

MINUTES

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 30 November 2023

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Jeff Wong
Cr Fi Dalgety
Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon
Cr Greg Maughan
Cr Jarrod Calkin
Cr Gill Duncan
Cr Richard Lambert
HWTM Andy Watson

In attendance

Mr Kevin Ross, Chief Executive
Mr Dave Tombs, Group Manager- Corporate Services
Ms Gaylene Prince, Group Manager- Community
Mrs Carol Gordon, Group Manager- Democracy and Planning
Mr Arno Benadie, Chief Operating Officer
Ms Lorraine Bergen, Manager- Financial Services
Mr Warren Pedley, Management and Systems Accountant
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Dalgety opened the meeting at 9.29am. Cr Wilson read the council prayer.

2 Apologies

Resolved minute number 23/FPE/094

Apologies received from Ms Hiroti.

Cr F Dalgety/HWTM A Watson. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflict of interests declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 23/FPE/095

That the minutes of Finance/Performance Committee Meeting held on 26 October 2023 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr B Carter. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Finance/Performance Meetings

Item 1

There is an explanation for the water rates on the council website and Facebook page, however there will be a further discussion at the next Assets and Infrastructure meeting.

Item 6

This action is still in progress as staff are working on a solution to identify properties.

Resolved minute number 23/FPE/096

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr B Carter/Cr J Calkin. Carried

8 Chair's Report

8.1 Chair's Report - November 2023

Cr Dalgety tabled a report.

The Committee supported inviting Mrs Suze Redmayne, MP for Rangitikei, to meet with Council.

Resolved minute number 23/FPE/097

That the Chair's Report – November 2023 be received.

Cr F Dalgety/Cr B Carter. Carried

9 Reports for Information

9.1 Financial Snapshot - October 2023

Mr Tombs explained that the personnel costs are shown in figures of thousands which is why it is showing as zeros.

Mr Tombs will need to confirm if the environment revenue is a net figure to our Council and to show what is passed on to other groups.

Mr Tombs responded that when a role is not filled if it is a BAU role this can be filled by a contractor. Mrs Gordon explained that part of the calculation for the budget includes vacancy and unfilled roles.

Resolved minute number 23/FPE/098

That the report 'Financial Snapshot – October 2023' be received.

Cr J F Wong/Cr S Loudon. Carried

9.2 Treasury and Debt - 2023/24

The report was taken as read.

Resolved minute number 23/FPE/099

That the report 'Treasury and Debt – 2023/24' be received.

Cr J F Wong/HWTM A Watson. Carried

9.3 Quarterly Property Sales

The report was taken as read.

Resolved minute number 23/FPE/100

That the report 'Quarterly Property Sales' be received.

Cr F Dalgety/Cr J Calkin. Carried

9.4 QV Report

In response to a question Mr Tombs responded that the increase in rateable properties aligns with the long term estimate.

Resolved minute number 23/FPE/101

That the QV Report be received.

Cr F Dalgety/Cr B Carter. Carried

9.5 Public Feedback / Performance Report - October 2023

Mrs Gordon explained that the high engagement with users at the Marton library is likely due to the change of device, and school holidays with more programmes on.

Resolved minute number 23/FPE/102

That the Public Feedback / Performance Report – October 2023 be received.

Cr J Calkin/Cr J F Wong. Carried

The meeting closed at 10.30am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on

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Chairperson

MINUTES

SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Thursday, 14 December 2023

Time: 6.30pm

Venue: Ohakea Room, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Ms Sandra McCuan
Ms Heather Thorby
Mr Paul Geurtjens
Mr Matthew Holden
Mr Gary Bennett
Cr Brian Carter
HWTM Andy Watson

In attendance Ms Gaylene Prince, Group Manager- Community

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1 Welcome

2 Apologies

Resolved minute number 23/SDMC/009

Apologies received from Julie McCormick.

Mr P Geurtjens/Ms S McCuan. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Matthew Holden declared a conflict of interest as he is an applicant in the Building Tender Process.

Resolved minute number 23/SDMC/010

The committee noted this conflict of interest.

Ms H Thorby/Ms S McCuan. Carried

5 Confirmation of Order of Business

Several members raised that their Order Papers had not been received by today. Hard copy printouts had been previously requested by M Holden and H Thorby.

6 Confirmation of Minutes

Resolved minute number 23/SDMC/011

That the minutes of Santoft Domain Management Committee Meeting held on 19 July 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms S McCuan/Mr M Holden. Carried

7 Chair's Report

7.1 Chair's Report - December 2023

I wish to acknowledge the work of this committee over the past 6 years in the setting up of facilities on the Domain, which has now culminated in the Building submitted to RDC for Building Consent.

All costs to date have been met by this committee. The Architect Plans, Geotech Report, Engineers and Fire Reports. In addition a new Power Transformer and mains power connection on site. Also provided by SDMC on site services (water and septic tanks, stockwell, culverts).

As the RDC Terms of Reference for the SDMC do not allow this committee to apply for Grants and Funding from charities the community has had to form the Santoft Domain Incorporated Society.

This society successfully applied to the JBS Duddings Trust in May, and was awarded a grant on 30 November 2023. The Building Consent had been RDC since April 2023, when in early December 2023 we were advised that Santoft Domain now needs a Resource Consent.

To access Trust Funding we have to comply with their conditions. One of which is that all consents be in place. The Dudding deadline is 29 February 2024. I have advised the Public Trustee of the need for a Resource Consent only received in December 2023. At no time in the last 6 years have the SDMC been advised of a change if Activity Status in the Santoft Domain. The Domain has always been for "Recreational Purposes," if this changed- who changed it and when? The community is completely unaware of any status change.

The SDMC has addressed the RDC Council Meeting on 3 occasions. Supported by Development Plans and update on progress. We appreciate the support by fellow councillors in making this domain functional for our community.

Resolved minute number 23/SDMC/012

That the tabled 'Chair's Report – December 2023' be received

Ms H Thorby/Mr P Geurtjens. Carried

8 Reports for Information

8.1 Project Manager's Report - December 2023

Project Manager- Paul Geurtjens- Progress on Building Consent Application

- i) The Horizons Drainage Report was also provided to the RDC Building Department. The Project Manager was then advised that the Domain now requires a Resource Consent

Gaylene Prince addressed the meeting. Her discussions with G Pointon covered the legal position of the Domain.

From its creation in 1963 as a Recreational Reserve owned by the Crown. In 1985 was deemed a Local Reserve with Rangitikei County Council and in 1989 under Local Government Act changes came under the Rangitikei District Council as a Recreational Reserve.

The introduction of Resource Consents wasn't established until the 1990's. There was never an activity category given to the Domain during the change to the Resource Consent Act.

Through this SDMC, we need to apply to the RDC for a Resource Consent. Paul Geurtjens undertook to collect the forms tomorrow 15 Dec.

The committee noted that one of the conditions of the JBS Duddings Trust is that "All resource consents have been approved." The deadline to comply is 29 February 2024. Relevant RDC staff need to be aware of this, and not put our Grant in Jeopardy.

Resolved minute number 23/SDMC/013

That the verbal 'Project Manager's Report – December 2023' be received.

Mr P Geurtjens/Ms S McCuan. Carried

Resolved minute number 23/SDMC/014

That the SDMC apply to RDC for Resource Consent for the Domain.

Mr P Geurtjens/Ms S McCuan. Carried

9 Public Excluded

Matthew Holden was asked to vacate the room as there is a conflict of interest at 7.08pm.

The meeting went into public excluded session 7.10pm

Resolution to Exclude the Public

Resolved minute number 23/SDMC/015

That the public be excluded from the following parts of the proceedings of this meeting.

1. Report on Tenders

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
0.0 - Report on Tenders	s7(2)(h) - Commercial Activities	s48(1)(a)(i)

Based on other leases, both Cr Carter and Mayor Watson passed on \$6 cash- to possibly cover the first 6 years of lease! It was accepted on behalf of the SDMC to be passed onto the Society.

The meeting closed at 7.35pm.

Next meeting- notified as required.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson

MINUTES

UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING

Date: Wednesday, 14 February 2024

Time: 6.00pm

Venue: 18 Humphrey Street
Marton

Present	Ms Carolyn Bates
	Mr David Christison
	Ms Lyn Duncan
	Mr Peter Farrell
	Ms Jennifer Greener
	Ms Sally Moore
	Mr John Whittaker
	Cr Dave Wilson
In attendance	HWTM Andy Watson
	Mrs Jo Manuel, Manager Community Wellbeing
	Mr Greg Smith, Chair, Bulls Community Committee
	Mr Colin Fanning, Bulls Community Committee

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10	Reports for Information.....	5
10.1	Small Projects Fund Update - February 2024.....	5
10.2	Funding Schemes Update - February 2024	5
10.3	Marton to Bulls Waste Water Centralisation update	5
10.4	Fluoridation Update	5
11	Discussion Items.....	5
11.1	Discussion Item- Parking on Grass at Cobber Kain.....	5
11.2	Discussion Item- Long Term Plan Submission Topics.....	6

1 Welcome

Carolyn welcomed all to the meeting.

2 Apologies

Resolved minute number 24/MCC/001

Apologies received from Cr Maughan, Kym Skerman and Ben Caldwell

Mr J Whittaker/Mr D Christison. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/MCC/002

That the minutes of Marton Community Committee Meeting held on 13 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms C Bates/Ms S Moore. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Marton Community Committee Meetings

Carolyn queried why the discussion (which took place at the previous meeting) with regard to the criteria for getting items added to the "Follow-up" List had not been included for this meeting as it is still outstanding.

Resolved minute number 24/MCC/003

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.

Ms C Bates/Mr D Christison. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

A verbal report was given covering:

- An opportunity to attend the Bulls Community Committee meeting on 21 Jan 24. Having spoken to several folk in Marton & Bulls re Byelection.
- The Op Shop have, to gift a wheelchair, two walkers, toilet seat, possibly a surround.

Resolved minute number 24/MCC/004

That the Chair's Report –February 2024 be received.

Ms C Bates/Ms J Greener. Carried

9 Reports for Decision

9.1 Mayor's Report - 14 December 2023

The Mayor gave updates and answered a range of questions regarding his report.

Resolved minute number 24/MCC/005

That the Mayor's Report – 14 December 2023 be received.

HWTM A Watson/Ms L Duncan. Carried

9.2 Mayor's Report - 01 February 2024

The Mayor gave updates and answered a range of questions regarding his report.

Resolved minute number 24/MCC/006

That the Mayor's Report – 1 February 2024 be received.

HWTM A Watson/Ms L Duncan. Carried

10 Reports for Information

10.1 Small Projects Fund Update - February 2024

The report was taken as read.

Resolved minute number 24/MCC/007

That the report 'Small Projects Fund Update – February 2024' be received.

Ms S Moore/Ms J Greener. Carried

10.2 Funding Schemes Update - February 2024

The report was taken as read.

Resolved minute number 24/MCC/008

That the Funding Schemes Update –February 2024 be received.

Cr D Wilson/Ms L Duncan. Carried

10.3 Marton to Bulls Waste Water Centralisation update

The report was taken as read.

Resolved minute number 24/MCC/009

That Marton to Bulls Waste Water Centralisation update be received.

Cr D Wilson/Ms C Bates. Carried

10.4 Fluoridation Update

The update was taken as read.

Resolved minute number 24/MCC/010

That the Fluoridation Update be received.

Ms C Bates/Cr D Wilson. Carried

11 Discussion Items

11.1 Discussion Item- Parking on Grass at Cobber Kain

Since the parking was raised at the last meeting no members were aware of any changes to the frequency of parking at the end of Cobber Kain avenue.

Resolved minute number 24/MCC/011

The Marton Community Committee ask staff, what action can be done to minimise any harm (e.g. to kerbing or lawn) caused by vehicles if they park on the grassed area down Cobber Kain avenue.

Mr J Whittaker/Mr P Farrell. Carried

11.2 Discussion Item- Wilson Park

Sally Moore reported that the agreement had been finalised for the installation of the Walking Track at the Park.

11.3 Discussion Item- Calico Line Footpath

John Whittaker asked for an update on the footpath installation on Calico Line. Andy advised he has a question in for the Assets and Infrastructure meeting (on Thursday)

11.4 Discussion Item- Charges for Disposal of Items

Lyn Duncan queried whether there was an option to exempt or minimise the charges the Op Shop has to pay for waste disposal. Discussion included that the Op Shop could apply to appropriate funding scheme(s) for assistance with these fees.

11.5 Discussion Item- Parking in Broadway and Follet Street

The Committee discussed the frequency certain drivers appeared to be parking for extended periods of time. Andy requested that details are sent to him as a reminder for him to raise the issue with staff.

11.6 Discussion Item- Flooding on Wellington Road

Lyn Duncan raised the ongoing issue of flooding below the bridge on Wellington Road (by Mill Street) and the apparent lack of planning to clear drains when inclement weather is expected.

11.7 Discussion Item- Granny's Christmas Grotto

Carolyn thanked Jenny for the years she had run Granny's Grotto and all her efforts with regard to the Grotto to attract people to Marton.

The meeting closed at 7.50pm.

The minutes of this meeting were confirmed at the Marton Community Committee held on 10 April 2024.

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Chairperson

Unconfirmed

MINUTES

UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 15 February 2024

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Cr Gill Duncan
- Cr Piki Te Ora Hiroa (Zoom)
- Cr Richard Lambert
- Cr Dave Wilson
- Cr Greg Maughan
- HWTM Andy Watson

In attendance

- Cr Jeff Wong
- Cr Fi Dalgety
- Mr Kevin Ross, Chief Executive
- Ms Katrina Gray, Senior Strategic Planner
- Mrs Carol Gordon, Group Manager- Democracy and Planning
- Mrs Janna Isles, Corporate Planner
- Mr Dave Tombs, Group Manager- Corporate Services
- Mrs Sharon Grant, Group Manager- People and Performance
- Mr Michael Hodder, Advisor to the Chief Executive (Zoom)
- Ms Kezia Spence, Governance Advisor

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10	Reports for Information.....	6
10.1	Strategy/Plan Development and Review Update	6
10.2	Coalition Government 100-day Plan	6
11	Discussion Items.....	7
11.1	Policy/Planning Committee - Review of Terms of Reference	7

1 Welcome / Prayer

As Chair Piki Te Ora was attending via Zoom, Cr Duncan Chaired the meeting. The meeting opened at 1pm.

2 Apologies

No apologies were received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/PPL/001

That the minutes of Policy/Planning Committee Meeting held on 12 October 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr R Lambert. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Policy/Planning Committee Meetings

The two action items were noted as completed.

Resolved minute number 24/PPL/002

That the report 'Follow-up Action Items from Policy/Planning Committee Meetings' be received.

Cr G Maughan/Cr D Wilson. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

The Chair's Report was taken as read.

Resolved minute number 24/PPL/003

That the Chair's Report – February 2024 be received.

Cr Hiroa/Cr R Lambert. Carried

9 Reports for Decision

9.1 Policy/Bylaw Work Programme Update and Bylaw Review

Review of the Public Places, Trading in Public Places and Control of Advertising Signage Bylaws

Mrs Isles introduced the review of these three bylaws, noting it was proposed they now be combined. She further noted that although they are overdue for a review they are still enforceable until January 2025.

Committee members noted concerns around mobile scooters, Mrs Isles responded that this doesn't fall under any definition, due to concerns that Council doesn't want to limit their use in areas. It was recommended that some type of action should be taken to either include something in the bylaw under a new definition or included as a nuisance. This was left with staff to deal with in the most appropriate way.

Mind Altering Substances

In response to a question Mrs Isles noted that all bylaws are listed on the Council's website.

Penalties and Enforcement

Mrs Isles responded to questions in relation to penalties, advising they are set out in the Local Government Act and any offences can be referred to the courts.

It was noted that the enforcement of bylaws is reactive, and complaints based, and therefore it is not anticipated that there will be an increase in workload for staff.

Resolved minute number 24/PPL/004

That the report 'Policy/Bylaw Work Programme Update and Bylaw Review' be received.

Cr R Lambert/Cr G Maughan. Carried

Resolved minute number 24/PPL/005

That the Policy/Planning Committee recommend to Council that the 'Rangitikei District Council Signs and Public Places Bylaw 2024' bylaw be adopted for consultation.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 24/PPL/006

That the Policy/Planning Committee recommends to Council that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from signs in public places, trading in public places, and other uses of public places, and that the draft Rangitikei District Council Signs and Public Places Bylaw 2024 is the most appropriate form of a bylaw, and there are no implications under the New Zealand Bill of Rights Act 1990.

Cr D Wilson/Cr R Lambert. Carried

9.2 Proposed Schedule of Fees and Charges 2024/25

In presenting this item Mrs Isles noted that an updated document, with minor changes was circulated to the Committee. These were in the libraries area and also a change in the cost for property files.

Resolved minute number 24/PPL/007

That the report 'Proposed Schedule of Fees and Charges 2024/25' be received.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 24/PPL/008

That the Policy/Planning Committee recommend to Council that the 'Proposed Schedule of Fees and Charges 2024/25' with the amendments outlined by staff, is adopted for consultation to occur alongside the Long-Term Plan 2024-34.

HWTM A Watson/Cr D Wilson. Carried

9.3 Proposed Smoke and Vape-free Policy

Mr Hodder presented the Proposed Smoke and Vape-free Policy to the Committee. He noted that Council was one of the few that did not have such a policy. There has been extensive input from key stakeholders in the development of this.

Following discussion, the Committee agreed to consult on the draft policy, noting this would form part of the education process of the Policy. Consultation will take place after the Long-Term Plan consultation.

Resolved minute number 24/PPL/009

That the report 'Proposed Smoke and Vape free policy' and the draft policy be received.

Cr D Wilson/Cr R Lambert. Carried

Resolved minute number 24/PPL/010

That the Policy/Planning Committee recommends to Council that it approves public consultation on the draft smoke and vape-free policy (with any further amendments) on the basis that this will increase public awareness and support for the initiative, and delegates to the Policy/Planning Committee to consider oral and written submissions and report its finding to the Council.

Cr D Wilson/Cr G Duncan. Carried

10 Reports for Information

10.1 Strategy/Plan Development and Review Update

Ms Gray presented the report to the Committee and noted some of the challenges that are being faced.

Resolved minute number 24/PPL/011

That the report 'Strategy/Plan Development and Review Update' be received.

Cr G Duncan/Cr D Wilson. Carried

Cr Maughan left the meeting at 2.52pm.

10.2 Coalition Government 100-day Plan

Ms Gray presented the report, noting that the change in direction for 3 waters has had an impact across all councils, some are now facing large financial impacts to deal with their waters infrastructure.

Resolved minute number 24/PPL/012

That the report 'Coalition Government 100-day Plan' be received.

Cr D Wilson/Cr R Lambert. Carried

11 Discussion Items

11.1 Policy/Planning Committee - Review of Terms of Reference

At the request of the Chair this item was deferred to the next meeting.

The meeting closed at 2.55pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 11 April 2024.

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Chairperson

MINUTES

UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 21 February 2024

Time: 5.30pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present

Ms Gail Larsen
Mr Peter Kipling-Arthur
Mr Les Clarke
HWTM Andy Watson
Cr Jeff Wong
Cr Gill Duncan

In attendance

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9.1	Mayor's Report - 01 February 2024	4
9	Reports for Information.....	4
10.1	Verbal Update- Group Manager, Community.....	4
10.2	Funding Schemes Update - February 2024	6
10.3	Update from the Taihape Community Development Trust	6
10.4	Small Projects Fund Update - February 2024.....	6
10	Discussion Items.....	6
11.1	Dates for the Taihape Community Board.....	6
11.2	Rebranding: Taihape Community Board	7

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number 24/TCB/001

Apologies received from Ms Abernethy and Cr Duncan for lateness. Cr Duncan arrived at 5.40pm.

Mr P Kipling-Arthur/Ms G Larsen. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/TCB/002

That the minutes of Taihape Community Board Meeting held on 13 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms G Larsen/Mr L Clarke. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Taihape Community Board Meetings

Staff provided further updates since the report had been prepared. Ms Larsen advised of a near miss she observed due to a lack of road markings on State Highway One. Board members were advised that individuals can also log request for service directly with Waka Kotahi via their website.

Resolved minute number 24/TCB/003

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Mr P Kipling-Arthur/Mr L Clarke. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

This was tabled at the meeting.

Resolved minute number 24/TCB/004

That the Chair's Report – February 2024 be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

9 Reports for Decision

9.1 Mayor's Report - 01 February 2024

The Mayor advised that he had asked Waka Kotahi to treat any Taihape-Napier Road closures the same as if it was a state highway closure, publicising them as this was a key route.

The Mayor advised that a non-council funder had advised him that they were prepared to contribute some funding to events in the Rangitikei. This could potentially up to \$10,000 but it should be for an event that would not have need for any follow up funding.

With discussion around the Utiku Slip road works, the Mayor advised that a bypass around this area of highway could be a consideration for Waka Kotahi.

Resolved minute number 24/TCB/005

That the Mayor's Report – 1 February 2024 be received.

Mr P Kipling-Arthur/Cr J F Wong. Carried

10 Reports for Information

10.1 Verbal Update- Group Manager, Community

Taihape Courts

Taihape Courts have been re-surfaced, and new lighting installed. This project was funded by Council, Taihape Tennis, Taihape Netball, and external funding was received by Taihape Netball from Four Regions Trust.

Belliss Park and Mt Stewart

Parks Manager was approached both by Gordon Collier and the Board Chair about the Conifer garden at Belliss Park; Parks Manager will be contacting both parties soon about the plans for that garden. Rangitikei Environment Group will be starting some weed work on Mt Stewart shortly.

Papakai Wastewater Pump Station and Taihape Wastewater Projects

The pump station itself is nearing completion, with ground works including fencing, planting, contours, and drainage still to be completed. Work is continuing to improve the effluent water quality. A recent hui was held with Iwi to update them on the progress.

Taihape Grandstand

Project Management Office has followed up with the Engineer this week for feedback on the proposed maintenance plan.

Taihape Town Hall redevelopment

The procurement process for the design and build is a two-stage process. Registration of Interest was issued on Monday this week on the GETs portal, as well as being notified to contractors who have expressed interest. This closes mid-March, and will be followed by the Request for Proposal invitation to the short-listed suppliers, which will be evaluated in the second half of April. Design workshops with the selected team will be held during May-August 2024, followed by a detailed design in the later part of 2024. Eswar Ganapathi, Project Manager for the project, sent an email out to the Community User Group in early February advising of the intention to issue the ROI this month. He will continue to keep the User Group informed, and it is likely the initial meeting for the group will be in May. The community will also be kept informed through a Talk-Up Taihape project update (as well as through Council's usual comms methods), as was done with the Ngā Awa project.

Poppy Project - Poppy Places Trust (Palmerston North) (The Poppy Trust)

Approached Council in early 2023 with some street names in the district that had war time connection/significance for remembrance poppies to be attached. Permission has also been obtained from The Poppy Trust to potentially add good quality stickers to some signs where appropriate, which would be more cost effective and would save on the cost of renewing road signage when it would otherwise not be required. A separate application for each place must be completed including location details, narratives behind the naming of the places and the stories of service. The applications will then be checked by the Trust before acceptance and inclusion on their website. Staff will be liaising with our local RSAs to launch the project in our District and to identify further streets and places moving forward.

Resolved minute number 24/TCB/006

That the 'Verbal Update' be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

10.2 Funding Schemes Update - February 2024

The report was taken as read.

Resolved minute number 24/TCB/007

That the Funding Schemes Update –February 2024 be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

10.3 Update from the Taihape Community Development Trust

There was no update.

10.4 Small Projects Fund Update - February 2024

The board were keen to provide funding to Maya Cross, a student from Taihape Area School who has been selected to travel to Samoa with the Future Leaders Academy in 2024 on the proviso she provide a presentation to the Taihape Community Board.

HWTM Andy Watson reminded board members that when they were providing grants to individuals they were to be mindful of any conflict of interest.

Resolved minute number 24/TCB/008

That the report 'Small Projects Fund Update –February 2024' be received.

Mr P Kipling-Arthur/Cr G Duncan. Carried

Resolved minute number 24/TCB/009

That the Taihape Community Board approve payment of \$1000 from the Small Project Funds to assist Maya Cross to attend the Future Leaders Academy in Samoa and that following her return provide a presentation to the Taihape Community Board.

Cr G Duncan/Ms G Larsen. Carried

11 Discussion Items**11.1 Dates for the Taihape Community Board**

The Taihape Community Board will discuss the Long Term- Plan in their next workshop on Wednesday 13th of March.

11.2 Rebranding: Taihape Community Board

The item is to be discussed at the next workshop.

The meeting closed at 6.45pm.

The minutes of this meeting were confirmed at the Taihape Community Board held on 10 April 2024.

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Chairperson

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 29 February 2024

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Cr Jeff Wong
Cr Fi Dalgety (zoom)
Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon

In attendance Mr Kevin Ross, Chief Executive
Mrs Carol Gordon, Group Manager- Democracy and Planning
Mr Dave Tombs, Group Manager- Corporate Services
Mr Arno Benadie, Chief Operating Officer
Ms Gaylene Prince, Group Manager- Community Services
Ms Lorraine Bergen, Manager- Financial Services
Ms Janna Isles, Corporate Planner
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Wong opened the meeting at 9.31am and Cr Wilson read the council prayer.

2 Apologies

Resolved minute number 24/FPE/001

Apologies received from Cr Maughan, HWTM and Leanne Hiroti

Cr J F Wong/Cr B Carter. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/FPE/002

That the minutes of Finance/Performance Committee Meeting held on 30 November 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr B Carter. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Finance/Performance Meetings

Item 6

The Hunterville urban rate rise was publicised last year but the news link has dropped off the front page of the website. It was requested that this be recirculated.

Resolved minute number 24/FPE/003

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr B Carter/Cr D Wilson. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

Cr Wong updated the committee on Cr Dalgety's chair's report. There were concerns regarding revaluation of rural properties in the northern district and that this is out of proportion for the economic earnings in the sector.

Resolved minute number 24/FPE/004

That the Chair's Report –February 2024 be received.

Cr J F Wong/Cr B Carter. Carried

9 Reports for Information

9.1 Financial Snapshot - January 2024

Better Off Funding

There is a timing difference between receiving funding for the 'Better Off Funding' and the associated actions. Council has until 2027 to complete all the programmes of work that were requested through this funding.

Mrs Gordon confirmed that the district plan review is underway and Ms Prince advised that any changes to the programme and regular updates are prepared by Mr Hodder.

Resolved minute number 24/FPE/005

That the report 'Financial Snapshot – January 2024 be received.

Cr J F Wong/Cr B Carter. Carried

9.2 Treasury and Debt - 2023/24

Current Date- Maturity Dates

Councillors noted that certain debt parcels have maturity dates falling due at the same time. Mr Tombs responded that in the future debt parcels will be staggered as per our treasury management policy.

Resolved minute number 24/FPE/006

That the report 'Treasury and Debt – 2023/24' be received.

Cr J F Wong/Cr D Wilson. Carried

9.3 QV Report

Mr Tombs will follow up on the reason why there are no building consents recorded for November.

Resolved minute number 24/FPE/007

That the QV Report be received.

Cr J F Wong/Cr B Carter. Carried

9.4 LGFA - General Information

The report was taken as read.

Resolved minute number 24/FPE/008

That the report 'LGFA - General Information' be received.

Cr J F Wong/Cr B Carter. Carried

9.5 Quarterly Property Sales

The report was taken as read.

Resolved minute number 24/FPE/009

That the report 'Quarterly Property Sales' be received.

Cr J F Wong/Cr S Loudon. Carried

9.6 Statement of Service Provision: July - December 2023

Ms Isles took councillors through the report tracking on progress to meet targets for performance. The highlights are within the library areas and the wastewater and sewage attending callouts, there are areas of improvement. There was a mistake in the report for roading, council is on track to achieve zero fatalities on the roading network.

Staff responded to questions that there are two types of targets, mandatory as asset by central government and the DIA and other targets set through the Long-Term Plan. Previously this report was difficult to produce but processes have improved and staff aim to produce this report internally on a monthly basis to pick up any issues and make checks throughout the year.

Resolved minute number 24/FPE/010

That the report 'Statement of Service Provision: July – December 2023' be received.

Cr J F Wong/Cr S Loudon. Carried

9.7 Public Feedback / Performance Report - December 2023 - January 2024

Councillors acknowledged that there are a large number of responses and that council are able to set better informed objectives as part of the statement of service.

Resolved minute number 24/FPE/011

That the Public Feedback / Performance Report – December 2023 to January 2024 be received.

Cr J F Wong/Cr B Carter. Carried

The meeting closed at 10.05pm.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 28 March 2024.

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Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: EREWHON RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Tuesday, 5 March 2024

Time: 4.00pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present

Mr Jock Stratton
Mr Peter Batley
Mr Geoff Duncan
Mr Barry Thomas
Mr Simon Plimmer (Zoom)
Mr Paul McLaren
Mr Steven Stoney (Aorangi Awarua Trust Representative)
HWTM Andy Watson
Cr Jeff Wong

In attendance

Mr Kevin Ross, Chief Executive
Mr Andrew van Bussel, Operations Manager
Mr Warren Pedley, Management and Systems Accountant
Mr Dene Smith, Taihape Plumbing
Ms Rochelle Baird, Administration

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1 Welcome

Mr Stratton opened the meeting at 4.02pm.

2 Apologies

Resolved minute number 24/ERWS/001

That the apologies received from Mr Peter Batley, Mr Benj Mallalieu and Cr Maughan be accepted.

Mr B Thomas/Cr J F Wong. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/ERWS/002

That the minutes of Erewhon Rural Water Supply Management Sub-Committee Meeting held on 5 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr B Thomas/Cr J F Wong. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from previous Erewhon Rural Water Supply Meetings

The report was taken as read.

Resolved minute number 24/ERWS/003

That the report 'Follow-up Action Items from previous Erewhon Rural Water Supply Meetings' be received.

Mr B Thomas/Mr G Duncan. Carried

8 Chair's Report

8.1 Chair's Report - March 2024

There was no Chair's report.

9 Reports for Information

9.1 Financial Summary - January 2024

Mr Pedley spoke to the report.

Mr Plimmer asked what is the deficit that the committee could go to with the capital plan. Mr Pedley said he would need to speak with Mr Tombs. His Worship the Mayor said the committee could go to Council and ask if they would be comfortable with a deficit and this way it would be on record. Mr Stratton asked about the money that they had been given 12-18 months from Council if it could be re purposed to Mr van Bussel investigation. His Worship the Mayor said he would need to check the decision that was minuted and it would need to be changed. Mr McLaren asked if the capital works of \$162,000.00 would reduce the operating costs, Mr Smith said yes it would.

The committee discussed the capital works on Mangaohane swamp. Mr van Bussel said a pressure test needed to be done, Mr Smith said he would do the pressure test and they could check it against Mr Chris Peppers findings.

Resolved minute number 24/ERWS/004

That the report 'Financial Summary – January 2024' be received.

Mr B Thomas/Mr G Duncan. Carried

Resolved minute number 24/ERWS/005

That the Committee supports that the interest to be worked out on an average quarterly.

Mr P McLaren/Mr G Duncan. Carried

Resolved minute number 24/ERWS/006

That the Committee suggests that there is no rate increase for the Erewhon Rural Water Scheme targeted rate for 2024/25.

Mr P McLaren/Mr G Duncan. Carried

9.2 Operations Report-March 2024

Mr van Bussel spoke to his report and said he is concerned at the extra silting at the weir and there is more discoloured water at the pipelines but they have yet to look above the weir, he would do a quick test for settling time. Mr Smith said the weir had been milky looking and not as clear as normal which is concern considering there had been a fairly settled summer. Mr Stoney said to his knowledge there had not been renewed are at the top end of the range for pressure. Mr van Bussel would look into and get back to the committee with a price.

Resolved minute number 24/ERWS/007

That the Operations Report –1 March 2024 Erewhon Rural Water Supply Committee be received.

Mr P McLaren/Mr B Thomas. Carried

The meeting closed at 4.55pm.

The minutes of this meeting were confirmed at the Erewhon Rural Water Supply Management Sub-Committee held on 11 June 2024.

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Chairperson

MINUTES

UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING

Date: Wednesday, 13 March 2024

Time: 6.00pm

Venue: Te Matapihi Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Mr Greg Smith
Mr David Yates
Mr Colin Fanning
Mr Bruce Dear
Mr Nigel Bowen
HWTM Andy Watson
Cr Coral Raukawa
Cr Brian Carter

In attendance

Ms Joanne Manuel
Mr Patrick McKenna
David Christison
Mark Anderson
Gail Reid
Paul Sharland

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1 Welcome

Mr Smith opened the meeting describing the role of the Bulls Community Committee, noting it is a conduit to Council with a small budget to improve Bulls and placemaking issues and also pointing out the process for RFS rather than actioning them.

Mr Smith also invited HWTM to give an overview of the upcoming LTP consultations

2 Apologies

Resolved minute number 24/BCC/012

That apologies be received from Heidi Macaulay and Bruce Dear.

Mr G Smith/Mr Y Yates. Carried

3 Public Forum

Candidates were invited to speak regarding the upcoming bi-election for Bulls.

Mark Anderson/ David Christison/Paul Sharland/ Gail Reid

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/BCC/013

That the minutes of Bulls Community Committee Meeting held on 24 January 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr G Smith/Mr N Bowen. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Bulls Community Committee Meetings

Item 1- Sport Whanganui

Jo Tawhiri to follow up with Heidi to table at next meeting the report from Sport Whanganui.

Also Mayor is going to let us know who will be the Council Representative for Sport Whanganui.

Item 2- Waka Kotahi

This item is to be removed from the list.

Item 3 and Item 4

Not looking at alternative around Bulls. They chose not to do another roundabout. Coffers are empty. Keep pushing this issue. Is the road worthy of the heavy vehicles and our issue is around speed limit as its close to school.

Leave Item No.4 in follow up actions

Resolved minute number 24/BCC/014

That the report 'Follow-up Action Items from Bulls Community Committee Meetings' be received.

Cr B Carter/Cr C Raukawa. Carried

Resolved minute number 24/BCC/015

That the 'Follow- up Actions Items 1, 3 &4 stay in the follow up list, and remove item 2 from this list.

Cr B Carter/Cr C Raukawa. Carried

8 Chair's Report

8.1 Chair's Report - March 2024

The report was taken as read.

Resolved minute number 24/BCC/016

That the Chair's Report – March 2024 be received.

Mr G Smith/Mr C Fanning. Carried

9 Reports for Decision

9.1 Election of Deputy Chair - Bulls Community Committee

Resolved minute number 24/BCC/017

That Brian Carter be appointed Deputy Chair of the Bulls Community Committee.

Mr G Smith/Mr N Bowen. Carried

9.2 Meet the Candidates

The following recommendations were discussed and Cr Carter produced the rules regarding using Bulls Community Committee money for this event.

Resolved minute number 24/BCC/018

That the 'Meet the Candidates' report be received.

Mr P McKenna/Cr C Raukawa. Carried

9.3 Mayor's Report - 01 February 2024

The report was taken as read.

Resolved minute number 24/BCC/019

That the Mayor's Report – 1 February 2024 be received.

HWTM A Watson/Mr N Bowen. Carried

9.4 Mayor's Report - 29 February 2024

The report was taken as read.

Resolved minute number 24/BCC/020

That the Mayor's Report – 29 February 2024 be accepted.

HWTM A Watson/Mr N Bowen. Carried

10 Reports for Information**10.1 Community Development Manager Report - March 2024**

The report was taken as read.

Resolved minute number 24/BCC/021

That the Community Development Manager Report – March 2024 be received.

Mr G Smith/Mr C Fanning. Carried

10.2 Small Projects Fund Update - March 2024**Resolved minute number 24/BCC/022**

That the report 'Small Projects Fund Update –March 2024 be received.

Mr G Smith/Cr C Raukawa. Carried

Resolved minute number 24/BCC/023

That Cr Carter to follow up the planter area corner Criterion St/Highway 3

Mr G Smith/Mr N Bowen. Carried

Resolved minute number 24/BCC/024

That Greg to prepare a small projects form same as Marton and put it on their website.

Mr G Smith/Cr C Raukawa. Carried

10.3 Funding Schemes Update - March 2024

The report was taken as read.

Resolved minute number 24/BCC/025

That the Funding Schemes Update –March 2024 be received.

Mr N Bowen/Mr C Fanning. Carried

10.4 Information on Council's Public Forum and Standing Orders

The report was taken as read.

Resolved minute number 24/BCC/026

That the Bulls Community Committee receive the 'Information on Council's Public Forum and Standing Orders' report.

Mr N Bowen/Mr C Fanning. Carried

Resolved minute number 24/BCC/027

That the Bulls Community Committee confirm that, in accordance with Council's Standing Orders, public forum speakers be limited to 10 minutes.

Cr B Carter/Mr P McKenna. Carried

Resolved minute number 24/BCC/028

That the Bulls Community Committee confirm that members of the public, attending any Committee meeting can only speak to an issue if, after consultation with the Committee, the Committee Chair has given approval.

Mr G Smith/Cr B Carter. Carried

10.5 Social Media Guide for Community Committees

The report was taken as read.

Resolved minute number 24/BCC/029

That the Social Media Guide for Community Committees report be received.

HWTM A Watson/Mr G Smith. Carried

10.6 Long Term Plan 2024-34

The report was taken as read.

Resolved minute number 24/BCC/030

That the Long Term Plan 2024-34 report be received.

HWTM A Watson/Mr G Smith. Carried

11 Discussion Items

11.1 Memorial Seat - Haylock Park

Bruce Deer has removed Plaque and has gone back to family and suggest wording. Costing from \$60-\$300.

Mayor Andy has offered to give some oil for chair

Cole has volunteered services to repair seats

Resolved minute number 24/BCC/031

The update verbal report given by Greg Smith regarding the Memorial Seat be discussed at next meeting and that the volunteers who have offered to donate their services and resources were thanked.

Mr G Smith/Mr P McKenna. Carried

11.2 Long Term Plan Submission

Resolved minute number 24/BCC/032

Submit a response to the LTP on behalf of the community with the guideline that we discussed. Will workshop this outside the meetings

Mr G Smith/Mr Y Yates. Carried

Cr Carter left meeting at approx.. 1750hrs due to Fire emergency.

The meeting closed at 8.20pm.

The minutes of this meeting were confirmed at the Bulls Community Committee held on 8 May 2024.

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Chairperson