

MINUTES

SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 6 March 2024

Time: 6.30pm

Venue: Town Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Ms Heather Thorby
Mr Paul Geurtjens
Mr Gary Bennett
Ms Julie McCormick
Ms Sandra McCuan
Cr Brian Carter
HWTM Andy Watson
Mr Matthew Holden

In attendance

Ms Gaylene Prince, Group Manager- Community
Mr Paul Sharland

Order of Business

1	Welcome	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	3
	7.1 Chair's Report - March 2024.....	3
8	Reports for Information.....	4
	8.1 Project Manager's Report - March 2024.....	4
	8.2 Santoft Domain Transactions Report	4
	8.3 Santoft Domain Management Committee Working Bee	5
	8.4 Lease of Santoft Domain Building Footprint Between Rangitikei District Council & Santoft Domain Incorporated	5
9	Open Meeting	6

1 Welcome

2 Apologies

No apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflict of interests declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/SDMC/001

That the minutes of Santoft Domain Management Committee Meeting held on 14 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr B Carter/Ms S McCuan. Carried

7 Chair's Report

7.1 Chair's Report - March 2024

As a full report had been given in the 14 Dec meeting there was nothing to add.

Resolved minute number 24/SDMC/002

That the tabled 'Chair's Report – March 2024' be received

Cr B Carter/Ms J McCormick. Carried

8 Reports for Information

8.1 Project Manager's Report - March 2024

This covered areas of Building Consent, Resource Consent and the Environmental Impact Report.

Mayor Watson undertook to raise the highlighted issues with Council and the Chief Executive.

- a) Why is the SDMC responsible for a Resource Consent and its Environmental Impact Report with associated costs?
- b) The Rangitikei District Council is the “crown vested owner” of the Domain. It is the owner’s responsibility to ensure the land is compliant with NZ laws and statutes.
The fact that Rangitikei District Council has not kept up with governmental law changes when the 1991 Resource Management Act came into being, is not now the responsibility of SDMC, to fund.
- c) The SDMC has gone ahead and paid the Resource Consent Deposit and the Environmental Impact Report Account, so it does not create issues for our build start 1st May or the Funding Application by the Santoft Domain Incorporated to the JBS Duddings Trust.

Points (a)-(c) above minuted directly to Mayor Watson

The meeting addressed the set time of building commencement on 1st May 2024. SDMC requires clarity from RDC.

The Project Manager assumed that the Building Consent lodged 11 months ago, was complete as there has been no further requests to the architects.

The request for a Resource Consent was made by RDC the 1st week of December 2023. It was delivered to RDC in early February. Within days RDC notified that the Domain now needs an E.I.R.

SDMC notes that the Santoft Domain was gazetted as a Recreational Reserve in the 1960’s the Resource Act did not come into being till 1991.

Resolved minute number 24/SDMC/003

That the non-notifiable Resource Consent Deposit of \$1,378.00 be paid and the Environmental Impact Planner’s Report by Premier Planning of \$2,242.50 be paid.

Ms H Thorby/Ms J McCormick. Carried

Resolved minute number 24/SDMC/004

SDMC request the status of the Building Consent which would enable the building to commence on 01 May 2024

Mr P Geurtjens/Cr B Carter. Carried

8.2 Santoft Domain Transactions Report

The meeting noted that the domain grazing account should be sent out six monthly. It appears the last monies received were on 23 January 2023. There is no change to the grazing rate.

Resolved minute number 24/SDMC/005

That the Santoft Domain Transactions Report be received.

Ms J McCormick/Ms S McCuan. Carried

8.3 Santoft Domain Management Committee Working Bee

Project Manager to advise when needed. Spraying of lupin particularly on the Build Site, temporary fence around build area, clearing of stones etc to enable mowing of area, burning of stumps. The neighbour was approached to mow enclosure, as cattle cannot be used to keep grass down.

8.4 Lease of Santoft Domain Building Footprint Between Rangitikei District Council & Santoft Domain Incorporated

The Governance Structure for the Domain was supplied to Graham Pointon RDC on 14 February 2024 by SDMC. The funds held in the SDMC Council Account are part of the Domain Management, generated by grazing and forestry sales. Just like the McIntyre Reserve, which we are modelled on these funds stay in the RDC balance sheet. This account has paid for clean-up, fencing, spraying, planting and installing services i.e. power supply, water tanks, culverts, stockwell etc.

There is benefit in having both groups involved in the domain, both with different roles.

The RDC model quoted to us is the Bulls Rugby Club and the Council's Bulls Domain. The club leases their building footprint.

The difference with Santoft Domain is that it is the community itself involved, not an individual sports, culture or special interest group.

- a) Santoft Domain Management Committee
Is a sub-committee of the Rangitikei District Council. Elected by ratepayers on a 3 yearly cycle and must live within 20 km radius of the Domain. They are responsible for all leases (grazing and building) and answerable to RDC.
- b) Santoft Domain Incorporated
Is a much wider, diverse group, even outside of the District. They do not have responsibility for Land Management or accountable to RDC. This is the funding body for the Domain i.e. Charities, Trusts etc.

Resolved minute number 24/SDMC/006

That a letter be sent to Graeme Pointon RDC, with the details above.

Mr P Geurtjens/Ms H Thorby. Carried

Terms of Lease Structure

Rangitikei District Council



Santoft Domain Management Committee



Leases

- 1) Property Grazing
- 2) Building

Maintenance & Promotion
of the Domain Property

9 Open Meeting

9.1 The Project Manager is currently pricing items for the next JBS Duddings Trust funding application by the Santoft Domain Incorporated.

9.2 R.D.C's Gaylene Prince addressed the meeting.

She has noted SDMC concerns over;

- a) Consents
- b) Current grazing lease, unchanged terms
- c) Lease of proposed new building footprint

9.3 Paul Sharland, Southern Rangitikei Ward Candidate addressed the meeting. The update on the Community's efforts to re-open the Domain was enlightening.

The meeting closed at 7.30pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson

MINUTES

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 30 May 2024

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Jeff Wong
Cr Fi Dalgety
Cr Dave Wilson
Cr Simon Loudon
Cr Greg Maughan
HWTM Andy Watson

In attendance

Mr Kevin Ross, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager- Democracy and Planning
Mr Dave Tombs, Group Manager- Corporate Services
Ms Gaylene Prince, Group Manager- Community
Mr Johan Cullis, Group Manager- Regulatory (Zoom)
Mrs Janna Harris, Corporate Planner
Ms Lorraine Bergen, Manager- Financial Services
Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Finance/Performance Meetings	3
8	Chair's Report	4
8.1	Chair's Report - May 2024	4
9	Reports for Decision	4
9.1	Finance Snapshot - April 2024.....	4
10	Reports for Information.....	5
10.1	Treasury and Debt - 2023/24	5
10.2	QV Report.....	5
10.3	Statement of Service Provision 9 Month Report: July 2023 - March 2024.....	5
10.4	Better Off Funding Projects - May 2024 Update.....	6
10.5	Public Feedback / Performance Report - April 2024.....	6

1 Welcome / Prayer

Cr Dalgety opened the meeting at 9.30am and Cr Loudon read the council prayer.

2 Apologies

Resolved minute number 24/FPE/044

Apologies received from Ms Hiroti, Cr Carter, and Cr Sharland.

Cr F Dalgety/HWTM A Watson. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Matters arising: Clarification from Ms Skerman on the Bulls Community Development Trust and whether they can purchase the cage with the grant funding.

Resolved minute number 24/FPE/045

That the minutes of Finance/Performance Committee Meeting held on 24 April 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr J F Wong. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Finance/Performance Meetings

Item 1- Smarty Grants

Staff have met and have an alternative to smarty grants, a report on this will come to a committee meeting.

Resolved minute number 24/FPE/046

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr S Loudon/Cr D Wilson. Carried

Resolved minute number 24/FPE/047

That Finance and Performance receive a report on the alternative to smarty grants.

Cr G Maughan/Cr J F Wong. Carried

8 Chair's Report

8.1 Chair's Report - May 2024

The Chair gave a verbal report noting the difficulties with the current economic environment.

The Chair reflected on the previous meeting and that this was not a good outcome and is looking forward to having something to review at the next meeting for the grants process.

Resolved minute number 24/FPE/048

That the Chair's Report –May 2024 be received.

Cr F Dalgety/Cr G Maughan. Carried

9 Reports for Decision

9.1 Finance Snapshot - April 2024

His Worship the Mayor requested that a report on the high-level cost once the shared services are brought back in house and a comparison of expenses.

His Worship the Mayor asked about the capital carry- forwards ahead of the financial year and where these figures are. Mr Tombs responded that some are included in the capital program of the Long Term Plan and others are planned to be brought to the September Council meeting for Approval, as per prior years, once the 2023/24 figures are finalised.

Resolved minute number 24/FPE/049

That the report 'Finance Snapshot – April 2024' be received.

Cr D Wilson/Cr S Loudon. Carried

Resolved minute number 24/FPE/050

That the Committee approves that the unallocated Budget relating to Resolution 24/FPE/033 to be carried forward to 2024/25 and be reduced by \$1,500 to reflect the Council decision (24/RDC/099) to subsequently provide sponsorship for an additional event.

Cr D Wilson/Cr S Loudon. Carried

10 Reports for Information

10.1 Treasury and Debt - 2023/24

His Worship the Mayor asked about the interest position. Mr Tombs responded that a figure of 5% has been used for the Long Term Plan.

His Worship the Mayor noted that the debt levels are self-imposed and other councils have reviewed their own.

Resolved minute number 24/FPE/051

That the report 'Treasury and Debt – 2023/24' be received.

Cr D Wilson/Cr J F Wong. Carried

10.2 QV Report

The report was taken as read.

Resolved minute number 24/FPE/052

That the QV Report be received.

Cr D Wilson/Cr G Maughan. Carried

10.3 Statement of Service Provision 9 Month Report: July 2023 - March 2024

Mrs Harris took councillors through the report and highlighted areas of improvement since the last report.

Councillors asked about the request for service process and the roading, Mr Benadie responded that he is unsure if there are more requests but more likely due to staff being away. Mrs Gordon responded that council is looking at building resilience within staff as it moves back in-house.

Resolved minute number 24/FPE/053

That the report 'Statement of Service Provision 9 Month Report: July 2023 – March 2024' be received.

Cr G Maughan/Cr D Wilson. Carried

10.4 Better Off Funding Projects - May 2024 Update

Ms Prince updated the committee, noting there was a request that council reallocates some of the funding in the three waters space and that council's response was there was nowhere to reallocate this funding.

There were concerns from councillors that this a risk that they will revoke these funds.

Councillors requested that this item came back to council to endorse councils' position on these projects or the possibility to redirect funds.

Resolved minute number 24/FPE/054

That the report 'Better Off Funding Projects – May 2024 Update' be received.

Cr J F Wong/Cr S Loudon. Carried

10.5 Public Feedback / Performance Report - April 2024

Mrs Gordon responded to questions that LGOIMA requests are proactively posted on the council website if any councillors are interested.

Councillors thanked those who work in councils front facing spaces as there is a lot of positive feedback from the community.

Resolved minute number 24/FPE/055

That the Public Feedback / Performance Report – April 2024 be received.

Cr D Wilson/Cr S Loudon. Carried

The meeting closed at 10.41am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 27 June 2024.

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Chairperson

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 11 June 2024

Time: 11.00am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki Tuarua: Ms Piki Te Ora Hiroa

Nga mema: Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti)
Ms Marj Heeney (Ngāi Te Ohuake)
Ms Kim Savage (Ngāti Parewahawaha)
Mr Jordan Winiata-Haines (Ngāti Hinemanu/Ngāti Paki)
Ms Moira Raukawa (Ngāti Tamakopiri),
Ms Leanne Hiroti, (Ngā Ariki Turakina)
Cr Coral Raukawa
Cr Gill Duncan
HWTM Andy Watson

Manuhiri: Mr Kevin Ross, Chief Executive
Mrs Carol Gordon, Group Manager- Democracy and Planning
Ms Bonnie Brown, Strategic Advisor Māori, Kaimaahukihuki
Ms Kezia Spence, Governance Advisor

Order of Business

1	Karakia/Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Te Roopuu Ahi Kaa Meetings	3
8	Chair's Report	4
8.1	Chair's Report June 2024.....	4
9	Reports for Decision	4
9.1	Appointment of Deputy Chair of Te Roopuu Ahi Kaa	4
9.2	Updated Memorandum of Understanding: Tūtohinga	4
9.3	Review of Marae Development Fund Policy	5
9.4	Mayor's Report - 30 May 2024.....	5
10	Reports for Information.....	6
10.1	Update on Iwi Input into Local Water Done Well	6
10.2	Project Management Office Report – Update to end of May 2024	6
10.3	External Submissions.....	6

1 Karakia/Prayer

Ms Hiroa opened the meeting at 11.00am.

2 Apologies

Resolved minute number 24/IWI/027

Apologies received from Katarina Gray.

Cr C Raukawa/Ms Hiroa. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Amendment: Spelling error of Leanne Hiroti.

Resolved minute number 24/IWI/028

That the minutes of Te Roopuu Ahi Kaa Meeting held on 9 April 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr T Curtis/Ms K Savage. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Item 2- Representation Letters

Mr Curtis to resend his representation letter to staff.

Item 3- Ngāti Waewae

The Komiti discussed this item in-depth. His Worship the Mayor advised the process that this item came to the Komiti as a request to engage and that the best connection is with the awa.

Resolved minute number 24/IWI/029

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Ms Hiroa/Ms M Heeney. Carried

8 Chair's Report

8.1 Chair's Report June 2024

The Chair read her report.

Resolved minute number 24/IWI/030

That the 'Chair's Report –June 2024' be received.

Ms Hiroa/Ms M Heeney. Carried

9 Reports for Decision

9.1 Appointment of Deputy Chair of Te Roopuu Ahi Kaa

This item was discussed at the pre-hui and it was noted that the Chair and Deputy-Chair represent the southern and northern ends of the district.

Resolved minute number 24/IWI/031

That Kim Savage be appointed as Deputy Chair of Te Roopuu Ahi Kaa.

Ms Hiroa/Ms L Hiroti. Carried Unanimous

9.2 Updated Memorandum of Understanding: Tūtohunga

The Komiti discussed Kauangaroa and Whangaehu and whether to approach for inclusion in the document, noting their withdrawal.

The Komiti noted that there would be a benefit to include a map of iwi and their interests. Mr Ross responded that he knows of two maps being work on in the district and that there could be a possible workshop to present the work that is happening in this space.

Resolved minute number 24/IWI/032

That the Draft Memorandum of Understanding: Tūtohunga report be received.

Mr T Curtis/Mr J Winiata-Haines. Carried

Resolved minute number 24/IWI/033

That the updated Memorandum of Understanding: Tūtohunga document be approved with amendment

Mr T Curtis/Ms M Raukawa. Carried

9.3 Review of Marae Development Fund Policy

Ms Savage left at 12.00pm at the beginning of this item.

Staff advised that the benefit of applications being received during September/October is due to the new financial year and that to increase the funding the Komiti will need to put a request into the Annual Plan.

Mrs Gordon responded to questions that the current process is a letter to the Komiti requesting funding.

Resolved minute number 24/IWI/034

That the Review of Marae Development Fund Policy report be received.

Mr J Winiata-Haines/Ms K Savage. Carried

Resolved minute number 24/IWI/035

That the updated Marae Development Fund Policy be approved with amendments.

Ms L Hiroti/Ms M Raukawa. Carried

9.4 Mayor's Report - 30 May 2024

His Worship the Mayor noted that the shared services agreement for roading and three waters are coming to an end at the end of June.

His Worship the Mayor highlighted that he has met with Minister Jones who has agreed to come to the district.

The Komiti acknowledged the article from His Worship the Mayor on Māori wards and the support around the table on this item.

Mr Ross provided updates that the Komiti on the correct spelling of Rangitīkei and that there has been a large amount of feedback on this. The Komiti highlighted that there are other areas in the district that are misspelt and staff encouraged that this be passed on.

Resolved minute number 24/IWI/036

That the Mayor's Report – 30 May 2024 be received

Ms Hiroa/Ms M Raukawa. Carried

10 Reports for Information

10.1 Update on Iwi Input into Local Water Done Well

The meeting adjourned at 12.35pm and returned at 12.50pm.

Mr Ross is looking for feedback and input on structuring the water entities, updating that Taranaki is not interested in this direction. Mr Ross highlighted that the partnerships are based on relationships not the financial benefit and therefore would like input from iwi.

Mr Ross clarified that the current proposals for the water entities do not include any central government funding but they allow for greater borrowing power. It was noted that Council has been looking at three waters infrastructure with a ten year plan, however, it would be beneficial to consider this within a 30 year plan.

The timeframe to have this in place is 2027 and have a plan with governance arrangements. Not every iwi and every council can be engaged with as a company as governors to being unworkable.

The Komiti will take this korero and provide feedback to staff.

Resolved minute number 24/IWI/037

That the update on Iwi Input into Local Water Done Well report, be received.

Ms Hiroa/Cr C Raukawa. Carried

10.2 Project Management Office Report – Update to end of May 2024

Ms Hiroti left at the end of this item at 1.40pm.

There were concerns about the reporting that the mana whenua implications don't change in the reporting. Council should know what interests mana whenua have and this is the benefit of looking at the mapping.

The Komiti discussed councillors and staff coming to marae and that this can be intimidating with the different processes.

Resolved minute number 24/IWI/038

That the report 'Project Management Office Report Update to end of May 2024' be received.

Cr C Raukawa/Mr J Winiata-Haines. Carried

10.3 External Submissions

The report was taken as read.

Resolved minute number 24/IWI/039

That the report 'External Submissions' be received.

Ms M Raukawa/Mr T Curtis. Carried

The meeting closed at 1.42pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 13 August 2024.

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Chairperson

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: EREWHON RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Tuesday, 11 June 2024

Time: 4.00pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present

Mr Jock Stratton
Mr Peter Batley
Mr Geoff Duncan
Mr Barry Thomas
Mr Simon Plimmer
Mr Paul McLaren (arrived at 4:05pm)
Mr Benjamin Mallalieu
HWTM Andy Watson
Cr Jeff Wong

In attendance

Mr Arno Benadie, Chief Operating Officer
Mr Andrew van Bussel, Operations Manager
Mr Dene Smith, Taihape Plumbing
Mr Dave Tombs, GM-Corporate Services (via zoom)
Mr Warren Pedley, Management and Systems Accountant (via zoom)
Ms Rochelle Baird, Administration

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	4
7.1	Chair's Report - June 2024.....	4
8	Reports for Information.....	4
8.1	ERWS Financial Summary - 2023/24	4
8.2	Operations Report-June 2024	4
9	Late Items	5

1 Welcome

Mr Stratton welcomed everyone to the meeting.

2 Apologies

Resolved minute number 24/ERWS/008

That the apologies received from Mr Peter Batley and Mr Steven Stoney be accepted.

Mr B Mallalieu/Mr G Duncan. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Mr Stratton had 5 late items for discussion.

6 Confirmation of Minutes

Matters arising: Mr McLaren noted that the “Glossary of terms for the financial reports” were no longer in the minutes. Mr Tombs said he is still doing them and is also looking into the insurance premiums.

Resolved minute number 24/ERWS/009

That the minutes of Erewhon Rural Water Supply Management Sub-Committee Meeting held on 5 March 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr G Duncan/Mr P McLaren. Carried

7 Chair's Report

7.1 Chair's Report - June 2024

There was no Chair's report.

8 Reports for Information

8.1 ERWS Financial Summary - 2023/24

Mr Tombs spoke to his report and said that the cash surplus should break even come the end of June and they would be starting the year in a positive position and be able to invest in infrastructure. Mr Duncan asked when did the amount from the rates go through. Mr Tombs said not until June or July. Mr Tombs discussed the rates actual and budget. Mr Plimmer questioned the depreciation and why there was an adjustment. Mr Tombs said it is an accrual. Mr Plimmer asked how much deficit could their working capital go into. Mr Tombs said there is still uncertainty with the 3 waters. Mr Tombs would meet with Mr Plimmer to have a discussion to see what predicted amount they could come up with.

Mr Tombs said he is leaving in September. Mr Stratton asked if the financial process would stay the same. Mr Tombs said Mr Pedley would take over and carry the same format through. Mr Stratton thanked Mr Tombs for all his efforts with the financial summary.

Resolved minute number 24/ERWS/010

That the report 'ERWS Financial Summary – 2023/24' be received.

Mr P McLaren/Mr S Plimmer. Carried

8.2 Operations Report-June 2024

Mr van Bussel spoke to his report and stated the Pukerimu pipeline cost and the new work that was justified. The job went well and the pressure was good. Mr Duncan asked if the old pipes were looked at. Mr van Bussel said they had left the old pipes in there and didn't think there was a need for a report when they know the pipes were at the end of their life.

A new flow meter had been purchased and Mr Smith would install this week. Horizons were aware of the flow meter being replaced.

Mr van Bussel said this could be his last meeting. He would have the Condition Rating Report to the committee by the end of the month, he had received part of the report but was not happy with it.

Mr McLaren asked if the report would cover the pressure change from morning to night and the ball cocks stopping and starting. Mr Smith said there is high pressure to the Big Hill T because of the

new line and potentially the ballcocks could be replaced with marac valves. Mr Stratton asked if that would create more sediment.

Mr van Bussel said the bridge assessment is the high rate area. Mr Plimmer asked about the health and safety issues around the assessment. Mr Benadie said that drones can be used.

Mr Smith would do a pressure check on his next visit to the scheme.

Resolved minute number 24/ERWS/011

That the Operations Report –June 2024 Erewhon Rural Water Supply Committee be received.

Mr B Thomas/Mr S Plimmer. Carried

9 Late Items

9.1 Pipe Assessment Programme

The committee discussed the pipe assessment and how to align with the 15 year plan and maybe the hydraulic line. Mr van Bussel said Mr Smith has a good understanding of the line. Mr Smith said at the end of Mangaohane there is about 200 meters of AC. Mr Plimmer said they need to prioritise the 15 year plan.

9.2 Shared Services

His Worship the Mayor advised the committee that the shared services between Manawatu District Council and Rangitikei District Council had come to an end by mutual decision and that staff transition should be seamless. His Worship the Mayor spoke about 3 Waters and the uncertainty. Mr Plimmer would like to meet with Mr van Bussel before he leaves. Mr van Bussel said he would still be available to take phone calls and happy to help. Mr van Bussel said the AC pipes in the high pressure areas need to be replaced and married up with the long term plan.

9.3 Consenting Process

Mr Stratton said that after the last meeting Mr Ross, Chief Executive had offered to help with planners for the consent renewal due in 2027. Mr Benadie said he had spoken with Mr Ross and that it should be straight forward and take about 3 months. Mr Duncan asked if they could have a name of a planner by the next meeting. Mr McLaren said they need an outline of the process to follow for the consent. Mr McLaren said he is concerned over the change of the low flow. Mr Stratton asked did the committee see anything wrong with applying early. Mr Thomas asked if they could start the process now but not submit it. Mr Benadie said the committee needed a consultant. Mr Stratton asked could they possibly have someone attend the next meeting. Mr Plimmer said he has a planner that does similar work for him that he could approach and ask.

9.4 Sediment Testing

Mr Stratton said that after the last meeting Mr Ross, Chief Executive had offered to help with planners for the consent renewal due in 2027. Mr Benadie said he had spoken with Mr Ross and that it should be straight forward and take about 3 months. Mr Duncan asked if they could have a name of a planner by the next meeting. Mr McLaren said they need an outline of the process to follow for the consent. Mr McLaren said he is concerned over the change of the low flow. Mr Stratton asked did the committee see anything wrong with applying early. Mr Thomas asked if they could start the process now but not submit it. Mr Benadie said the committee needed a consultant. Mr Stratton asked could they possibly have someone attend the next meeting. Mr Plimmer said he has a planner that does similar work for him that he could approach and ask.

9.5 Council Grant

Mr McLaren asked if they could use their \$50,000.00 grant from Council to pay for the report from Mr Pepper. Mr van Bussel suggested the grant be used for the bridge assessment. His Worship the Mayor said he would need to look into what the grant can be used for.

Mr Stratton thanked Mr van Bussel.

The meeting closed at 5.20pm.

The minutes of this meeting were confirmed at the Erewhon Rural Water Supply Management Sub-Committee held on 3 September 2024.

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Chairperson

MINUTES

UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 11 June 2024

Time: 6.30pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present

Ms Whetu Hamahona
Ms Grace Taiaroa
Mr Jamie Nepia
Mr Charlie Mete
Cr Piki Te Ora Hiroa
HWTM Andy Watson

In attendance

Mrs Melanie Bovey, Manager- Heritage and Culture
Ms Kym Skerman, Manager- Events and Venue
Ms Kezia Spence, Governance Advisor

Order of Business

1	Whakamoemiti.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Ratana Community Board Meetings.....	3
8	Chair's Report	4
8.1	Chair's Report - June 2024.....	4
8.2	Rātana Road Property Numbering Update - June 2024.....	4
9	Reports for Decision	5
9.1	Declaration by New Ratana Community Board member.....	5
9.2	Ratana Community's Representative for Te Roopuu Ahi Kaa.....	5
9.3	Mayor's Report - 30 May 2024.....	5
10	Reports for Information.....	5
10.1	Cemetery Update - June 2024.....	5
10.2	Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update	6

1 Whakamoemiti

Mr Mete opened the meeting at 6.30pm and Mr Nepia spoke the whakamoemiti.

2 Apologies

No apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Item 9.1 was moved to the beginning of the meeting.

Ms Skerman was in attendance to speak about the grants process with council and the grants available. Ms Skerman encouraged any board members to get in contact if they need support putting an application in it.

6 Confirmation of Minutes

Amendment: At the beginning on page 8 that karakia is changed to whakamaoeti.

Resolved minute number 24/RCB/022

That the minutes of Rātana Community Board Meeting held on 9 April 2024 **with amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr C Mete/Ms G Taiaroa. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Ratana Community Board Meetings

Roading Items

There were questions about the lack of progress on the roading items. Staff will add all items as a request for service.

Item 5: Lake Waipu

Staff to follow up further on this action item and request that there is regular emails and correspondence on this project.

Item 11: Urupa

This item is still ongoing.

It was requested that customer services email Mr Mete for every reserved plot.

Resolved minute number 24/RCB/023

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Mr C Mete/Cr P Hiroa. Carried

8 Chair's Report

8.1 Chair's Report - June 2024

Mr Mete acknowledged the work completed for the kura centennial celebration and the upcoming 100-year rugby celebration.

Mr Mete acknowledged Mr Meihana and his contribution to the board and wished him the best of luck. Mr Mete welcomed Ms Hamahona to the board and thanked her for putting her hand up.

Resolved minute number 24/RCB/024

That the Chair's Report – June 2024 be received.

Mr C Mete/Mr J Nepia. Carried

8.2 Rātana Road Property Numbering Update - June 2024

The board noted that there had been a discussion with the church committee and there was a mention from an individual about the name Papa Koura as a possibility.

Mrs Bovey will follow up with Ms Gray on next steps for the board.

Resolved minute number 24/RCB/025

That the 'Rātana Road Property Numbering Update - June 2024' be received.

Mr C Mete/Ms W Hamahona. Carried

9 Reports for Decision

9.1 Declaration by New Ratana Community Board member

This item was moved to the beginning of the meeting.

Ms Hamahona read and signed the declaration. Ms Hamahona spoke to the board about her commitment to the community.

9.2 Ratana Community's Representative for Te Roopuu Ahi Kaa

Cr Hiroa gave an update to the board on the meeting earlier today highlighting that Ms Savage is the new Deputy Chair of the Komiti replacing Mr Meihana.

Resolved minute number 24/RCB/026

That Grace Taiaroa be nominated as the Ratana community's representative on Te Roopuu Ahi Kaa for the remainder of the 2022-25 triennium.

Mr C Mete/Mr J Nepia. Carried

9.3 Mayor's Report - 30 May 2024

The board noted that the Māori wards position is divisive and that councils across the country are concerned about this.

The board commented on the news item regarding Ratana and Mr Jones. Mr Mete commented that he was asked for comment, but he was not the best person to ask.

Ms Taiaroa gave an update on the rates hui with staff, noting that majority that were eligible had already completed these. Overall, it was a positive hui.

Resolved minute number 24/RCB/027

That the Mayor's Report – 30 May 2024 be received.

Cr Hiroa/Mr C Mete. Carried

10 Reports for Information

10.1 Cemetery Update - June 2024

Mr Mete will confirm reserved plots with staff. For future order papers both reserved and burials, be added to the report.

Resolved minute number 24/RCB/028

That the report 'Cemetery Update – June 2024' be received.

Mr C Mete/Ms W Hamahona. Carried

10.2 Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update

The report was taken as read.

Resolved minute number 24/RCB/029

That the report 'Lake Waipu Improvement and Ratana Wastewater Treatment Project – Update' be received.

Cr Hiroa/Ms W Hamahona. Carried

The meeting closed at 8.14pm.

The minutes of this meeting were confirmed at the Ratana Community Board held on 13 August 2024.

.....
Chairperson

MINUTES

UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 13 June 2024

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Dave Wilson
Cr Gill Duncan
Cr Jeff Wong
Cr Piki Te Ora Hiroa (Zoom)
Cr Richard Lambert
HWTM Andy Watson

In attendance

Cr Simon Loudon
Mr Kevin Ross, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager- Democracy and Planning
Ms Gaylene Prince, Group Manager- Community
Mr Dave Tombs, Group Manager, Corporate Services
Mr Johan Cullis, Group Manager, Regulatory
Ms Katrina Gray, Manager Strategy and Development
Ms Tiffany Gower, Senior Policy Planner
Mrs Janna Harris, Corporate Planner

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	3
7.1	Chair's Report- June	3
8	Reports for Decision	4
8.1	Draft Terms of Reference	4
8.2	Policy/Bylaw Work Programme and Drone Policy Review	4
8.3	Section 17A Review - Camping Grounds	5
9	Reports for Information.....	5
9.1	Strategy/Plan Development and Review Update	5
9.2	Economic Wellbeing Update	6
9.3	Regulatory Statistics - June 2024	6
9.4	Draft Procurement and Contract Management Policy	6

1 Welcome / Prayer

Cr Duncan opened the meeting at 1.00pm.

2 Apologies

Resolved minute number 24/PPL/023

That the apologies from Cr Maughan and Mr Shenton be received.

HWTM A Watson/Cr D Wilson. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Item 9.3 Regulatory Statistics - June 2024 followed Item 7 Chair's Report

Item 9.1 Strategy/Plan Development and Review Update was moved to after 8.1 Draft Terms of Reference and item 9.2 Economic Wellbeing Update followed.

Item 8.2 Policy/Bylaw Work Programme and Drone Policy Review was moved to after 9.2 Economic Wellbeing Update.

6 Confirmation of Minutes

Resolved minute number 24/PPL/024

That the minutes of Policy/Planning Committee Meeting held on 11 April 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr R Lambert. Carried

7 Chair's Report

7.1 Chair's Report- June

Cr Hiroa read her report to the committee.

His Worship the Mayor noted that this morning Cr Wong expressed an interest in the committee with formal notification to the Mayor, Chair and Deputy Chair. His Worship the Mayor accepted Cr Wong's request and is now part of the committee.

Resolved minute number 24/PPL/025

That the Chair's Report- June be received.

Cr P Hiroa/Cr R Lambert. Carried

8 Reports for Decision

8.1 Draft Terms of Reference

This item was returned to after Item 9.3 Regulatory Statistics - June 2024

His Worship the Mayor noted that ideally every submission should come through council, however this is not always possible.

Resolved minute number 24/PPL/026

That the report 'Draft Terms of Reference' be received.

Cr D Wilson/HWTM A Watson. Carried

Resolved minute number 24/PPL/027

That the Policy/Planning Committee confirms with amendment its Terms of Reference – June 2024.

Cr D Wilson/Cr R Lambert. Carried

8.2 Policy/Bylaw Work Programme and Drone Policy Review

This item was moved to after 9.2 Economic Wellbeing Update.

The committee noted that the adoption of the policy allows for educational comms to the community.

Resolved minute number 24/PPL/028

That the report 'Policy/Bylaw Work Programme and Drone Policy Review' is received.

Cr D Wilson/Cr G Duncan. Carried

Resolved minute number 24/PPL/029

That the Policy/Planning Committee recommends to Council that the Draft Flying Drones on Council Owned and Administrated Land Policy is adopted [with/without amendment].

Cr D Wilson/Cr R Lambert. Carried

Resolved minute number 24/PPL/030

That the Policy/Planning Committee resolve to let the Mokai Bridge Bungy Jumping Bylaw 2013 lapse on 30 April 2025.

Cr P Hiroa/Cr D Wilson. Carried

8.3 Section 17A Review - Camping Grounds

Staff highlighted that the review is not needed due to limited delivery options and no changes in the current delivery of service since the last review in 2018.

Resolved minute number 24/PPL/031

That the report 'Section 17A Review – Camping Grounds' to the Policy/Planning Committee on the 13 June 2024 be received.

Cr D Wilson/HWTM A Watson. Carried

Resolved minute number 24/PPL/032

That the Policy/Planning Committee recommends that a Section 17A Review is not required for Council's Camping Grounds.

Cr D Wilson/Cr P Hiroa. Carried

9 Reports for Information**9.1 Strategy/Plan Development and Review Update**

This item was moved to after item 8.1

The report was taken as read.

Resolved minute number 24/PPL/033

That the report 'Strategy/Plan Development and Review Update' be received.

Cr D Wilson/Cr J Wong. Carried

Resolved minute number 24/PPL/034

That the Policy/Planning Committee receive the efficiency and effectiveness monitoring for the Residential and Rural Living zones and note it will be made available on Council's website as part of meeting requirements under section 35(2A) of the Resource Management Act 1991.

Cr D Wilson/Cr J Wong. Carried

9.2 Economic Wellbeing Update

His Worship the Mayor noted the economic conditions and concerns within the agricultural industries.

Resolved minute number 24/PPL/035

That the report “Economic Wellbeing Update” be received.

Cr G Duncan/HWTM A Watson. Carried

9.3 Regulatory Statistics - June 2024

Mr Cullis presented on this item and there was a tabled presentation.

Mr Cullis highlighted that the consents received in this financial year are only tracking at 181 versus 252 for last financial year which will have an effect on the revenue for the department.

Mr Cullis responded to questions that when staff are very busy that staff can exceed the timeframes, currently only missed two building consents out of the 182.

His Worship the Mayor asked about properties being added to the rating base and the issuing of the code of compliance. Mr Cullis can run a report of properties that need a CCC issued and clarified that the valuing of the properties not just the CCC.

Resolved minute number 24/PPL/036

That the report *Regulatory Statistics – June 2024* be received.

Cr G Duncan/Cr J Wong. Carried

9.4 Draft Procurement and Contract Management Policy

Mr Tombs responded to an earlier email from Cr Hiroa that the policy should include Māori procurement and this will be added to policy with reference to Central government guidelines.

Mrs Gordon confirmed that there is a review on the delegations policy which will be coming to Council for consideration.

His Worship the Mayor requested that at section 6.4.3 that elected members are trained specifically for the level of decision making required.

Resolved minute number 24/PPL/037

That the Report ‘Draft Procurement and Contract Management Policy’ be received.

Cr G Duncan/Cr D Wilson. Carried

Resolved minute number 24/PPL/038

That a panel of more than two elected members be appointed to the tenders board and that the Procurement Policy be adopted in August.

HWTM A Watson/Cr D Wilson. Carried

The meeting closed at 2.25pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 15 August 2024.

.....
Chairperson

Unconfirmed

MINUTES

UNCONFIRMED SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 19 June 2024

Time: 6.30pm

Venue: Town Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

Ms Heather Thorby
Mr Paul Geurtjens
Mr Gary Bennett
Ms Julie McCormick
Ms Sandra McCuan
Cr Brian Carter
HWTM Andy Watson
Mr Matthew Holden

In attendance

Cr Paul Sharland
Ms Gaylene Prince, Group Manager - Community
Mrs Deb Haworth, Minute Taker

Order of Business

1	Welcome.....	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Chair's Report	3
7.1	Chair's Report - March 2024.....	3
8	Reports for Information.....	4
8.1	Santoft Domain: Reserves Act 1977 classification vs. District Plan zoning.....	4
8.2	Resource Consent and Building Consent	4
8.3	Santoft Domain Transactions Report	4
8.4	Draft Signs and Public Places Bylaw 2024	5
9	Discussion Items	5

1 Welcome

The meeting opened at 6.32pm

2 Apologies

No apologies received.

3 Public Forum

There was no Public Forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

Cr Paul Sharland arrived at 6.35pm

6 Confirmation of Minutes

Cr Carter noted Cr Sharland attended and spoke in this meeting but was not recorded as in attendance.

Resolved minute number 24/SDMC/007

That the minutes of Santoft Domain Management Committee Meeting held on 6 March 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr P Geurtjens/Mr M Holden. Carried

7 Chair's Report

7.1 Chair's Report - March 2024

Ms Thorby read her report to the committee. There was discussion between the Committee members about this report and the ongoing process for the Resource Consent and Building Consent.

Ms Prince is to address this in the Reports For Information – Santoft Domain: Reserves At 1977 Classification vs District Plan zone section of the meeting

ACTION: The Committee is to invite Councillors to the site after the building has started

Resolved minute number 24/SDMC/008

That the tabled 'Chair's Report – March 2024' be received

Ms H Thorby/Mr M Holden. Carried

8 Reports for Information

8.1 Santoft Domain: Reserves Act 1977 classification vs. District Plan zoning

Ms Prince went over some of the Reserves Act terms and the difference between that the District Plan. In essence, the Reserve Act governs land and the District Plan, buildings. She noted the areas in italics through the Report to correct perception or update information.

Ms Prince noted that any new buildings would be held to the same process.

Recommendation

That the report 'Santoft Domain: Reserves Act 1977 classification vs District Plan zoning' to Santoft Domain Management Committee on 19th June 2024 be received.

8.2 Resource Consent and Building Consent

Mr Geurtjens presented his Project Managers Report.

Mr Geurtjens noted Council require the Building Consent to be on site and it is 400 to 500 pages.

ACTION: Mayor Watson offered to ask Staff to print the Building Consent off.

Resolved minute number 24/SDMC/009

That the report 'Project Managers Report' be received.

Mr P Geurtjens/Ms S McCuan. Carried

Resolved minute number 24/SDMC/010

ACTION: Mayor Watson to speak to the Council CE to facilitate the Building consent

Ms H Thorby/Ms J McCormick. Carried

8.3 Santoft Domain Transactions Report

Ms Thorby presented the Invoices to be paid:

Rangitikei District Council \$2380.00. Ms Thorby questioned it's validity as there wasn't a Council logo displayed.

ACTION: Ms Thorby will liaise with Kezia to confirm it is a Council invoice.

Premiere Planning \$2242.50

Mayor Watson reminded the Committee they could apply to Council for consideration of their costs, after the invoices are paid

Resolved minute number 24/SDMC/011

That the Santoft Domain Transactions Report be received.

Ms J McCormick/Ms S McCuan. Carried

Resolved minute number 24/SDMC/012

That the Building Consent Invoice from Council be paid as soon as it is provided to the Committee

Ms H Thorby/Mr M Holden. Carried

8.4 Draft Signs and Public Places Bylaw 2024

Cr Carter commented if any signage was required, the Committee only have to apply, they would receive a Yes or No, then could address those specifically

Resolved minute number 24/SDMC/013

That the report Draft Signs and Public Places Bylaw 2024 be received.

Ms H Thorby/Mr M Holden. Carried

9 Discussion Items

Site visit

The Chief Executive has been invited by the Committee to the site for a cup of tea but had not responded to date. Mayor spoke to this being an interim role and extremely busy right now.

Cr Sharland suggested all the Councillors be invited out to see and appreciate what is being done, when there is some progress on the build.

Additional Vehicle Crossing

This is required for stock movement.

The Council has undertaken to do all the work required, not just tar sealing but any preparation required

Finances

Mr Geurtjens has put together a list for the major items required to complete the building.

ACTION: A letter is to be sent to the Santoft Domain Incorporated Society with this list of requirements to complete the building.

Fencing Shelter Belt

The cost of this will be a separate application to the Duddings Lake Trust

Mayor Watson reminded the Committee the closing date for applications to the Duddings Lake Trust is 30 June 2024

Time Capsule

Ms Thorby suggested a Time Capsule with a brief history of the Domain including pictures could be prepared and buried at the building site.

Plant Collection

Jean Stephens Plant collection is now at the Domain, thanks to everyone.

The meeting closed at 8pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held at the next meeting.

.....
Chairperson

MINUTES

UNCONFIRMED: RISK AND ASSURANCE COMMITTEE MEETING

Date: Thursday, 20 June 2024

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Mr Philip Jones
Cr Dave Wilson
Cr Fi Dalgety
Cr Piki Te Ora Hiroa
Cr Simon Loudon
HWTM Andy Watson

In attendance

Mr Kevin Ross, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager- Democracy and Planning
Mr Dave Tombs, Group Manager- Corporate Services
Ms Sharon Bennett, Group Manager- People and Performance

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7.1	Follow-up Action Items from Risk and Assurance Meetings.....	3
7	Chair's Report	4
8.1	Chair's Report - June 2024.....	4
8	Reports for Information.....	4
9.1	Health, Safety and Wellbeing Update	4
9.2	Protected Disclosures Update	4
9.3	Privacy Update	4
9.4	Risk and Assurance Committee Work Programme	5
9.5	Insurance Update	5
9.6	Internal Audit Programme	5
9.7	Audit NZ Management Letter Points	5
9.8	LTP 2024 - Audit Engagement Letter.....	6
9.9	Fraud Reporting.....	6
9.10	Council Debt	6
9.11	Risk Management.....	6
9	Public Excluded	7
9.1	Public Excluded Risk and Assurance - 20 March 2024	7
10	Open Meeting	7

1 Welcome / Prayer

Mr Jones opened the meeting at 9.00am and read the council prayer.

2 Apologies

No apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Amendment- 9.3 Marton Rail Hub that Cr Loudon was not conflicted due to it being a report for information.

Resolved minute number 24/ARK/019

That the minutes of Risk and Assurance Committee Meeting held on 20 March 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr P Hiroa. Carried

7 Follow-up Action Items

7.1 Follow-up Action Items from Risk and Assurance Meetings

Item 6- Shared Services

This has been in the open agenda and was considered closed.

Resolved minute number 24/ARK/020

That the report 'Follow-up Action Items from Risk and Assurance Meetings' be received and that the committee note the closed items.

Mr Jones/Cr F Dalgety. Carried

8 Chair's Report

8.1 Chair's Report - June 2024

Mr Jones requested the committee consider their top ten risks for Council.

Resolved minute number 24/ARK/021

That the Chair's Report –June 2024 be received.

HWTM A Watson/Cr F Dalgety. Carried

9 Reports for Information

9.1 Health, Safety and Wellbeing Update

Ms Bennett responded to concerns that the monitoring of contractors for complying with Health and Safety, that a new process is being introduced.

Resolved minute number 24/ARK/022

That the Health, Safety and Wellbeing Report be received.

HWTM A Watson/Cr S Loudon. Carried

9.2 Protected Disclosures Update

The report was taken as read.

Resolved minute number 24/ARK/023

That the report 'Protected Disclosures Update' report be received.

HWTM A Watson/Cr S Loudon. Carried

9.3 Privacy Update

The report was taken as read.

Resolved minute number 24/ARK/024

That the report 'Privacy Update' be received.

Cr F Dalgety/Cr P Hiroa. Carried

9.4 Risk and Assurance Committee Work Programme

His Worship the Mayor noted that the legislation from central government is changing and therefore the work programme should consider this.

Mrs Gordon noted that staff capture all Bylaws which is report to the Policy and Planning committee and that any submissions from central government are noted through the CE report to Council.

The committee discussed the risks associated with Three Waters and His Worship the Mayor highlighted the recent tranche 2 of legislation. There were concerns about the funding through the Long-Term Plan is sufficient for the funding for the setup of a new entity.

Mr Ross will report back on Three Waters to the committee and noting the risks of this item.

Resolved minute number 24/ARK/025

That the report 'Risk and Assurance Committee Work Programme' be received.

Cr D Wilson/Cr F Dalgety. Carried

9.5 Insurance Update

Mr Tombs responded to questions that some policies, such as cyber are softening while other insurance policies have an increase in premiums.

Resolved minute number 24/ARK/026

That the report 'Insurance Update' be received.

Cr D Wilson/Cr P Hiroa. Carried

9.6 Internal Audit Programme

Mr Jones noted that there is a benefit that the reporting back on the progress gives assurance on the outcome and that there has been a process in place.

Resolved minute number 24/ARK/027

That the report 'Internal Audit Programme' be received.

Mr Jones/HWTM A Watson. Carried

9.7 Audit NZ Management Letter Points

The report was taken as read.

Resolved minute number **24/ARK/028**

That the report Audit NZ Management Letter Points be received.

Cr D Wilson/Cr F Dalgety. Carried

9.8 LTP 2024 - Audit Engagement Letter

Mrs Gordon noted that unfortunately Council received the NZTA allocations prior to adoption of the LTP which has meant the figures for the roading budget needed amendment. Audit are confident to meet the adoption date and that there have been no red flags picked up so far.

Mrs Gordon responded to questions that a hot review is a high level review and a once over of the full Long Term Plan document. The hot review is completed by the team of the Auditor General to make sure this is completed consistently across the country.

Resolved minute number **24/ARK/029**

That the Report 'LTP 2024 – Audit Engagement Letter' be received.

Mr Jones/Cr D Wilson. Carried

9.9 Fraud Reporting

The report was taken as read.

Resolved minute number **24/ARK/030**

That the report 'Fraud Reporting' be received.

Cr D Wilson/Cr P Hiroa. Carried

9.10 Council Debt

The committee asked about future funding and the limitations of this, such as increasing rates.

Resolved minute number **24/ARK/031**

That the report 'Council Debt' be received.

Cr P Hiroa/Cr S Loudon. Carried

9.11 Risk Management

The meeting adjourned at 10.55am and returned at 11.02am during this item.

Mrs Gordon highlighted that strategic direction will be part of reporting to councillors as from July.

The committee discussed their top risks and it was highlighted by the committee the risk of rates affordability.

Resolved minute number 24/ARK/032

That the report 'Risk Management' is received.

Cr D Wilson/Cr P Hiroa. Carried

10 Public Excluded

The meeting went into public excluded session 11.29am.

Resolution to Exclude the Public

Resolved minute number 24/ARK/033

That the public be excluded from the following parts of the proceedings of this meeting.

1 Risk and Assurance Committee Meeting - 20 March 2024

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Risk and Assurance Committee Meeting - 20 March 2024	To consider the minutes relating to matters that were the subject of discussion at the 20 March meeting.	S48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr S Loudon/Cr P Hiroa. Carried

8 Open Meeting

The meeting went into open session [enter time](#)

Recommendation

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

21/RDC/** - 21/RDC/**

The meeting closed at **enter time**.

The minutes of this meeting were confirmed at the Risk and Assurance held on 18 September 2024.

.....
Chairperson

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 27 June 2024

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Jeff Wong
Cr Fi Dalgety
Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon
Cr Greg Maughan
Cr Paul Sharland
HWTM Andy Watson

In attendance

Cr Gill Duncan
Mr Kevin Ross, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager- Democracy and Planning
Ms Kezia Spence, Governance Advisor
Mr Warren Pedley, Management and Systems Accountant
Ms Lorraine Bergen, Manager- Financial Systems

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations.....	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions.....	3
7.1	Follow-up Action Items from Finance/Performance Meetings	3
8	Chair's Report	4
8.1	Chair's Report - June 2024.....	4
9	Reports for Decision	4
9.1	Finance Snapshot - May 2024	4
10	Reports for Information.....	5
10.1	Treasury and Debt - 2023/24	5
10.2	QV Report.....	5
10.3	Quarterly Property Sales	5
10.4	Public Feedback / Performance Report - May 2024	5

1 Welcome / Prayer

Cr Dalgety opened the meeting at 9.30am and read the council prayer.

2 Apologies

Resolved minute number 24/FPE/044

That the apology be received from Ms Hiroti

Cr D Wilson/Cr B Carter. Carried

3 Public Forum

There was no public forum

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/FPE/045

That the minutes of Finance/Performance Committee Meeting held on 30 May 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr J F Wong. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Finance/Performance Meetings

Item 2 and 3

To include the dates of when this will come to a future meeting.

Item 7 Rates

Mr Ross responded to questions that those with CCC completed will be paying rates as of the 01 July.

Resolved minute number 24/FPE/046

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr F Dalgety/Cr S Loudon. Carried

8 Chair's Report

8.1 Chair's Report - June 2024

Cr Dalgety provided a verbal report to the committee. After the meeting this report was tabled for the committee.

Resolved minute number 24/FPE/047

That the Chair's Report –June 2024 be received.

Cr F Dalgety/HWTM A Watson. Carried

9 Reports for Decision

9.1 Finance Snapshot - May 2024

Mr Pedley joined the table and went through the questions from Cr Loudon that were sent prior to the meeting.

The Marton Rail Hub Grant

The Marton Rail Hub Grant was received ahead of its original budget. As such it is a timing difference and does not represent an extra grant or any change to the project's funding. Mr Tombs responded to questions that previously this project sat in CAPEX and is now sitting in OPEX.

Roading costs exceed Budget

Staff are investigating this and will report back to the committee.

Borrowings

The June borrowings are necessary to maintain the capital programme. Council is actually year to date 9 million favourable to the plan and capital programme is under spent by the same amount.

The committee discussed vested assets and that developers have improved land and at the end of construction and becomes an asset of the council. Mr Tombs noted that they are a vested asset because they are a financial liability to council.

Resolved minute number 24/FPE/048

That the report 'Finance Snapshot – May 2024' be received.

Cr F Dalgety/Cr B Carter. Carried

10 Reports for Information

10.1 Treasury and Debt - 2023/24

Mr Tombs suggested a workshop with the committee in August to provide some treasury advice and benefit from more sophisticated treasury management. Councillors were positive about a workshop on this.

Resolved minute number 24/FPE/049

That the report 'Treasury and Debt – 2023/24' be received.

Cr D Wilson/Cr B Carter. Carried

10.2 QV Report

The report was taken as read.

Resolved minute number 24/FPE/050

That the QV Report be received.

Cr F Dalgety/Cr J F Wong. Carried

10.3 Quarterly Property Sales

Mr Tombs responded to questions that this item is for the committees information and there are a range of reasons for these outcomes

Resolved minute number 24/FPE/051

That the report 'Quarterly Property Sales' be received.

Cr D Wilson/Cr B Carter. Carried

10.4 Public Feedback / Performance Report - May 2024

Mrs Gordon responded to questions that the HappyorNot works much better than the resident survey and that the RFS system does not link into this but it does in the statement of service of performance.

It was requested that the community committee order papers include an item to share their community committee newsletter.

Councillors acknowledge the growth in social media and noted the significance of Mr Caldwell.

His Worship the Mayor asked about the toilets on Gentle Annie Road and this is up and running according to councillors. Mrs Gordon will confirm in regards to an opening of this.

Resolved minute number 24/FPE/052

That the Public Feedback / Performance Report – May 2024 be received.

Cr B Carter/Cr Sharland. Carried

The meeting closed at 10.10am

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 25 July 2024.

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Chairperson