

MINUTES

UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 19 July 2023

Time: 6.30pm

Venue: Santoft Room
Te Matapihi
Bulls

Present

Ms Heather Thorby
Mr Paul Geurtjens
Ms Julie McCormick
Ms Sandra McCuan
Cr Brian Carter
HWTM Andy Watson
Mr Matthew Holden

In attendance Mr Peter Beggs, Chief Executive

Order of Business

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1 Welcome

2 Apologies

Apologies received from Mr Bennett.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Nil.

6 Confirmation of Minutes

Resolved minute number 23/SDMC/004

That the minutes of Santoft Domain Management Committee Meeting held on 1 February 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms J McCormick/Ms S McCuan. Carried

7.1 Follow-up Action Items from Santoft Domain Management Committee

Noted 22/SDMC/030 A Sanson's Report closed.

7 Chair's Report

8.1 Chair's Report - July 2023

Verbal report given. Noted is the recent formation of the Santoft Domain Incorporated, set up to fund raise from the community and apply for Trust funds, supporting the Domain.

Chair thanked everyone for attendance, this being the last meeting attended by Peter Beggs. The committee has provided supper.

Resolved minute number 23/SDMC/005

That the tabled 'Chair's Report – July 2023' be received

Ms H Thorby/Ms J McCormick. Carried

9 Reports for Information

9.1 Project Manager's Report - July 2023

- a) The Geotech Report has been corrected and update received.
- b) The Engineers and Fire Reports both received. All reports are now attached to the Building Consent Application
- c) The consent, once granted, is valid for 5 years
- d) Horizons wastewater disposal plan complete. The effluent beds have to be fenced off 600 sq meters
- e) Three builders locally have been invited to tender prices.

Noted is the request to Council for fee waiver on consent and assistance with compliance cost.

Resolved minute number 23/SDMC/006

That the verbal 'Project Manager's Report – July 2023' be received.

Cr B Carter/Ms J McCormick. Carried

Resolved minute number 23/SDMC/007

That the SDMC request to RDC for consent waiver and assistance with compliance costs be approved.

Cr B Carter/Ms J McCormick. Carried

9.2 Santoft Domain Transactions Report

It was unclear from the report provided as to when the last invoice was sent out for the grazing lease (A Glasgow). Please can Council staff advise at our next meeting.

Resolved minute number 23/SDMC/008

That the Santoft Domain Transactions Report be received.

Ms J McCormick/Ms H Thorby. Carried

10 Discussion Items

10.1 Correspondence

Peter Beggs requested that the SDMC write to the CEO requesting waiver of consent fee. Also SDMC take the compliance costs to RDC request financial assistance. To date this is \$10,800 in compliance fees.

Peter Beggs noted that the Santoft Domain Incorporated is the appropriate body for a future Domain Lease.

Recommendation

That the report 'Correspondence' be received.

10.2 Discussion Items

These items will be held over for a future SDMC meeting.

Recommendation

If needed:

The meeting closed at 7.55pm.

Next meeting will be set as required.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson

MINUTES

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 26 October 2023

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Cr Brian Carter
- Cr Dave Wilson
- Cr Fi Dalgety
- Cr Greg Maughan
- Cr Jeff Wong
- Cr Simon Loudon
- HWTM Andy Watson

In attendance

- Mr Arno Benadie, Chief Operating Officer
- Mr Dave Tombs, Group Manager- Corporate Services
- Mrs Carol Gordon, Group Manager- Democracy and Planning
- Ms Gaylene Prince, Group Manager- Community
- Ms Lorraine Bergen, Manager- Financial Services
- Mr Warren Pedley, Management and Systems Accountant
- Ms Rhonda Morris, Communications Manager
- Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Dalgety opened the meeting and read the council prayer at 9.32am.

2 Apologies

Resolved minute number 23/FPE/086

Apologies received from Cr Calkin and Ms Hiroti.

Cr F Dalgety/Cr D Wilson. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 23/FPE/087

That the minutes of Finance/Performance Committee Meeting held on 28 September 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr J F Wong/Cr B Carter. Carried

7.1 Follow-up Action Items from Finance/Performance Meetings

The report was taken as read.

Resolved minute number 23/FPE/088

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr D Wilson/Cr B Carter. Carried

8 Chair's Report

8.1 Chair's Report - October 2023

There was no report.

9 Reports for Information

9.1 Financial Snapshot - September 2023

The Committee discussed the report, noting that Council has very little ability to influence its Depreciation cost. The Committee also noted that Growth Assets are typically funded by Grants or Debt whereas Renewals are typically funded by Rates (via rating for depreciation) or grants (e.g. Roading)

Resolved minute number 23/FPE/089

That the report 'Financial Snapshot – September 2023' be received.

Cr F Dalgety/Cr J F Wong. Carried

9.2 Treasury and Debt - 2023/24

Mr Tombs confirmed that officers seek to stagger maturity dates of new/refinanced debt parcels.

Resolved minute number 23/FPE/090

That the report 'Treasury and Debt – 2023/24' be received.

Cr D Wilson/Cr B Carter. Carried

9.3 Annual Report 22/23 Progress Update

The report was taken as read.

Resolved minute number 23/FPE/091

That the report 'Annual Report 22/23 Progress Update' be received.

Cr G Maughan/Cr J F Wong. Carried

9.4 QV Report

The report was taken as read.

Resolved minute number 23/FPE/092

That the QV Report be received.

Cr B Carter/Cr J F Wong. Carried

9.5 Public Feedback / Performance Report - September 2023

Councillors can contact Ms Morris for promotion of events or news on the council Facebook and website. The community committees are able to request posts however, the committees will receive a report on guidelines.

Resolved minute number 23/FPE/093

That the Public Feedback / Performance Report – September 2023 be received.

Cr D Wilson/HWTM A Watson. Carried

The meeting closed at 10.23am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 30 November 2023.

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Chairperson