

MINUTES

ORDINARY COUNCIL MEETING

Date: Wednesday, 24 May 2023

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Dave Wilson
Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Fi Dalgety

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager - Democracy and Planning
Ms Gaylene Prince, Group Manager - Community Services
Mr Dave Tombs, Group Manager - Corporate Services
Mrs Sharon Grant, Group Manager - People and Culture
Ms Adina Foley, Group Manager- Capital Projects
Ms Kezia Spence, Governance Advisor
Ms Georgia Etheridge, Corporate Planning Advisor
Mr Johan Cullis, Group Manager- Regulatory Services
Mr Graeme Pointon, Strategi Property Advisor

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1 Welcome / Prayer

His Worship the Mayor opened the meeting at 1.01pm.

2 Apologies

Resolved minute number 23/RDC/119

Apologies were received from Cr Calkin, Cr Piki Te Ora Hiroa and Cr Raukawa.

Cr R Lambert/Cr G Duncan. Carried

3 Public Forum

There was no Public Forum.

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

No changes to the order of business.

6 Confirmation of Minutes

Amendment: Spelling errors at section 10.2 and section 11.2.

Resolved minute number 23/RDC/120

That the minutes of Ordinary Council Meeting held on 11 May 2023 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr G Maughan/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Item 3

It was requested that the rental agreement for the Bulls Historical Society be added to the list.

Resolved minute number 23/RDC/121

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr B Carter/Cr F Dalgety. Carried

8 Mayor's Report

8.1 Mayor's Report - May 2023

Cr Raukawa joined the meeting via zoom at 1.12pm.

Cr Dave Wilson spoke about the local flooding event during the past weekend, as he was in the Emergency Operation Centre, he said he was pleased with the response to this event and it was demonstrated to him that there are good processes in place for these types of events.

Councillors commented on the lack of attendance for LTP / Spatial Plan community consultations. His Worship the Mayor responded to comments that the events that were well attended were councillors using their connections with the community.

Resolved minute number 23/RDC/122

That the Mayor's Report – May 2023 be received

HWTM/Cr D Wilson. Carried

Resolved minute number 23/RDC/123

That Rangitikei District Council endorses the remits from Timaru District Council and New Plymouth District Council.

Cr R Lambert/Cr F Dalgety. Carried

Resolved minute number 23/RDC/124

That Rangitikei District Council endorses the remits from Timaru District Council and New Plymouth District Council.

Cr R Lambert/Cr F Dalgety. Carried

Resolved minute number 23/RDC/125

That Councillor Carter and Councillor Lambert be appointed to the Hearing Committee for the dog hearing on Monday, 19 June at 10.30am.

HWTM/Cr F Dalgety. Carried

Resolved minute number 23/RDC/126

That Councillor Gill Duncan be appointed to Taihape Memorial Park User Group.

HWTM/Cr D Wilson. Carried

8.2 Councillors Report

A tabled document was received from Cr Dalgety on the Zone 3 meeting in New Plymouth that she attended.

Mr Beggs spoke about the Rangitikei update at Zone 3 including the number of solar farm resource consents received.

His Worship the Mayor commented on his disappointment that Minister Kieran McNulty did not attend the meeting.

Resolved minute number 23/RDC/127

That the Councillors Report- Zone 3 April be received.

Cr F Dalgety/Cr G Maughan. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report – May 2023

Events Held in April

Mrs Gordon answered councillors' requests regarding ANZAC preparations and advised that events listed in this report are only ones that take place on council facilities.

Cyclone Response Funding- Waka Kotahi

Council have put in a claim for damage however the funding allocated rarely matches the application.

PFAS Results

Mr Benadie assured councillors that the Bulls drinking water has been tested and will continue to be tested annually. The reports on PFAS testing will continue to be reported to Council and put on Council's website.

Update on Otara Bridge Repair

Currently the bridge is three weeks behind the original programme which will bring the new date to the mid - end of October.

Mrs Gordon answered questions regarding the communications and reassured that Council's Comms Manager liaises with Manawatu District Council to ensure there is consistent messaging between the two councils.

In response to a question Mr Benadie advised that MDC have a list of names and email addresses of those that attended the earlier meeting about the bridge.

Request from Mike and Rachel Maher re Extending Council's Rate Remission Policy

This policy has been widely circulated for submission and the policy has served its purpose. There is a risk that if we look at one development in isolation then we may receive multiple applications.

Poppy Places Project

Mr Beggs responded to questions that he is not aware of any other external funding or Council funding applications made by the organisation.

This has not been an official submission as part of the annual plan submission process.

Resolved minute number 23/RDC/128

That the Chief Executive's Report – May 2023 be received.

Cr B Carter/Cr S Loudon. Carried

Resolved minute number 23/RDC/129

That Council does not agree to extend Council's Rate Remission Policy for 6 months following the issue of titles for properties at the Campbell Place, Marton development to allow any potential buyers to apply for the \$5,000 rate rebate.

Cr D Wilson/Cr G Maughan. Carried Cr Loudon voted against

Resolved minute number 23/RDC/1302

That Council agrees to discuss the Poppy Places Project as part of the deliberations on the 2023/24 Annual Plan.

Cr D Wilson/Cr R Lambert. Carried

10 Reports for Decision

10.1 Analysis of Submissions and Adoption of the Traffic and Parking Bylaw

Ms Etheridge took Council through the report and stated that the consultation for the bylaw was undertaken alongside the annual plan.

Councillors questioned the bylaw and the ability to enforce traffic control on the Bulls bus lane. Ms Etheridge responded that the bylaw has a section on special vehicle lanes and traffic control for certain times of the day. Wider understanding to enforce this is needed and further consultation will be required.

Mr Cullis answered questions on enforcement and that Council has staff who are traffic wardens and under the Transport Act can give penalties.

Resolved minute number 23/RDC/131

That the report 'Analysis of Submissions and Adoption of the Traffic and Parking Bylaw' be received

Cr G Duncan/Cr J F Wong. Carried

Resolved minute number 23/RDC/132

That submissions 1 to 3 received on the proposed Traffic and Parking Bylaw be received.

Cr B Carter/Cr R Lambert. Carried

Resolved minute number 23/RDC/133

That Council adopts the attached Traffic and Parking Bylaw without amendment.

Cr D Wilson/Cr G Maughan. Carried

10.2 Analysis of Submissions and Adoption of the Proposed Schedule of Fees and Charges 2023/24

Mrs Gordon explained that the reason this item is coming to Council now rather than during the annual plan deliberations meeting is that there were only a small number of submissions received and that due to the timing of dog registration fees there is a need to set the 2023/24 fee now.

Resolved minute number 23/RDC/134

That the report 'Analysis of Submissions and Adoption of the Proposed Schedule of Fees and Charges 2023/24' be received.

Cr D Wilson/Cr G Duncan. Carried

Resolved minute number 23/RDC/135

That submission 213 to the draft Annual Plan 2023/24 also be received as a submission under the Proposed Schedule of Fees and Charges 2023/24.

Cr D Wilson/Cr G Duncan. Carried

Resolved minute number 23/RDC/136

That the Schedule of Fees and Charges for 2023/24 be adopted as amended by:

Page 83 Nicholls Swim replaced with Community Leisure Management

Page 89 Hunterville Sport and Recreation Trust be replaced with Hunterville Community Assets Trust

Cr D Wilson/Cr G Duncan. Carried

10.3 Rate Remission Policy - Update

Cr Raukawa turned her camera off at 2.46pm and returned at 2.48pm.

Mr Tombs advised the change to the Rate Remission Policy was to reinstate a section to the Policy that was inadvertently removed.

Any remissions granted would be reported to Council, probably as part of the Finance / Performance Committee reporting.

Resolved minute number 23/RDC/137

That Council consider and review rates remissions on an annual basis.

Cr S Loudon/Cr D Wilson. Carried

Resolved minute number 23/RDC/138

That Council approves the changes to the Rate Remission Policy 2023 and approves the following delegations for approving other Rate Remissions and Financial Hardship Remissions:

- Group Manager of Corporate Services up to \$5,000
- Chief Executive Officer \$5,001-\$10,000
- Council: over \$10,000

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 23/RDC/139

That Council request staff to consider how remissions are reported to council.

Cr G Maughan/Cr F Dalgety. Carried

The meeting adjourned at 3.05pm and resumed at 3.18pm.

10.4 Adoption of Delegation to Position Policy

Mrs Gordon spoke to this item advising that the current Delegation Register was overdue for a review.

His Worship the Mayor advised he had been part of the discussion with staff on this policy and had raised concerns where there may be a situation where staff could split a contract, so it didn't have to go to Council for a decision. Mrs Gordon clarified that these types of situations are covered in Council's procurement policy and are specifically audited.

The Mayor also noted that there was a need to review this policy and that some departments need higher delegations, advising that he had reviewed through the figures proposed in the document and was comfortable with these.

Resolved minute number 23/RDC/140

That Adoption of Delegation to Position Policy report be received.

Cr G Duncan/Cr J F Wong. Carried

Resolved minute number 23/RDC/141

That Council adopts without amendment the Delegations to Positions Policy; noting that Governance Structure Document and Register of Delegations will be developed.

Cr F Dalgety/Cr J F Wong. Carried

Resolved minute number 23/RDC/142

That in adopting the Delegations to Positions Policy, Council notes that development of the Governance Structure Document and Register of Delegations lead to current delegations becoming redundant as and when the new Register of Delegations is adopted and will require formal revocation by Council.

Cr G Duncan/Cr J F Wong. Carried

10.5 District Name Alteration - Inclusion of Macron

The Council agreed to progress the inclusion of the macron in the name Rangitikei, staff will refer this back to the geographical society and will inform Te Roopuu Ahi Kaa of the process and decision.

Resolved minute number 23/RDC/143

That District Name Alteration - Inclusion of Macron report be received.

Cr D Wilson/Cr G Duncan. Carried

Resolved minute number 23/RDC/144

That Council agrees to include the macron (tohutō) into the name “Rangitikei” to ensure it is orthographically correct and progresses the formal process with the New Zealand Geographic Board.

Cr C Raukawa/HWTM Carried

10.6 Marton to Bulls Centralisation - GHD engagement

Ms Foley presented her report noting that we are in a difficult staffing market, and staff would prefer to continue engagement with GHD.

Resolved minute number 23/RDC/145

That the report ‘Marton to Bulls Centralisation - GHD engagement’ is received.

Cr F Dalgety/Cr R Lambert. Carried

Resolved minute number 23/RDC/146

That Council authorises the Chief Executive to sign the GHD variations V06A and V07 and to increase the purchase order for the work bringing the total contract value to \$295,388.

Cr D Wilson/Cr R Lambert. Carried

11 Reports for Information

11.1 Roding Budget correction

Mr Benadie took Council through the report noting that this is to correct a finance hangover from previous financial years. There are no financial implications instead it is to realign a carry forward from 2021/22 into this year to reflect the roading programmes. In response to a question Mr Benadie responded that the money was not spent last year because of the weather and the emergency works.

Resolved minute number 23/RDC/147

That the report “Roding Budget correction” be received.

Cr B Carter/Cr F Dalgety. Carried

Resolved minute number 23/RDC/148

That Council approve the transfer of \$589,000 of roading operating budget to the RDC capital program.

Cr G Duncan/Cr B Carter. Carried

11.2 Drinking Water Compliance Report

Mr Benadie explained that this is the first time, under the new drinking water standards, that this has gone to a third party to be audited. The reporting by the third-party assessor is a cumulative assessment which Council staff will report in the same way to be consistent.

Resolved minute number 23/RDC/149

That the report “Drinking Water Compliance Report” be received.

Cr J F Wong/Cr F Dalgety. Carried

11.3 Recent Weather Event Damage to Road Network

Mr Benadie advised this was an update due to Cyclone Hale and Cyclone Gabrielle and excluded the weather over the weekend just passed. In noting the additional expenditure Councillors requested third parties be considered for completion of this work.

Resolved minute number 23/RDC/150

That the report ‘Recent Weather Event Damage to Road Network’ be received.

That Council notes the additional expenditure of up to \$3,263,967 plus GST for roading emergency works for the 17 November 2022, 11 January 2023 and 14 February 2023 weather events, noting that significant proportion of expenditure will be claimed as a Waka Kotahi subsidy when the claim is approved.

Cr G Maughan/Cr F Dalgety. Carried

11.4 Project Management Office Report - May 2023

Marton to Bulls Wastewater Centralisation

Progress has been made and another infographic, like the Marton Water Strategy will be circulated to Elected Members once it has been completed.

Lake Waipu Improvement and Ratana Wastewater Treatment

Mrs Foley has been speaking to the Ministry of Environment and Horizons seeking a 12-month extension for this consent.

Papakai Pump station

Councillors noted community concern regarding the green space which has become an industrial space. Ms Foley confirmed that the contract includes bringing the site back to previous standards.

Marton Water Strategy

It was requested the comms be updated to reflect the current status of the project. Mrs Foley advised tenders are being reviewed, but seem to be weak on one of the two requirements. Mr Benadie explained that both tenders did not focus on the design of the plant and staff have gone back to work with one of the tenderers to support this.

Taihape Amenities Build

Mrs Foley advised it is hoped that this facility can be opened as soon as practically possible. She noted that the rooms have not yet been named but are being discussed. In response to a question she confirmed that a lesson's learned report will come to Council at some stage.

Scott's Ferry

The contract is being prepared this week and coming to Mr Beggs to sign in the coming week. This work will be completed by the contractor in 3-4 months.

Resolved minute number 23/RDC/151

That the report 'Project Management Office Report - May 2023' be received.

Cr B Carter/Cr J F Wong. Carried

12 Minutes from Committees

12.1 Minutes from Committees

The report taken as read.

Resolved minute number 23/RDC/152

That the following minutes are received:

- Risk and Assurance- 15 March 2023
- Ratana Community Board- 04 April 2023
- Te Roopuu Ahi Kaa Komiti- 11 April 2023
- Marton Community Committee- 12 April 2023
- Youth Council- 17 April 2023
- Youth Council-15 May 2023
- Finance and Performance- 27 April 2023
- Sport NZ Rural Fund- 27 April 2023

Cr D Wilson/Cr R Lambert. Carried

13 Recommendations from Committees

13.1 Recommendations from the Marton Community Committee

Council requested that the officer comment be given to the committee and that staff add signage to the area.

Resolved minute number**23/RDC/153**

That the officer comments be made to the Marton Community Committee and that staff add a 24/7 phone number to the dump station.

Cr D Wilson/Cr B Carter. Carried

13.2 Recommendation from Ratana Community Board

Mr Beggs advised the he was approached the day before the mattresses were going to be disposed of, but at this stage had still not received any formal request for payment.

Resolved minute number 23/RDC/154

Council do not support the recommendation:

That Ratana Community Board request Council support with funding the transport of mattresses from Ratana Communal Board to those who need them to areas effected from Cyclone Gabrielle and Council to reach out to those effected if they need them. If this is not needed, the financial support from Council to dispose of the mattresses.

Cr D Wilson/Cr B Carter. Carried

13.3 Rangitikei Youth Council Annual Plan Submission

Mrs Gordon advised the Youth Council had not been able to meet the deadline for submissions so provided this to Council.

Resolved minute number 23/RDC/155

That the report 'Rangitikei Youth Council Annual Plan Submission' be received.

Cr R Lambert/Cr J F Wong. Carried

Resolved minute number 23/RDC/156

That Council provide written feedback to Rangitikei Youth Council on their submitted report.

HWTM/Cr G Duncan. Carried

14 Public Excluded

The meeting went into public excluded session 4.32pm.

Resolution to Exclude the Public

Resolved minute number 23/RDC/157

That the public be excluded from the following parts of the proceedings of this meeting.

1. Follow-up Action Items from Council (Public Excluded) Meetings
2. Waiver of Charges on Water Accounts
3. Developer Agreement for Johnson Street subdivision in Bulls
4. Ratana Waste Transfer Station - Renewal of lease

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
14.1 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.2 - Waiver of Charges on Water Accounts	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position	s48(1)(a)(i)

14.3 - Developer Agreement for Johnson Street subdivision in Bulls	s7(2)(b)(ii) - Commercial Position	s48(1)(a)(i)
14.4 - Ratana Waste Transfer Station - Renewal of lease	s7(2)(b)(ii) - Commercial Position	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr B Carter. Carried

15 Open Meeting

The meeting went into open session at 5.22pm.

Resolved minute number **23/RDC/158**

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/158- 22/RDC/164

Cr B Carter/Cr G Duncan. Carried

The meeting closed at 5.22pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 1 June 2023.

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Chairperson