

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING**

**Date:** Wednesday, 10 May 2023

**Time:** 6.00pm

**Venue:** Te Matapihi Hall, Te Matapihi  
Bulls Community Centre  
4 Criterion Street  
Bulls

---

**Present**

Mr Greg Smith  
Ms Andrea Leighton  
Mr Bruce Dear  
Mr Patrick McKenna  
Mr Ettianne Lambrecht  
Mr Peter Howard  
Cr Brian Carter  
Mr Dean Wilson (Ohakea Representative)

**In attendance**

Ms Melanie Bovey, Manager Library Services  
Ms Heather Thorby

**Order of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>4</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>4</b>
7.1	Follow-up Action Items from Bulls Community Committee Meetings .....	4
<b>7</b>	<b>Chair's Report .....</b>	<b>5</b>
8.1	Chair's Report - May 2023 .....	5
<b>8</b>	<b>Reports for Decision .....</b>	<b>5</b>
9.1	Mayor's Report to Council - April 2023 .....	5
<b>9</b>	<b>Reports for Information.....</b>	<b>6</b>
10.1	Funding Schemes Update - April 2023 .....	6
10.2	RDC Engagement and Consultations .....	6
10.3	Small Projects Fund Update - May 2023 .....	6

## 1 Welcome / Prayer

Meeting opened 1805

The Chair welcomed the committee and acknowledged the public attendance, Ohakea and RDC representative.

No prayer was requested nor delivered.

Chair noted quorum was met

## 2 Apologies

Chair requested from the committee but no apologies were received from Mr Nigel Bowen.

**Resolved minute number 23/BCC/012**

Apologies received by His Worship the Mayor.

Cr B Carter/Mr G Smith. Carried

## 3 Public Forum

Ms Heather Thorby stood and tabled a document entitled "Bulls Town Centre Community Assets".

This was prepared by herself and Mr Bruce Dear wherein a survey of Bulls Town Assets was undertaken and presented in a photo montage documenting their condition.

NB. Document not included here as distribution list indicates RDC Assets Register has received a copy.

As Heather left the meeting, the chair thanked her for her, and Bruce's, efforts towards the presentation and discussion.

**Resolved minute number 23/BCC/013**

That the presentation by Ms Thorby be accepted.

Mr E Lambrecht/Mr P McKenna. Carried

## 4 Conflict of Interest Declarations

**Resolved minute number 23/BCC/014**

Moved that the Conflict of Interest declarations are accepted with no conflicts disclosed.

Cr B Carter/Mr G Smith. Carried

## 5 Confirmation of Order of Business

Cr Carter stated Confirmation of Order of Business can be moved to end of meeting with Follow Up actions.

## 6 Confirmation of Minutes

**Resolved minute number 23/BCC/015**

That the minutes of Bulls Community Committee Meeting held on 14 March 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting.

Cr B Carter/Mr E Lambrecht. Carried

### 7.1 Follow-up Action Items from Bulls Community Committee Meetings

General discussion on a "Spring Clean" ensued. Noted that BCC and BCT should be "Town Proud" Questions.

Is there a record of work done? (To base subsequent year's effort on)

Would RDC approve free rubbish drop off?

Other organisations could be co-opted - Ettianne suggested Camping Associations may assist. To advise back.

Could we combine with other organisations, e.g. Community Patrol could do a Number Plate security screw campaign simultaneously. Greg to ask CPNZ.

Heather stated that the seats and tables outside Bulls Cafe belong to the community (not Bulls Cafe) and if these are to be moved for any reason, could they be earmarked for Santoft Domain Committee to assign?

Patrick asked who is responsible for shop fronts? E.g. especially those that are not leased, such as That Shop frontage.

Follow up for RDC that Spring Clean be included on the agenda for next meeting and notification provided by RDC. Answers to Q above.

Peter raised the issue of potential and historic flooding from Tutaenui Stream on properties. Horizons clearing of stream bed seems to have halted. This is affecting properties downstream on Brandon Hall Road.

Cr Carter responded that there is no money earmarked and there are new rules on stream/river altering activities. RDC to follow up

Peter raised the trucks using Dalziel St from fuel crossing SH1/3 even when heading South, endangering traffic.

Criterian St was widened years ago and corner altered, but now vehicles have been rerouted to Dalziel St.

Bruce stated safety issues have been raised before RDC which took to NZTA, but no changes forthcoming.

Peter agreed to document issues in writing.

Melanie suggested specific questions be used.

Also stated cameras for bus lane are coming, after trial. Peter to action

Dean responded to a question from Greg on increased numbers expected for Ohakea and expected use of housing currently vacant.

Future influx will be gradual as 5 Sqdn are already here and settled.

Greg requested addition of new tasks included during meeting and removal of completed tasks be accepted.

Cr Carter advised these do not need specific moving and voting and are drawn from the minutes.

Moved that the report be accepted Moved Cr Carter Seconded Ettianne

#### **Resolved minute number 23/BCC/016**

That the report 'Follow-up Action Items from Bulls Community Committee Meetings' be received.

Cr B Carter/Mr E Lambrecht. Carried

## **7 Chair's Report**

### **8.1 Chair's Report - May 2023**

Chairman thanked the Committee for electing him and otherwise had nothing to report

#### **Resolved minute number 23/BCC/017**

That the Chair's Report – May 2023 be received.

Cr B Carter/Mr E Lambrecht. Carried

## **8 Reports for Decision**

### **9.1 Mayor's Report to Council - April 2023**

Greg suggested the Mayor's report be included for 2 months prior for next meetings and beyond as we hold our meetings bi monthly.

Cr Carter suggested this be added to Follow ups - RDC to action

#### **Resolved minute number 23/BCC/018**

That Mayor's Report to Council - April 2023 be received.

Cr B Carter/Mr E Lambrecht. Carried

## 9 Reports for Information

### 10.1 Funding Schemes Update - April 2023

Melanie presented Reports for Information, Funding Schemes Update

**Resolved minute number 23/BCC/019**

That the Funding Schemes Update – May 2023 be received.

Mr P Howard/Mr P McKenna. Carried

### 10.2 RDC Engagement and Consultations

Melanie presented RDC Engagement and Consultations

Requested to be added to follow up including LGNZ expenditure and Council received reports from LGNZ for information

**Resolved minute number 23/BCC/020**

That the report 'RDC Engagement and Consultations' be received.

Mr P McKenna/Mr G Smith. Carried

### 10.3 Small Projects Fund Update - May 2023

Bruce confirmed there are still funds unspent that he has pre-approved from the fund for maintenance.

On question from Greg "Do we have to move to spend the funds carried forwards or lose them?", Melanie stated we will not lose them if request is made to carry forwards.

**Resolved minute number 23/BCC/021**

That the report 'Small Projects Fund Update – May 2023' be received.

Mr B Dear/Mr E Lambrecht. Carried

**Resolved minute number 23/BCC/022**

Request to RDC to move to carry over unspent funds from last year - RDC Action to carry forwards funds into 2023/24

Mr B Dear/Mr E Lambrecht. Carried

Chair thanked the committee, Ohakea representative and RDC representative for attending.

The meeting closed at 1930.

The minutes of this meeting were confirmed at the Bulls Community Committee held on 12 July 2023.

.....  
Chairperson

Unconfirmed

# MINUTES

## **UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING**

**Date:** Wednesday, 24 May 2023

**Time:** 9.30am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

---

**Present**

Cr Fi Dalgety  
Cr Jeff Wong  
Cr Brian Carter  
Cr Dave Wilson  
Cr Simon Loudon  
Cr Greg Maughan  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive  
Mrs Carol Gordon, Group Manager Democracy & Planning  
Mr Dave Tombs, Group Manager Corporate Services  
Ms Gaylene Prince, Group Manager Community Services  
Ms Kezia Spence, Governance Advisor  
Ms Hilary Walker, Management and Systems Accountant



**Order of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
7.1	Follow-up Action Items from Finance/Performance Meetings .....	3
<b>8</b>	<b>Chair's Report .....</b>	<b>3</b>
8.1	Chair's Report - May 2023 .....	3
<b>9</b>	<b>Reports for Information.....</b>	<b>4</b>
9.1	Treasury and Debt - 2022/23 .....	4
9.2	Financial Snapshot - April 2023 .....	4
9.3	QV Report .....	5
9.4	Proposed Reforms - Future Financial Impacts .....	5
9.5	Public Feedback / Performance Report - May 2023 .....	5

## 1 Welcome / Prayer

Cr Dalgety opened the meeting at 9.30am and His Worship the Mayor read the Council prayer.

## 2 Apologies

**Resolved minute number 23/FPE/045**

Apologies received by Cr Calkin, and Cr Loudon for lateness.

Cr F Dalgety/Cr B Carter. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

There were no changes to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 23/FPE/046**

That the minutes of Finance/Performance Committee Meeting held on 27 April 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr G Maughan/Cr D Wilson. Carried

## 7. Follow Up Action Items

### 7.1 Follow-up Action Items from Finance/Performance Meetings

No discussion.

## 8 Chair's Report

### 8.1 Chair's Report - May 2023

Cr Dalgety gave a verbal report to the committee noting the decision from the Environment Court on the Marton Rail Hub project, that the subsequent development would decrease the rate burden for ratepayers.

Cr Dalgety recognised the resignation from Mr Beggs and the work that he has done in his role especially with Health and Safety.

Cr Dalgety attended a BNZ presentation with Mike Jones on the current economic environment in New Zealand and globally.

**Resolved minute number 23/FPE/047**

That the Chair's Report – May 2023 be received.

Cr F Dalgety/Cr B Carter. Carried

## **9 Reports for Information**

### **9.1 Treasury and Debt - 2022/23**

Cr Loudon arrived during this item at 9.46am.

Mr Tombs took the Committee through this report.

Councillors expressed a preference for the liquidity ratio (s6.6) to continue to be reported in its current format.

Mr Tombs responded to questions that section 7 of the report is based on full year forecast (as noted) and includes forecasts/estimates for June figures.

His Worship the Mayor spoke of taking more time before a resolution is made to ensure/enable a greater understanding of the debt implications.

It was noted that upcoming Annual Plan and LTP Workshops and Meetings will include detailed future debt positions, including comparisons with the LGFA borrowing covenants.

Staff are preparing this for the Annual Plan deliberations meeting and the preferred key choices.

**Resolved minute number 23/FPE/048**

That the report 'Treasury and Debt – April 2023' be received, noting the justification in S2.2 for Council having a Current Account Bank Balance higher than that recommended in Council's Treasury Management Policy.

Cr F Dalgety/Cr B Carter. Carried

### **9.2 Financial Snapshot - April 2023**

Mr Beggs explained that at section 5.3 that Waka Kotahi FAR plus 40% is only what they expect to be funded not everything Council has applied for. This will be brought back to Council.

Mr Tombs responded to questions that re capital purchases for new vehicles – they have all been ordered but have not arrived.

The Committee discussed section 5.3 that the work gets done and then there is delay when the money comes from Waka Kotahi, Mr Benadie explained some emergency works happen immediately and others are delayed. There is an immediate spend and a lag spend which does have an impact on council's financial situation.

**Resolved minute number 23/FPE/049**

That the report 'Financial Snapshot – April 2023' be received.

Cr D Wilson/Cr G Maughan. Carried

**9.3 QV Report**

Mr Tombs answered that when QV goes through the formalities then the following year properties will be added to the list of rateable properties.

**Resolved minute number 23/FPE/050**

That the QV Report be received.

Cr F Dalgety/Cr B Carter. Carried

**9.4 Proposed Reforms - Future Financial Impacts**

This report was taken as read.

**Resolved minute number 23/FPE/051**

That the Proposed Reforms - Future Financial Impacts report be received.

Cr B Carter/Cr S Loudon. Carried

**9.5 Public Feedback / Performance Report - May 2023**

Ms Prince took us through the report, acknowledging the impact of school holidays this has on public feedback.

Ms Prince responded to questions regarding the incident at the Marton Library. The manager for library services did follow up with the parent, they were offered gauze and parents were happy to note staff had first aid training.

His Worship the Mayor spoke of the submissions on annual plan that were disappointed on the consultation documents in the library. It was noted that staff did print off documents for those who asked.

Ms Prince has passed on the suggestion regarding a seat at the Taihape Gumboot to the parks manager.

**Resolved minute number 23/FPE/052**

That the Public Feedback / Performance Report – May 2023 be received.

Cr D Wilson/Cr B Carter. Carried

**The meeting closed at 10.23am.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 29 June 2023.**

.....  
**Chairperson**

# MINUTES

## UNCONFIRMED: CREATIVE NZ COMMITTEE MEETING

**Date:** Wednesday, 7 June 2023

**Time:** 3.00pm

**Venue:** Kokako Street Hall  
Taihape

---

**Present** Ms Charlotte Oswald  
Ms Kim Savage (Ngāti Parewahawaha)  
Ms Jan Harris  
Cr Gill Duncan

**In attendance** Ms Joanne Manuel,  
Ms Kezia Spence,

**Order of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Reports for Decision .....</b>	<b>3</b>
6.1	Election of Chair - Creative NZ Committee .....	3
6.2	Creative Communities Scheme- Consideration of Applications for Round Two of 2022/23 .....	4

## 1 Welcome

Cr Duncan opened the meeting at 3.01pm

## 2 Apologies

**Resolved minute number 23/CNZC/001**

Apologies received from His Worship the Mayor and Ms Andrea Leighton.

Cr G Duncan/Ms C Oswald. Carried

## 3 Public Forum

## 4 Conflict of Interest Declarations

Ms Oswald declared a conflict of interest regarding the application from St Joseph's School application.

## 5 Confirmation of Order of Business

Introduction of members of the committee.

## 6 Reports for Decision

### 6.1 Election of Chair - Creative NZ Committee

There was discussion regarding delaying the chairmanship of the committee but the committee decided to wait until full membership of the committee is present.

**Resolved minute number 23/CNZC/002**

That the Creative NZ Committee, for the purpose of electing or appointing persons under Clause 25, adopt either System B.

Cr G Duncan/Ms J Harris Carried

**Resolved minute number 23/CNZC/003**

That the election of the Chair be postponed until the next meeting.



Cr G Duncan/Ms C Oswald. Carried

## 6.2 Creative Communities Scheme- Consideration of Applications for Round Two of 2022/23

**Resolved minute number 23/CNZC/004**

Staff to provide the applications prior to the meeting to make it easier for referring back to applications.

### Bulls and District Community Trust

That the funding be put towards a different item in the budget provided by the Bulls and District Trust and this be advised to the trust via staff.

### Clifton School

The committee were disappointed that there was no budget as part of the application. Staff to withhold funding until an appropriate budget is provided.

The committee has provided funds of murals in the past and there are benefits for students to be part of the process.

### Opaea Marae- Hip Hop Concert

Staff to check if the funding will be going towards prizes, if it is not then payment will be for the total of \$2,400 if this includes prizes then the committee will fund \$2,000.

### Richard Aslett "Yellow Church" Gallery SH1, Mangaweka- Mangaweka Masterpieces Art Trail & Brochure and Screen-Print Workshop

The committee assessed the application as one project and staff to advise Mr Aslett that it would be fantastic for the screen prints to exhibited locally.

### Ruapehu REAP

There were concerns that participants usually provide some type of contribution and staff will advise this as feedback for future applications.

### Saint Joseph's Taihape

Ms Oswald declared a conflict of interest regarding this item.

Staff noted that the school provided a letter regarding this application making it eligible for application.

### Taihape Community Development Trust- Baby Animal Fair

Committee discussed the success in the past of this event and the concerns of the budget provided by the trust.

Taihape Neighbourhood Support

Staff advised that it is not eligible and discussion ensued about whether this was for a collection. Staff to pass this on to creative communities scheme for decision. The committee supports its inclusion.

**Resolved minute number 23/CNZC/005**

That the report 'Creative Communities Scheme – Consideration of Applications for Round Two of 2022/23' be received.

Cr G Duncan/Ms K Savage. Carried

**Resolved minute number 23/CNZC/006**

That the committee is willing to fund but withhold funding to Clifton School until a budget is provided, prior to the end of June 2023.

Cr G Duncan/Ms C Oswald. Carried

**Resolved minute number 23/CNZC/007**

That the applications from Richard Aslett "Yellow Church" Gallery SH1, Mangaweka be treated as one application and that the application be fully funded.

Ms K Savage/Ms J Harris. Carried

**Resolved minute number 23/CNZC/008**

That there be confirmation of eligibility for the application from the Taihape Neighbourhood Support.

Ms K Savage/Cr G Duncan. Carried

**Resolved minute number 23/CNZC/009**

That the Committee approves the applications listed below, on behalf of the Creative Community Scheme (funded by Creative NZ), and disburse the funds to successful applicants.

- Bulls and District Community Trust - \$ 1,600.00
- Clifton School-Clifton School Mural- \$ 6,325.00- Subject to budget being provided
- Gumboots Brass and Wind Ensemble-Winter Camp 2023 - free public events- \$ 500.00
- Opaea Marae- Hip Hop Concert-\$ 2,400.00- Subject to prizes potherwise for \$2,000
- Richard Aslett "Yellow Church" Gallery SH1, Mangaweka- Mangaweka Masterpieces Art Trail & Brochure- \$940
- Richard Aslett "Yellow Church" Gallery SH1, Mangaweka- Screen-Print Workshop- \$1,143.75
- Ruapehu REAP- He Taonga Tuku Iho - Korowai Wananga- \$9,180
- Saint Joseph's Taihape- Alice in Wonderland Musical Production-\$10,000
- Taihape Development Trust- Baby Animal Fair-Spring Fling- \$1,600
- Taihape Neighbourhood Support- Fire Engine Painting-\$480- Subject to approval

For a total of \$32,415.75

Cr G Duncan/Ms C Oswald. Carried

**The meeting closed at 4.20pm.**

**The minutes of this meeting were confirmed at the Creative NZ Committee held on .**

.....  
Chairperson

Unconfirmed

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING**

**Date:** Thursday, 8 June 2023  
**Time:** 7.00pm  
**Venue:** The Anglican Church Hall, St George's  
State Highway 3  
Turakina

---

**Present**  
Mr Duran Benton  
Ms Linda O'Neill  
Ms Rachel Cvitanovich  
Cr Brian Carter  
HWTM Andy Watson

**In attendance**  
Melanie Bovey  
Ian Stephens

**Order of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Chair's Report .....</b>	<b>3</b>
7.1	Chair's Report - June 2023.....	3
<b>8</b>	<b>Reports for Decision .....</b>	<b>4</b>
8.1	Small Projects Fund Update - June 2023.....	4
8.2	Mayor's Report - May 2023.....	4
<b>9</b>	<b>Reports for Information.....</b>	<b>4</b>
9.1	RDC Engagement and Consultations.....	4
9.2	Funding Schemes Update - June 2023 .....	5

## 1 Welcome / Prayer

## 2 Apologies

Mr Peter Beggs, Chief Executive

## 3 Public Forum

Ian Stephens spoke on the flooding on Franklin Rd. Mr Stephens presented to the committee a 30 year history of association with the property, recent weather events leading to water build up from the road encroaching on his property, flooding his shed and causing electrical damage, not entering his home, but close to it, and of approaching the council with request for services, meetings onsite with Phillip Gifford, a recommendation to attend the Turakina Community Committee, and to contact Horizons Regional Council. The mayor responded, adding perspective of the number of requests for service and the contracts with shared services Manawatu, overseeing maintenance and emergency works. There are 45 undercut roads immediately known in the region. Streams and waterways in the region are overseen by Horizons Regional Council.

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

## 6 Confirmation of Minutes

**Resolved minute number 23/TCC/012**

That the minutes of Turakina Community Committee Meeting held on 6 April 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr B Carter/Ms L O'Neill. Carried

## 7 Chair's Report

### 7.1 Chair's Report - June 2023

New member nomination Ian Stephens received. Public toilet signs have been removed from Mobil but not yet in place for public toilet.

**Resolved minute number 23/TCC/013**

That the verbal Chair's Report – June 2023 be received.

Mr D Benton/Ms R Cvitanovich. Carried

## **8 Reports for Decision**

### **8.1 Small Projects Fund Update - June 2023**

Suggested schools or Koitiata may benefit from use of funds.

Members will come to the next meeting with ideas and cost recommendations

**Resolved minute number 23/TCC/014**

That the 'Small Projects Fund Update – June 2023' report be received.

Cr B Carter/Mr D Benton. Carried

**Resolved minute number 23/TCC/015**

That the remaining balance of **\$453.40** the Turakina Community Committee's Small Projects Fund for 2022/23 be carried forward to 2023/24.

Cr B Carter/Mr I Stephens. Carried

### **8.2 Mayor's Report - May 2023**

New citizen in Turakina (from Mobil). CEO has given 3 months notice, there will be an acting CEO in place until new appointment made.

**Resolved minute number 23/TCC/016**

That the Mayor's Report – May 2023 be received

HWTM A Watson/Mr D Benton. Carried

## **9 Reports for Information**

### **9.1 RDC Engagement and Consultations**

Taken as read.

**Resolved minute number 23/TCC/017**

That the report 'RDC Engagement and Consultations' be received.

Mr D Benton/Ms R Cvitanovich. Carried

**9.2 Funding Schemes Update - June 2023**

**Resolved minute number 23/TCC/018**

That the Funding Schemes Update – June 2023 be received.

Mr D Benton/Ms L O'Neill. Carried

**The meeting closed at 2005.**

**The minutes of this meeting were confirmed at the Turakina Community Committee held on 3 August 2023.**

.....  
**Chairperson**



# MINUTES

## **UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING**

**Date:** Monday, 12 June 2023

**Time:** 6.30pm

**Venue:** Hunterville Town Hall  
Bruce Street  
Hunterville

---

**Present**

Ms Karen Kennedy  
Ms Kelsey Smith  
Ms Sandra Carroll  
Ms Lynette Thompson  
Ms Jane Watson  
Ms Charissa Lawlor  
Cr Richard Lambert  
HWTM Andy Watson

**In attendance**

## Order of Business

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
7.1	Follow-up Action Items from Huntermville Community Committee Meetings.....	3
<b>7</b>	<b>Chair's Report .....</b>	<b>4</b>
8.1	Chair's Report - April 2023 .....	4
<b>8</b>	<b>Reports for Decision .....</b>	<b>4</b>
9.1	Mayor's Report - May 2023.....	4
<b>9</b>	<b>Reports for Information.....</b>	<b>4</b>
10.1	Funding Schemes Update - June 2023 .....	4
10.2	RDC Engagement and Consultations.....	4
10.3	Small Projects Fund Update - April 2023.....	5

## 1 Welcome / Prayer

## 2 Apologies

No apologies received. HWTM late arrival

## 3 Public Forum

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

## 6 Confirmation of Minutes

Apologies to include Sheryl Srohj

**Resolved minute number 23/HCC/013**

That the minutes of Huntermville Community Committee Meeting held on 17 April 2023 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Kennedy/Ms L Thompson. Carried

### 7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Amendment: Item 3 / 4, address to read 5 Paraekaretu Street.

**Resolved minute number 23/HCC/014**

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms K Kennedy/Ms J Watson. Carried

## **7 Chair's Report**

### **8.1 Chair's Report - April 2023**

No report.

#### **Recommendation**

That the verbal Chair's Report – June 2023 be received.

## **8 Reports for Decision**

### **9.1 Mayor's Report - May 2023**

HWTM spoke to the item

A further update about the Otara bridge reopening date was provided by HWTM to Mrs K Smith.

An update on the repairs and ongoing issues regarding Turakina Valley Road and Pohonui Road, was provided by HWTM to Mrs K Smith.

**Resolved minute number 23/HCC/015**

That the Mayor's Report – May 2023 be received

Ms K Kennedy/Ms S Carroll. Carried

## **9 Reports for Information**

### **10.1 Funding Schemes Update - June 2023**

Taken as read.

**Resolved minute number 23/HCC/016**

That the Funding Schemes Update – June 2023 be received.

Ms K Kennedy/Ms J Watson. Carried

### **10.2 RDC Engagement and Consultations**

Taken as read.

**Resolved minute number 23/HCC/017**

That the report 'RDC Engagement and Consultations' be received.

Ms K Kennedy/Ms K Smith. Carried

### 10.3 Small Projects Fund Update - April 2023

The Dog tags have been installed, many thanks to Lynette, Jane and Kevin Green.

The H C C discussed future winners' dog tags and who would pay for these. Charissa will consult with the Hunterville Huntaway Shemozzle committee regarding the payment of the tags going forward.

RDC Governance Advisor, K Spence provided a breakdown of the yearly allocation from 21/22, 22/23. The amount of \$214.00 is still earmarked for the exploration of dog tags. Mrs S Srhoj will obtain clarification from RDC if we need a recommendation regarding this money.

#### Resolved minute number 23/HCC/018

That the report 'Small Projects Fund Update – June 2023' be received.

Ms K Kennedy/Ms S Carroll. Carried

#### Late Items

10.4 Mrs S Carroll provided an article from Neighbourly regarding a Resene promotion and suggested this be placed into U Know U are from Hunterville Facebook page. K Kennedy will do this.

10.5 Mrs S Carroll supplied a commercial ramp design that may be appropriate for the Hunterville Town Hall. Mrs S Srhoj will consult with the RDC properties team.

10.6 Xmas tree for Hunterville, Mrs S Carroll suggested we have a tree similar to Marton. After discussion it was decided to continue with the current system. Have a Xmas tree each year outside the Town Hall.

10.7

Blackberry and fallen trees.

Mrs S Srhoj will liaise with RDC regarding the spraying of blackberry throughout our township and also the removal of the fallen tree beside the 50km sign south of Hunterville.

#### 10.8 Good News items

Mrs S Srhoj will take any good news items we have.

#### 10.9 Hunterville Bulletin

The committee discussed the lack of news items in the Hunterville Bulletin. We will contact local organizations for any news they may have and give these to the editor for inclusion in the bulletin.

#### 10.10 Queens Park Sign

1. Meeting with Mr C MacKay.
2. Agreed sign is outdated.
3. Discussed renewing with laser printed sign

4. Consult with the Huntermville School, obtain student participation.
5. Waiting for C MacKay to contact the committee.

**The meeting closed at 8.06pm.**

**The minutes of this meeting were confirmed at the Huntermville Community Committee held on 7 August 2023.**

.....  
**Chairperson**

Unconfirmed

# MINUTES

## **UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING**

**Date:** Thursday, 15 June 2023

**Time:** 1.00pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

---

**Present**

Cr Tracey Piki Te Ora Hiroa  
Cr Gill Duncan  
Cr Richard Lambert  
Cr Dave Wilson  
Cr Greg Maughan  
HWTM Andy Watson

**In attendance**

Cr Fi Dalgety  
Mr Peter Beggs, Chief Executive  
Mrs Carol Gordon, Group Manager- Democracy and Planning  
Ms Gaylene Prince, Group Manager- Community Services  
Ms Sharon Grant, Group Manager- People and Performance  
Ms Katrina Gray, Senior Strategic Planner  
Ms Rhonda Morris, Communications Manager  
Ms Kezia Spence, Governance Advisor

**Order of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Chair's Report .....</b>	<b>3</b>
7.1	Chair's Report -June 2023 .....	3
<b>8</b>	<b>Reports for Decision .....</b>	<b>4</b>
8.1	Policy/Bylaw Work Programme .....	4
<b>9</b>	<b>Reports for Information.....</b>	<b>4</b>
9.1	Rangitikei Strategic Framework (Kowhai) .....	4
9.2	Strategy/Plan Development and Review Update .....	4
9.3	Climate Change Strategy and Action Plan: Draft Scope .....	5
<b>10</b>	<b>Discussion Items.....</b>	<b>5</b>
10.1	Discussion re Communications Reporting .....	5



## **1 Welcome / Prayer**

## **2 Apologies**

No apologies received.

## **3 Public Forum**

## **4 Conflict of Interest Declarations**

## **5 Confirmation of Order of Business**

## **6 Confirmation of Minutes**

**Resolved minute number 23/PPL/008**

That the minutes of Policy/Planning Committee Meeting held on 9 March 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr Piki Te Ora Hiroa/Cr G Duncan. Carried

## **7 Chair's Report**

### **7.1 Chair's Report -June 2023**

The Chair stated that there is work to be done to make the committee more effective and efficient.

**Resolved minute number 23/PPL/009**

That the Chair's Report – June 2023 be received.

Cr G Maughan/Cr D Wilson. Carried

## 8 Reports for Decision

### 8.1 Policy/Bylaw Work Programme

Ms Etheridge took councillors through this item stating that some of the work is required under legislation.

Ms Etheridge responded to comments that the smoking and vaping bylaw cannot be completed as there is no staff capacity. Councillors commented on being only one of eight councils that does not have a policy on smoking and that it would be beneficial for council is working on this, even a generic policy. Staff reiterated that there is little to no capacity.

Staff to provide advice on the ideal number of policies being work on at any one time.

**Resolved minute number 23/PPL/010**

That the report “Policy/Bylaw Work Programme” be received

Cr D Wilson/Cr G Maughan. Carried

**Resolved minute number 23/PPL/011**

That the Policy/Planning Committee recommends to Council that the Speed Limits Bylaw be revoked.

Cr Piki Te Ora Hiroa/Cr R Lambert. Carried

## 9 Reports for Information

### 9.1 Rangitikei Strategic Framework (Kowhai)

Ms Gray responded to councillors that the benefit of this framework is providing the vision and purpose of council and helps articulate this.

His Worship the Mayor commented on the response from CouncilMark and the lack of understanding from councillors on the vision and strategy of council.

Councillors requested that water and affordability of the district be a priority on the kowhai.

**Resolved minute number 23/PPL/012**

That the report ‘Rangitikei Strategic Framework (Kowhai)’ be received.

Cr G Duncan/Cr R Lambert. Carried

### 9.2 Strategy/Plan Development and Review Update

Mr Benadie responded to requests on smokefree within our parks strategy, that policy and strategy are two different things and therefore we cannot incorporate the smokefree within our parks strategy.

Councillors questioned the Heritage Strategy. Ms Gray encourage councillors to read the heritage strategy and that this does need to be reviewed and to bring it back to the committee even though it is not currently scheduled.

Ms Gray clarified to councillors that the word overdue, may not be overdue in the sense of legislation but councils' own policies.

**Resolved minute number 23/PPL/013**

That the report 'Strategy/Plan Development and Review Update' be received.

HWTM A Watson/Cr D Wilson. Carried

### **9.3 Climate Change Strategy and Action Plan: Draft Scope**

This was part of better off funding and is an opportunity for the committee to have input in the scoping document.

His Worship the Mayor spoke of managed retreat and the need to prioritise risks within the district.

Councillors also spoke of emissions within the organisation and the real impact climate change will have on our communities and the emission.

**Resolved minute number 23/PPL/014**

That the report 'Climate Change Strategy and Action Plan: Draft Scope' be received.

Cr G Duncan/Cr R Lambert. Carried

## **10 Discussion Items**

### **10.1 Discussion re Communications Reporting**

Ms Morris took councillors led this discussion and highlighted the importance of council's reputation. Ms Morris spoke of her experience with council so far and the results of engagement with the community on councils Facebook page. One of the actions that will be undertaken is updates on the councillors and staff members within council.

**The meeting closed at 2.23pm.**

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 12 July 2023.

.....  
Chairperson