



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Tuesday, 25 July 2023
Time: 1.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson
Deputy Chair: Cr Dave Wilson
Membership: Cr Brian Carter
Cr Jarrod Calkin
Cr Fi Dalgety
Cr Gill Duncan
Cr Richard Lambert
Cr Simon Loudon
Cr Greg Maughan
Cr Tracey Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong

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Locations:	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td style="vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> <td></td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Tuesday, 25 July 2023 at 1.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

No Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Ordinary Council Meeting held on 29 June 2023 are attached.

Attachments

1. **Ordinary Council Meeting - 29 June 2023**

Recommendation

That the minutes of Ordinary Council Meeting held on 29 June 2023 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 29 June 2023
Time: 1.00pm
Venue: Council Chamber
 Rangitikei District Council
 46 High Street
 Marton

Present

- HWTM Andy Watson
- Cr Dave Wilson
- Cr Brian Carter
- Cr Gill Duncan
- Cr Richard Lambert
- Cr Tracey Piki Te Ora Hiroa
- Cr Coral Raukawa
- Cr Jeff Wong
- Cr Simon Loudon
- Cr Greg Maughan
- Cr Jarrod Calkin
- Cr Fi Dalgety

In attendance

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager - Democracy and Planning
- Ms Gaylene Prince, Group Manager - Community
- Mr Dave Tombs, Group Manager - Corporate Services
- Ms Adina Foley, Group Manager-Capital Projects
- Mrs Sharon Grant, Group Manager - People and Culture
- Ms Katrina Gray, Senior Strategic Planner (Zoom)
- Ms Sheryl Srhoj, Manager-Property
- Ms Kym Skerman, Venue and Events Coordinator
- Mr Graeme Pointon, Strategic Property Advisor
- Ms Kezia Spence, Governance Advisor

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Unconfirmed

1 Welcome / Prayer

His Worship the Mayor opened the meeting at 1.00pm.

2 Apologies

No apologies were received.

3 Public Forum

Mr Scott Parkes joined the meeting at 1.30pm in relation to item 10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc.

4 Conflict of Interest Declarations

There were no conflict of interest declarations made.

5 Confirmation of Order of Business

Changes noted were to items 10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc. and 10.5- Santoft Domain- Site for Proposed Building.

Resolved minute number 23/RDC/211

That the late item "10.4– Additional Matters for Deliberation – Annual Plan 2023/24" be dealt with as part of the agenda for the Council meeting on 29 June 2023, the item cannot be delayed until a subsequent meeting as the information relates to the 2023/24 Annual Plan. The reason the item is not on the agenda is that the omission of the information was only realised after the agenda had been sent out.

HWTM/Cr R Lambert. Carried

Resolved minute number 23/RDC/212

That the late item "10.5– Santoft Domain – Site for Proposed Building" be dealt with as part of the agenda for the Council meeting on 29 June 2023, the item cannot be delayed until a subsequent meeting as the Santoft Domain Committee needs a decision from Council before 30 June 2023 so they can meet the deadline for a funding application. The reason the item is not on the agenda is that the request required understanding and research before it was agreed it needed to go to Council for a decision.

HWTM/Cr R Lambert. Carried

6 Confirmation of Minutes

Resolved minute number 23/RDC/213

That the minutes of Ordinary Council Meeting held on 24 May 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic

signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr B Carter/Cr J F Wong. Carried

Resolved minute number 23/RDC/214

That the minutes of Ordinary Council Meeting held on 22 June 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr J F Wong/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Changes noted to the list included item 1 – that this be retained as in progress rather than completed until the information is shared with councillors; and item 2 also be kept as in progress rather than completed until updates are no longer needed.

Resolved minute number 23/RDC/215

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr Piki Te Ora Hiroa/Cr B Carter. Carried

8 Mayor's Report

8.1 Mayor's Report - June 2023

His Worship the Mayor noted the three waters meeting held in Palmerston North and the realisation that governors are behind in their understanding of the Three Waters reform.

His Worship the Mayor was questioned on rail passenger services in the future, and he responded that a report would come to a future Council meeting.

Resolved minute number 23/RDC/216

That the Mayor's Report – June 2023 be received.

HWTM/Cr F Dalgety. Carried

Resolved minute number 23/RDC/217

That Cr Jarrod Calkin be appointed to the Risk/Assurance Committee.

HWTM/Cr Piki Te Ora Hiroa. Carried

8.2 Councillors Report- Kotahitanga – Principles of Māori Governance

Cr Duncan spoke to her report and noted the importance of relationships and manners.

Resolved minute number 23/RDC/218

That the Councillors Report- Kotahitanga – Principles of Māori Governance be received.

Cr G Duncan/Cr F Dalgety. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - June 2023

Health Safety and Wellbeing Update

Cr Dalgety is the governance health and safety representative and gave an update noting that a significant issue for the organisation is workload on staff.

Staff Movements

Mrs Grant answered questions regarding exit interviews and that these are reported on a six-monthly basis. Councillors requested information on turnover and how long staff members who are leaving have stayed in the organisation.

Community Services Dashboard

Councillors gave positive feedback on the presentation of the report.

Councillors questioned what had caused welcoming community events to be cancelled and Ms Prince answered that this was due to a staff member leaving and another one starting, and the lack of promotion for the event.

Hereford Street Pedestrian Bridge

It was noted that the funding applications for the project were unsuccessful and therefore the schools will need to be notified. Mr Beggs will write to both Rangitikei College and Marton Primary school to acknowledge that the funding applications weren't successful, and will outline what other measures have been implemented.

Waste Transfer Station Operation

Mr Benadie noted the purpose of this increase is due to the extension of the contract with Smart Environmental and to increase the purchase order until the end of the year.

There is no alternative to this decision as this is paying for services Council have already received.

Councillors moved to item 10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc and returned to the CE report at 1.50pm.

Bulls Rugby Club Lease- Proposed Building Extensions

Mr Pointon responded to questions regarding the terms of the lease contract and that by 2058, theoretically, some other organisation could take the Rugby Club assets over. Mr Pointon responded that the terms of the lease should be negotiated before expiry in 2058. Council decided to include both stages 1 and 2 so it doesn't have to come back to Council for a further decision.

It was noted that any decision on LGNZ President and Vice President should be made after all candidates have presented to elected members, so this item was not discussed.

Council moved to item 10.5 Santoft Domain - Site for Proposed Building at 2.14pm.

Resolved minute number 23/RDC/219

That the Chief Executive's Report – June 2023 be received.

Cr G Duncan/Cr F Dalgety. Carried

Resolved minute number 23/RDC/220

That in relation to the Waste Transfer station operation – The Chief Executive is authorised to approve a \$180,000 increase to the current Waste Transfer Station operation purchase order, noting this to be an unbudgeted operational expense.

Cr Piki Te Ora Hiroa/Cr J Calkin. Carried

Resolved minute number 23/RDC/221

That in relation to the Beaven Street, Marton – Surplus Land, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the transfer of the surplus land to the landowners of the adjoining property.

Cr R Lambert/Cr B Carter. Carried

Resolved minute number 23/RDC/222

That in relation to the Makuhou Road / Turakina Valley Road Intersection – Legalisation Action, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the section of road outlined in Bold Black on the submitted aerial overlay (subject to survey); and

That all costs of legalisation and issue of new Title for the currently encroached adjoining land be met by Council.

Cr Piki Te Ora Hiroa/Cr F Dalgety. Carried

Resolved minute number 23/RDC/223

That in relation to the Bulls Bowling Club Lease – Proposal for Land Exchange, the Chief Executive is directed and authorised to conclude negotiations to correct the Bulls Bowling Club building encroachment at Criterion Street Bulls; and

That the Chief Executive is further authorised to take all actions and execute all documents required to complete the proposed exchange of land involved.

HWTM/Cr B Carter. Carried

Resolved minute number 23/RDC/224

That, in relation to Bulls Rugby Club Lease – Proposed Building Extensions, the Chief Executive is authorised to take all actions and execute all documents required to complete the leasing of extra land required Stage 1 and Stage 2.

Cr B Carter/Cr J Calkin. Carried

Resolved minute number 23/RDC/225

That Council delegates the authority to approve Council's submission on the Water Services Amendment to the Chief Executive and Mayor.

Cr Piki Te Ora Hiroa/Cr G Duncan. Carried

10 Reports for Decision

10.1 Parks Upgrades Partnership Application - Hunterville Rugby Football Club Inc

This item was taken at 1.38pm during the CE Report.

Mr Scott Parkes advised the reason for the application was to request funding for domain lights which would be of benefit to the rugby team for training and games, particularly on weekends. The local fire brigade and ambulance also have an interest in lighting at the park.

Councillors questioned whether other funding has been explored and Mr Parkes responded that there are limitations for sports teams such as the Dudding's Trust and Pub Charity not usually providing funds but that an application has been made to the Four Regions Trust.

Resolved minute number 23/RDC/226

That the report "Park Upgrade Partnership Application - Hunterville Rugby Football Club Inc" be received.

HWTM/Cr J Calkin. Carried

Resolved minute number 23/RDC/227

That Council approves funds of \$24,512 from the Park Upgrade Partnership Fund, as a final funder, to the Hunterville Rugby Football Club Inc. to upgrade the lighting at the Hunterville Domain.

Cr F Dalgety/Cr C Raukawa. Carried

10.2 Parks, Open Spaces, and Sporting Facilities Strategy Update

Mr Benadie took Council through the report noting this is the last step to finalise the strategy and this type of strategy is that we have a direction and that the checks fit the proposed direction.

Resolved minute number 23/RDC/228

That the report "Parks, Open Spaces and Sporting Facilities Strategy update" be received.

Cr G Maughan/Cr G Duncan. Carried

Resolved minute number 23/RDC/229

That Council approves the proposed decision criteria weightings recorded in Table 1 of this report.

Cr G Duncan/Cr G Maughan. Carried

10.3 Adoption of the Events Support Scheme

The report was taken as read.

Resolved minute number 23/RDC/230

That the report 'Adoption of the Events Support Scheme' be received.

Cr C Raukawa/Cr F Dalgety. Carried

Resolved minute number 23/RDC/231

That the Events Support Scheme be adopted (without amendment).

Cr Piki Te Ora Hiroa/Cr R Lambert. Carried

10.4 Additional Matters for Deliberation - Annual Plan 2023/24

Ms Gray stated that as staff were preparing officer comments it was noticed that the four topics for the parks and reserves were missed.

Resolved minute number 23/RDC/232

That the report 'Additional Matters for Deliberation - Annual Plan 2023/24' be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 23/RDC/233

With regard to officer comments made in response to submissions as listed in in Attachment 1, Council has considered the Officer comments and accepts them without amendment, noting they will be included as Council's response to submitters.

HWTM/Cr R Lambert. Carried

10.5 Santoft Domain - Site for Proposed Building

Councillors acknowledged those who took part in writing the report because of the short timeframes.

His Worship the Mayor assured Council that this is not the same situation as the Bulls Historical Society, and that committee have their own finances from leasing the domain for grazing.

Resolved minute number 23/RDC/234

That the report Santoft Domain – Site for Proposed Building be received.

Cr B Carter/Cr J Calkin. Carried

Resolved minute number 23/RDC/235

That Council endorses and supports the Santoft Domain Incorporated proposal to develop a building on the Reserve; and

Cr B Carter/Cr J Calkin. Carried

Resolved minute number 23/RDC/236

That Council supports the Society's funding application to J B S Dudding Trust; and

Cr B Carter/Cr J Calkin. Carried

Resolved minute number 23/RDC/237

That Council directs and authorises the Chief Executive to negotiate and sign a lease to Santoft Domain Incorporated as authorised and prescribed in the Reserves Act 1977, to give effect to Resolution 23/RDC/.....; and

Cr B Carter/Cr J Calkin. Carried

Resolved minute number 23/RDC/238

That Council confirms that any requests for funding or fee waivers be considered independently of these recommendations.

Cr B Carter/Cr J Calkin. Carried

11 Reports for Information

11.1 Pae Tawhiti Rangitīkei Beyond - Project Update

Ms Gray took Council through the report, noting that there is a process of officer analysis which is a similar approach to the Annual Plan deliberations with officer comments for decision. Scott's Ferry have requested staff go back to the community for further feedback. Councillors requested a breakdown of the percentage of the population of centres and town area and the number of responses.

Resolved minute number 23/RDC/239

That the report 'Pae Tawhiti Rangitīkei Beyond - Project Update' be received.

Cr G Duncan/Cr J F Wong. Carried

11.2 Project Management Office Report - June 2023

Marlon to Bulls Wastewater Centralisation - Detailed Update

Council provided feedback on the infographic.

Councillors questioned where the funding for the wastewater discharge to land is coming from. Ms Foley responded that this is part of the budget from the Long Term Plan. Staff have notified DIA of this project and the risks associated with it.

Mr Beggs spoke that this project is different from the Marton drinking water project as this is moving treated wastewater and that staff do not know the solution but are assessing all the variables.

The meeting adjourned at 3.00pm and returned at 3.16pm.

Cr Raukawa left the meeting at 3pm.

Taihape Amenities Building

Ms Foley advised Council that the tentative opening date is the 22nd of July.

Councillors were concerned that there had been feedback from the community regarding the area around the building. Ms Foley assured that the grass will be reinstated soon and will take a few days for grass to come through.

Resolved minute number 23/RDC/240

That the report 'Project Management Office Report - June 2023' be received.

Cr F Dalgety/Cr Piki Te Ora Hiroa. Carried

11.3 Update - Council's Response to 21 May 2023 Flooding Event

His Worship the Mayor left at 3.31pm during this item and Cr Wilson Chaired the meeting until His Worship returned at 3.32pm.

Mr Benadie spoke of the benefits of the GIS data that was collected during the flooding event and that this will help during the next event to predict where flooding and heavy rainfall will occur. This information is on the Council's website.

Resolved minute number 23/RDC/241

That the report Update – Council's Response to 21 May 2023 Flooding Event, be received.

Cr G Duncan/Cr R Lambert. Carried

11.4 Mangaweka Bridge Update - June 2023

The report was taken as read.

Resolved minute number 23/RDC/242

That the report "Mangaweka bridge update" be received.

Cr Piki Te Ora Hiroa/Cr J F Wong. Carried

11.5 Recruitment of Chief Executive

The report was taken as read.

Resolved minute number 23/RDC/243

That the report Recruitment of Chief Executive be received.

Cr Piki Te Ora Hiroa/Cr R Lambert. Carried

12 Minutes from Committees

12.1 Minutes from Committees

The report was taken as read.

Resolved minute number 23/RDC/244

That the following minutes are received:

- Bulls Community Committee meeting-10 May 23
- Finance and Performance- 24 May 23
- Creative Communities Scheme-07 June 23
- Turakina Community Committee-08 June 23
- Hunterville Community Committee- 12 Jun 23
- Policy/Planning Committee- 15 Jun 23

Cr D Wilson/Cr J Calkin. Carried

13 Recommendations from Committees

13.1 Revocation of Speed Limit Bylaw

The report was taken as read.

Resolved minute number 23/RDC/245

That Council agrees to revoke the Speed Limit Bylaw 2009.

Cr D Wilson/Cr R Lambert. Carried

14 Public Excluded

The meeting went into public excluded session 3.43pm.

Resolution to Exclude the Public

Resolved minute number **23/RDC/246**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 22 June 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Roading Procurement Strategy Update
4. Additional 4ha land purchase for Rātana Wastewater Irrigation
5. Recruitment of Chief Executive

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
14.1 - Public Excluded Council Meeting – 24 May and 22 June 2023	To consider the minutes relating to matters that were the subject of discussion at the 24 May and 22 June meeting.	S48(1)(a)
14.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.3 - Roading Procurement Strategy Update	s7(2)(a) - Privacy s7(2)(g) - Legal Professional Privilege	s48(1)(a)(i)
14.4 - Additional 4ha land purchase for Rātana Wastewater Irrigation	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.5 - Recruitment of Chief Executive	s7(2)(a) - Privacy s7(2)(h) - Commercial Activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

ITEM 7.1

1. Reason for Report

1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	29-Jun-23	The CE will write to Rangitikei College and Marton Primary school regarding their request for pedestrian bridge at Hereford street and the response from Waka Kotahi to not approve this for funding	CE	Email sent to Principals of each school 11/7/23. The email outlined: •Noting the addition of school signage, pedestrian crossing, and variable speed limit signage to both schools •That Council have completed the design for the Hereford St 'clip-on' pedestrian bridge, and have obtained appropriate resource and building consents. •That Council will submit to Waka Kotahi for funding construction of the bridge in the 2024-27 National Land Transport Programme. If successful with that funding, will pursue a start date in the first year of the programme (2024).	Completed
2	29-Jun-23	Look at a template to cover Council funded assets and whether ongoing maintenance etc should be identified as part of any agreement	Graeme P / Arno	No progress to report.	In progress
3	29-Jun-23	Advise the Hunterville Rugby Football Club Inc. of the approval of funds of \$24,512 to upgrade the lighting at the Hunterville Domain.	Gaylene Prince	Advice given to the Club that they were successful.	Completed
4	29-Jun-23	Beaven Street, Marton – Surplus Land, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the transfer of the surplus land to the landowners of the adjoining property	Graeme P	Agreement sent to Purchasers' lawyer.	In progress
5	29-Jun-23	Makuhou Road / Turakina Valley Road Intersection – Legalisation Action, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the section of road outlined in Bold Black on the submitted aerial overlay (subject to survey); and That all costs of legalisation and issue of new Title for the currently encroached adjoining land be met by Council	Graeme P	Reported to adjoining landowners. Awaiting their Lawyer's input.	In progress
6	29-Jun-23	Bulls Bowling Club Lease – Proposal for Land Exchange, the Chief Executive is directed and authorised to conclude negotiations to correct the Bulls Bowling Club building encroachment at Criterion Street Bulls; and That the Chief Executive is further authorised to take all actions and execute all documents required to complete the proposed exchange of land involved	Graeme P	Reported to all parties involved. Meeting scheduled 20/07/23.	In progress
7	29-Jun-23	Bulls Rugby Club Lease – Proposed Building Extensions, the Chief Executive is authorised to take all actions and execute all documents required to complete the leasing of extra land required Stage 1 and Stage 2	Graeme P	Applicant and their professional advisors advised. Lease documents will follow when Building Consent available.	In progress
8	29-Jun-23	Council endorses and supports the Santoft Domain Incorporated proposal to develop a building on the Reserve; and That Council supports the Society's funding application to J B S Dudding Trust; and directs and authorises the Chief Executive to negotiate and sign a lease to Santoft Domain Incorporated as authorised and prescribed in the Reserves Act 1977, to give effect to Resolution 23/RDC/.....; and confirms that any requests for funding or fee waivers be considered independently of these recommendations	CE	Committee advised of Council decision. Lease part-drafted for discussion with Committee when siting and plans of proposed building known.	
9	1-Jun-23	Supply more info re Council's High Street buildings - to include NBS timeframes, safety, maintenance etc	Adina Foley	As part of the development of the LTP more information will be provided to Council on the High Street buildings. This is scheduled for discussion at a workshop in July.	In progress
10	24-May-23	Otara bridge - ensure attendees at the meeting are being kept informed and weekly updates are on our website	Rhonda Morris / Carol Gordon	Manawatu District Council are liaising with attendees. Weekly updates on progress are made to our Council's website.	In progress
11	24-May-23	Progress putting the macron above the I in Rangitikei	Leah / Bonnie	The next stage in this process is underway.	In progress
12	24-May-23	Advise the Poppy Places Project that their request will be considered as part of the deliberations on the 2023/24 Annual Plan	CE / Karen	They will receive an annual plan submission response.	In progress
13	24-May-23	Check if there is a phone number for Council on signage at the effluent site	Raj / Carol	Staff are looking at whether there is appropriate signs at the site and will update if needed.	In progress
14	26-Apr-23	Re rental on Bulls museum - what other properties are rented and what is the rental amounts	Gaylene/ Graeme P	No progress in June	
15	26-Apr-23	Taihape swim centre - extending hours - consider as part of LTP 2034-44 (along with Marton swim centre)	Gaylene / Arno	This work will continue through the creation of the next LTP	In progress
16	25-Aug-22	As per resolution 22/RDC/305: That, should "better off" funding be received for the Hautapu River Parks Project, Council enters into a formal agreement with the Friends of Taihape for them to conduct ongoing maintenance of the bridges.	Adina Foley	PMO is continuing work with Friends of Taihape to finalise the agreement.	In progress
17	30-Jun-22	Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption. Carbon reduction to be included in this review, and potentially the Policy.	Dave Tombs/Adina Foley	Draft currently being reviewed for presentation to ELT, the complete set will include the strategy, policy and a guide, estimated to be completed by August 2023.	In progress

18	26-May-22	As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Adina Foley / Gaylene Prince / Johan Cullis	Staff are presently investigating software compatibility with our suppliers. The bylaw that will allow enforcement action has been endorsed by Council.	In progress
19	31-Mar-22	Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme.	Arno Benadie	One of the scheme members confirmed that they purchased 800 m of suitable pipe, stored on one of the farms. The renewal work has not started yet and the farmers are now considering doing it themselves to save some costs.	In progress
20	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility. From 3 Nov meeting - Cr Carter raised the issue of fly tipping - CE undertook to speak to him more about this.	Arno Benadie / Raj Khadka	A revised Memorandum Of Understanding has been submitted by Horizons for review. RDC is considering the suitability of the proposed MOU before agreeing to a new term for this activity. No further updates available at this time.	In progress
21	30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	The title has been issued and the purchaser's legal representative completed registration.	Completed

8 Mayor's Report

8.1 Mayor's Report - 25 July 2023

Author: Andy Watson, His Worship the Mayor

1. Reason for Report

This will be the last full Council meeting for Peter Beggs our Chief Executive before he takes up his new position in Christchurch. I and Council would like to thank Peter for his time in the Rangitīkei and wish him well. His guidance of Council has been excellent and has come at a challenging time due to the many Government reforms which have been difficult to navigate for all Councils. Thankfully Peter will still be here for the opening of the new amenities block in Taihape, Nga Awa, on 12 August – another major project he has helped drive. It is a pity though that the industrial plan change and rail hub, a project that was instrumental in attracting Peter to the district and has taken a huge amount of his time, will be passed on to this replacement to oversee. Peter's last day with Council will be 18 August, less than a month away. The recruitment of a new Chief Executive with the assistance of Jackson Stone recruitment agency will take some time, and so Council has made the decision to employ Kevin Ross, a previous Chief Executive of Whanganui District Council, as an interim or acting Chief Executive until the position is filled.

On 6 July Councillors and senior staff had an amazing day out. Te Rūnanga o Ngā Wairiki Ngāti Apa hosted us first at Te Poho o Tuariki at Hendersons Line and later on a bus trip to visit a couple of their commercial developments of their dairy farm at Te Hou (Flockhouse) and their strawberry venture at Kaitoke. Pahia (Chair) and Grant (CE) took us through the history of loss of their lands, the process of settlement with the Crown and subsequent commercial developments and land purchases. It has been a story of poor treatment by the Crown and New Zealand and a fantastic development post-settlement. They are one of our biggest companies and are the largest dairy farming operation in our district. They have a policy of only investing in their rohe (area) and have chosen to invest in community outcomes of employment and health. Their purchase and operation of the Stewart Street medical surgery in Marton is a stand out decision that I applaud them for. For me, the visit to Te Hou, the old Flockhouse farm in partnership initially with the Dalrymples and Ātīhau-Whanganui Incorporation was a standout. To see a new 80 stand rotary dairy shed being constructed and to see the care taken to make the farm a New Zealand sector leader was remarkable. I thank Pahia and Grant for the day.

The John and Angela Turkington Youth Awards were held at Te Matapihi on 30 June. Thank you to the Turkingtons for continuing their sponsorship of not only this event but also for the numerous other events they support. There were a large number of local companies that supported different category awards on the night and I congratulate the Youth Council for running the event. Kelly Widdowson and Kayla Hyland lead the Youth Council and this event was amazingly achieved on a \$3000 budget – how they did that I don't quite understand but I thank them for it. The overall Youth of the Year winner was Rebekah Gribbon. Rebekah is the young founder, owner and operator of Highland Evolution which offers highland dancing lessons, opportunity for leadership and overseas participation in competition for youth and young ladies involved. Rebekah is an incredibly well deserved winner.

Te Matapihi was also used to host the staff awards on 7 July. The awards termed the "Matariki Stars of Council" helped celebrate Matariki, the Maori new year, and recognise winners and nominations from across Council. Christin Ritchie was the supreme award winner of the night. Congratulations to all on your excellence.

ITEM 8.1

It feels as though every Council report includes mention from me about Three Waters and the water entities. Government has now settled on 10 entities rather than 4 as the option and invited public and Council submissions. I submitted on behalf of Council and used the time to argue for the removal of the rural water schemes from their transition to the entity and questioned Government on detail, particularly how true regional representation will be facilitated. The reality is that Government is moving at a 'break-neck' pace to have the legislation in place before the house rises for the general election. We are truly on a set course dictated by Government.

This report was written on 18 July and precedes a presentation meeting on the 24th at Te Matapihi from Crown, or specifically The Office for Maori Crown Relations – Te Arawhiti. The meeting will be to discuss presumably the Mokai Patea treaty settlement negotiations. I will look forward to updating Council verbally on the meeting direction and outcomes. Mokai Patea are a grouping of 4 iwi – Ngati Te Ohuake, Ngati Hauti, Ngati Tamakōpiri and Ngati Whitikaupeka. Many issues will undoubtedly be raised. I and Council will be particularly interested in the recognition of the land locked lands and how they are to be accessed as for many many years Iwi have been denied any resolution on these matters. How Iwi and Council work together and recognise the injustices of the past to forge future relationships is incredibly important.

On 26 July I will be attending the Local Government Conference in Christchurch along with Deputy Mayor Dave Wilson and senior staff. This conference comes at a time where a number of Councils are questioning the approach and style of our representative body Local Government New Zealand (LGNZ). Some Councils have withdrawn their membership from the body and I feel that we are at a threshold moment. The election of the presidency will be a critical moment and the prospective nominees will be questioned around the need for change. I believe we need unity that has been challenged under "Three Waters" – we need to unite and move forward together and that will involve the need for changes in how the sector operates.

This week Peter as Chief Executive, Arno and I met with a local contractor from Hunterville who has come up with some refinement/cost saving measures to cope with low value roading maintenance and repair on our minor rural roads. It is easy to say that there are difficulties with process and there are, but we need to find solutions. If there can be more empowerment given to local input, a greater working relationship with local farmers including the establishment of more local approved dump sites, we should at least look at these options ahead of our roading procurement. We will not get a better chance.

Finally, I attended the Powhiri for the Spanish Women's Football Team in Palmerston North on 17 July. The FIFA Women's World Cup is a major world event and I hope that we as New Zealanders attend in numbers, enjoy the spectacle and support it for if we don't, never again will we get the chance to host these sorts of events.

Mayors Engagement

July 2023

1	Attended Manawatu Toy Dog Club championship show
3	Attended weekly LTP update with staff
4	Attended Zoom with Sam Broughton re LGNZ presidency Attended weekly meeting with Chief Executive Attended Climate Change catchup Zoom with LGNZ Attended Housing Business Case discussion with elected members and staff Attended weekly meeting with Deputy Mayor
5	Attended monthly ELT meeting – governors Q&A Attended meeting with ratepayer in Taihape Attended parliamentary oral submission to Water Services Entities Bill Attended online focus group: Supergood on behalf of LGNZ
6	Attended Te Runanga o Nga Wairiki Ngati Apa day tour with elected members and staff
7	Attended meeting with Ministry of Education Attended meeting with Interim Chief Executive Attended Matariki Stars of Council Awards
9	Attended planting day at B&C Dams
11	Attended meeting with Craig Nash Accelerate25 Attended Future for Local Government Zoom Attended weekly meeting with Deputy Mayor Attended McIntyre Reserve Management Committee Meeting
12	Attended Assets & Infrastructure Meeting Attended LTP Workshop with Council Attended Bulls Community Committee Meeting
13	Attended 9 month check-in workshop with councillors and senior management Attended meeting with Interim Chief Executive
17	Attended breakfast meeting with Mayor Helen Worboys Attended Powhiri for FIFA Women’s World Cup – Spanish Women’s Team Attended weekly LTP meeting with staff Attended roading meeting Attended Hunterville Rural Water Supply Sub Committee Meeting
18	Attended meeting with Deputy Mayor
19	Attended weekly meeting with Chief Executive Attended RMA Reform Emergency Works Amendments Meeting Attended Santoft Domain Management Committee Meeting

ITEM 8.1

ITEM 8.1

20	<p>Attended online Regional Leadership Group Hui</p> <p>Attended online meeting with Mayor Neil Holdom re LGNZ elections</p> <p>Attended meeting with elected members re Chief Executive recruitment process</p>
24	<p>Attended weekly LTP meeting with staff</p> <p>Attended meeting with Interim Chief Executive</p> <p>Attended Mokai Patea Nui Tonu Treaty Settlement Negotiation presentation/discussion</p>
25	<p>Attended Regional Transport Matters – Regional Chief’s Online Meeting</p> <p>Attended Mayors Taskforce for Jobs meeting</p> <p>Attended Council Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
26	To attend 2023 LGNZ AGM
27	To attend 2023 LGNZ Conference
28	To attend 2023 LGNZ Conference
31	<p>To attend weekly LTP meeting with staff</p> <p>To attend monthly RDC/Police zoom</p> <p>To attend industry working group meeting</p>

Attachments:

1. **Mental Health First Aid Course Report - Councillor Fi Dalgety** [↓](#)
2. **Elected Member Attendance Oct 22-Jul 18** [↓](#)

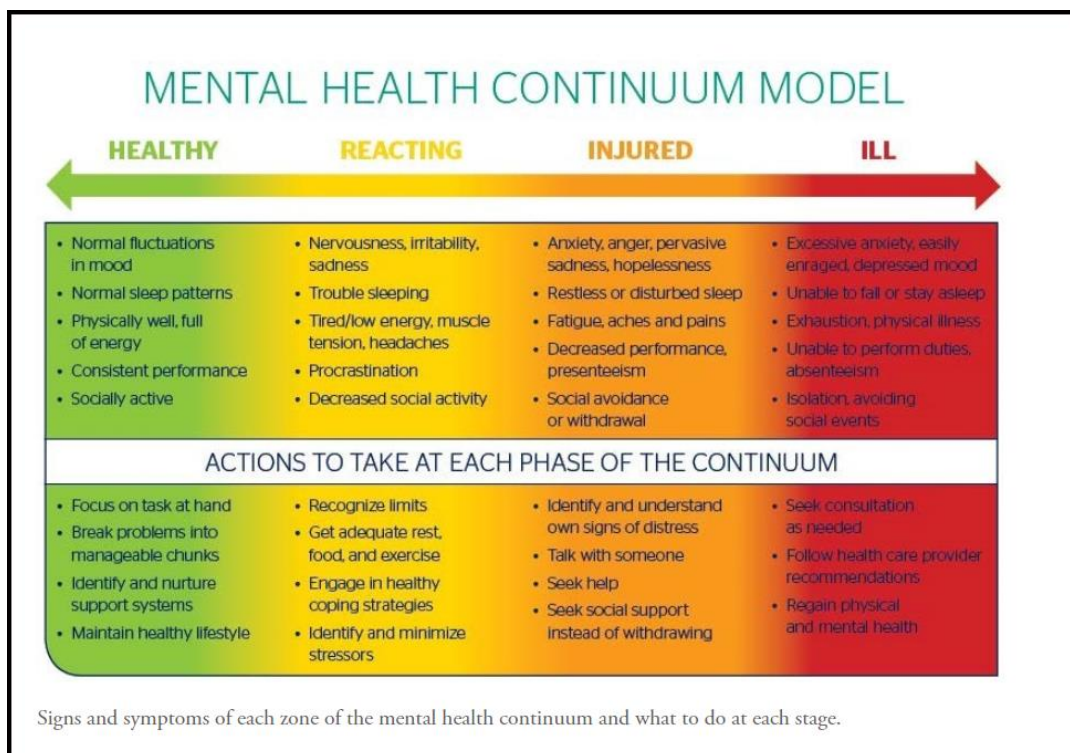
Recommendation

That the Mayor’s Report – 25 July 2023 be received.

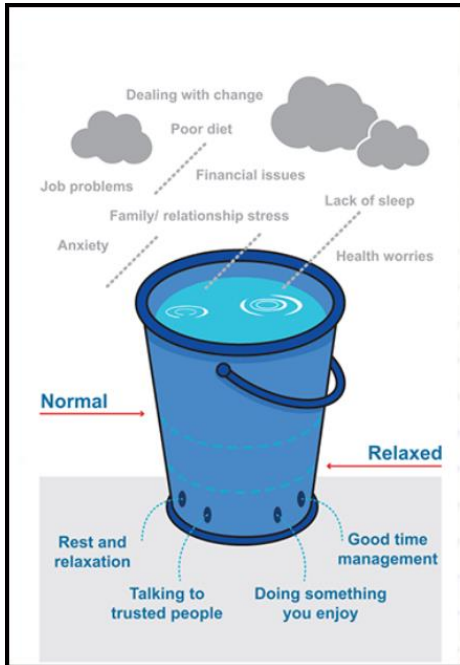
MENTAL HEALTH FIRST AID 4.7.23

Mental Health Continuum

Healthy -> Reacting -> Injured -> Ill



Resilience Bucket



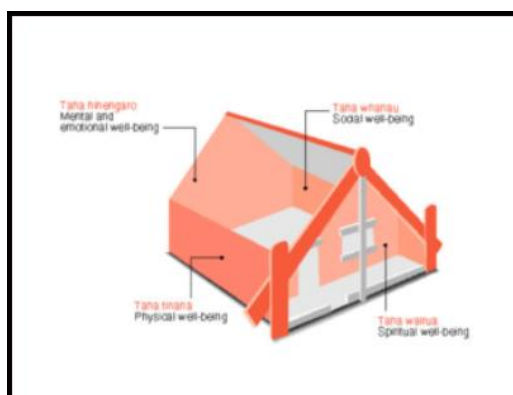
5 ways to wellbeing

FIVE WAYS TO WELLBEING

- Give**
Your time, your words, your presence
- BE ACTIVE**
DO WHAT YOU CAN, ENJOY WHAT YOU DO, MOVE YOUR MOOD
- KEEP LEARNING**
EMBRACE NEW EXPERIENCES, SEE OPPORTUNITIES, SURPRISE YOURSELF
- CONNECT**
TALK & LISTEN, BE THERE, FEEL CONNECTED
- TAKE NOTICE**
REMEMBER THE SIMPLE THINGS THAT GIVE YOU JOY

INTRODUCE THESE SIMPLE STRATEGIES INTO YOUR LIFE AND YOU WILL FEEL THE BENEFITS.

Mental Health Foundation OF NEW ZEALAND
mauri tū, mauri ora



Te Whare Tapa Wha – The House of Wellbeing

Taha wairua - spiritual wellbeing

Taha tinana - physical wellbeing

Taha hinengaro - mental + emotional wellbeing

Taha whenau- social wellbeing

Common Mental Health Disorders

1. Anxiety -breathing, grounding, hug, go outside
2. Depression. Black Dog -issue of stigma exercise, mood journal, 'gratitude'
3. Addiction drugs + alcohol. "unbalanced" Importance of education. Ask curious questions

listen to your HEAD Action Plan

Importance of empathy not sympathy.

"I dont know what to say right now, so pleased you could talk to me - just sit quietly"

H Hazards

environmental, state of mind/ emotional wellbeing, safe space/time who in room

E Engage

support: eye contact, open honest convene mental wellbeing allow to talk + not try and fix Trust. Open questions: who, what, how, when

"tell me whats going on for you right now. Sit with 'awkward 'silence ' "

A Action

support, medication, counselling pet, walk alongside **phone 1737 'Need to talk'** EAP options eg Vitae

D Debrief.

the situation ; what happened; how did you influence the outcome of situation ; what now

Look after self.

Mental Health Crisis

Recognize this is an emergency

Types: self harm, suicidal thoughts, psychotic break, anxiety attack

"Have you ever considered harming yourself" Direct is best. -
"considered suicide"

"killing yourself" Do you have a plan. Do you have the means to do that."

- **Do a safety Plan with a professional**

"Every year in NZ 550 people take their own lives Over 400 are Male"

- **Do they have a plan?**
- **If yes - call local mental health crisis team or ED.**
- **If immediate danger call 111 - police vs ambulance**
- **stay with them until support arrives**
- **Remove any obvious means of suicide**
- **Try to stay calm + let them know you care.**

Check out Jimi Hunt.

Thank you to Sharon & Matt for organising this workshop and RDC for the opportunity to attend.

Elected Members

Date	Meeting	HWTM	Wilson	Calkin	Carter	Dalgety	Duncan	Hiroa	Lambert	Loudon	Maughan	Raukawa	Wong	Notes
25-Oct-22	Council (Inaugural)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
03-Nov-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
14-Nov-22	Creative NZ Committee	PR					PR							
16-Nov-22	Audit and Risk	PR	PR	AT		PR		PR		AT	AT			
21-Nov-22	HRWS	PR							PR		AT			
23-Nov-22	Finance/Performance	PR	PR	AP	PR	PR	PR	AP		PR	PR		PR	There was confusion re membership of the committee
23-Nov-22	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	HWTM was late due to Council business
29-Nov-22	ERWS	AP									PR		AT	
29-Nov-22	Bulls													Meeting not held due to lack of quorum
30-Nov-22	Santoft DMC	PR		PR	PR									
01-Dec-22	Turakina CC	PR			PR									
12-Dec-22	Hunterville CC	PR				PR			PR					
13-Dec-22	TRAK	PR					PR							
14-Dec-22	Taihape CB	PR					PR						PR	
14-Dec-22	Marton CC													Meeting not held due to lack of quorum
15-Dec-22	Finance/Performance	PR	PR	PR	PR	PR	AT			PR	PR		PR	
15-Dec-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
20-Dec-22	Ratana CB	PR	AT		AT									
26 Jan-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
01-Feb-23	Santoft DMC	PR		AT	PR									
08-Feb-23	Taihape CB	PR					PR	AT					PR	
08-Feb-23	Marton CC	CB	AB								AB			
09 Feb-23	Workshop	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
09 Feb-23	Turakina CC	PR			PR									
13-Feb-23	Hunterville CC	CB				PR			PR					
14 Feb-23	Ratana CB	PR						PR						
16 Feb-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	
22-Feb 23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR		PR	
22 Feb-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
1 Mar 23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
07 Mar 23	ERWS	PR									PR		PR	
09 Mar 23	A&I Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
09 Mar 23	P&P	PR	PR				PR	PR	PR		AP			
13 Mar 23	HRWS	CB				PR			PR					
14 Mar 23	BCC	PR		PR	PR									
15 Mar 23	R&A	PR	PR	AT		PR		AP		PR				
15 Mar 23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	
20 Mar 23	Youth	PR					PR						PR	
30-Mar-23	Finance/Performance	PR	PR	PR	PR	PR				AP	PR		PR	
30-Mar-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	

4-Apr-23	Ratana CB	CB						PR						
6-Apr-23	Turakina CC	PR			PR									
11-Apr-23	TRAK	PR					PR	PR						
11-Apr-23	Maori Rates Remission	PR				PR		PR						PR
11-Apr-23	Omatane RWS						PR							
12-Apr-23	Taihape CB	PR					PR							PR
12-Apr-23	Marton CC	CB	PR			AT					PR			
13-Apr-23	Assets/Infrastructure	PR	PR		PR	PR	PR		PR	PR	PR			PR
17-Apr-23	Youth						PR							PR
17-Apr-23	Hunterville CC	CB	AT			AP			PR					
20-Apr-23	Workshop	PR	PR	PR	PR	AP	PR	AP	PR	PR	AP	AP		PR
26-Apr-23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR		PR
27-Apr-23	Sport NZ RTF	CB	AT	PR	AT						PR			
27-Apr-23	Finance/Performance	CB	PR	PR	PR	AP				PR	PR			PR
10-May-23	Bulls CC	AP			PR									
11-May-23	Annual Plan Hearings	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP		PR
11-May-23	Annual Plan Hearings	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	AP		PR
15-May-23	HRWS	PR				PR				PR				
15-May-23	Youth	PR				PR	AP							PR
18-May-02	Workshop	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR		PR
24-May-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR			PR
24-May-23	Council	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR		PR
1-Jun-23	Council	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP		PR
6-Jun-23	ERWS	PR									PR			PR
6-Jun-23	ORWS	PR					PR							
7-Jun-23	Creative NZ Committee	CB					PR							
8-Jun-23	Turakina CC	PR			PR									
12-Jun-23	Hunterville CC	PR							PR					
13-Jun-23	Ratana CB	PR												
14-Jun-23	Taihape CB	CB					PR	AT						AP
14-Jun-23	Marton CC	PR	PR								PR			
15-Jun-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AB		PR
15-Jun-23	Policy / Planning	PR	PR			AT	PR	PR	PR		PR			
19-Jun-23	Youth Council	PR					PR							PR
20-Jun-23	TRAK	PR					PR	PR						
22-Jun-23	R&A	PR	PR	AT		PR		PR		PR				
22-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR		PR
29-Jun-23	Finance/Performance	PR	PR	PR	PR	PR				PR	PR			PR
29-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR		PR
11-Jul-23	McIntyre Reserve	PR												PR
12-Jul-23	Assets/Infrastructure Meeting	PR	PR		AP	PR	PR		PR	PR	AP			PR
12-Jul-23	Workshop	PR	PR	PR	AP	PR	PR	PR	PR	PR	AP	AB		PR
12-Jul-23	Bulls CC	PR			PR							AT		
13-Jul-23	Workshop	PR	PR	PR	AP	PR	AP	PR	PR	PR	PR	AP		PR

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom [<i>this indicator is no longer used</i>]	ZM

9 Chief Executive's Report

9.1 Chief Executive's Report - July 2023

Author: Peter Beggs, Chief Executive

1. Reason for Report

1.1 This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

2. Health Safety and Wellbeing Update

2.1 The dashboard for June 2023 is attached (Attachment 1).

3. Staff Movements

3.1 In June, we welcomed the following employee to RDC:

- Amy Caldwell, Animal Control Officer

3.2 We also farewelled the following team members in June:

- Eniko Hodos, Finance Officer
- Gerhard Roux, Manager Financial Services

4. 12-Month Exit Interview Summary

4.1 All permanent and fixed term employees leaving RDC are invited to participate in an exit interview. Exit interviews provide insights on the person's experience during their time at RDC along with trends on primary reasons for leaving. Reporting is undertaken for July to December (six month summary), and January to June (12 month summary, including trends from last six months). A summary of exit data for the 12 months to 30 June 2023 is provided below.

4.2 12 month summary (July 2022 – June 2023):

- There were 23 staff exits during the 12 months to 30 June 2023. Nine exits occurred in the first six months and 14 exits occurred during the last 6 months. A total of 16 exit surveys were completed.
- RDC's annual staff turnover rate to 30 June 2023 was 19%. The national average annual turnover rate as at December 2022 was 20.5% (NZ Staff Turnover Survey).
- The highest number of exits occurred within the first two years of employment. Of the 23 exits during the year to 30 June 2023, 8 occurred within 12 months service and 7 occurred between 12 months and two years' service.
- When considering number of exits relative to the size of functional groups, the spread of exits between groups is relatively even over the 12 month period.

4.3 6 month trends (January – June 2023):

- Noting that interview numbers are small, in terms of leavers experience at RDC the highest reported highlights included the role, leadership, work environment and team culture. This result is consistent with trends for the first six months of the year.
- The highest reported reasons for leaving over the past six months included: relationships/work environment, pay, and relocation to another geographic area. The highest reported reasons for leaving during the first six months were career development, pay and work environment.

4.4 Feedback gained from exit interviews is considered alongside other feedback such as the quarterly Korero Mai staff engagement surveys. Those areas that can and should be addressed are incorporated into continuous improvement initiatives such as enhanced internal communications, and greater use of individual development conversations using Councils Career and Performance Development Framework (Ara Poutama).

5. Strategic Risk Deep Dive – Health, Safety and Wellbeing

5.1 ELT recently undertook a deep dive review of the organisational strategic risk titled ‘Obligations with health, safety and wellbeing are not met’. The detailed outcomes of the deep dive were presented to the Risk and Assurance Committee at the 22 June 2023 meeting. In summary, the deep dive review resulted in several additions to the risk description, along with an amendment to the risk assessment.

5.2 Changes made to the risk description include:

- Specific reference to RDC’s most critical hazards, these being driving, working around vehicles and machinery, working alone and violent/aggressive behaviour.
- Inclusion of the Leadership Health, Safety and Wellbeing Charter as one of the methods to mitigate risk.
- Acknowledgement that RDC has introduced dedicated staff resourcing to support health, safety and wellbeing excellence.

5.3 In relation to the risk assessment, it was felt that the current mitigated risk assessment for ‘non-critical’ risks (moderate) was correct because control measures reduce the consequence of the risk, should it occur. However, it was identified that for some critical risks, the consequences (based on worst credible scenario) may remain significant if the hazard occurs, even with all control methods in place. For these situations, the mitigated risk assessment has been re-assessed as ‘high’.

5.4 RDC has controls in place for all critical hazards and these hazards continue to be priority focus areas within the health, safety and wellbeing workplan.

6. External Submissions

- 6.1 The updated list of current and recently closed submissions is attached (Attachment 2).

Consultations proposed for submission

- 6.2 Review of protected records for local authorities. Officers are reviewing the changes proposed to the list of protected records and guidance notes and will prepare an operational submission. Submissions close 30 July 2023.
- 6.3 Our Freshwater Future – Horizons is reviewing the Water Allocation Framework to align with the NPS Freshwater Management. Officers are reviewing to understand the impact on Council. Submissions are due 30 July 2023
- 6.4 Safer online services and media platforms. The DIA is considering options to regulate risky content online that would apply to platforms including social media and video sharing sites. Officers suggest making a submission to indicate interest, but that there is no capacity for a full response at this time. Submissions close 31 July 2023.
- 6.5 Let's Build a Better Consenting System. This is a review of the building system with a wide range of suggestions and options. Officers are investigating options to work with others in the sector on a response. Submissions close 7 August 2023.
- 6.6 Review of the Emissions Trading Scheme and A Redesigned Permanent Forestry Category. Officers are preparing a submission based on Council feedback in the 12 July workshop. Submissions close 11 August 2023.
- 6.7 Call for information on aquatic herbicides. The Environmental Protection Authority has called for feedback on certain herbicides from stakeholders including Councils. Officers will prepare an operational submission prior to the deadline of 17 September 2023.
- 6.8 Helping people and nature thrive – this is a consultation on establishing a biodiversity credit system, staff are currently considering the impacts on Council. Submissions close 3 November 2023.

Consultations not proposed for submission

- 6.9 Lifting the resilience of New Zealand's Critical Infrastructure – This is a discussion document relating to increased regulation for critical infrastructure. Officers suggest this is outside of Council's scope for Emergency Management. Submissions close 8 August 2023.

Consultations submitted on during June/July 2023

- 6.10 Water Service Entities Amendment Bill. A response was prepared with Councillor input and submitted by the due date of 5 July. (Attachment 3)
- 6.11 Proposed changes to parking requirements. Changes are proposed for clarity and enforceability of existing parking rules. Feedback was sought in a survey form only. An operational response was made by the deadline of 13 July 2023.

7. Engagement and Consultation Schedule – 2022/23

- 7.1 An updated Engagement and Consultation schedule is attached (Attachment 4), for the Council's information. This new version records consultation and engagements from 1 July 2023 to 30 June 2024.

8. Community Services (Dashboard)

- 8.1 The Community Services group have created a dashboard (Attachment 5) detailing some of their projects, events, and actions for the past month.

9. Placement of Plaques on Unmarked Graves at Mt View Cemetery

- 9.1 Following an approach by Mr Phillip Black, I have recently given permission for plaques to be placed on every unmarked grave belonging to a Lake Alice patient buried at Mt View Cemetery. This project will be undertaken and funded through sponsorship, donations, fundraising and general public awareness, and as such there is no cost to Council.

In order to comply with privacy requirements, Mr Black is nationally publishing details of the project with the intention of notifying any possible living relatives of the patients in question. Mr Black is also setting up an email address where families will have an opportunity to respond to his proposal. Any family who does not accept the offer will not have a plaque attached. Similarly if a family member later objects once a plaque has already been installed, it will be removed at their request.

Mr Black has requested no recognition for his involvement.

10. Building Consent / Producer Statement Issue

- 10.1 Rangitikei District Council was identified by Engineering New Zealand as one of 45 Councils impacted by falsified / invalid producer statements by one of the directors of Kodiak Consulting Ltd. We have joined 14 other councils to progress this through legal channels. Kodiak has provided some information on properties that may be affected' staff are now working through this information to see what the impact may be, and how many properties are in our district. A further update will be provided when more information becomes available.

11. Update on Waste Contract

- 11.1 Council and the preferred contractor are in the final stages of negotiations to agree on the terms of the new Waste Transfer Station Operations contract. The contract is expected to be finalised and signed by the end of July.

12. Governance Health, Safety and Wellbeing Charter

- 12.1 The Governance Health, Safety and Wellbeing Charter (Charter) (Attachment 6) provides a visual representation of Elected Members commitment to Health, Safety and Wellbeing, and due diligence obligations, as the governing body of Rangitikei District Council. The current Charter is signed by the Mayor on behalf of Council and is displayed

in Council Chambers. The current Charter was endorsed during the last triennium and has been reviewed in accordance with the Health, Safety and Wellbeing Due Diligence Plan. Amendments made to the Charter as a result of the review include minor grammatical corrections, and replacement of the word 'organisation' with 'Council'.

- 13.2 The Risk and Assurance Committee endorsed the revised Charter at the meeting held on 22 June 2023. The Charter is now being brought to Council for approval. Once approved, the revised Charter will be signed by the Mayor and will replace the version that is currently displayed in Council Chambers. Refer to Recommendation 2 below.

13. Putorino Landfill Remediation Project

- 13.1 A paper titled "*Putorino Landfill Remediation Project – Budget Increase*" was presented to Council at the February 2023 meeting. The paper noted that Council staff are working with the Ministry for the Environment to obtain a Waste Levy refund. The Resolution passed at the February 2023 meeting was:

Resolved minute number **23/RDC/031**

That Council notes staff are working with the Ministry for the Environment to obtain a Waste Levy refund for materials previously disposed at Bonny Glen. This could create an unbudgeted income of \$195,000 this Financial Year.

Cr D Wilson/Cr T Piki Te Ora Hiroa. Carried

- 13.2 Outlined below is the latest update:

- The Waste Levy recovery of \$195,000 was based on the actual volume of material disposed of at Bonny Glen as of end April 2022.
- Although the Ministry for the Environment are aware that RDC are making a claim, the final submission has not yet been made. The application was held pending screening of all remaining material as described in the paper "*Putorino Landfill Remediation Project – Budget Increase*." Once screened, the removed contaminants would be disposed of at Bonny Glen, so incurring additional Waste Levy charges.
- All stockpiled material has been removed from the private land adjacent to the landfill site. However, the final screening (at a designated site) and disposal in registered landfills has not been completed due to the wet weather.
- Screening and disposal need to be undertaken in a period of dry conditions, so that excess tipping fees are not incurred due to the material being wet. Appropriate dry conditions are not expected until October/November 2023.
- It was possible that a further \$29,000 in Waste Levy fees could be incurred if all the unscreened material was found to be contaminated. However, prior to the wet weather, the unscreened material was tested, and a proportion screened which resulted in a 17% contaminant yield. Assuming the contaminant yield is the same for the remaining unscreened material, an additional Waste Levy of \$5,000 is expected. Should the yield double to 34%, a Waste Levy of \$10,000 would be incurred.
- Rather than delay the submission to recover the Waste Levy until after all material has been screened (October/November 2023), an application to the Ministry for the

Environment to recover \$200,000 is now progressed. Should this be granted, this will be an unbudgeted income. Refer to Recommendation 3 below.

14. Financial Implications

14.1 There are no financial implications for this operational report.

15. Impact on Strategic Risks

15.1 There are no strategic risk implications for this operational report.

16. Mana whenua implications

16.1 There are no mana whenua implications for this operational report.

17. Statutory Implications

17.1 There are no statutory implications for this operational report.

18. Decision Making Process

18.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Health Safety and Wellbeing Dashboard June 2023** [↓](#)
2. **Submissions table July Council** [↓](#)
3. **Water Services Entities Amendment Bill** [↓](#)
4. **Consulation and Engagement Timeline 2023/24 July** [↓](#)
5. **Community Services July 2023 (Dashboard)** [↓](#)
6. **RDC Governance Health Safety and Wellbeing Charter 2023** [↓](#)

Recommendation 1:

That the Chief Executive's Report – July 2023 be received.

Recommendation 2:

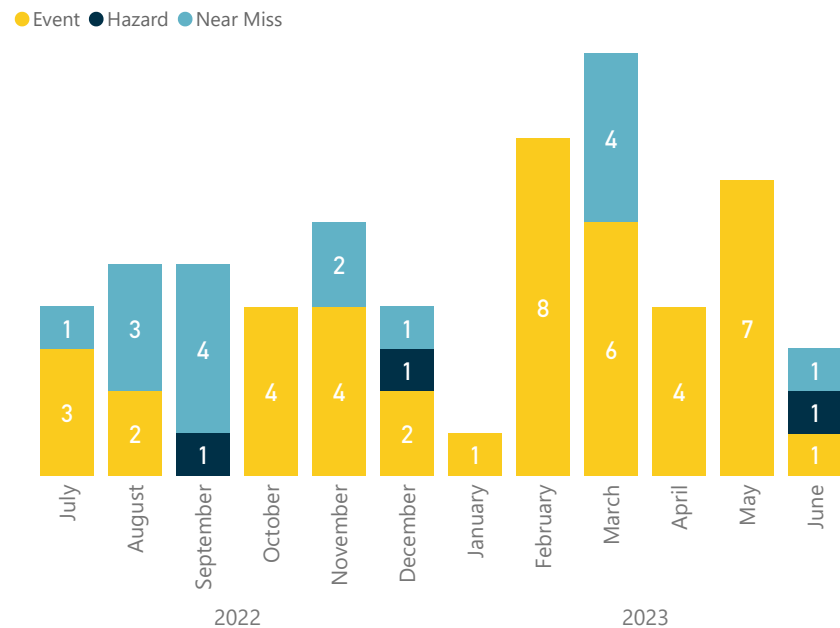
That Council approves the revised Governance Health, Safety and Wellbeing Charter with / without amendment.

Recommendation 3:

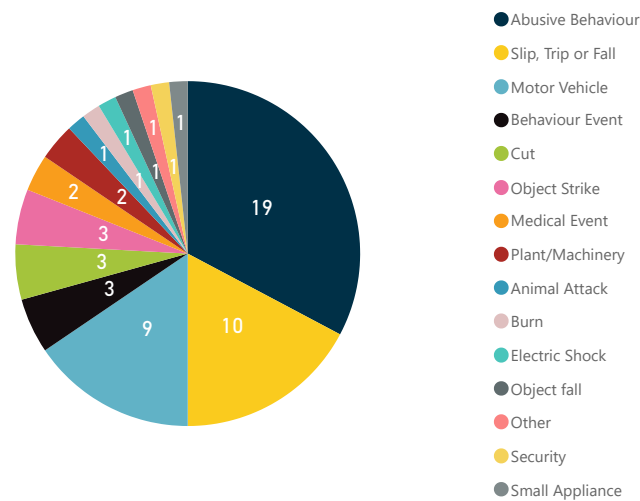
That the Council approves that a final submission is made to the Ministry for the Environment to recover \$200,000 of Waste Levy fees.

Rangitīkei District Council Health & Safety

Events, Hazards and Near Misses 01 July 2022 to date



Event/Near Miss Category 01 July 2022 to date



Wellbeing News

Vehicle Safety Kits & Vehicle Incident / Accident Procedures Handbook
As part of our Safer Driver Framework - Waka Haumarū, we're adding vehicle Safety Kits and Incident / Accident handbooks to all RDC vehicles. These are designed to assist you if you're involved in, or are at the scene of an emergency situation. If you drive RDC vehicles, please make yourself familiar with the safety kits and handbook. If you have any questions, talk to Matt.

Boost your protection from winter ailments with Buccaline tablets
Buccaline tablets remain available to RDC staff. Those who received them in March are invited to receive a second round. To collect Buccaline tablets simply head into the Taihape, Marton or Bulls pharmacies and present your RDC Staff ID card.

Upcoming Training Opportunities
Mental Health First Aid Training - Tuesday 4th July.
Driver Simulator Training - Friday 28th July, Te Matapihi Bulls.

We're also arranging the following courses and looking for interest:
First Aid / First Aid Refresher Courses

If you are interested in any of these courses, please contact Matt to register your interest.

Last Month

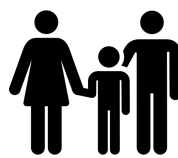
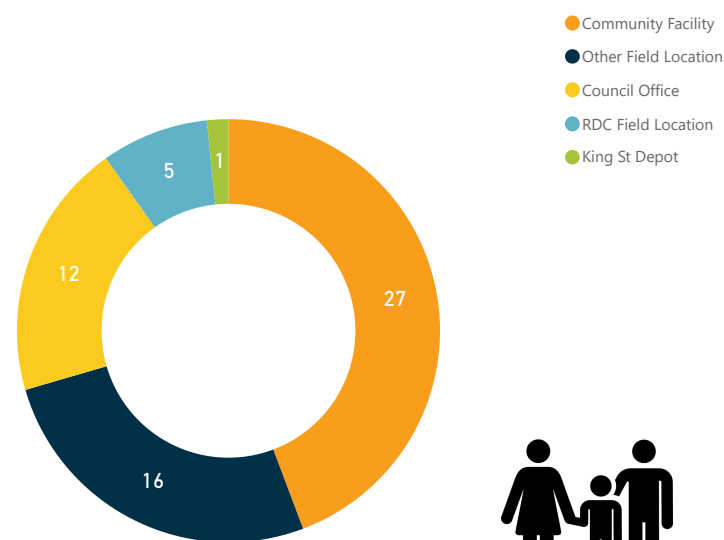
June 2023

1 Events
0 Notifiable Incidents
0 Notifiable Illness/Injuries

1 Near Misses
1 Hazards

Location

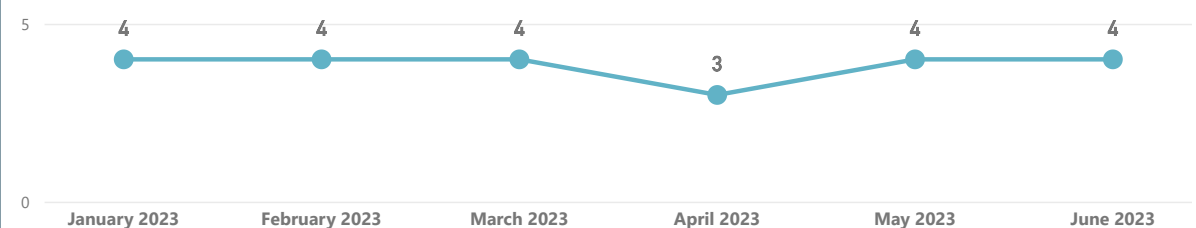
Events, Hazards and Near Misses



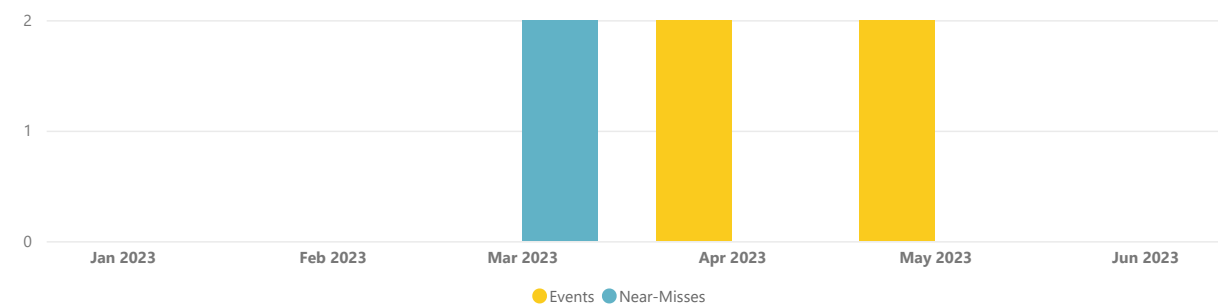
Average Driver Ratings

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)

37% Completed Driver Safety Training



Vehicle Incidents



Submissions Currently Open					
Name of initiative	Agency engaging	Due date	Description	RDC Action	Submission Lead
Review of protected records for local authorities	Archives nz (with A	30-Jul	Reviewing list of protected records based on the ALGIM Retention and Disposal Schedule. Ensure the notes align with current recordkeeping advice and guidance as well as identifying any new guidance.	Submit	Michael Hodder
Our Freshwater Future	Horizons	30-Jul	Horizons reviewing water allocation framework to align with NPS Freshwater Management, have identified issues and want to work with stakeholders for solutions	TBC	
Safer online services and media platforms	DIA	31-Jul	Proposing codes of practice to be enforced by an independent regulator - applying to online platforms ie social media, video sharing	Submit	
Let's Build a better consenting system	MBIE	7-Aug	The Government is undertaking a review of the building system. This review aims to modernise the system to provide assurance to building owners and users that building work will be done right first time. Suggestions include: making minor variations/product substitutions easier; a requirement to sequence work; standardise the treatment of producer statements; more guidance on managing risk; "better delivery" options.	TBC	
Lifting the Resilience of New Zealand's Critical Infrastructure	DPMC	8-Aug	Discussion document on critical infrastructure, suggesting more regulation is required to ensure critical infrastructure is resilient, including minimum standards where necessary. Asking for feedback including on the resilience of the system, and criteria for reform options.	Do not submit	
Review of the emissions trading scheme	MFE	11-Aug	Benefits, risks and trade-offs of changing the ets to better incentivise reductions and support removals.	Submit	Kezia Spence
A Redesigned Permanent Forestry Category	MFE	11-Aug	Decisions to be made after the government investigated proposals to manage permanent exotic forests, interlinked with the ETS	Submit	Kezia Spence
Call for information on aquatic herbicides EPA	EPA	17-Sep	Request for information on the manufacture, import, sale and application of a number of herbicides.	Submit	Georgia Etheridge
Helping people and nature thrive - exploring a biodiversity credit system	MfE/DOC	3-Nov	The Government is exploring whether a biodiversity credit system could help to incentivise the protection and restoration of native wildlife in Aotearoa New Zealand.	Submit	Georgia Etheridge
Submissions Closed June/July 2023					
Inquiry into seabed mining	Environment Select	23-Jun	This inquiry will examine the potential benefits and risks of seabed mining in New Zealand, and whether changes to New Zealand's domestic regulatory framework are required.	Do not submit	NA
Conditions of contract for building and civil engineering construction NZS 3910	Standards NZ	30-Jun	NZS 3910 provides a standard form of general conditions of contract for incorporation into construction contract documents.	Do not submit	NA
Water Services Entities Amendment BillA4:A3:H4	Governance and Administration Committee	5-Jul	Bill dealing with the changes already signalled - transition provision for 2024 LTP, rates and development contributions.	Submit	Michael Hodder
Proposed changes to parking requirements	Te Manatū Waka (MoT)	13-Jul	Proposed changes to the parking requirements in the Land Transport (Road User) Rule 2004 to make them clearer.	Operational Submission	Georgia Etheridge

Sustainable Public Transport Framework	Waka Kotahi	13-Jul	The proposed operational policy and guidelines developed by the Sustainable Public Transport Framework exempt and on-demand services working group.	Do not submit	NA
Developing an exception from the low slope map for lower density farming	MfE	16-Jul	Options to amend stock exclusion regulations in relation to lower intensity farming systems	Do not submit	NA

FROM THE
OFFICE OF THE MAYOR



4 July 2023

3-OR-3-5

Ian McKelvie
Chair
Governance and Administration Committee
Parliament Buildings
Wellington

Via Parliament submission portal

Dear Ian

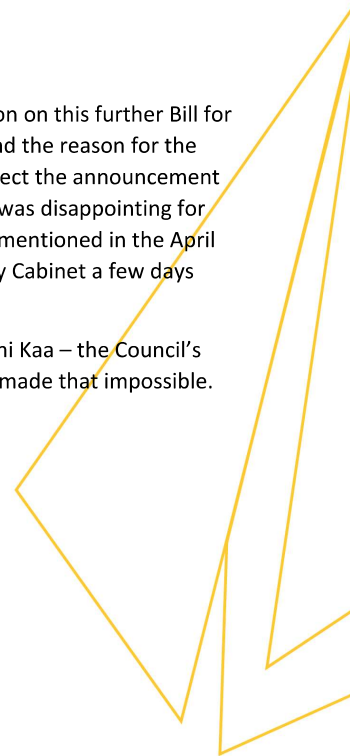
Water Services Entities Amendment Bill

Rangitikei District Council appreciates the opportunity to make a submission on this further Bill for the Government’s water services reform programme. While we understand the reason for the very short time to provide this submission, we had expected the Bill to reflect the announcement made by the Prime Minister and Minister of Local Government in April. It was disappointing for Council to see that the Bill contains several proposals which had not been mentioned in the April announcement, although it is now evident that they had been discussed by Cabinet a few days before that announcement.

Council would have preferred to have discussed its views with Te Roopu Ahi Kaa – the Council’s standing Iwi advisory committee – but the tight timeframe for submission made that impossible.

Council highlights seven issues for the Committees consideration:

1. Ten water services entities
2. Regional representative group membership
3. Regionally led merger process
4. Community priority statements
5. Shared services arrangements
6. Alternative funding facility
7. Outstanding issues from previous bills



Making this place home.

06 327 0099 027 617 7668 andy.watson@rangitikei.govt.nz www.rangitikei.govt.nz 46 High Street, Private Bag 1102, Marton 4741

1. Ten water services entities

Rangitikei has been placed with six other territorial authorities in ‘Entity E’ – a much more compact arrangement than being part of the original Entity B. The boundaries of Entity E are those of the Horizons Regional Council, so the seven territorial authorities have a long experience in working together (along with the regional council). This should prove beneficial in planning for the establishment of Entity E. However, I use the term ‘placed’ deliberately, as there was no engagement with the Council about its preference: we think that should have happened since the regional council boundaries were established nearly 35 years ago – and because the original water services entity boundaries placed three territorial authorities (Rangitikei, Ruapehu and Whanganui) in Entity B and the remaining four (Manawatū, Palmerston North, Horowhenua and Taranaki) in Entity C.

Council has a preference for Entity E to be operational earlier rather than later, which probably means a date during 2025. We see it is essential that the National Transition Unit’s Iwi/Māori Directorate works collaboratively with the territorial authorities to ensure a full engagement with Iwi and hapū within the Entity E boundaries: Te Roopu Ahi Kaa (which I mentioned earlier) has been in existence for nearly 30 years and has been a major factor in Council developing strong relationships with Iwi and hapū in the Rangitikei. I was alarmed to see so few mana whenua at the recent Palmerston North roadshow for Entity E organised by the National Transition Unit.

The Bill does not provide any mechanism to address additional costs arising from the delayed implementation beyond 1 July 2024: this potentially affects every territorial authority apart from those in Entity A which will be operational from that date. Councils expected that debt relating to water services infrastructure would transfer to the new water services entities, but this could now be delayed for up to two years.

We suggest adding in clause 31(1) Schedule 1AA

- (d) how (following agreement with the Minister) the debt for water services infrastructure carried-forward from 2022/23 is to be funded

2. Regional representative group membership

The Council is pleased to see that the Bill has confirmed the 13 April 2023 announcement that every territorial authority would have direct membership of the group. This provides a much strengthened local voice. We are comfortable with the Council making that decision: an elected member (but not necessarily the mayor).

As previously noted, urgency is needed to secure stronger engagement with Iwi and hapū so that the mana whenua membership is determined. We are concerned that, to date, the Iwi/Māori Directorate of the National Transition Unit has not relevant territorial authorities, even though we are the direct partners in such relationships.

At the Palmerston North Entity E meeting, the National Transition Unit advised it was considering an informal panel with representatives from territorial authorities and mana whenua to determine the establishment entity board. While that seems a practical, default option, giving effect to local voice, we would prefer to see the regional representative group in place in sufficient time.

We suggest that clause 4 of the Bill (amending section 2 of the principal Act) is amended to provide ‘a regional representative group must be established once its membership by mana whenua and territorial authorities has been confirmed with the Minister, and that clause 7(2) in Schedule 1 of the principal Act is amended by adding ‘Except for any water services entity where a regional representative group has been established [in accordance with the amended clause 4 above].

3. Regionally led merger process

While acknowledging that merger of entities may not proceed until they have been established, Council sees this as a useful legislative provision and allowing consideration of the potential benefits arising from greater scale.

However, we disagree with the altered voting threshold for the regional representative group to give final approval for a merger proposal from the Crown. We understand that such a proposal is viewed by the Minister of Finance and the Treasury as an important risk management strategy but its merits should still be subject to the normal 75% voting threshold, recognising the equal number of members from territorial authorities and mana whenua.

We suggest that clause 13(3)(b) in Schedule 2A is amended by deleting 50% and substituting 75%.

4. Community priority statements

This provision in the Bill was not foreshadowed in the April announcement. However, Council considers it is a useful addition as providing another opportunity for local voice. It would, for example, provide an opportunity for smaller centres to ensure the funding and pricing does not disadvantage them in favour of metros.

However, the Bill provides no mechanism for the person making such a statement to provide evidence of community support. Without this safeguard, there is a risk that the regional representative group could be overwhelmed by the number of such statements and that they are dismissed as individual obsessions.

We suggest that the proposed new section 145B (from clause 16) has a third requirement added:

(c) the support for the statement from a community group, community committee or community organisation within the territorial authority where the person making the statement normally lives or conducts business.

We understand that the community priority statements do not have the same legal status as Te Mana o te Wai statements and consider that referral to the regional representative group is appropriate. While the Bill specifies how the group is to respond, we see no impediment to the group referring any such statement to the entity board.

5. Shared services arrangements

This provision in the Bill was not foreshadowed in the 13 April 2023 announcement, although it had been discussed by Cabinet on 11 April 2023 and areas for shared services identified. Council understands the logic behind shared services – we have such arrangements with neighbouring Manawātū District Council over roading and water infrastructure and animal control. But these have been entered into voluntarily. The provision for a Ministerial direction is a qualification on the independence of water services entities, and clause 13 of the Bill (amending section 117 of the principal Act) acknowledges this

We can see that future consideration of merger proposals could be simplified by the entities having similar processes and would facilitate exchange of staff between entities at times of particular pressure. However, we consider that the decision on shared services should be one for the entities to make for themselves, and that the Government's role is to set standards to inform such decisions. New section 137A(1) sets out the rationale for the Ministerial direction in very general terms but not the circumstances when it would be used. Some assessment of the status quo should be made.

We suggest adding 137A(1A) The direction must take into account and assess the adequacy of the relevant existing systems or procedures within the named entities (or if not established, the territorial authorities within each of the entity boundaries)

Given the momentum already in place for these shared services – for example, we are aware of work being done to migrate asset data into a national portal – we are uncertain whether there are opportunities for an entity to opt out. The availability of these shared services appears to be embedded into the National Transition Unit's planning for getting the entities operational. This is confirmed by clause 8A(3) which limits the engagement requirements for issuing a Ministerial direction during the establishment period to Taumata Arowai, the Commerce Commission and the establishment boards of the water services entities (if appointed). This is much less than what is set out in new section 137B(1) and could be easily remedied by involving the relevant territorial authorities.

We suggest that clause 8A(3(a)) is amended by adding 'or (if a board has not been established in a particular entity, with the chief executives of the territorial authorities within that entity boundary)'.

6. Alternative funding facility

The proposal for an alternative funding facility, while also not included in the 13 April 2023 announcement, is a further recognition of the practical effect of loss of scale. Council supports this proposal: it will enable smaller entities (and Entity E is probably an example) to have an alternative mechanism to raise competitively funded debt, if they so choose, rather than approach the market directly.

7. Outstanding issues from previous bills

Council remains concerned about several issues raised about the Water Services Legislation Bill and the Water Services Economic Efficiency and Consumer Protection Bill.

a) Rural ‘mixed-use’ water supplies

We were pleased to see the Finance and Expenditure Committee’s amendment to the Water Services Legislation Bill requiring the entity to develop a rural supply plan when it had any rural ‘mixed-use’ water supplies within its boundaries. This means the management committees for such schemes will largely continue. We were also pleased that the costs for considering an alternative operator are now to be shared between that operator and the entity. However, there is inconsistency in how small rural mixed use rural water supplies are defined. In the amended section 6 of the principal Act is this:

- a) 85% or more of the total volume of water supplied by the supply is for agricultural or horticultural purposes; and
- b) 1,000 or fewer homes (not being homes on farmland) rely on the supply for drinking water and other domestic household purposes.

Whereas in clause 42(2) of Schedule 1 (part2) of the principal Act ‘rural mixed-use drinking water’ means assets that provide

- a) drinking water; and
- b) 1 or both of the following:
 - i. agricultural water:
 - ii. horticultural water

We think there should be total clarity between (i) schemes which provide drinking water to premises in townships (i.e. not on farmland) *in addition to* premises on farmland and (ii) schemes which provide drinking water *only* to premises on farmland. We think a territorial authority with any of the latter should be able to opt out of transfer, if that is its wish (and supported by scheme members). For Rangitikei, this would mean three of its rural water supply schemes – Erewhon, Omatane and Putorino – could potentially opt out.

We suggest that clause 42(2)(a) in Schedule 1 (part 2) of the Water Services Entities Act is amended by adding after ‘drinking water’ the words ‘to premises not on farmland’

b) Strengthening accountability in price-quality regulations.

In the Water Services Economic Efficiency and Consumer Protection Bill, Council supports the intention behind ‘price-quality’ regulations as bringing teeth into the regulation of water services entities and makes the information disclosure requirements more meaningful. However, we think that the effectiveness of this provision could be improved.

We think that the use of incentives/penalties/rewards/compensation in the prescribed price-quality path for each water services entity should be mandatory rather than discretionary; in addition, we think that the performance requirements for the prescribed price-quality path for each water services entity should be expanded so that affordability, responsiveness to issues raised on or behalf of Māori and the partnering and engagement with territorial authorities remain clearly visible.

We suggest:

in clause 42(3) replacing "may" with "must" so that there is a mandatory regime of incentives, penalties, rewards and compensation.

In clause 42(3)(b) extending the list of the performance requirements for the prescribed price-quality path for each water services entity to include -

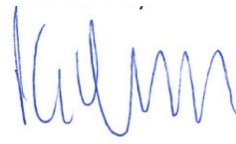
reporting consideration given to affordability
reporting responsiveness to issues raised by or on behalf of Māori
reporting the partnering and engagement undertaken with territorial authorities (cf. clause 7 in the Water Services Legislation Bill amending section 13 of the Water Services Entities Act)

I look forward to talking with you and other members of the Committee on 5 July 2023, 1.30-1.40 pm.

Yours sincerely



Mayor Andy Watson
Rangitikei District Council



Peter Beggs
Chief Executive

Engagement / Consultations - 2023/24

RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Three Waters	Arno						NEXT STEPS TO BE CONFIRMED									
Speed Management Plan (Urban and Rural)	Arno					Public Consultation										
Long Term Plan	Carol											Public Consultation				
Public Places Bylaw	Georgia					Public Consultation										
Control of Advertising Bylaw	Georgia					Public Consultation										
Trading in Public Places Bylaw	Georgia					Public Consultation										
Flying Drones in Council Parks	Georgia					Public Consultation										

Key


- Stakeholder Engagement (by other orgs)
- Stakeholder Engagement (RDC)
- Public Consultation
- Public Engagement
- Public Consultation (by Central Government)
- Local and national campaign



ITEM 9.1 ATTACHMENT 4





Community Services Dashboard





JULY 2023




Libraries		
MEMBERSHIPS	WIFI/APNK	EVENTS/OUTREACH
 41 New Members 8 new users for e-resources	3089 WIFI sessions	40 Events for children
41 New Members 8 new users for e-resources	653 Computer sessions	11 Events for adults
Comments		
<ul style="list-style-type: none"> Children's Events/Outreach – includes Lego, Code Club, Class visits Adults Events/Outreach <ul style="list-style-type: none"> - includes groups, events (author visits) - Marton Library held a welcome BBQ for 50 new members' - Taihape Library held a knit-in on World Knit Day, that has resulted in a group meeting weekly to knit on-site Staff Recognition - We are delighted to report that Lisa Cruywagen, one of our Library Officers, won the Leadership category of the Rangitikei Youth Awards 		

Properties		
INSPECTIONS	FLAT UPDATES	EVENTS/OUTREACH
 0 Inspections due in June	1 Renovation underway	 9 Marton RSA & Citizens Memorial Hall
0 Inspections due in June	1 New tenants	9 Marton RSA & Citizens Memorial Hall
Comments		
<ul style="list-style-type: none"> Swim Centres – Marton and Taihape Swim Centres have both achieved PoolSafe Compliance CLM – took their reception team on a tour of their swim centre reception/ front office sites, which included Marton Swim Centre. Positive feedback was received. Public Toilets – The new dry-vault toilet has been installed near the Springvale Bridge. 		

Youth - Taihape		
LOBBY	EVENTS/PROGRAMMES	FUNDING RECEIVED
 40-50 Youth attending per week	 4 Held/attended	\$20,000 MSD funding for Youth Development and Well-being programmes for Youth aged 12-24 years
40-50 Youth attending per week	4 Held/attended	\$20,000 MSD funding for Youth Development and Well-being programmes for Youth aged 12-24 years
Comments		
<ul style="list-style-type: none"> School Collaboration – Worked collaboratively with Mangaweka and Mataroa Schools on a joint. Leadership program consisting of team, and resilience building activities. Discussed ways to assist Papanui School develop extra curriculum activities e.g. for pupils to be able to attend TaeKwonDo Play Trailer – Earlier in the year \$15,000 was received, in partnership with Taihape Community Development Trust, for a play trailer. The trailer has been received and is in the final stages of being fitted out for use by the community. Vocational Road Trip – working collaboratively with Ngā Wairiki Ngāti Apa to hold another Vocational Road Trip Youth Awards – The event was a great success, with many thanks to our sponsors, guest speakers, and those who attended to support our Rangatahi. Huge congratulations to all the nominees. Youth Council continuing to build relationships with Manawatu Youth Council 		

Emergency Management (May and June)		
EVENTS/PROGRAMMES	FUNDING RECEIVED	
1 Staff Training 2 staff are in the process of undergoing Response/Recovery (Controller) training	Emergency Events = 1 19th-22nd May Flooding in and around Marton and the Southern Rangitikei	
1 Comprehensive First Aid for rangatahi at Te Poho O Tuariki	2 staff are in the process of undergoing Response/Recovery (Controller) training	
Comments		
<ul style="list-style-type: none"> Flooding event - The Tutaenui stream rose quickly over the night of the 20th May, peaking at 3351mm, this caused flooding throughout Marton closing a number of roads including State Highways One and Three and the bypass roads for both Highways. The flooding also led to the pre-emptive evacuation of around 10 homes. The Turakina River breached its banks on the morning of 21st May leading to the isolation of Koitiata village for approximately 24 hours. During the event we opened two CDC, one at Te Matapihi in Bulls, and the other at Te Poho O Tuariki in Marton. This was the first time our Marton CDC had been activated and provided a great training opportunity for all involved. Our sincerest thanks to Ngā Wairiki Ngāti Apa for the use of their Rūnanga Community Resilience – Development of Mangaweka Community Response Plan is in its final draft. Equipment – we have a new mobile office/Incident Control Point trailer that is now operational, replacing the Response Teams Mitsubishi bus. 		

Economic Development			
PROMOTION, RETENTION, AND ATTRACTION OF BUSINESS IN TOWN CENTRES	CAPACITY BUILDING OF LOCAL BUSINESSES AND RETAIL	INFORMATION GATHERING, ANALYSIS AND LIAISON WITH SUPPORT ORGANISATIONS	ECONOMIC DEVELOPMENT & GROWTH DISCUSSIONS WITH PROVIDERS
 3 Meetings	 4 Meetings	 1 Meetings	 11 Meetings
3 Meetings	4 Meetings	1 Meetings	11 Meetings
Comments			
<ul style="list-style-type: none"> Attached is the link to the latest Infometrics insights for the district: ecoprofile.infometrics.co.nz/Rangitikei+District 			

Venues and Events			
BOOKINGS	PROJECTS/EVENTS		
 6 Te Matapihi	 2 upcoming events	 4 Ongoing Projects	
6 Te Matapihi	2 upcoming events	4 Ongoing Projects	
Comments			
<ul style="list-style-type: none"> Venue Bookings - Tupu Ora Education & Development, from Hamilton have made three whole-centre bookings for three days each, noting the centre works really well for them. Events Support Scheme The reviewed changes to the Events Sponsorship Scheme were adopted by Council and are in the process of being implemented. Marton Market Day – is scheduled for 25th November 2023, with registrations for stall holders and food vendors now open Rangitikei Business Awards – to be held at Te Matapihi on 4th November 			
UPCOMING			
<ul style="list-style-type: none"> Do a Duathlon Series - Staff have been working on the development of four different courses for the different age groups Permanent Orienteering Course - Mapping is underway Experience The Heartland Cycle and Photography Trail – Ongoing Gorges To See Cycle Trail – Ongoing - Working with River Valley's Brian Megaw, we are looking to create a 200km multi-day cycle trail from the Taihape-Napier Road through the Rangitikei connecting back country roads to the coast at Koitiata. 			



Community Services Dashboard

Projects On The Go			
COMMUNITY LED DEVELOPMENT PROJECTS			
PROJECT	COMMUNITY GROUP	STATUS	COMMENTS
Walking Track	Wilson Park Development Group	Planning Stage	There has been discussion with other community groups as part of the bigger picture for Sir James Wilson Park.
Velodrome Resurfacing	Marlon Development Group	Planning Stage	The group is working with Boffa Miskell to finalise their strategy. A meeting will be held in August.
Christmas Tree	Marlon Development Group	Planning Stage	MDG are working with Alf Downs to connect electricity to the Village Green.
Tutaeporoporo Action Trail	Marlon Development Group	Planning Stage	The group is working with Boffa Miskell to finalise their strategy
Taihape Playground	Taihape Playground Development Group	Planning Stage	Masterplan for Memorial Park is being presented to Council in July
Stage at Village Green	Marlon Rotary	Construction to begin	The location has been marked up and fenced off on-site. Communications were issued.
Mangaweka & Whangaehu Signage		Construction to begin	Whangaehu signs will be erected at the end of July. Mangaweka signs still in construction phase.

Projects On The Go			
WELCOMING COMMUNITIES			
EVENT	VENUE	STATUS	COMMENTS
Website	Website	Coordinating Stage	Website content is currently being reviewed.
WC Advisory Group		Coordinating Stage	Coordinating the advisory group to oversee the program and actions.
Welcoming Communities Week		Planning Stage	Welcoming Communities Week is 1-10 September. Working with all Councils across the rohe to deliver activities across the week.

Community Networks	
ORGANISATION	ACTIVITIES
Sports Whanganui	<ul style="list-style-type: none"> Rangitikei Tough Kid event - Working with Sport Whanganui, providing promotional support and product for this event to be in Ohingaiti on 25th August
Tu Manawa Active Aotearoa	<ul style="list-style-type: none"> Tu Manawa Funding Board - The Community Development Manager has been invited to be part of the Tu Manawa Funding Board for 2023/2024. Funding for play, active recreation and sport opportunities for tamariki and rangatahi opens at the end of July
Regional Events Forum	<ul style="list-style-type: none"> Staff attended a regional events forum, including Event Coordinators from the lower North Island, to discuss collaboration for events, performers, vendors, venues, and accommodation.
Community Boards & Committees	<ul style="list-style-type: none"> Rātana and Taihape Boards, Bulls, Hunterville, Marlon and Turakina Committees - Met with the Chairs to discuss Communications Plan, Community Plans, and the Long Term Plan.
MOU Partnerships	<ul style="list-style-type: none"> Bulls & Districts Community Trust, Taihape Community Development Trust - Attached is the dashboards from our MoU Partners.
Mayor's Taskforce for Jobs	<ul style="list-style-type: none"> MTFJ Mahi Tahī programme is currently going through an Expression of Interest process with James Towers Consultants Ltd, and Ngā Wairiki Ngāti Apa

Governance Health, Safety and Wellbeing Charter

VISION

Rangitikei District Council’s Health, Safety and Wellbeing vision is ‘everyone gets home safe’. This means that every person who comes to work at or with the Council gets home each day safe, healthy and well.

PURPOSE

1. Elected members have a governance role in providing leadership and oversight on all matters relating to health, safety and wellbeing.
2. Elected members are committed to ensuring the Council complies with its health, safety and wellbeing duties arising out of its operations.
3. Elected members are committed to supporting management in implementing and maintaining health, safety and wellbeing systems that meet excellent practice standards.
4. This Charter sets out the responsibilities of elected members in relation to health, safety and wellbeing.

RESPONSIBILITIES

Each elected member will exercise due diligence to ensure that Council complies with its duties under relevant health and safety legislation. This means that each elected member will take all reasonably practicable steps to:

1. Acquire and update knowledge of health and safety matters
2. Gain an understanding of the operations carried out by Council and the hazards and risks generally associated with those operations
3. Ensure Council has, and uses, appropriate resources and processes to eliminate or minimise those risks
4. Ensure Council has appropriate processes for receiving and considering information about incidents, hazard and risks, and for responding to that information in a timely way
5. Ensure there are processes for complying with any duty, and that these are implemented
6. Verify that these resources and processes are in place and being used.

REVIEW

The responsibilities set out in this Charter will be reviewed at least every three years to ensure it adequately sets out elected member’s governance role in health, safety and wellbeing, and the Council’s commitment to a safe, healthy and well workplace.

Signed on behalf of Council:

Andy Watson, Mayor of Rangitikei District

Date

10 Reports for Decision

10.1 Amendments to Fees and Charges 2023/2024

Author: Georgia Etheridge, Corporate Planning Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 This report is to request minor amendments to the adopted Schedule of Fees and Charges for 2023/24 so fees align with the adopted rates resolution and to reflect practical considerations at transfer stations.

2. Context

- 2.1 The Fees and Charges 2023/24 document was consulted on alongside the Annual Plan 2023/24 and adopted on 24 May 2023.
- 2.2 The solid waste fees included in the adopted document included the following values that ended in 5 cents:
 - a. Rubbish Bag (Refuse): \$3.45
 - b. Car boot (Green waste): \$11.45
- 2.3 As Ratana and Hunterville locations are cash only, officers have requested these two fees be rounded down to the nearest 10 cent value, and these fees be consistently applied at all transfer stations to avoid confusion.
- 2.4 The fees and charges associated with water include metered water charges. In the fees and charges document consulted on and adopted, these charges were listed as a 6% increase to the previous years' fees. However, water by volume rates were set in the rates resolution adopted on 22 June 2023 for the following categories:
 - a. Marton, Taihape, Ratana, Bulls and Mangaweka: \$1.94 per m²
 - b. ANZCO (Bulls): \$1.44 per m².
- 2.5 These values are based on the rates requirement and the water volumes from the previous financial year. The fees and charges document therefore should be updated to reflect the rates resolution.
- 2.6 An amended Fees and Charges document with the corrected values and a commentary on the water charges is attached. (Attachment 1).

3. Financial Implications

- 3.1 The adjustment to waste fees and charges will have negligible financial impact as it is rounding by 5 cents on specific charges, which would be required anyway at cash-only sites.
- 3.2 The adjustment to water fees is based on the rates resolution, so this decision is amending the fees and charges document to correctly reflect values that will be applied based on the adopted rates resolution.

4. Impact on Strategic Risks

The main impact of this decision is trust and confidence is tarnished. If Council documentation is inconsistent or unclear, residents may have less trust in the validity of the charges payable. This can be addressed by adopting the amendments to the fees and charges document to reflect the rates resolution, and so that the solid waste fees are values that are payable in cash and consistent across sites.

5. Mana Whenua Implications

5.1 No mana whenua implications have been identified for this report.

6. Statutory Implications

6.1 Consultation is not explicitly required under legislation for the amendment of the solid waste fees, however, consideration of Council's Significance and Engagement Policy to determine the significance of the decision and appropriate consultation is appropriate.

7. Decision Making Process

7.1 The Significance and Engagement Policy identified that the scale of engagement for decisions which do not require the use of the special consultation procedure will be decided on a case by case basis, with the level of engagement decided by considerations of:

- a. The level of significance of the matter.
- b. Whether the issue is District-wide, or only affects easily identified communities.
- c. The desired level of participation.

7.2 The level of significance is considered to be low. The proposed decrease to the fee will have a minor impact on users and on revenue generated but the financial and non-financial risks to Council are low and there is no impact on Council's ability to act within their statutory principles.

7.3 District wide users of the waste transfer stations will be impacted.

7.4 Council has recently consulted on the proposed Schedule of Fees and Charges. No submissions were received in relation to Solid Waste.

7.5 Officers propose the appropriate level of consultation is 'inform'. That the community is informed of the decrease.

7.6 The volume charges for water supply were set in the rates resolution. Consideration of the significance of this decision has already taken place.

Attachments:

1. **Schedule of Fees and Charges 2023/24 Amended** [↓](#)

Recommendation 1

That the report Amendment to Fees and Charges 2023/24 be received.

Recommendation 2

That Council adopt the amended Fees and Charges 2023/24 document.

Ngā Utu Kaunihera Schedule of Fees and Charges

1 July 2023 to 30 June 2024

All fees expressed on a
GST inclusive basis (15%)



making this place home

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Explanatory note

Setting of some fees require the use of the special consultative procedure in the Local Government Act 2002.

In general, fees have been increased by 6.0% (the anticipated increase in CPI), and rounded up to a whole dollar figure. In some cases, rounding is not applied where it would introduce distortion.

Those fees set by statute or regulation are noted. The schedule will be amended should any changes to these fees occur.

The variations to this approach are as follows:

- Halls: a formula method has been introduced to ensure proportionality for the hirage rates across halls. Some hall fee structures were simplified. Hourly rates were increased by 6%.
- Printing fees at Council offices and Libraries were not increased.
- Adjustments were made to the presentation of Building Consent Fees and Resource Management Administration Fees to increase clarity. Some fees and deposits were increased over the level of inflation to better reflect the cost to Council. Fees have been added where it has been identified that there is a cost to Council in processing documentation or applications.
- Replacement of the capped fee of 5 working dogs with a full fee for up to 5 working dogs, and a reduced fee of \$10 for any additional dogs.
- An increase to the per-tonne rate for disposing of solid waste.
- Adjustments to miscellaneous charges including charges for requests under the Local Government Information Act, and removing additional charges that could be considered under the Act. Removal or simplification of some charges, and addition of the cost to Council of courier bags.

Adjustment to rents in Council’s community housing must be made in accordance with the requirements of section 24 of the Residential Tenancies Act 1986. This means that not all rental increases will take place from 1 July 2023.

Several Council-owned or administered facilities are managed by other organisations, which set their own fees (typically in consultation with the Council), these include:

- Marton Swim Centre..... Community Leisure Management
- Taihape Swim Centre Community Leisure Management
- Huntermville Town Hall..... Huntermville Community Assets Trust
- Turakina Domain Turakina Reserve Management Committee
- Koitiata Hall Koitiata Residents Association
- Shelton Pavilion..... Marton Saracens Cricket Club

Cemetery Charges

Charges for the cemeteries under the administrative control of the Rangitikei District Council (except at Ratana):

	2023/2024
Plot	
Adult – over 12 years	\$1,007.00
Child – up to and including 12 years of age	\$386.00
Ashes – all sections	\$224.00
Memorial wall plaque – Mt View	\$122.00
Rose berm – Mt View	\$122.00
Interment Fees	
Wall niche – Bulls	\$224.00
Adult – over 12 years	\$1,007.00
Child – up to and including 12 years of age	Free
Stillborn	Free
Ashes	\$264.00
Ashes – placed by family	\$48.00
Extra depth – extra charge	\$202.00
Saturdays & Public Holiday Sexton fees – extra charge	\$592.00
Extra charge for all out of district interments – does not apply to ashes, stillborn or child interments	\$994.00
Disinterment/re-interment charges	\$2,180.00
Disinterment of ashes	\$244.00
Monumental permit - fee will be waived if an image of the headstone is supplied	\$39.00
RSA burials at Marton and Taihape - interment fees only apply	

Ratana Cemetery Separate Charges

All interments are arranged by individual whanau under Council’s approved best practice guidelines (available from the Council or Ratana Communal Board). The fee of \$538.00 paid for a plot includes ongoing plot maintenance (e.g. sinkage top-up) by the Ratana Communal Board. Allocation of plots outside business hours is managed by Ratana Community Board.

	2023/2024
Adult – over 12 years (including plot reinstatement/maintenance)	\$538.00
Child – up to and including 12 years of age	Free
Stillborn	Free
Ash plot	\$156.00

Parks and Reserves

Fees below are for exclusive use of Council-owned parks. Anyone may use Council-owned parks for leisure and recreational activities. Where exclusive use is required, the schedule of fees and charges applies and reflects the wear and tear on the grounds of various activities. These fees, but not deposits against damage, can be waived at the discretion of the Chief Executive. Where an organisation or group wishes to have exclusive use of a Council facility not otherwise specified in the Schedule, the fee (if any) will be determined by the Chief Executive or his/her nominee.

Turakina Domain is managed by the Turakina Reserve Management Committee. For bookings, please contact Laurel Mauchline Campbell on 027 441 8859.

	2023/2024
Memorial Park – Taihape	
Annual users per annum**	
No 1, 2 and 3 fields (each)	\$695.00
Taihape Area School – for a maximum of 5 days exclusive use of all three fields (with the exception of any equestrian event)	\$2,111.00
Casual one-off exclusive users per use (1 day)	
No 1, 2 and 3 fields (each)	\$238.00
Hunterville Domain	
Annual users per annum**	\$396.00
Casual one-off exclusive users per use (1 day)	\$238.00
Bulls Domain, Marton Park, Centennial Park and Wilson Park	
Annual users per annum (per ground)**	\$695.00
Casual one-off exclusive users per use (1 day)	\$238.00
All Parks	
Special event users (per day) to include circus, equestrian events, festivals and tournaments	\$835.00
Refundable Damages Bond***	
Refundable key deposit	\$170.00
Village Green – mobile traders (per day)	\$29.00
After-hours staff call out	\$170.00
Annual ground rental for community facilities on Council land	\$226.00

Notes:

Discounted fees and charges (excludes refundable key deposit)

- Hockey, cricket, softball 50% of fee
- Athletics, marching, other contact sports 25% of fee
- Non-contact sport, non-profit recreational users 10% of fee

** Annual User charges give sole use of a ground to a sporting code for Saturday and practice night. Actual electricity use to be charged to clubs by measured and metered arrangement.

*** The fee to be decided on at the discretion of the Parks & Reserves Manager, time of year and type of event taken into consideration. This also applies to those outlined in note 1 with discounted fees and charges.

Hall Charges

The charges outlined below relate to hiring the whole facility or dedicated meeting rooms. The full fee is payable by any commercial hirer, and a discount applied for non-profit community users. Fees, but not deposits against damage or for keys, can be waived at the discretion of the Chief Executive within the delegation agreed by Council. Where an organisation or group wishes to have exclusive use of a Council facility not otherwise specified in the Schedule, the fee (if any) will be determined by the Chief Executive or his/her nominee.

	2023/2024	Local not-for-profit
Standard charges		
Refundable deposit against damage to be charged to all users ¹	\$191.00	\$191.00
Refundable deposit against damage to be charged for 21st birthdays ¹	\$583.00	\$583.00
Key deposit for all halls Refundable when key returned ²	\$59.00	\$59.00
Multiple days useage for all halls	One day at full cost, consecutive days at half the full day rate	
Cancellation fee for all halls Payable if cancelled less than 14 days prior to booked event	Full fee	Full fee
Callouts – staff	\$56.00	\$56.00
Callouts – security	\$181.00	\$181.00
Te Matapihi (Bulls Community Centre)		
Hall per hour (use of kitchen included)	\$38.00	\$23.00
Up to 5 hours	\$162.00	\$97.00
Full day (key returned before 5:00pm)	\$244.00	\$146.00
Evening (key returned before 10am the following day)	\$244.00	\$146.00
Full day and evening	\$342.00	\$206.00
Commercial Use (per day)	\$657.00	\$657.00
Regular Users (weekly-monthly use)		
Per hour	\$27.00	\$17.00
Up to 5 hours	\$115.00	\$69.00
Full day (key returned before 5:00pm)	\$173.00	\$104.00
Evening (key returned before 10am the following day)	\$173.00	\$104.00
Full day and evening	\$243.00	\$146.00

¹ Where the damage costs are more than the deposit, the actual cost of reparation will be charged

² Where the replacement cost is more than the deposit, the actual cost will be charged

	2023/2024	Local not-for-profit
Ohakea Room/Santoft Room (each)		
Per hour	\$27.00	\$17.00
Up to 5 hours	\$115.00	\$69.00
Full day (key returned before 5:00pm)	\$162.00	\$98.00
Evening (key returned before 10am the following day)	\$162.00	\$98.00
Full day and evening	\$292.00	\$175.00
Scotts Ferry Room		
Per hour	\$16.00	\$10.00
Up to 5 hours	\$68.00	\$41.00
Full day (key returned before 5:00pm)	\$103.00	\$62.00
Marton RSA & Citizens Memorial Hall		
Hall per hour (use of kitchen included)	\$38.00	\$23.00
Up to 5 hours	\$162.00	\$97.00
Full day (key returned before 5.00 pm)	\$244.00	\$146.00
Evening (key returned by 10.00 am the following day)	\$244.00	\$146.00
Full day and evening	\$342.00	\$206.00
Commercial Use (per day)	\$657.00	\$657.00
Regular Users (weekly-monthly use)		
Per hour	\$27.00	\$17.00
Up to 5 hours	\$115.00	\$69.00
Full day (key returned before 5.00 pm)	\$173.00	\$104.00
Evening (key returned by 10.00 am the following day)	\$173.00	\$104.00
Full day and evening	\$243.00	\$146.00
Upstairs Meeting Room		
Per hour	\$22.00	\$11.00
Up to 5 hours	\$75.00	\$38.00
Full day (key returned before 5.00pm)	\$96.00	\$48.00
RSA Supper Room		
Per hour	\$16.00	\$7.00
Up to 5 hours	\$68.00	\$41.00
Full day (key returned before 5.00pm)	\$103.00	\$62.00
Commercial kitchen use ³	\$19.00	\$19.00
Mangaweka Town Hall		
Per hour	\$38.00	\$23.00
Up to 5 hours	\$162.00	\$97.00
Full day (key returned before 5.00 pm)	\$244.00	\$146.00
Evening (key returned by 10.00 am the following day)	\$244.00	\$146.00
Full day and evening	\$342.00	\$206.00

³ Local residents preparing food for sale within the district, on a casual basis, up to 10 times per year. More frequent usage would be at the daily charge for hall hireage

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Commercial use (per day)	\$657.00	\$657.00
Regular Users (weekly-monthly)		
Per hour	\$27.00	\$17.00
Up to 5 hours	\$115.00	\$69.00
Full day (key returned before 5.00 pm)	\$173.00	\$104.00
Evening (key returned by 10.00 am the following day)	\$173.00	\$104.00
Full day and evening	\$243.00	\$146.00
Kokako Street Pavillion, Taihape		
Per hour	\$38.00	\$23.00
Up to 5 hours	\$162.00	\$97.00
Full day (key returned before 5.00 pm)	\$244.00	\$146.00
Evening (key returned by 10.00 am the following day)	\$244.00	\$146.00
Full day and evening	\$342.00	\$206.00
Regular Users (weekly-monthly)		
Per hour	\$27.00	\$17.00
Up to 5 hours	\$115.00	\$69.00
Full day (key returned before 5.00 pm)	\$173.00	\$104.00
Evening (key returned by 10.00 am the following day)	\$173.00	\$104.00
Full day and evening	\$243.00	\$145.00

Fees for using the Hunterville Town Hall are set by the Hunterville Community Assets Trust which has a lease agreement with Council to operate the Hall.
 Contact Jane Watson on 06 322 8360 for all bookings.

Fees for the Shelton Pavilion are set by Rangitikei Netball and Marton Saracens Cricket Club. Contact Felix Bell on 06 327 8984.

Fees for using our Rural Halls are set by the relevant Rural Hall Committee. Contact details are on our website.

Library Charges

	2023/2024
All borrowing , for first three weeks (DVD/CDs one week)	Free
Borrowing limit (per borrower)	20 Items
DVDs limit (per borrower)	5 Items
Renewals	
For second and third week periods	No charge
Overdue charge (per day)	No charge
Borrowing may be suspended if any item is overdue for more than three weeks	
Reserves	\$1.00
Interloans (interloan libraries)	\$7.00
Replacement cards	\$1.00
Internet	
Use of computers ⁴	Free
Photocopying and printing (per page)	
A4	\$0.20
A3	\$0.50
A4 colour	\$3.00
A3 colour	\$4.00
Fax: New Zealand	
First page	\$2.20
Following pages (per page)	\$0.30
Fax: International	
First page	\$2.30
Following pages (per page)	\$1.10
Fax: Receiving (per page)	\$0.30
Out of District Membership	Free

⁴ Public access PCs in the Council libraries are Aotearoa People's Network Kaharoa machines.

Building Consent Fees

Set by Council in accordance with Section 219 of the Building Act 2004 and Section 150 of the Local Government Act 2002.

		2023/2024
Work Type : Exempt Building Work		
The Building Act 2004, Schedule 1, allows for some works to be undertaken without a Building Consent. Each application will be considered on a case-by-case basis. See Council’s website for details of how to apply. ⁵	No charge (unless application for exemption made so project documented in Council’s records)	
Under the Building Act 2004, Council may exempt other building work using its discretion (specified in Clause 2 of Part 1, Schedule 1). Council may allow exemptions for temporary structures and engineer-reviewed solutions. A formal application is required.	Deposit required +Staff time	\$338.00
Work Type: Fixed Building Consent Fee⁶		
Domestic/Residential Small Projects		
Install freestanding fire		\$512.00
Install inbuilt fire		\$655.00
If installation includes a wet back	In addition	\$74.00
Residential demolition <i>Demolition of stand-alone structures is exempt under Schedule 1.</i>		\$655.00
Proprietary garage, carport, pole shed, garden shed, un-plumbed sleep out		\$1,017.00
Temporary/freestanding signs		\$727.00
Conservatory placed on existing deck		\$987.00
Grease trap installation		\$645.00
Remove an interior wall <i>Consent required for load-bearing walls only.</i>		\$655.00
Install external window/door <i>Consent required if installation to take place in fire-rated wall.</i>		\$655.00
Install storm water drain		\$645.00
Install WC/shower		\$645.00
Install hot water cylinder		\$645.00
Install on-site effluent disposal system and field		\$709.00
Any Marquee greater than 100m ²		\$402.00
Any Marquee erected for longer than a month		\$402.00
Property Information Memorandum – if requested prior to lodging a building consent application		\$212.00
Work Type: Variable Building Consent Fee (Deposit)		

⁵ <https://www.rangitikei.govt.nz/services/building-consents-information/consents/exemptions>

⁶ Fixed fee consents will be charged at stated rate.

		2023/2024
Variable fee consents will be calculated based on actual and reasonable costs. In the event that a deposit is insufficient to cover Council’s costs, for example where additional inspections are required or where specialist technical or professional consultation is required, additional charges may be applied to recover actual and reasonable costs.		
Larger Domestic/Residential Projects		
Swimming pools and fencing	Deposit required	\$727.00
New dwellings and alterations/additions	Deposit required	
Project value up to \$10,000		\$847.00
Project value \$10,001 to \$100,000		\$1,219.00
Project value \$100,001 to \$250,000		\$1,501.00
Project value more than \$250,000		\$1,840.00
Kerb and footpath bond (potentially refundable)		\$855.00
Agricultural/Rural Buildings		
Wool sheds, dairy sheds, silos, intensive agriculture	Deposit required	\$1,019.00
Commercial, Government, Educational Building Work		
Project value: \$0.00 to \$10,000.00	Deposit required	\$875.00
Project value: \$10,001.00 to \$100,000.00	Deposit required	\$1,586.00
Project value: \$100,001.00 to \$250,000.00	Deposit required	\$3,032.00
Kerb and footpath bond (potentially refundable)		\$3,480.00
Notice to fix		\$300.00
PIM Fees		
Domestic/Residential Small Projects		
Install freestanding fire		\$19.00
Install inbuilt fire		\$19.00
Residential demolition		\$40.00
Proprietary garage, carport, pole shed, garden shed, un-plumbed sleep out		\$51.00
Conservatory placed on existing deck		\$51.00
Remove an interior wall		\$76.00
Install storm water drain		\$49.00
Install on-site effluent disposal system and field		\$49.00
Larger Domestic/Residential Projects		
Swimming pools and fencing		\$51.00
New dwellings and alterations/additions		\$184.00
Agricultural/Rural Buildings		
Wool sheds, dairy sheds, silos, intensive agriculture		\$109.00
Commercial, Government, Educational Building Work		
Project value: \$0.00 to \$10,000.00		\$76.00
Project value: \$10,001.00 to \$100,000.00		\$102.00
Project value: \$100,001.00 to \$250,000.00		\$133.00
Other Fees		
Compliance Schedule (new or amendment)		\$300.00

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Other Fees		2023/2024
Building Warrant of Fitness (renewal)		\$174.00
BWOF 1 st late reminder 1 – 21 days		\$249.00
BWOF 2 nd late reminder 22 – 43 days		\$375.00
BWOF 3 rd late reminder 43 – 64 days		\$563.00
BWOF 4 th late reminder 64 days or more	+ infringement fee for no BWOF in Building.	\$842.00
<i>BWOF reminder fees are not cumulative – each reminder notice includes the fee for the previous notice/s.</i>		
Inspections (swimming pool, building consent, general compliance) All inspections include travel time to the site.		\$239.00
Certificate for Acceptance for unconsented work done under urgency (Sec 42 and 96(1)(b) of the Building Act 2004)	+ Staff time	\$368.00
Certificate of Acceptance for unconsented work not done under urgency (Sec 96(1)(a) if the Building Act 2004)	+ Staff time	\$2,000.00
Certificate of Public Use	+ Staff time	\$500.00
Extension to consent timeframes (maximum 12 months)		\$200.00
Application for amendment	+ Staff time	\$338.00
Building and Town Planning certificate to meet liquor licensing requirements		\$394.00
Consent endorsements (Sec.72, 75 certificates etc.)		\$500.00
Independently Qualified Person – registration		\$435.00
Independently Qualified Person – renewal		\$108.00
LIM Report – residential (within 10 working days)		\$265.00
LIM Report – commercial (within 10 working days)		\$318.00
Property file access - residential (other than by property owner)		\$16.50
Property file access – commercial (other than by property owner)		\$20.00
Kerb and footpath bond (potentially refundable) for relocating a house off or onto a property		\$856.00
Code compliance certificate – residential		\$350.00
Code compliance certificate – commercial		\$500.00
Change of use		\$500.00
Notice to fix issue		\$500.00
Scanning fee -Building consents Council has an online portal for building consent applications. Where paper copies are provided, a digitisation fee will be applied.		\$113.00

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Other Fees		2023/2024
BRANZ and MBIE Levies on projects over \$20,444	per \$1,000	BRANZ \$1.00
		MBIE \$1.75
A building consent accreditation fee is payable for projects:		Residential - \$1.00 per \$1000 of value (capped at \$200).
		Commercial - \$1.00 per \$1000 of value (capped at \$500).

Resource Management Act Administrative Charges

Set in accordance with section 36 of the Resource Management Act 1991

	2023/2024
Resource Management Act Administrative Charges (Deposit)	
<p>The deposit required for the below applications is offset against the final invoice. However, Council cannot guarantee the final invoice amount that will be due to cover the actual and reasonable costs incurred in processing the consent.</p> <p>Fees will be calculated to cover other actual and reasonable costs incurred at the applicable staff charge-out rate together with the costs associated with employing the services of professional consultants where necessary.</p> <p>Any difference will be payable/refundable once a decision has been made on the application as per the relevant section of the Resource Management Act 1991. Actual and reasonable costs associated with any resource consent hearing will be recovered from the applicant.</p> <p>Interim invoices for the processing of Resource Consents may be generated when costs exceed the deposit paid.</p>	
Resource Consent applications – notified (land use and subdivision)	\$3,099.00
Resource Consent applications – limited notification (land use and subdivision)	\$1,861.00
Resource Consent applications – non-notified (Conjoint application)	\$1,500.00
Resource Consent applications – non-notified (land use)	\$1,378.00
Resource Consent applications – non-notified (subdivision) 1-3 lots	\$1,484.00
Resource Consent applications – non-notified (subdivision) 4-10 lots	\$1,697.00
Resource Consent applications – non-notified (subdivision) 11+ lots	\$2,120.00
Boundary activities as permitted activities	\$530.00
Marginal or temporary non-compliance permitted activities	\$530.00
RMA certification 1 – 3 lots (e.g. s223, s224 etc.)	\$373.00
RMA certification 4+ lots (e.g. s223, s224 etc.)	\$689.00
Section 226 applications (separation of title)	\$530.00
RMA certification (section 241, 243) outside of a s223/224 certification process	\$373.00
RMA certification (section 139, 139A) outside of a s223/224 certification process	\$850.00
Requests for Plan Changes	\$6,991.00
Application for alteration to designation – notified	\$2,480.00
Application for alteration to designation – non-notified	\$1,000.00
Cancellation/change of consent conditions (s127) or consent notice (s221)	\$1,100.00
Resource consent extension (s125)	\$750.00
Right of Way application (s348 LGA)	\$750.00
Outline plans for designations	\$650.00
Waiver for requirement for Outline Plan	\$650.00
RMA hearing deposit	\$2,727.00
Resource Management Act Administrative Charges (Fixed Fee)	
Site visit	\$232.00

	2023/2024
Resource Consent applications - controlled activity signage The fixed fee will apply only if the application is lodged as complete and no further information requests are required. If these conditions are not met then the relevant land use consent fees will apply.	\$500.00
Hard copy of District Plan Available free on RDC website	\$408.00
Heritage bond application	\$550.00

Building Control and Resource Management Staff Hours	2023/2024
Pre-application discussion with planning staff on feasibility of a proposal – first half hour free Meeting with building control staff – first half hour free <i>Does not include site visits and inspection fees</i>	
Administrator	\$131.00
Officer	\$239.00
Senior Planner/Consultant Planner (Resource Consent Processing only)	\$255.00
Technical and professional staff from all other Council units	\$239.00
Manager/Team Leader	\$273.00
Technical expert (consultant)	At cost + disbursement
Commissioner	At cost + disbursement
All advertising, consultant and solicitor fees associated with all work types including processing of a consent or certificate (including specialist technical or legal advice) and new Notice of Requirements, designation alterations, removal of designations and District Plan changes	At cost + disbursement

Fees Applying to Specific Licences

	2023/2024
Amusement Device Permit (prescribed by the Amusement Devices Regulations 1978)	
One device at one site:	
First seven days	\$11.50
Second and subsequent seven-day period	\$1.00 per week
Additional device at one site:	
First seven days	\$2.00
Second and subsequent seven-day period	\$1.00 per week
Licensed Premises Fees – set by Council in accordance with the Health (Registration of Premises) Regulations 1966 and Section 150 of the Local Government Act 2002	
Hairdressers	\$476.00
Funeral Director	\$476.00
Amusement Gallery	\$476.00
Camping Ground	\$476.00
Mobile Shop selling goods	\$476.00
Offensive Trade*	\$476.00
Any inspections or advisory visits requested by licence holders or other persons (per hour)	\$226.00

*Means any trade, business, manufacture, or undertaking, as specified in Schedule 3 of the Health Act 1956 including blood or offal treating; bone boiling or crushing; collection and storage of used bottles for sale; dag crushing; fellmongering; fishing cleaning; fishing curing; flax pulping; flock manufacturing, or teasing of textile materials for any purpose; tanning; gut scraping and treating; nightsoil collection and disposal; refuse collection and disposal; septic tank desludging and disposal of sludge; slaughtering of animals for any purpose other than human consumption; storage, drying, or preserving of bones, hides, hoofs, or skins; tallow melting; wood pulping; and wool scouring.

Liquor Licensing Fees

Prescribed by the Sale and Supply of Alcohol (Fees) Regulations 2013.

Applications for new licences	2023/2024	Transferred to ARLA ⁷
Cost/risk rating*		
Very low (0-2)	\$368.00	\$17.25
Low (3-5)	\$609.50	\$34.50
Medium (6-15)	\$816.50	\$51.75
High (16-25)	\$1,023.50	\$86.25
Very high (26 and over)	\$1,207.50	\$172.50
Annual licence fees		
Cost/risk rating*		
Very low	\$161.00	\$17.25
Low	\$391.00	\$34.50
Medium	\$632.50	\$51.75
High	\$1,035.00	\$86.25
Very high	\$1,437.50	\$172.50
<i>*The cost/risk ratings are those specified in clause 5 of the Regulations</i>		
Other application fees		
Manager's Certificate	\$316.50	\$28.75
Temporary Authority	\$296.70	N/A
Temporary Licence	\$296.70	N/A
Extract of Register	\$57.50	\$57.50 (if extracted from ARLA register)
Special Licences		
Class 1: 1 large event, more than 3 medium events, more than 12 small events	\$575.00	
Class 2: 3-12 small events; 1-3 medium events	\$207.00	
Class 3: 1 or 2 small events	\$62.30	

Clause 9 of the Regulations provides the following definitions:

Large event = more than 400 people

Medium event = 100 to 400 people

Small event = fewer than 100 people

⁷ Alcohol Regulatory and Licensing Authority

Food Act Fees

	2023/2024
Hourly charge out rate – up to one hour	\$225.00
Additional fee per hour – 15 minute blocks	\$225.00
FCP registration fee - up to one hour	\$225.00
Additional FCP registration fee per hour – 15 minute blocks	\$225.00
NP registration fee - up to one hour	\$225.00
Additional NP registration fee per hour – 15 minute blocks	\$225.00
FCP renewal fee	\$225.00
NP renewal fee	\$225.00
Verification fees FCP – up to one hour	\$225.00
Additional verification fees FCP per hour – 15 minute blocks	\$225.00
Verification fees NP – up to 30 minutes	\$113.00
Additional verification fees NP per hour – 15 minute blocks	\$225.00
Voluntary suspension	\$100.00
Improvement notice	\$150.00 + staff time
Statement of compliance	\$150.00 + staff time

Dog Registration Fees

Set by Council in accordance with Section 37 and 68 of the Dog Control Act 1996. The Act makes provision to fix reduced fees for dogs under a specified age (not exceeding 12 months). However, Council has not made provision for reduced fees for young dogs/pups.

	2023/2024
Registration fees	
Working dogs (each, for up to five dogs)	\$48.00
Sixth and additional working dogs (each)	\$10.00
Working dogs (late payment)	
Reduced fee does not apply	\$74.00
Non working dogs	\$149.00
Non working dogs (late payment)	\$223.00
Non working dogs de-sexed	\$100.00
Non working dogs de-sexed (late payment)	\$151.00
Good owner dog	\$70.00
Good owner dog (late payment) ⁸	\$223.00
Multi Dog Permit	\$33.00
Dangerous Dogs	
Section 32(1) of the Dog Control Act, Effect of classification as dangerous dog states "...must, in respect of every registration year commencing after the date of receipt of the notice of classification, be liable for dog control fees for that dog at 150% of the level that would apply if the dog were not classified as a dangerous dog".	
Impounding Charges	
Impounding first offence (within 12 month period)	\$155.00
Impounding second offence (within 12 month period)	\$218.00
Impounding third offence (within 12 month period)	\$279.00
Sustenance - per day	\$14.00
Destruction fee – per dog	\$43.00
Other fees	
Replacement tags	\$4.20
Micro-chipping and registration onto National Dog Database	\$64.00

Note:

The Dog Control Act 1996 does not allow Council to levy separate fees for application and monitoring in respect of Approved Good Owner Classification but does allow Council to set fees having regard to the relative cost of registration and monitoring. Therefore, these fees have been incorporated into the fees applicable to Approved Good Owner Classifications.

⁸ Under Council's Dog owner responsibility policy, late registration means the loss of approved good owner classification for one registration year.

Stock Impounding

Set by Council in accordance with sections 14, 15 and 33(3) of the Impounding Act 1955

	2023/2024
Poundage Fees	
Sheep, goats (per animal)	\$39.00
Cattle, horses, deer, pigs	\$106.00
<i>These charges are to be doubled for impound of stock of any owner that are impounded more than once in a 12 month period</i>	

Sustenance Charges

	2023/2024
No of Animals (per animal, per day)	
Sheep, goats (per animal)	\$7.00
Cattle, horses, deer, pigs	\$15.00
* or actual expenses, if higher	

Driving Charges

	2023/2024
Float Hire/Transport	At cost
Callout	Fee will be based on recovery of actual and reasonable costs incurred associated with the callout – minimum charge of \$186.00

Animal Control Miscellaneous Fees

	2023/2024
Costs associated with, but not limited to, tagging (NAIT), vet treatment, inspection, supplementary feeding or animal husbandry will be charged at cost plus hourly rate for staff time if applicable.	Actual cost + staff time (\$66.00 per hour)
Trespass charges, where applicable, are prescribed by clause 7 of the Impounding Regulations 1981.	

Storage of Hazardous Substances

Set by Council in accordance with section 23 of the Hazardous Substances and New Organisms Act 1996 and section 150 of the Local Government Act 2002.

	2023/2024
Charge out rate for carrying out any of the enforcement functions required by section 97 (h) of the Hazardous Substances and New Organisms Act 1996 (per hour)	\$239.00

Noise Control

	2023/2024
Charge to property owner for every call out attended by Council's noise control contractors where in the view of the officer a noise reduction instruction was warranted	\$89.00
Charge to complainant for unsubstantiated complaint where the complainant has lodged three previous unsubstantiated complaints within the preceding 12 months	\$89.00

Miscellaneous Permits/Authorities/Fees

	2023/2024
Certificates under the Overseas Investment Act	
Set in accordance with Section 150 of the Local Government Act 2002	\$163.00
Return of Property Seized Pursuant to Section 328 of the Resource Management Act 1991	
Set in accordance with Section 36 of the Resource Management Act 1991 and Section 150 of the Local Government Act 2002	\$238.00
Gambling Venue Consent – Application Fee	
Set in accordance with Section 150 of the Local Government Act 2002	\$238.00
Costs associated with removal of dumped rubbish	
Set in accordance with Section 150 of the Local Government Act 2002	Actual cost + staff time
Trading in a Public Place	
Permit fee	\$150.00
Council Bylaws	
Processing of Bylaw permits or exemptions	\$250.00

Water Charges – Urban Areas

	2023/2024
Extraordinary⁹ Users (Water by Meter)	
Marton, Taihape, Ratana, Bulls and Mangaweka ¹⁰	\$1.94 per m ³
ANZCO (Bulls) ¹⁰	\$1.44 per m ³
Taihape untreated water per m ³	\$1.72 per m ³
Ordinary supply – 20mm diameter – domestic only, per single dwelling unit to property boundary, maximum overall length 5m, unmetered, manifold.	As charged by Contractor
New connections will be installed by approved Contractors	Plus proportionate share of the targeted rate for water (connected) due for the balance of the year
Extraordinary supply – all other connections to property boundary	Quote
New connections shall be installed by approved Contractors.	Plus proportionate share of the targeted rate for water (connected) due for the balance of the year
Disconnection Fees (including restrictors)	
<i>All types of supply</i> - per disconnection Includes all work to disconnect service. Work shall be undertaken by Rangitikei District Council. Where applicable, a final meter reading shall be taken and the applicant will be responsible for payment of water consumed to the date of disconnection	\$352.00
Reconnection Fees (including restrictors)	
Per reconnection	Quote based on investigation
Bulk Water Sales	
Marton – located in King Street	\$3.50 per m ³ plus \$6.80 per load
Taihape – located behind Town Hall	
One free tanker load per year for each unconnected property in the District (freight not covered) <i>The cost of the water is reimbursed by Council on presentation of an invoice from the cartage company.</i> [Access is via PIN for pre-approved contractors]	

⁹ Consumers using more than 250m³ per year.
¹⁰ Set by rates resolution

Extraordinary use includes:

- (a) Domestic – spa or swimming pool in excess of 10 m³ capacity, fixed garden irrigation systems, and/or
- (b) Commercial and business
- (c) Industrial;
- (d) Agriculture;
- (e) Horticulture;
- (f) Viticulture;
- (g) Fire protection systems other than sprinkler systems installed to comply with NZS 4517;
- (h) Out of district (supply to, or within another local authority);
- (i) Temporary supply.

Rural Water Schemes

Rural Water Schemes are managed entirely by committees established by the users of each scheme. Council sets a targeted rate for users of each scheme based upon the cost of running the schemes. Committees are invited to submit feedback on their targeted rate prior to rates being set.

Hunterville Rural Water Scheme

10% penalty will be incurred on late payment. Reconnection fee of \$500.00.

Stormwater Charges – Urban Areas

	2023/2024
Connection Fees	
100mm diameter – New stormwater connections to be installed by approved contractors. New connections shall be installed by approved contractors.	As charged by Contractor, plus proportionate share of the targeted rate for stormwater (urban) due for the balance of the year
Disconnection Fees	
Per disconnection, capped at boundary	Quote based on investigation
Reconnection Fees	
Per reconnection	Quote based on investigation

Wastewater Charges

	2023/2024
Extraordinary Consumers	
Refer to Rates Notice	
Volumetric wastewater charges	
Base charge per water meter connection - charged per 3-month period includes 76m ³ of flow use per period	\$870.00
Domestic wastewater discharge consumption is calculated at 80% of the volume of water used as measured by water meter. (This cost excludes trade waste) This rate applies to domestic institutions (e.g. nursing homes) where water consumption exceeds the normal consumption for a single house	\$3.30
Connection and Reconnection Fees	
All connections and reconnections. New connections shall be installed by approved Contractors. Cost is highly dependent on depth of connection, length of later and mains diameter.	Quote based on investigation, plus proportionate share of targeted wastewater (connected) rate due for balance of year
Disconnection Fees	
Per disconnection	\$322.00
Septage Discharge Fee	
Per cubic metre	\$30.00
Trade Waste Charges	
Flow per cubic metre	\$1.22
BOD per kg	\$0.80
COD per kg	\$0.80
TSS per kg	\$0.80
Phosphorous charge per kg	\$40.00
Ammoniacal nitrogen per kg	\$40.00
Other Trade Waste Charges	
Trade Waste Consent (includes first 2 hours of processing)	\$257.00
Consent processing fee (cost per hour)	\$123.00
Annual compliance monitoring	\$489.00
Re-inspection fees (per inspections)	\$128.00
Oil or Grease trap inspection and annual monitoring (cost per visit)	\$82.00

Solid Waste

	2023/24	
Waste Transfer Station	Refuse	Greenwaste Marton, Bulls, Taihape
Rubbish bag	\$3.40	\$1.50
Wheelie bin	\$16.20	\$8.10
Car boot	\$23.00	\$11.40
Van/station-wagon	\$39.00	\$18.60
Trailers/Trucks		
Per tonne*	\$235.00	\$84.00
Small trailer (deck)	\$49.00	\$23.00
Medium (deck up to 2.4 m long)	\$60.00	\$30.00
Large (deck up to 3.0 m long)	\$88.00	\$43.00
Overloads (loads greater than 1.5m in height)	\$106.00	\$52.00
Oversize (deck over 3.0m long)	\$170.00	\$87.00
Overloads (loads greater than 1.5m in height)	\$221.00	\$114.00

*Trucks and trailers are subject to a standard weighbridge charge per tonne where this service is available. Where a weighbridge is not available, listed fees will be applied.

	2023/2024
Other chargeable items	
Hazardous waste (household quantities – max 20 litres/kilos (Marton, Bulls, Taihape WTSs only)	\$0.00
Fridges and freezers – degassing fee	\$19.10
Whiteware – except refrigeration (each)	\$0.00
Microwave/small appliances	\$0.00
TVs	\$30.00
Monitors - LCD/Plasma models	\$18.00
E-waste desktop/VCRs/Fax/Scanners/Printers/UPS	\$6.40
Tyres – car	\$8.50
Tyres – 4x4	\$10.60
Tyres – light truck less than 50 kg	\$19.90
Tyres – long-haul vehicle	\$26.00
Tyres – tractor	\$106.00
Automotive oil (per litre in excess of 20 litres)	\$0.32/litre
Gas bottles (each)	\$6.40
Fluorescent tubes (each)	\$0.00
Eco bulbs (each)	\$0.00
PCBs per kg (fluorescent light ballasts)	\$78.00
Paint 4 litre pail (each)	\$3.20
Paint 10 litre pail (each)	\$6.40

Rangitikei District Council | Fees and Charges 2023/2024

	2023/2024
Recycling –accepted - no gate charge (Marton, Bulls, Taihape and Ratana)	
Paper and cardboard - unsoiled	\$0.00
Glass bottles –And jars - colour sorted	\$0.00
Tins and cans - rinsed clean	\$0.00
Plastics 1-5 - rinsed clean	\$0.00
Metals (charges may apply if scrap incurs handling charges)	

	2023/2024
Recyclables not accepted for recycling	
Plastic bags	Refuse rate
Plastic wrap	Refuse rate
Food contaminated recyclables	Refuse rate
Hazardous waste contaminated recyclables	Refuse rate

Roading

	2023/2024
Corridor Access Request Fee (includes kerb opening and street opening)	
Excavations in road, footpath, berm or road reserve – including Network Utility Operators and trenchless technology	\$123.00
Road Encroachments Survey and Documentation	Actual cost
Vehicle Crossing Application Fee (private works)	\$321.00
Stock Crossing Application Fee	\$321.00
All work in road to be done by Council-approved contractor	

Miscellaneous Charges

	2023/2024
Council publications, (Draft Annual Plan, Annual Plan, Annual Report, Long Term Plan (including Consultation Document), Activity Management Plans)	
To district residents and ratepayers	Free
To non-ratepayers and non-residents (reproduction costs)	Actual cost
Customer Services	
<i>Photocopying charges</i>	
Black and white A4	\$0.20
Black and white A3	\$0.50
Black and white A2	\$4.00
Black and white A1	\$5.00
Colour A4	\$2.00
Colour A3	\$3.00
District Electoral Roll	
Full District listing	\$103.00
Rural Numbers	
Application and placement of rural numbers	Free
Replacement rural number plates	\$31.00
Valuation Rolls/Rating Information Database	
One booklet for the whole district	\$323.00
Electronic version	\$168.00
Postage Fees	
Shorthaul Courier	\$9.50
Longhaul Courier	\$14.50

Community Housing

Rental rates apply to superannuitant tenants only. Council reserves the right to charge non-superannuitants a market rent for the housing units. Adjustment to rents in Council’s community housing must be made in accordance with the requirements of section 24 of the Residential Tenancies Act 1986. This means that not all rental increases will take place from 1 July 2023. Council has included a provision for a small contract with external agencies to support elderly residents to remain independent in their housing.

	2023/2024
Single	\$164.00
Couple	\$197.00

Requests for Official Information

Official information requests are able to be made to the Council by any person, in accordance with the Local Government Official Information and Meetings Act 1987.

Council reserves the right to charge for this information as follows, in alignment with the guidelines provided by the Ministry of Justice:

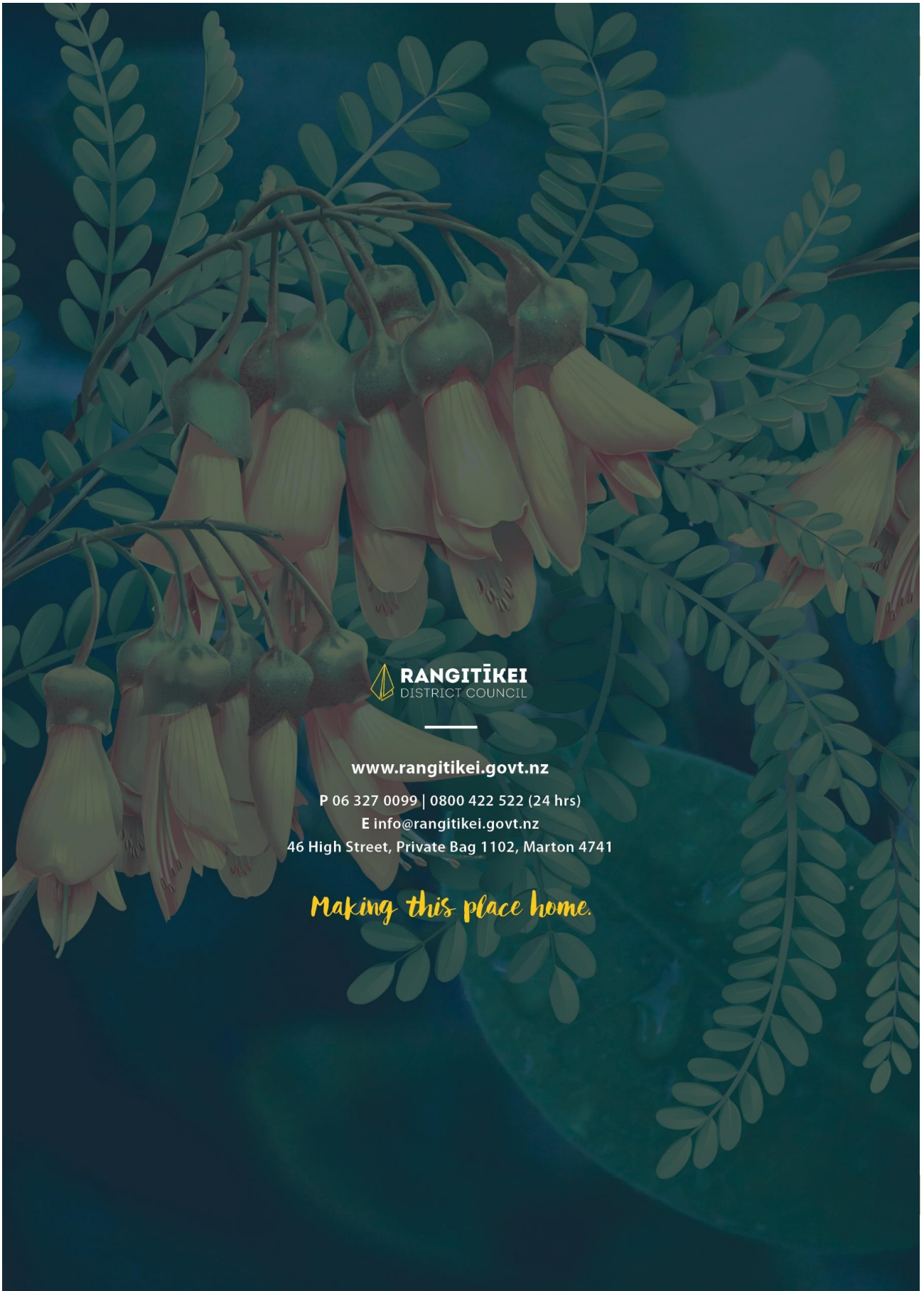
	2023/2024
Official Information Request	
Staff time – first hour	Free
Staff time – each subsequent half hour (after the first hour)	\$38.00
Photocopying – first 20 pages	Free
Photocopying – each subsequent page (after the first 20 pages)	\$0.20
Other actual and reasonable costs	At cost

(These charges are drawn from guidelines issued by the Ministry of Justice on Official Information Act requests.)

A deposit may be required where the estimated cost of the request exceeds \$76.00.

Charges may be modified or waived at the Council’s discretion.

End of document



10.2 Adoption of 2023/24 Revenue and Financing Policy**Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

1.1 To adopt the revised Revenue and Financing Policy.

2. Context

2.1 Earlier this year Council consulted on minor amendments to the Revenue and Financing Policy. Only one submission was received which related to a formatting suggestion.

2.2 The final Policy is now submitted to Council for adoption.

3. Discussion and Options Considered

3.1 The proposed amendments to the Policy were in Part B of the Policy which outlines the source of funding for each activity.

3.2 A copy of the final Policy is attached (Attachment 1). Once adopted this will replace the current version on Council's website.

4. Financial Implications

4.1 The Annual Plan contains the proposed budget for 2023/24, changes to this Policy have been reflected in the budgets.

5. Impact on Strategic Risks

5.1 There are no strategic risk implications.

6. Mana Whenua Implications

6.1 There are no significant mana whenua implications.

7. Statutory Implications

7.1 Council is required to prepare the Annual Plan under the Local Government Act 2002, Section 95. Requirements for the content of the Annual Plan are listed in schedule 10, Part 2, while consultation requirements are listed in Section 82 and Section 95A.

8. Decision Making Process

8.1 Council carried out the necessary consultation to make this decision.

Attachments:

1. Revenue and Financing Policy 2023 [↓](#)

Recommendation 1:

That the Adoption of the 2023/24 Revenue and Financing Policy report be received.

Recommendation 2:

That the Council adopts the 2023/24 Revenue and Financing Policy.

FINANCIAL SERVICES

REVENUE AND FINANCING POLICY

Date of adoption: xxxx

Resolution number: xxxx

Date by which review
must be completed: Not applicable

Relevant legislation: Local Government Act 2002
s76AA

Statutory/Policy: Statutory

Included in the LTP: Yes



Making this place home.

Revenue and Finance Policy

INTRODUCTION

The Local Government Act 2002 (“LGA2002”) requires Council to adopt a Revenue and Financing Policy (S102) that must:

- state Council’s policies in respect of funding both operating expenses and capital expenditure from the sources available to it (S103(1)); and
- show that Council has determined its overall funding needs by identifying the most appropriate source(s) of funds to be used for each activity (S101(3)).

In accordance with the Local Government Act 2002 S101(3) Council considers the following when determining which funding source is appropriate for each activity:

- The community outcomes to which the activity primarily contributes; and
- The distribution of benefits between the community as a whole, any identifiable part of the community, and individuals; and
- The period in or over which those benefits are expected to occur; and
- The extent to which the actions or inaction of particular individuals or a group contribute to the need to undertake the activity; and
- The costs and benefits, including consequences for transparency.

Council also consider the overall impact of any allocation of liability for revenue needs on the current and future social, economic, environmental and cultural well-being of the community. This includes consideration of matters such as affordability and predictability of rates.

These considerations will sometimes have conflicting outcomes. When Council applies these principles to identify the appropriate funding for its activities it considers the overall impact on the Community.

PART A

General Principles for revenue and funding management

- Council will manage its finances in a way that promotes the current and future interests of the community
- Consistent with S100(1) LGA2002, Council will aim to generate sufficient operating income each year to cover its operating expenses
- Council will use a mix of revenue sources to cover its operating expenses
- Council will apply the most appropriate mix of revenue sources for each of its different activities
- When determining the level of income required to cover its operating expenses Council will seek to avoid including:
 - grants with no associated operating expenditure; and
 - proceeds from disposal of assets; and
 - reserves; and
 - increases in the fair value of fixed assets (that essentially result from applying Accounting Standards at the end of each financial year); and
 - borrowings.
- Council recognises that unforeseen operating expenses may arise
- Council will seek to attract appropriate sources of external revenue to help reduce the burden on its ratepayers and residents
- Council will ensure its level of operating expenditure is managed appropriately to help constrain the levels of operating revenue required to achieve these general principles
- Council may choose to not fully fund operating expenditure in a particular year if the deficit can be funded from operating surpluses in the preceding year or subsequent years. An operating deficit will only be budgeted when beneficial to avoid significant fluctuations in rates, fees and/or charges. Such operating deficits will typically be funded from cash reserves or borrowings.
- Council will adopt a long term view when applying these general principles.

FUNDING OF OPERATING EXPENDITURE

Council will ordinarily use the following sources of income to finance its operating expenses:

General Rates (including the Uniform Annual General Charge)

Considered appropriate where it is not practicable, equitable or cost effective to identify the individual or group of beneficiaries (or causers of costs) of the service. May be used to apply to a particular service to reduce the level of fees and charges that are required to be raised for that service.

Targeted Rates

Considered appropriate in a range of circumstances including where the service is of benefit to a specific group of ratepayers and where it is practicable and considered equitable.

Levies, fees and charges

Considered appropriate where the users of a service can be identified and charged according to their use of the service and where it is practicable and considered equitable. The level of fees and charges is set to recover the costs (either partially or fully) of providing that service.

Subsidies and Grants

Such funding is often received for a specific purpose and Council has no discretion regarding the use of such income. Generally, these funds reduce the need for Council to raise income through General rates, targeted rates or Levies, fees and charges.

Development Contributions

Considered appropriate to fund costs associated with development.

Borrowing

Considered appropriate to fund new capital projects that deliver benefits over a number of years. Sometimes required to fund operating expenses such as depreciation and/or an operating deficit.

Petrol Tax

Considered appropriate to help fund costs associated with Roothing and Footpaths Group.

Other (Finance income, sundry)

Considered appropriate to fund costs associated with the provision of the service to which it relates, replacement of assets and/or to decrease levels of required debt.

General Rates and Targeted Rates : Further Information

When setting the General Rates, Targeted Rates and Levies, fees and charges, Council balances a range of considerations including:

- The impact on the current and future social, economic, environmental and cultural well-being of the Community; and
- The most appropriate mix of funding for each of its activities (refer to Part B below)

The General Rate is used to fund activities that are predominantly provided for the benefit for the community as a whole and individual charging for these services is viewed as being impracticable, inequitable and/or not cost effective.

Council uses the Capital Value of properties to set the General Rate. Council may introduce rating differentials where it considers it reasonable and equitable: for example to alleviate the impact of large increases in the Capital Value of any rating category/categories relative to other rating categories. Such increases can arise where a particular rating category incurs a high increase in its capital values relative to other categories.

Council applies a Uniform Annual General Charge (UAGC) as part of the General Rate. The level of UAGC is determined by Council based on what it considers fair, equitable and necessary to provide a fair distribution of rates. Council may adjust the UAGC to alleviate the impact of large increases in any rating category/categories. Such increases can arise where a particular rating category incurs a high increase in its capital values relative to other categories.

Targeted Rates are used to fund operations, maintenance and renewal costs related to the provision of specific activities. Council may also use a Targeted Rate for a service to show clearly the costs of a service, even if the service and rate are district wide.

Targeted Rates that are set in circumstances where the service is available to only parts of the community will be charged on a basis of service provision and will not be based on the value of the property. These rates are in the nature of a proxy for a user charge.

Generally, Council will seek to avoid:

- Large increases in any rating category. Such increases can often arise where a particular rating category incurs a high increase in its capital values relative to other categories; and
- Large 'across the board' annual rate increases. Council will aim to apply a pattern of steady, constant rate increase as opposed to a series of alternating high increases and minor increases.

Council may identify instances where some land uses receive more benefit from, or place more demands on, council services and/or may have a differing ability to pay rates. In such situations, where considered equitable, practicable and/or where this contributes to the predictability of rates, Council may elect to use rating differentials.

FUNDING OF CAPITAL EXPENDITURE

General

Revenue that is collected to cover Council's depreciation charge (which forms part of Council's operating expenditure) is used to finance the replacement of capital assets.

In addition to the sources of income for operating expenditure listed above Council may use the following to fund capital expenses:

- Borrowings
- Reserves
- Proceeds from the disposal of assets

Borrowings

Council borrowings are managed as per Council's Liability Management Policy that forms part of Council's Treasury Management Policy.

Borrowings are generally used to fund capital projects that include an element of service enhancement.

Borrowing for capital expenditure enables the Council to ensure there is intergenerational equity in terms of who funds capital expenditure – the repayments are spread over the reasonably expected average life of the asset where practicable. This means today's ratepayers are not asked to fund tomorrow's assets.

PART B.

Summary of Funding Used in Activities

























Council has determined the most appropriate source(s) of funds from each of the sources listed in Part A to be used for each activity and the method of apportioning rates and other charges. The following table shows which mechanisms may be used to fund expenditure for Council's activities by group.

Where the overall level of fees and charges falls below budget alternative income sources may be required to fund that service. Conversely, where the overall level of fees and charges falls exceeds budget Council may have additional revenue to ease the financial pressure in other areas.

Council will seek to mitigate the costs to ratepayers for each of these activities by obtaining income from external sources (e.g grants) where suitable opportunities arise.


Typically, the capital cost of expanding the range of these services may be met from grants, subsidies, donations and/or borrowings.

Activity	General Rate	Targeted Rate	User fees/ charges	Subsidies and grants	Petrol Tax	Other
Community Leadership						
Council and Community Boards						
Rooding						
Rooding						
Water Supply						
Urban water						
Rural Water Schemes						
Sewerage and the treatment and disposal of sewage						
Wastewater						
Stormwater						
Stormwater						
Community and leisure						
Libraries						
Halls						
Swim Centres						
Community Housing						
Domains						
Property						
Public Toilets						

Activity	General Rate	Targeted Rate	User fees/ charges	Subsidies and grants	Petrol Tax	Other
Cemeteries						
Forestry						
Rubbish and recycling						
Solid waste						
Environmental and Regulatory Services						
District Planning						
Resource Consents						
Building Services						
Dog Control						
Public Health						
Community Well-being						
Civil Defence						
District Promotions						
Information Centres						

 **Primary:** largest source of activity funding, or within 20% of the largest source of funding

 **Secondary:** >5% but less than 45% of the overall source of funding for the activity

 **Minor:** <5% of the overall source of funding for the activity

11 Reports for Information

11.1 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2023

Author: Rochelle Baird, Community Services Officer

Authoriser: Johan Cullis, Group Manager - Regulatory Services

1. Reason for Report

- 1.1 Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority (which is the Council). The report to 30 June 2023 is attached.

Attachments:

1. **ARLA Annual report year ending 30 June 2023** [↓](#)

Recommendation

That the report 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2023' be received.

Rangitikei District Council

District Licensing Committee

**Annual Report to the Alcohol and Regulatory
Licensing Authority for the year ending 30 June
2023**

Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority

The Committee comprises:

- Commissioner: Stuart Hylton
- Deputy Chair Andy Watson, Mayor of the Rangitikei District
- Members: Chalky Leary
- Colin Mower
- Judy Klue

The Committee is supported as follows:

- Secretary Johan Cullis
- Inspector Vicki Reed
- Administrator Rochelle Baird

Staff training

Nothing provided.

Committee Training

Nothing provided.

DLC Initiatives

Monthly Alcohol Harm Regulatory Group Meetings take place and are shared between Rangitikei, Manawatu and Palmerston North Councils.

Local Alcohol Policy

The Rangitikei District Council has not adopted such a policy. Accordingly the default provisions of the Sale and Supply of Alcohol Act 2012 apply

Current legislation

The Committee has no comment on the requirements of the Act.

Statistical information

The following pages outline the applications received during the year and the current listing of licensed premises

The report also lists the District's current licensed premises.

Licence Application 1 July 2022 – 30 June 2023

Application Type	Number Received in Fee Category Very Low	Number Received in Fee Category Low	Number Received in Fee Category Medium	Number Received in Fee Category High	Number Received in Fee Category Very High
On Licence New	1	2			
On Licence Renew		3	4		
On Licence Variation					
Off Licence New		2			
Off licence Renew			1		1
Off Licence Variation					
Club Licence New					
Club Licence Renew	6				
Club Licence Variation					
Total Number	7	7	5		1
ARLA Fee	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total Fee paid to ARLA	\$120.75	\$241.50	\$258.75		\$172.50

Annual Fees for Existing licences received:

Licence Type	Number received In fee category very low	Number received in fee category low	Number received in fee category medium	Number received in fee category High	Number received in fee category very high
On-Licence		4	4		
Off-Licence			10		
Club Licence	10	2			
Total Number	10	6	14		
ARLA FEE	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total fee paid to ARLA (GST Incl.)	\$172.50	\$207.00	\$724.50		

Managers Certificates Received

	Number Received
Managers Certificate New	24
Managers Certificate Renewal	43
TOTAL	67
ARLA FEE	\$28.75
Total fee paid to ARLA	\$1926.25

Specials Licences Received

	Number
Class 1	1
Class 2	8
Class 3	29
Total	38

Temporary Authority applications

Off licence

ON110 Four Doors Down 03/04/23

Lic No	Licence Name	Location
--------	--------------	----------

CLUBS

CL003	Utiku Old Boys Rugby Football Club	12 Kokako Street, Taihape
CL012	Bulls Rugby Football & Sports Club	Domain Road, Bulls
CL015	Taihape Squash Rackets Club I	12 Kokako Street, Taihape
CL016	Bulls Bowling Club	18 Criterion Street Bulls
CL019	Rangitikei Squash Rackets Club	443 Wellington Road, Marton
CL020	Marton Golf Club	431 Santoft Road, Marton
CL021	Marton Bowling Club (Inc)	3 Hereford Street, Marton
CL022	Hawkestone Golf Club	252 Kakariki Road, Marton
CL023	Rangitikei Golf Club (Inc)	56 Raumai Road, Bulls
CL024	Rangatira Golf Club Inc	4561 State Highway 1, Ohingaiti
CL026	Taihape Golf Club Inc	90 Golf Club Road, Taihape
CL031	Huntermville Rugby Football Club	3 - 29 Paraekaretu Street, Huntermville
CL032	Taihape Workingmens Club	34 Kuku Street, Taihape
CL033	Marton Rugby & Sports Club	6 Follett Street, Marton
CL034	Rangiweaa Social Club	2 Koukoupo Road, Taihape
CL036	Huntermville Squash Club	3 - 29 Paraekaretu Street, Huntermville
CL037	Taihape Rugby & Sport Club	34 Kuku Street, Taihape
CL011	Bulls RSA	55 High Street, Bulls

**ON
Licence**

ON009	Rangitikei Tavern	144-150 Bridge Street, Bulls
ON011	Station Hotel	22-24 High Street, Hunterville
ON104	Aamod Indian Restaurant	83a High Street, Bulls
ON027	River Valley Ventures Limited	114B Mangahoata Road, Taihape
ON090	Club Hotel	17-19 High Street, Marton
ON081	Argyle Hotel	1 Bruce Street, Hunterville
ON084	Flat Hills (2005) Ltd	5733 State Highway 1 Mangaweka
ON109	Countryman Restaurant	108A Hautapu Street Taihape
ON095	Moomaa Limited	1833 State Highway 1, Marton
ON096	Captain Cook`s Bar & Cafe	297-303 Broadway, Marton
ON097	Café Le Telephonique	8 Huia Street, Taihape
ON098	Gretna Hotel	115-119 Hautapu Street, Taihape
ON100	Four Doors Down	267 Broadway, Marton
ON101	Ohingaiti Truck Stop	2 Onslow Street West Ohingaiti
ON075	Mad Toms	14-18 Lower High Street Marton
ON102	Rustic Steakhouse	21 Mataroa Road, Taihape
ON108	La Bull	119 Bridge Street Bulls
ON106	The Dukes Roadhouse	2 Koraenui St Mangaweka

**Off
Licence**

OF070	Taihape Quick Stop	107-109 Hautapu Street, Taihape
OF005	Countdown Marton	280-284 Broadway, Marton
OF006	Taylors (1998) Ltd	4 Milne Street, Hunterville
OF019	Rangitikei Tavern	144-150 Bridge Street, Bulls
OF072	Taihape Supermarket LTD	112-114 Hautapu Street, Taihape
OF069	Taihape Liquorland	120 Hautapu Street, Taihape
OF049	Marton Wholesale Liquor Limited	188 Broadway, Marton
OF051	Marton New World	423 Wellington Road, Marton
OF058	Marton Wholesale Liquor Limited	6 Hammond Street, Marton
OF060	Marton Wholesale Liquor Ltd	158 Bridge Street, Bulls
OF061	Bulls Foursquare	92-102 Bridge Street, Bulls
OF068	Bottle O Taihape	17 Mataroa Road, Taihape
OF074	Leaf & Petal Florist	256 Broadway, Marton

11.2 Otara Bridge - Structural Component Replacement

Author: John Jones, Roading Manager

Authoriser: Hamish Waugh, Group Manager- Infrastructure (MDC)

1. Reason for Report

1.1 This report is to provide Council information on the costs to date for the repair of the Otara Bridge that specifically relate to Rangitikei District Council.

2. Costs for the 2022-23 Financial Year

2.1 Table 1 below shows the expended costs for the 2022-23 Financial Year. The costs are itemised by Investigation and Design, and physical Works which involved the Manufacture and Replacement of 5 Hangers for testing.

Table 1

Investigation & Design		Total Costs 2022-23	FAR 64% RDC Share 36%	FAR 52% MDC Share 48%	NZTA Share
1.1	Site Visits	\$ 11,730.00	\$ 2,111.40	\$ 2,815.20	\$ 6,803.40
1.2	Review existing structure and model	\$ 18,600.00	\$ 3,348.00	\$ 4,464.00	\$ 10,788.00
1.3	Review construction records	\$ 8,120.00	\$ 1,461.60	\$ 1,948.80	\$ 4,709.60
1.4	Bridge Survey	\$ 8,160.00	\$ 1,468.80	\$ 1,958.40	\$ 4,732.80
2.1	3D model bridge	\$ 30,420.00	\$ 5,475.60	\$ 7,300.80	\$ 17,643.60
2.2	Hanger test and interpretation	\$ 6,200.00	\$ 1,116.00	\$ 1,488.00	\$ 3,596.00
2.3	Design replacement to truss	\$ 12,040.00	\$ 2,167.20	\$ 2,889.60	\$ 6,983.20
2.4	Design replacement to end deck panel	\$ 11,720.00	\$ 2,109.60	\$ 2,812.80	\$ 6,797.60
2.5	Bridge Strengthening Design	\$ 18,950.32	\$ 3,411.06	\$ 4,548.08	\$ 10,991.19
3.1	Peer review		\$ -	\$ -	\$ -
3.2	Tender package		\$ -	\$ -	\$ -
3.3	Admin and Contract management	\$ 10,500.00	\$ 1,890.00	\$ 2,520.00	\$ 6,090.00
Investigation and Design Sub-Totals		\$ 136,440.32	\$ 24,559.26	\$ 32,745.68	\$ 79,135.39
Physical Works			\$ -	\$ -	\$ -
1.0	Manufacture and Replacement of Hangers (Testing)	\$ 48,872.00	\$ 8,796.96	\$ 11,729.28	\$ 28,345.76
2.0	Repairing the buckled beam and the abutments.		\$ -	\$ -	\$ -
3.0	Strengthening		\$ -	\$ -	\$ -
Physical Works Sub-Totals		\$ 48,872.00	\$ 8,796.96	\$ 11,729.28	\$ 28,345.76
2022-23 Totals		\$ 185,312.32	\$ 33,356.22	\$ 44,474.96	\$ 107,481.15

2.2 Rangitikei District Councils expended costs for the 2022-23 Financial Year were 50% of \$185,312.32 = \$92,656.16. The local share was \$33,356.22.

2.3 These costs were charged to the 2022-23 Structures Component Replacements budget.

2.4 Table 2 below shows the estimated costs for the 2023-24 Financial Year. The costs are itemised by Investigation and Design, and Physical Works which will include repairing the buckled beam, the abutments, and strengthening the horizontal top beam.

Table 2

ITEM 11.2

Investigation & Design		Estimated Costs 2023-24	FAR 63% RDC Share 37%	FAR 51% MDC Share 49%	NZTA Share
1.1	Site Visits	\$ -	\$ -	\$ -	\$ -
1.2	Review existing structure and model	\$ -	\$ -	\$ -	\$ -
1.3	Review construction records	\$ -	\$ -	\$ -	\$ -
1.4	Bridge Survey	\$ 4,200.00	\$ 777.00	\$ 1,029.00	\$ 2,394.00
2.1	3D model bridge	\$ 9,010.00	\$ 1,666.85	\$ 2,207.45	\$ 5,135.70
2.2	Hanger test and interpretation	\$ 24,400.00	\$ 4,514.00	\$ 5,978.00	\$ 13,908.00
2.3	Design replacement to truss	\$ 23,400.00	\$ 4,329.00	\$ 5,733.00	\$ 13,338.00
2.4	Design replacement to end deck panel	\$ -	\$ -	\$ -	\$ -
2.5	Bridge Strengthening Design	\$ 8,549.68	\$ 1,581.69	\$ 2,094.67	\$ 4,873.32
3.1	Peer review	\$ 12,720.00	\$ 2,353.20	\$ 3,116.40	\$ 7,250.40
3.2	Tender package	\$ 9,400.00	\$ 1,739.00	\$ 2,303.00	\$ 5,358.00
3.3	Admin and Contract management	\$ 4,000.00	\$ 740.00	\$ 980.00	\$ 2,280.00
Investigation and Design Sub-Totals		\$ 95,679.68	\$ 17,700.74	\$ 23,441.52	\$ 54,537.42
Physical Works					
1.0	Manufacture and Replacement of Hangers (Testing)		\$ -	\$ -	\$ -
2.0	Repairing the buckled beam and the abutments.	\$ 39,000.00	\$ 7,215.00	\$ 9,555.00	\$ 22,230.00
3.0	Strengthening	\$ 481,000.00	\$ 88,985.00	\$ 117,845.00	\$ 274,170.00
Physical Works Sub-Totals		\$ 520,000.00	\$ 96,200.00	\$ 127,400.00	\$ 296,400.00
2023-24 Totals		\$ 615,679.68	\$ 113,900.74	\$ 147,763.12	\$ 354,015.82

- 2.5 Rangitikei District Councils local share costs for the 2023-24 Financial Year are expected to be 50% of \$615,679.68 = \$307,839.84. The local share of which is \$113,900.74.
- 2.6 It is important to note that the costs included in the table above are estimates only, and that the final costs will depend on the outcome of all investigations and final design.
- 2.7 These costs can be contained within the 2023-24 Structures Component Replacements budget.

3. Total estimated costs for 2022-23 and 2023-4

3.1 Table 3 below shows the total estimated costs for 2022-23 and 2023-4. The costs are itemised by Investigation and Design, and Physical Works which will include repairing the buckled beam, the abutments, and strengthening the horizontal top beam.

Investigation & Design		Total Estimated Costs	Total RDC Share	Total MDC Share	Total NZTA Share
1.1	Site Visits	\$ 11,730.00	\$ 2,111.40	\$ 2,815.20	\$ 6,803.40
1.2	Review existing structure and model	\$ 18,600.00	\$ 3,348.00	\$ 4,464.00	\$ 10,788.00
1.3	Review construction records	\$ 8,120.00	\$ 1,461.60	\$ 1,948.80	\$ 4,709.60
1.4	Bridge Survey	\$ 12,360.00	\$ 2,245.80	\$ 2,987.40	\$ 7,126.80
2.1	3D model bridge	\$ 39,430.00	\$ 7,142.45	\$ 9,508.25	\$ 22,779.30
2.2	Hanger test and interpretation	\$ 30,600.00	\$ 5,630.00	\$ 7,466.00	\$ 17,504.00
2.3	Design replacement to truss	\$ 35,440.00	\$ 6,496.20	\$ 8,622.60	\$ 20,321.20
2.4	Design replacement to end deck panel	\$ 11,720.00	\$ 2,109.60	\$ 2,812.80	\$ 6,797.60
2.5	Bridge Strengthening Design	\$ 27,500.00	\$ 4,992.75	\$ 6,642.75	\$ 15,864.50
3.1	Peer review	\$ 12,720.00	\$ 2,353.20	\$ 3,116.40	\$ 7,250.40
3.2	Tender package	\$ 9,400.00	\$ 1,739.00	\$ 2,303.00	\$ 5,358.00
3.3	Admin and Contract management	\$ 14,500.00	\$ 2,630.00	\$ 3,500.00	\$ 8,370.00
Investigation and Design Sub-Totals		\$ 232,120.00	\$ 42,260.00	\$ 56,187.20	\$ 133,672.80
Physical Works					
1.0	Manufacture and Replacement of Hangers (Testing)	\$ 48,872.00	\$ 8,796.96	\$ 11,729.28	\$ 28,345.76
2.0	Repairing the buckled beam and the abutments.	\$ 39,000.00	\$ 7,215.00	\$ 9,555.00	\$ 22,230.00
3.0	Strengthening	\$ 481,000.00	\$ 88,985.00	\$ 117,845.00	\$ 274,170.00
		\$ 520,000.00	\$ 96,200.00	\$ 127,400.00	\$ 296,400.00
Physical Works Sub-Totals		\$ 568,872.00	\$ 104,996.96	\$ 139,129.28	\$ 324,745.76
Totals		\$ 800,992.00	\$ 147,256.96	\$ 195,316.48	\$ 458,418.56

Table 3

- 3.2 The total costs (2022-23 and 2023-4) for Rangitikei District Councils are expected to be 50% of \$800,992.00 = \$400,496.00. The local share of which is \$147,256.96.
- 3.3 All costs can be within existing Structures Component Replacements budgets.

4. Timeframe for Completion

Task	Start	Finish
Peer Review of Design	10 July 23	7 August
Obtain quotes from Suppliers	8 August 23	4 September 23
Bridge Repairs	5 September 23	16 October 23
Bridge Strengthening	17 October 23	15 December 23

Recommendation

That the Otara Bridge - Structural Component Replacement report be received.

11.3 Taihape Domain Master Plan

Author: Arno Benadie, Chief Operating Officer

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 Beca has recently provided their report on the Taihape Domain Master Plan. Staff wish to seek endorsement in principle of the Master Plan from Elected Members in order to maintain continuity on future projects related to the Taihape Domain.

2. Context

- 2.1 The Taihape Domain is pivotal to the sport and recreational needs of the Taihape community. The many user groups and previous allocation of Long-Term Plan Funding to some user groups has provided the impetus for Council to facilitate an integrated approach to the development of this park, in a way that involves the local community.
- 2.2 Council engaged consultants to assist in the development of a Master Plan for the Taihape Domain that considers the current uses, future uses, and its role in the wider Taihape and surrounding areas. The Domain has a long list of partners, stakeholders and user groups that were keen to have a series of conversations to better understand each groups current uses of the domain and future aspirations.
- 2.3 Council and Beca (Landscape Architect) worked together to undertake a Community Engagement Strategy. The purpose of the Community Engagement was to understand the communities' current relationships with the park and how their involvement can shape the future of the Taihape Domain. Engagement method used was Face to face workshops with the Taihape Domain park users and Mana Whenua. User groups and stakeholders were invited to engage at the Workshops which were held over a 3-day period, spending 1-1.5hrs per group to capture thoughts, ideas, and funding challenges.
- 2.4 Mapping and engagement summary documents were collated from the workshops and was used to help Beca develop a strategic Master Plan for the Taihape Domain.
- 2.5 The Master Plan was sent to Mana Whenua, user groups and stakeholders to capture high level feedback and make amendments.
- 2.6 A summary of the changes undertaken were minimal e.g. relabelling of buildings, correcting dates, and a revised and final Taihape Master Plan is now presented to Council for endorsement.

3. Discussion and Options Considered

- 3.1 The Master Plan represents a spatial plan concept which captures what the community have said in a way that maximises the opportunities in developing the Domain.
- 3.2 The Master Plan document presents a list of recommendations for upgrades and future additions to increase the use of the space and improve the user experience of the groups that already use the Domain on a regular basis.

- 3.3 The document will also be used to guide future facility developments and community initiatives to ensure that the Domain improvements are guided by sound special design and the spatial plan concept of the document.
- 3.4 The Master Plan will be used to identify items to be considered for inclusion in the next LTP process.

Attachments:

1. **Taihape Domain Master Plan** [↓](#)

Recommendation 1:

That the Taihape Domain Master Plan report be received.

Recommendation 2:

That Council endorses, in principle, the Taihape Domain Master Plan, noting the Plan has been generated through community and user group engagement.



TAIHAPE DOMAIN MASTER PLAN




Revision History

Project Number: 4671350

Revision	Prepared By	Description	Date
A	Darroch Day & Rebecca Cray	Taihape Parks Master Plan - DRAFT	09/06/2023
B	Rebecca Cray	Minor revisions, issued as final	10/07/2023

Document Acceptance

Action	Name	Signed	Date
Prepared by	Criag pocock		09/06/2023
Reviewed by	Annette Jones		09/06/2023
Approved by	George Woolford		09/06/2023

on behalf of Beca Ltd.

Acknowledgements:

A special thanks to the community members that came along and gave us their time, shared their stories, passion and aspiration for their community and specifically Taihape Domain. We would also like to thank Councillors and Council officers for their time and input into the process.

We would also like to acknowledge tangata whenua, thank them for their initial conversations, and acknowledge there will be more conversations to come for the Taihape Domain.

This document should be printed double sided at A3.

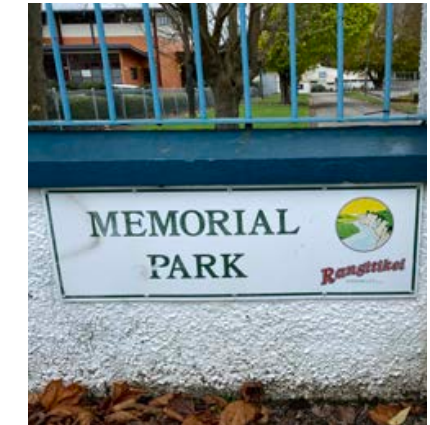
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CONTEXT

The Taihape Domain is situated 200m east of main street (State Highway 1) and is directly connected to the town centre through Weka, Kuku and Tui Streets. The Domain is the town's largest recreational space, and includes a large predominantly flat open space, encircled by 18 buildings, and redwood groves and remnant native kahikatea forest east along the Hautapu River edge. More natural amenity areas and event overflow space are situated to the east, including various assets and infrastructure to support horse and shearing activities. It is set within a stunning natural environment, with views to Mount Ruapehu and the surrounding hill land.

Taihape is a town of approximately 2,000 people, and the Taihape Domain has formed a central part of community life, social interaction and physical activity for decades. It plays an important role in introducing kids to sport as well as keeping youth and adults engaged in physical activity, providing social connection and associated mental health benefits. Importantly, it services a much broader rural community that includes more isolated farms, Ohakune and Raetihi residents.

Importantly, the Domain also holds several events from regional rugby games, North Island horse events, and the celebrated Gumboot Day, attracting over 3,000 people. These events are the lifeblood of rural community living and provide economic uplift and other opportunities for the township of Taihape.

The community spirit, volunteer-hours, passion and love for Taihape Domain and all the activities it supports are the strength and central beating heart to life in Taihape. There is much to celebrate and be grateful for in this local treasure!

Urban Context

With its character-buildings, great cafes, second hand stores and convenience stops Taihape's Main Street is a popular stopover location for those heading north along the Desert Road, or south towards Palmerston North or Wellington.

The Local Community Board have investigated the economic contribution of the State Highway 1 to Taihape, with results finding that each carpark along the main street contributes \$800 of revenue per day. This is forecast to increase to \$900 per day (if in this case) a bike track was created within the Domain to extend the activity offering and overall visitor stopover time. Similarly it is likely that tour and bus services would undertake their stopovers at the Domain. Creating new connections, interest and the number of overlapping activities and attractions supports greater use, vibrancy and word-of-mouth "advertising" for stopping-over in Taihape.

The proximity of the Domain to main street provides huge potential to enhance recreational outcomes for visitors while improving the economic uplift of Taihape. Making these linkages obvious and appealing by celebrating existing Domain features and new assets is a key way in which investment can be leveraged for the benefit of the wider community.



4 | BECA | TAIHAPE DOMAIN MASTERPLAN



PROJECT OVERVIEW

The intent of this project is to form an integrated masterplan for the development, use and upgrade of Taihape Domain in a way that is resilient, adaptable and able to best support the community.

PURPOSE

As with any community, its sport and recreational needs change over time, and investment in the relevant infrastructure can cost a lot of time and money to achieve.

The purpose of this process and resulting masterplan document is to understand:

- The number of user groups currently utilising the Domain, their membership base and trends.
- The functional needs of each user group within the Domain; what is working well, and where there are conflicts or issues.
- What their aspirations are for future use, development, or expansion.
- What (if any) funding or grants and projects they already have underway.

These findings were then used to form the draft masterplan for the integrated development of Taihape Domain with the engagement informing user group needs, joint investment, and allocation of space in a way that supports the recreational needs of the Taihape community over the next decade.

THE PROCESS

Rangitikei District Council engaged landscape architects from Beca to investigate the current function, use, conflicts, and opportunities for integrated development at the Taihape Domain. Through this process, Council wanted to achieve an integrated masterplan that shows how user group function and investment can be aligned to support the ongoing recreational needs of the community.

The formation of this document involved the following process:

Information gathering

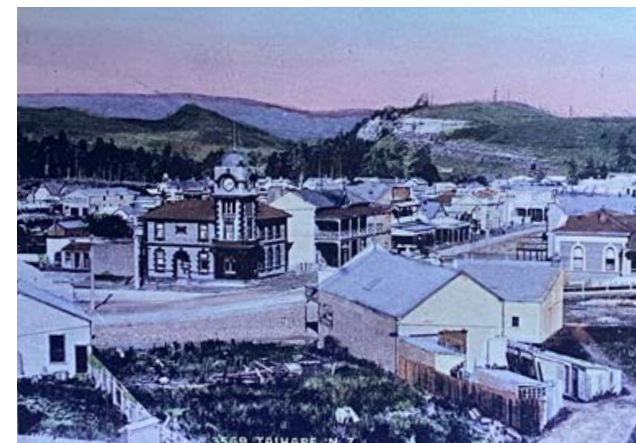
- The project began in July 2022 with an initial Council officer meeting, site walkover and meeting with Local Councillors.
- A community engagement strategy was then drafted. The project then went on hold for some time due to Council officer severe illness.
- In April 2023, Beca facilitated two days of community workshops on a per user group basis to understand the functional requirements and aspirations of each user group. A hand marked-up aerial plan was used to capture each groups thoughts and supplemented with note-taking.

Masterplan development

- Maps and notes from the engagement were taken back and processed into 10 user group maps demonstrating the current use and function within Taihape Domain.
- The key themes, ideas and conflict points were consolidated.
- A draft masterplan was then produced identifying potential opportunities for consolidated development.
- These graphic summaries were then combined into a full Taihape Domain engagement summary and masterplan document and concluded with a summary of recommendations.

Next steps:

- Council officers will then be presenting the proposed masterplan to elected members for inclusion in the current Annual Plan process.





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TAIHAPE DOMAIN MASTER PLAN

USER GROUP ENGAGEMENT

RUGBY & TOUCH

General:

Current organisation numbers:

- Utiku Old Boys: 1 x rugby team.
- Taihape Rugby: 2 x rugby teams.
- Women's rugby team recently formed in Taihape.
- Junior Rugby: 80 – 100 kids every Saturday.
- Taihape Touch run over summer.

What Buildings and grounds do you currently use?

- Fields 1, 2 and 3 and grandstand changing rooms.
- Utiku Old Boys Club share with netball and host midnets and occasional travelling Junior teams after matches.
- Taihape Rugby Club (off-site).
- Internal laneway used for vehicle access to Utiku Old

Boys carpark space and northern side of grandstand.

- Junior rugby uses all three fields for six games/12 teams to play at once.

When? What times? Frequency or season per year?

- Rugby season is March until the end of July/August. Fields are used Tuesday, Wednesday and Thursdays for training, and Saturdays for games. Women's rugby play on Friday nights.
- Touch train over the summer and can use Utiku Clubrooms but often head home straight after games.
- Field 2 for weeknight training (lights are much better) and deliberately preserving field 1 for Saturday games, with field 3 used for warm/up pre-game.
- During rugby season there are 3 – 4 times a year where there will be three games on a Saturday,

attracting around 300 people. Occasionally there are also college games at 11am.

- Local derby Taihape versus Utiku competition twice each year 200 – 400 for big match, first game of the season for trophy.
- Utiku Clubrooms rented out on average once per month, including providing wakes for club affiliates.

What conflicts and issues are there with the current function?

- Changing room and shower quality and shortage; need 6 changing rooms when three teams are playing on a Saturday (occurs 3 – 4 times per season).
- Grandstand toilets, showers and changing rooms (x8) and power supply are poorly functioning.
- Turf quality conflicts post horse-use at times and

issues with grass not re-growing, uneven ground, improper (or no) reinstatement.

- Carparking is at a premium during games and sees cars all down Kokako and Kuku Streets.
- Gate-taking for games causes conflicts with swimming pool access.

Future vision, aspirations, or opportunities?

Renewals/Upgrades:

- Utiku would like to add showers into the adjoining derelict storage building (council-owned), using the same footprint and acquire funding to install showers.
- Upgrade/replace Kokako street toilets, particularly as midnets need them.
- Provide additional carparking.
- Upgrade grandstand toilets, showers and power.

Note that field lights are turned on from within the grandstand.

Management:

- Retention of Kokako Street fencing as it helps control people and direct towards gate-taking.
- Create a better system for when emergency access is required for ambulance access to the fields.
- Agreed standards with horse-event organisers for proper field reinstatement post-event. It was noted however, that Council's turf management has substantially improved over the last 4-5 years.
- Management/coordination of games across the region could reduce facility demand by only scheduling 1-2 games per Saturday.

Maintenance:

- A few tweaks to lights on number 1 field are needed.

Capital:

- Additional lights for field 1 to match the lighting on field 2 for training.
- Northern Whanganui RFU looking to purchase and provide a permanent digital scoreboard at the southern end between fields 1 and 2, somewhere near new Nga Awa block.

Any current strategy documents, grant funding, pending design or applications?

- Utiku just received a \$10,000 grant from the Rugby Union to upgrade their clubrooms.
- Gate-takings (approx. \$1,000 – \$1,500) per Saturday game(s) fund maintenance within the park or clubrooms from time-to-time.

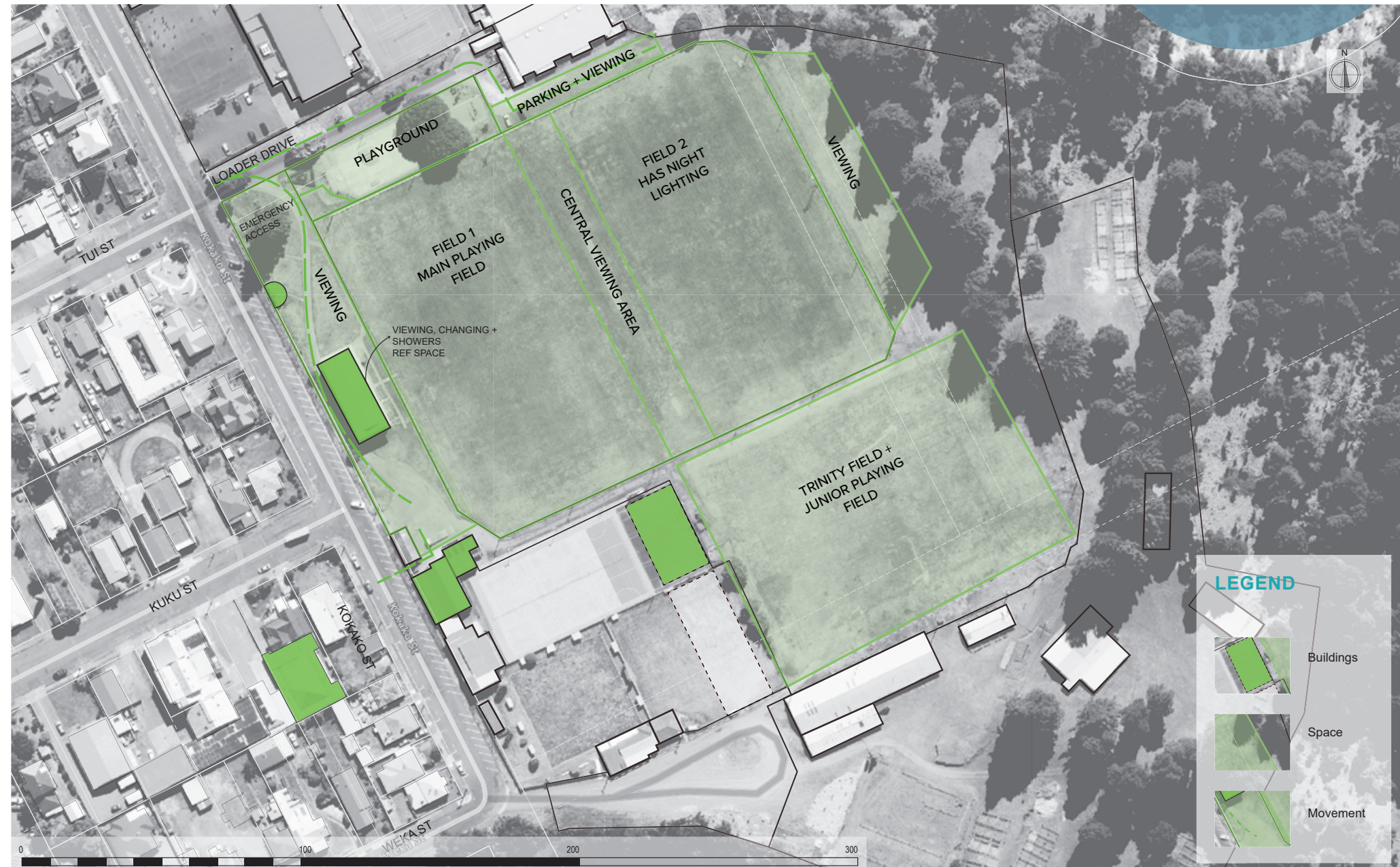


Figure 1 - Field 1.

GUMBOOT DAY

General:

Gumboot Day has been combined with the A&P Show over the last few years, however the A&P Show is unlikely to continue.

is closed and the event is signed from the State Highway.

- Two entrances are formed which the Maori wardens and Rotary collect a donation/koha for entry.

What buildings and grounds do you currently use?

- The event is held on fields 1 and 2, with overflow parking on the southern field. Generators are brought in to power the rides and various event components.
- A stage is positioned between fields 1 and 2, adjacent to a 50 metre gumboot throwing lane.
- Rides are situated close to the power generators that are brought in from Marton, as the power from the grandstand is too unreliable.
- Stallholders park along the eastern edge of field 3.
- Visitors park along side streets, sometimes Tui Street

When? What times? Frequency or season per year?

Once a year event with approximately 3,000 people.

What conflicts and issues are there with the current function?

- Need more power along the eastern side of fields 1 and 3, and southern (3).

Future vision, aspirations, or opportunities?

Renewals/Upgrades:

- Upgrade the pavilion building with new plumbing and exterior paint. Recontour its surrounds and maintain track access.
- Paint all ancillary building exteriors within the forest area.
- Install additional power points onto existing poles around number 1, 2 and reserve fields.
- Improve the everyday amenity of the yard-forest area through additional seating/picnic tables and removal of tagging/vandalism.

Management:

- Plan of where water goes to/from and how to turn it off.
- Would like Council to take over the running and management of the irrigation system over summer, which is run twice per week from December.
- Recommend lease of yard area be reviewed and re-done, particularly as A&P Show discontinues.
- Hoping to utilise the new Nga Awa building for the next event but may still need additional toilets and showers brought in.

Maintenance:

- Removal of tagging on yard-area buildings and occasional vandalism.

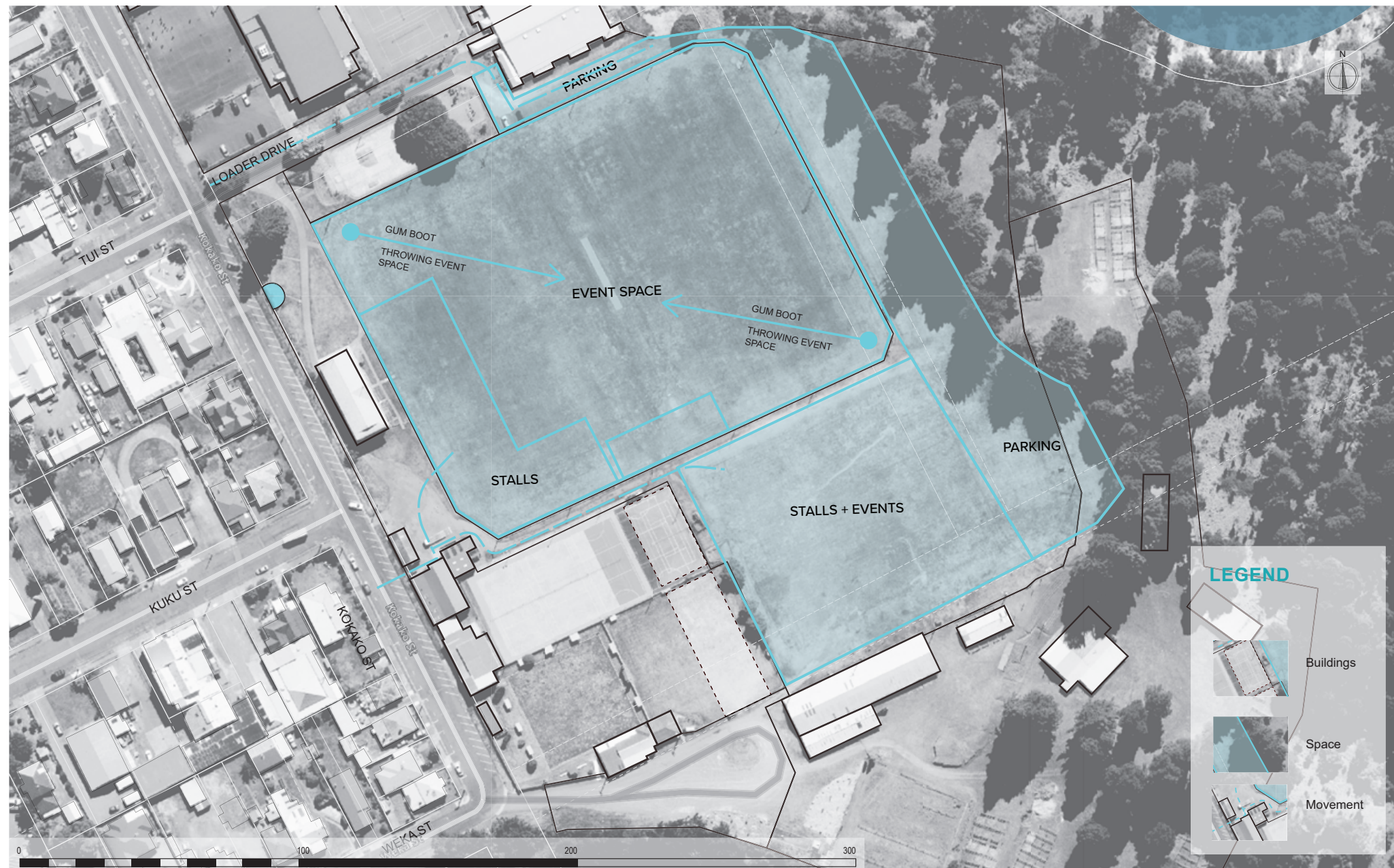


Figure 2 - Entrance point alongside Utiku Old Boys.



Figure 3 - Stall and event space on field 3, field 2 at rear of image.



Figure 4 - Main event space looking east.

SHOW JUMPING

General:

Dressage and show jumping lease the eastern yard-forest area off Council and pay to maintain the buildings and structures within it. They utilise most of the same infrastructure and grounds for their events, however in different configurations.

What buildings and grounds do you currently use?

- Shearing pavilion
- Forest toilet blocks x 2
- Admin 'Tui' building (has a mural) within the redwoods
- Fields 1,2, and 3 as reserve/training field.
- Northern vehicle access along Loader Drive
- Southern vehicle access track into yard area.
- Additional portable showers and toilets are bought in for the events.

Show jumping event setup:

- Runs the event out of the 'Tui' building within the yard-forest area.
- Use a generator to run the PA system.
- Horse truck campers provide additional accommodation across the southern fields and redwoods area for visiting competitors and their supporters.

When? What times? Frequency or season per year?

Showjumping is a 3-day event each year including 300 horses, at least 600 people.

What conflicts and issues are there with the current function?

- Power demand for horse truck overnights and PA system.
- Running and management of irrigation system.
- Conflicts with other event users not repairing or reinstating the unsealed steep vehicle track into the yard area. The National Showjumping Championships were cancelled due to the condition of the access.
- Water access and reliability of supply near pavilion.
- Power access and connection point availability.
- Grandstand facilities are not suitable for visitors and have not had hot showers in years.

Future vision, aspirations, or opportunities?

Renewals/Upgrades:

- Upgrade the pavilion building with new plumbing, guttering and paint.
- Fixing all the tracks and parking.
- Recontour pavilion surrounds and tidy up exterior to maintain track access.
- Paint all ancillary building exteriors within the forest area.
- Install additional power points onto existing poles around number 1, 2 and reserve fields. Additional power needed for horse truck overnights (would pay for power use).
- Improve the everyday amenity of the yard-forest area through additional seating and picnic tables.
- Kokako Street toilets need to stay in that location and

be upgraded.

- Upgrade the grandstand facilities to provide toilet facilities and hot showers.

Management:

- Plan of where water goes to/from and how to turn it off.
- Would like Council to take over the running and management of the irrigation system over summer, which is run twice per week from December.
- Recommend lease of yard area be reviewed and re-done, particularly is A&P Show discontinues.
- Hoping to utilise the new Nga Awa building for the next events but may still need additional toilets and showers brought in.

Maintenance:

- Removal of tagging on yard-area buildings and occasional vandalism.

Capital:

- Sealing of northern access along Loader Drive with formed carparking would provide better control of parking and access for events, particularly given weight and size of horse vehicles.



Figure 5 - Show jumping pens.

DRESSAGE

General:

Dressage and showjumping jointly lease the eastern yard-forest area off Council and pay to maintain the buildings and structures within it. They utilise most of the same infrastructure and grounds for their events, however in different configurations.

What buildings and grounds do you currently use?

- Shearing pavilion.
- Forest toilet blocks x 2.
- 1,2, and reserve/training fields.
- Northern vehicle access along Loader Drive.
- Southern vehicle access track into yard area.
- Additional portable showers and toilets are bought in for the events.

Dressage-specific event setup:

- Rents the Utiku Clubrooms to run the event and cater for judges/aprox 30 people.
- 6 dressage arenas setup on northern fields, warmup on southern field with gypsy parking around south.
- Use battery powered speaker systems to run announcements (lack of power).
- Showjumping-specific event setup.
- Runs the event out of the 'Tui' building within the yard-forest area.
- Use a generator to run the PA system (lack of power).

When? What times? Frequency or season per year?

Events attract approximately 150 horses over two days of competition in December each year.

What conflicts and issues are there with the current function?

- Need more powered sites for horse truck overnights (would pay to use) and PA system.
- Running and management of irrigation system.
- Conflicts with other event users not repairing or reinstating the unsealed steep vehicle track into the yard area.
- Water access and reliability of supply.
- Power access and connection point availability.

Future vision, aspirations, or opportunities?

Renewals/Upgrades:

- Install a second washpad within the yard area.
- Improve drainage and stability of the steep vehicle

track into the yard area.

- Replace/upgrade the water line around the northern side of the shearing building.

Management:

- Would like Council to take over the running and management of the irrigation system over summer, which is run twice per week from December.
- Recommend lease of yard area be reviewed and re-done, particularly if the A&P Show discontinues.
- Hoping to utilise the new Ngā Awa building for the next events, but may still need the Kokako Hall to run the event due to catering requirements for 30+ people.

Maintenance:

- Removal of tagging on yard-area buildings and occasional vandalism.

Capital:

- Would like a Darby course out around trees down bank and back onto the field. Have looked at a cross country track previously.

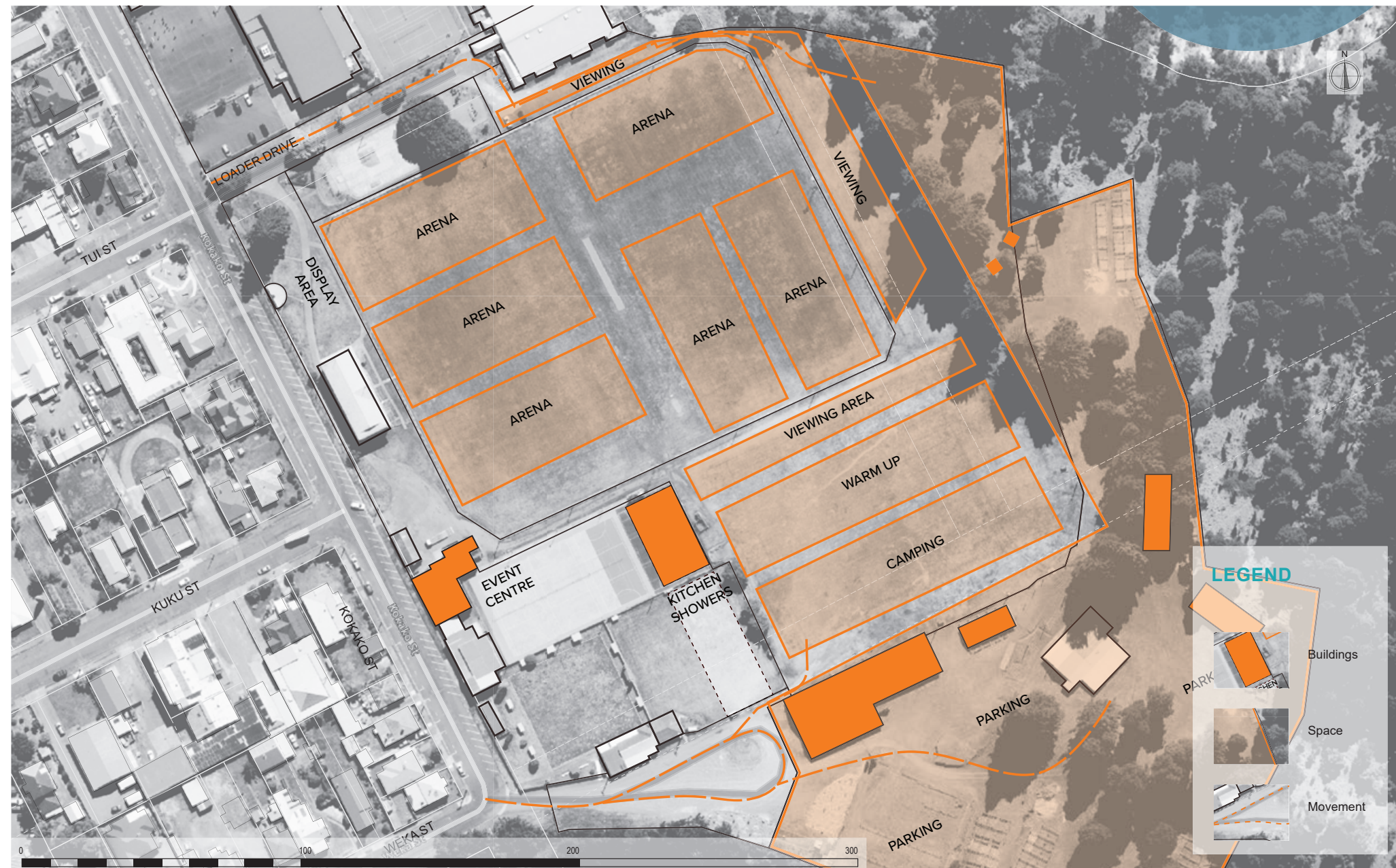


Figure 6 - Important access point for dressage, from the Kokako/Weka street corner.



Figure 7 - Main viewing area to the east.

TAIHAPE AREA SCHOOL

General:

The school has a number of sport and activity relationships with the Domain as the school grounds themselves are heavily constrained for space.

When? What times? Frequency or season per year?

The playground, skatepark, and fields are used for lunchtime breaks all year round.

The Domain is also used for athletics training during summer months, and cross-country during winter.

The school hockey courts are utilised by the tennis club (and associated asphalt area used for overflow parking) on Thursdays between March-October.

What conflicts and issues are there with the current function?

Older students tend to dominate the play and skate facilities during lunchbreaks, deterring smaller children from wanting to engage in play. Providing tailored and separated older youth versus smaller children play facilities would enable equality in accessibility of play to all. Managing student safety with the Loader Drive access to the Swim Centre is an ongoing issue.

Future vision, aspirations, or opportunities?

Management:

Changes to the Loader Drive access to increase pedestrian safety and slow car speeds.

Capital:

The school is very constrained in terms of outdoor space and is set to be demolished and rebuilt by the Ministry of Education.

Redesign should more carefully consider the connection, orientation and safety of students crossing/connecting to the Domain over Loader Drive, and how the school could better integrate this "borrowed" outdoor space for the benefit of students and increased community safety.

Any current strategy documents, grant funding, pending design or applications?

The proposed school rebuild plans have not been sighted or shared as part of the Taihape Domain masterplan.



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Figure 8 - Loader Drive vehicle access between school and play.



Figure 9 - Fields used for sports day.



Figure 10 - Shared public and school playground.

NETBALL

General:

Last year netball had 250 members, with a team coming from Hunterville and a few from Raetihi. There is no secondary school netball as they go to Palmerston or Whanganui.

What buildings and grounds do you currently use?

- The clubroom space is accessed between the Squash Club and the Utiku Old Boys Rugby Club.
- All the courts in front of the squash/netball building.
- Runs from 4pm – 8.30pm starting with the young kids and proceeding to adults.

When? What times? Frequency or season per year?

- They use three courts for six months of the year.
- Netball play and train on weekday nights as Saturday's are not favourable.
- Squash provide meals on Thursdays and netball often use/share clubrooms when the Squash Club are open.

What conflicts and issues are there with the current function?

- Conflicts between Tennis and netball court use, and design requirements requirements, especially resolving the specification for lighting upgrade and additional lamp posts.
- Courts get heavy dew and ice in winter.
- No issues currently with clubrooms as they will utilise the new Ngā Awa building toilet and changing rooms.

- Tennis run their courts the opposite way and are seeking an additional two courts. Netball do not feel there is a need for additional courts as management and splitting training days can address availability as/ if needed.
- Courts are getting resurfaced with plexisurface.

Future vision, aspirations, or opportunities?

Renewals/Upgrades:

- Lighting (netball offering \$7.5k to partially co-fund with tennis).
- Plexisurface upgrade was meant to occur in April (already commissioned) but will now be undertaken when better weather arrives in Spring.
- Hoping to put in an indoor hoop and utilise the extra width area down Kokako Street end.

Management:

- Netball are assuming they will have some space in the new Ngā Awa building for storage.

Capital:

- Need the new Ngā Awa building opened and running to test functionality. Its completion has been significantly behind the promised schedule.



Figure 11 - Netball access, toilet and storage.



Figure 12 - Courts and new sports hub building.



Figure 13 - Level change between courts and bowls area.

PLAY

General:

The Taihape Playground Group was established in 2019. Their core interest is in developing, extending and increasing the play offerings at the Taihape Domain to suit a wide range of ages, abilities and activity.

This group undertook a survey across the Taihape community four years ago to get their ideas and feedback on play opportunities at Taihape Domain. The results indicated the community wanted split play opportunities for younger versus older children.

The survey results went into the Long Term Plan and Council have allocated \$50,000 towards the playground.

The Group want to make the playground an asset for the whole community – like Margaret Mahy playground in Christchurch, and include fitness equipment for adults.

What buildings and grounds do you currently use?

- Existing playground and skatepark
- Kokako Street toilets and Aquatic Centre toilets
- Have been collaborating with the Taihape Heritage Group that maintains the Grandstand.

What conflicts and issues are there with the current function?

- The existing playground and skatepark do not have enough space, or diversity in play offerings to cater for different play age groups and abilities. There is a need to separate older versus younger kids play as current arrangement is intimidating for youngsters.
- The school utilises the Domain, its playground and skatepark for older kids breakout space during lunch breaks as it doesn't have onsite facilities.

- The condition and function of the Kokako Street toilets are not suitable or safe. Still need toilets in this general location however.
- Interface with current playground and Loaders Drive is a concern for parents, particularly those of little kids whom run onto the road. Smaller kids space needs to be fenced in.
- Existing skatepark is well utilised but small and has not been upgraded since its establishment in 1994.

Future vision, aspirations, or opportunities?

Current status:

- Ready to design the younger kids play space.
- Need money to pay for the playground design.
- Need land location confirmed so they can apply for additional funding and engage a designer.

Renewals/Upgrades:

- Upgrade skate park and existing playground.
- Improve interface/co-use with Loader Drive to make it safer for pedestrians.
- Refurbish the existing car play equipment as it is a much-loved feature of the existing playground.

Management:

- The Group need the play location approved to be able to apply for further funding.

Capital:

- Creation of a two new play spaces; one for younger kids and one for youth/young adults. \$50,000 allocated by Council within the Long-Term Plan.

- Signage and increased view corridors along the Kokako Street/Loader Drive axis would assist visibility, wayfinding and locating the play areas from outside of the park e.g. from Taihape Main Street.
- A number of local playground companies and business are interested in donating money or in-kind equipment.
- Have proposed a new smaller kids skate/bike area between the grandstand and Kokako Street toilets.
- A shared space between the school and the domain would assist in creating a pedestrian-friendly environment and more connected overlapping use of facilities.
- New toilets to replace Kokako Street toilets, either in/ around existing Kokako Street toilets, or integrated with the Grandstand upgrade and ideally accessed from the northern face of the building.

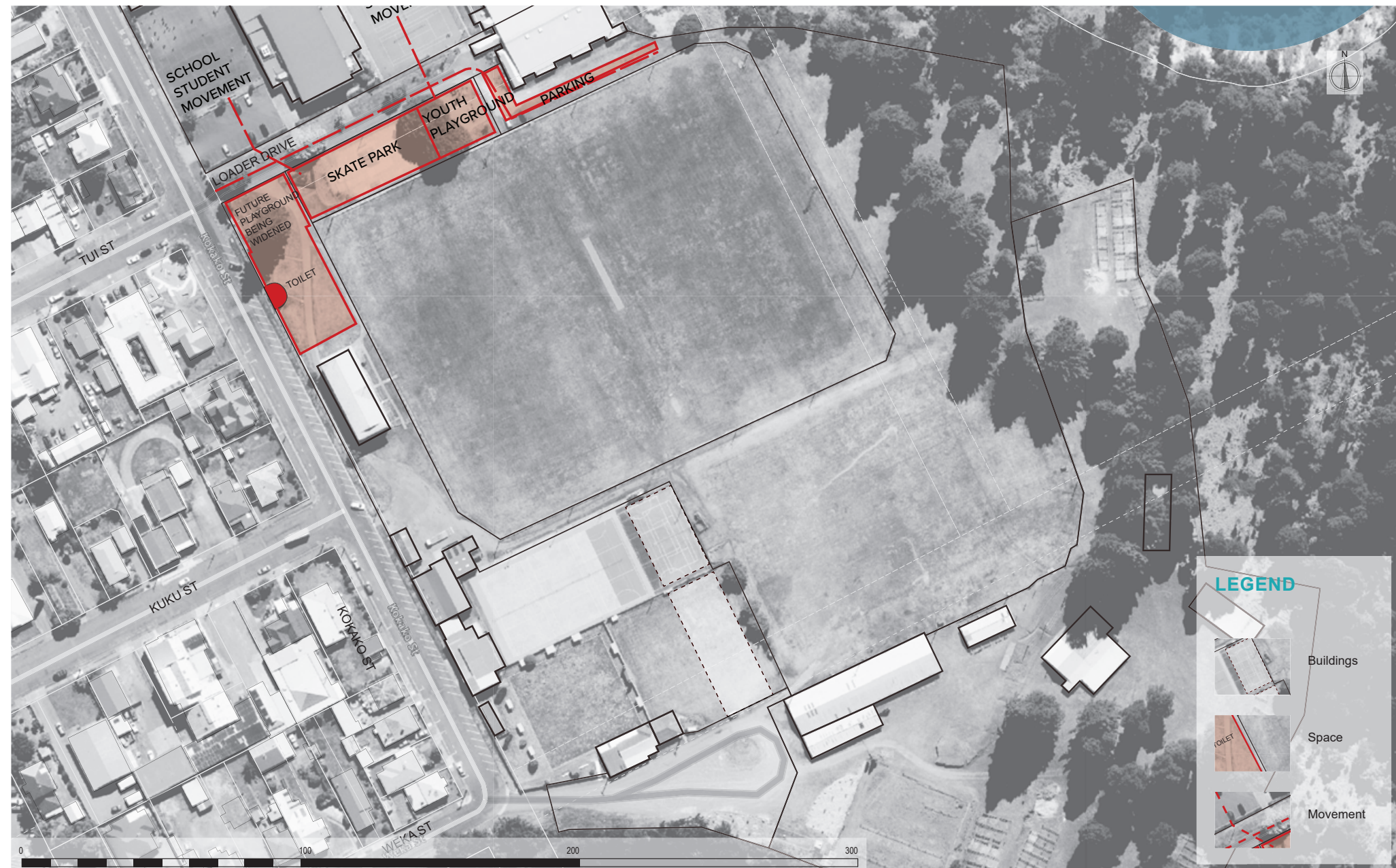


Figure 14 - Playground being used during sport event.

TAIHAPE SWIM CENTRE

General:

The pool facility is leased off Council by a facility management company.

What buildings and grounds do you currently use?

The pool, outdoor carparking and Loader Drive access for customer and staff carparking. Outdoor space between pool and the school courts.

When? What times? Frequency or season per year?

Currently open 7 months of the year and closed during winter months.

The Swim Centre caters for:

- Approximately 200 kids enrolled in swimming lessons each season.
- 30-40 people in aqua aerobics
- Just general/casual swimming.

What conflicts and issues are there with the current function?

- The main gates and vehicle access being shut on Saturday's during rugby games is an issue for the Swim Centre.
- Carparking on the wet grass gets wet, muddy and annoying.
- Not enough carparks during peak times.
- Conflicts with tennis training times (using the school courts) whom park all down the sides of the lane,

making it very narrow and also unlikely to cater for emergency vehicles. The school asphalt area is used for overflow carparking during these times too.

- The historical memorial gates are in the way of a visual connection to the pools along Tui Street.
- Current BBQ area only really able to cater for one group at a time.
- Current Kokako Stret toilets are not signposted so people walk down and use the pool facilities.
- Flooding of Loader Drive and pools entrance area during heavy rain, sometimes running all the way down the side of the pools to the back door.

Future vision, aspirations, or opportunities?

Renewals/Upgrades:

- The pool needs a new roof.
- To be open year-round the building would need upgrading to be suitable for winter use.
- Change exterior appearance to make it more vibrant an inviting, including getting a local artist to paint a mural.
- Upgrade vehicle access, add additional carparks along/around southern side of the pool building.
- There used to be mountain bike tracks down and along the river edge that would be good to see how they could be revitalised and reconnected to the pool area.

Management:

- Ideally have the pool open year-round, noting that people from Raetihi and Waiouru travel to use this facility and are likely to travel over winter too.
- Being open year-round would change the perception of the Swim Centre.
- Talk to school about using their outdoor spaces outside of school hours more.

Maintenance:

- Council maintenance to Loader Drive drains to avoid flooding pools.

Capital:

- Need signage out front of the pools and park gate to encourage people to stop there. Ideally a sign (or digital sign with multi-uses for other activities) on the Main Street of Taihape to direct people towards the pool and park, rugby games that are on etc.
- Would like to upgrade and create a mezzanine floor towards the western end of the building for a gym to attract people for daily fitness and leisure.
- Create 2 x controlled outdoor picnic/bbq spaces – 1 at the northwest corner (facing school) and the other out the east end, overlooking the valley and park. Including shade sails, picnic tables to host birthday parties, family bbq's, have an outdoor breakout space etc. Two locations to maximise use based on based on prevailing wind/weather direction.



Figure 15 - Possible outdoor area for events and BBQ's.

TENNIS

General:

Approximately 120+ members; made up of 90 senior and 30 junior members.

What buildings and grounds do you currently use?

- Courts
- Area school courts
- Share squash facilities when open
- Parking along Kokako Street

When? What times? Frequency or season per year?

On Thursdays from October to March each year.

What conflicts and issues are there with the current function?

- Having a clubhouse or space for tennis club members; hopefully new Ngā Awa building will help with this.
- Parking availability on tennis training/gaming days.
- Lighting; currently tennis use existing lights which are not fit for purpose, and/or the spill light when rugby lights are on.
- Not enough courts; currently using privately owned courts within Taihape in addition to Domain and school courts.
- Lease a small administration and storage room within the Squash Club, which is not large enough or suitable.
- One tennis court has been decommissioned to provide

the space for the new Ngā Awa amenity building.

- In the 2020/2021 some members had t be turned away due to the lack of appropriate tennis court facilities.

Future vision, aspirations, or opportunities?

Renewals/Upgrades:

- Courts to be resealed later this year. Already commissioned but delayed until suitable weather arrives.

Capital:

- New lighting that is appropriate for playing tennis has been costed at over \$100k, seeking funding and joint solution with netball.

- Would like to upgrade and repurpose the Kokako Street Hall to serve as the tennis clubrooms, in addition to other community functions, and add two new tennis courts in front of the hall, to give seven courts in total.

Any current strategy documents, grant funding, pending design or applications?

Refer to the Taihape Tennis Club - Submission to Rangitikei District Council LTP 2021 and the Taihape Tennis Strategy for further information and site plan demonstrating the upgrades and additional courts described.



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Figure 16 - Loader Drive vehicle access between the school and skatepark.



Figure 17 - Tennis uses courts within Taihape Area School.



Figure 18 - Tennis shares court space with netball.

SQUASH

General:

Approximately 180 members with a strong and growing club at present. People travel from smaller towns in the district to use the facilities and get coaching.

What buildings and grounds do you currently use?

- Squash club
- Kokako Street carparking

What conflicts and issues are there with the current function?

- Kokako Street carparking (72 spaces) is currently an issue on squash days.

Future visions/aspirations?

Management:

- Additional carparking is needed, however the Ngā Awa carpark may help resolve this if a pedestrian connection through the bowling area is created.

Capital:

- The Squash Club are at Building Consent stage for the extension and upgrade of their clubhouse facilities towards the south of their current footprint.
- The upgrade will include a new kitchen, bar, dining, and outlook area upstairs that will be available for functions and other codes e.g. netball and tennis that train on the same days as squash. Downstairs will include two

new courts and a digital squash court training facility, upgraded bathrooms and a lift for second floor access. Exterior stairs on the eastern (park) facing side will provide external cover and viewing areas even when the clubrooms themselves are closed.

- In addition, Squash are keen to support the development and provision of a small picnic area and tree/gardens to the southern corner of the building extension for the community to use and enjoy.



Figure 19 - Club entrance located off Kokako Street.



Figure 20 - Proposed squash building expansion into bowling area.



Figure 21 - Provides facilities for other clubs.



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TAIHAPE DOMAIN MASTER PLAN

MASTER PLAN SPACE ANALYSIS

To analyse the collective use of the Taihape Domain, the user group analysis maps have been overlaid to create a build-up or "heat map" effect. Essentially what this process and resulting map show are the highest-use areas are the central fields and their peripheral access areas. Conversely, the bowling club greens, to the southern corner of the Domain are now defunct and this is reflected by a lack of use (no orange).

Key observations:

- Fields 1 and 2 are important sports and event areas used for a multitude of activities throughout the year.
- The Loaders Drive access and southern vehicle access off the corner of Kokako and Weka Streets are very important movement corridors in supporting these events and activities.



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Figure 22 - Fields 1 and 2 are well utilised throughout the year.



Figure 23 - The Loader Drive access is a key corridor in supporting the Domain's activities.



Figure 24 - The eastern slope adjoining field 2 provides great amenity for spectators and visitors.

MASTER PLAN MOVEMENT ANALYSIS

To understand the key access points and routes through the Domain, the movement analysis from each user group was overlaid to show the key corridors utilised by multiple groups.

Key observations:

- Loader Drive is a key corridor, providing access to the school, Swim Centre, playground, fields and the eastern balance of the park. It also provides informal accesses south along the grandstand and eastern edge of field 2.
- South of fields 1 and 2 (from the end of Kuku Street) and the southern access aligned with Kokako/Weka Street corner are also key access points for other groups, with the southern access being critical for providing access for large shearing and horse events in particular.



Figure 25 - Gate access, eastern end of Loader Drive, adjacent to Swim Centre.



Figure 26 - Unsealed access at the southern end of the park.



Figure 27 - Key accessway and gate for horse and shearing events, as well as Gumboot Day.

MASTER PLAN

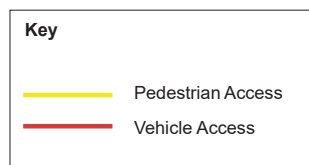


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CONCLUSION & RECOMMENDATIONS

MASTER PLAN KEY

- 1 More prominent Taihape Domain signage from the State Highway directs travellers down Kuku Street to the domain activities. It could be integrated into the existing town hall historical façade to create a unique and highly visible landmark sign with the aim of holding travellers within Taihape, the main street area and domain for longer with the associated financial benefits for the town. Refer to figure 36.
- 2 Loader Drive, the Swim Centre accessway could be narrowed down to slow the traffic movement beside the existing playground. This might include two raised platforms across the road that are painted in colourful patterns. This allows the platforms to be play items while vehicles are not using the space. Refer to figure 35.
- 3 The additional space created by narrowing the driveway could be used for rain gardens with integrated play and educational items. This approach helps to manage stormwater that is currently impacting the swimming pool and creates an educational/play opportunity. Refer to figure 35.
- 4 The existing preschool playground could be relocated and integrated into the newly proposed playground closer to the grandstand. This area remains a playground but is redeveloped and focused on providing more challenging play for older school-aged children. Could be the main central playground space for Taihape and a visitor drawcard. The new playground design could integrate the existing trees and stake park and would support the area school's student amenity. Refer to figure 29.
- 5 A newly proposed preschool playground could be developed in this location which integrates the matures trees and existing grandstand access path as play items. This would require the removal of the existing public toilet and a new public toilet created nearby, possibility integrated into the interior of the grandstand with exterior access.
- 6 A proposed raised grass mound area that wraps around the corner of field one and integrates into the stake park platform. This would create an excellent sports and event viewing platform for field one and a green play mound for the stake park area. This design approach would be an improvement on the existing concrete slope and could be created from the new playground or driveway excavations. Refer to figure 31.
- 7 A hardstand area that doubles as a half basketball court/play space also provides an important all-weather surface link to the pool car parking and viewing area south of the pool building. Refer to figure 29.
- 8 All-weather event access to car parking and the viewing area West of field two and wider rural event space beyond.
- 9 Proposed reinforced grass paving car parking area that provides all-weather car parking without increasing impervious surfaces.
- 10 Swim Centre landscape event and gathering space for BBQs and picnics which could connect to the river walkway.
- 11 Small landscape event space for pool users and school students.
- 12 The existing path is retained for emergency and sports vehicle access and pedestrian use. Could be part of a domain walkway system for visitors.
- 13 The grandstand remains the centre focus point of the domain and an important viewing platform for sports and events. An upgrade might include showers, changing rooms and a toilet that can be accessed externally as a replacement for the one removed by the domain entrance. A new toilet in this space would support families using the new playground and visitors using the domain amenities and walkways.
- 14 New public art could strengthen the visual connections from Hautapu Street to the Domain. This may be a chance to acknowledge pre-European history and environment and could be part of a wider arts approach to the domain that includes murals and art pieces along the street and domain walkways.
- 15 New bold signage on the Hautapu/Kuku corner should be focused on capturing southbound travellers and directing them to the domain amenities and pool.
- 16 A new landscape space that replaces the existing gravel field, creating a new entrance into the domain that visually aligns with Kuku Street entrance off the State Highway. The park might include shade, picnic tables, domain interpretation, maps and activity directions. It could be the start of the domain walkway. Refer to figure 30 and 36.
- 17 New entrance to event space, rugby club and field 3/event space. Refer to figure 30.
- 18 Existing vehicle improved with all-weather access to the south to access the field 3/event space.
- 19 Netball and tennis court surfaces upgraded.
- 20 Existing Squash Club building extension.
- 21 Fencing around the bowling greens could be removed and a new community green space created. It may include a picnic space, community orchard and open green space for passive games/running around. Steps from this space to the netball court could be created as viewing seats and access to the netball courts. This green space allows the community to access the Domain from the Weka/Kokako Street corner. Refer to figure 33.
- 22 Future development space if needed, this area could be redeveloped without impacting the current domain open space use values. This would require the upgrade or removal of the existing building which would only occur if they were no longer fit for purpose in their current state. Refer to figure 33.
- 23 Formalise existing gravel access and create new car parking bays with an all-weather surface. This area creates access to the rural event space and field 3/event and camping space.
- 24 Extend kōwhai planting into the centre car parking island to tie in with the existing kōwhai planting.
- 25 All weather access to field 3/event space which might include a control arm if it is to be used in the future for public camping.
- 26 All weather access for rural event space. Refer to figure 32.
- 27 Field 3/event space remains but with new investment in water and power facilities around the edges to support events and camping. The power and water in addition to the new Ngā Awa building might support visitor camping during certain times of the year which might help fund future domain investment.
- 28 The existing rural event space should remain as is but with future building, water and power infrastructure upgrades to support future events. A visitor walking track should connect through this rural event area giving the public access to this landscape during non-event periods. The existing landscape and treescape has a high amenity value.
- 29 The existing native forest is in good condition and would benefit from further management and planting. This area could be part of not only the domain visitor trail system but a wider Taihape river walkway connection that connects back to the Taihape main streets. These native forest tracks and domain walkway could form part of the school's cross-country route and have educational interpretation signage identifying forest history and flora and fauna.
- 30 The existing mature trees with an open understory for events creates an excellent arboretum area. The existing significant trees, picnic and event viewing area creates an interesting area for visitors and the local to use. This area would benefit from more tree planting of rare and interesting trees, picnic tables, pathway connections and signage identifying significant trees. This area would benefit from a planting and management strategy that would ensure it's value as an arboretum and native bush lot is retained. It was noted that the trees in this area show up in historical photos of the area and are probably older than the grandstand.
- 31 This important raised area overlooking Field 2 should remain a clear viewing area for sports and events. Keep the lower slope beside the fence clear for car parking but the upper slopes would benefit from additional picnic tables under the shade of the trees.
- 32 The proposed bridge connections across the river and pathway should connect into the proposed domain path system. This would be an excellent visitor experience that would bring people to the domain and surrounding Taihape areas. It would give access to a range of landscape experiences from river landscape, fishing, arboretum, native bush, playgrounds, skatepark and event spaces. The domain and these connections are important investments into the future health of the local community and tourism economy.
- 33 Existing rugby club future development space if needed. This space would be used for club parking until there is a need for future expansion. Refer to figure 30.
- 34 Possible location for additional netball and tennis court if needed in the future. Easy access to car park. Refer to figure 33.



MASTER PLAN SPATIAL CONCEPTS

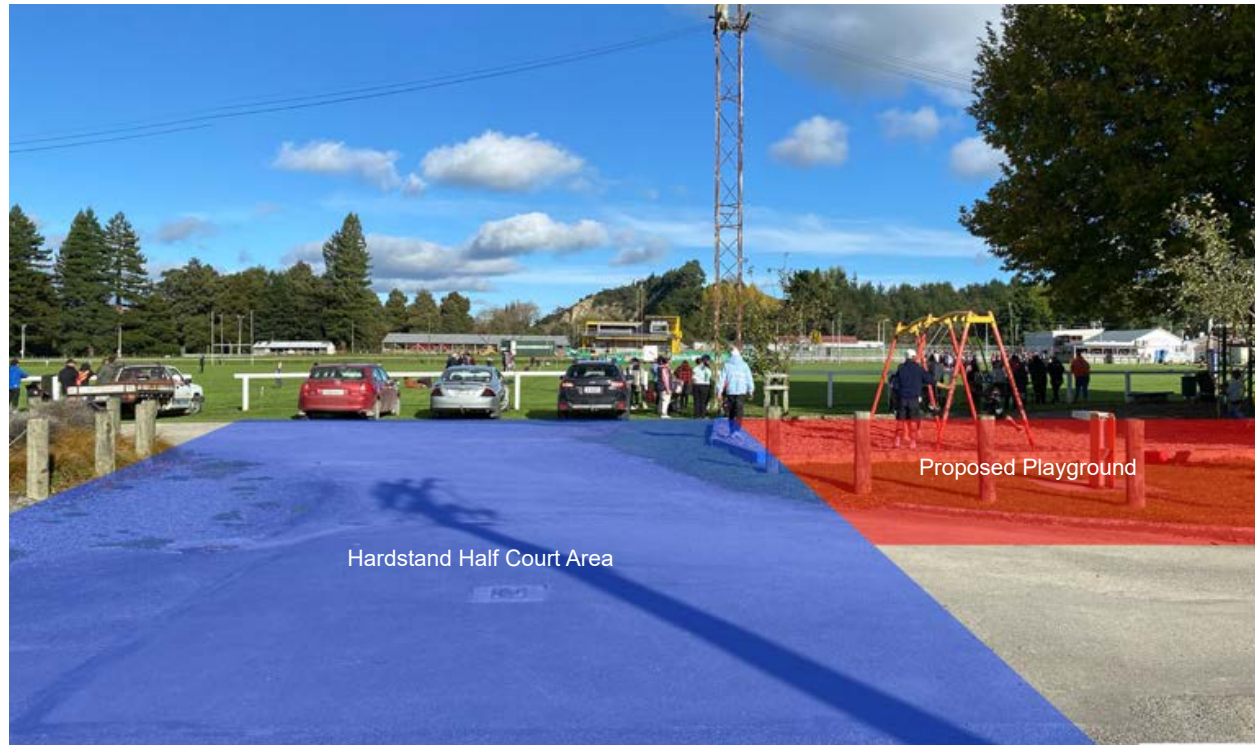


Figure 28 - Location 3 and 6 on the masterplan illustrating the potential shared space between the Swim centre and playground at the end of Loader Drive.



Figure 29 - New central gateway area with potential artwork to celebrate local culture and visually connect the Kuku Street corridor with the State Highway.



Figure 30 - Location 5 on masterplan.

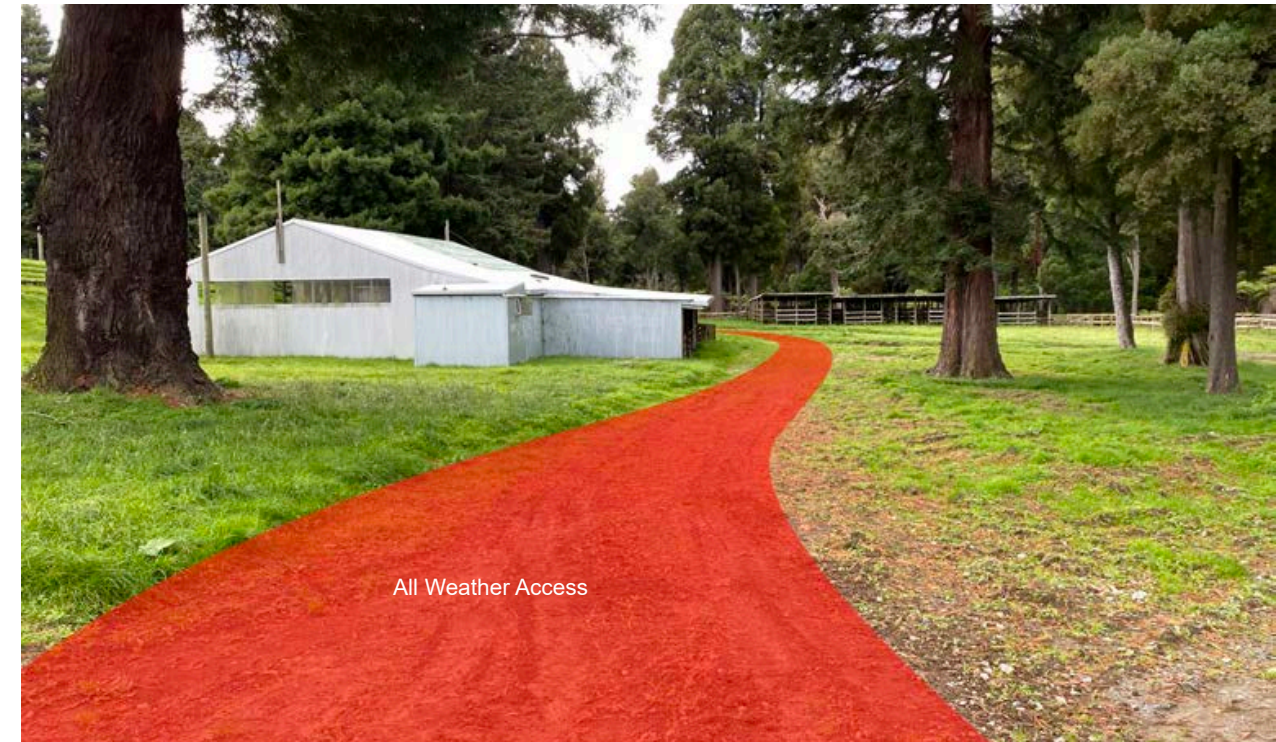


Figure 31 - Seal and formalise access for large vehicles during events and training.



Figure 32 - New community green space and tennis court in front of the Kokako Hall.

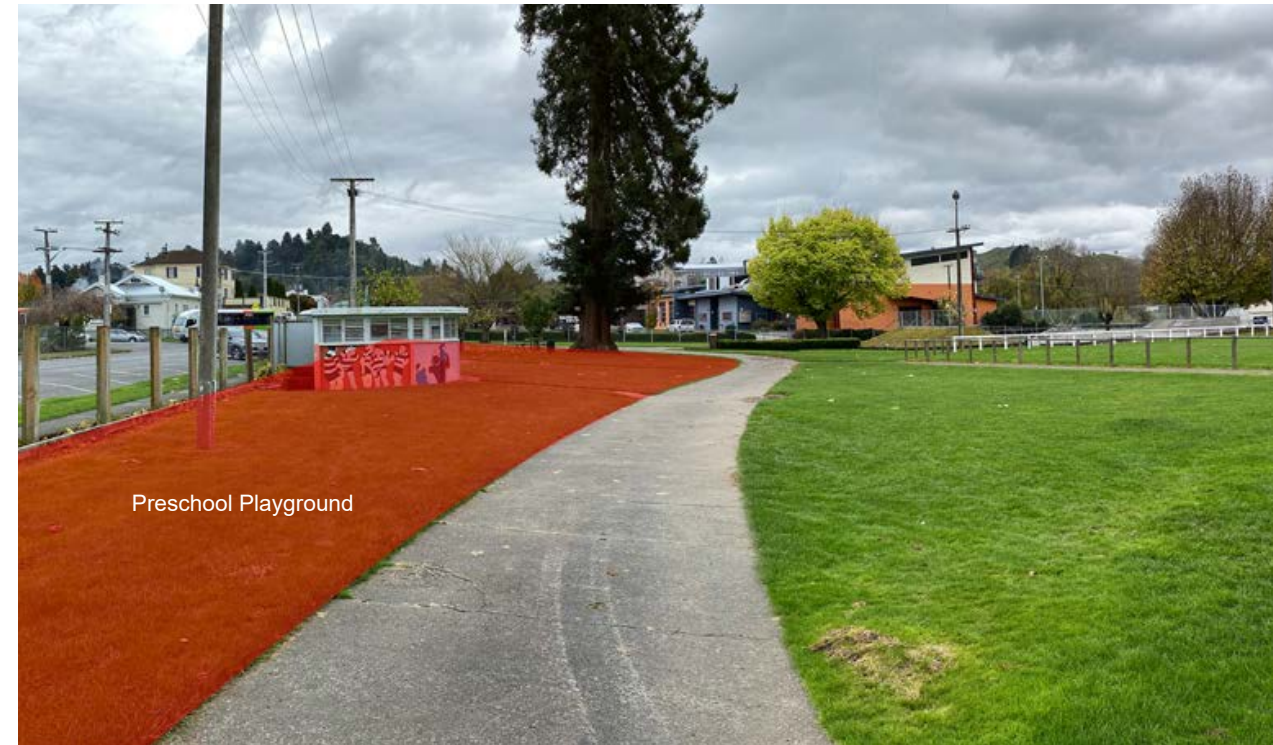


Figure 33 - New playground location, parallel to Kokako Street between Loader Drive and the playground.

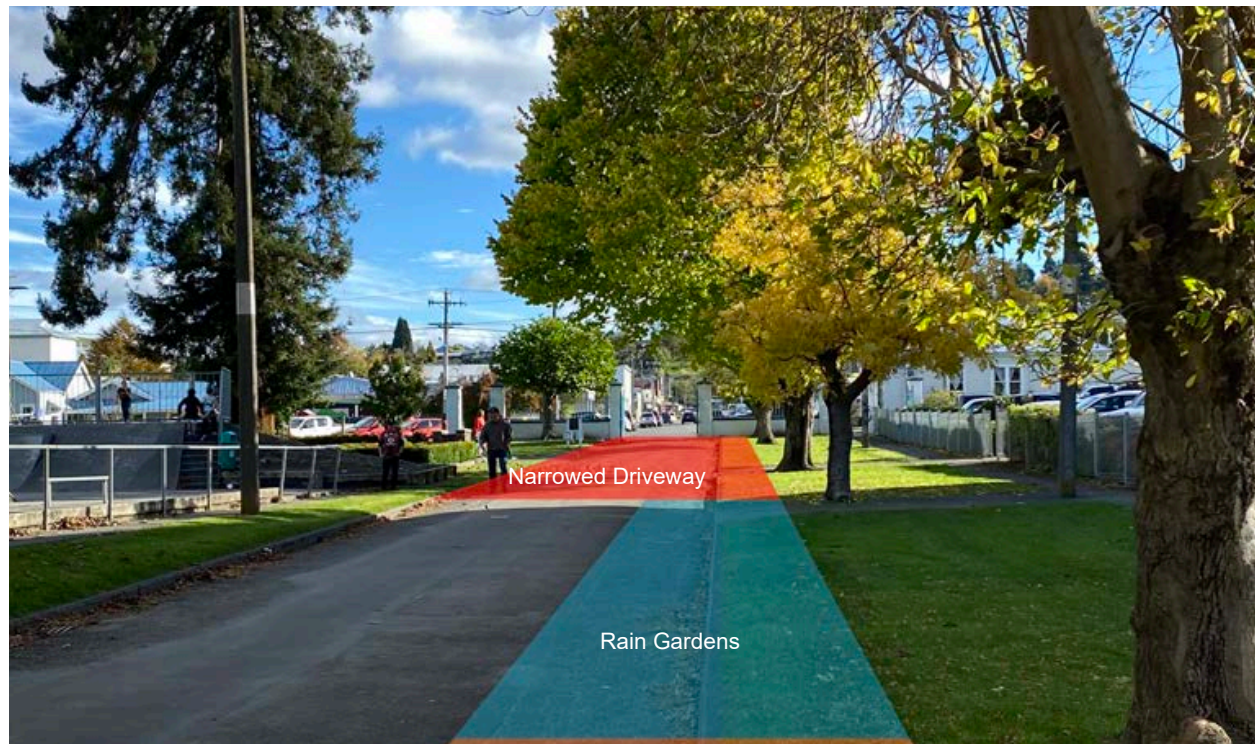


Figure 34 - Creation of a new shared space between the domain and Taihape Area School, supported by raingardens to manage stormwater and narrow the vehicle passage (to slow vehicles).



Figure 35 - The Town Hall building provides a great anchor and could help connect with a gateway feature at the end of Kuku Street to attract visitors off the State Highway to the Taihape Domain.

11.4 Project Management Office Report - July 2023

Author: Adina Foley, Group Manager-Capital Projects

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

This is a monthly report on the most significant projects (based on budget) currently being delivered by Council's Project Management Office (PMO).

2. Notes for the Report

2.1 The colours in the report follow a traffic light system of **red**, **orange** and **green** to indicate health of the *overall project* as well as health in the categories: *H&S, Programme, Cost, Quality* and *Top 5 Risks*.

2.1.1 **Green – no / low concerns**

2.1.2 **Orange – some concerns**

2.1.3 **Red – significant concerns**

2.2 The top 5 risks are included in the report; further risks and their mitigations can be found in the work plan for each project. The risks are identified and are all actively managed by the PMO office, and the Project Manager assigned to the project. The risks get updated and new ones added when they have been identified. Any new risks that raise concerns will be brought back to Council as an update in the PMO report.

3. Projects Overview

Wastewater Projects

- 3.1 Marton to Bulls Wastewater Centralisation Project
- 3.2 Lake Waipu Improvement and Ratana Wastewater Treatment Project
- 3.3 Papakai Pump Station Taihape

Water Projects

- 3.4 Marton Water Strategy

Community Facilities & Other Projects

- 3.5 Taihape Amenities Building
- 3.6 Marton Civic Centre
- 3.7 Taihape Town Hall / Civic Centre
- 3.8 Marton Industrial Park and Rail Hub

4. Miscellaneous Projects and Updates

4.1 Bulls Bus Lane

4.1.1 Staff have investigated the requirements to install an infringement camera to enforce non-compliant use of the Bulls Bus Lane located next to Te Matapihi.

4.1.2 The cost of an ANPR (Automatic number-plate recognition) camera is around \$5.6k for supply and installation, not including ongoing support or software to be able to use the

footage taken. Existing software capability is being stretched while more and more CCTV cameras are being added to the inventory. There is currently no capability of RDC software for ANPR cameras. Being able to use the footage of ANPR cameras for enforcement will require the set up of a new internal process involving various departments including IT and regulatory and potentially upgrades to the current software suite.

4.1.3 CCTV usage and the number of cameras at RDC has significantly increased over the last couple of years (from 7 to approx. 31) with frequent requests for additional cameras (e.g. CCTV at transfer stations, bus lane etc.). Footage taken by these cameras is currently stored on an on-premises server and requests for video footage are manually processed when required. Currently costs are limited to software maintenance and backups the storage server (this increases with every new camera). Access to any CCTV footage is limited to specific staff of the IT team.

4.1.4 RDC currently has 31 cameras in service:

- Bulls Information Centre – 13 cameras
- Marton - King Street – 2 cameras
- Marton – Reception Main Office – 1 camera
- Marton – Memorial Hall – 3 Cameras (RECENT)
- Taihape – Town Hall – 4 Cameras (not currently in service)
- Taihape - Amenities Building – 8 Cameras (RECENT)
- Bulls – Transfer station (Independent and not accessible remotely, RECENT)

4.1.5 To be able to get the most out of this investment into CCTV and ANPR (if the Bus Lane ANPR install is preferred) and to manage any new request for cameras, staff shall review council's CCTV operation, including requirements/processes for ANPR at the Bulls Bus Lane. This review would be documented and presented back to Council for decision how to proceed.

4.1.6 The review will cost circa \$20k and can be delivered within existing budgets.

Attachments:

1. **PMO report July - three waters projects** [↓](#)
2. **PMO report July - community facilities and other projects** [↓](#)

Recommendation 1

That the report 'Project Management Office Report - July 2023' be received.

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (July Update)
Wastewater														
Marlon to Bulls Wastewater Centralisation	The purpose of the project is to improve the current Marlon and Bulls wastewater network to become efficient, effective, and reliable wastewater collection, treatment and disposal services in a culturally sensitive and environmentally responsible manner that meets evolving regulatory requirements and ongoing sustainable compliance. The Marlon to Bulls wastewater centralisation scope includes the construction of a wastewater pipeline from Marlon Wastewater Treatment Plant to Bulls Wastewater Treatment Plant, development of best practical option for the discharge, consenting, upgrades of the treatment plants at Marlon and Bulls if required	Dave Te Maro-Geary	Oct-20	Jun-26	No concerns to date	There is urgency around the delivery of the project. This project will span over numerous years due to its complexity.	The budget is \$25mil, however it is not possible yet to put confident costs against all the components of the project. There is a general expectation that the project will cost more than the current budget, especially if a large piece of land would have to be purchased.	No concerns to date.	1. Infringement notices, fines or Court Order by Horizons until project is completed due to slow progress 2. Unrealistic Expectations of what can be delivered 3. Budget not sufficient for scope 4. Land not available (if land discharge) 5. Long consenting periods & unrealistic consent conditions	\$ 25,000,000	\$ 7,789,851	Ongoing meetings set up with iwi. Iwi is a partner in this project.	Pipeline construction is mostly completed, except for three crossing which need to be designed, consented and implemented. Project Management delivered by PMO. Planner has been engaged. Wastewater and civil engineer has been engaged.	The project group, which is a collaboration between RDC, IWI, planner, wastewater and civil engineers, has met and discussed next steps and key priorities, see details in PMO report of June deep dive. Continue work with consultant on design for remaining three stream crossing for the pipeline. Key deliverable is a masterplan to approach the very complex consenting.
Lake Waipu Improvement and Ratana Wastewater Treatment	This project is a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2023, however staff have been working with Horizons and MfE to extend the timeframe for delivery. It is very likely that a 12 months extension from consent approval will be granted by Ministry of Environment. The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.	Blair King	Jul-18	Dec-24	No concerns to date	Construction will need to be completed by December 2023. It is very likely that a 12 months extension from consent approval will be granted by Ministry of Environment.	Actual construction costs can only be finalised once all details have been specified or designed and the resource consent conditions are known. The costs are expected to be more than the current estimates, however staff are evaluating all potential solutions to minimise (or eliminate) any budget overspend.	No concerns to date.	1. Tight timeframe to complete project by December 2023. 2. Ongoing discharge to waterway/Lake Waipu may be grounds for public notification of the consent application (or limited notification). 3. Unforeseen requirements/ consent conditions for RDC. 4. The approved budgets might not be sufficient to cover the full cost of the upgrade. 5. Funding by MfE is linked to milestones, if the project is delayed there is a chance of funding loss.	\$ 2,425,000	\$ 974,619	Regular meetings and updates via email by the PM. Iwi is on board with the project and its approach and supports the irrigation to land option.	Land has been found and purchased. Pipeline design started and negotiation with affected parties ongoing. Irrigation design started. Treatment plant upgrades defined. Resource consent has been lodged.	Onsite groundwater sample collection to be continued throughout the consenting period. Response to Horizons Section 92 request to be submitted in July. Purchase process of extra section has started. Easement negotiations continued. Pump station, pond, pipeline and irrigation design to be finalised. Iwi hui to be organised once the Resource Consent application has been advanced. Access way to be a design and construct contract to reduce complexity and cost, discussions with contractor have started and staff will be taking a report to the August Council meeting to recommend direct engagement. The August report will include a budget update with estimated figures.
Taihape/ Papakai wastewater pump station	Design and construction of a new wastewater pump station and rising main. Includes upgrade to power supply.	Adina Foley / MDC	Jan-23	Dec-23	No concerns to date	Alternative tank design will push out programme to September 2023, but will result in cost savings. Power Transformer works have been delayed and are now scheduled for completion in Jul 2023	No concerns to date. Tank design variation has potential savings	No concerns to date.	1. Delays due to bad weather or supply chain challenges. 2. Poor communication to residents affected by road closures.	\$ 6,358,184	\$ 2,346,551	Regular meetings and updates via email by the PM.	Construction has started in Jan 2023.	Alternative design for fibreglass storage tanks has been received and is being reviewed. These changes are likely to reduce contract costs by approximately \$200k. Pump station will be installed utilising the existing temporary storage tanks. Timeframe for manufacture of storage tanks will push project completion back to later in the year. Current estimates are have the tanks being installed in October. Alternative solution to be formalised as a variation, subject to the timing of consultant review of alternative design. Physical work is currently all offsite and while no further work on site is being completed the construction site is being monitored. Community engagement to continue.
Water (Drinking)														
Marlon Water Strategy	The Marlon Water Strategy has been developed with a new bore as its foundation to replace the current source for potable water for Marlon. It includes: - Construction of new raw water bore - Design of treatment plant refurbishment and consenting - Upgrades to existing treatment plant Once all the project is completed, Marlon will be provided with pleasant tasting and smelling potable water that meets the NZ Drinking Water Standards. Staff will look at options for the use of the dams once Marlon is drawing water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by the end of 2024.	Dave Te Maro-Geary / MDC	Jun-22	Dec-24	No concerns to date	The target completion of the end of 2024 is still expected to be achieved.	No concerns to date	No concerns to date.	1. Long consenting periods & unrealistic consent conditions 2. Challenges in the engineering consulting market making it difficult to secure contract for design in a timely manner 3. Cost overrun due to market escalations	\$ 11,000,000	\$ 1,154,152	Initial discussion held with iwi, they are very supportive.	Total depth of drilling has been reached at 462m. Engineering consultant procurement for design is underway. Bore is being developed to the 270-287m strata.	Direct negotiation continue with one of the treatment plant upgrade tenderers to discuss a suitable outcome. It is anticipated that this will be confirmed late in July. RDC has given MDC the go ahead to develop the Bore to the 270-287m strata as this is included in the contract with Welldrillers. The development of the bore will be completed by October 2023.

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (July Update)
Community Facilities														
Taihape Amenities Building / Ngā Awa Block	This project is to build a new sports and community group facility within Taihape Amenities Park with 4 changing rooms including toilets, showers. Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.	Adina Foley	Nov-20	Jul-23	No concerns to date	Construction started March 2022. Significant delays have occurred due to bad weather and design challenges. Completion expected in July 2023.	Staff are being vigilant on scope changes and monitor the budget and contingencies closely.	No concerns to date	1. Risk of delays caused by bad weather, illness and supply chain challenges 2. Risk of cost overruns. 3. Risk of lengthy process to achieve CCC	\$ 4,648,757	\$ 4,416,209	Discussions have been held with Ngāti Tamakopiri, PMO to keep engaging with iwi.	Building Consent approved. Construction started. Communication updates on various channels. The building is weather tight.	Construction to be finished with final tidy up around the site expected in August. Communication to continue. The moisture issue in the timber has been resolved with a different approach. However this has resulted in a delay of the opening of the building expected later in August 2023. Staff will continue to communicate this with iwi and the park users via email.
Marlon Civic Centre	The current Council civic buildings in Marlon are earthquake prone and are required to be strengthened to meet government legislation. Council purchased several heritage buildings in Marlon's town centre with the option to restore the buildings and use them as a replacement Civic Centre/library/community hub.	Adina Foley	TBC	TBC		Project is on hold as per Council resolution 23/RDC/176.				\$ 19,000,000	\$ 347,553			Project has been put on hold as per Council resolution 23/RDC/176. Investigation: 1. Alternative financing to develop buildings on High St/Broadway 2. What options would be within the LTP budget 3. Do minimum on 46 High St
Taihape Town Hall and Library Redevelopment	Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library has been closed due to the earthquake risk posed to staff and the public. Council approved the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the annual plan 2023/24 consultation document, of up to \$14 million. Council is likely to receive \$1,883,000 from better off funding towards the project as an offset to this budget. The design process for this project will start from 1st July 2023 which is earlier than planned in the long term plan 2021-2031.	Adina Foley	Feb-22	Dec-27	No concerns to date	No concerns to date	No concerns to date	No concerns to date		\$ 14,000,000	\$ 136,536	Iwi were an active part of workshop panel.	Building was closed. Business case workshops completed. Concept designs of the shortlisted options have been completed. All options have been estimated by QS.	Staff to set up workshop with local users of the town hall (submitters from annual plan process, community board, known users, etc.) and general interested members of the public as well as internal staff workshop. Both workshops will inform the requirements from the locals and staff for the renovation. Following the workshops, the project work plan can be written and if required priorities can be confirmed by Council. This workshop will be scheduled for later in August 2023.
Other & Community-Led Developments														
Marlon Industrial Park and Rail Hub	The Marlon Rail Hub (MRH) is an Rangitikei District Council sponsored initiative to establish a rail hub in partnership with private investor(s). Scope includes a rail siding and log yard. RDC financial contribution is limited to \$9.85M (\$9.1M from Central Government + \$0.75M from RDC). Additional private investment is required to fully fund the MRH. The MRH forms part of the Marlon Industrial Development Area (MIDA) of 65ha parallel to Mākīrīkiri Road, adjacent to SH1. This land requires a District Plan change from rural to industrial which has been challenged in the Environment Court. In late April 2023, the Environment Court decided in favour of RDC. However there are aspects of the Court decision provisions (conditions) that do not correctly reflect the Court proceedings. Hence the RDC view is the Court has erred. These particular provisions as written represent a significant barrier to any developer investing in the MRH. RDC has submitted an appeal to the High Court. Should the appeal be successful, it will be returned to the Environment Court for consideration. The timeline to resolution of the appeal is not known.	Mark Barnes	Oct-20	TBC	No concerns to date	Original target completion has been delayed due to the protracted Environment Court process. Further delay (not quantified) is inevitable due to the appeal to the High Court and securing additional private investment.	Spend to date is from central government funding provision.	No issues	1. Delays cause issues with continuation of central Government funding. 2. High Court appeal is not successful. 3. Additional private investment to fund the MRH is not forthcoming.	\$ 9,850,000	\$ 3,029,640	Discussions have previously been held with Ngāi Wairiki Ngāti Apa who are supportive of the project.	Stage 1 Development tasks as defined in the Environment Court Provisions: • Comprehensive Monitoring Framework – Commence draft. • Community Liaison Group charter – commence draft • Ecological and Landscape Management Plan – proposal sought from WSP. • Community Liaison Group charter – examples being sought to inform CLG. • Ecological and Landscape Management Plan draft continuing	Stage 1 Development tasks as defined in the Environment Court Provisions: • Comprehensive Monitoring Framework – Commence draft. • Community Liaison Group charter – commence draft • Ecological and Landscape Management Plan – complete stream winter flow measurement. Although not in the projects control, establish with legal team a potential timeline for the High Court appeal.

12 Minutes from Committees

12.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments:

1. ERWS 06 Jun 23 (under separate cover)
2. ORWS 06 Jun 23 (under separate cover)
3. RCB-13 Jun 23 (under separate cover)
4. TCB 14 Jun 23 (under separate cover)
5. MCC-14 Jun 23 (under separate cover)
6. YC 19 Jun 23 (under separate cover)
7. TRAK 20 Jun 23 (under separate cover)

Recommendation

That the following minutes are received:

- Erewhon Rural Water Scheme-06 Jun 23
- Omatane Rural Water Scheme-06 Jun 23
- Ratana Community Board- 13 Jun 23
- Taihape Community Board- 14 Jun 23
- Marton Community Committee-14 Jun 23
- Youth Council-19 Jun 23
- Te Roopuu Ahi Ka Komiti- 20 Jun 23

13 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 29 June 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Valuation Services - Contract Renewal
4. Marton Rail Hub - Project Update Report

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Public Excluded Council Meeting - 29 June 2023	To consider the minutes relating to matters that were the subject of discussion at the 29 June meeting.	S48(1)(a)
13.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
13.3 - Valuation Services - Contract Renewal	s7(2)(b)(ii) - Commercial Position s7(2)(i) - Negotiations	s48(1)(a)(i)
13.4 - Marton Rail Hub - Project Update Report	s7(2)(h) - Commercial Activities	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

14 Open Meeting