/Whanganui

Concern was expressed with this application, being based in Whanganui and whether this funding would be spent in the Rangitikei or support the Rangitikei district.

Taihape Community Development Trust (Housing Steering Group Administrator)

This Trust advocates for other smaller groups this is why they have two applications in this funding round. The applications are being made on behalf of two different groups not for the trust themselves.

Marton Development Group

Clarity on the limit of the fund allocation for each application. Members are able to increase amount allocated if funds are available.

The Marton Development Group was asked to apply for the community initiatives fund rather than through council.

The committee requested to relook at applications that were highly recommended as there was a substantial amount of funds remaining.

Resolved minute number 23/FPE/031

That the report 'Community Initiatives Fund – Consideration of Applications for Round Two of 2022/23' be received.

Cr B Carter/Cr D Wilson. Carried

Resolved minute number 23/FPE/032

The committee noted the Taihape Community Development Trust applications are on behalf of two separate groups, subject to receiving acquittal form.

Cr G Maughan/Cr D Wilson. Carried

Resolved minute number 23/FPE/033

That the community initiatives fund be distributed:

- Marton & Districts Budget Service-\$2,000
- Wanganui Area Neighbourhood Support Groups Inc-\$1,110
- Rangitikei Toy Library -\$1,390
- Door of Hope Charitable Trust- \$1,000
- Marton Food Pantry- \$2,000
- Taihape Community Development Trust (Hobby Hut)- \$2,500
- Marton and District Historical Society- \$2,500
- Taihape Musicians Club- \$2,500
- The Koha Shed Taihape- \$930
- NZ Council of Victim Support Groups Inc- Rangitikei/Whanganui- \$1,220
- Taihape Community Development Trust (Housing Steering Group Administrator)- \$790
- Scotts Ferry Beach Community-\$2,500
- Marton Development Group- \$3,765

Cr J Calkin/Cr G Maughan. Carried

Resolved minute number 23/FPE/034

That, regarding the funding for the application for the Koha Shed the Committee advised a purchase order arrangement will be set up to allow related expenditure of up to \$930 to be paid direct to suppliers via Council finance system (ensuring compliance with GST considerations)

Cr D Wilson/Cr B Carter. Carried

9 Reports for Information

9.1 Events Sponsorship Scheme - Project Report Form

This item was taken as read.

Resolved minute number 23/FPE/035

That the Events Sponsorship Scheme – Project Report Form be received.

Cr D Wilson/Cr J Calkin. Carried

9.2 Community Initiatives Fund - Project Report Forms

This item was taken as read.

Resolved minute number 23/FPE/036

That the Community Initiatives Fund – Project Report Forms be received.

Cr D Wilson/Cr G Maughan. Carried

9.3 Financial Snapshot - March 2023

Mr Tombs introduced the report, noting three key points:

- Overall, at a high level, the Year To Date operational situation is similar to that shown in previous months.
- The recent decision to write off the Bulls Historical Society loan will result in an unbudgeted expense.
- The roading team are currently assessing a change to the budgets relating to their work program and that a report is expected to be presented at an upcoming Council meeting.

Resolved minute number 23/FPE/037

That the report 'Financial Snapshot – March 2023' be received.

Cr D Wilson/Cr B Carter. Carried

9.4 QV Report

Mr Tombs advised the next valuation is in 15 months' time, which is the year after adoption of the 2024-34 Long Term Plan. Mr Tombs will circulate the exact date to the committee.

Resolved minute number 23/FPE/038

That the QV Report be received.

Cr D Wilson/Cr G Maughan. Carried

9.5 Treasury and Debt - 2022/23

Mr Tombs spoke to his report noting that more information on three waters reforms and its impact on the next long term plan will continue to be provided.

It was requested that the tracking of liquidity ratios be provided to the committee in the next report.

Resolved minute number 23/FPE/039

That the report 'Treasury and Debt – March 2023' be received, noting the justification in S2.2 for Council having a Current Account Bank Balance higher than that recommended in Council's Treasury Management Policy.

Cr D Wilson/Cr B Carter. Carried

9.6 Proposed Reforms - Future Financial Impacts

Councillors and officers discussed the anticipated timing, and implications, of debt repayments associated with the reforms.

If Council wanted earlier repayment for three waters debt this would be a decision of council.

Resolved minute number 23/FPE/040

That the Proposed Reforms - Future Financial Impacts report be received.

Cr B Carter/Cr J Calkin. Carried

9.7 Statement of Service Performance: July - December 2022

Ms Etheridge presented the six month report. The committee asked questions regarding roading and the expectation of achievement. These questions will go back to the roading team for a response.

Resolved minute number 23/FPE/041

That the report "Statement of Service Performance July - December 2022" be received.

Cr D Wilson/Cr B Carter. Carried

9.8 Public Feedback / Performance Report - April 2023

Mrs Gordon took the committee through the report noting that this would now be a joint report with herself and Ms Prince as a number of the happy or not and QR codes sit in across both areas of Council.

Resolved minute number 23/FPE/042

That the Public Feedback / Performance Report – April 2023 be received.

Cr B Carter/Cr G Maughan. Carried

10 Public Excluded

The meeting went into public excluded session 11.05am

Resolution to Exclude the Public

Resolved minute number 23/FPE/043

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Finance/Performance Committee Meeting - 30 March 2023

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of

the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Finance/Performance Committee Meeting - 30 March 2023	[enter text]	S48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr J Calkin. Carried

11 Open Meeting

The meeting went into open session 11.06am

Resolved minute number 23/FPE/044

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/029

Cr G Maughan/Cr B Carter. Carried

The meeting closed at 11.06am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 24 May 2023.

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Chairperson

MINUTES

UNCONFIRMED: SPORT NZ RURAL TRAVEL FUND MEETING

Date: Thursday, 27 April 2023

Time: 9.00am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Cr Greg Maughan
Cr Jarrod Calkin

In attendance Cr Dave Wilson
Cr Brian Carter
Mrs Carol Gordon, Group Manager Democracy and Planning
Ms Gaylene Prince, Group Manager of Community Services
Ms Joanne Manuel, Manager Community Development
Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Reports for Decision	3
6.1	Allocation of Funds 2022/23	3

1 Welcome / Prayer

2 Apologies

Resolved minute number 23/SRTF/001

Apologies received from HWTM.

Cr G Maughan/Cr J Calkin. Carried

3 Public Forum

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

6 Reports for Decision

6.1 Allocation of Funds 2022/23

There was discussion regarding the Marton Junior Rugby team whether they are eligible. Staff will follow up to update the application to suit criteria.

Resolved minute number 23/SRTF/002

That the report 'Allocation of Funds for 2022/23' be received.

Cr G Maughan/Cr J Calkin. Carried

Resolved minute number 23/SRTF/003

That funding will be distributed on a weighted rate basis (Option 2), providing a 1.5x funding modifier for Hunterville and 2.0x funding modifier for Taihape.

Cr J Calkin/Cr G Maughan. Carried

Resolved minute number 23/SRTF/004

That funding is distributed to applicants as below:

Marton Junior Rugby: \$1, 347.60 * subject to the application being received

Marton School: \$190.91

Taihape Area School: \$6,356.18

Huntermville Sports Club Inc \$1,808

Rangitikei College \$3,121.94

If application received is unsuccessful from Marton Junior Rugby then the distribution of funds to other groups as set out in option 2.

Cr G Maughan/Cr J Calkin. Carried

The meeting closed at 9.09am.

The minutes of this meeting were confirmed at the Sport NZ Rural Travel Fund held on .

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Chairperson