

# MINUTES

## ORDINARY COUNCIL MEETING

**Date:** Thursday, 29 June 2023

**Time:** 1.00pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

---

**Present**

HWTM Andy Watson  
Cr Dave Wilson  
Cr Brian Carter  
Cr Gill Duncan  
Cr Richard Lambert  
Cr Tracey Piki Te Ora Hiroa  
Cr Coral Raukawa  
Cr Jeff Wong  
Cr Simon Loudon  
Cr Greg Maughan  
Cr Jarrod Calkin  
Cr Fi Dalgety

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager - Democracy and Planning  
Ms Gaylene Prince, Group Manager - Community  
Mr Dave Tombs, Group Manager - Corporate Services  
Ms Adina Foley, Group Manager-Capital Projects  
Mrs Sharon Grant, Group Manager - People and Culture  
Ms Katrina Gray, Senior Strategic Planner (Zoom)  
Ms Sheryl Srhoj, Manager-Property  
Ms Kym Skerman, Venue and Events Coordinator  
Mr Graeme Pointon, Strategic Property Advisor  
Ms Kezia Spence, Governance Advisor

**Order of Business**

<b>1</b>	<b>Welcome / Prayer</b> .....	<b>4</b>
<b>2</b>	<b>Apologies</b> .....	<b>4</b>
<b>3</b>	<b>Public Forum</b> .....	<b>4</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>4</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>4</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>4</b>
<b>7</b>	<b>Follow-up Action Items from Previous Meetings</b> .....	<b>5</b>
7.1	Follow-up Action Items from Council Meetings.....	5
<b>8</b>	<b>Mayor’s Report</b> .....	<b>5</b>
8.1	Mayor's Report - June 2023 .....	5
8.2	Councillors Report- Kotahitanga – Principles of Māori Governance .....	6
<b>9</b>	<b>Chief Executive’s Report</b> .....	<b>6</b>
9.1	Chief Executive's Report - June 2023 .....	6
<b>10</b>	<b>Reports for Decision</b> .....	<b>8</b>
10.1	Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc.....	8
10.2	Parks, Open Spaces, and Sporting Facilities Strategy Update.....	8
10.3	Adoption of the Events Support Scheme .....	9
10.4	Additional Matters for Deliberation - Annual Plan 2023/24.....	9
10.5	Santoft Domain - Site for Proposed Building .....	9
<b>11</b>	<b>Reports for Information</b> .....	<b>10</b>
11.1	Pae Tawhiti Rangitīkei Beyond - Project Update.....	10
11.2	Project Management Office Report - June 2023.....	11
11.3	Update - Council's Response to 21 May 2023 Flooding Event.....	11
11.4	Mangaweka Bridge Update - June 2023 .....	11
11.5	Recruitment of Chief Executive .....	12
<b>12</b>	<b>Minutes from Committees</b> .....	<b>12</b>
12.1	Minutes from Committees .....	12
<b>13</b>	<b>Recommendations from Committees</b> .....	<b>12</b>
13.1	Revocation of Speed Limit Bylaw .....	12
<b>14</b>	<b>Public Excluded</b> .....	<b>13</b>
14.1	Public Excluded Council Meeting - 22 June 2023.....	13
14.2	Follow-up Action Items from Council (Public Excluded) Meetings.....	13
14.3	Roading Procurement Strategy Update .....	13
14.4	Additional 4ha land purchase for Rātana Wastewater Irrigation .....	13

14.5 Recruitment of Chief Executive ..... 13

**15 Open Meeting ..... 14**

## 1 Welcome / Prayer

His Worship the Mayor opened the meeting at 1.00pm.

## 2 Apologies

No apologies were received.

## 3 Public Forum

Mr Scott Parkes joined the meeting at 1.30pm in relation to item 10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc.

## 4 Conflict of Interest Declarations

There were no conflict of interest declarations made.

## 5 Confirmation of Order of Business

Changes noted were to items 10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc. and 10.5- Santoft Domain- Site for Proposed Building.

### **Resolved minute number 23/RDC/211**

That the late item "10.4– Additional Matters for Deliberation – Annual Plan 2023/24" be dealt with as part of the agenda for the Council meeting on 29 June 2023, the item cannot be delayed until a subsequent meeting as the information relates to the 2023/24 Annual Plan. The reason the item is not on the agenda is that the omission of the information was only realised after the agenda had been sent out.

HWTM/Cr R Lambert. Carried

### **Resolved minute number 23/RDC/212**

That the late item "10.5– Santoft Domain – Site for Proposed Building" be dealt with as part of the agenda for the Council meeting on 29 June 2023, the item cannot be delayed until a subsequent meeting as the Santoft Domain Committee needs a decision from Council before 30 June 2023 so they can meet the deadline for a funding application. The reason the item is not on the agenda is that the request required understanding and research before it was agreed it needed to go to Council for a decision.

HWTM/Cr R Lambert. Carried

## 6 Confirmation of Minutes

### **Resolved minute number 23/RDC/213**

That the minutes of Ordinary Council Meeting held on 24 May 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr B Carter/Cr J F Wong. Carried

**Resolved minute number 23/RDC/214**

That the minutes of Ordinary Council Meeting held on 22 June 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr J F Wong/Cr B Carter. Carried

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Council Meetings**

Changes noted to the list included item 1 – that this be retained as in progress rather than completed until the information is shared with councillors; and item 2 also be kept as in progress rather than completed until updates are no longer needed.

**Resolved minute number 23/RDC/215**

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr Piki Te Ora Hiroa/Cr B Carter. Carried

## **8 Mayor's Report**

### **8.1 Mayor's Report - June 2023**

His Worship the Mayor noted the three waters meeting held in Palmerston North and the realisation that governors are behind in their understanding of the Three Waters reform.

His Worship the Mayor was questioned on rail passenger services in the future, and he responded that a report would come to a future Council meeting.

**Resolved minute number 23/RDC/216**

That the Mayor's Report – June 2023 be received.

HWTM/Cr F Dalgety. Carried

**Resolved minute number 23/RDC/217**

That Cr Jarrod Calkin be appointed to the Risk/Assurance Committee.

---

HWTM/Cr Piki Te Ora Hiroa. Carried

## 8.2 Councillors Report- Kotahitanga – Principles of Māori Governance

Cr Duncan spoke to her report and noted the importance of relationships and manners.

### Resolved minute number 23/RDC/218

That the Councillors Report- Kotahitanga – Principles of Māori Governance be received.

Cr G Duncan/Cr F Dalgety. Carried

## 9 Chief Executive's Report

### 9.1 Chief Executive's Report - June 2023

#### Health Safety and Wellbeing Update

Cr Dalgety is the governance health and safety representative and gave an update noting that a significant issue for the organisation is workload on staff.

#### Staff Movements

Mrs Grant answered questions regarding exit interviews and that these are reported on a six-monthly basis. Councillors requested information on turnover and how long staff members who are leaving have stayed in the organisation.

#### Community Services Dashboard

Councillors gave positive feedback on the presentation of the report.

Councillors questioned what had caused welcoming community events to be cancelled and Ms Prince answered that this was due to a staff member leaving and another one starting, and the lack of promotion for the event.

#### Hereford Street Pedestrian Bridge

It was noted that the funding applications for the project were unsuccessful and therefore the schools will need to be notified. Mr Beggs will write to both Rangitikei College and Marton Primary school to acknowledge that the funding applications weren't successful, and will outline what other measures have been implemented.

#### Waste Transfer Station Operation

Mr Benadie noted the purpose of this increase is due to the extension of the contract with Smart Environmental and to increase the purchase order until the end of the year.

There is no alternative to this decision as this is paying for services Council have already received.

*Councillors moved to item 10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc and returned to the CE report at 1.50pm.*

#### Bulls Rugby Club Lease- Proposed Building Extensions

Mr Pointon responded to questions regarding the terms of the lease contract and that by 2058, theoretically, some other organisation could take the Rugby Club assets over. Mr Pointon responded that the terms of the lease should be negotiated before expiry in 2058. Council decided to include both stages 1 and 2 so it doesn't have to come back to Council for a further decision.

It was noted that any decision on LGNZ President and Vice President should be made after all candidates have presented to elected members, so this item was not discussed.

*Council moved to item 10.5 Santoft Domain - Site for Proposed Building at 2.14pm.*

#### **Resolved minute number 23/RDC/219**

That the Chief Executive's Report – June 2023 be received.

Cr G Duncan/Cr F Dalgety. Carried

#### **Resolved minute number 23/RDC/220**

That in relation to the Waste Transfer station operation – The Chief Executive is authorised to approve a \$180,000 increase to the current Waste Transfer Station operation purchase order, noting this to be an unbudgeted operational expense.

Cr Piki Te Ora Hiroa/Cr J Calkin. Carried

#### **Resolved minute number 23/RDC/221**

That in relation to the Beaven Street, Marton – Surplus Land, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the transfer of the surplus land to the landowners of the adjoining property.

Cr R Lambert/Cr B Carter. Carried

#### **Resolved minute number 23/RDC/222**

That in relation to the Makuhou Road / Turakina Valley Road Intersection – Legalisation Action, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the section of road outlined in Bold Black on the submitted aerial overlay (subject to survey); and

That all costs of legalisation and issue of new Title for the currently encroached adjoining land be met by Council.

Cr Piki Te Ora Hiroa/Cr F Dalgety. Carried

#### **Resolved minute number 23/RDC/223**

That in relation to the Bulls Bowling Club Lease – Proposal for Land Exchange, the Chief Executive is directed and authorised to conclude negotiations to correct the Bulls Bowling Club building encroachment at Criterion Street Bulls; and

That the Chief Executive is further authorised to take all actions and execute all documents required to complete the proposed exchange of land involved.

HWTM/Cr B Carter. Carried

**Resolved minute number 23/RDC/224**

That, in relation to Bulls Rugby Club Lease – Proposed Building Extensions, the Chief Executive is authorised to take all actions and execute all documents required to complete the leasing of extra land required Stage 1 and Stage 2.

Cr B Carter/Cr J Calkin. Carried

**Resolved minute number 23/RDC/225**

That Council delegates the authority to approve Council's submission on the Water Services Amendment to the Chief Executive and Mayor.

Cr Piki Te Ora Hiroa/Cr G Duncan. Carried

## 10 Reports for Decision

### 10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc

This item was taken at 1.38pm during the CE Report.

Mr Scott Parkes advised the reason for the application was to request funding for domain lights which would be of benefit to the rugby team for training and games, particularly on weekends. The local fire brigade and ambulance also have an interest in lighting at the park.

Councillors questioned whether other funding has been explored and Mr Parkes responded that there are limitations for sports teams such as the Dudding's Trust and Pub Charity not usually providing funds but that an application has been made to the Four Regions Trust.

**Resolved minute number 23/RDC/226**

That the report "Park Upgrade Partnership Application - Hunterville Rugby Football Club Inc" be received.

HWTM/Cr J Calkin. Carried

**Resolved minute number 23/RDC/227**

That Council approves funds of \$24,512 from the Park Upgrade Partnership Fund, as a final funder, to the Hunterville Rugby Football Club Inc. to upgrade the lighting at the Hunterville Domain.

Cr F Dalgety/Cr C Raukawa. Carried

### 10.2 Parks, Open Spaces, and Sporting Facilities Strategy Update

Mr Benadie took Council through the report noting this is the last step to finalise the strategy and this type of strategy is that we have a direction and that the checks fit the proposed direction.



**Resolved minute number 23/RDC/228**

That the report “Parks, Open Spaces and Sporting Facilities Strategy update” be received.

Cr G Maughan/Cr G Duncan. Carried

**Resolved minute number 23/RDC/229**

That Council approves the proposed decision criteria weightings recorded in Table 1 of this report.

Cr G Duncan/Cr G Maughan. Carried

**10.3 Adoption of the Events Support Scheme**

The report was taken as read.

**Resolved minute number 23/RDC/230**

That the report ‘Adoption of the Events Support Scheme’ be received.

Cr C Raukawa/Cr F Dalgety. Carried

**Resolved minute number 23/RDC/231**

That the Events Support Scheme be adopted (without amendment).

Cr Piki Te Ora Hiroa/Cr R Lambert. Carried

**10.4 Additional Matters for Deliberation - Annual Plan 2023/24**

Ms Gray stated that as staff were preparing officer comments it was noticed that the four topics for the parks and reserves were missed.

**Resolved minute number 23/RDC/232**

That the report ‘Additional Matters for Deliberation - Annual Plan 2023/24’ be received.

Cr D Wilson/Cr B Carter. Carried

**Resolved minute number 23/RDC/233**

With regard to officer comments made in response to submissions as listed in Attachment 1, Council has considered the Officer comments and accepts them without amendment, noting they will be included as Council’s response to submitters.

HWTM/Cr R Lambert. Carried

**10.5 Santoft Domain - Site for Proposed Building**

Councillors acknowledged those who took part in writing the report because of the short timeframes.

His Worship the Mayor assured Council that this is not the same situation as the Bulls Historical Society, and that committee have their own finances from leasing the domain for grazing.

**Resolved minute number 23/RDC/234**

That the report Santoft Domain – Site for Proposed Building be received.

Cr B Carter/Cr J Calkin. Carried

**Resolved minute number 23/RDC/235**

That Council endorses and supports the Santoft Domain Incorporated proposal to develop a building on the Reserve; and

Cr B Carter/Cr J Calkin. Carried

**Resolved minute number 23/RDC/236**

That Council supports the Society's funding application to J B S Dudding Trust; and

Cr B Carter/Cr J Calkin. Carried

**Resolved minute number 23/RDC/237**

That Council directs and authorises the Chief Executive to negotiate and sign a lease to Santoft Domain Incorporated as authorised and prescribed in the Reserves Act 1977, to give effect to Resolution 23/RDC/.....; and

Cr B Carter/Cr J Calkin. Carried

**Resolved minute number 23/RDC/238**

That Council confirms that any requests for funding or fee waivers be considered independently of these recommendations.

Cr B Carter/Cr J Calkin. Carried

## **11 Reports for Information**

### **11.1 Pae Tawhiti Rangitikei Beyond - Project Update**

Ms Gray took Council through the report, noting that there is a process of officer analysis which is a similar approach to the Annual Plan deliberations with officer comments for decision. Scott's Ferry have requested staff go back to the community for further feedback. Councillors requested a breakdown of the percentage of the population of centres and town area and the number of responses.

**Resolved minute number 23/RDC/239**

That the report 'Pae Tawhiti Rangitikei Beyond - Project Update' be received.

Cr G Duncan/Cr J F Wong. Carried

## 11.2 Project Management Office Report - June 2023

### Marton to Bulls Wastewater Centralisation - Detailed Update

Council provided feedback on the infographic.

Councillors questioned where the funding for the wastewater discharge to land is coming from. Ms Foley responded that this is part of the budget from the Long Term Plan. Staff have notified DIA of this project and the risks associated with it.

Mr Beggs spoke that this project is different from the Marton drinking water project as this is moving treated wastewater and that staff do not know the solution but are assessing all the variables.

*The meeting adjourned at 3.00pm and returned at 3.16pm.*

Cr Raukawa left the meeting at 3pm.

### Taihape Amenities Building

Ms Foley advised Council that the tentative opening date is the 22<sup>nd</sup> of July.

Councillors were concerned that there had been feedback from the community regarding the area around the building. Ms Foley assured that the grass will be reinstated soon and will take a few days for grass to come through.

#### **Resolved minute number 23/RDC/240**

That the report 'Project Management Office Report - June 2023' be received.

Cr F Dalgety/Cr Piki Te Ora Hiroa. Carried

## 11.3 Update - Council's Response to 21 May 2023 Flooding Event

His Worship the Mayor left at 3.31pm during this item and Cr Wilson Chaired the meeting until His Worship returned at 3.32pm.

Mr Benadie spoke of the benefits of the GIS data that was collected during the flooding event and that this will help during the next event to predict where flooding and heavy rainfall will occur. This information is on the Council's website.

#### **Resolved minute number 23/RDC/241**

That the report Update – Council's Response to 21 May 2023 Flooding Event, be received.

Cr G Duncan/Cr R Lambert. Carried

## 11.4 Mangaweka Bridge Update - June 2023

The report was taken as read.

**Resolved minute number 23/RDC/242**

That the report "Mangaweka bridge update" be received.

Cr Piki Te Ora Hiroa/Cr J F Wong. Carried

**11.5 Recruitment of Chief Executive**

The report was taken as read.

**Resolved minute number 23/RDC/243**

That the report Recruitment of Chief Executive be received.

Cr Piki Te Ora Hiroa/Cr R Lambert. Carried

**12 Minutes from Committees****12.1 Minutes from Committees**

The report was taken as read.

**Resolved minute number 23/RDC/244**

That the following minutes are received:

- Bulls Community Committee meeting-10 May 23
- Finance and Performance- 24 May 23
- Creative Communities Scheme-07 June 23
- Turakina Community Committee-08 June 23
- Hunterville Community Committee- 12 Jun 23
- Policy/Planning Committee- 15 Jun 23

Cr D Wilson/Cr J Calkin. Carried

**13 Recommendations from Committees****13.1 Revocation of Speed Limit Bylaw**

The report was taken as read.

**Resolved minute number 23/RDC/245**

That Council agrees to revoke the Speed Limit Bylaw 2009.

Cr D Wilson/Cr R Lambert. Carried

## 14 Public Excluded

The meeting went into public excluded session 3.43pm.

### Resolution to Exclude the Public

**Resolved minute number** **23/RDC/246**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 22 June 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Roading Procurement Strategy Update
4. Additional 4ha land purchase for Rātana Wastewater Irrigation
5. Recruitment of Chief Executive

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>14.1 - Public Excluded Council Meeting – 24 May and 22 June 2023</b>	To consider the minutes relating to matters that were the subject of discussion at the 24 May and 22 June meeting.	S48(1)(a)
<b>14.2 - Follow-up Action Items from Council (Public Excluded) Meetings</b>	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>14.3 - Roading Procurement Strategy Update</b>	s7(2)(a) - Privacy s7(2)(g) - Legal Professional Privilege	s48(1)(a)(i)
<b>14.4 - Additional 4ha land purchase for Rātana Wastewater Irrigation</b>	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>14.5 - Recruitment of Chief Executive</b>	s7(2)(a) - Privacy s7(2)(h) - Commercial Activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr G Maughan/Cr J F Wong. Carried

## 15 Open Meeting

The meeting went into open session 5.30pm

**Resolved minute number**                                **23/RDC/247**

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/247 - 22/RDC/260

Cr R Lambert/Cr J F Wong. Carried

**The meeting closed at 5.30pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 July 2023.**

.....  
**Chairperson**