

MINUTES

UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 21 February 2024

Time: 5.30pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present

- Ms Gail Larsen
- Mr Peter Kipling-Arthur
- Mr Les Clarke
- HWTM Andy Watson
- Cr Jeff Wong
- Cr Gill Duncan

In attendance

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1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number 24/TCB/001

Apologies received from Ms Abernethy and Cr Duncan for lateness. Cr Duncan arrived at 5.40pm.

Mr P Kipling-Arthur/Ms G Larsen. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/TCB/002

That the minutes of Taihape Community Board Meeting held on 13 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms G Larsen/Mr L Clarke. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Taihape Community Board Meetings

Staff provided further updates since the report had been prepared. Ms Larsen advised of a near miss she observed due to a lack of road markings on State Highway One. Board members were advised that individuals can also log request for service directly with Waka Kotahi via their website.

Resolved minute number 24/TCB/003

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Mr P Kipling-Arthur/Mr L Clarke. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

This was tabled at the meeting.

Resolved minute number 24/TCB/004

That the Chair's Report – February 2024 be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

9 Reports for Decision

9.1 Mayor's Report - 01 February 2024

The Mayor advised that he had asked Waka Kotahi to treat any Taihape-Napier Road closures the same as if it was a state highway closure, publicising them as this was a key route.

The Mayor advised that a non-council funder had advised him that they were prepared to contribute some funding to events in the Rangitikei. This could potentially up to \$10,000 but it should be for an event that would not have need for any follow up funding.

With discussion around the Utiku Slip road works, the Mayor advised that a bypass around this area of highway could be a consideration for Waka Kotahi.

Resolved minute number 24/TCB/005

That the Mayor's Report – 1 February 2024 be received.

Mr P Kipling-Arthur/Cr J F Wong. Carried

10 Reports for Information

10.1 Verbal Update- Group Manager, Community

Taihape Courts

Taihape Courts have been re-surfaced, and new lighting installed. This project was funded by Council, Taihape Tennis, Taihape Netball, and external funding was received by Taihape Netball from Four Regions Trust.

Belliss Park and Mt Stewart

Parks Manager was approached both by Gordon Collier and the Board Chair about the Conifer garden at Belliss Park; Parks Manager will be contacting both parties soon about the plans for that garden. Rangitikei Environment Group will be starting some weed work on Mt Stewart shortly.

Papakai Wastewater Pump Station and Taihape Wastewater Projects

The pump station itself is nearing completion, with ground works including fencing, planting, contours, and drainage still to be completed. Work is continuing to improve the effluent water quality. A recent hui was held with Iwi to update them on the progress.

Taihape Grandstand

Project Management Office has followed up with the Engineer this week for feedback on the proposed maintenance plan.

Taihape Town Hall redevelopment

The procurement process for the design and build is a two-stage process. Registration of Interest was issued on Monday this week on the GETs portal, as well as being notified to contractors who have expressed interest. This closes mid-March, and will be followed by the Request for Proposal invitation to the short-listed suppliers, which will be evaluated in the second half of April. Design workshops with the selected team will be held during May-August 2024, followed by a detailed design in the later part of 2024. Eswar Ganapathi, Project Manager for the project, sent an email out to the Community User Group in early February advising of the intention to issue the ROI this month. He will continue to keep the User Group informed, and it is likely the initial meeting for the group will be in May. The community will also be kept informed through a Talk-Up Taihape project update (as well as through Council's usual comms methods), as was done with the Ngā Awa project.

Poppy Project - Poppy Places Trust (Palmerston North) (The Poppy Trust)

Approached Council in early 2023 with some street names in the district that had war time connection/significance for remembrance poppies to be attached. Permission has also been obtained from The Poppy Trust to potentially add good quality stickers to some signs where appropriate, which would be more cost effective and would save on the cost of renewing road signage when it would otherwise not be required. A separate application for each place must be completed including location details, narratives behind the naming of the places and the stories of service. The applications will then be checked by the Trust before acceptance and inclusion on their website. Staff will be liaising with our local RSAs to launch the project in our District and to identify further streets and places moving forward.

Resolved minute number 24/TCB/006

That the 'Verbal Update' be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

10.2 Funding Schemes Update - February 2024

The report was taken as read.

Resolved minute number 24/TCB/007

That the Funding Schemes Update –February 2024 be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

10.3 Update from the Taihape Community Development Trust

There was no update.

10.4 Small Projects Fund Update - February 2024

The board were keen to provide funding to Maya Cross, a student from Taihape Area School who has been selected to travel to Samoa with the Future Leaders Academy in 2024 on the proviso she provide a presentation to the Taihape Community Board.

HWTM Andy Watson reminded board members that when they were providing grants to individuals they were to be mindful of any conflict of interest.

Resolved minute number 24/TCB/008

That the report 'Small Projects Fund Update –February 2024' be received.

Mr P Kipling-Arthur/Cr G Duncan. Carried

Resolved minute number 24/TCB/009

That the Taihape Community Board approve payment of \$1000 from the Small Project Funds to assist Maya Cross to attend the Future Leaders Academy in Samoa and that following her return provide a presentation to the Taihape Community Board.

Cr G Duncan/Ms G Larsen. Carried

11 Discussion Items**11.1 Dates for the Taihape Community Board**

The Taihape Community Board will discuss the Long Term- Plan in their next workshop on Wednesday 13th of March.

11.2 Rebranding: Taihape Community Board

The item is to be discussed at the next workshop.

The meeting closed at 6.45pm.

The minutes of this meeting were confirmed at the Taihape Community Board held on 10 April 2024.

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Chairperson

Unconfirmed

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 28 March 2024

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Cr Jeff Wong
Cr Fi Dalgety
Cr Brian Carter
Cr Simon Loudon
HWTM Andy Watson

In attendance Mr Kevin Ross, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager- Democracy and Planning
Mr Dave Tombs, Group Manager- Corporate Services
Ms Gaylene Prince, Group Manager- Community
Mr Warren Pedley, Management and Systems Accountant
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Dalgety opened the meeting at 9.31am and read the council prayer.

2 Apologies

Resolved minute number 24/FPE/012

Apologies received from Cr Maughan, Cr Wilson and Ms Leanne Hiroti.

Cr F Dalgety/Cr B Carter. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/FPE/013

That the minutes of Finance/Performance Committee Meeting held on 29 February 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr S Loudon/Cr J F Wong. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Finance/Performance Meetings

Item 1- Building Consents

It was requested that Mr Cullis provide a report to committee to explain the process of how council notifies QV and how this is added to the rating base.

Resolved minute number 24/FPE/014

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr F Dalgety/Cr B Carter. Carried

8 Chair's Report

8.1 Chair's Report - March 2024

Cr Dalgety provided a tabled report.

The committee discussed the impact of inflation on rates and on capital projects.

Resolved minute number 24/FPE/015

That the Chair's Report –March 2024 be received.

Cr B Carter/Cr S Loudon. Carried

9 Reports for Information

9.1 Finance Snapshot - February 2024

Staff confirmed that it is expected that the roading budget will be spent before applying for further funds.

Mr Tombs will action a year-to-date percentage variation on the capital programme report.

Staff responded to questions that the better off funding report is separate.

Resolved minute number 24/FPE/016

That the report 'Finance Snapshot – February 2024' be received.

Cr F Dalgety/Cr S Loudon. Carried

9.2 Treasury and Debt - 2023/24

Mr Tombs will be taking a 9 million debt parcel to continue the CAPEX programme.

Staff respond to questions that unbudgeted land purchases are not expected to significantly impact Council's 30 June budget debt position as other budgeted capital projects are expected to be unspent at 30 June.

Resolved minute number 24/FPE/017

That the report 'Treasury and Debt – 2023/24' be received.

Cr B Carter/Cr J F Wong. Carried

9.3 Summary of Bad Debts

Mr Tombs responded to questions that it would be best to clarify from Debt Management Central any of the reporting figures as they provide this report.

Resolved minute number 24/FPE/018

That the report 'Summary of Bad Debts' be received.

Cr F Dalgety/Cr J F Wong. Carried

9.4 Fee Waivers - Quarterly Update

His Worship the Mayor requested a summary of fee waivers for the end of the year, this is for the committee to compare if there have been significant increases .

Resolved minute number 24/FPE/019

That the report 'Fee Waivers – Quarterly Update' be received.

Cr F Dalgety/Cr B Carter. Carried

9.5 QV Report

His Worship the Mayor raised the issue off signing off the compliance of new builds and the timing of a new build being rateable in the next financial year. The rates are set from the 30 June of that financial year and this anomaly of new builds holding off until the 01 July. His Worship the Mayor noted that the process is only being completed for insurance purposes. It was requested that staff confirm that this is correct and then taking this as a remit.

Mr Ross noted this has been an ongoing issue and there is a need to confirm that no other action has been taken.

Resolved minute number 24/FPE/020

That the QV Report be received.

Cr F Dalgety/Cr B Carter. Carried

9.6 Public Feedback / Performance Report - February 2024

There is a historical arrangement of Marton library being closed but Bulls and Taihape were already opened when the library service and information centres combined.

Resolved minute number 24/FPE/021

That the Public Feedback / Performance Report – February 2024 be received.

Cr S Loudon/Cr B Carter. Carried

The meeting closed at 10.18am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 24 April 2024.

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Chairperson

Unconfirmed

MINUTES

UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 4 April 2024
Time: 7.00pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present Mr Duran Benton
Ms Rachel Cvitanovich
Mr Ian Stephen
Cr Brian Carter
HWTM Andy Watson

In attendance Mel Bovey, Manager Heritage & Culture
Deb Haworth, Administrator
Members of the Community

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1 Welcome

The meeting opened at 7.05pm

2 Apologies

Apologies received from Linda O'Neill

3 Public Forum

There was no public form

4 Conflict of Interest Declarations

There were no conflicts of interest declared

5 Confirmation of Order of Business

The order of business was changed and the Committee moved to Item 10.1 Long Term Plan 2024-34 and then returned to the usual order of business.

6 Confirmation of Minutes

Resolved minute number 24/TCC/008

That the minutes of Turakina Community Committee Meeting held on 15 February 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms R Cvitanovich/Mr D Benton. Carried

7.1 Follow-up Action Items from Turakina Community Committee Meetings

Item 1 CCTV signs – Nathan isn't at the meeting to speak to this. These are being used as a deterrent. This is part of the Small Projects Fund.

Item 2 Mel Bovey gave an update - this is a planning issue, not a roading issue and there are regulations specific to the type of property which will be sent to the committee members.

Item 3 Turakina Civil Defence Response Plan. The Chairman met with Paul Chaffe who gave a rundown of what was already in place. The risks are flooding and the roads being shut. Civil Defence Centres are in Taihape Marton and Bulls only. Schools are considered Welfare Centres and discussion took place regarding Welfare Centres. Whangaehu was discussed.

Resolved minute number 24/TCC/009

That the report 'Follow-up Action Items from Turakina Community Committee Meetings' be received.

Mr D Benton/Cr B Carter. Carried

7 Chair's Report

8.1 Chair's Report - April 2024

The Chair gave a verbal report.

Resolved minute number 24/TCC/010

That the verbal Chair's Report – April 2024 be received.

Mr D Benton/Cr B Carter. Carried

8 Reports for Decision

9.1 Mayor's Report - March 2024

The report was taken as read

Resolved minute number 24/TCC/011

That the Mayor's Report – 28 March 2024 be received.

Mr D Benton/Ms R Cvitanovich. Carried

9.2 Small Projects Fund Update - April 2024

Ian Stephens left the meeting at 8.15pm during this item.

This is mostly being used for the CCTV signs and has not been spent to date.

Resolved minute number 24/TCC/012

That the 'Small Projects Fund Update – April 2024' report be received.

Mr D Benton/Cr B Carter. Carried

9 Reports for Information

10.1 Long Term Plan 2024-34

His Worship the Mayor spoke to the Long Term Plan 2024-34 and the three consultation topics.

Resolved minute number 24/TCC/013

That the Long Term Plan 2024-34 report be received.

Mr D Benton/Ms R Cvitanovich. Carried

10.2 Funding Schemes Update - March 2024

The report was taken as read

Resolved minute number 24/TCC/014

That the Funding Schemes Update –March 2024 be received.

Mr D Benton/Ms R Cvitanovich. Carried

The meeting closed at 8.22PM.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 8 August 2024.

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Chairperson

MINUTES

UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 8 April 2024
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Mr Sam Weston
- Mr Mark Dawson
- Mr Bernie Hughes
- Mr John McManaway
- Mr Sam Duncan
- Mr Patrick Henderson
- Cr Fi Dalgety (Zoom)
- Cr Richard Lambert
- HWTM Andy Watson

In attendance

- Cr Greg Maughan
- Mr Dave Tombs, Group Manager- Corporate Services
- Mr Ivan O'Reilly, Water/Wastewater Technician
- Ms Kezia Spence, Governance Advisor

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Unconfirmed

1 Welcome

Mr Weston opened the meeting at 4.00pm.

2 Apologies

Resolved minute number 24/HRWS/008

Apologies received by Mr Crawford.

Mr B Hughes/Mr J McManaway. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Late items- Selling and leasing of water units.

6 Confirmation of Minutes

Resolved minute number 24/HRWS/009

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 12 February 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr R Lambert/Mr M Dawson. Carried

7 Follow-up Action Items

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

Item 2- Kiwirail

Kiwi rail has accepted the design as proposed and is in the process of pricing and ordering materials.

Resolved minute number 24/HRWS/010

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Mr S Weston/Mr S Duncan. Carried

8 Chair's Report

8.1 Chair's Report - April 2024

Tabled document- Huntermville Rural Water Scheme Newsletter

There will be a newsletter to members to explain the reasoning for keeping the rate that it is. Any alterations or objections to let Mr Weston know.

Resolved minute number 24/HRWS/011

That the 'Chair's Report – April 2024' be received and that the newsletter be included in the billing.

Mr S Weston/Mr B Hughes. Carried

9 Reports for Decision

9.1 Operations Report-April 2024

Mr van Bussell was an apology for the meeting but Mr O'Reilly was in attendance to answer questions.

The committee members noted that there have been a number of power outages. Mr O'Reilly responded that there are further power outages to come.

The committee and Mr O'Reilly noted the importance of staying in contact with the forestry block as they begin to harvest, to let them know of any damage to the pipes/water supply.

Resolved minute number 24/HRWS/012

That the 'Huntermville Rural Water Supply – Operations Report April 2024' to the Huntermville Rural Water Supply Sub-Committee be received.

Mr M Dawson/Mr B Hughes. Carried

10 Reports for Information

10.1 Huntermville RWS - 2023/24 Financial Summary

Mr van Bussell is working on updating the asset register when this is completed it will be sent out to committee members.

Mr Tombs responded to questions that for CAPEX spend against renewal upgrades. This is not contained in the finance information and would need to come from Mr van Bussell. It was requested that any costs over \$5,000 be passed on from Mr van Bussell to Mr Tombs to be included in the report.

The committee discussed insurance, Mr Tombs responded to questions that if there is a major event that the excess of \$250,000 is for the whole of council not just the scheme.

Mr Tombs to clarify for committee members if there have been any successful insurance claims for the scheme. There is time to change the insurance this year, if the committee would like to consider this.

The committee noted concerns with the forestry block and that this would not be claimed through insurance due to this being a known risk. Members will continue to communicate with the forestry block.

Mr Tombs will resend the information on insurance noting that councillors did complete an insurance exercise going through each line and while informative it was not worth the savings. The committee discussed self-insurance and this would need to be a recommendation to Council.

Resolved minute number 24/HRWS/013

That the report 'Huntermville RWS – 2023/24 Financial Summary' be received.

Mr B Hughes/Mr M Dawson. Carried

11 Late Items

11.1 Late Items

Tabled document- Letter from Keene- Selling units to Hurley

Tabled document- Letter from Pohonui Land Company Ltd- Purchase of Units from Keene

Tabled document- Handwritten Letter Goodwin- Lease of water units to the Parkes

Tabled document- Water meter statement- Goodwin

Tabled document- Water meter statement- Parkes

Committee members have received correspondence from Mr Keene about selling and leasing units to Mr Hurley. It was noted that it would be a benefit for the committee to receive the income from the unused units. Mr O'Reilly and Mr van Bussell will let Mr Tombs know when the site work has been completed to begin invoicing.

Mr O'Reilly will confirm the number of units currently held by the Parkes as the scheme has restrictors for 1,5 units.

Resolved minute number 24/HRWS/014

That the Late Items be received.

Mr S Weston/Mr J McManaway. Carried

Resolved minute number 24/HRWS/015

That the committee approve sale of six units and lease of two units be approved between Hurley and Keene, dependent on site work being completed.

Mr S Weston/Mr J McManaway. Carried

Resolved minute number 24/HRWS/016

That the committee approve lease of two units from Goodwin to Parkes and an increase for Parkes from 1.5 to 2 units.

Mr P Henderson/Cr F Dalgety. Carried

The meeting closed at 4.57pm

The minutes of this meeting were confirmed at the Huntermville Rural Water Supply Management Sub-Committee held on 10 June 2024.

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Chairperson