

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Wednesday, 30 April 2025
Time: 1.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Fi Dalgety
Cr Paul Sharland

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Wednesday, 30 April 2025 at 1.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

No Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Ordinary Council Meeting held on 27 March 2025 are attached.

Attachments

1. Ordinary Council Meeting – 27 March 2025

Recommendation

That the minutes of Ordinary Council Meeting held on 27 March 2025 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

ITEM 7.1



UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 27 March 2025

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Dave Wilson
Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Piki Te Ora Hiroa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Fi Dalgety
Cr Paul Sharland

In attendance

Mrs Carol Gordon, Chief Executive
Mr Arno Benadie, Deputy Chief Executive
Ms Katrina Gray, Group Manager - Strategy, Community and Democracy
Mrs Leanne Macdonald, Group Manager- Corporate Services
Ms Gaylene Prince, Northern Area and Property Manager
Ms Janna Harris, Corporate Planner
Ms Sophia Sykes, Communications Manager
Mr Jarrod Calkin, Economic Wellbeing Lead
Mr Eswar Ganapathi, Senior Project Manager
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

The Mayor opened the meeting at 1.59pm.

2 Apologies

No apologies were received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 25/RDC/035

That the minutes of Ordinary Council Meeting held on 26 February 2025 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr P Sharland/Cr R Lambert. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Item 4 – Bulls Bus Lane

Officers responded to questions that councillors should continue to report any trucks seen in the bus lane. The Mayor will continue to call truck companies on behalf of Council.

Resolved minute number 25/RDC/036

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr F Dalgety/Cr B Carter. Carried

8 Mayor's Report

8.1 Mayor's Report - 27 March 2025

The Mayor noted that there is a second tabled report and apologised for the comment in his report regarding low Local Water Done Well public meeting attendance as there were thirty-six people in attendance for the Marton session.

Resolved minute number 25/RDC/037

That the Mayor's Report – 27 March 2025 be received.

HWTM/Cr B Carter. Carried

Resolved minute number 25/RDC/038

That Paul Sharland be appointed as the alternate for the Mayor and Cr Carter to the Bulls Community Committee.

HWTM/Cr G Maughan. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - March 2025

Submissions

Officers advised that new legislation will be released for the Resource Management Act by the end of this year.

Fund for Projects that Support Survivors of Abuse in Care

Ms Prince responded to questions that so far, 119 unmarked graves have been identified and further hundred marked graves within the district.

The estimated cost can be provided at a future meeting, the current funding available is \$50,000. The Mayor highlighted that if further funds were required they would likely be granted.

Rubbish Collection Services

Councillors supported the actions taken and thanked those that were involved with this work. The feedback from the community has been excellent.

Resolved minute number 25/RDC/039

That Chief Executive's Report – March 2025 be received.

Cr S Loudon/Cr B Carter. Carried

10 Reports for Decision

10.1 Adoption of The Annual Plan 2025/26 & Co for Consultation

Mrs Harris highlighted that there are no significant or material changes from the Long Term Plan to consult on and therefore no requirement to consult however the preference from Council was to provide this opportunity.

Councillors noted concerns that there is a risk of consultation fatigue, especially if Council was to have further consultation for the Marton pool.

Resolved minute number 25/RDC/040

That the report 'Adoption of the Annual Plan 2025/26 & Co for Consultation' be received.

Cr P Hiroa/Cr D Wilson. Carried

Resolved minute number 25/RDC/041

That Council confirms that there are no significant or material differences proposed between year 2 of the Long Term Plan 2024-34 and the Draft Annual Plan 2025/26, therefore it will not consult on the Annual Plan 2025/25 in accordance with section 95A of the Local Government Act 2002.

Cr D Wilson/Cr P Sharland. Carried

Resolved minute number 25/RDC/042

That Council adopts the Annual Plan 2025/26 & Co document and the Draft Annual Plan 2025/26 for community consultation under section 82 of the Local Government Act 2002 and that Council gives the Chief Executive authority to make minor editorial and formatting changes to these documents prior to publication for consultation.

HWTM/Cr R Lambert. Carried

Resolved minute number 25/RDC/043

That Council adopts for consultation, using the special consultative procedure outlined in section 83 of the Local Government Act 2002, the:

- Draft Waste Management and Minimisation Plan
- Draft Dangerous, Affected and Insanitary Buildings Policy
- Proposed Schedule of Fees and Charges 2025/26

and the associated Statements of Proposal. That Council gives the Chief Executive authority to make minor editorial and formatting changes prior to publication for consultation.

Cr D Wilson/Cr F Dalgety. Carried

10.2 Analysis of Submission - Rātana Road Renaming

Officers confirmed that the appropriate process has been taken and that the advice provided has come from the Rātana Community Board.

Council has delegation to name its own roads, but officers will inform Land Information New Zealand of the decision.

Resolved minute number 25/RDC/044

That the report Analysis of Submission - Rātana Road Renaming be received.

Cr P Hiroa/Cr B Carter. Carried

Resolved minute number 25/RDC/045

That Council renames the rural section of Rātana Road (north of Kiatere Street) to Papa Kōura as recommended by the Rātana Community Board.

Cr P Hiroa/Cr D Wilson. Carried

10.3 Triennial Elections 2025

Councillors spoke that the random order is preferred as this is the same approach from previous elections.

Resolved minute number 25/RDC/046

That the report 'Triennial Elections' be received.

Cr G Maughan/Cr G Duncan. Carried

Resolved minute number 25/RDC/047

That the names of candidates for the 2025 Rangitīkei District Council triennial elections, and any subsequent by-elections, be arranged on the ballot paper in the order chosen below:

- Random

Cr D Wilson/Cr R Lambert. Carried

11 Reports for Information

11.1 Marton Pool Update

Councillors noted that gaining detailed information on the Marton Pool was a request to staff and further discussion will happen at the Assets/Infrastructure Committee.

The desire is that that the Marton pool will open for next season however there are number of decisions to be made before this time. The Mayor highlighted that previously Council did not depreciate fund the pool. Ms McDonald noted that Council may consider this as part of the financial strategy and can change the current approach for funding the pool going forward.

Resolved minute number 25/RDC/048

That the report "Marton Pool Update" be received.

Cr F Dalgety/Cr P Sharland. Carried

11.2 Project Updates Report - March 2025

Marton to Bulls Wastewater Centralisation

Officers continue to investigate whether the land that is purchased is appropriate, noting that there potentially may not be enough land for the wastewater disposal. Officers responded to questions that this is due to a mix of soil types and the groundwater.

The Mayor questioned whether the potential to plant on the land for carbon credits has been investigated by officers. Officers responded that the current phase is investigating the appropriateness of the land for wastewater disposal.

Officers responded to questions that the population growth for Bulls and Marton are being considered as part of the project.

Taihape Grandstand

Councillors noted the positive meeting held for the community groups however there were concerns of the funding required for the community to meet.

The Mayor noted that there are now three main groups to be consulted as part of this project, heritage, rugby, and the playground.

Resolved minute number 25/RDC/049

That the report 'Project Updates Report – March 2025' be received.

Cr B Carter/Cr F Dalgety. Carried

12 Minutes from Committees

12.1 Minutes from Committees

The report was taken as read.

Resolved minute number 25/RDC/050

That the following minutes are received:

- Risk and Assurance Committee – 05 Dec 24
- Hunterville Rural Water Scheme Committee – 10 Feb 25
- Hunterville Community Committee – 10 Feb 25
- Rātana Community Board – 11 Feb 25
- Taihape Community Board – 12 Feb 25
- Marton Community Committee – 12 Feb 25
- Turakina Community Committee – 13 Feb 25
- Finance and Performance Committee – 26 Feb 25
- Assets and Infrastructure Committee – 13 Mar 25

Cr G Maughan/Cr P Sharland. Carried

13 Recommendations from Committees

13.1 Recommendation from the Assets and Infrastructure Committee

The report was taken as read.

Resolved minute number 25/RDC/051

That the Recommendation from the Assets / Infrastructure Committee be received.

Cr D Wilson/Cr P Hiroa. Carried

Resolved minute number 25/RDC/052

That, following the recommendation from the Assets / Infrastructure Committee, Council do not approve payment of \$12,000 to the contractor that submitted the claim for the Taihape Town Hall procurement process.

Cr D Wilson/HWTM Carried

14 Public Excluded

The meeting went into public excluded session 2.10pm.

Resolution to Exclude the Public

Resolved minute number 25/RDC/053

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Public Excluded Council Meeting - 26 February 2025

2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Taihape Town Hall & Library - Concept Design
4. Marton Offices & Community Hub
5. Public Excluded Resolutions
6. Minutes from Committees (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
14.1 - Public Excluded Council Meeting - 26 February 2025	To consider the minutes relating to matters that were the subject of discussion at the 26 February meeting.	S48(1)(a)
14.2 - Follow-up Action Items from Council (Public Excluded) Meetings	To consider the matters arising from previous public excluded meetings. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.3 - Taihape Town Hall & Library - Concept Design	To enable commercially sensitive information to be discussed without impacting any negotiations. s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.4 - Marton Offices & Community Hub	To enable commercially sensitive information to be discussed without impacting any negotiations. s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.5 - Public Excluded Resolutions	To consider previous public excluded decisions and bring these into the open. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position	s48(1)(a)(i)

	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	
14.6 - Minutes from Committees (Public Excluded)	To receive public excluded minutes. s7(2)(a) - Privacy s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr R Lambert. Carried

15 Open Meeting

The meeting went into open session 3.01pm.

Resolved minute number **25/RDC/67**

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

25/RDC/044 - 25/RDC/055

Cr B Carter/Cr S Loudon. Carried

The meeting closed at 3.01pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 April 2025.

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Actions Register [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions					
Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	27-Mar-25	Update on unmarked graves for next Council meeting	Gaylene	This is included in the CE report.	Completed
2	27-Mar-25	Provide further commentary on the presentations previously provided to Council by Tamata Hauha and VonLanthen on opportunities for the land and how they might relate to the feasibility assessments occurring now	Arno	No update at this stage.	
3	26-Feb-25	MOU Scotts Ferry	Carol / Kevin / Arno	Update is include in the projects report.	In progress
4	26-Feb-25	Install correct signage on McHardies road (noting that one end of the road is correct and the other end is incorrect)	Arno / Darryn	New signage has been ordered.	In progress
5	24-Apr-24	RDC please look at traffic calming options on Criterion St and Taumaihi St. From Bulls Community Committee	Arno	Council wants to progress this as soon as possible, noting the item was not included in the annual works programme and would either be unbudgeted and will stay on the radar to see if there is any funding available at the end of the financial year. Therefore this item will remain on the action list until the end of the financial year.	In progress

8 Mayor's Report

8.1 Mayor's Report to Council - 30 April 2025

Author: Andy Watson, His Worship the Mayor

Good Morning,

Recently I attended the Zone 3 meeting at Hawera which I co-Chair. I thank Councillors Dave Wilson, Fi Dalgety, Piki Te Ora Hiroa and our Chief Executive Carol Gordon for also attending the two day meeting. I have attached the presentations as an appendix to this report but I want to make a series of comments regarding same -

1. Zone meetings are a sub-set of Local Government, and our Zone includes 17 councils in the central North Island including Gisborne/Wairoa to Taranaki, New Plymouth to Horowhenua and all the councils within these areas. It is a chance to gather collegial support, showcase worthwhile initiatives and to hear directly from Government ministers and officials. It is a valuable process that comes at a cost. The membership costs for Local Government New Zealand (LGNZ) for our council sit at \$50,000 per annum, not including Zone costs such as attendance etc. These costs have been climbing and a number of councils have withdrawn from LGNZ and unfortunately some of the large metro councils such as Christchurch and Auckland are included as withdrawals. They pay much higher costs and as a consequence everyone else faces fee increases. Metros have the ability to engage directly with Government, those Mayors can literally call the Prime Minister or ministers directly, an advantage most Mayors do not have. Also, there have been questions around the performance of LGNZ, some of which may be warranted. The LGNZ Board is now more settled in my opinion and will be shortly advertising for a new Chief Executive. I believe strongly that we should remain in LGNZ. For us it brings huge advantages - the training and information that they provide, the Mayor's Taskforce for Jobs funding is important and without LGNZ it is difficult to challenge and question Government. I have included a recommendation at the end of this report in relation to retaining membership of LGNZ.
2. Hawera is in the South Taranaki District and is one of the very wealthy councils that can afford to subsidise rates in times of crises such as Covid and provide magnificent facilities in each of their small towns. We went to visit a new library, built at a cost of \$22m at no additional cost on rates. So why are they in this position?
 - i) They are a relatively small council similar to us in size and also service many small towns – so no difference there!
 - ii) Their roading includes significant portions of state highways that they do not have to fund and the roads that they do fund are built on reasonably level ground with a good base material.
 - iii) Like many councils in Taranaki their water sources are simple and pure, needing very little treatment. They often collect water from mountain streams. So infrastructurally their costs are lower.
 - iv) But the first big one is that South Taranaki has several significant industrial sites. Think of gas at Kapuni, multiple large dairy factories and wind farms etc. These sites

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- pay huge rates effectively subsidising the district and they pump in direct support by way of grants to meet local initiatives.
- v) Like all Taranaki councils, South Taranaki received money from the “Think Big” projects initiative by past Governments and have a share of port revenues so their cash inputs, other than rates, are significant.
- vi) **They seized an opportunity!** When local power boards were aggregated to form Powerco they, like us, were paid a share value that they could have just used to subsidise rates in the short term or make direct payments back to their ratepayers. Their council of the time said no and went through a challenging local consultation process to ring-fence money into a trust for the future. They won that consultation process against stiff local opposition from ratepayers. They now have a local investment fund of \$89m that continues to grow and effectively fund new developments such as their brand new library.

There is a message here. Could Rangitikei try and set up a similar pathway with the payments back from the Regional CCO entity or by starting on a very minor scale and building a trust over time? I don’t know the answers here but it may well be worth a discussion.

3. The DIA (Department of Internal Affairs) presentation at Zone was made by Vanessa Blakelock, the Partnership Director for Local Government, filling in for other staff who were not available. She was on the back foot, Government is still unable to answer many questions around Local Water Done Well (LWDW) particularly around pricing, strategy and the new Government Bill running into hundreds of pages of information which is not yet before Government. We as a sector will be challenged by new information as it comes to hand. One of the difficult decisions we as a region will face will be who will be the decision makers when it comes to housing or industrial growth? Will it lie with the council receiving the interest or could the entity say no, we have capacity from the Three Waters elsewhere and cope with this and effectively force a decision.

Points regarding LWDW and Annual Plan consultations -

- i) At this stage interest has been very low and to some extent I can understand that communities are “over it” and consulted-out.
- ii) I do thank those who are submitting – the points raised so far are interesting and well worthwhile, it certainly adds to my thought process. Councillors and I will still be available even after consultations close to discuss any further concerns as they arise.

Following an invitation, Council has joined the Hauora Taiwhenua Rural Health Network which seeks to strengthen the health of rural communities. The cost of this membership is \$1,000. Councillor Piki Te Ora Hiroa has been appointed as the lead and we will look to take her advice in terms of membership. Provision of health services for our district remains a huge concern for me and our communities. We absolutely accept that it is a nationwide issue and as such as I have reached out both our MP Suze Redmayne and the Minister of Health, Simeon Brown, to discuss this. It is frustrating that the local initiative, for example, in Taihape to take ownership and drive integrated health services seems to have been stifled by very slow decision making by Te Whatu Ora. This is a specific question that I will be raising with the Minister and asking for the address of this.

Based on advice from the Trustees, Rangitikei District Council has reappointed Mrs Annabel Whisker to the Four Regions Trust for a further term of three years. Mr Chris Renshaw also serves as a current Trustee appointed by Rangitikei District Council.

Finally, I attended the Harvest Festival and Pedals for Pleasure held at Wilson Park in Marton on 6 April. This event just gets better and bigger every year. I understand we had 500 people through the gates in the first 10 minutes of opening! All of the carpark were full and the weather gods were in our favour. Huge numbers of people did the Rotary Pedals for Pleasure and I thank Rotary and the Prize Sponsors.

Mayor's Engagements

April 2025

1	<p>Attended meeting with Chief Executive</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Mayor's Taskforce for Jobs online meeting</p> <p>Attended Koitiata Community Meeting regarding wind farms</p>
2	<p>Attended meeting with Chief Executive</p> <p>Attended Local Water Done Well Mayoral Steering Group online meeting</p> <p>Attended signing of Downer/RDC Roading Contract</p> <p>Attended meeting with Transition Advisor to Chief Executive</p> <p>Attended Taihape Network Meeting</p> <p>Attended Taihape Grandstand Meeting</p>
3	<p>Attended meeting with Chief Executive</p> <p>Attended Zone 3 LGNZ Sector Meeting in Hawera</p>
4	Attended Zone 3 LGNZ Sector Meeting in Hawera
6	Attended Marton Harvest Festival & Pedals for Pleasure
7	<p>Attended meeting with Chief Executive</p> <p>Attended Mayor's Taskforce for Jobs online meeting</p> <p>Attended Citizenship Ceremony</p> <p>Attended Hunterville Rural Water Scheme Meeting</p> <p>Attended LGNZ zoom meeting with Infometrics</p>
8	<p>Attended meeting with Chief Executive</p> <p>Attended Regional Transport Matters Regional Chiefs Fortnightly Zoom</p> <p>Attended Te Roopuu Ahi Kaa Komiti Meeting</p>
9	<p>Attended Annual Plan Community Meeting in Taihape</p> <p>Attended Marton Community Committee Meeting</p>
10	<p>Attended meeting with Chief Executive</p> <p>Attended Marton Office & Library Project Governance Meeting</p> <p>Attended Assets & Infrastructure Committee Workshop</p>

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	<p>Attended Policy/Planning Committee Meeting</p> <p>Attended Taihape Town Hall & Library Redevelopment meeting</p>
11	<p>Attended meeting with Chief Executive</p> <p>Attended meeting with Mana Whenua Strategic Advisor</p> <p>Attended meeting with Lake Alice Survivor's Group Representative and Staff</p>
14	<p>Attended Mayor's Taskforce for Jobs Governance Group online meeting</p> <p>Attended Annual Plan Community Meeting in Bulls</p> <p>Attended Annual Plan Community Meeting in Marton</p> <p>Attended Council meeting agenda briefing with staff</p> <p>Attended Hunterville Community Committee Meeting</p>
15	<p>Attended meeting with Chief Executive</p> <p>Attended weekly meeting with Deputy Mayor</p>
16	<p>Attended meeting with Chief Executive</p> <p>Attended Local Water Done Well Hearings and Workshop</p> <p>Attended Business After 5 meeting in Marton</p>
17	<p>Attended meeting with Chief Executive</p> <p>Attended meeting with Mana Whenua Strategic Advisor</p> <p>Attended Local Water Done Well Council Workshop in Whanganui</p>
22	<p>Attended meeting with Chief Executive</p> <p>Attended weekly meeting with Deputy Mayor</p>
23	<p>Attended meeting with Chief Executive</p> <p>Attended monthly meeting with Police</p>
24	<p>Attended meeting with Chief Executive</p> <p>Delivered ANZAC Day wreaths across the district</p> <p>Attended Koitiata/Turakina Annual Plan Community Meeting</p>
25	<p>Attended Marton ANZAC Dawn Parade</p> <p>Attended Turakina ANZAC Day Ceremony</p> <p>Attended Marton RSA ANZAC Ceremony at Cenotaph</p>
27	<p>Attended Suzuki Extreme 4x4 Challenge in Turakina</p>
28	<p>Attended Ngā Wai Tōtā Inaugural Hui at Tiorangi Marae</p>
29	<p>Attended Ngā Wai Tōtā Inaugural Hui at Tiorangi Marae</p> <p>Attended weekly meeting with Deputy Mayor</p>
30	<p>To attend meeting with Matt Claridge regarding Whangaehu Bridges – Te Araroa Trail</p> <p>To attend Finance & Performance Committee Meeting</p> <p>To attend Council Meeting</p> <p>To attend Local Water Done Well Mayoral Steering Group Meeting</p>

Attachments:

1. **Presentations Zone 3 (under separate cover)**
2. **Elected Member Attendance** [↓](#)

Recommendation 1

That the Mayor's Report – April 2025 be received.

Recommendation 2

That Council agrees to retain membership of Local Government New Zealand (LGNZ).

Date	Meeting	HWTM	Wilson	Carter	Dalgety	Duncan	Hiroa	Lambert	Loudon	Maughan	Sharland	Raukawa	Wong	Notes
27-Mar-25	Finance/Performance	PR	PR	PR	PR			AT	PR	PR	PR		PR	
27-Mar-25	Council Meeting	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AB	PR	
3-Apr-25	Turakina CC	CB		PR										
7-Apr-25	Hunternville RWS	PR			PR			PR						
8-Apr-25	TRAK	PR					PR					PR		
9-Apr-25	Taihape CB	CB				AP							PR	
9-Apr-25	Marton CC	PR	PR							PR				
9-Apr-25	Santoft Domain	CB		PR										
10-Apr-25	AIN Workshop	PR	PR	PR	PR	AP		AP	PR	AP	PR		PR	
10-Apr-25	Policy/Planning	PR	PR			AP	AP	PR	PR	AP	PR		PR	
14-Apr-25	Hunternville CC	PR			PR			PR						
15-Apr-25	Community Grants	PR		PR	PR	PR			PR		PR		PR	
15-Apr-25	Sport Travel Fund	PR	PR							AP				
16-Apr-25	Council Hearing	PR	PR	PR	PR	PR	AP	PR	PR	AP	PR	PR	PR	

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom [this indicator is no longer used]	ZM

9 Chief Executive's Report

9.1 Chief Executive's Report - April 2025

Author: Carol Gordon, Chief Executive

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation.

2. Events Held Across the District at Council's Facilities

- 2.1 17th, 24th February, 3rd, 10th, 17th & 24th March 2025 – Te Kotuku Hauora - Community Touch Competition – Marton Park – Field 1
- 2.2 7th March 2025 – T.A.S (Taihape Area School) Annual Whole School Athletics Championship – Memorial Park, Taihape – All fields
- 2.3 24th March 2025 – Junior Interschool Athletics– Wilson Park – Velodrome+ velodrome toilet block
- 2.4 26th March 2025 –Bicycle session in school – Wilson Park - Velodrome
- 2.5 28th March 2025 – Hunterville School Athletics – Hunterville Domain – All fields

3. Staff Movements

- 3.1 In March, we welcomed the following employees to RDC:
 - Craig Bright, Corridor Access Manager
 - Ben Gower, Animal Control Officer
- 3.2 We also farewelled the following team member in March:
 - Ben Dyason, Parks Assistant

4. Health, Safety and Wellbeing Dashboard

- 4.1 The Health, Safety and Wellbeing Dashboard for March 2025 is attached (Attachment 1).

5. Consultation Tracker Dashboard

- 5.1 Attached is the latest Consultation Tracker dashboard, refer to Attachment 2. This dashboard highlights the topic, staff lead and expected consultation period. This is provided to Council and our Community Boards and Community Committees.

6. Submissions

The updated list of current opportunities to submit on consultations run by external agencies is attached (Attachment 3).

- 6.1 Consultations submitted on

ITEM 9.1

In the last month submissions have been made to the Parliament Justice Committee's Enabling 4 year teams, and LGNZ's election reform draft position paper. These submissions can be found on Council's website: [Submissions made to other Organisations: Rangitikei District Council](#)

6.2 Consultations proposed to submit on

Submissions are planned to be prepared for the following consultations:

- The Water Services Authority – Taumata Arowai is consulting on New Zealand's future wastewater system.
- The Representation Commission is consulting on proposed changes to the electorate boundaries.
- Horizons are consulting on improved bus services in Whanganui and Horowhenua, as well as the sale of CentrePort shares.

7. Update on Funding Application to the Survivor Support & Recognition Fund

- 7.1 The Mayor and Staff have met with a representative from the Lake Alice Survivors Group and a funding application to the Survivor Support & Recognition Fund (SSRF) is in the process of being finalised. It is intended to apply for funding for up to 120 individual plaques, including one for a memorial seat (to be sited at Mt View Cemetery) and one memorial in the vicinity of the former Lake Alice Hospital. Funding will also be applied for, to contribute to a Blessing Ceremony, ground maintenance for plaque placement and potential planting, a concrete pad for the seat, etc, and for research in support of this project. Staff are continuing to double-check all data.

8. Te Matapihi – Ngā Kaitautoko (Supporters Wall of Fame)

- 8.1 At the October 2024 Council meeting, Council considered a recommendation from the Bulls Community Committee to move the Ngā Kaitautoko board into the hall of Te Matapihi and for Council to fund an additional block for the board to acknowledge the volunteer hours, and anonymous donations, that contributed towards the building of Te Matapihi.
- 8.2 Council resolved that the Ngā Kaitautoko board remain in the Information hub of Te Matapihi and directed staff investigate an additional block acknowledging the volunteer hours and anonymous contributions.
- 8.3 Following consultation with Bulls Community Committee members, it has been suggested to add an addition to Ngā Kaitautoko, on the bottom left-hand side where it will be most visible for people walking into the hall from the hub (refer to Attachment 4).
- 8.4 The total cost of \$241 (GST exclusive) can be funded from the 2024/25 Halls budget.

9. Financial Implications

- 9.1 Financial implications relate to the addition to the Ngā Kaitautoko (Supporters Wall of Fame), if the addition is approved it can be funded from existing budgets.

10. Impact on Strategic Risks

- 10.1 Legal and political environment requires excessive resources / changes to governmental legislation are transformational:

- Tracking external submissions ensures Council is aware of upcoming legislative changes which may require resources.

10.2 Obligations with health, safety and wellbeing are not met:

- The Health, Safety and Wellbeing dashboard is attached. There is a strong focus on Health, Safety and Wellbeing within the organisation.

11. Strategic Alignment

11.1 There are no significant matters that impact on Council's Strategic Framework associated with this report.

12. Mana Whenua Implications

12.1 Members of the Te Roopuu Ahi Kaa Komiti receive the submission list and, if time allows, asked for input into specific draft submissions.

12.2 There are no other known mana whenua implications associated with this report.

13. Climate Change Impacts and Consideration

13.1 There are no other climate change impacts associated with this report.

14. Statutory Implications

14.1 There are no statutory implications associated with the updates in this report.

15. Decision Making Process

15.1 There are no sections of this report that are considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Health Safety & Wellbeing Dashboard - March 2025** [↓](#)
2. **Consultation Tracker - April 2025** [↓](#)
3. **Submissions - April 2025** [↓](#)
4. **Te Matapihi – Ngā Kaitautoko (Supporters Wall of Fame)** [↓](#)

Recommendation 1

That the Chief Executives Report – April 2025 be received.

Recommendation 2

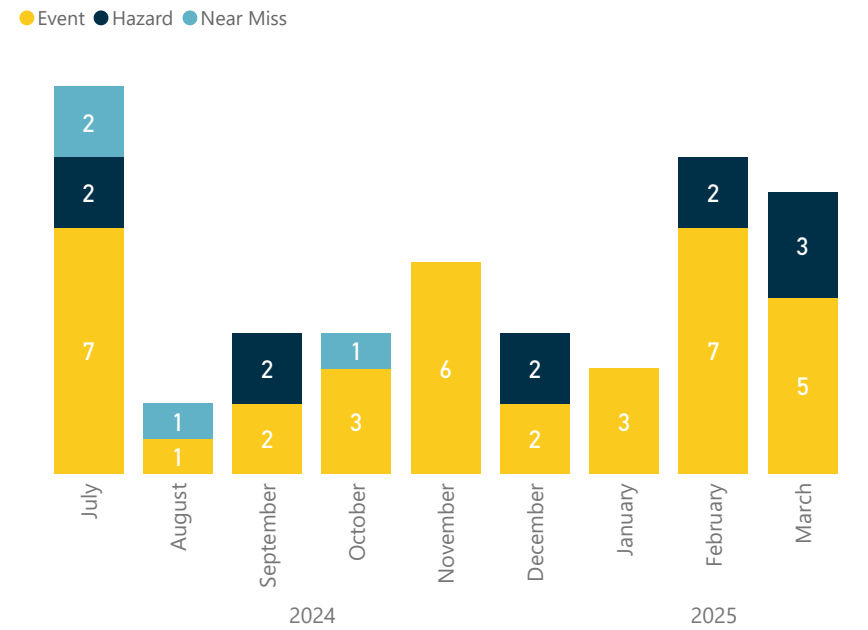
That an additional 'Platinum' block be added to the Te Matapihi Ngā Kaitautoko (Supporters Wall of Fame), to be funded by the 'Halls' activity budget, to acknowledge the many volunteer hours and anonymous donations that contributed towards the building of Te Matapihi.



RDC Health and Safety Dashboard March 2025

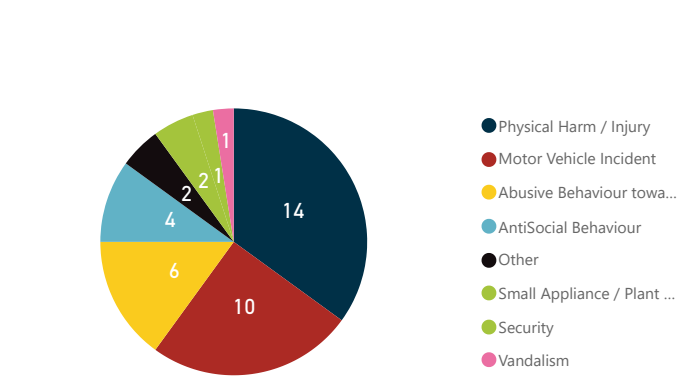
Events, Hazards and Near Misses

01 July 2024 to date



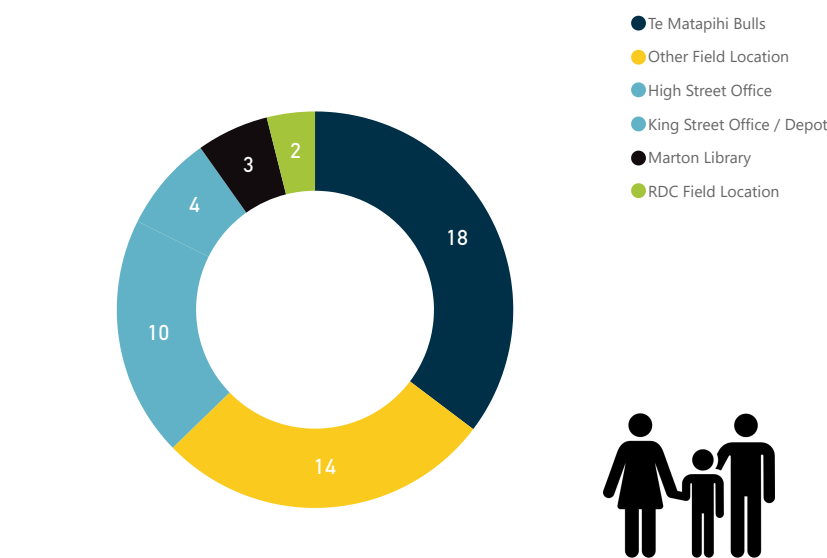
Event/Near Miss Category

01 July 2024 to date

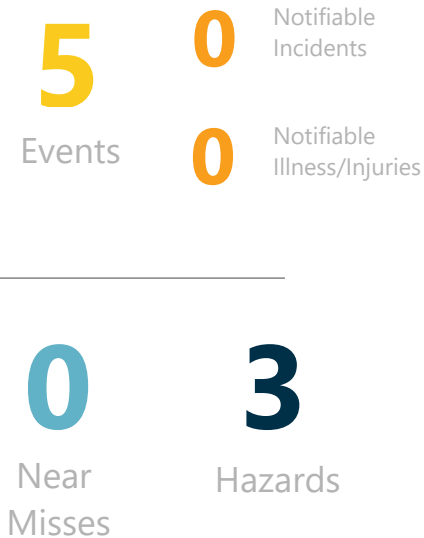


Location

Events, Hazards and Near Misses



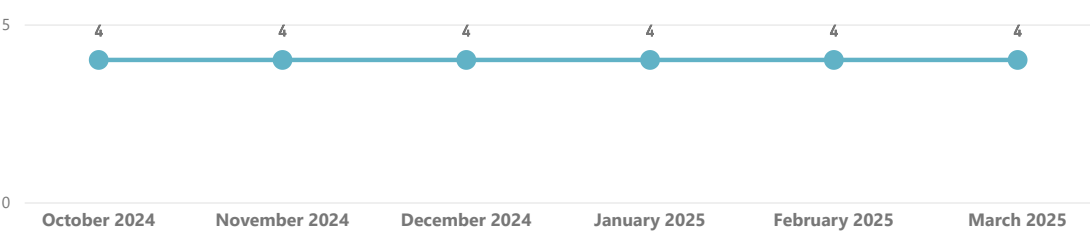
Summary of Month



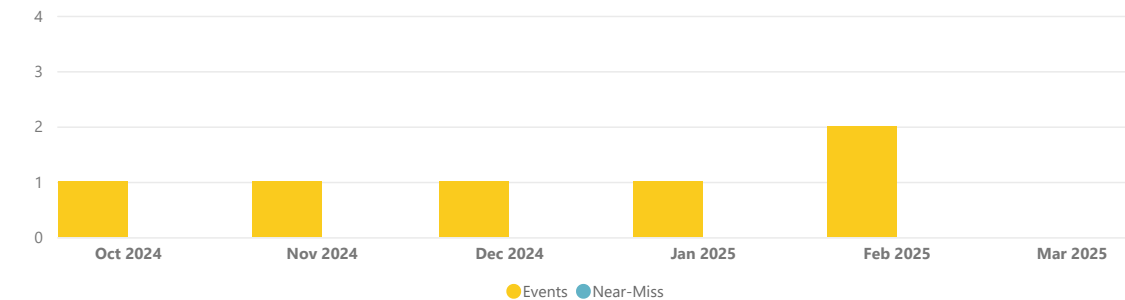
Average Driver Ratings

53% Completed Driver Safety Training

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)



Vehicle Incidents



March Wellbeing News

Beat the Winter Bugs!

Our Wellbeing Programme – Hauora Ake provides RDC staff access to Flu Vaccinations and Buccaline Tablets to help reduce the impact of winter illnesses.

Our on-site vaccination clinic is happening at the Marton Office on Friday 11 April, where you can receive a Flu vaccine and/or Covid booster. You can also visit your own provider and put in an expense claim.

Buccaline Tablets can be collected from the pharmacies in Taihape, Marton or Bulls by showing your staff ID.

If you have any questions or would like to book in for the vaccination clinic, please Contact Matt or Chelsea in the People and Performance Office.

2025 Consultation Tracker
Rangitikei District Council



Project	Staff Lead	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Local Water Done Well	Arno		Adoption of Consultation doc - 26th Feb	Consultation 5th March - 2nd April	Deliberations - 22 May								
District Plan Review				Engagement					Notification				
Urban Growth Plan Change	Tiffany												
Annual Plan	Janna			Adoption of CD & draft annual plan - 27 Mar	Consultation 4 April - 5 May	Hearing - 15 May	Deliberations - 5 June						
Fees & Charges	Janna												
Dangerous and Insanitary Buildings Policy	Janna/Bryan			Adopt of draft consultation - 27 Mar	Consultation as part of Annual Plan	Hearing - 15 May	Deliberations - 5 June						
Waste Minimisation Plan	Arno/Raj			Adoption of draft WMMP - 27 Mar	Consultation as part of Annual Plan	Hearing - 15 May	Deliberations - 5 June						
Marton-Bulls Wastewater Strategy	Arno					Adoption	Consultation						
Local Body Elections	Katrina					National, regional, local campaign			Pre-election period - no campaign comms	Election			
Māori Wards Referendum	Katrina					National, regional, local campaign				Election			
Bulls Recreation Master Plan	Tiffany			Engagement									
Upcoming but unconfirmed projects													
Marton Streetscape plan Rangitikei Tomorrow: Economic Strategy and Action Plan Marton Swim Centre													

Current Consultations

Name of Initiative	Agency Engaging	Due Date	Description	Proposed RDC Action
Currently Open for Submissions				
Term of Parliament Enabling 4-year Term	Parliament Justice Committee	17 April	This bill would create an option to extend the Parliamentary term to four years at the start of each term. The term could be extended to four years only if the overall membership of Parliament's subject select committees was proportional to the party membership in the House of Representatives of the non-executive members.	Submitted
Referendum Frameworks Bill	Parliament Justice Committee	17 April	The Bill focuses on the mechanics of a referendum for the next two general elections (potentially 2026 and 2029). The legislative framework for the conduct of referendums will be the same as applies to the conduct of the general election; the Bill replicates the regulatory regime that applies to third-party promoters in respect of election advertisements to apply to any promoters of referendum advertisements.	None
New Zealand's future wastewater system	Water Services Authority - Taumata Arowai	25 April	The four proposed national wastewater standards cover the most common consenting topics (discharging treated wastewater to water or land, safe biosolid use, and managing overflows and bypasses) – with requirements tailored to appropriately manage the level of risk to public health and different environments.	Submit
Land Transport Management - Time of Use Charging	Parliament Transport and Infrastructure Committee	27 April	This bill would enable local authorities to identify areas of high congestion, propose indicative scheme areas, and set out potential charging zones for approval by the Minister of Transport.	None
Reviewing the Biosecurity - Meat and Food Waste for Pigs	Ministry for Primary Industries	27 April	Requirements for feeding meat and food waste to pigs are in the Biosecurity (Meat and Food Waste for Pigs) Regulations 2005. The regulations provide important protection against exotic diseases entering New Zealand that would affect pigs and the livestock sector. The discussion paper outlines four options: (a) Keep the status quo: meat food waste cannot be fed to pigs unless treated, (b) Prohibit feeding food waste to pigs that contains meat (or has come into contact	None

			with meat), (c) Require food waste producers to treat it before it can be distributed and (d) Prohibit feeding any food waste to pigs.	
Proposed changes in electorate boundaries	Representation Commission	27 April	Proposed amendments to electorate boundaries for 2026 General Election. Rangitikei's southern boundary shifts to include Levin; the northern boundary stops before Waiohuru, which is now in the Whanganui electorate.	Submit
Proposed Dog Control Policy & Bylaw https://letskorero.horowhenua.govt.nz/dogcontrol	Horowhenua District Council	27 April	Responsible Dog Owner Approval – a renamed version of the Selected Owner Policy with slightly edited criteria and feedback on that criteria is encouraged. The requirement to attend dog obedience classes has been adjusted and the requirement for a dog to be neutered to meet the criteria has also been removed. Dog exercise areas - whether there are enough, whether they're fit for purpose, and whether they allow dog owners and other members of the public to feel safe.	None
LGNZ local election reform draft position paper	LGNZ	28 April	Working group position paper on LG electoral reform	Submitted
Putting patients first	Ministry of Health	30 April	The discussion document has four key themes: (1) Patient-focused regulation: Faster wait times, better outcomes, and a system that truly puts patients first. (2) Streamlined regulation: Using resources and administering the rules in the most cost-effective way possible, ensuring value for money for taxpayers and better outcomes for patients. (3) Right-sized regulation: The level of regulation should depend on the level of risk to public safety involved. (4) Future-proofed regulation: Modernised and adaptive regulation that ensures patients receive the care they need while supporting the workforce to respond to the needs of all New Zealanders.	None
Improved Bus Service in Whanganui and Horowhenua	Horizons Regional Council	01 May	"Should Horizons fund the improved bus services in Whanganui and new bus services in Levin 100% via targeted transport rates (i.e. without NZTA co-investment)?" This is a topic in the 2025/26 Annual Plan.	Submit

ITEM 9.1 ATTACHMENT 3

Proposed sale of CentrePort shares	Horizons Regional Council	01 May	An amendment to the Council's 2024-2034 long-term plan. Horizons currently holds 23.1% of the shares, the balance is held by Greater Wellington Regional Council. The proceeds would be placed in a managed investment fund.	Submit
Review of Significance and Engagement Policy	Manawatu District Council	05 May	A new section on community participation, outlining practical ways residents can engage with Council; a more detailed approach to assessing the significance of proposals; a tiered framework for engagement methods, based on the level of significance; a revised list of strategic assets, including Te Āhuru Mōwai (Community Hub); clearer principles for engagement, including a strong commitment to inclusion, transparency, and Māori participation.	None
Emergency Management Bill National Emergency Management Agency	National Emergency Management Agency	13 May	As part of its response to the Government Inquiry into the Response to the North Island Severe Weather Events, the Government intends to pass a new Emergency Management Bill during this term of Parliament. The Bill will replace the Civil Defence Emergency Management Act 2002.	None
Sale and Supply of Alcohol (Sale on Anzac Day Morning, Good Friday, Easter Sunday, and Christmas Day) Amendment Bill	Justice Committee	25 May	This Bill would prevent the need to apply for a special license to serve alcohol after ANZAC Day services, and allow hospitality businesses to operate under normal conditions on these public holidays.	None
Employment Relations (Termination of Employment by Agreement) Amendment Bill	Parliament Education and Workforce Committee	22 May	This Bill allows for protected negotiations to occur between an employer and an employee to terminate the employee's contract if, for example, the demands of the business mean that it is imperative to dismiss the employee. The Bill allows for the employer to seek to terminate the contract by mutual consent by requesting the employee to sign a settlement agreement in which the employee agrees, in return for specified compensation, to have their contract of employment terminated and not to bring a personal grievance claim against the employer under any cause of action they may have at the time the contract is terminated.	None

Anzac Day Amendment Bill	Parliament Foreign Affairs, Defence and Trade Committee	22 May	This bill would amend the Anzac Day Act 1966 to cover conflicts and persons who have served New Zealand in past or future times of war or in warlike conflicts that are not currently covered by the Act.	None
Proposed product stewardship regulations for agrichemicals, their containers, and farm plastics	Ministry for the Environment	01 June	The Government is seeking feedback on proposed regulations to enable a national take-back and recycling scheme for agrichemicals, their containers, and farm plastics. In-scope products are: agrichemicals sold in plastic containers and drums of 1,000 litres or less (including household pest and weed control products), plastic bale wrap and silage sheet, small plastic bags (40 kilograms or less when full) containing products such as seed, feed, fertiliser, soil and crop inputs, farm and animal supplements, and bulk woven polypropylene bags (over 40 kilograms when full) containing products such as seed, feed, fertiliser, soil amendments, minerals and bulk nutrition.	None
Survivor Support and Recognition Fund	Internal Affairs	30 June 2026	Eligible organisations include local government authorities that have unmarked graves relating to former psychiatric hospitals or other former care institutions within their territorial boundaries.	Will seek funding

Attachment - Te Matapihi – Ngā Kaitautoko (Supporters Wall of Fame)



10 Reports for Decision

10.1 Adoption of Gambling Venue (Class 4) Policy and TAB Venue Policy

Author: Janna Harris, Corporate Planner

Authoriser: Tiffany Gower, Strategy Manager

1. Reason for Report

- 1.1 To present to Council the Gambling Venue (Class 4) Policy and TAB Venue Policy for adoption.

2. Context

- 2.1 The Gambling Act 2003 and the Racing Industry Act 2020 requires Council to review its policies on Class 4 gambling and TAB Venues every three (3) years. As part of the review process for both of these policies, Council must have regard to the social impact of gambling within the district.
- 2.2 These policies must specify if Class 4 Venues and standalone TAB venues can be established within the district, and if so, may specify restrictions on the location of these venues.
- 2.3 The Policy/Planning Committee were provided with a Social Impact Assessment of Gambling in the Rangitikei District in November 2024 to inform the review of these policies.
- 2.4 In December 2024, Council adopted the Draft Gambling Venue (Class 4) Policy and Draft TAB Venue Policy for consultation.
- 2.5 Consultation took place from 21 January to 42 February 2025 and 14 submissions were made on these policies, with five (5) of the submitters choosing to speak to the Policy/Planning Committee at a hearing held in March 2025.

3. Discussion and Options Considered

- 3.1 Deliberations on submissions were held by the Policy/Planning Committee at its meeting on 10 April 2025. The Policy/Planning Committee were provided with the following options for the Gambling Venues (Class 4) Policy:

- 3.1.1 Recommend to Council that the Gambling Venue (Class 4) Policy is adopted.

OR

- 3.1.2 Request that staff make more significant changes to the Gambling Venue (Class 4) Policy.

- 3.2 After considering all submissions, the Policy/Planning Committee made the following recommendation:

Resolved minute number 25/PPL/019

That the Policy/Planning Committee recommends to Council that the Gambling Venue (Class 4) Policy is adopted as consulted on without amendment.

Cr Wilson/Cr J Wong. Carried. Cr Loudon voted against.

ITEM 10.1

- 3.3 The Gambling Venue (Class 4) Policy is attached (Attachment 1).
- 3.4 The Policy/Planning Committee were presented with the following options for the TAB Venue Policy:
 - 3.4.1 Recommend to Council that the TAB Venue Policy is adopted.

OR

- 3.4.2 Request that staff make more significant changes to the TAB Venue Policy.
- 3.5 After considering all submissions, the Policy/Planning Committee made the following recommendation:

Resolved minute number 25/PPL/020

That the Policy/Planning Committee recommends to Council that the TAB Venue Policy is adopted as consulted on without amendment.

Cr D Wilson/Cr R Lambert. Carried.

- 3.6 The TAB Venue Policy is attached (Attachment 2).
- 3.7 This report's recommendations align with the recommendations made by the Policy/Planning Committee.

4. Financial Implications

- 4.1 There are no new financial implications associated with this report. The review of the Gambling Venue (Class 4) and TAB Venue Policies is provided for within existing budgets.

5. Impact on Strategic Risks

- 5.1 There are no strategic risks associated with this report.

6. Strategic Alignment

- 6.1 The review of these two (2) policies has included consideration of the social and economic well beings. The policies proposed for adoption align with Council's strategic direction.

7. Mana Whenua Implications

- 7.1 The review of these policies included engagement with Te Rōpū Ahi Kā and their recommendations were considered by the Policy/Planning Committee prior to consultation be undertaken.
- 7.2 It is acknowledged that Māori are disproportionately represented in gambling and gambling harm statistics.
- 7.3 Three (3) Māori organisations submitted on the draft policies and their views were considered by the Policy/Planning Committee as part of the hearing and deliberations. The proposed policies retain the cap for EGMs and do not allow standalone TAB venue,s which aim to ensure that harm associated with gambling will not increase in our District.

8. Climate Change Impacts and Consideration

- 8.1 There are no climate change impacts associated with this report.

9. Statutory Implications

- 9.1 Council is required to have a policy on Class 4 venues and standalone TAB venues, which must be reviewed every three years. These policies will not cease to have effect if they are overdue for review.
- 9.2 The Gambling Act 2003 requires Council's policy on Class 4 venues to either limit the opportunities for gambling or manage the impacts of gambling within the community. To achieve this the policy must identify if Class 4 venues are able to be established within the district, and if so where they can establish.
- 9.3 The Racing Industry Act 2020 requires Council's policy on standalone TAB Venues to identify if TAB Venues can be established within the district, and if so where they can be located.

10. Decision Making Process

- 10.1 The Policy/Planning Committee reviewed these policies, taking into account the social impact gambling has within the Rangitikei District.
- 10.2 The Committee recommended to Council that the Gambling Venue (Class 4) Policy should be amended, and that the TAB Venue Policy should be consulted on alongside the Gambling Venue (Class 4) Policy.
- 10.3 Post consultation, the Policy/Planning Committee heard oral submissions and deliberated on these policies.
- 10.4 If Council decides to adopt the Gambling Venue (Class 4) Policy, it will be provided to the DIA. If Council decides to adopt the TAB Venue Policy, it will be provided to TAB NZ and the DIA.

Attachments:

1. **Gambling Venue (Class 4) Policy** [↓](#)
2. **TAB Venue Policy** [↓](#)

Recommendation 1

That the report 'Adoption of Gambling Venue (Class 4) Policy and TAB Venue Policy' be received.

Recommendation 2

That the Gambling Venue (Class 4) Policy is adopted and that Council gives the Chief Executive authority to make minor editorial changes.

Recommendation 3

That the TAB Venue Policy is adopted and that Council gives the Chief Executive authority to make minor editorial changes.

RANGITĪKEI DISTRICT COUNCIL

Gambling Venue (Class 4) Policy

Date of adoption	25 March 2004
Resolution Number	04/RDC/064
Date Last Reviewed	xxxx
Resolution Number	xx/xxx/xxx
Date by which review must be completed	xxxx
Relevant Legislation	Gambling Act 2003, Local Government Act 2002
Statutory or Operational Policy	Statutory
Included in the LTP	No

*Making this place home.*

Gambling Venue (Class 4) Policy

1. INTRODUCTION

- 1.1. The Gambling Act 2003 requires Council to adopt a Class 4 venue policy and carry out a review every three years.
- 1.2. The Gambling Act 2003 provides the tools for territorial authorities to limit the impact of gambling harm within communities through controlling the number of gambling venues, number of machines and location of venues.

2. POLICY OBJECTIVES

- 2.1. To ensure the Rangitikei District Council and the community has influence over the location of new Class 4 gambling venues and new gaming machines (pokie machines) within the District as a whole in compliance with the Gambling Act 2003.
- 2.2. To place a cap on the number of gaming machines which may be operated in the District.
- 2.3. To ensure that the local community may continue to access funding from the proceeds of Class 4 gaming in the District.

3. GENERAL CONDITIONS (FOR ESTABLISHING A CLASS 4 GAMBLING VENUE)

- 3.1. Any new Class 4 venue may only be established on licensed premises where the primary activity is not predominantly associated with family and/or children's activities.
- 3.2. An applicant for Council consent under this policy must:
 - comply with the objectives of this policy;
 - comply with the general conditions of this policy;
 - meet the application requirements specified in this policy;
 - meet the fee requirements specified in this policy; and
 - consider the proximity of sensitive sites
- 3.3. The application will be publicly notified and a notice will be displayed on the proposed premises.

4. APPLICATION DETAILS COUNCIL REQUIRE

- 4.1. Applications for Rangitikei District Council consent must be made in writing and provide the following information:
- a) Name and contact details of the applicant.
 - b) Street address of premises proposed for the Class 4 venue licence.
 - c) Description of the structure of the applicant (Society or Corporate Society) together with incorporation details:
 - trust and trustee details if appropriate;
 - the names of management staff; and
 - a 12-month business plan or budget for the establishment, covering both gambling and other activities proposed for the venue.
 - d) Details of Host Responsibility policies and procedures covering:
 - training for operational staff on dealing with problem gamblers;
 - provision and display of problem gambling material;
 - support for and supervision of those affected by addictive gambling; and
 - implementation and monitoring plans.
 - e) Details about the venue operator including:
 - operating structure;
 - ownership of the premises;
 - evidence of police approval for owners and managers of the venue; and
 - nature of the businesses operated from the premises.
 - f) A floor plan covering both gambling and other activities proposed for the venue, including:
 - layout of each floor of the venue;
 - location and number of Class 4 machines being proposed for the premises;
 - location of clocks;
 - location and description of signage; and
 - location of displays of problem gambling material.
 - g) Details of liquor licence(s) applying to the premises
 - h) A location map showing the nature of businesses, other Class 4 venues, sensitive sites including but not limited to kindergartens/pre-school, schools, maraes, places of worship (e.g. church, mosque), parks/playgrounds and other activities conducted in the general neighbourhood.
 - i) Information about the Trust responsible for the distribution of gambling profits will be made available to the public (as required under the Gambling Act 2003) and to the Rangitikei District Council, and will include:
 - contact details (address, phone numbers, electronic contact); and
 - names of trustees
 - j) Evidence and any supporting material to assure the Rangitikei District Council that their proposed application is a permitted activity under the Rangitikei District Council District Plan, the Resource Management Act 1991 and the Gambling Act 2003.
- 4.2. Council may request comment from health providers or those working with problem gambling.

5. NUMBER OF GAMING MACHINES ALLOWED

- 5.1. New venues may apply for a licence to operate up to 9 gaming machines, providing that the total number of gaming machines in the District does not exceed 58¹.

6. RELOCATION POLICY

- 6.1. Relocation policy of Class 4 venues
Council will consider granting consent for the relocation of an existing Class 4 venue if the premises cannot continue to operate at the existing site. Examples of such circumstances include but are not limited to the following:
- Expiration of lease;
 - Due to a natural disaster or fire, the licensed premises is unfit to continue to operate;
 - Property is acquisitioned under the Public Works Act 1981;
 - Site redevelopment
- 6.2. On receiving an application for Council consent for a Class 4 venue to relocate, Council will give consideration to the following matters, namely that the proposed location:
- Is not within 100 metres of the legal site boundary of a kindergarten/pre-school, school, marae, places of worship (e.g. church, mosque), park/playground; and
 - Is not within 100 metres of the legal site boundary of other licensed Class 4 venues at the time of application.
 - Is not with 100 metres of an ATM
- 6.3. The total number of Class 4 gaming machines at the new premises must be the same or less than the existing Class 4 venue.

7. MERGER OF CLASS 4 VENUES

- 7.1. Applications to continue operating Class 4 gaming machines where two or more existing clubs combine, will be considered as a new application for consent.
- 7.2. The Council will issue a consent where two or more existing clubs combine provided:
- the total number of gaming machines in the new venue does not exceed 9 of the combined original total;
- 7.3. An application for consent for the mergers of clubs which hold Class 4 venue licences are required to provide information as detailed in section 4 of this policy, and in addition:
- Copies of the Class 4 venue licences held by all the proposed merging clubs, confirming the current number of machines licenses to be operated in the merging club's venue.

¹ At the time of adoption, the District had 58 machines operating.

8. DECISION MAKING

- 8.1. The Council has 30 working days to determine a consent application.
- 8.2. Such determination will be made at the appropriate delegation (officer) level within the Council and will be considered against the criteria set out in this policy.
- 8.3. When considering an application for a Class 4 venue, the relevant officer will consider:
 - comply with the objectives of this policy;
 - comply with the conditions of this policy;
 - meet the application requirements specified in this policy; and
 - the proximity of sensitive sites

9. APPLICATION FEES

- 9.1. These will be set by the Rangitikei District Council from time to time, pursuant to section 150 of the Local Government Act and shall include consideration of:
 - The cost of processing the application, including any consultation involved;
 - The cost of monitoring notification of the distribution of profits and provision of information;
 - The cost of reviewing Gambling Venue policies.

10. ADOPTION AND COMMENCEMENT

- 10.1. This policy was adopted on xx xxxxxxxx xxxx at the duly notified Council Meeting after completion of the special consultation procedure, of the Local Government Act 2002.

11. POLICY REVIEW

- 11.1. This Policy will be reviewed every three years.

RANGITĪKEI DISTRICT COUNCIL

TAB Venue Policy

Date of adoption by Council	30 September 2004
Resolution Number	04/RDC/229
Date Last Reviewed	xxxx
Resolution Number	xx/RDC/xxx
Date by which review must be completed	xxxx
Relevant Legislation	Racing Industry Act 2020, Local Government Act 2002
Statutory or Operational Policy	Statutory
Included in the LTP	No

*Making this place home.*

TAB Venue Policy 2025

1. INTRODUCTION

The Racing Industry Act 2020 requires that the Rangitikei District Council adopt a Totalisator Agency Board (hereinafter referred to as TAB) venue policy for the District in accordance with the special consultative procedure in s83 of the Local Government Act 2002.

The TAB Venue Policy must specify whether or not new TAB venues may be established in the District and, if so, where they may be located. In the development of its policy, Council must have regard to the social impact of gambling on the Rangitikei District communities.

2. POLICY OBJECTIVES

Among the objectives of the Gambling Act 2003 is control of the growth of gambling and the prevention and minimization of harm caused by gambling, including problem gambling. Over and above the objectives stated in the Act, the objective of the Rangitikei District Council's TAB venue policy is:

- To control the growth of gambling in the Rangitikei District within the scope of the Gambling Act 2003, while providing for the continued availability of sports or race betting within the District in accordance with the purpose and intent of the Gambling and Racing Acts. All current opportunities for sports or race betting within the District have been considered when setting this policy and include current Pub/social outlets and opportunities for telephone and Internet gambling.

3. TAB VENUE CONDITIONS

There will be no new TAB venues established in the Rangitikei District.

4. POLICY REVIEW

The TAB Venue Policy will be reviewed concurrently with the Gambling Venue (Class 4) Policy.

10.2 Huriwaka Windfarm Council Delegation (Fast Track Approvals Delegation)**Author:** Johanna Verhoek, Planner**Authoriser:** Johan Cullis, Group Manager Regulatory Services and Emergency Management**1. Reason for Report**

- 1.1 The purpose of this report is to request the Council to delegate its functions under the Fast-Track Approvals Act 2024.

2. Context

- 2.1 The Fast-Track Approvals Act 2024 (the Act) was introduced to Parliament under urgency in March 2024 as part of the Coalition Government's plan for its first 100 days in office.
- 2.2 The Act establishes a permanent fast-track regime, making it easier and quicker to gain approvals for development and infrastructure projects that would deliver regional and national benefits. It provides a system that would combine applications otherwise required under different legislation including the Resource Management Act 1991 (RMA) and several other acts (including the Crown Mineral Act, Conservations Act, and Fisheries Act). Under the RMA, it enables an alternative pathway for resource consents, notice of requirement and certificates of compliance. The Act came into force on 23 December 2024. Applicants can bypass traditional council consenting processes to lodge an application with the Environmental Protection Agency (EPA), which administers the fast-track process in a role independent of their role as the national-level environmental regulator.
- 2.3 From there, a complete application is provided to the Minister for Infrastructure (the Minister), who must invite comments and request advice or reports, including from affected local authorities, iwi/hapū and other relevant ministers and government agencies.
- 2.4 If the application is approved by the Minister, an expert panel with local expertise will be convened to consider the application. The panel makes final decisions around the application, including whether the consent is to be approved and sets any conditions to be imposed.
- 2.5 Applicants must consult with Local Government at multiple stages of the fast-track approvals process; firstly, before the project application is lodged with the EPA and secondly, with the appointed expert panel.
- 2.6 Due to the nature of the fast-track process requiring quick turnaround of information to decision-makers, it is recommended to delegate the majority of the powers and responsibilities to Council officers.
- 2.7 Officers are aware of one fast-track application in the District, the proposal to build the Huriwaka Wind Farm. This would be located on the Hihitahi Plateau, between Taihape and Waiōuru, and have up to 60 wind turbines across 56 square kilometres of land. According to the applicants, this would generate enough electricity to power approximately 150,000 homes

- 2.8 Manawa Energy Limited has commenced pre-lodgement consultation with the Council regarding this project, which is listed in Schedule 2 of the Fast-Track Approvals Act 2024. The Taihape Community Board was briefed on this project at its 9th April 2025 meeting and the Policy/Planning Committee was briefed on this project at its 10th April 2025 meeting.
- 2.9 This project demonstrates the immediate need for delegated authority to ensure the Council can respond promptly within the fast-track process timeframes. More details about the Huriwaka Wind Farm proposal can be found in the attachment to this report.

3. Discussion and Options Considered

- 3.1 The Council currently broadly delegates its responsibilities under the Resource Management Act 1991 (RMA) to officers in order to expedite planning and consenting processes. Council's input into the fast-track process is similar in terms of the expertise and technical information that will be produced, with the key distinction that the Council is not the decision-maker.
- 3.2 It is not anticipated that the Council will deal with fast-track applications frequently, however, the nature of the process demands that the Council move quickly in order to respond. As such, it is recommended that the Council delegates the majority of its responsibilities under the Act to facilitate this process.
- 3.3 The Huriwaka Wind Farm application mentioned in the Context section demonstrates why these delegations are necessary. This application will require the Council to provide comments within tight statutory timeframes. Having the correct delegations in place will enable a timely and effective response without requiring full Council approval for each submission or document. The substantial nature of this project, covering 56 square kilometres with 60 wind turbines, underscores the complexity of applications that will be processed under the Act.
- 3.4 The following responsibilities are proposed to be delegated:
 - a) Authority to consult with fast-track approval applicants under s11,
 - b) To provide comments to the Minister on a referral application under s17,
 - c) Preparation of additional information requested by the Minister under s20,
 - d) Preparation of comments for an expert panel under s53,
 - e) To appear at any hearing in respect of the substantive application under s57,
 - f) Preparation of additional information or the report requested by an expert panel under s67,
 - g) Preparation of comments on draft consent conditions under s70,
 - h) Preparation of further information requested by a Minister who has had decision-making power transferred to them under s76,
 - i) Responding to a request for information from the EPA under s90 and s91,
 - j) To nominate a person(s) to be a member of the expert panel under Schedule 3, cl 3,
 - k) Provision of advice and knowledge to the expert panel under Schedule 3, cl 12
- 3.5 These powers are recommended to be delegated to the Chief Executive, who will then further delegate them to the appropriate council officers. Under the current council

structure, these powers are proposed to sit with the Group Manager Regulatory & Emergency Management.

- 3.6 There is one power that it is recommended that the Council not delegate:
 - a. Powers under s99 to appeal against decisions made by expert panels. In this situation, advice will be brought to the Council to make a final decision.
- 3.7 It would be a significant decision to appeal against a decision to grant consent under the Act, incurring cost for the Council and potentially delaying or halting the development of regionally or nationally significant infrastructure. As such, it is recommended that this right be reserved for the full Council.
- 3.8 The only other alternative option that was considered, but not selected as the preferred option, is not making any changes to the delegations. This is not a reasonably practicable option. This would not promote efficiency and effectiveness in the Council's decision-making.

4. Financial Implications

- 4.1 Staff time in implementing the changes to the Delegations Register is met out of existing budgets.

5. Impact on Strategic Risks

- 5.1 There is potential for risk in relation to Council's trust and confidence being tarnished. Resource Consent was granted in the early 2000's for a windfarm at the site (known as Central Wind) which was a controversial project when it was initially consented and strongly opposed by certain groups within the community, in particular the Moawhango Village. There is potential for people to misunderstand Council's role in this process, in that the Council will not be hearing or deciding the substantive application to the EPA. Instead, the consideration and decision-making process sits entirely with the expert panel, who will be appointed by the EPA.

6. Strategic Alignment

- 6.1 This proposal is in alignment with the Council's Strategic Framework, as the planned windfarm contributes to climate change initiatives, thereby supporting the Environmental Wellbeing of the District. Additionally, if approved and constructed, the windfarm will create local employment opportunities during the construction phase, enhancing the District's Economic Wellbeing, in particular for Taihape. However, it is important to note that when the windfarm was initially consented in the early 2000s, it faced significant opposition from the broader Taihape community, particularly from Moawhango Village. The concern was that the project would negatively impact the Cultural Wellbeing of the community by altering the connection residents have to the village, a relationship they highly value.

7. Mana Whenua Implications

- 7.1 No mana whenua implications have been identified in association with this report.
- 7.2 The Act requires consultation with any relevant iwi authorities and any relevant treaty settlement entities.

8. Climate Change Impacts and Consideration

8.1 There are no Climate Change impacts associated with this report.

9. Decision Making Process

9.1 This decision is not considered to be significant.

Attachments:

1. Planning Memo - Hiriwaka Windfarm [↓](#)

Recommendation

That the Council:

- a) Receives the Report Huriwaka Windfarm Council Delegation (Fast Track Approvals Delegation);
- b) Confirms the delegation of Council's functions under the Fast-Track Approvals Act 2024 to the Rangitikei District Council Chief Executive, except for the power to appeal decisions;
- c) Confirms that the Chief Executive has the power to further delegate these functions to Council officers;
- d) Notes that the Chief Executive intends to delegate responsibilities to the Group Manager Regulatory & Emergency Management, who has responsibility for planning and functions related to the Resource Management Act 1991; and
- e) Notes the Council's Delegations to Positions Policy will be updated following this meeting to reflect the changes approved by the Council.

Planning Memo – Huriwaka Windfarm

Background:	Manawa Energy Limited (MEL) have a project listed in Schedule 2 of the Fast-track Approvals Act 2024 (FTAA 2024) identified as Huriwaka Wind Farm. This project entails the construction and operation of a wind farm comprising approximately 60 wind turbines and transformers, and connection and supply of electricity to the national grid. This project is different from the previously consented (now lapsed) Project Central Wind by Meridian Energy Limited, in that it has moved further away from the Moawhango Village community and has more and larger turbines. MEL have commenced a pre-lodgement consultative process with Rangitikei District Council and Ruapehu District Council, including the provision of draft application documents for comment. MEL are looking to lodge the substantive application, involving resource consents under both the Ruapehu and Rangitikei District Plan, with the Environmental Protection Authority (EPA) by the end of May 2025. Consents will also be required under the Horizons One Plan.
Site:	The Site is situated approximately 12km north of Taihape and 13km south-east of Waiouru. The Site comprises approximately 71 km ² of privately owned rural pastoral farmland and part of the New Zealand Defence Force (NZDF) Training Area. The first 6km of the primary site access, which forms part of the Project Envelope, navigates the NZDF managed area. The Site spans the boundary between Ruapehu and Rangitikei District Councils and is within the jurisdiction of Horizons Regional Council. The Site consists of a number of high plateau areas, with deeply incised, steeply sided drainage valleys. The wind turbines are proposed to be on plateau areas known as the Motukawa Plateau, in the south-western sector, the Mounganui Plateau, in the northern sector, and the Pukemako Ridge in the south-eastern sector of the 'Project Envelope'. Along the northern boundary of the Site, where the Mounganui Plateau drops steeply to lower levels via a northerly facing slope, there are several smaller incised drainage gullies draining to the north and into the Hautapu Stream that drains the Waiouru Army Training Area (NZDF area).
Project Description:	<p>The civil works associated with the Huriwaka Wind Farm will involve construction of:</p> <ul style="list-style-type: none"> • Up to 60 wind turbine foundations. • 9.5 km of primary access roading from SH1 through the NZDF land to those areas of the Project Envelope where wind turbines and key infrastructure will be established. • 43.5 km of access roads within the Project Envelope which connect the turbine sites which are mainly situated on higher plateau areas. • 3.5 km of access roading which connects the Electricity Switching Yard to the entrance off Te Moehau Road. • 4 km of HV transmission line access tracks which provide access within the Project Envelope to each of the transmission line towers; and

ITEM 10.2 ATTACHMENT 1

	<ul style="list-style-type: none"> 10.5 km of maintenance tracks (including upgrades to existing tracks) to provide construction access, along with access for daily operations / maintenance post construction. The design of the Huriwaka Wind Farm also includes three bridges, turbine hardstands and associated crane pads, laydown areas, disposal sites, four permanent meteorological masts and four temporary meteorological masts, a temporary concrete batching plant, underground reticulation cabling, underground transmission lines, pylon platforms a substation, switching yard and operation and maintenance facilities. <p>The final selection of a specific wind turbine has not yet been confirmed. However, for the purposes of assessing potential effects associated with the civil works a maximum height of 230m to the blade tip has been assessed. The following dimensions have been utilised for the civil works (i.e. width of access roads, radii of corners, etc):</p> <ul style="list-style-type: none"> Hub Height: 135 m Rotor Diameter: 150 m Blade Length: 73 m. <p>Earthworks associated with the proposal include total cut volume of 468,000m³, total fill volume of 241,700m³, total topsoil stripping of 263,600m³ over a total disturbed area of 133ha. Erosion and sediment control management will be undertaken across the site, including silt fences and super silt fences, decanting earth bunds, sediment retention ponds and the like.</p> <p>The primary access road is a 6m wide unsealed road that provides access from the new entrance at SH1 through to the parts of the Project Envelope where the wind turbines and primary infrastructure will be located. This primary access road is to be constructed through land which is under the ownership and management of the NZDF.</p> <p>Post construction of the wind farm, the primary access road width is to remain at 6m to allow access for heavy maintenance activities over the life of the wind farm. Day to day operational access to the wind farm will be via Motukawa Station. Concrete required to construct each turbine foundation is proposed to be batched on site by establishing a mobile concrete batching plant. Each foundation is likely to require around 1,080cu.m of concrete each.</p> <p>To construct the road pavements, approximately 280,000cu.m of aggregate needs to be imported from external quarries to the north and south of the project.</p> <p>As part of the establishment of the site for construction the Manawa and the contractors will need to establish temporary security, site offices and worker facilities. It is anticipated that this will be required at two locations, one near the entrance of SH1 and one at Motukawa Station on Te Moehau Road. These will typically consist of temporary portacom style buildings, ablution block (with temporary holding tanks) and supporting unsealed carparking areas. Rainwater harvesting, power and communications connections will be provided. Wastewater will be</p>
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Application Documents:	<p>managed using holding tanks which will be pumped out and trucked offsite to an appropriate facility.</p> <p>A 33kV internal cable reticulation system is required between the turbines and the site substation. These cables will be placed in trenches running along the formed access roads to connect turbines to the proposed substation.</p> <p>The substation will consist of a building and fenced off area of 6,500m² to house the control room (typically 250m²), switch room (typically 250m²), transformers and associated electrical hardware to connect into the overhead transmission line.</p> <p>At the termination point of the wind farm transmission line a switching station is required to connect the site transmission into the Transpower 220kv transmission line.</p> <p>A transmission line will be constructed between the central substation and switching station location near Te Moehau Road.</p> <p>The expected construction duration from commencement of civil works until completion of turbine erection is 36 months.</p>
	<p>To date Council have received the following draft documents for consideration:</p> <ul style="list-style-type: none"> • Aeronautical Assessment • Archaeological Assessment • Civil Infrastructure Report • Ecology Reporting • Economic Assessment • Geotechnical Assessment • Integrated Transportation Assessment • Landscape Assessment • Noise Effects Assessment • Preliminary Site Investigation – Contaminated Land • Radio Compatibility Report • Recreation Assessment • Shadow Flicker Assessment • Stormwater Report <p>Council are still waiting to receive the following information:</p> <ul style="list-style-type: none"> • Assessment of Environmental Effects, which sets out the planning considerations for the proposal. • Records of Title to identify the relevant properties and ownership. • Construction Management Plan • Traffic Management Plan • Ecology – Long Tailed Bat Assessment • Cultural Impact Assessment • Any evidence of consultation with other stakeholders.
Zoning	<p>Rangitikei District Plan</p> <p>Rural Zone</p>
Limitations/Overlays & Controls:	<p>Adjoining: Protected Areas – Conservation, Protected Areas – Reserve (Hihitahi Sanctuary)</p> <p>Proximity: High Voltage Transmission Lines</p>

ITEM 10.2 ATTACHMENT 1

Overall Status:	Renewable electricity generation, other than domestic scale wind turbines – Discretionary Activity in accordance with Rule REG-R3 of the Rangitikei District Plan. As a Discretionary Activity there are no matters over which discretion is restricted.
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11 Reports for Information

11.1 Project Updates Report - April 2025

Author: Arno Benadie, Chief Operating Officer

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 This is a monthly report on progress on significant projects currently being delivered by Council's Project Office.

2. Key Highlights from Current Projects

Wastewater Projects

2.1 Marton to Bulls Wastewater Centralisation (Project Manager – Steve Carne)

- 2.2 Investigative work on the five shortlisted options previously identified involving disposal scenarios related to land only (1 No.), land-river combination (3 No.) and deep bore groundwater recharge options. (1 No.) has progressed significantly.
- 2.3 Consideration of the contents and intent of the now published Draft National Wastewater Discharge Standards by water industry quality regulator Taumata Arowai means we have rationalised the short-listed options to a 100% Land Disposal option, 100% River Discharge option (by a softer river discharge involving land passage) and two hybrid options involving Land/River combinations. Detailed investigative work on these four newly shortlisted options is now proceeding with identification of all relevant information to enable Council to make a decision later this year.
- 2.4 It has been decided to defer actually selecting a preferred option until such time as the Discharge Standards are finalised. This is not anticipated until mid-late July.
- 2.5 Review of the Discharge Standards indicates waterway discharges will require a far lower treatment standard than the current Horizons One Plan requirements and hence significantly lower capital cost involved in such a discharge arrangement. This was a component of the presentation by Steve Carne to the Assets and Infrastructure Committee meeting on 10 April.
- 2.6 Prioritised investigative works carried out by the team thus far have concluded that the RDC purchased land will not be able to dispose of more than 65% of current design flows. A land disposal solution will require more land, adding significantly to its costs. The associated costs may make this option unfeasible. This is currently being assessed by the project team.
- 2.7 Autosamplers are currently being installed to provide better definition on possible trade waste flow components of the flows entering the Marton and Bulls treatment plants.
- 2.8 Dialogue with ANZCO Bulls is ongoing to determine the feasibility and appropriateness of incorporating their discharge into the Bulls plant inlet. ANZCO Bulls would become a trade waste customer of RDC under this scenario. Iwi have indicated that a single discharge at this point would be viewed more favourably by them as part of the consenting process. Discussions will evolve further once the additional components of capex and opex due to the ANZCO flow are determined.

- 2.9 Value engineering inputs on the shortlisted options have considered demand management scenarios involving inflow/infiltration reduction and reduction of water consumption.
- 2.10 A community awareness and engagement campaign is currently being formulated which will have preparatory information released in the 2025 calendar year but needs to be coordinated with other campaigns around Local Water Done Well reforms.
- 2.11 Agreement from the two relevant iwi has been gained for the pipe bridges on the Marton-Bulls pipeline. This will permit finalisation of the consent and then construction of these pipe bridges by RDC.

3. Rātana Wastewater Discharge to Land (Project Manager – Steve Carne)

- 3.1 The project is in a holding pattern awaiting approval to proceed with track pricing and hard stand construction, needed to enable the pipe materials to be delivered. Work on designing the large dam that will store the treated wastewater, up to Building Consent status, continues with WSP and external experts.
- 3.2 A pre-hearing meeting with all three submitters to the new Ratana consent was held at Horizons Regional Council. A full hearing date has not been set yet.
- 3.3 Due to relative high salinity of treated wastewater in the Ratana oxidation ponds, (caused by the softening process at the water treatment plant), it is likely that land irrigation of Ratana effluent as proposed could be problematic. The engineering feasibility of an alternative arrangement involving long distance pumping of Ratana effluent to the new WDC Whanganui Prison wastewater connection is currently being investigated. Reticulating Koitiata and transferring these flows to Ratana is also being considered as an addition to this alternative. Outcomes of the investigation of this alternative should be known by mid-May.

Water Projects

4. Marton Water Strategy (Project Manager – Steve Carne)

- 4.1 A draft contract and warranty conditions has been tabled to contractor GFS. The finalised warranty condition will be presented to Council for consideration. Detailed contract negotiations are on-going.
- 4.2 The contractor GFS has requested that RDC sign a non-disclosure agreement relating to intellectual property being developed on this project.
- 4.3 The trial pilot plant is shortly going to be relocated to the reservoir Bore site. Further testing of pre-treatment and the proposed waste stream recycling regime will be a key part of this phase of the pilot testing.
- 4.4 Queries and clarifications submitted by Council officers and agents are providing further detail on GFS' offer and reduce RDC risk exposure due to insufficient detail around various items. Responses to these clarifications and queries have been obtained and are being considered.
- 4.5 Details of the waste stream from the proposed plant are being evolved and are likely to involve recycling this steam through partial use of the existing clarifiers and filters infrastructure. The intent of this recycling is to reduce the overall waste discharge down

to a level that is near that of the existing discharge and in doing so, reduce the amount of water taken from the bores. Additional works associated with this solution may be the subject of negotiations with the GFS contract.

- 4.6 A design consultancy with WSP has almost completed design of the inlet work. This is inclusive of a permanent pump for the new Reservoir Bore and some new inlet pipework.
- 4.7 Extended full capacity testing of the 10-year-old Tutaenui Bore is indicating that sustainable yield (stable water levels without on-going drawdown) of this bore is of the order of 3-3.2ML/day. This testing is on-going.
- 4.8 Staff are working towards a communication strategy.
- 4.9 Anticipated commissioning of the new supply scheme is currently projected for Oct-Nov 2025.

Community Facilities

5. Marton Offices and Library (Project Manager - Eswar Ganapathi)

- 5.1 Council authorised staff to proceed with the Emergency Operations Centre (EOC) as a separate project independent of the Marton Offices and Community Hub.
- 5.2 A meeting between the external planner and RDC regulatory team was organized for 14 April 2025, where the initial planning strategies were discussed.
- 5.3 Team Architects have now been engaged to provide Design Consultancy services for the EOC project.
- 5.4 Staff anticipate going to market for a traditional procurement approach based on fully developed design package from Team Architects.
- 5.5 Initial Urban Design review report is expected by 18 April 2025. This shall form the basis for all design works. Staff shall prepare a realistic schedule of works once the proposal in this report has been accepted by council.
- 5.6 Soil contamination and Geotechnical survey contractors have been identified and in the process of ironing out the final details with respect to their engagement. Staff anticipate this engagement to be confirmed by 18 April 2025.
- 5.7 The tender process for the Marton Offices and Community Hub concluded on 17 March 2025 with staff identifying Maycroft Construction Ltd as the preferred vendor. Council authorized the Chief Executive to award the contract to Maycroft Construction Ltd provided contract terms can be agreed.
- 5.8 Staff met with Maycroft on 4 April 2025 where they were briefed on RDC's expectations with regards to Design Management, Quality Management plan and the need for a robust estimate before the contract can be agreed.

6. Taihape Grandstand (Project Manager - Eswar Ganapathi)

- 6.1 A second meeting with the user group was held on 2 April 2025 in Taihape. Staff presented work completed to date including a list of project documents developed during the process.

ITEM 11.1

- 6.2 Staff presented the indicative floor plans that were developed and was used as a basis for initiating a discussion around what the community wants to achieve with the redevelopment works.
- 6.3 It is Council's decision that the remaining available funding of approximately \$700,000 shall only be utilised towards seismic strengthening works. This means, any design services required for the community's initiatives will need to be funded by the community.
- 6.4 The majority of those present would prefer that any renovation underneath the grandstand be done at the same time as seismic strengthening. It is unclear at this stage if this will be achievable.
- 6.5 Council would have to decide whether to put the seismic strengthening works on hold until such time that the community are ready to move ahead with their proposed initiatives.
- 6.6 If Council choose to proceed with undertaking the seismic strengthening works as a separate activity, the community will no longer be able to use the interior of the building as they currently do.
- 6.7 A further user group meeting is scheduled for 7 May to confirm what community-led participation could look like for the project.

7. Taihape Town Hall and Library Redevelopment (Project Manager - Eswar Ganapathi)

- 7.1 During the council meeting in March 2025, staff presented two concept options for the redevelopment works. Council approved to proceed with the option of retaining the front two storey structure but demolish and rebuild the Hall, stage, supper room and toilets.
- 7.2 A meeting was held with the User Group on 10 April 2025 where Maycroft presented the proposed modifications.
- 7.3 The User Group had the following comments/requests:
 - Occupancy to be planned for maximum possible numbers without affecting fire and accessibility requirements.
 - Changing rooms with toilet facilities are required
 - A ramp is required for deliveries into the building
 - A bigger entrance door at the rear would help bringing in funeral caskets.
 - Flooring for the hall to be Multi-use floor, so it can cater to both events and sports
 - Acoustics shall also be designed for multi-use space
 - Stage to be 1200mm high, though a 900mm high stage would also work. Maycroft will determine this based on available height for the supper room below
 - Although the mezzanine level is not used for seating, the community need access to this space to hang banners and lighting.
 - If chambers will be reconfigured, it should still hold at least 20 people
- 7.4 Maycroft will consider all these requirements and assess the impact on the final costs.

- 7.5 Staff highlighted that all design proposals that is not included in the original project scope will be presented for council for approval.

8. Marton Swim Centre Structural Remediation

- 8.1 RDC engaged experts to complete a comprehensive asset condition assessment of the entire Marton pool facility.
- 8.2 This condition assessment includes all the buildings, the pool, the pool pipework and all associated filter and heating equipment. The engineers completed a two-day site investigation that covered all the items mentioned above.
- 8.3 This work has now been completed and a comprehensive asset condition report has been received early in February. The report identifies all asset renewals and upgrades that will be required to get the facility to comply with current requirements, and identified asset that will need upgrades in the short, medium and long term.
- 8.4 Phase 2 of the investigations added costs to all identified upgrades and then prioritised the upgrades to clearly group them in like for like renewals or refurbishments of the facility for increased customer experience and a long-term vision of what the facility could be to reduce operating costs and increase use of the asset.
- 8.5 A separate report will be presented to Council at this Council meeting to discuss the options in more detail.

Miscellaneous

9. Scotts Ferry

- 9.1 Council staff are working on finalising the Memorandum of Understanding (MOU) that will determine the activities, responsibilities and conditions when the Council owned tractor will be used in conjunction with the pump owned by a local farmer to reduce the risk of flooding at Scotts Ferry.
- 9.2 A draft has been created and is currently being reviewed. The finalised draft will then be presented to the Scotts Ferry group for consideration.

10. Financial Implications

- 10.1 This report does not identify and financial implications.

11. Impact on Strategic Risks

- 11.1 No impacts on strategic risks

12. Strategic Alignment

- 12.1 All projects are aligned with strategic goals.

13. Mana Whenua Implications

- 13.1 All Mana Whenua implications are managed by the individual projects.

14. Climate Change Impacts and Consideration

- 14.1 There is no climate change impact.

ITEM 11.1

15. Statutory Implications

15.1 There are no statutory implications.

Recommendation 1

That the report 'Project Updates Report – April 2025' be received.

12 Minutes from Committees

12.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments

1. Y/C – 26 Mar 25 (under separate cover)
2. HRWS- 07 Apr 25 (under separate cover)

Recommendation

That the following minutes are received:

- Youth Council Meeting - 26 Mar 25
- Hunterville Rural Water Scheme Meeting – 07 Apr 25

13 Recommendations from Committees

13.1 Adoption of the Treasury Management Policy

Author: Leanne Macdonald, Group Manager - Corporate Services

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 To approve the Treasury Management Policy with amendments made at the Finance and Performance Committee meeting on the 26 February 2025.

2. Officer Comment

- 2.1 The Treasury Policy has been presented to the Finance and Performance Committee, by Council's Treasury Advisor Miles O'Connor and Group Manager Corporate Services. There were a couple of amendments suggested by the committee and implemented:
 - 2.1.1 Under Full Council a bullet point "Approves overall borrowing limits on an annual basis through the long-term planning/annual planning process" was included.
 - 2.1.2 Under Manager Finance and Partnerships a bullet point "In the absence of the GMCS or MFS will undertake the relevant treasury functions" reflecting that if Group Manager Corporate Services or Manager Financial Services was absent, the Manager Finance and Partnerships would cover.
 - 2.1.3 Under Manager Financial Services the bullet point "In the absence of the GMCS or MF&P will undertake the relevant treasury functions" to reflect similar to above.
- 2.2 There were a few grammatical errors, formatting improvements, and duplication of information, this has also been corrected.

3. Next Steps

Subject to Council's approval, this policy will be prepared for publication and will be placed on Council's website.

Attachments:

1. Treasury Management Policy [↓](#)

Recommendation

That the Treasury Management Policy is adopted by Council.

RANGITĪKEI DISTRICT COUNCIL

TREASURY MANAGEMENT POLICY

Date of adoption: April 2025

Resolution number: xxxxx

Date by which review
must be completed: December 2026

Relevant legislation: LGA 2002

Statutory/Policy: Statutory

Included in the LTP: Indirectly (via Finance Strategy)



DISTRICT COUNCIL

Making this place home.

TREASURY MANAGEMENT POLICY

Date of adoption by Council/Committee	April 2025
Resolution Number	xxx
Date by which review must be completed	December 2026
Relevant Legislation	LGA 2002
Statutory or Operational Policy	Statutory
Included in the LTP	Indirectly (via Finance Strategy)

1. Introduction

Rangitikei District Council's ("Council's") Treasury Management Policy consists primarily of two statutory policies:

1. Liability Management Policy; and
2. Investment Policy

These statutory policies:

- form the key elements of, and provide, the framework under which Council operates its borrowing and investment activities; and
- are required under the Local Government Act 2002 ("LGA2002") (Section 102 : Sections 104 and Section 105 outline the required content of these policies).

2. Overview

The key objectives of Council's treasury activities are to protect the interests of, and ensure fairness between, Council's current and future ratepayers.

In doing so, Council will apply procedures and controls to:

- ensure funds are always available to meet both planned and unplanned (but not extreme) levels of expenditure; and
- prudently manage the borrowing costs and investment returns that impact Council's operational budgets; and
- ensure that all borrowings, investments and incidental financing arrangements comply with relevant legislation; and
- prudently manage the risk and volatility associated with Council's treasury activities; and
- safeguard Council's assets; and
- provide appropriate treasury reporting; and
- ensure the key principles of Council's Treasury Management Policy are kept current via regular reviews and reporting.

Generally, Council will:

- avoid speculative type investments; and
- avoid investments in organisations whose activities are not consistent with Council's social, environmental, ethical or cultural values; and
- maintain a 'risk averse' approach to its treasury activities.

3. Organisational and Responsibility Structure

An effective policy requires a clear understanding and definition of the structure of the treasury function and the responsibilities of all personnel involved in treasury management.

The following personnel are primarily responsible for the management of the treasury activities of the Council:

- Full Council (of elected members).
- Chief Executive ("CE").
- Group Manager Corporate Services ("GMCS").
- Manager Finance and Partnerships ("MFP")
- Manager Financial Services ("MFS")
- Accountant ("ACT").

In addition to the above, the Council may retain on an ongoing or consultancy basis the services of an Independent Treasury Advisor.

The respective responsibilities of those personnel involved in the treasury function are detailed below.

Full Council

- Approves the Treasury Management Policy document.
- Approves any risk management strategies outside the delegated authorities outlined in this policy document.
- Approves any amendments to the policy as recommended by the CE.
- Approves overall borrowing limits on an annual basis through the long-term planning/annual planning process.
- Approves new borrowing facilities from the banking sector and capital markets upon the recommendation of the CE.
- Monitors and reviews the ongoing treasury risk management performance of the Council to ensure that the treasury function is operating in such a way as to ensure that the Council's strategic objectives are being met.

Chief Executive

- Approves any amendments to the Treasury Policy recommended by the GMCS, prior to submission to the full council for approval.
- Monitors and reviews the ongoing treasury risk management performance of the Council to ensure that the treasury function is operating in such a way as to ensure that the Council's strategic objectives are being met.

Group Manager Corporate Services

- Organises all new or amended borrowing facilities which shall then be submitted to the Council for approval and then to the full Council for final approval.
- Reviews the Treasury Policy every three years or more regularly if required which shall then be submitted to the CE for approval and then to the full Council for final approval.
- Develops all interest rate risk management strategies in consultation with the MFP and/or MFS.
- Determines in conjunction with the MFP and/or MFS the level of future core debt is to be used for interest rate risk management purposes.
- Reports to the full Council and CE on overall treasury risk management issues on a regular basis.
- Manages the funding and liquidity activities of the Council.
- Maintains lender relationships with the banks and the capital markets including the LGFA.
- Has the authority to undertake all treasury transactions which will include but not be limited to the following:
 - Funding from bank facilities and the capital markets, including the LGFA.
 - Interest rate derivative transactions relating to the hedging of the Council's debt.
 - Placing of deposits in the short term money market.
 - Investing in bonds in the fixed interest market.

- Monitors and reviews the ongoing treasury risk management performance of the Council to ensure compliance with the policy parameters.
- Reviews quarterly treasury reports.
- Checks external counterparty advice on treasury transactions to records generated internally by other staff.

Manager Finance and Partnerships

- Assists the GMCS with the development of all interest rate risk management strategies.
- Determines in conjunction with the GMCS the level of future core debt is to be used for interest rate risk management purposes.
- Has the authority to undertake all treasury transactions which will include but not be limited to the following:
 - Funding from bank facilities and the capital markets, including the LGFA.
 - Interest rate derivative transactions relating to the hedging of the Council's debt.
 - Investing in bonds in the fixed interest market.
- In the absence of the GMCS or MFS will undertake the relevant treasury functions.

Manager Financial Services

- Assists the GMCS with the development of all interest rate risk management strategies.
- Determines in conjunction with the GMCS the level of future core debt is to be used for interest rate risk management purposes.
- Prepares all relevant Treasury reports.
- In the absence of the GMCS or MF&P will undertake the relevant treasury functions.
- Has the authority to undertake all treasury transactions which will include but not be limited to the following:

- Funding from bank facilities and the capital markets, including the LGFA.
- Interest rate derivative transactions relating to the hedging of the Council's debt.
- Placing of deposits in the short term money market.
- Investing in bonds in the fixed interest market.

Accountant

- Prepares end of year financial reports
- Monitors adherence to LGFA lending covenants
- Assists the MFS with the preparation of treasury reports.

4. Liability Management Policy

4.1. Introduction

The Liability Management Policy applies to the following liability arrangements (i.e. borrowing arrangements) with external parties:

- to fund Council's capital works program, especially to provide funds for new (as opposed to replacement) assets. Council views the use of debt for these purposes as an appropriate and efficient mechanism for promoting intergenerational equity between current and future ratepayers;
- for specific one-off projects, including those caused by an emergency situation, or new levels of service that may arise from time to time

All other council liabilities (e.g. hire purchase, credit transactions, deferred payment and lease arrangements) are managed in the course of Council's day-to-day operations.

Council's borrowing requirements will be clearly identified in its Long Term Plan and Annual Plans. Amounts not included in the Long Term Plan or Annual Plan can only be borrowed if approved by council resolution.

4.2. Requirements

S104 of LGA2002 states that the Liability Management Policy must state Council's policies regarding its management of borrowings

and other liabilities, including:

- interest rate exposure; and
- liquidity; and
- credit exposure; and
- debt repayment.

4.3. LGFA Borrowing Covenants

The first two of these four considerations (interest rate exposure and liquidity) are most effectively governed with the use of borrowing covenants. In determining what constitutes a prudent level of borrowings, Council will apply the Local Government Funding Agency covenants for 'guaranteeing member' councils. A 'guaranteeing member' council is one whose borrowings from LGFA are above \$20m.

Council's Long Term Plan and Annual Plans show the planned future levels of Council debt. Although future cost of servicing debt is subject to future market conditions, the Long Term Plan will incorporate a reasonable estimate of these costs. Debt levels for each year within the Long Term Plan and for each Annual Plan must comply with the covenants in this Policy.

Covenant	Limit
Net interest/total revenue	< 20%
Net interest/annual rates income	< 25%
Notes: Net interest is total annual interest cost and finance costs less interest earned Total revenue is cash income from rates, government grants and subsidies, user charges, interest, investment income but excludes vested assets and developer contributions	
Example: Interest rate at 5% Interest earned \$200k Total annual revenue \$55m Annual rates income \$35m Debt \$70m Interest paid \$3.5m Interest earned \$0.2m Net interest \$3.3m Net interest/total revenue (maximum is 20%) : $(\$3.3m/\$55m) = 6\%$ Net interest/annual rates income (maximum is 25%) : $(\$3.3m/\$35m) = 9.4\%$	
Net debt/total revenue	<175%
The example information in S3.4 (Total Revenue of \$55m and Debt of \$70m) and an assumed Bank Balance of \$10m would provide a Net Debt/Total Revenue ratio of 109%.	
External debt plus committed loan facilities plus liquid investments divided by external debt	>110%
The example information in S3.4 (Debt of \$70m) and an assumed Bank Balance of \$10m would provide a ratio of 114%.	

4.4. Interest Rate Risk Management

Interest rate risk management has the objective of containing Council's interest rate exposures in order to:

- Give a sufficient level of certainty to Council's funding costs while, at the same time, allowing the Council to participate if interest rates and credit spreads move favourably.
- Control variations in interest expense for the debt portfolio from year to year, taking into consideration any relevant budgetary assumptions.
- Recognise Council's exposure to the local and international economies and maintain sufficient flexibility in its interest rate risk management profile to enable the Council to respond when considered appropriate.

For the purposes of interest rate hedging, core debt projections should be supported by budgetary analysis contained in the Annual Plan and the Long Term Plan. Core debt is defined as the level of current and projected future debt as determined by the GMCS in consultation with the MFP and the MFS.

The Council will maintain fixed interest rate cover of its core debt within the control limits detailed in the table below.

Fixed Rate Cover Percentages		
Period	Minimum	Maximum
0 to 2 years	40%	90%
2 to 4 years	20%	75%
4 to 8 years	0%	60%

4.5. Approved Interest Rate Risk Management Instruments

The approved derivative interest rate risk management instruments are as follows with definitions and examples of these instruments contained in Appendix 3.

- Fixed interest rate swaps, including forward starting swaps.
- Interest rate options – includes caps, swaptions and collars. For a collar the amount of the sold option must match the amount of the purchased option.

Options on hedging floating rate debt with an exercise rate greater than 2.00% above the equivalent period interest rate at the time of inception cannot be counted as part of the fixed rate cover percentage calculation. For example a two year cap at 4.00% would only count as a fixed rate hedge if the underlying swap rate at the time of inception was greater than 2.00%.

In addition to the above derivative instruments, Fixed Rate Term Loans and Fixed Rate Bonds may also be used to manage the Council's interest rate risks.

4.6. Funding Risk Management

Funding risk is defined as an inability to secure access to external lines of credit sufficient to enable the Council to achieve its strategic short term and long term objectives where the financial requirements to achieve those goals exceed the funds being generated from operating activities.

Funding risk covers both working capital requirements and core debt.

- The Council must approve all new debt funding facilities and/or revision to the parameters of existing debt funding facilities.
- To ensure that all of the Council's debt is not exposed to excessive refinancing risk at any one time, where practicable no more than 40% of all debt facilities should mature within a rolling twelve-month period. Compliance with this provision is not required if total external debt is less than \$5.0 million.
- The GMCS must renegotiate/replace maturing debt funding facilities on a timely basis. Specifically, the GMCS must obtain an indicative letter of offer no later than two months before the maturity of any bank facility.

Council may utilise the following instruments as sources of debt funding:

- Bank overdraft.
- Committed bank funding facility.
- Committed LGFA stand-by facility.
- LGFA bonds and loans – fixed and floating rate.
- LGFA commercial paper.

4.7. Counterparty Credit Exposure

The management of counterparty credit risk in relation to the Council's borrowing and interest rate risk management activities has the objective of minimising financial loss through the default of a financial counterparty, usually a financial institution, due to the financial insolvency of the counterparty, the inability of the counterparty to perform due to country decree, or any other circumstance such as an adverse market event. The purpose of counterparty credit limits is to limit the loss that the Council may incur if a counterparty was to default or be unable to meet its obligations.

The Council's exposure to counterparty credit risk will be managed by entering into financial market transactions and funding arrangements with only approved counterparties. Approved counterparties are defined as follows:

- An approved counterparty must be a New Zealand Registered Bank or financial institution with a long term credit rating of 'A' or above by Standard & Poor's ("S&P"), or the Moody's Investors Service ("Moody's) or Fitch Ratings ("Fitch") equivalents.

4.8. Debt Repayment

Council will repay borrowings when, or before, they fall due in accordance with the applicable borrowing arrangement by refinancing or from surplus general funds.

4.9. Management and Reporting

A summary of Council's debt portfolio will be provided to each Finance and Performance Committee and Risk and Assurance Committee. The report shall contain the following.

- Total debt facility utilisation, including any debt sourced from a bank, the capital markets and the LGFA.
- Interest rate maturity profile against percentage hedging limits.
- New hedging transactions completed - interest rate risk management.
- Weighted average cost of funds.

- Funding profile against the policy limits.
- Liquidity profile against the policy limits.
- Statement of policy compliance.
- Commentary on economic conditions and the debt markets.

This reporting will include commentary regarding Council's debt position compared to the position included in the Annual Plan and Ten Year Plan and compliance with its borrowing covenants.

4.10. Other Considerations

4.10.1. Foreign Exchange Exposure

Council will ordinarily source its borrowings from bank debt, LGFA or from domestic capital markets (fixed rate bonds, medium term notes, floating rate notes and commercial paper). It is not envisaged that Council will have any foreign exchange exposure other than standard commercial risk that exists should Council source procurement from overseas. Council approval will be sought should such exposure, of \$50,000 or more, be identified.

4.10.2. Other Guarantees

Apart from LGFA, Council may provide financial guarantees to local organisations, groups or bodies for recreational and community purposes.

The total value of these non-LGFA guarantees will be capped as per the following covenant:

Covenant	Limit
Non-LGFA Guarantees as % of total annual rates	3%

4.10.3. Other Liabilities

Other RDC liabilities will be managed in the course of RDC's day-to-day operations.

5. Investment Policy

5.1. Introduction

Council will generally hold two types of investment:

1. commercial and
2. strategic

Commercial investments typically arise where Council invests surplus funds with the primary objective of generating a commercial return whilst exposing council to an appropriate level of risk. Council, like most public authorities:

- recognises that holding commercial investments should reduce the reliance on rates, and
- has a focus on investments that have a relatively low risk, and
- recognises that lower returns are generally associated with the lower risk investments that will form part of its investment portfolio, and
- will generally not hold equity investments for purely commercial reasons.

Strategic investments typically arise where Council invests funds in an opportunity where the primary objective is to generate a social, community or similar benefit or for legislative reasons. These investments are generally expected to return a lower financial return to Council than commercial investments.

Council's investment plans will be clearly identified in its Long Term Plan and Annual Plans.

5.2. Requirements

S105 of LGA2002 states that the Investment Policy must state Council's policies regarding its investments, including:

- the mix of investments; and
- the acquisition of new investments; and
- an outline of the procedures by which investments are managed and reported to the local authority; and
- an outline of how risks associated with investments are assessed and managed.

5.3. Mix of Investments

Council's investments will typically be in the form of:

- equity and other shareholding interests - these may include holding financial interests in LGFA, Council Controlled Organisations and other strategic investment opportunities; or
- property, including land, buildings and ground leases; or
- forestry investments; or
- financial investments. A matrix containing the Authorised Investment Criteria for financial market investments is contained In Appendix 1

Council will not invest in initiatives that are not consistent with its social, environmental, cultural or ethical values.

5.4. Acquisition of New Investments

New equity and forestry investments (and disposals thereof), not included in an Annual Plan or Long Term Plan, require prior council approval.

The placing of surplus cash and working capital in interest-bearing bank deposit accounts is regarded as business-as-usual activity and, for these purposes, is regarded as a banking activity and not an investing activity.

5.5. Management and Reporting (including Risk Management)

Where Council holds material Investments, a summary of Council's investment portfolio and its performance will be provided to Finance and Performance Committee on a quarterly basis.

This quarterly reporting will include commentary regarding investment returns compared to the amounts included in the Annual Plan and Ten Year Plan.

Where Council holds financial investments it may use mechanisms such as interest rate swaps, interest rate options and forward rate agreements to manage interest rate risk. In doing so, Council will seek external advice as required.

5.6. Review

The Treasury Management Policy shall be reviewed by Council at least once every three years. The Local Government Act (S102) states that Council does not need to go through the special consultative process to amend the Liability Management Policy and the Investment Policy.

5.7. Reporting - Summary

- Council's Long Term Plan and Annual Plans show the planned future levels of Council debt and investment
- Each new parcel of debt will be reported to Council's Finance and Performance Committee
- A summary of Council's investment portfolio and debt position will be provided to Finance and Performance Committee. This reporting will include commentary regarding investment returns and debt position compared to the amounts included in the Annual Plan and Ten Year Plan
- Council's Treasury function will formally report any concerns relating to Council's investment portfolio or debt position to Risk and Assurance Committee and to Council.

5.8. Delegations

All delegations exercised under this Policy need to comply with the requirements of the Delegations Register and/or any sub-delegations that may be made by the CEO. All such sub-delegations made by the CEO must be clearly recorded.

APPENDIX 1: PROCEEDURES FOR FINANCIAL MARKET TRANSACTIONS

Introduction

Arranging and agreeing transactions with external counterparties must occur within a framework of control and accuracy. It is vital to the internal control of the Council that all transactions are captured, recorded, reconciled and reported in a timely manner within a process that has the necessary checks and balances so that unintentional errors and/or fraud are identified early and clearly. Movements in financial market variables can be rapid and exposures to such movements that are not known due to inadequate transaction recording and reporting systems should not be allowed to occur.

Transaction Origination

The following authorities shall apply in respect of the execution of treasury transactions on behalf of the Council that may commit it to all the related contractual obligations under these transactions. All such transactions are generally originated and agreed either verbally via the telephone or by email. Therefore it is important that procedures are in place to control the activity.

Funding from Banks, the LGFA and the Capital Markets and Entering into Financial Market Investment Transactions

- Funding from bank facilities, the capital markets and the LGFA or entering into financial market investment transactions with an approved counterparty entails the personnel of the Council, who are authorised to undertake these activities, verbally or by email agreeing with the counterparty the amount, type of debt or investment instrument, term selection and rate accepted.
- Once the deal is agreed details of the transaction shall be entered on the relevant internal system.
- Once the confirmation of the transaction is received the details should then be checked by someone other than the person who entered into the transaction in the first place to ensure that the external confirmation is in accordance with the details on the Council's internal system.

Any discrepancies in the above procedures should be immediately communicated to the counterparty so that the correct details of the deal can be agreed. A report on the error shall be prepared by the person who transacted the deal in the first place and submitted to the GMCS for sign-off. Where the GMCS has transacted the deal, the report shall be submitted to the CE. In this way there, is a clear division of responsibility and a self-checking system.

Interest Rate Derivative Products

Transacting interest rate derivative products with an approved counterparty entails the personnel of the Council who are authorised to undertake these activities, verbally or by email agreeing with the counterparty the amount, term selection and rate accepted.

- Once the deal is agreed details of the transaction shall be entered on the relevant internal system.
- Once the bank confirmation of the transaction is received, the details should be checked by someone other than the person who entered into the transaction in the first place to ensure that the bank confirmation is in accordance with the details on the internal system.

Any discrepancies in the above procedures should be immediately communicated to the counterparty so that the correct details of the deal can be agreed. A report on the error shall be prepared by the person who transacted the deal in the first place and submitted to the GMCS for sign-off. Where the GMCS has transacted the deal, the

report shall be submitted to the CE. In this way there, is a clear division of responsibility and a self-checking system.

Settlement Procedures

All transactions are to be confirmed and reconciled to external confirmations and internal documentation before settlement.

All transactions processed through the company bank accounts must conform to the Council's internal procedures and controls and be reconciled to internal documentation and external confirmation(s).

APPENDIX 2: AUTHORISED INVESTMENT CRITERIA FOR FINANCIAL MARKET INVESTMENTS

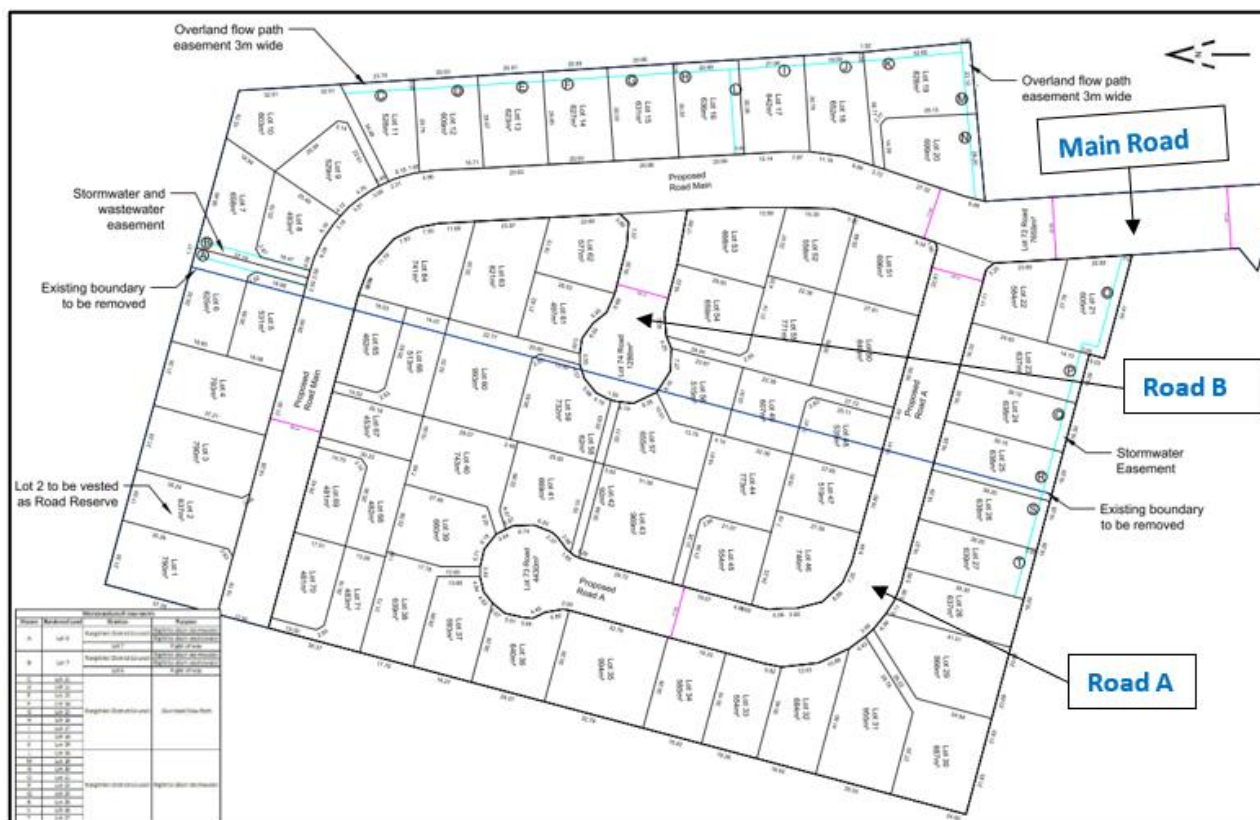
Authorised Asset Classes	Maximum limit as a Percentage of the Total Portfolio	Approved Financial Market Investment Instruments (must be denominated in NZ dollars)	Credit Rating Criteria – S&P (or Moody's or Fitch equivalents)**	Limit for each issuer subject to overall portfolio limit for issuer class
New Zealand Government or Government Guaranteed	100%	Government Stock Treasury Bills	Not Applicable	Unlimited
Rated Local Authorities	50%	Commercial Paper	S&P ST rating of 'A-1' or LT 'BBB' or 'BBB+'	\$1 million
		Bonds/MTNs/FRNs	S&P ST rating of 'A-1+' or LT 'A-' or better	\$3 million
New Zealand Registered Banks	100%	Call/Term Deposits	S&P ST rating of 'A-1' or LT 'BBB' or 'BBB+'	\$3 million
		Bonds/MTNs/FRNs	S&P ST rating of 'A-1+' or LT 'A-' or better	\$20 million
State Owned Enterprises	33%	Commercial Paper	S&P ST rating of 'A-1' or LT 'BBB' or 'BBB+'	\$1million
		Bonds/MTNs/FRNs	S&P ST rating of 'A-1+' or LT 'A-' or better	\$3 million
Corporates	25%	Commercial Paper	S&P ST rating of 'A-1' or LT 'BBB' or 'BBB+'	\$1 million
		Bonds/MTNs/FRNs	S&P ST rating of 'A-1+' or LT 'A-' or better	\$3 million
Financials	25%	Commercial Paper	S&P ST rating of 'A-1' or LT 'BBB' or 'BBB+'	\$1 million
		Bonds/MTNs/FRNs	S&P ST rating of 'A-1+' or LT 'A-' or better	\$2 million

13.2 Recommendation from the Marton Community Committee

Author: Tiffany Gower, Strategy Manager

1. Reason for Report

- 1.1 The Marton Community Committee were asked to provide a recommendation to Council on the naming of three (3) new roads for a residential subdivision along Hendersons Line, Marton at their 09 April meeting.
- 1.2 The Marton Community Committee recommends to Council the new roads associated with resource consent RM210083, residential subdivision along Hendersons Line, be named as follows: the 'main road' (as shown on the below image) shall be Barton Street, 'Road A' shall be Harveston Street, and 'Road B' shall be Heggulun Street.



Recommendation 1

That the Recommendation from the Marton Community Committee be received.

Recommendation 2

That Council confirms that the three (3) new roads associated with resource consent RM210083, residential subdivision along Hendersons Line, Marton be named as follows: the 'main road' shall be Barton Street, 'Road A' shall be Harveston Street, and 'Road B' shall be Heggulun Street.

13.3 Recommendation from the Bulls Community Committee

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 To consider the recommendation from the Bulls Community Committee that Council create a GIS map layers for the community committees and that this includes the number of households in the boundary lines.

2. Recommendation

Resolved minute number 25/BCC/001

That the Bulls Community Committee request council to create GIS map layers for the community committees, and that this includes the number of households in the boundary lines.

Mr D Yates/Cr B Carter. Carried

3. Officer Comment

- 3.1 There is a GIS map available that can be published on to the public maps.
- 3.2 From an Officer perspective, the main use for a map of community committee boundaries would be in the situation where there needs to be an election of committee members at the start of the triennium. Community committees are encouraged to make decisions on small project fundings based on their communities of interest and where there could be overlap with other community committees work collaboratively to determine the best committee to receive small projects funding requests.

Recommendation 1

That the Recommendation from the Bulls Community Committee be received.

Recommendation 2

That Council approves/does not approve [delete one] the Bulls Community Committee request Council to create a public GIS map layers for the community committees, and that this includes the number of households in the boundary lines.

14 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Follow-up Action Items from Council (Public Excluded) Meetings
2. Marton Pool
3. Procurement of Property in Taihape
4. Sale of High St and Broadway Buildings - Update
5. Public Excluded Resolutions

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
14.0 – Public Excluded Council Meeting – 27 March 2025	To consider the minutes relating to matters that were the subject of discussion at the 27 March meeting.	S48(1)(a)
14.1 - Follow-up Action Items from Council (Public Excluded) Meetings	To consider the matters arising from previous public excluded meetings. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.2 - Marton Pool	To enable commercially sensitive information to be discussed without impacting any negotiations. s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.3 - Procurement of Property in Taihape	To enable commercially sensitive information to be discussed without impacting any negotiations	s48(1)(a)(i)

	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	
14.4 - Sale of High St and Broadway Buildings - Update	To enable commercially sensitive information to be discussed without impacting any negotiations s7(2)(h) - Commercial Activities	s48(1)(a)(i)
14.5 - Public Excluded Resolutions	To consider previous public excluded decisions and bring these into the open. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

15 Open Meeting