

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING

Date: Wednesday, 13 December 2023

Time: 6.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Ms Carolyn Bates
Mr David Christison
Mr Peter Farrell
Ms Sally Moore
Mr John Whittaker
Cr Dave Wilson
HWTM Andy Watson

In attendance

Kevin Ross, Chief Executive
Greg Smith, Chair, Bulls Community Committee
Colin Fanning, Member, Bulls Community Committee
Dave Yates, Member, Bulls Community Committee

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Marton Community Committee Meetings	3
8	Chair's Report	4
8.1	Chair's Report - December 2023	4
9	Reports for Decision	4
9.1	Mayor's Report - October 2023.....	4
9.2	Mayor's Report - November 2023.....	4
10	Reports for Information.....	5
10.1	Small Projects Fund Update - December 2023	5
10.2	RDC Engagement and Consultations.....	5
10.3	Funding Schemes Update - December 2023	5
11	Discussion Items.....	5
11.1	Discussion Item- Christmas Tree	5
11.2	Discussion Item- Communications	6
11.3	Discussion Item - Toilet at High Street	6
11.4	Discussion Item - Cobber Kain Parking.....	6
11.5	Discussion Item – Subsidy when Makirikiri Road is used.....	6
11.6	Discussion Item - Community Christmas Lunch	6

1 Welcome

Carolyn welcomed all to the meeting.

2 Apologies

Resolved minute number 23/MCC/034

Apologies received from Ms Jennifer Greener, Ms Lyn Duncan, Cr Greg Maughan, Ms Jo Manuel and Ms Kezia Spence.

Mr J Whittaker/Mr D Christison. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

That the apologies for Ms Manuel be included.

Resolved minute number 23/MCC/035

That the minutes of Marton Community Committee Meeting held on 11 October 2023 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr D Christison/Mr J Whittaker. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Marton Community Committee Meetings

Carolyn raised several issues with regard to the Follow-up Actions. Why items were not included, why are items raised elsewhere not included when appropriate for the whole district.

Kevin Ross committed to raising / querying with staff to provide better reporting in future.

Resolved minute number 23/MCC/036

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.

Ms S Moore/Mr D Christison. Carried

8 Chair's Report

8.1 Chair's Report - December 2023

Carolyn gave a verbal report covering:

- Toilet Signage – has been installed.
- The Anti Vape Team Presentation.
- A Social Clubs Expo.
- Murray Nash generating a website promoting opportunities in the area.
- Provision of MCCs Small Project Application Form for the use of Taihape Community Board.

Wilson Park's status – work with Sally Moore continues.

Resolved minute number 23/MCC/037

That the Chair's Report – December 2023 be received.

Ms S Moore/Mr J Whittaker. Carried

9 Reports for Decision

9.1 Mayor's Report - October 2023

The Mayor gave some updates on his written report.

Resolved minute number 23/MCC/038

That the Mayor's Report – October 2023 be received.

Mr P Farrell/Cr D Wilson. Carried

9.2 Mayor's Report - November 2023

The Mayor gave some updates on his written report.

Resolved minute number 23/MCC/039

That the Mayor's Report – 30 November 2023 be received.

Mr P Farrell/Cr D Wilson. Carried

10 Reports for Information

10.1 Small Projects Fund Update - December 2023

Following support for the Christmas Tree at the Village Green, the Lighting Ceremony was viewed to be a success.

Resolved minute number 23/MCC/040

That the report 'Small Projects Fund Update – December 2023' be received.

Mr D Christison/Ms S Moore. Carried

10.2 RDC Engagement and Consultations

Carolyn raised concerns with regard to communication from RDC.

Resolved minute number 23/MCC/041

That the report 'RDC Engagement and Consultations' be received.

Ms S Moore/Mr J Whittaker. Carried

10.3 Funding Schemes Update - December 2023

Creative Communities Scheme - CCS Festivals – The committee viewed that the extra \$7,861.70 is good to support local festivals.

Resolved minute number 23/MCC/042

That the Funding Schemes Update – December 2023 be received.

Mr P Farrell/Ms C Bates. Carried

11 Discussion Items

11.1 Discussion Item- Christmas Tree

The Committee were pleased with the result, tree looked good and lighting ceremony was attended by many.

John Whittaker queried when tree is scheduled to be dismantled - 9-15 January was expected.

Dave Wilson also updated the progress of the Stage, it is not quite complete, can be used but some final touches are scheduled for early 2024.

11.2 Discussion Item- Communications

Carolyn raised frustrations with regard to Communications

- **Water improvements** - Carolyn spoke regarding many people not “getting the message” about the Water improvements.
 - Bores are done. Treatment Plan to be worked on and is due to be finished December 2024.
- **Event Promotion**
 - Failure to have items published in a timely manner has resulted in folk not providing relevant info to RDC about their entities events / activities.
 - Some Indicated they did not want any new items to be abused by the new communications team’s approach.
 - Meet the Candidates (22 Sep 23) – lack of promotion.

Production of easy to read documentation – Colour contrast of some documents with an older population, this should be a consideration.

11.3 Discussion Item - Toilet at High Street

Plans for the “old” toilet on High Street was raised. Dave Wilson commented that there are options to be considered with RDCs development of the corner of Broadway / High Street.

11.4 Discussion Item - Cobber Kain Parking

Having had the road sealed, a concern was raised regarding cars being parked on the grass. All members were asked to keep an eye on the area to see if there appeared to be any consistency with the reported activities. To be included in next meeting.

11.5 Discussion Item – Subsidy when Makirikiri Road is used

Peter asked if RDC will be subsidised when Makirikiri Road is used for diversions. Andy said that Makirikiri is an accepted alternative route.

11.6 Discussion Item - Community Christmas Lunch

Carolyn spoke of the lunch, contact with Emily Rayner it seemed that all was going to plan and there was no need for them to request support via the Small Grant's Fund.

Andy indicated he is sponsoring the lunch with the Op Shop and New World.

The meeting closed at 7.50pm.

The minutes of this meeting were confirmed at the Marton Community Committee held on 14 February 2024.

.....
Chairperson

Unconfirmed

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 13 December 2023

Time: 5.30pm-7pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present

Mr Peter Kipling-Arthur
Ms Emma Abernethy
Ms Gail Larsen
Mr Les Clarke
Cr Gill Duncan
Cr Jeff Wong

In attendance

Ms Gaylene Prince, Group Manager Community
Ms Sheryl Srhoj, Manager Community Partner
Ms Dawn Hesketh, Administration

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow up Actions	4
7.1	Follow-up Action Items from Taihape Community Board Meetings	4
8	Chair's Report	4
8.1	Chair's Report - December 2023	4
9	Reports for Decision	4
9.1	Mayor's Report - November 2023.....	4
9.2	Letter- Taihape Rotary.....	4
10	Reports for Information.....	5
10.1	Verbal Update- Gaylene Prince	5
10.2	Small Projects Fund Update - December 2023	5
10.3	RDC Engagement and Consultations.....	7
10.4	Funding Schemes Update - December 2023	7
11	Discussion Items.....	7
11.1	Maintenance on the Northern and Southern Taihape Event Notice Boards.....	7
11.2	Dates for the Taihape Community Board.....	7
11.3	Update from MOU Partnering Organisations.....	7

1 Welcome

The Chair welcomed everyone to the meeting

2 Apologies

Resolved minute number 23/TCB/066

Apologies received from HWTM Andy Watson.

Ms G Larsen/Cr J F Wong. Carried

3 Public Forum

Mrs Alison Dorrian spoke in regards to the Mangaweka Scenic Reserve walking tracks which had fallen into disrepair since the local Department of Conservation office had closed in the 1980s. Mrs Dorrian was keen for some maintenance work to be done on them. An agreement would be entered into between DOC and Mangaweka Heritage to allow the community to carry out maintenance work.

Mrs Dorrian was seeking some financial assistance from the Taihape Community Board to go towards hiring a digger to undertake some urgent repairs over the summer months.

4 Conflict of Interest Declarations

Mr L Clarke declared a conflict of interest with Item 11.2 of the Agenda, being a Trustee of the Taihape Community Development Trust.

5 Confirmation of Order of Business

The Chair agreed to a request from Cr Duncan to take Item 10.1 Verbal Update- Gaylene Prince prior to Item 6-Confirmation of Minutes.

6 Confirmation of Minutes

Resolved minute number 23/TCB/067

That the minutes of Taihape Community Board Meeting held on 11 October 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

7 Follow up Actions

7.1 Follow-up Action Items from Taihape Community Board Meetings

The report was taken as read.

Resolved minute number 23/TCB/068

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Ms G Larsen/Ms E Abernethy. Carried

8 Chair's Report

8.1 Chair's Report - December 2023

The report was taken as read.

Resolved minute number 23/TCB/069

That the Chair's Report – December 2023 be received.

Ms E Abernethy/Ms G Larsen. Carried

9 Reports for Decision

9.1 Mayor's Report - November 2023

The report was taken as read.

Resolved minute number 23/TCB/070

That the Mayor's Report – 30 November 2023 be received.

Ms G Larsen/Cr J F Wong. Carried

9.2 Letter- Taihape Rotary

Undertaking:

Staff to advise Taihape Rotary that Council currently provide an annual grant to Taihape Mobil to allow their toilets to be available for public use, attaching a copy of a letter sent to Rotary in 2020.

Resolved minute number 23/TCB/071

That the 'Letter- Taihape Rotary' be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

10 Reports for Information

10.1 Verbal Update- Gaylene Prince

Ms Prince provided a verbal update on the following items:

Roading

Ms G Prince advised that following the Chairs presentation to Council, the items raised have been re-directed to the Assets/Infrastructure Committee and to Waka Kotahi as appropriate.

Taihape Grandstand

Council had a total budget of \$1 million towards the strengthening of the Grandstand. Council would fund maintenance work on the grandstand. Any further work beyond this would need to be fundraised.

Taihape Town Hall

Ms Prince advised that at its November meeting, Council considered scope for the Taihape Town Hall and Library Redevelopment. HWTM has raised a valid Notice of Motion to revoke the resolutions made at this meeting i.e to remove the first floor and to demolish and to rebuild the façade. This will be considered by Council tomorrow.

Ms Prince drew the Boards attention to the Taihape Town Hall and Library Development – Finalising Scope report being presented to Council tomorrow, which included the detailed scope. Ms Prince also advised of the membership of the Town Hall User Group and what functions they represented.

Taihape Area School

Ms Prince advised that there was nothing to report on the Taihape Area Schools intention to decant.

State of Grounds by Nga Awa

Ms Larsen stated that the grounds around Nga Awa are very untidy, although the former Croquet Club had been mowed.

Undertaking:

Staff to follow up on the gravel that has been stock piled and the effect this is having on maintenance to the Kowhai garden.

Staff also to advise if rubbish bins will be installed in this vicinity.

Resolved minute number 23/TCB/072

That the 'Verbal Update' be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

10.2 Small Projects Fund Update - December 2023

Mrs Srhoj advised that the Councils roading staff were arranging for slower speed signage to be installed on Loder Drive, Taihape.

Mr Kipling-Arthur has designed an application form which would be available for public use when applying for funds from the Small Projects Fund.

After some discussion the Board were all in favour of supporting Alison Dorrian with the maintenance work on the Mangaweka Reserve walking track

The Board were keen to provide funding to Aakiya Tihore, a student from the Taihape Area School who had been selected to travel to Rarotonga with the Future Leaders Academy in 2024 on the proviso that she provide a presentation to the Taihape Community Board.

Resolved minute number 23/TCB/073

That the report 'Small Projects Fund Update – December 2023' be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

Resolved minute number 23/TCB/074

That funds are no longer required from the Small Projects Fund for the placement of concrete pads as this had been funded from another General Ledger account.

Ms E Abernethy/Ms G Larsen. Carried

Resolved minute number 23/TCB/075

That the Taihape Community Board provide funding from the Small Project Fund of up to \$1500.00 to V-Ray Light and Sound for the Taihape Christmas Parade entertainment services.

Mr P Kipling-Arthur/Ms G Larsen. Carried

Resolved minute number 23/TCB/076

That the Taihape Community Board provided funding of \$500 from the Small Projects Fund to Taihape Dance Academy to assist with their end of year event.

Mr P Kipling-Arthur/Ms G Larsen. Carried

Resolved minute number 23/TCB/077

That the Taihape Community Board approve payment of \$1000.00 from the Small Projects Fund to Mangaweka Heritage Incorporated to assist with digger hire costs for maintenance work on the Mangaweka Reserve walking tracks.

Mr P Kipling-Arthur/Ms G Larsen. Carried

Resolved minute number 23/TCB/078

That the Taihape Community Board approve payment of \$1000.00 from the Small Projects Fund to assist Aakiya Tihore to attend the Future Leaders Academy in Rarotonga and that following her return she provide a presentation to the Taihape Community Board.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

Resolved minute number 23/TCB/079

That the Taihape Community Board accept the additional costs from Bill Nelson to paint the outback photo board.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

10.3 RDC Engagement and Consultations

The report was taken as read.

Resolved minute number 23/TCB/080

That the report 'RDC Engagement and Consultations' be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

10.4 Funding Schemes Update - December 2023

The report was taken as read.

Resolved minute number 23/TCB/081

That the Funding Schemes Update – December 2023 be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

11 Discussion Items

11.1 Maintenance on the Northern and Southern Taihape Event Notice Boards

Ms Larsen and Mr Kipling-Arthur are to discuss this and present their ideas to the next TCB meeting

11.2 Dates for the Taihape Community Board

The first meeting of 2024 will be held February - date to be confirmed.

11.3 Update from MOU Partnering Organisations

The report was taken as read.

Resolved minute number 23/TCB/082

That the tabled report from the Taihape Community development Trust be received

Mr P Kipling-Arthur/Ms E Abernethy. Carried

The meeting closed at 7.20pm

The minutes of this meeting were confirmed at the Taihape Community Board held on 14 February 2024.

.....
Chairperson

Unconfirmed

MINUTES

UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING

Date: Wednesday, 24 January 2024

Time: 6.00pm

Venue: Te Matapihi Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Mr Patrick McKenna
Mr Nigel Bowen
Mr Greg Smith
Mr Colin Fanning
Mr Bruce Dear
Cr Brian Carter
HWTM Andy Watson

In attendance

Mr Kevin Ross, Chief Executive
Ms Heidi Macaulay, Bulls and District Community Trust
Ms Linda Hunter, Bulls and District Community Trust
Mr Gary Stanley, CampFest
Mr Ben Caldwell, Communications Coordinator
Ms Rhonda Morris, Communications Manager
Ms Joanne Manuel, Manager- Community Wellbeing
Ms Carolyn Bates, Marton Community Committee
Mr John Whittaker, Marton Community Committee

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	4
5	Confirmation of Order of Business	4
6	Confirmation of Minutes	4
7	Follow-up Actions.....	4
7.1	Follow-up Action Items from Bulls Community Committee Meetings	4
8	Chair's Report	5
8.1	Chair's Report - January 2024.....	5
9	Reports for Decision	5
9.1	Mayor's Report - November 2023.....	5
9.2	Mayor's Report - 14 December 2023	5
10	Reports for Information.....	6
10.1	Funding Schemes Update - December 2023	6
10.2	Small Projects Fund Update - January 2024.....	6
11	Discussion Items.....	6
11.1	Deputy Chair	6
11.2	Seating at Haylock Park	7
11.3	Playground Equipment at Haylock Park	7
11.4	Rangitikei District Council By- Election.....	7
11.5	Bulls Community Civil Defence Plan.....	7

1 Welcome / Prayer

Mr Smith opened the meeting describing the role of the Bulls Community Committee, noting it is a conduit to Council with a small budget to improve Bulls and placemaking issues and also pointing out the process for RFS rather than actioning them.

2 Apologies

Apologies received from David Yates.

3 Public Forum

Heidi Macauley - Bulls and Districts Community Trust

Ms Macauley talked about upcoming events in Bulls, the Festival on 10 February with live music and entertainment and the 4 July event Wearable Arts with an evening time to be confirmed at Te Matapihi.

Gary Stanely - CampFest

CampFest will be at Bulls Domain 9, 10 & 11 February - this is where motorhomes, caravans and campers are welcomed on the Domain. CampFest is a NZ wide organisation. Opens on Friday 9th, Saturday will be a community market between 9am-3pm and Saturday night there will be live music. Aiming for 130 units this year, previous year saw 120. They charge \$10 a unit and Saturday night there will be food trucks onsite and the Rugby Club has a special licence.

Ben Caldwell- Rangitikei District Council- Communications Coordinator

Mr Caldwell described his background and role, being stand-up comedian and having previously worked for MDC, his role is really social media at RDC. Greg described some of the social media pages that were available in Bulls including his own. Ben was thankful for the information provided at the meeting on CampFest and the Festival so he can publicise that. Ben is looking to refine the links between community events and the Council websites etc and he also sets out to advertise the process of the RFS.

Kevin Ross- Rangitikei District Council- Chief Executive

Mr Ross likes working at RDC and he talked about his background with Whanganui District Council and since retiring he undertook work for Herenga ā Nuku, YMCA Central, Peke Waihangā, Te Araroa Trail, Whanganui Community Foundation, Tarapurui (Bushy Park Sanctuary) and the Tararua District Council Audit & Risk Chair.

He made a point there were a number of unique businesses in Rangitikei and has enjoyed meeting with them and other businesses within the district.

His role is that he is responsible for the operations of Council and the policy/directions come from the Governors.

Kevin at that stage was happy to take questions. There were questions from Greg around whether there will be a plan to reduce costs to which Kevin replied that he could not see rates coming down but that we were in a better position than many other Councils and that budgets had been scrutinised very carefully. He noted Three Waters being currently in the budget. There are some areas that Kevin felt had been reduced to the stage where he felt they were having a negative impact on parts of Council. In talking about the RFSs Kevin said if necessary we will help write them.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Resolved minute number 24/BCC/001

That the order of business include several discussion items at the end of the meeting.

Mr G Smith/Cr B Carter. Carried

6 Confirmation of Minutes

Resolved minute number 24/BCC/002

That the minutes of Bulls Community Committee Meeting held on 8 November 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr G Smith/HWTM A Watson. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Bulls Community Committee Meetings

Brian Carter suggested that the follow up items 1, 2, 3, 5, 6 & 7 can be dropped as having been actioned. Item 10 to remain and with the explanation that the description is slightly different as a need for slowing traffic rather than counting it.

Item 4 – Ohakea is looking for a replacement person to serve on the BCC. On that basis moved

Resolved minute number 24/BCC/003

That the report 'Follow-up Action Items from Bulls Community Committee Meetings' be received.

Cr B Carter/Mr B Dear. Carried

8 Chair's Report

8.1 Chair's Report - January 2024

Verbal, adding he -

- Attended Marton Market Day
- Attended 2 December Bulls Xmas Parade
- Attended funeral of Deputy Chair Ettienne Lambrecht and apologised that Mayor Andy was unavailable.
- Attended 7 December Turakina CC meeting
- Attended 13 December Marton CC meeting
- That rubbish on the street seems to have improved after discussion with the vapes store. He is pleased and believes we are one of the friendliest tidiest towns and wondered whether we could challenge Feilding.
- Thanked Bruce Dear for his work on the planters and thanked Cr Calkin for his work on the Council and Community Committee.

Resolved minute number 24/BCC/004

That the Chair's Report – January 2024 be received.

Cr B Carter/Mr P McKenna. Carried

9 Reports for Decision

9.1 Mayor's Report - November 2023

Extra points raised were –

- Ratana Festival
- LTP process which should be available shortly for consultation –
- Pointed out with the resignation of Cr Calkin nominations are open now and suggested the Committee strongly should be looking to shoulder tap.
- Commented on employment of CE Kevin Ross.
- Marton Country Music Festival attracted 600 motorhomes.
- New Government is in place and still working through who does what essentially.
- Upcoming events – KiwiBurn, Gumboot Day and Highland Games all falling this following weekend.

Resolved minute number 24/BCC/005

That the Mayor's Report – 30 November 2023 be received.

Mr G Smith/Mr B Dear. Carried

9.2 Mayor's Report - 14 December 2023

The report was taken as read.

Resolved minute number 24/BCC/006

That the Mayor's Report – 14 December 2023 be received.

Mr G Smith/Mr B Dear. Carried

10 Reports for Information

10.1 Funding Schemes Update - December 2023

The report was taken as read.

Resolved minute number 24/BCC/007

That the Funding Schemes Update – December 2023 be received.

Mr G Smith/Cr B Carter. Carried

10.2 Small Projects Fund Update - January 2024

The report was taken as read.

Resolved minute number 24/BCC/008

That the report 'Small Projects Fund Update –January 2024 be received.

Mr G Smith/Cr B Carter. Carried

Resolved minute number 24/BCC/009

That Mr Dear be reimbursed for work/costs completed to the sum of \$349.30 for the two pots.

Cr B Carter/Mr P McKenna. Carried

11 Discussion Items

Addition of extra items as directed by the Chair Greg Smith.

11.1 Deputy Chair

Mr Smith called for volunteers there were none forthcoming so it will be tabled at the next meeting noting that Cr Carter volunteered to fill in if needed in the meantime.

Resolved minute number 24/BCC/010

That the election for deputy chair be delayed until the next meeting.

Mr G Smith/Mr B Dear. Carried

11.2 Seating at Haylock Park

Investigate the options for replacement of the plaque on the seat. Mr Dear suggested that the small project fund be used for this.

Resolved minute number 24/BCC/011

That the committee investigate the costs of the plaque and that Mr Smith follows this up.

Mr B Dear/Mr N Bowen. Carried

11.3 Playground Equipment at Haylock Park

A paper to come back to committee/Council following the survey and information from Sport Whanganui and Council.

11.4 Rangitikei District Council By- Election

Mr Smith suggested that a Meet the Candidates Night be held and asked if the BCC could use Te Matapihi for that. CE and Mayor said that would be fine.

11.5 Bulls Community Civil Defence Plan

Tabled for discussion and being circulated as a draft. CE Kevin Ross made the comment that knowledge of the plant/equipment available in times of a CD emergency was critical.

The meeting closed at 8.00pm.

The minutes of this meeting were confirmed at the Bulls Community Committee held on 13 March 2024.

.....

Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 12 February 2024

Time: 4.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Mr Sam Weston
Mr Sam Duncan
Mr Mark Dawson
Mr John McManaway
Mr Bob Crawford
Cr Richard Lambert
Cr Fi Dalgety
HWTM Andy Watson

In attendance

Cr Greg Maughan
Mr Dave Tombs, Group Manager- Corporate Services
Mr Andrew van Bussell, Operations Manager
Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from previous Hunterville Rural Water Supply Meetings.....	3
8	Chair's Report	4
8.1	Chair's Report - February 2024	4
9	Reports for Decision	4
9.1	Operations Report-February 2024	4
10	Reports for Information.....	5
10.1	Hunterville RWS - 2023/24 Financial Summary	5

1 Welcome

Mr Sam Weston opened the meeting at 3.58pm.

2 Apologies

Resolved minute number 24/HRWS/001

Apologies received from Bernie Hughes.

Mr B Crawford/Cr F Dalgety. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Item 8.1

Rathmoy tank be changed to Lilburn crossing.

Resolved minute number 24/HRWS/002

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 6 November 2023 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr F Dalgety/Mr J McManaway. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

The report was taken as read.

Resolved minute number 24/HRWS/003

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Cr R Lambert/Mr S Duncan. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

There was no chair's report.

9 Reports for Decision

9.1 Operations Report-February 2024

His Worship the Mayor requested that the notification of central ward councillors about the power outages and further comms to impacted residents. Mr van Bussell noted that the 28 February is a back up date.

The committee discussed that there needs to be a better classification of tanks to differentiate them.

Mr van Bussell responded to questions that when a pipe is replaced is recorded on GPS and that this information is in the council GIS system. Mr van Bussell will look into readers which would be specific to the scheme.

The committee discussed that it would benefit the scheme to remind people to double up their tanks as this resolves some issues before they become a bigger problem.

Mr van Bussell to come back on flowmeter information with the preferred information being daily flow.

Resolved minute number 24/HRWS/004

That the 'Huntermville Rural Water Supply – Operations Report February 2024' to the Huntermville Rural Water Supply Sub-Committee be received.

Mr M Dawson/Mr S Weston. Carried

10 Reports for Information

10.1 Huntermville RWS - 2023/24 Financial Summary

The \$50,000 for the new tank is a new item has not come out of the account yet. After the meeting Mr Tombs emailed members that these costs were all included in the 22/23 financials and that the \$48k purchase of the Tank is included in Contractor – Reticulation along with other installation costs.

The committee noted concerns that if they were to increase the rate with no major projects this coming financial year it would be difficult to justify. Members also discussed that the scheme may get behind on the CAPEX programme.

Mr Tombs to check what is insured and what the excess is and to come back to the committee with this information.

The committee want to relook at the 2% if this fair and when this needs to reassessed. Staff to refer back to previous minutes and the formula used to calculate the interest rate. At the next meeting, decide on the formula and whether this be the opening balance or the average balance.

Resolved minute number 24/HRWS/005

That the report 'Huntermville RWS – 2023/24 Financial Summary' be received.

Cr R Lambert/Cr F Dalgety. Carried

Resolved minute number 24/HRWS/006

That, further to the March 2022 Committee meeting discussions, the Committee suggest interest be earned on each year's average bank balance at a rate mid-way between:

- Council's weighted average cost of funds and
- the rate of interest it earns

at 1 July of the financial year.

Cr R Lambert/Cr F Dalgety. Carried

Resolved minute number 24/HRWS/007

That the Committee suggests a rate increase of 0% for the Huntermville Rural Water Scheme targeted rates for 2024/25.

Mr B Crawford/Cr F Dalgety. Carried

The meeting closed at 5.14pm.

The minutes of this meeting were confirmed at the Huntermville Rural Water Supply Management Sub-Committee held on 8 April 2024.

.....

Chairperson

Unconfirmed

MINUTES

UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 12 February 2024

Time: 6.30pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present

Ms Karen Kennedy
Ms Kelsey Smith
Ms Lynette Thompson
Ms Jane Watson
Ms Charissa Lawlor
Cr Richard Lambert
Cr Fi Dalgety
HWTM Andy Watson

In attendance

Mr Justin Adams
Ms Sheryl Srhoj, Manager- Community Property

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Huntermville Community Committee Meetings.....	3
8	Chair's Report	4
8.1	Chair's Report - February 2024	4
9	Reports for Decision	4
9.1	Mayor's Report - 01 February 2024	4
10	Reports for Information.....	4
10.1	Small Projects Fund Update - February 2024.....	4
10.2	Funding Schemes Update - February 2024	5
11	Discussion Items.....	5
11.1	Update: Inglis Bridge	5
11.2	Kiwiburn Feedback	5
11.3	Repaint Seating.....	5
11.4	Update: Huntermville Community Building for St John	6
11.5	Update: New Queens Park Sign.....	6
	Late item: Xmas lights, Flags, Banners	6
	Late item: Community Civil Defence Plan	6

1 Welcome

The Cahir welcomed all to the meeting.

2 Apologies

Apologies received from Sandra Carroll.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Charissa Lawlor and Kelsey Smith declared conflicts of interest in relation to item 10.1 Huntermville Bulletin.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/HCC/001

That the minutes of Huntermville Community Committee Meeting held on 11 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Kennedy/Ms J Watson. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Item 1

Sheryl provided information for inclusion into the bulletin.

Item 2

Sheryl provided information to the committee on this process and for inclusion into the bulletin.

Item 3

Facilitator, Sheryl, Gaylene and Karen are to meet and formulate a vision and plan.

Item 4

Parks and reserves advise they are not planting alongside the Creek/Drain. They need the area clear for cleaning out if required.

Cr Dalgety is to communicate with Anne Hatful about beautification of this area and report back to committee.

Resolved minute number 24/HCC/002

That the report 'Follow-up Action Items from Hunterville Community Committee Meetings' be received.

Ms K Kennedy/Cr R Lambert. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

No report.

9 Reports for Decision

9.1 Mayor's Report - 01 February 2024

The report was taken as read.

Resolved minute number 24/HCC/003

That the Mayor's Report – 1 February 2024 be received.

Ms K Kennedy/Cr F Dalgety. Carried

10 Reports for Information

10.1 Small Projects Fund Update - February 2024

Item 10.1 Hunterville Bulletin

Charissa emailed income and expenditure. Attached

Hunterville Community Committee agrees to sponsor Hunterville Bulletin for 1 Page per issue @\$30 for 12months. \$360 per annum, to be reviewed annually.

Charissa to submit invoice for \$360 to Council for payment from our small projects grant.

Resolved minute number 24/HCC/004

That the report 'Small Projects Fund Update – February 2024' be received.

Ms K Kennedy/Ms L Thompson. Carried

10.2 Funding Schemes Update - February 2024

The report was taken as read.

Resolved minute number 24/HCC/005

That the Funding Schemes Update –February 2024 be received.

Ms K Kennedy/Cr R Lambert. Carried

11 Discussion Items

11.1 Update: Inglis Bridge

Cr Dalgety provided email information on this matter. See attached. Cr Dalgety will reply to DOC. Cr Dalgety will request the renovated Bridge be suitable for ride on mower to use.

Kelsey Smith to report back to RSA President on this matter.

Resolved minute number 24/HCC/006

That the Update: Inglis Bridge be received.

Ms K Kennedy/Ms J Watson. Carried

11.2 Kiwiburn Feedback

Following on from recent meetings with Kiwiburn and the community BBQ. Ideas for sculpture to be installed on council berm outside Centennial Hall.

Sheryl will consult with planning department on safety considerations and report back to Committee.

Karen will email Kiwiburn CEO to progress this plan.

Resolved minute number 24/HCC/007

That Kiwiburn Feedback be received.

Ms K Kennedy/Cr R Lambert. Carried

11.3 Repaint Seating

2 varnished seats in the town centre need revarnish or staining? These cannot be moved so will need to be done insitu.

Charissa has offered to begin repainting the other seats. They will be uplifted refurbished the reinstalled. Thank you Charissa.

Charissa will begin with sear outside Kelseys shop.

Paint supplies will need checking and Sandra advised on what we need to complete the job. Sandra to purchase from Resene.

The cost of supplies is to come from small grants allocation.

Resolved minute number 24/HCC/008

That Repaint Seating item be received.

Ms K Kennedy/Ms L Thompson. Carried

11.4 Update: Hunterville Community Building for St John

Email from Sam Weston on this item attached

Resolved minute number 24/HCC/009

That the Update: Hunterville Community Building for St John be received.

Ms K Kennedy/Ms J Watson. Carried

11.5 Update: New Queens Park Sign

Email received from Chris McKay from Lions Club attached

Resolved minute number 24/HCC/010

That the Update: New Queens Park sign be updated.

Ms K Kennedy/Ms J Watson. Carried

Late item: Xmas lights, Flags, Banners

Jane Watson spoke to the item. Who is responsible for maintaining the lights.

Who is responsible for replacing banner and flags.

Sheryl will contact the relevant department in Council and report back to Committee.

Late item: Community Civil Defence Plan

Cr Dalgety advised Huntermvilles plan is due for review.

Sheryl will contact Paul Chaffe at Council for information on the process and report back to Committee.

The meeting closed at 8.05pm.

The minutes of this meeting were confirmed at the Huntermville Community Committee held on 15 April 2024.

.....

Chairperson

Unconfirmed

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 13 February 2024

Time: 11.00am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Ms Piki Te Ora Hiroa (Ngāti Whitikaupeka)

Tumuaki Tuarua: Mr Lequan Meihana (Rātana Pā)

Nga mema: Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti)
Ms Leanne Hiroiti Ngā Ariki Turakina)
Ms Moira Raukawa (Ngāti Tamakopiri)
Ms Marj Heeney (Ngāi Te Ohuake)
Ms Katarina Gray-Sharp (Ngāti Rangi)
Ms Kim Savage (Ngāti Parewahawaha) (Zoom)
Cr Gill Duncan
HWTM Andy Watson

Manuhiri: Mr Kevin Ross, Chief Executive
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Adina Foley, Group Manager- Capital Projects (Zoom)
Ms Bonnie Brown, Strategic Advisor – Mana Whenua
Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Te Roopuu Ahi Kaa Meetings	3
8	Reports for Decision	4
8.1	Appointment of Chair and Deputy Chair of Te Roopuu Ahi Kaa	4
8.2	Draft Terms of Reference for the Komiti.....	4
8.3	Mayor's Report - 01 February 2024	4
8.4	Chair's Report	5
9	Reports for Information.....	5
9.1	Kaitakawaenga Maori Liaison Report February 2024	5
9.2	Horizons Update.....	6
9.3	Project Management Office Report - February 2024	6
10	Discussion Items.....	6
10.1	Climate Change Action Committee	6

1 Welcome

Piki Te Ora Hiroa opened the meeting at 11.06am and welcomed everyone.

Councillors and staff introduced themselves to the new committee member Katarina Gray

2 Apologies

Resolved minute number 24/IWI/001

Apologies received from Coral Raukawa and Cr Duncan for lateness.

Mr L Meihana/Ms M Raukawa. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

The Chair's report was included after the Mayor's report.

6 Confirmation of Minutes

Resolved minute number 24/IWI/002

That the minutes of Te Roopuu Ahi Kaa Meeting held on 8 August 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr L Meihana/Ms M Raukawa. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Item 1

Members were reminded of the requirement to have representative letters. Ngā Wairiki Ki Uta has withdrawn from the Komiti, noting the door is always open for future engagement. Council has not received any response to the letter sent by the Mayor to Whangaehu.

Item 2

Members felt it was up to Council to decide whether Ngati Waewae need to sit on Te Roopuu Ahi Kaa.

Resolved minute number 24/IWI/003

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Ms Hiroa/Ms M Heeney. Carried

8 Reports for Decision

8.1 Appointment of Chair and Deputy Chair of Te Roopuu Ahi Kaa

This was discussed at the morning hui, where Piki Te Ora was proposed as Chair and Lequan Meihana proposed as Deputy Chair.

Resolved minute number 24/IWI/004

That Piki Te Ora Hiroa be appointed as Chair of Te Roopuu Ahi Kaa.

Ms M Raukawa/Ms L Hiroti. Carried

Resolved minute number 24/IWI/005

That Lequan Meihana be appointed as Deputy Chair of Te Roopuu Ahi Kaa.

Ms M Heeney/Ms K Savage. Carried

8.2 Draft Terms of Reference for the Komiti

The Komiti requested this be an item for a workshop in March to allow more time to reflect on where the Komiti is going.

Resolved minute number 24/IWI/006

That draft Terms of Reference report be received.

Mr L Meihana/Ms K Gray-Sharp. Carried

Resolved minute number 24/IWI/007

That the Komiti meet again March 12th from 9am-12pm to workshop the draft terms of reference.

Ms Hiroa/Ms L Hiroti. Carried

8.3 Mayor's Report - 01 February 2024

His Worship the Mayor noted that the TUIA programme is available for any young person that they would recommend. He also spoke about his submission on the recommendation for a fund to be set up for landlocked land, requesting Taihape as the starting point. He requested that any suggestion for this letter to be sent through as soon as possible.

The Mayor offered to go to any Marae to talk about the Long Term Plan. If anyone would like to take this offer up, could they contact Council.

There was discussion about the Ratana celebrations and the role of Council attending. It was requested that Mr Meihana and Ms Brown have a conversation well before the event about the appropriateness of Council attendance and who they would be welcomed with on the marae.

Resolved minute number 24/IWI/008

That the Mayor's Report – 1 February 2024 be received.

HWTM A Watson/Mr L Meihana. Carried

8.4 Chair's Report

Ms Hiroa spoke of items discussed from the hui earlier this morning.

Mrs Gordon responded to questions on road naming, noting there is to be a review of this policy and questions from the Komiti can be included as part of this review. The Komiti noted that some signage didn't have the macrons or the correct spelling.

Resolved minute number 24/IWI/009

That the Chair's Report be received.

Ms Hiroa/Mr T Curtis. Carried

Moira Raukawa and Kim Savage left the meeting at 12.21pm.

The meeting adjourned at 12.21pm and returned at 12.36pm.

9 Reports for Information

9.1 Kaitakawaenga Maori Liaison Report February 2024

The Komiti were keen to see the macron work continue and this was requested for further action.

The Komiti requested that Raj Khadka provide further information about waste in the district, specifically what happens to recycling.

Resolved minute number 24/IWI/010

That the 'Kaitakawaenga Maori Liaison Report February 2024' report be received.

Mr L Meihana/Ms K Gray-Sharp. Carried

9.2 Horizons Update

The report was taken as read.

Resolved minute number 24/IWI/011

That the report 'Horizons Update' be received.

Ms Hiroa/Mr L Meihana. Carried

9.3 Project Management Office Report - February 2024

The Komiti discussed the Taihape Town Hall and Civic Centre project plan, and the involvement of iwi.

Resolved minute number 24/IWI/012

That the report 'Project Management Office Report - February 2024' be received.

Ms M Heeney/Mr L Meihana. Carried

10 Discussion Items

10.1 Climate Change Action Committee

This item was not discussed due to the absence of Mr Shenton.

The meeting closed at 1.41pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 9 April 2024.

.....
Chairperson

MINUTES

UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 13 February 2024

Time: 6.30pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present

Mr Jamie Nepia
Mr Lequan Meihana
Ms Grace Taiaroa
Cr Piki Te Ora Hiroa
HWTM Andy Watson

In attendance

Mr Kevin Ross, Chief Executive
Mrs Melanie Bovey, Manager- Heritage and Culture
Mr Reuben Pokiha, Roding Advisor
Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Ratana Community Board Meetings.....	3
8	Chair's Report	4
8.1	Chair's Report - February 2024	4
8.2	Rātana Road Property Numbering	4
9	Reports for Decision	4
9.1	Mayor's Report - 01 February 2024	4
10	Reports for Information.....	4
10.1	Update on Te Roopuu Ahi Kaa Komiti	4
10.2	Cemetery Update - February 2024.....	5
10.3	Funding Schemes Update - February 2024	5
10.4	Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update	5
11	Discussion Items.....	5
11.1	Roading.....	5

1 Welcome

Mr Nepia opened the meeting and advised he would be Chairing the meeting in Mr Mete's absence.

2 Apologies

Resolved minute number 24/RCB/001

Apologies were received from Mr Mete.

Mr L Meihana/Cr Hiroa. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interested declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/RCB/002

That the minutes of Rātana Community Board Meeting held on 12 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms G Taiaroa/Mr J Nepia. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Ratana Community Board Meetings

The report was taken as read.

Resolved minute number 24/RCB/003

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Ms G Taiaroa/Mr L Meihana. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

There was no Chair's report.

8.2 Rātana Road Property Numbering

Staff to follow up with Ms Gray about the pamphlets and where the flyers are meant to be returned to. Mr Mete and Ms Taiaroa to have a conversation about the return of surveys.

Resolved minute number 24/RCB/004

That the update on Rātana Road Property Numbering be received.

Mr L Meihana/Cr Hiroa. Carried

9 Reports for Decision

9.1 Mayor's Report - 01 February 2024

Mr Meihana thanked Council and His Worship the Mayor for providing a water tanker for the Ratana Celebrations, which was a last minute request. Mr Ross commented that Council is reassessing how they support events and be more transparent with what is provided.

Resolved minute number 24/RCB/005

That the Mayor's Report – 1 February 2024 be received.

Ms G Taiaroa/Mr L Meihana. Carried

10 Reports for Information

10.1 Update on Te Roopuu Ahi Kaa Komiti

Mr Meihana highlighted key items from the Te Roopuu Ahi Kaa Komiti meeting held on 13 February, where he noted the majority of members were in attendance. He advised the new Chair is Cr Hiroa and Deputy Chair is Mr Meihana.

The board members discussed the draft Terms of Reference for the Komiti and noted there will be a workshop in March to go through these. Feedback from board members will be passed on at the workshop by Mr Meihana.

Resolved minute number 24/RCB/006

That the report 'Update on Te Roopuu Ahi Kaa Komiti' be received.

Mr L Meihana/Ms G Taiaroa. Carried

10.2 Cemetery Update - February 2024

The report was taken as read.

Resolved minute number 24/RCB/007

That the report 'Cemetery Update – February 2024' be received.

Cr Hiroa/Ms G Taiaroa. Carried

10.3 Funding Schemes Update - February 2024

The report was taken as read.

Resolved minute number 24/RCB/008

That the Funding Schemes Update –February 2024 be received.

Mr L Meihana/Mr J Nepia. Carried

10.4 Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update

The report was taken as read.

Resolved minute number 24/RCB/009

That the report 'Lake Waipu Improvement and Ratana Wastewater Treatment Project – Update' be received.

Mr L Meihana/Cr Hiroa. Carried

11 Discussion Items

11.1 Roding

Mr Pokiha was in attendance to answer questions, as was requested at the last meeting.

Speed cushion

The speed cushion was removed when the development went ahead and has not been replaced. It was intended to be installed quickly however due to covid the development hasn't happened and the cars are still speeding. Mr Pokiha advised this is an operational matter as this is the works schedule.

Signage Outside School:

At the last meeting Board members were concerned about speeding past the school and members requested signage at Tamariki Place and Kiatere Street.

Resolved minute number 24/RCB/010

That the Ratana Community Board request a speed cushion at the 80/40 change.

Mr L Meihana/Ms G Taiaroa. Carried

Resolved minute number 24/RCB/011

That the Ratana Community Board request speed limit signage both entrances of the road outside the school.

Mr L Meihana/Mr J Nepia. Carried

Mr Nepia closed the meeting.

The meeting closed at 8.11pm

The minutes of this meeting were confirmed at the Ratana Community Board held on 9 April 2024.

.....
Chairperson

MINUTES

UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 15 February 2024

Time: 7.00pm

Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present

Mr Duran Benton
Ms Rachel Cvitanovich
Mr Ian Stephens
Mr Nathan Smith
Cr Brian Carter
HWTM Andy Watson

In attendance

2 members of the Bulls Community Committee

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	3
7.1	Chair's Report - February 2024	3
8	Reports for Decision	4
8.1	Small Projects Fund Update - February 2024.....	4
8.2	Mayor's Report - 01 February 2024	4
9	Reports for Information.....	4
9.1	Funding Schemes Update - February 2024	4
10	Discussion Items.....	4
10.1	Turakina Civil Defence Response Plan.....	4

1 Welcome

2 Apologies

Apologies received from Linda O'Neil

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/TCC/001

That the minutes of Turakina Community Committee Meeting held on 7 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr B Carter/Ms R Cvitanovich. Carried

7 Chair's Report

7.1 Chair's Report - February 2024

Resolved minute number 24/TCC/002

That the verbal Chair's Report – February 2024 be received.

Mr D Benton/Mr I Stephens. Carried

8 Reports for Decision

8.1 Small Projects Fund Update - February 2024

It was agreed that 'Surveillance Camera' signs be purchased and erected at selected sites around the district- i.e. Turakina Valley Road, Beach Road; sites to be confirmed.

Resolved minute number 24/TCC/003

That the 'Small Projects Fund Update – February 2024' report be received.

Cr B Carter/Mr I Stephens. Carried

Resolved minute number 24/TCC/004

That Nathan Smith will get prices for the signs and Mel Bovey will arrange for a council roading team member to attend the next meeting to give guidance on sign placement.

Cr B Carter/Mr I Stephens. Carried

8.2 Mayor's Report - 01 February 2024

As is usual, HWTM gave a summary of his report and took questions.

Resolved minute number 24/TCC/005

That the Mayor's Report – 1 February 2024 be received.

Mr D Benton/Ms R Cvitanovich. Carried

9 Reports for Information

9.1 Funding Schemes Update - February 2024

The report was taken as read.

Resolved minute number 24/TCC/006

That the Funding Schemes Update –February 2024 be received.

Mr I Stephens/Mr N Smith. Carried

10 Discussion Items

10.1 Turakina Civil Defence Response Plan

Durry still has to arrange a meeting with Paul Chaffe.

Some suggested questions for Paul:

- Do we actually need a plan
- If so, do we need separate plans for Whangaehu and Turakina and what areas.
- What does CD need from this committee

Due to Linda O'Neil being absent, there was no access to the hall (the meeting was held outside)- Durry is to organise key access so this doesn't happen again.

Brian suggested that our minutes need a follow up list attached to keep the various action points from of mind Durry to arrange with Kezia

Resolved minute number 24/TCC/007

That the discussion item, Turakina Civil Defence Response Plan be received

Ms R Cvitanovich/Mr N Smith. Carried

The meeting closed at 8.00pm

Can you please insert a table for items that need to be followed up on?

Small projects – Surveillance camera signs, N Smith to price, due next meeting.

Small projects – Mel Bovey to get a roading team member to give installation guidance for the signs, due next meeting.

Civil Defence Response plan – Durry, meet with Paul Chaffe and report back, due next meeting.

Hall key – Durry, to arrange with Linda; due next meeting.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 4 April 2024.

.....
Chairperson