

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 27 November 2025

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Diana Baird
Cr Alan Buckendahl
Cr Fi Dalgety
Cr Sandra Field
Cr John Hainsworth
Cr Piki Te Ora Hiroa
Cr Graeme O'Fee
Cr Coral Raukawa
Cr Paul Sharland
Cr Jeff Wong

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 27 November 2025 at 1.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

- Densie Pio regarding her attendance at the Aspiring Leaders Forum in August.
- Gill Duncan regarding the Taihape Grandstand.
- Katie Deere has provided a letter from Rangitīkei Netball Centre this is provided under separate cover.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Ordinary Council Meeting held on 30 October 2025 are attached.

Attachments

1. Ordinary Council Meeting - 30 October 2025

Recommendation

That the minutes of Ordinary Council Meeting held on 30 October 2025 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 30 October 2025
Time: 1.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Dave Wilson
Cr Diana Baird
Cr Alan Buckendahl
Cr Fi Dalgety
Cr Sandra Field
Cr John Hainsworth
Cr Piki Te Ora Hiroa (Zoom)
Cr Graeme O'Fee
Cr Coral Raukawa
Cr Paul Sharland
Cr Jeff Wong

In attendance

Mrs Carol Gordon, Chief Executive
Mr Arno Benadie, Deputy Chief Executive
Ms Leanne Macdonald, Group Manager – Corporate Services
Ms Katrina Gray, Group Manager – Strategy, Community and Democracy
Mr Johan Cullis, Group Manager – Regulatory and Emergency Management
Mr Graeme Pointon, Executive Legal Advisor
Mr Warren Pedley, Manager Finance and Partnerships
Ms Kezia Spence, Governance Advisor
Ms Fiona Elkington, Audit NZ

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1 Welcome / Prayer

The Mayor opened the meeting at 1.00pm

2 Apologies

There were no apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Council moved to item 8.1 Declaration by Councillor and then moved to item 10.1 Annual Report.

6 Confirmation of Minutes

Resolved minute number 25/RDC/257

That the minutes of Ordinary Council Meeting held on 23 October 2025 without amendment be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr P Sharland. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Item 2 – Traffic Calming in Bulls

Councillors decided that this action would sit best with the Assets/Infrastructure Committee.

Resolved minute number 25/RDC/258

That the report Follow-up Action Items from Council Meetings be received.

Cr J Wong/Cr P Sharland. Carried

8 Mayor's Report

8.1 Declaration by Councillor

Cr Dalgety read her declaration.

8.2 Mayor's Report - October 2025

The Mayor highlighted key areas of the induction for new councillors that are coming up, such as the cultural induction and the tours of the district.

Resolved minute number 25/RDC/259

That the Mayor's Report – October 2025 be received.

HWTM/Cr S Field. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - October 2025

Submissions

Mrs Gordon responded to questions that the reason Council did not submit to the Manawatu Whanganui Emergency Management Group Plan review is because Council has already been involved in the development of the plan.

Road Boundary Corrections - Powerco facility, Eagle Street and Kiwi Road, Taihape

It was noted that these types of requests are regular for Council.

Request for Fee Waiver – Hunterville Shemozzle

Cr Raukawa raised a point of order regarding the wording of the substantive motion, noting this was not the intention of the mover and seconder. Officers confirmed that this is the correct process for an amendment to substantive motion.

It was requested that the Chief Executive explore developing a MOU with the Hunterville Shemozzle to provide consistency across events in the district. This was added as an action item.

Erewhon Rural Water Scheme - NZ Regional Infrastructure Fund

Ms Macdonald explained that the Erewhon Rural Water Scheme is seeking a \$3.2 million loan to fund infrastructure upgrades from the NZ Regional Infrastructure Fund. Council is required by the scheme to endorse the application, with final terms to be negotiated and brought back for approval.

Resolved minute number 25/RDC/260

That the Chief Executive's Report – October 2025 be received.

Cr C Raukawa/Cr S Field. Carried

Resolved minute number 25/RDC/261

That Council:

- accepts Powerco's offer to exchange land adjoining Kiwi Road, Taihape in return for stopping of part of Eagle Street,
- records Powerco's offer provides that all costs of the action will be met by Powerco,
- directs the Chief Executive to conclude negotiations with Powerco and complete all requisite actions and execution of documents to complete the matter.

Cr D Wilson/Cr P Hiroa. Carried

Recommendation

That Council approves a waiver of \$8,000 for the Shemozzle being held on 1 November 2025.

Cr Dalgety/Cr Hainsworth.

Amendment

That Council approves a waiver of \$3,465 for the Shemozzle being held on 1 November 2025.

Cr D Wilson/Cr J Wong. Carried

Resolved minute number 25/RDC/262

That Council approves a waiver of \$3,465 for the Shemozzle being held on 1 November 2025.

Cr F Dalgety/Cr J Hainsworth. Carried Against Cr Dalgety, Cr Sharland, Cr Raukawa

Resolved minute number 25/RDC/263

That Council endorses the Erewhon Rural Scheme's NZ Regional Infrastructure Fund application.

HWTM/Cr G O'Fee. Carried

10 Reports for Decision

10.1 2024/25 Annual Report

Ms Elkington from Audit NZ was in attendance for this section of the meeting.

It was noted that Local Water Done Well and the Water Services Delivery Plan have uncertainty however, this is expected.

Cr Raukawa raised a point of order regarding the Mayor addressing Cr Dalgety as Fiona, the Mayor accepted this point of order.

Resolved minute number 25/RDC/264

That the 2024/25 Annual Report be received.

Cr P Sharland/Cr C Raukawa. Carried

Resolved minute number 25/RDC/265

That Council adopt the 2024/25 Annual Report subject to any amendments (if any) or final changes to the information, or grammatical corrections identified.

Cr F Dalgety/Cr D Wilson. Carried

Resolved minute number 25/RDC/266

That Council authorise staff to make any late administrative changes, noted by elected members, staff or Audit NZ, post writing of this report, including copying the final written audit opinion from Audit NZ into the 2024/25 Annual Report ahead of publishing the Annual Report for circulation.

Cr F Dalgety/Cr A Buckendahl. Carried

10.2 Appointments to Committees 2025-28 Triennium

Councillors moved through each of the appointments.

The meeting adjourned during this item at 3.00pm and returned at 3.12pm.

Resolved minute number 25/RDC/267

That the report Appointments to Committees 2025-28 Triennium be received.

Cr F Dalgety/Cr P Hiroa. Carried

Resolved minute number 25/RDC/268

That for the 2025-28 triennium Cr Buckendahl be appointed to Te Rōpū Ahi Kā.

HWTM/Cr C Raukawa. Carried

Resolved minute number 25/RDC/269

That for the 2025-28 triennium that for one year each the listed councillors be appointed to the Rātana Community Board.

- Cr Hiroa year one
- Cr Sharland year two
- Cr Raukawa year three

Cr D Baird/Cr S Field. Carried

Resolved minute number 25/RDC/270

That for the 2025-28 triennium councillors Baird, Wong and Hiroa be appointed to the Taihape Community Board for a two year period each.

Cr C Raukawa/Cr P Hiroa. Carried

Note: Following the meeting the terms were agreed to be as follows:

Y1: Cr Wong and Cr Baird

Y2: Cr Hiroa and Cr Baird

Y3: Cr Hiroa and Cr Wong

Resolved minute number 25/RDC/271

That for the 2025-28 triennium Cr Dalgety be appointed to the Hunterville Rural Water Supply Management Sub-Committee and Cr Hainsworth as the alternate.

Cr F Dalgety/Cr C Raukawa. Carried

Resolved minute number 25/RDC/272

That for the 2025-28 triennium Cr Baird be appointed and Cr O'Fee as alternative to the Omatane Rural Water Supply Management Sub-Committee.

Cr P Sharland/Cr J Wong. Carried

Resolved minute number 25/RDC/273

That for the 2025-28 triennium Cr Wong be appointed to the Erewhon Rural Water Supply Management Sub-Committee and Cr Baird as the alternate.

Cr F Dalgety/Cr P Hiroa. Carried

Resolved minute number 25/RDC/274

That for the 2025-28 triennium Cr Field be appointed to the Creative New Zealand Assessment Committee.

Cr C Raukawa/Cr J Wong. Carried

Resolved minute number 25/RDC/275

That for the 2025-28 triennium Cr Sharland, Cr Hainsworth and Cr O'Fee be appointed to the Sport New Zealand Rural Travel Fund Assessment Committee, with Cr O'Fee appointed as Chair.

Cr S Field/Cr C Raukawa. Carried

Resolved minute number 25/RDC/276

That for the 2025-28 triennium His Worship the Mayor be appointed as the Rangitikei District Council representative to the Regional Transport Committee, with the Deputy Mayor as the alternate.

Cr A Buckendahl/Cr P Sharland. Carried

Resolved minute number 25/RDC/277

That for the 2025-28 triennium Cr Wong be appointed as the Rangitikei District Council representative to the Passenger Transport Committee, and Cr Wilson as alternate.

HWTM/Cr D Wilson. Carried

Resolved minute number 25/RDC/278

That for the 2025-28 triennium His Worship the Mayor and Rita Batley be appointed as the Rangitikei District Council representatives to the John Beresford Swan Dudding Trust Advisory Committee.

HWTM/Cr G O'Fee. Carried

Resolved minute number 25/RDC/279

That Council reconfirms the appointment of His Worship the Mayor as the Rangitikei District Council representative on Ngā Wai Tōtā o Te Waiū, the governance group associated with the Te Waiū-o-Te-Ika Framework.

Cr C Raukawa/Cr F Dalgety. Carried

Resolved minute number 25/RDC/280

That the 2025-28 triennium Cr Wilson be appointed as the Rangitikei District Council representative to the Bonny Glen Community Trust and that Cr Buckendahl be appointed as the alternate.

Cr C Raukawa/Cr P Hiroa. Carried

Resolved minute number 25/RDC/281

That the 2025-28 triennium His Worship the Mayor be appointed as the Rangitikei District Council representative to the Civil Defence Emergency Management Group Governance Body.

Cr P Sharland/Cr G O'Fee. Carried

Resolved minute number 25/RDC/282

That in the absence of His Worship the Mayor, the Deputy Mayor be designated to declare a local state of emergency, or give notice of a transition period in accordance with s25(5) of the Civil Defence and Emergency Management Act 2002).

Cr A Buckendahl/Cr F Dalgety. Carried

10.3 Code of Conduct and Standing Orders

The report was taken as read.

Resolved minute number 25/RDC/283

That the report Code of Conduct and Standing Orders be received.

Cr D Wilson/Cr P Sharland. Carried

Resolved minute number 25/RDC/284

That Council adopt the Code of Conduct and Standing Orders.

Cr D Wilson/Cr J Hainsworth. Carried

11 Reports for Information

11.1 Finance Snapshot - September 2025

Mr Pedley took councillors through this report and highlighted Council's planned budget deficit, the rationale behind operating with an unbalanced budget, and the role of depreciation funding.

Resolved minute number 25/RDC/285

That Council receive the report Finance Snapshot - September 2025 be received.

Cr P Sharland/Cr F Dalgety. Carried

The meeting closed at 4.00pm

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 November 2025.

.....
Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report Follow-up Action Items from Council Meetings be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	30-Oct-25	Investigate developing a MoU with Shemozzle	Carol / Katrina	An internal process has been developed to support coordination of flagship events internally. This approach will provide one key point of contact for event organisers to work with the event on support requests.	In progress
2	29-May-25	Timeline of Marton Water Strategy be included in a projects update to Council.	Arno	Will be included in the Projects Update report once finalised.	In progress

8 Mayor's Report

8.1 Mayor's Report - November 2025

Author: Andy Watson, His Worship the Mayor

Good afternoon,

So much is happening at the moment! Firstly, my congratulations again to Councillors elected to represent the district. All of the Councillors, new and old, are taking part in the series of workshops provided by Local Government as a "101" on their roles and responsibilities, attending the Local Water Done Well workshops and everyone is wanting to be on the northern and southern tours of our district. That is impressive! I apologise for the heavy workload at the start of the triennium, hopefully next year it will settle down a little and there will be the Christmas break to look forward to.

The most significant thing that has happened over the last month was the signing of the "Agreement in Principle" for the Mokai Patea treaty settlement process. While I am certainly no authority on this I will try and explain it, with apologies if I am found wanting.

Mōkai Patea represents the hapu and iwi of Ngāti Hauiti, Ngāti Tama Kōpiri, Ngāti Whitikaupeka and Ngāi Te Ohuake in the northern part of the Rangitīkei. The signing of the draft Agreement in Principle on 5 November at Parliament is part of the journey for redress, financial and land transfer accompanied by an apology from the Crown. This treaty claim was started many years ago – progressed under the then Minister Andrew Little (now Mayor of Wellington) and signed off by Minister Goldsmith. My understanding is that this is one step, a significant one, in the process of a draft position taken back by the negotiations to iwi/hapu of the region for approval.

This is a very complex settlement and at its heart is also the issue of landlocked iwi land. 70% of the Maori land in the north of our district is landlocked with no practical right or means of access. Addressing this issue will be partly by the settlement process and a separate process to be identified by the parties nationally but that must start in the lands around Taihape.

I acknowledge the huge amount of mahi undertaken by the Mokai Patea Waitangi Claims Trust and Iwi negotiators during this process.

Local Water Done Well (LWDW)

To shorten the report I will use bullet points –

- In August, Horowhenua, Palmerston North City and Rangitīkei Councils submitted to Internal Affairs our Water Services Delivery Plan. This plan talked about how the delivery of wastewater, drinking water and storm water would be managed. It referred to capital projects known at this time and centered on financial matters such as revenue streams, financing and sustainability.
- That plan has now been signed off in Wellington so the entity is now live to be actioned, i.e. a decision made, something that by legislation cannot be undone.
- There is much to be done in a very short space of time. This includes setting up a shareholders governance committee comprised of the owners of the entity the three councils, supported hopefully by Iwi and possibly with an independent chair. This

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governance board then appoints the entity board, the operational arm, and advises on strategies/direction.

- Our council staff are very active in supporting this process that comes at cost but which will be 'reimbursed' by the entity.
- The three councils have engaged Propero, a recruitment company to help establish the new entity board and chair.
- The new entity now has a name! Central Districts Water.
- We envisage that the number of councils in Central Districts Water will grow over time. We currently have in excess of 60,000 connections which is crucial to gain efficiency. I suspect in the long term future there will end up being about 10 entities in New Zealand, ironically the amended vision of the Labour Government.

Rural & Provincial

Earlier this month "Rural and Provincial" councils met in Wellington. These are all the councils, with the exception of the large metro councils, i.e. Wellington, Auckland etc. I have attached a link to speaker slides to this report. Relevant points were –

- Meeting opened by **President Sam Broughton** from Selwyn District. Sam lost his position as Mayor and has signalled he will stand down as Present of Local Government New Zealand after Christmas. This will mean an election of a new present of LGNZ at the annual general meeting next year. In the short term the President will be the Mayor of Gisborne, Rehette Stoltz.
- MC for the event was **Sanchia Jacobs**, working currently for BECA and previous CE of Central Otago. (I note Sanchia was not charging for her time and expertise).
- First session – Christine Maiden Sharp (Aspen Institute). This session was on "how to think not what to think" and key points were –
 - i) Take your time (slow down)
 - ii) Start with facts not assumptions
 - iii) Check the source of information
 - iv) Rely on data
 - v) Spot the traps early
 - vi) *Avoid status quo bias, i.e. doing what you have always done.
- Ministerial Address – **Hon. Mark Patterson**, Associate Minister of Agriculture and an Otago sheep and beef farmer –
 - i) He wanted a "free and frank conversation".
 - ii) Pointed out that 82% of New Zealand exports are from the rural zone.
 - iii) Talked about the RIF (Regional Infrastructure Fund) which the metros are excluded from. (Note: Erewhon Rural Water Scheme have an application for assistance lodged/likely to be approved). Tranche 2 of the RIF has just been advised. The focus of the funds are to drive the iwi economy, employment, energy use (including deep geothermal) and aims to provide help for struggling districts. \$350m will be allocated before Christmas.

- iv) The Minister talked about the relationship between Central Government and Local Government which is not great. His advice was to use local MPs well.
- v) “There is a tsunami of legislation changes coming to you before Christmas”. Legislation will be around RMA changes certainly but will include many other areas. The RMA changes will be pragmatic and contentious and will be about protecting individual property rights. They will be signed to gain economic traction/growth and employment.
- vi) He talked about, or hinted about, Regional Council reform.
- vii) Rates capping will happen.
- viii) He asked Councils to please prioritise emergency preparedness.
- **Peter Dunne** (formally Head of United Future) –
 - i) Talked about the forces that shape policy and political insight and reflected that the 50% of mayors changed were predominantly from high rate increase councils and urged to live within your means!
 - ii) “The partnership between Central and Local Government is not equal. This needs careful navigation and Wayne Brown (Auckland) has managed to achieve thing these challenges”.
- **Brad Olsen** (Infometrics Economist) –
 - i) Forecast is that inflation will sit around 2% through to 2030.
 - ii) Regional variations in New Zealand are significant with strengths in the bottom of the South Island.
 - iii) Huge risk going forward is the increasing number of days New Zealand is under civil defence status.
- Presentation from **Helmut Modlik** (Te Rūnanga O Toa Rangatira). Key messages –
 - i) Social and environmental insights
 - ii) “Be open to seeing more”
 - iii) “Have an open mind”
 - iv) “Listen before saying”.
- **Chris Penk**
 - i) Talked about the reform of the Public Works Act
 - ii) Earthquake prone legislation
- **Rates capping conversation** –
 - Scott Phillips, CE Northen Beaches Council Sydney
 - Sue Heins, Mayor Northern Beaches Council Sydney
 - i) Rates capping has been in place for 40 years?!
 - ii) State Enquiry recommended removal or rates capping – didn’t happen.
 - iii) Last 4 years the rates cap has not met cost increases.
 - iv) They rely on a system of State/Federal grants.
 - v) There is a process for special variation to rates.

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- vi) Overall message – rates capping does not work!
- New representatives elected –
 - i) Rural Rep – Ben Bell (Gore Mayor)
 - ii) Rural Rep to National Council yet to be elected.
 - iii) Provincial Rep – Nigel Brown (Timaru)
 - iv) Provincial Rep to National Council – Tania Tapsell (Rotorua)
- Other Presentations –
 - i) **Richard Ward** introduced DIA partnership directors – referred to rates capping, codes of conduct etc.
 - ii) **Nadeine Dommissie**, Deputy Secretary of Ministry for the Environment – management of adaption – will look to circulate some of the presentations later.
 - iii) **John Prince** Director of Civil Defence, **Craig Little** Wairoa Mayor, **Will Foley** Mayor Central Hawkes Bay – their experiences of devastation/response Cyclone Gabrielle.

Mayor's Taskforce for Jobs

On 14 November I attended a meeting of the core group of Mayor's Taskforce for Jobs in Wellington. The core group is open to all Mayors in the MTFJ programme and 18 attended.

- Mayor Bernie (Horowhenua) and I are co-Chairs of the governance arm of MTFJ after the election loss of the Chair Alex Walker (Central Hawkes Bay).
- Neither Bernie or I want the chairmanship so we are setting up elections early in the new year and have been looking at succession options.
- Funding for MTFJ (\$9m this year) was through Viv Rickard (MSD) and he attended the meeting for an hour (after saying he could only spend 30 minutes). He praised the placement results and said the second tranche of funding would be put in place soon.
- Viv pointed out that one-third of all MSD contracts for funding are turned over each year and MTFJ is the exception to that statistic.
- New Zealand currently has 218,000 job seekers, i.e. 5.3% unemployment, which is high. Regional variation is huge – Moko Tepania (Far North Mayor) has an unemployment figure of 20%.
- Viv, in praise, said that "you can go into places where we (MSD) can't".
- Viv mentioned the success of James and Louise McCoard in the Rangitikei. Once again the Rangitikei is leading the national statistics.
- However, there are challenges with MSD referrals to MTFJ and as a consequence some districts are not hitting KPI targets.

Zone Meetings

- At the time of writing this report, the Zone 3 meeting to be hosted by Horizons in Palmerston North has not occurred but will happen later this week (20/21 November). I will provide a verbal update at the 27 November council meeting.
- Mayor Craig Little (Wairoa) and I co-Chair Zone 3, something that I expect to continue.

- I have put my name forward, as has Craig, to represent the Zone on the LGNZ Board so there will be an election.
- A number of Councillors from our Council have said they will attend the Zone 3 meeting and I thank them for their interest.
- Horizons has also had a change of Chair with Nikki Riley taking the leadership.
- I attach the agenda for the Zone 3 meeting.

Nga Wai Tōtā

This month there have been three days spent on this committee –

- The first was a two day hui on the Whangaehu River with the first day a paddle down 20kms of the river and a series of site visits at Whangaehu and Whangaehu beach. The second day was a meeting day at Whangaehu Marae.
- On 17 November there was a hui at Te Poho o Tuariki (Hendersons Line Ngā Wairiki Ngati Apa) looking at setting visions and purpose.
- The Whangaehu River catchment - Te Waiū o Te Ika has been accorded special status as an awa by way of the Ngāti Rangi treaty settlement process and as legislated our Council supplies membership to Nga Wai Tōtā to be part of guardianship of the awa.

A quick summary of important meetings, either held or coming up

- Armistice Day celebrations on the 11th hour of the 11th day of the 11th month were held across the district this month as a remembrance of the end of World War I. I thank the RSA for the ceremonies.
- Today, 18 November, there will be a public drop-in information session regarding the Marton Main Street upgrade plans. The important thing to note here is that this is a long term vision – a plan that can be referred to in the future with no funding decision attached to it at the moment. The consultancy plan was delivered courtesy of Government funding not rates!

Community Volunteer Awards

The Inaugural Community Volunteer Awards were held in March 2023 to recognise the countless volunteers who have contributed significantly to the community service, welfare, sport and recreation, culture, arts and education sectors in our district. A budget of \$10,000 was approved through the LTP. Three elected members plus the Mayor formed a panel to assess nominations from the community to select 5 award recipients plus one award of the Mayor's choice. Approximately 100 guests gathered at Te Matapihi to honour the people who go above and beyond for our district in a stunning night of celebration that was also attended by local MPs and dignitaries. Each nomination was preceded by a 5 minute professional video and interview and recipients were awarded a glass engraved trophy by our Elected Members. Canape catering and refreshments were served during the ceremony. Professional photographs took place during and after the event. The total cost of the evening was \$16175. Approximately \$2000 of this can be re-used for future years events. Around 120 hours of staff time were involved including event planning, graphic design, managing nominations and co-ordination of the evening. The intention was to run the awards every second year but as 2025 was an election year it was agreed to wait until 2026 when they have been tentatively scheduled for April. The 2023 Panel agreed to reduce the number of awards following

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the Inaugural event and it is expected to be 3 recipients plus the Mayor's Award in 2026. The approximate cost to run a similar evening event at Te Matapihi would be around \$14000. Council is to decide whether to run the awards event for 2026 and if it should remain the same format as 2023 or be scaled back to a smaller event so less cost is involved.

Mayor's Engagements

November 2025

1	Attended Shemozzle Attended TUIA 15 Year Celebration Function in Wellington
3	Attended Nga Wai Tōta Hui for two days – Whangaehu River
4	Attended weekly meeting with Deputy Mayor
5	Attended fortnightly update on Marton Water Strategy with staff Attended monthly Governor's Q&A session with Executive Leadership Team Attended Zone 3 November meeting online planning hui Attended Palmerston North City Council Inauguration
6	Attended meeting with Chief Executive Attended Mōkai Patea Nui Tonu: Agreement in Principle signing at Parliament Attended LWDW Meet & Greet with Palmerston North & Horowhenua Councillors
7	Attended Breakfast Meeting with Mayors Smith & Wanden Attended Water Services-CCO Workshop
9	Attended Taihape Grandstand Users Meeting
10	Attended meetings with Water Services-CCO Board Recruitment Advisors
11	Attended meetings with Chief Executive Attended Armistice Day Commemoration at Marton Park Attended meetings with Councillors and Deputy Mayor
12	Attended NZTA/RDC Quarterly Regional Relationship online hui Attended LGNZ Event (ahead of Rural & Provincial meeting) in Wellington
13	Attended LGNZ Rural & Provincial Meeting
14	Attended Mayor's Taskforce for Jobs Governance Group meeting in Wellington
15	Attended Bulls Rose & Flower Show Attended Taihape Musicians Club Open Mic Night
16	Attended MG Classic Motor Racing Event at Manfeild
17	Attended meeting with Chief Executive Attended Nga Wai Tōta Strategy Hui
18	Attended WS-CCO Project Oversight Group online hui Attended Draft Marton Streetscape Plan Consultation Community Session in Marton Attended Te Roopu Ahi Kaa Komiti Meeting Attended meeting with Winstone Pulp International CEO Attended weekly meeting with Deputy Mayor
19	Attended fortnightly Marton Water Strategy update with staff Attended Northern Tour of District – Roading & Projects with Elected Members and staff

ITEM 8.1

	<p>Attended Mokai Patea Services Kaumatua Xmas Function</p> <p>Attended Taihape Community Board Inaugural Meeting</p>
20	Attended LGNZ Zone 3 meeting in Palmerston North
21	<p>Attended LGNZ Zone 3 meeting in Palmerston North</p> <p>Attended Multicultural Council Rangitikei/Whanganui End of Year Function</p>
24	Attended meeting with Kiwi Rail in Auckland
25	<p>Attended breakfast meeting with Mayor Michael Ford</p> <p>Attended JBS Dudding Trust 2025 Trustee & Advisory Board AGM</p> <p>Attended Ratana Community Board Inaugural Meeting</p>
26	Attended Southern Tour of District – Roading & Projects with Elected Members and staff
27	<p>To attended Finance/Performance 101 workshop with Elected Members</p> <p>To attended Council Workshop</p> <p>To attended Council Meeting</p> <p>To attend Merry Night in Marton</p>
28	<p>To attend meeting with Chief Executive</p> <p>To attend CDEM Joint Standing Committee Meeting</p> <p>To attend Accelerate35 Lead Team Meeting</p>

Attachments:

1. Zone 3 November 2025 Agenda [↓](#)
2. Slides from Rural & Provincial Sector Meeting (under separate cover)
3. Elected Member Attendance 2025-28 [↓](#)

Recommendation 1

That the Mayor's Report – November 2025 be received.

Recommendation 2

That the Community Volunteer Awards 2026 do/do not [delete one] take place in the same/ scaled back [delete one] format as 2023.

// **AGENDA****ZONE THREE MEETING NOVEMBER 2025****Date:** Thursday 20 and Friday 21 November 2025**Host:** Horizons Regional Council**Venue:** Palmy Conference and Function Centre, 354 Main Street Palmerston North Central, 4410**Thursday 20 November**

Te Wā // Time	Ngā Take mō te Rārangi Take // Agenda Items	Te Nama o te Take // Item No.	Kaikōrero // Speaker
12.00 – 12.20pm	Mihi Whakatau	1.	Horizons Regional Council
Lunch // 12:20 – 12:40PM			
12.40 – 12.55pm	Welcome to the Zone Three Meeting	2.	Zone Three Chairs
12.55 – 1.15pm	Mayoral welcome to the District	3.	Horizons Regional Council Chairperson Palmerston North City Council Mayor
1.15 – 1.30pm	Confirmation of Agenda: <ul style="list-style-type: none"> - Apologies. - Confirmation of previous meeting minutes. - Securing location for the next meeting. - Zone 3 Fund Report. 	4.	Zone Three Chairs
1.30 – 1.45pm	New Mayors welcome/introduction to the Zone 3 Group	5.	Any new Mayors to the Zone 3 Group will be given 2 minutes each to introduce themselves.
1.45 – 2.20pm	Local Government New Zealand (LGNZ) Elections and Update	6.	Scott Necklen – LGNZ Interim Chief Executive

// 1

// **AGENDA**

ITEM 8.1

ATTACHMENT 1

	<ul style="list-style-type: none"> • General LGNZ Update. • Zone 3 Chair election. • Zone 3 National Council representative election. 		
Afternoon Tea // 2.20 – 2.35PM			
2.35 – 4.00pm	Site Visit – To the Te Ahu a Turanga – Manawatu Tararua Highway entrance where a brief spiel will be given about the highway project.	7.	Te Ahu a Turanga – Manawatu Tararua Highway entrance.
4.00 – 4.45pm	Site Visit - Drive to the Emergency Operations Centre (EOC) in Victoria Avenue for viewing and nibbles.	8.	Te Ao Nui Building located next to the Horizons Regional Council building at 11-15 Victoria Avenue – Level 2 (meet downstairs).
Drop back to Conference Centre to pick-up vehicles // 4.45 – 5.00PM			
5.00 – 6.00pm	<p>Check-in to accommodation and freshen-up.</p> <p>Horizons Regional Council will pick you up for the evening and return you to your accommodation options, before and after dinner. Please register your accommodation and travel details with sarayde@wairoadc.govt.nz if you haven't already.</p>	9.	All Mayors and representatives
Pick up from accommodation options for dinner // 6.00 – 6.15PM			
6.15 – 9.15pm	<p>Dinner at the Palmy North Conference Centre</p> <p>Guest Speaker from the New Zealand Security Intelligence Service delivering a national security briefing</p>	10.	<p>354 Main Street Palmerston North 4410</p> <p>Nick M – NZ Security Intelligence Service Deputy Director General</p>
9.15 – 9.30pm	Pick-up from dinner and drop off to accommodation.	11.	All Mayors and representatives

Friday 21 November

// 2

// AGENDA



Te Wā // Time	Ngā Take mō te Rārangi Take // Agenda Items	Te Nama o te Take // Item No.	Kaikōrero // Speaker
8.30 – 10.00am	Around the Regions – Theme: <ul style="list-style-type: none"> • Local impacts of Central Government Reform - • Share an example from your council—such as elections, water services delivery or other areas where central government decision-making has impacted, influenced or changed your operations or community. 	12.	All Mayors and representatives. <i>(*Please note that we may have to alter the programme on the day to ensure each Council has the time to present their around the regions presentation)</i>
Morning Tea // 10.00 – 10:15am			
10.15 – 10.45am	Panel discussion with Tangi Utikere - (5 minutes each followed by questions and discussion with the Zone 3 Group)	13.	Tangi Utikere – Labour Party MP.
10.45 – 11.15am	Department of Internal Affairs (DIA) Update	14.	Rebecca Maplesden – Zone 3 DIA Representative.
11.15 – 11.45am	Taumata Arowai Presentation	15.	Tim Cadogan – Taumata Arowai.
11:45 – 12:05pm	New Zealand Transport Agency (NZTA) Update	16.	Linda Stewart – NZTA Director Regional Relationships (Central North Island).
12.05 – 12.20pm	Closing comments – Close of meeting. Grab and go lunches will be available for attendees to take following the closing of the meeting.	17.	Zone Three Chairs Horizons Regional Council Chairperson

Date	Meeting	HWTM	Wilson	Baird	Buckendaht	Dalgety	Field	Hainsworth	Hiroa	O'Fee	Raukawa	Sharland	Wong
23-Oct-25	Inagural Council Meeting	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR
30-Oct-25	Council Meeting	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
12-Nov-25	CCS Meeting	CB					PR						

Present (and is a member of the committee)

PR

Apology

AP

Absent - no apology received

AB

Not a member of the committee

Not a member of the committee (but still attended)

AT

Not present as on Council business

CB

Attended via Zoom [this indicator is no longer used]

ZM

ITEM 9.1

9 Chief Executive's Report**9.1 Chief Executive's Report - November 2025****Author:** Carol Gordon, Chief Executive**Authoriser:** Carol Gordon, Chief Executive**1. Reason for Report**

- 1.1 This report provides Elected Members with an update on key activities across the organisation.

2. Events Held Across the District at Council's Facilities

- 2.1 8th October 2025 – Te Kotuku Hauora– Mental health awareness week BBQ – Village Green, Marton
- 2.2 13th, 20th October; 3rd, 10th & 14th November 2025 – Sport Wanganui – Ki-O-Rahi round robin tournament – Velodrome and toilets - Wilson Park
- 2.3 17th October 2025 – TAS Annual whole school cross country – All fields and reserve area – Memorial Park, Taihape
- 2.4 24th October 2025 – RDC + Sport Wanganui – Play week/Takaroa mai – Village Green, Marton
- 2.5 24th October 2025 – Hunterville School – School Cross Country – All Fields - Hunterville Domain
- 2.6 24th October 2025 – Music Festival NZ – Spring Music Fest – Village Green, Marton
- 2.7 31st October 2025 – Hunterville School – Interschool School Cross Country – All Fields – Hunterville Domain

3. Staff Movements

- 3.1 In September, we welcomed the following employee to RDC:

- Hina Cheema, Corporate Planner (Fixed Term)
- Angela Leggatt, Cleaner (Casual)

- 3.2 There were no employee exits in October.

4. Health, Safety and Wellbeing Dashboard

- 4.1 The Health, Safety and Wellbeing Dashboard for October 2025 is attached (Attachment 1).

5. Submissions

- 5.1 The updated list of current opportunities to submit on consultations run by external agencies is attached (Attachment 2).

5.2 Consultations submitted on:

5.2.1 The Council provided operational feedback to the Ministry of Business, Innovation and Employment (MBIE) and the Ministry of Foreign Affairs and Trade (MFAT) as part of the *New Zealand's Productivity in a Changing World* consultation.

6. Local Water Done Well Update

6.1 The WS-CCO now has a name – Central Districts Water, publicly revealed to Councillors on 6 November. See logo below.



- 6.2 The Central Districts Water logo features a water droplet made up of layered shapes that represent land, ranges, and water – the natural features that connect our three partner councils.
- 6.3 Central Districts Water is planned to become operational from 1 July 2027, with partner councils continuing to manage their own water services until then. Once operational, each council will retain ownership as shareholders of Central Districts Water.
- 6.4 Work on governance arrangements for Central Districts Water is progressing with discussions with Mayors and Executive staff on the required skills required for the governing board held in November with the recruitment company (Propero).
- 6.5 On 10 November we were informed by the Department of Internal Affairs (DIA) of acceptance of the submitted joint Water Services Delivery Plan for all three partner councils. This means the Central Districts Water establishment can now progress the detailed planning for the new water organisation. DIA will be monitoring our key implementation tasks and timing against that approved plan. It also means the councils can plan with certainty as we work up to the 2027 Long Term Plan (LTP), knowing what will remain with councils and what will transition.
- 6.6 For Central Districts Water, two of the foundation documents; (1) the proposed Constitution and (2) Shareholders Agreement, have been drafted for approval by each of the three partner Councils. This and other detail were jointly presented to a combined meeting of elected members on Friday 7 November. Next week on 27 November Council has scheduled a workshop to further consider the detail within these foundation documents. The associated decision report will go before the Council meeting of Thursday 11 December for adoption of the foundation documents. With similar approvals expected to come from the PNCC and HDC in December, the establishment

ITEM 9.1

team led by Chris Dyhrberg, can then open recruitment for the Board early in the New Year.

6.7 Key staff from each of the three councils have been appointed to the Establishment Team, to support the transition for the following areas:

- People Workstream
- Finance Workstream
- Operations & Assets Workstream
- Executive and Programme Support

6.8 These new appointments join the existing workstreams in Communications and Engagement and Iwi Engagement, who are continuing this work as part of their business-as-usual roles.

7. Financial Implications

7.1 There are no significant financial implications associated with this report.

8. Impact on Strategic Risks

8.1 Legal and political environment requires excessive resources / changes to governmental legislation are transformational:

- Tracking external submissions ensures Council is aware of upcoming legislative changes which may require resources.

8.2 Obligations with health, safety and wellbeing are not met:

- The Health, Safety and Wellbeing dashboard is attached. There is a strong focus on Health, Safety and Wellbeing within the organisation.

9. Strategic Alignment

9.1 There are no strategic alignment impacts on the sections in this report.

10. Mana Whenua Implications

10.1 Members of the Te Rōpū Ahi Kā Komiti receive the submission list and, if time allows, asked for input into specific draft submissions.

10.2 Iwi play a key part in Local Water Done Well and the next stages of forming the Water Services CCO – having iwi input early into this is a vital and important step in the formation of this.

10.3 There are no other known mana whenua implications associated with this report.

11. Climate Change Impacts and Consideration

11.1 There are no climate change impacts associated with this report.

12. Statutory Implications

12.1 Local Water Done Well is a requirement under the Local Government (Water Services) Bill and the regular update is provided to keep Council informed.

13. Decision Making Process

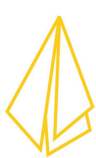
- 13.1 There are no sections of this report that are considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Health Safety and Wellbeing Dashboard - October 2025** [↓](#)
2. **Current and Upcoming Submissions - November 2025** [↓](#)

Recommendation

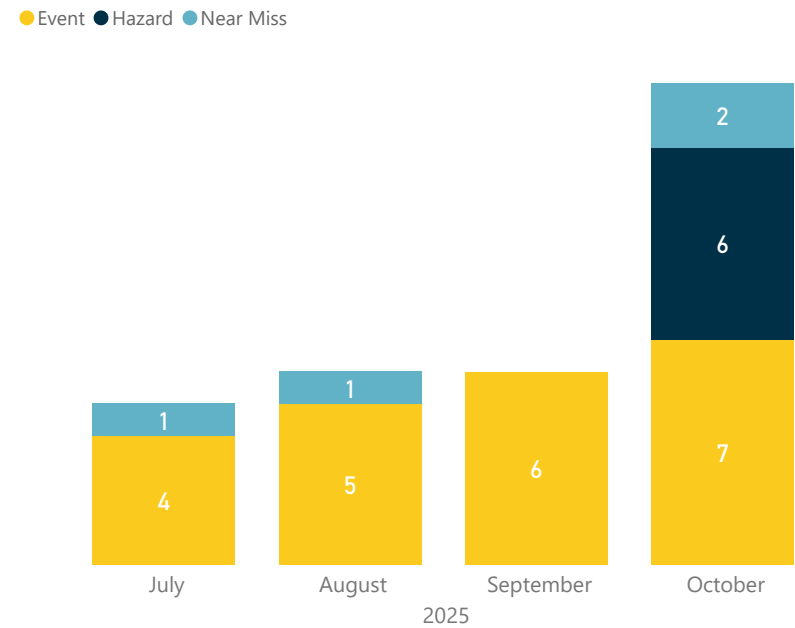
That the report Chief Executive's Report – November 2025 be received.



RDC Health and Safety Dashboard October 2025

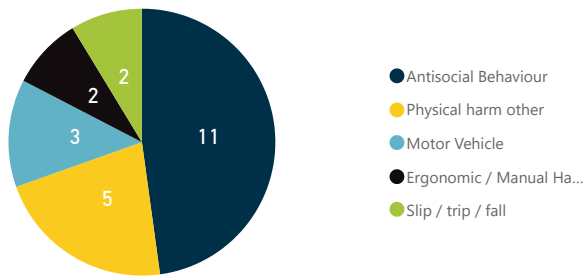
Events, Hazards and Near Misses

01 July 2025 to date



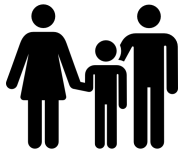
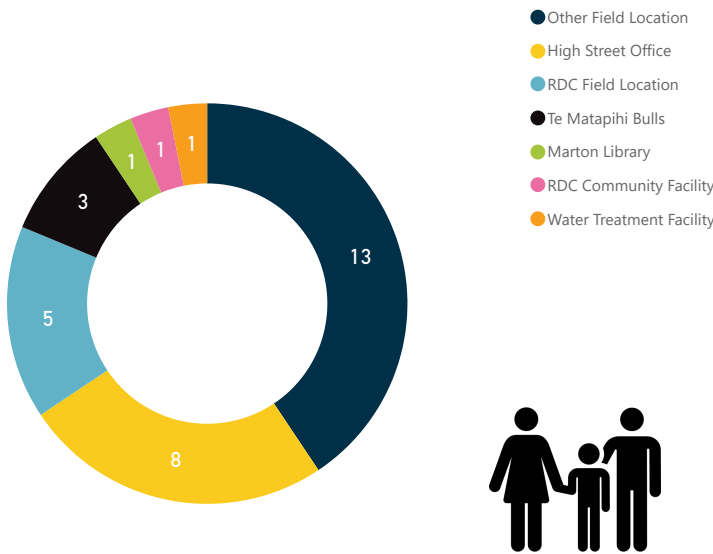
Event/Near Miss Category

01 July 2025 to date (Top 5)

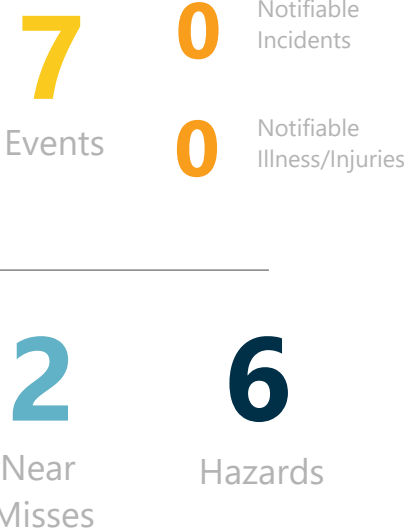


Location

Events, Hazards and Near Misses

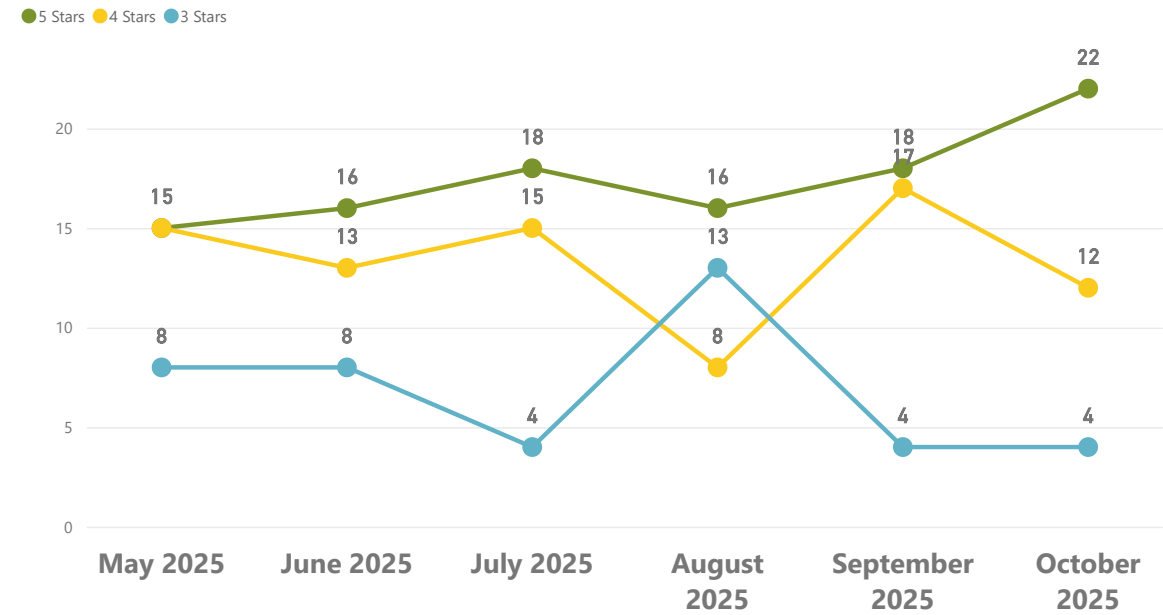


Summary of Month



Average Driver Ratings

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)
Increased 3-star ratings in June and August due to emergency braking practice during driver training exercises.



71% Completed Driver Safety Training

November Wellbeing News

November

The Movember movement was formed in 2003 by two mates in Australia finding 30 guys to volunteer to try and bring the moustache back into fashion (raising no money). The movement has come along way since then. Today there are and estimated 6841045 Mo Bros and Mo Sisters from 20 countries raising funds for over 1250 men's health projects.

Why support Movember.

Movember helps fund research into men's mental health, including suicide prevention, prostate cancer research and testicular cancer research. The movement achieves this through donations from events like grow a moustache, move for mental health and other fundraising events. If you're interested in supporting Movember, please feel free to check out their website – Movember. Changing the face of men's health (<https://nz.movember.com/>) or see Matt Gordon form the People and Culture Team.

Name of initiative	Agency engaging	Due date	Description	RDC Action
Currently Open for submissions				
Proposed amendment to New Zealand's Second Emissions Reduction Plan (2026 to 2030) https://consult.environment.govt.nz/climate/amendment-to-second-emissions-reduction-plan/	Ministry for the Environment (MFE)	26 November	The Government will not proceed with an on-farm emissions pricing system by 2030 but remains committed to a technology-led approach to reducing emissions. The consultation seeks feedback on whether the updated policies in the second Emissions Reduction Plan, including the revised approach to agricultural emissions, will meet New Zealand's second emissions budget.	None
Clarifying downstream suppliers' responsibilities under the Water Services Act 2021 Downstream engagement The Water Services Authority - Taumata Arowai	Water Services Authority - Taumata Arowai	28 November	The consultation aims to clarify the roles and responsibilities of 'upstream' and 'downstream' suppliers.	Under Consideration
Proposed new revenue and transfer expense accounting requirements for PBEs https://www.xrb.govt.nz/consultations/accounting-standards-open-for-consultation/ed-pbe-ipsas-47-revenue-and-ed-pbe-ipsas-48-transfer-expenses/	External Reporting Board	01 December	The Board has released exposure drafts for two new PBE Standards – PBE IPSAS 47 <i>Revenue</i> and PBE IPSAS 48 <i>Transfer Expenses</i> . These proposed standards aim to strengthen guidance on revenue and transfer expense accounting and improve the consistency, comparability, and transparency of financial reporting for public benefit entities. Local government is within scope.	None
Considering changes to light vehicle inspections https://www.nzta.govt.nz/about-us/public-consultation-hub/current-consultations/considering-changes-to-light-vehicle-inspections	New Zealand Transport Agency (NZTA)	17 December	The proposal includes changing inspection frequency (e.g., issuing a four-year WoF for new vehicles), expanding the scope of inspections to cover Advanced Driver Assistance Systems, and increasing public awareness and enforcement.	None
Considering new safety features for vehicles imported into New Zealand https://www.nzta.govt.nz/about-us/public-consultation-hub/current-consultations/considering-new-safety-features-for-vehicles-imported-into-new-zealand	New Zealand Transport Agency (NZTA)	17 December	The consultation seeks feedback on whether additional safety features should be mandatory for vehicles imported into New Zealand, making them more common and potentially reducing the severity of crashes. Proposed features for both new and used heavy and light vehicles include Automatic Emergency Braking, Lane Keep Support systems, and Acoustic Vehicle Alerting Systems for quieter electric and hybrid vehicles.	None

ITEM 9.1 ATTACHMENT 2

Heavy Vehicle Productivity Phase 1 https://www.nzta.govt.nz/about-us/public-consultation-hub/current-consultations/heavy-vehicle-productivity-phase-1	New Zealand Transport Agency (NZTA)	17 December	The proposed changes include removing 44T–50MAX permits where vehicles meet specified design standards and operate on pre-approved routes; removing H plates (while retaining existing permit requirements); incorporating the Bolster Attachment Code for logging trucks by reference to allow easier updates; and making minor amendments to definitions in the HV Rule, such as removing the unused term ‘low volume vehicle’.	Under Consideration
Proposed data collection approach and content for the census https://www.stats.govt.nz/consultations/public-consultation-proposed-data-collection-approach-and-content-for-the-census/	Statistics New Zealand	19 December	Statistics New Zealand is seeking feedback on its current thinking for the next census, including the proposed data collection approach and content. Consultation focuses on four key areas: how Stats will introduce the new admin-data-first census model; which census variables will be affected and how this information could be collected; the topics proposed for collection through admin data and the new annual census survey; and understanding broader data needs beyond what the census alone can provide.	None
Proposed changes to the Drinking Water Quality Assurance Rules for supplies serving 501 or more people https://korero.taumataarowai.govt.nz/regulatory/rules-review-large-supplies/	Water Services Authority-Taumata Arowai	19 December	The proposal is to shift annual reporting for all supplies from the calendar year to the financial year, beginning 1 July 2027. It also aims to simplify the rules by aligning treatment levels with source water risk, while maintaining strong public health protections.	None

10 Reports for Decision

10.1 Taihape Grandstand - Update and Proposed Next Steps

Author: Carol Gordon, Chief Executive

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 This report is provided to Council to seek approval for the Grandstand project to become a Community Led, Council Owned Facilities Upgrade project; provide an update on an offer of service; and seeks a Councillor nominee to take the Grandstand Project portfolio for the Assets / Infrastructure Committee.

2. Context

- 2.1 The Taihape Grandstand project was approved following consultation through the development of the 2021-31 Long Term Plan.
- 2.2 It was agreed that \$1M of Council funds (from the Special & Restricted Reserves - General Purpose Capital Works budget) would be put towards preserving and restoring (including seismic strengthening) the Grandstand. Approximately \$315,000 of this fund has already been spent on investigation and design work, leaving a remainder of approximately \$685,000.
- 2.3 In parallel with planning for the refurbishment of the Grandstand, staff have been engaging with user groups to understand the community needs and ongoing use of the facility.

3. Community Led Project Request

- 3.1 A new community group, the Taihape Grandstand Restoration Committee (TGRC), has recently been established. The Committee is chaired by Mrs Gill Duncan.
- 3.2 The Taihape Grandstand Restoration Committee has requested the Grandstand project be set up as a Community Led, Council Owned Facilities Upgrade project. An application form has been completed by the TGRC and is attached (Attachment 1). Refer to Recommendation 2.
- 3.3 If Council agrees the project be treated as a Community Led, Council Owned Facilities Upgrade project then it is likely that Council staff will only have an oversight / reporting role going forward. Ms Gaylene Prince will be the key contact for this project. The TGRC have agreed that the project management be undertaken by Mrs Gill Duncan. Under this regime, moving to the next stage would focus on the requirement for an agreement outlining detail about budget, what needs to be achieved within the budget, priorities, processes, need for consents, need to meet Health & Safety at Work Act 2015, etc. This would form part of a written agreement, and work will not commence until the agreement is signed by both parties. This approach would allow for the TGRC to access external funds from such funders as Whanganui Community Foundation, who have already accepted an EOI from TGRC and requested a full application for funds, and the NZRugby Legacy Fund where there is a live application from the TGRC.

- 3.4 Once any restoration is completed the Council would be liable for ongoing maintenance as it is a Council asset.

4. Offer of Service - Copeland Associates Architects

- 4.1 At a user group meeting in July 2025, it was agreed that Mr Barry Copeland, Copeland Associates Architects be requested to prepare an offer of service for design works for work to be undertaken underneath the grandstand, with the work being funded from alternative funding, not Council funds.
- 4.2 Copeland Associates Architects was identified as the best party to look at the work to be done on the Grandstand as Mr Copeland had previously done work on the seismic strengthening, design and restoration therefore he had prior experience and knowledge of the grandstand.
- 4.3 This offer of service was sent to members of the TGRC. At the request of members of the TGRC Mr Copeland has also been assisting TGRC with information required for applying to external funding sources.
- 4.4 The Taihape Grandstand Restoration Committee has asked that Mr Copeland be approved to continue work on the Grandstand due to his expertise and previous investigation and design work on the Grandstand, and that Council agrees not to require any further quotes. Refer to Recommendation 3. This would not comply with Council's Procurement and Contract Management Policy which requires at least two other quotes be sought for work of this magnitude (between \$50,000 and \$250,000).
- 4.5 As part of the offer of service received from Mr Barry Copeland there was a suggestion the grandstand could either be sold or leased to a Trust in Taihape, staff explored this option but at the recent meeting by the Committee it was agreed there was no desire to consider this any further. Therefore, the Grandstand will stay in ownership of the Council.

5. Funding

- 5.1 There is approximately \$685,000 remaining of the \$1M that was approved by Council for restoration and refurbishment of the grandstand. The TGRC have requested that the Council undertakes a 'banker' role for these funds. This would mean that any work undertaken for use of these funds (refurbishment, restoration and seismic strengthening of the top section of the Grandstand) would be commissioned and overseen by TGRC and a Council appointed staff representative who would manage Council approved funding. This is to ensure Council procurement processes are followed, and all purchases are approved (in advance) through the use of Council's purchase order system. This means that the project plan, project milestones and budget will be agreed in the community led project agreement between Council and TGRC, and work will not commence until the document is agreed and signed. Refer to Recommendation 4 below.

6. Timeline

- 6.1 The TGRC have indicated that the building phase of the project should start in August / September 2026, with a desired completion date of March 2027.

7. Portfolio Role

- 7.1 As part of the Assets / Infrastructure Committee for this triennium, portfolios are being developed for key areas in the assets and infrastructure space. This project falls into this category. A recommendation is included below for an elected member to be given the Grandstand Project as one of the portfolios for the Assets / Infrastructure Committee. Refer to Recommendation 5 below.

8. Discussion and Options Considered

Option 1 – Accept the request for the Grandstand project to become Community Led, Council Owned Facilities Upgrade project

- 8.1 Council could agree the TGRC request in part, providing they follow Council's procurement policy and processes and include a Council agreed staff member to oversee adherence to budget and the procurement processes.
- 8.2 Council could decide that it wants the TGRC to seek further quotes from other parties for the work being undertaken underneath the Grandstand; potentially delaying the project.

Advantages

- 8.3 Allows for the TGRC to seek external funding for the project that Council would not have access to.
- 8.4 Reduces internal project management costs for the project.
- 8.5 Allows for the community to redevelop the grandstand in a manner that meets their needs.

Disadvantages

- 8.6 Loss of oversight by Council in final design.
- 8.7 Increases internal costs for the Northern Area and Property Manager. However, this can be accommodated into existing work programmes.

Option 2 – Continue to implement the Grandstand project as a Council-run project

- 8.8 Council could decide not to approve the TGRC request. Instead, Council could determine how the remaining funds are spent on the refurbishment and restoration of the Grandstand and project manage and commission the work on these aspects of the project, as per the initial project plan.

Advantages

- 8.9 Council retains greater control/oversight.

Disadvantages

- 8.10 There is insufficient budget remaining to cover internal upgrades to the grandstand.
- 8.11 The project will continue to be stalled awaiting negotiation with relevant community groups.
- 8.12 Reduced community connection to the project.

9. Financial Implications

- 9.1 There are no further financial implications, the original \$1M allocation from the 2021-31 Long Term Plan remains unchanged. There is approximately \$685,000 remaining of the \$1M, funding is met from the Special and Restricted Cash Reserve (General Purpose Capital Works) budget.
- 9.2 However, depending on how much control Council agreed to relinquish there could be the risk that the budget is overspent and Council as a result incurs additional debt or the proposed works to the Grandstand has not been completed while all available funding has been used, and Council will have to find resources and funding to complete the work.

10. Impact on Strategic Risks**10.1 Trust and confidence is tarnished**

- This project has been approved for a long period of time. Supporting community-led implementation of the Grandstand redevelopment could improve trust and confidence in Council as a willing community partner. Developing an agreement between TGRC will ensure that both parties are clear on expectations.

10.2 Changes to government legislation are transformational

- The Government has announced future changes to the earthquake-prone building regulations which could impact this project, however, these changes might not be in effect before the proposed construction timeline provided by the TGRC.

11. Strategic Alignment**11.1 This project supports the following aspects of Council's strategic framework:**

- Social wellbeing – this project builds relationships with the community to create a space that meets the needs of the community.
- Cultural wellbeing – which focuses on a sense of belonging. Parts of the community feel a strong sense of belonging with the Grandstand project and community-led development can act to enhance our sense of belonging. This project also has high heritage value.
- Economic wellbeing – the heritage aspects of the grandstand are a point of interest for visitors to Memorial Park.
- Environmental wellbeing – Community led development of the grandstand improves the built infrastructure on Memorial Park.
- Working collaboratively to improve community wellbeing – this would become a community-led initiative.

12. Mana Whenua Implications**12.1 Mana whenua implications are managed throughout the project.****13. Climate Change Impacts and Consideration****13.1 The project is not expected to have any significant climate change impacts.**

14. Statutory Implications

14.1 There are no statutory implications arising from this report.

15. Decision Making Process

15.1 Public consultation on the Taihape Grandstand Project was undertaken as part of the 2021–31 Long Term Plan process; no further consultation is required.

Attachments:

1. **Community-Led Development Request** [↓](#)

Recommendation 1

That the report Taihape Grandstand – Update and Proposed Next Steps be received.

Recommendation 2

That Council agrees the Taihape Grandstand project be a Community Led, Council Owned Facilities Upgrade, under the guidance of the Taihape Grandstand Restoration Committee.

Recommendation 3

That Council approves / does not approve [delete one] the Taihape Grandstand Restoration Committee to engage Copeland Associates to continue design work on the Grandstand, and that no further quotes be sought, noting that this does not comply with Council’s Procurement and Contract Management policy.

Recommendation 4

That Council agrees / does not agree [delete one] that the Taihape Grandstand Restoration Committee determine how the remaining Council funds are allocated toward refurbishment and restoration of the Taihape Grandstand, and that Council does / does not [delete one] make payments upon TGRC authorisation.

Recommendation 5

That Cr _____ be allocated the Grandstand Project as one of the portfolios for the Assets / Infrastructure Committee.

Community-Led Development of Council Owned Facilities



So, you have an idea on how you would like to develop an area in your town!

There is lots to consider and we have written this guide and project application to help you, and guide us, as we explore your idea together.

Council understands the importance and positive well-being impact of having community spaces and facilities where people feel they belong and can connect to one another. Community facilities contribute to building strong, healthy and vibrant communities and foster resilience, belonging and pride. They bring a wide range of social, cultural, environmental and economic benefits for Rangitikei and residents and are an important part of realising Councils Strategic Framework

Council values working with community in developing community facilities and spaces to be what the community want and need, after all these are community assets. Bringing resources, knowledge and passion together in partnerships can result in multiple sources of investment, effort and expertise to deliver community outcomes. This is even more important in a context of financial constraints, growing demand and increasing diversity in our district. Giving our communities a lead role in these projects can empower and enable communities, building community capacity and resilience. Such projects also provide platforms to honour our commitment to work with Mana Whenua.

We embrace our responsibilities under Te Tiriti o Waitangi and understand that Mana Whenua hold special cultural and spiritual connections with the land and environment. This includes wahi tapu (sacred sites), taonga (treasures), water and ancestral lands. When we look to undertake new developments, it is good practice to connect with Mana Whenua. There are many benefits in looking for opportunities to learn from and engage with mana whenua including learning about local history, understanding traditional views and practices, and bringing the culture

to life. If you would like help to identify and contact Mana Whenua in your project area, our Strategic Advisor for Mana Whenua can assist you.

Mana Whenua means people of Māori descent who have historical and territorial rights over an area.

Community Committees and Community Boards are elected groups of residents that help Council understand the community's view and it is important to consider their feedback on your project. Council staff can help arrange your presentation to your respective committee or board at the right time in the project planning phase.

Council seeks to optimise our existing facility network, and invest in places where people already are, and by working alongside the community Council can be faster and more flexible in meeting needs.

However, Council must be fiscally responsible and before agreeing to any new development must consider; staff capacity to support the project, the rating impact of ongoing maintenance, replacement cost, and depreciation value. There are a number of community groups activating to develop spaces in their part of the district, Council may need to consider prioritisation of developments to address the greatest needs and gaps first, leaning on reserve management plans and strategic asset planning documents that look at the district as a whole.

We are excited to hear about your idea and help you navigate the first steps!



Initial Project Checklist

Here's the first check list: Your Council Project Advisor can help you answer some of these questions.



- ✓ **Is this area you want to develop public land that is owned or controlled by Council?**
That means it's not privately owned or owned by a government agency.
- ✓ **Are there any other Community Groups already working on developing this area?**
If yes, have you discussed your plans with them? You might be able to join forces and work together if there is.
- ✓ **Do you have support of the wider community?**
Council has limited finance to support developments, are you prepared to do the work to fundraise, write grant applications and/or secure in-kind support such as materials and labour?

If you answered **yes** to these questions, you are off to a great start. Please add your details below and send to our Council Community Project Manager, Pio Rowe will get in touch shortly to assist you with the checklist questions and guide you through the process. For any enquiries please email: Pio.Rowe@rangitikei.govt.nz

Project Contact Details

Project Name:	Taihape Grandstand Restoration Project	
Project Location:	Taihape Memorial Park	
Name (Individual or Group)	Taihape Grandstand Restoration Committee	
Lead Person	Gill Duncan	
Email	gduncans50@gmail.com	
Phone	0272551409	
Legal Status (if any ie: Incorporated Society, Trust)	Taihape Community Development Trust	
Committee Members List any specific skills or affiliations	Name	Skills or affiliations
	Gill Duncan (Chair)	RDC Cr, TCB
	Crs Wong and Inland Maori Ward Cr Hiroa	RDC (Rangitikei District Council)
	Kurt Ball	President Taihape Rugby
	Taine Knight	President Utiku Rugby
	Peter Kipling Arthur	Grandstand Heritage Group
	Charity Davis	Playground Group
Key Stakeholders	Mana whenua, Users and user groups, cultural groups, different age demographics, local residents, Ward councillor/s, Local Community Committee/Board	

10.2 Outdoor Courts - Bulls, Marton, Taihape

Author: Gaylene Prince, Northern Area and Property Manager

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 To confirm and record the ownership of the courts located at Bulls (Bulls Domain), Marton (Centennial Park), and Taihape (Memorial Park).
- 1.2 To consider a request from Rangitikei Netball to increase the number of courts at Centennial Park from three to four.
- 1.3 To consider a request from Rangitikei Netball to re-surface the courts at Centennial Park and whether this project would be delivered as a Community Led / Council Owned Facilities project.

2. Historical Background

- 2.1 Following questions raised by Marton Netball around the ownership of the courts at Centennial Park, Officers undertook a search of Council's historical records at Archives Central. This work was limited by the reshelving project which has meant about half the contents of the repository is inaccessible until mid-December. Records show that when the District Council was established in 1989, Council ownership and general maintenance responsibility of the netball courts at Bulls, Marton, and Taihape was recognised – along with the expectation that the netball clubs would contribute to the cost of periodic resealing/reconstruction of the courts' surface when required.

Taihape

- 2.2 As early as 1952, the Taihape Borough Council was being asked to take over the courts. Because of the gaps in the indexes to the Council minutes, a precise date for such a decision has not been identified. However, a ten-year lease agreement was signed by the Taihape Borough Council and the Taihape Netball Association effective from 1 January 1982. The Association paid an annual rental. It was rolled over to allow negotiations during 1993-94 for a further lease agreement which made explicit that, up until 2009, the Rangitikei District Council would '*maintain the court surface in good condition and carry out such repairs as may be necessary to keep it safe and suitable for the playing of netball*'. This reflected the view that the expected life of the surfacing of the courts would be between 15 and 20 years. The Association was to pay \$1,000 each year.
- 2.3 A copy of the lease agreement signed in 1994 was not located at Archives Central.

Marton

- 2.4 The Archives holds the Administration files of the Marton Borough Council. These include files on Centennial Park, 1967-1987: these contain extracts from the relevant parts of minutes of the Council's Reserves and General Purposes Committee.
- 2.5 An undated agreement [1967] between the Marton Borough Council and the Rangitikei Women's Basketball Association is explicit that the Council is the registered proprietor of the land in Centennial Park and permits the Association to 'occupy and use during the

months from 1 April to 30 September all that area...being an area of tar seal and its immediate surrounds...' The Agreement required the Association to pay £200 as part payment for the sealing of the courts and to put the netting and standards in good condition before calling on the Council to jointly accept responsibility for further maintenance.

- 2.6 In considering the renewal of the agreement in 1972 for a further five years, to the Netball Association, the Council's Reserves and General Purposes Committee was reminded that it applied £40 out of the £46 rental payment 'towards future maintenance and resealing of the courts'. This new agreement did not carry forward the renewal provisions of the 1967 agreement.
- 2.7 An extract from the minutes of the Council's Parks and Reserves and General Purposes Committee, 20 June 1978, has a submission from Rangitikei Netball Sub-Association noting there are four netball courts in Marton (and that 'courts of a suitable standard towards which Marton should aim can be seen at Taihape, Levin and Palmerston North').
- 2.8 In 1984-85, the Marton Borough Council looked to the Netball Association to pay half of the cost of resurfacing. The Association considered a third would be a fair contribution given that there were other users of the courts, but the Council stayed firm, and the Association eventually agreed. The Association wanted a formal lease revived (so it had evidently expired by this time).
- 2.9 A signed copy of the 1972 agreement, which amended the 1967 one, was identified at Archives Central.

Bulls

- 2.10 The Bulls Domain is a Crown Reserve, classified as recreation reserve, and was administered by the Rangitikei County Council with day-to-day administration delegated to the Bulls (District) Community Council. The courts were upgraded in 1977, with a funding contribution from the Bulls Netball Club (founded the previous year). In 1981, further reconstruction of the courts was needed and the County Council, while meeting most of the \$20,000 cost through rates and reserves, again looked to the Bulls Netball Club to contribute.
- 2.11 A policy for the use of the Domain was confirmed in 1984. This reiterated the status of the land and required clubs who wanted seasonal use of the land, courts, or pavilion to apply to the Bulls Community Council and pay a ground rent in advance. The files at Archives Central show this practice still in effect in 1993.

3. Context

Agreement for Use of Courts including fees and charges

- 3.1 The agreements currently on file are a mix of outdated, unsigned, and/or the conditions are no longer acceptable to the organisations. Currently no fees are paid to Council for the use of the courts.
- 3.2 Following a request from Rangitikei Netball earlier this year, a lease document was prepared for them. Following their due diligence, this was declined.
- 3.3 Unlike sports field codes, and because of previous lease agreements, there has been no booking system for the Council-owned courts throughout the district.

- 3.4 Council officers are in the process of reviewing other councils booking processes for multiple sports codes. Booking processes for Clubs/Organisations in other councils include:
 - Automated booking systems
 - Seasonal Licences
 - Service level agreements.
- 3.5 The above outline the season dates; identify the field/court (typically priority for 1 x game day and 1 x practice day per week); and identify club responsibilities. For out of season events, single one-off bookings apply.
- 3.6 Other councils also charge a fee per court, for the season, and some also have a casual 'per hour' fee. Court fees range from \$263 per court to \$1,895 per court for a 20-22 week season.
- 3.7 Council officers believe that taking a similar approach for bookings, and fees and charges is in line with our approach to sports field bookings. Any fee would be set by Council as part of annual Fees and Charges process.
- 3.8 This approach also allows organisations to submit annually through the fees and charges review. Many of the Councils (including ours) are presently undertaking an in-depth review of their fees and charges for all sports codes for the 2026/27 financial year. Further recommendations will come back to Council as part of the fees and charges process.

4. Centennial Park Courts – Request for reconfiguration and resurfacing

- 4.1 There are three courts at Centennial Park, Marton, used for Netball. Rangitīkei Netball have requested that this be increased to four and have proposed the resurfacing with Plexipave. A copy of the layout options suggested by Rangitīkei Netball is attached (Attachment 1). Rangitīkei Netball have requested an increase in the number of courts as they consider there is growing demand for netball in the community and the condition of the courts means resurfacing is required.
- 4.2 It is confirmed that there have been four courts in the past. Apparently members of the community said that the fourth court was removed due to the closeness of the playing surface to the Shelton Pavilion building. There is no evidence of this within council's files.
- 4.3 Thrive Spaces & Places were engaged to provide a peer-review of the court layout plans provided by Rangitīkei Netball, and the quotation provided by Plexipave to lay an acrylic surface overlay. The purpose of the review was to ensure Council decisions are informed by best practice guidance. Thrive Spaces & Places Report is attached (Attachment 2).
- 4.4 Taking into consideration technical advice, Netball New Zealand guidance, and Council requirements, Thrive Spaces & Places have recommended that three courts be retained, be reconfigured and resurfaced to improve safety and user experience. Although retaining three courts only, this aligns with Option 2 proposed by Rangitīkei Netball. The rationale and additional considerations are noted on Pages 11-12 of the Thrive Report.
- 4.5 The Thrive Spaces & Places report notes (Technical advice, Page 7) that consideration be given to resurfacing the courts with a cushioned hardcourt system. They advise that if the existing base is deteriorated, an acrylic surface is not recommended and the

Plexipave warranty explicitly excludes warranty against cracking on compromised asphalt or concrete.

- 4.6 Plexipave were asked to advise whether the current surface may affect their warranty and whether any preparatory work is required beyond their quoted scope. Their quotation relied on photographs provided by Rangitikei Netball. Council Officers requested an on-site meeting to confirm requirements; Plexipave advised they do not typically undertake on-site meetings unless they are travelling through the area.
- 4.7 Council officers also requested an extensive clean and CCTV survey of all drainage pipes and slot drains located under and within the courts. The footage and report have been reviewed and it has been confirmed that the drainage system is in good condition, with no work required before any resurfacing can commence.

Funding

- 4.8 Rangitikei Netball have advised that, based on the current scope of works proposed by Plexipave, they will not require Council funding for the resurfacing and are able to raise the required funding themselves.
- 4.9 Council acknowledges and appreciates this generous offer from Rangitikei Netball, which reflects the organisation's strong commitment to supporting local players and ensuring quality facilities for the community.
- 4.10 If additional works beyond Plexipave's quotation are identified this may need to be reconsidered. For context, through the 2021-31 Long Term Plan submission process, Council allocated \$50,000 to the Taihape Tennis Club to support resurfacing of the Taihape Courts.

Community Led Project / Procurement Process

- 4.11 Rangitikei Netball would like to undertake the proposed re-surfacing of the courts as a Community Led, Council Owned Facilities Upgrade project. If Council agrees, then as part of the process an application and agreement on roles and responsibilities would be completed.
- 4.12 As the project value of the resurfacing is expected to be between \$50,000 and \$250,000, Council's Procurement Policy requires three quotes unless Council resolves to exempt this project. There are other Acrylic Surface Overlays available, and Thrive Spaces & Places note that Cushioned Hardcourt Systems are also within this price value (and may be more appropriate depending on base condition).

5. Financial Implications

- 5.1 The final project cost will depend on foundation suitability and the chosen surface type (acrylic overlay or cushioned hardcourt system). If the existing base is unsuitable for an acrylic overlay, additional remediation may be required, or the surface lifespan may be reduced.
- 5.2 If works beyond those proposed in Plexipave's quotation are required, Rangitikei Netball may have insufficient funds, which may result in a future request for Council support.
- 5.3 Future maintenance and renewal costs will need to be incorporated in Council's Long Term Plan, including scheduled surface cleaning, minor repairs, and future resurfacing (typically 7-10 years for acrylic top surfaces, and 15-20 years life cycle for cushioned hardcourt underlay).

- 5.4 If the project is delivered as a Community Led/Council Owned Facilities upgrade, Council's obligations would include any approved funding contribution, staff oversight, and compliance with Procurement Policy (unless Council resolves an exemption).
- 5.5 There is currently no budget allocated to resurfacing the Centennial Park courts. Any Council contribution would need to be identified from reprioritised funding or unbudgeted expenditure which would need to be loan funded, and the cost of interest and debt repayment funded through Domains activity.

6. Impact on Strategic Risks

- 6.1 The condition of the Centennial Park courts has been identified as a strategic risk related to asset performance and user safety. Re-surfacing the courts will reduce the risk of injuries associated with uneven or deteriorating surfaces.
- 6.2 Implementing a consistent booking and charging framework for courts removes the risk of inequitable treatment of sports clubs and inconsistent cost-recovery practices.
- 6.3 There has been reputational impact associated with the progress of this project to date. There remains a further reputational risk if Council is perceived as not supporting community led improvements to Council owned facilities, particularly when external funding has been secured by Rangitikei Netball.

7. Strategic Alignment

- 7.1 Investment in courts aligns with Council's community outcomes of social, cultural and environmental wellbeing.
- 7.2 Entering into a Community Led / Council Owned Facilities project, alongside Rangitikei Netball aligns with Council's strategic priority of Working Collaboratively to Improve Community Wellbeing.
- 7.3 Investment in safe and fit for purpose courts aligns with the Parks and Open Spaces and Sporting Facilities Strategy.
- 7.4 The review of booking processes and fees and charges aligns with Council's commitment to fairness, and transparency, and consistent management of recreation assets.

8. Mana Whenua Implications

- 8.1 No direct impacts on iwi or hapū have been identified. The importance of accessible recreational spaces for Māori wellbeing and participation in sport and community activities is acknowledged.

9. Climate Change Impacts and Consideration

- 9.1 Consideration has been given to the stormwater drainage beneath the courts, reducing climate related risk.

10. Statutory Implications

- 10.1 The Bulls Domain and Taihape Memorial Park courts are on Recreation Reserve land. Any seasonal licence, for example, needs to be prepared in accordance with relevant legislation requirements e.g. Reserves Act 1977.
- 10.2 Procurement for re-surfacing must comply with Council's Procurement Policy, unless Council resolves otherwise.

11. Conclusion

- 11.1 Historical documents confirm that the courts in Bulls, Marton, and Taihape are Council owned assets, with an expectation that maintenance costs are shared between Council and community sports organisations.
- 11.2 The request to increase the number of courts from three to four has been considered by an independent expert, who recommends retaining three courts and reconfiguring and resurfacing to meet current safety and performance standards.
- 11.3 It has been confirmed that no work is required on the drainage system beneath the courts prior to resurfacing.
- 11.4 Foundation suitability is a critical factor in determining the viability of an acrylic overlay and may influence project costs and surfacing choice.
- 11.5 Subject to the completion of Community Led application, agreement, and confirmation of funding available, the proposal to resurface the Centennial Parks Courts meets the intention of a Community Led Project / Council Owned Facilities project.

12. Decision Making Process

- 12.1 The decisions recommended in this report are not significant and do not require public consultation.
- 12.2 Engagement with Rangitīkei Netball is on-going and technical experts have been consulted.
- 12.3 Any future implementation of fees and charges for use of the courts would be considered through the Annual Plan process, ensuring opportunity for public submission.

Attachments:

- 1. **Attachment 1 - Netball Court Layout** [↓](#)
- 2. **Attachment 2 - Thrive Spaces and Places Centennial Park Netball Courts** [↓](#)

Recommendation 1

That the report Outdoor Courts – Bulls, Marton, Taihape be received.

Recommendation 2

That Council confirms the ownership status of the outdoor courts at Bulls Domain, Centennial Park (Marton), and Memorial Park (Taihape) as Council-owned facilities for which Council holds on-going maintenance responsibility.

Recommendation 3

That Council:

EITHER:

- a. retains three courts at Centennial Park, Marton, with reconfiguring and resurfacing to improve safety and user experience;

ITEM 10.2

OR

- b. increases the number of courts from three to four, at Centennial Park, Marton, noting this may reduce the space for players, umpires, spectators and warm up areas and may increase the safety risk due to proximity to buildings;

OR

- c. retain the courts in their current configuration at Centennial Park, Marton.

Recommendation 4

That Council resolves that the courts resurfacing project at Centennial Park, Marton, will be delivered as:

EITHER

- a. a Community Led / Council Owned Facilities project, alongside Rangitikei Netball subjection to completion of an application, agreement on roles and responsibilities, and confirmation of sufficient funding, prior to work commencing;

OR

- b. a Council-led project, planned, procured, and delivered through Council's work programme.

Recommendation 5

That Council:

EITHER

- a. Supports the proposal to re-surface the courts at Centennial Park, Marton, using Plexipave, allowing one quote only, noting this would be an exception to Council's Procurement Policy, which requires three quotes for works between \$50,000 and \$250,000;

OR

- b. Requests additional information and quotes for acrylic surface overlays and cushioned hardcourt systems in accordance with Council's Procurement Policy.

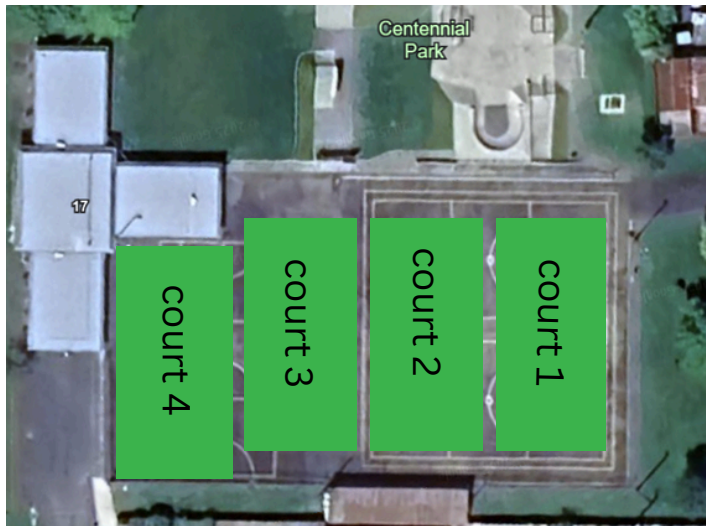


Rangitikei Netball Centennial Park Netball courts

Court Layout options OCT 2025

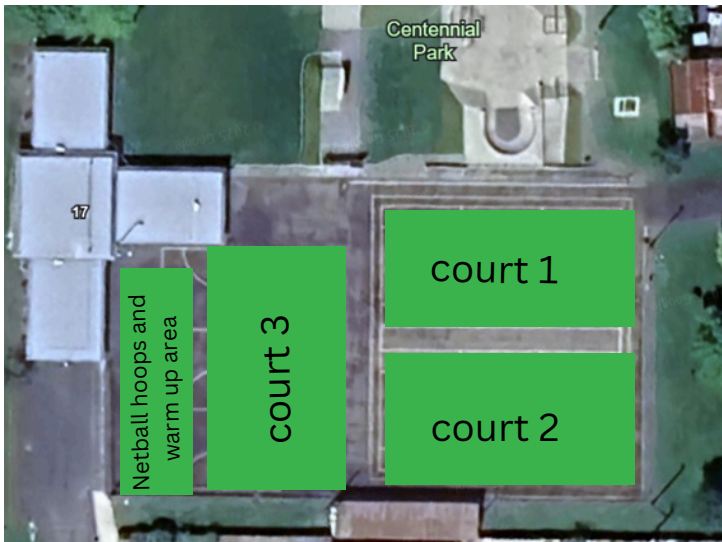
Option 1

- Pro's** - 4 courts, more capacity, allows space for a warm up area. Can start to host larger tournaments.
- Con's** - not much clearance for umpires/spectators. All courts would potentially be subjected to ice as court 2 has this season. Contractor will have to fix holes and other problems with the surface before courts can be moved around. Playing close to a building, more hazards to manage.



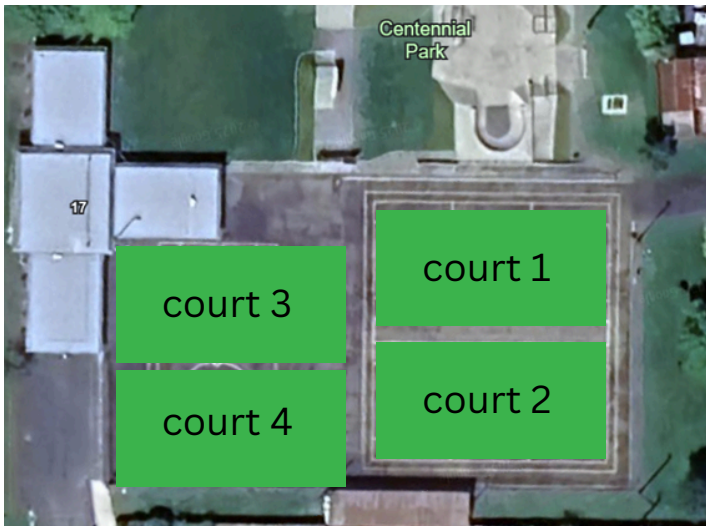
Option 2

- Pro's** - more space around courts, safer for umpires. Spectator room, additional space for warm up area - no dedicated space for this unlike other centres.
- Con's** - 3 courts, no capacity to grow, contractor would have fix holes in the surface before new surface could go down. Limits how many teams we can take in the winter season.



Option 3

- Pro's** - 4 courts, more capacity, allows space for a warm up area. Can start to host larger tournaments. Good clearance between court 1&2.
- Con's** - not much clearance between court 3&4, playing close a building on court 3 (current problem also) Playing close to a building, more hazards to manage.



- Approx measurements of the court area
- Broadway width - 38.4m
 - Length (white building side) - 67.5m
 - Totara st width - 30.3m
 - Skate park length to pavillion - 50.5m



Standard Netball Court size - 30.5m long x 15.25m wide.

Option 4

Stick with the current court layout, restricts growth, no dedicated warm up space, could develop tennis court space further in the future for more capacity.

ALL OPTIONS WILL NEED ADDITIONAL FUNDS TO FIX ISSUES WITH THE CURRENT SURFACE (CRACKS, HOLES ETC)



RANGITĪKEI NETBALL

CENTENNIAL PARK
NETBALL COURTS

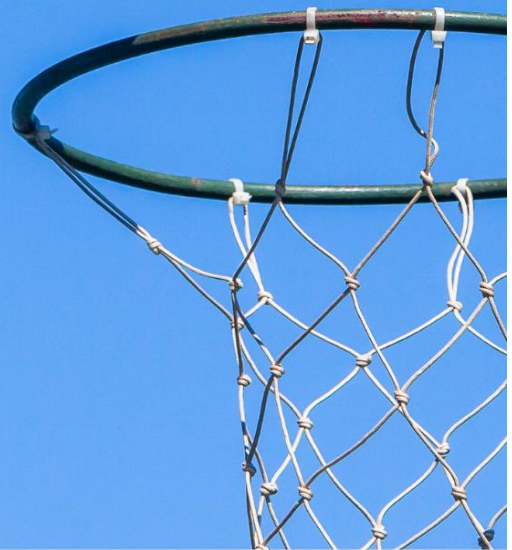


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Executive Summary

This report provides a peer review, validation and summary of court layout options for the provision and future development of Rangitikei Netball Centennial Park Netball Courts. The report draws on validated national standards, supplier and technical advice, and expert peer review.

The Centennial Park Netball Courts in Marton currently have three outdoor courts. Rangitikei Netball believes there is a growing demand for netball in the community, which may be leading to increased participation. However, this increase has not been confirmed. In anticipation of possible future needs, Rangitikei Netball is assessing the costs and requirements for developing a fourth court. This proactive planning will help ensure that competitive play and recreational opportunities can be maintained if the projected demand is substantiated. Site and layout constraints, validated by Hardwood Technology and technical guidance from Netball New Zealand, suggest the existing site is highly constrained physically, particularly if a fourth court is added under current boundaries.

National specifications confirm that adequate run-offs, player safety, and space for spectators are non-negotiable. Case studies from similar centres highlight the value of clustering courts for tournaments, but caution on overcrowding and the long-term sustainability of infrastructure.

Four options, presented by Rangitikei Netball (Rangitikei Netball Centennial Park Netball Court Layout Options OCT 2025) have been considered and reviewed and part of this report.

- **Option 1:** Develop a fourth court (courts running North – South)
- **Option 2:** Upgrade and optimise the existing three-court layout (include a warmup area).
- **Option 3:** Develop a fourth court (courts running East – West)
- **Option 4:** Status Quo

Suggested Option:

Following a review of all documents supplied by Rangitikei District Council, Option 1 below outlines the preferred option is to retain and upgrade the current three courts to meet Netball NZ standards—ensuring the highest quality experience and safety for users. The retention of three courts balances national guidelines, cost, safety, and community outcomes.

Option 1: Retain Three Courts, Reconfigure and Resurface for Safety and Experience (Aligns to Rangitikei Netball proposed Option 2)



Advantages:

- Provides a much better user experience with more space per court, safe run-offs, and ample area for warm-up and spectators.
- Reduces risks of collisions and injuries for players, umpires, and spectators by maximising clear zones between courts.
- The third court can be re-positioned for 'show court' use, with adequate room all the way around for finals or special matches.
- Allows areas to be dual marked for junior courts to increase flexible use.
- Potential further community recreational opportunities by adding a basketball hoop and three-point line to increase community use in the warmup area.

Disadvantages:

- Does not increase court capacity—cannot accommodate more teams for tournaments or provide additional scheduling flexibility.
- Limits growth if participation continues to rise significantly over coming years, (if focused on this one site).

Key Considerations:

- This is the safest and most cost-effective solution for the available site.
- Still requires capital investment for new sockets and surface preparation.

- Optionally, a warm-up area can be surfaced and marked for junior play for added value.
- Any growth in participation could be mitigated by reviewing competition structure and running competition across the week. This would be a typical approach to maximise the asset as opposed to only providing infrastructure for peak times.

Introduction

Rangitikei Netball believes there is a growing demand for netball in the community, which may be leading to increased participation; however, this increase has not been confirmed. According to the Active NZ survey¹, less than 5% of the district's population participated in netball over the last year. Netball has reported that current participation may be outgrowing capacity and layout of the three outdoor courts at Centennial Park. Additionally, Netball New Zealand is currently in the process of updating their national facilities plan, which will help guide future facility development and investment.

Rangitikei Netball has formally requested a fourth court to address future demand and better position the Centennial Courts for regional competitions. Technical assessments—including supplier input from Hardwood Technology and the national specifications in Netball New Zealand's 2024 Outdoor Netball Court Guidelines—confirm that while a fourth court would increase capacity, the current site's size and existing infrastructure pose major challenges for safe spacing, proper run-offs, and the quality of player and spectator experience.

National case studies and peer installations, like those detailed in Netball NZ and Hardwood Technology reports, were reviewed to ensure any investment at the Centennial Park courts reflects best practice in facility design, resilience, and operational lifecycle. This report outlines court layout options, drawing on the latest industry standards, and aims to guide staff and elected members toward a solution that is operationally and financially sustainable, and responsive to wider community needs.

¹ [Insights tool | Sport New Zealand - Ihi Aotearoa](#)

Context

When considering the future of the Centennial Park Netball Courts, the following points can be used to inform the council report on the reconfiguration and resurfacing of the Centennial Park Netball Courts.

- **Current Provision and Condition:** Centennial Park currently features three outdoor netball courts, which are showing surface deterioration, cracks, and general wear, with existing layout and surfacing limiting both safety and expansion capacity.
- **Participation and Growth:** Rangitikei Netball believes there is a growing demand for netball in the community, which may be leading to increased participation; however, this increase has not been confirmed. There is increasing demand from the local community and Rangitikei Netball for improved, and potentially expanded, facilities to accommodate competition, training, and junior player development.
- **National Guidelines:** The Netball New Zealand Outdoor Court Specifications and Guidelines (2024) recommend international standard court dimensions, 3.05m clear run-offs on all sides, proper orientation, premium surfacing, and robust drainage to achieve best practice safety, playability, and long-term asset quality.
- **Layout Options and Constraints:** Multiple layout options were assessed—including adding a fourth court or optimising the configuration of three—with trade-offs between increased capacity, safe run-off distances, spectator space, and managing risk or proximity to buildings. All options require significant sub-surface and remedial works to address current surface and base failures, and to achieve compliance with modern safety and sport standards.
- **Case Studies and Trends:** Case studies from NZ netball centres highlight that high-quality surfacing, correct layouts, and adequate amenities correlate strongly with increased participation, user satisfaction, and event hosting capability. Substandard or crowded layouts are linked to increased injury risk, loss of participants, and operational risk/ logistical dysfunctionality.
- **Asset Management and Maintenance:** The Netball New Zealand Outdoor Netball Court Specifications and Guidelines 2024 strongly stress the importance of regular maintenance, proactive resurfacing, and the development of an asset management plan to sustain safe and functional courts.
- **Funding, Consents, and Procurement:** Any major upgrade or reconfiguration will require landowner and building consent, with council likely acting as some form of co-funder and project manager. Procurement of expert contractors and adherence to national standards are critical to protect council's investment and community safety.

Discussion and Options

Following a peer review of the documents supplied by Rangitikei District Council, the following discussion points have been noted.

Technical Advice

- Quote supplied by Plexipave for surfacing of existing courts with an acrylic surface over the top of the existing asphalt surface was peer reviewed as being reasonable (noting the below).
- It was noted the Plexipave quote outlined the base layer has deteriorated somewhat and if it is determined as asphalt an inspection would be required to determine if it was worthwhile to invest in coating over the top, or if any investment was better spent putting a new base surface down.
- If old asphalt is brittle and heavily cracked it would not be recommended to apply a painted acrylic surface over a substandard base. The product will not last and will reack almost immediately.
- Consideration needs to be given to warranty matters against any pre-existing cracking.
- Consideration needs to be given to resurfacing the courts (potentially a complete restoration) with a cushioned hardcourt system which is recommended for safety, playability, and durability; the life expectancy is over 20 years, provided the base is sound, with recoating required every 7–10 years.
- Costs for resurfacing and upgrade with a cushioned hardcourt system are estimated at \$190,000–\$200,000+GST for a high-quality surface, with further costs for any base work required and/ or if the layout is reconfigured or additional features (e.g. warm-up area) are required. This includes a good allowance for remedial work to the court surface but does not allow moving sockets if the configuration changes. This price is based on a two-colour court surface and painting the whole area including the warmup area. The cushioned surface has a much bigger upfront investment but offers considerably longer life, significantly reduces base crack reflection and offers much better shock absorption for players, particularly if it is wanted to attract older players back to the sport.
- Multiple configuration options were assessed (3 or 4 courts), each with trade-offs around space for players, umpires, spectators, and warm-up areas, as well as proximity to buildings and safety risks.
- Technical assessments identified that any additional court will further constrain run-off space and may create hazards unless the footprint is expanded. Rectifying cracks, base failure, and surface condition is urgent for user safety and to protect the asset from further degradation.

Netball New Zealand Guidance

- All new and upgraded courts must comply with NNZ 2024 Outdoor Netball Court Specifications (international dimensions, 3.05m run-offs, proper orientation, safety zones, and appropriate surfacing).
- Sufficient space between courts and at perimeter edges is essential for safe umpiring and play at all levels.
- High-quality court surfaces and supporting amenities drive greater participation, enable event hosting, and lower injury rates, and are viewed as an investment in sport growth and community wellbeing.
- National guidance emphasises proactive maintenance, asset management, and long-term planning to avoid safety incidents and reduce lifecycle costs.

Council Requirements

- As the owner, Rangitikei District Council is responsible for maintaining the asset, ensuring safety of users, and managing risks associated with surface failure and layout constraints.
- The council's decision must balance community demand, technical best practice, cost-effectiveness, and safety compliance, ensuring any upgrade aligns with national standards and asset management strategy.
- Upgrades will require adherence to procurement and funding policy, budget approval, and—where significant changes are made—potential resource or building consent.
- Community engagement and ongoing collaboration with Rangitikei Netball and other stakeholders are necessary for a successful and sustainable redevelopment.

Option Identified and Key Considerations

Following consultation with Visitor Solutions, who are reviewing the Netball New Zealand Facilities Strategy, and advice from Hardwood Technology, a highly recommended technical expert in netball resurfacing, the following options are proposed for the reconfiguration of the Centennial Park Netball Courts, including advantages, disadvantages and key considerations.



Option 1: Retain Three Courts, Reconfigure and Resurface for Safety and Experience (Aligns to Rangitikei Netball proposed Option 2)

Advantages:

- Provides a much better user experience with more space per court, safe run-offs, and ample area for warm-up and spectators.
- Reduces risks of collisions and injuries for players, umpires, and spectators by maximising clear zones between courts.
- The third court can be re-positioned for 'show court' use, with adequate room all the way around for finals or special matches.
- Allows areas to be dual marked for junior courts to increase flexible use.
- Potential further community recreational opportunities by adding a basketball hoop and three-point line to increase community use.

Disadvantages:

- Does not increase court capacity—cannot accommodate more teams for tournaments or provide additional scheduling flexibility.
- Limits growth if participation continues to rise significantly over coming years.

Key Considerations:

- This is the safest and most cost-effective solution for the available site.
- Still requires capital investment for new sockets and surface preparation.
- Optionally, a warm-up area can be surfaced and marked for junior play for added value.
- Any growth in participation could be mitigated by reviewing competition structure and running competition across the week.

Option 2: Attempt to Fit Four Courts in the Current Site

Advantages:

- Increases capacity for more teams and greater community/tournament use.
- Supports a growing netball community and enables Rangitikei Netball to host larger events.

Disadvantages:

- Site is considered too constrained; there would be virtually no room remaining for spectators, coaches, reserve players, or safe movement for umpires and officials.
- Higher risks for player collisions, particularly given the proximity of courts to each other, buildings, and light poles.
- Tournament conditions could be unsafe and unenjoyable due to unavoidable crowding.
- Risk that people and teams might avoid using the facility due to cramped, unpleasant conditions.

Key Considerations:

- Not recommended by Hardwood Technology due to serious safety, experience, and operational compromises.
- Major disruption and cost would be incurred for limited long-term benefit and potential reputational risk.

Surface System Recommendation (Applicable to either option)

- If base asphalt remains strong, a cushioned hardcourt system is recommended as the best-value, longest-lived, and lowest-maintenance solution.
- Upfront costs are higher (\$190,000–\$200,000+GST, with further enhancements or base layer issues adding to cost), but this reduces base crack reflection, improves safety, and is the preferred standard in major netball centres around New Zealand.

- Applying a painted acrylic surface over a poor/asphalt base is not recommended—the result will be short-lived, prone to re-cracking, and will not meet community expectations for durability or appearance.

Recommended Option

Option 1: Retain Three Courts, Reconfigure and Resurface for Safety and Experience (Aligns to Rangitikei Netball proposed Option 2)

Rationale:

- Prioritises player, umpire, and spectator safety by enabling compliant run-off zones, reducing risk of collisions, and minimising conflict around the court perimeters.
- Provides a much better play and event environment. The “show court” can be optimally positioned with dedicated space all around, offering more flexibility for finals or feature matches.
- Ensures space can be used in multiple ways—dual marking enables training or junior play in the warm-up area, maximising facility usage even within a smaller footprint.
- Delivers the best long-term value: hardwood technology advises a cushioned hardcourt surface gives 20+ years lifespan with regular recoating and minimal maintenance. Reduced number of courts could support the spend on a cushioned hardcourt surface.
- Aligns with Netball NZ national specifications and universally accepted case studies for excellence in community netball venues.
- Avoids the serious crowding, safety, and operational issues associated with squeezing four courts into the site, which would create a poor environment and pose reputational and liability risks.

Additional Considerations

- Mark the central warm-up area as a dedicated junior netball court, increasing programming options for schools and introductory competitions.
- Install new sockets and line-marking with high-contrast, two-tone colour for enhanced visibility, usability, and profile of the venue.
- Invest in a surface system that not only improves playability but also supports futureproofing for potential multi-sport or flexible recreational uses.
- Develop an asset management and maintenance plan to support regular surface care, maximising lifecycle and return on investment.

Appendix One: Additional Development Consideration – Technical Notes

The following is a summary of the suggested court surface options as recommended by Hardwood Technology and aligned with best practice:

1. Acrylic Surface Overlays (e.g. Plexipave, Rebound Synpave)

- If the base (asphalt or concrete) is in good condition:
 - Acrylic surfaces like Plexipave or Rebound Synpave are cost-effective, durable, and provide a vibrant, low-maintenance finish. These are the industry standard for NZ netball courts, with a typical resurfacing cycle of 7–10 years for best appearance and performance.
- If the base is deteriorated:
 - It is not recommended to overlay an acrylic surface on a base that is brittle, cracked, or breaking up, as cracks will reappear rapidly and damage the top surface. Plexipave, for example, explicitly excludes warranty against cracking on compromised asphalt or concrete. This often results in stakeholder dissatisfaction, especially after significant financial investment, as the courts will quickly return to poor visual and playing condition.

2. Cushioned Hardcourt System

- Recommendation:
 - If the base is robust, a cushioned hardcourt system is strongly advised. This offers a greater upfront investment but delivers long-term value with improved shock absorption, less base crack reflection, and much better playing comfort—an especially important factor for adult/older players and to encourage broader community use.
- Lifecycle:
 - Life expectancy is over 20 years with periodic recoating, and major NZ centres now use cushioned systems for all main courts due to superior durability and participant satisfaction.
- Cost:
 - \$190,000–\$200,000+GST for resurfacing three courts, with an additional \$25,000+GST if rubberising the warm-up area is desired.

3. Full Base Reconstruction

- When required:

- If the existing court base is severely compromised, investment is better directed at a new base construction before any new surfacing, as any painted or cushioned layer will fail prematurely on a faulty foundation.

Comparative Considerations

- Overlaying acrylic on a deteriorated base is not a recommended use of funds due to the near certainty of rapid failure.
- Cushioned hardcourts are now commonplace in leading netball centres for their long-term durability and performance benefits, making them the benchmark for any significant upgrade or redevelopment.
- All surface options require a sound base and professional inspection prior to proceeding, ensuring quality, value, and minimised future maintenance disruption.

10.3 Committee Structure and Membership for the 2025-28 Triennium

Author: Katrina Gray, Group Manager - Strategy, Community and Democracy

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 The purpose of this report is to outline the committee structure established by the Mayor in accordance with section 41A of the Local Government Act 2002 (LGA). Council is also asked to make appointments in accordance with Clause 31 of Schedule 7 of the Local Government Act 2002.

2. Context

- 2.1 Council has historically established a number of standing committees, even though there is no statutory requirement to do so. In accordance with Schedule 7 Clause 30(7), committees are disestablished at the end of each triennium (unless the local authority resolves otherwise). For Rangitikei District Council the Rural Water Supply Management Committees and Te Rōpū Ahi Kā did not disestablish.
- 2.2 The Mayor has powers under section 41A of the LGA to establish committees, appoint the chairs. Legal advice received by LGNZ has also advised these powers extend to appointing members and setting terms of reference.
- 2.3 If Council does not agree with the decisions the Mayor has exercised under his authority, the Council has the ability to discharge a Chairperson and discharge and reconstitute a Committee as per the Local Government Act 2002 Schedule 7, s. 30 and 31.
- 2.4 The Mayor has previously re-established the Creative Communities Assessment Committee and the Rural Travel Fund Committee (30 October 2025).

3. Committee Structure for the 2025-28 Triennium

- 3.1 The Mayor has decided to use their powers under S41A of the LGA 2002 to set the following Committee Structure:

Committee	Chair / Deputy Chair	Comment
Finance/Performance Committee	<i>Chair:</i> Cr Fi Dalgety <i>Deputy Chair:</i> Not yet confirmed	Open to all councillors – members to nominate their interest. Terms of reference to be reviewed and adopted at a later date.
Risk/Assurance Committee	Independent	An independent chair will be sought. Membership to be confirmed at a later date.
Assets/Infrastructure Committee	<i>Chair:</i> Deputy Mayor Dave Wilson	Open to all councillors – members to nominate their interest.

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	<i>Deputy Chair:</i> Paul Sharland	It is noted a portfolio system with the Assets/Infrastructure Committee is proposed. Terms of reference to be reviewed and adopted at a later date.
Policy/Planning Committee	<i>Chair:</i> Cr Jeff Wong <i>Deputy Chair:</i> Piki Te Ora	Open to all councillors – members to nominate their interest. Draft terms of reference attached.
Community Grants Committee – Sub Committee of Finance/Performance	<i>Chair:</i> Cr Fi Dalgety <i>Deputy Chair:</i> Not yet confirmed	Generally aligned with the members of the Finance/Performance Committee. Terms of Reference to be reviewed and adopted at a later date.
Chief Executive Employment and Performance Committee	<i>Chair:</i> Deputy Mayor <i>Deputy Chair:</i> Not yet confirmed	Membership of five to be decided at a later date. Terms of reference attached.
Youth Council	N/A – chair to be appointed from within the Youth Council	Liaison councillor appointed by the Mayor as Cr Raukawa. Alternate to be decided by Council.
Māori Land Rates Remission Committee	HWTM	As set out in the Rates Remission Policy for Māori Freehold Land <ul style="list-style-type: none"> • Three council members • Three tangata whenua members appointed by TRAK
Hearings Committee	To be decided at a later date.	Membership of three to be decided by Council at the time of a hearing.
Santoft Domain Management Committee	N/A – chair to be appointed from within the committee	Nominations for membership to be sought in accordance with ToR. Council to appoint 1 member. Draft terms of reference attached.
McIntyre Reserve Management Committee	N/A – chair to be appointed from within the committee	Nominations for membership to be sought in accordance with ToR. Council to appoint 1 member. Draft terms of reference attached.
Bulls Community Committee	N/A – chair to be appointed from	Nominations for membership to be sought in accordance with ToR.

	within the committee	Draft terms of reference attached.
Marton Community Committee	N/A – chair to be appointed from within the committee	Nominations for membership to be sought in accordance with ToR. Draft terms of reference attached.
Hunterville Community Committee	N/A – chair to be appointed from within the committee	Nominations for membership to be sought in accordance with ToR. Draft terms of reference attached.
Turakina Community Committee	N/A – chair to be appointed from within the committee	Nominations for membership to be sought in accordance with ToR. Draft terms of reference attached.

- 3.2 Terms of reference not on the current agenda will be reviewed alongside the Mayor and committee Chair and adopted at a subsequent meeting.
- 3.3 It is the Mayor’s intention to establish two further committees in the future, one focused on strategy and vision and one that is focused on the transition of our three waters.
- 3.4 The Mayor is ex-officio on all committees that they are not otherwise a member.

4. Financial Implications

- 4.1 There are existing budgets to run a Council committee structure.

5. Impact on Strategic Risks

- 5.1 An effective committee structure supports Council in retaining oversight and reducing strategic risks.

6. Strategic Alignment

- 6.1 Consideration should be given to how Council’s committee structure can support Council’s strategic framework.

7. Mana Whenua Implications

- 7.1 Council has previously resolved that Te Rōpū Ahi Kā does not disestablish at each election. Consideration may be given to membership on Council committees.

8. Climate Change Impacts and Consideration

- 8.1 There are no direct climate change impacts.

9. Statutory Implications

- 9.1 The requirements for the establishment of committees are contained in the LGA 2002.

10. Conclusion

10.1 This report outlines the key considerations around establishment of Council's committee structure.

11. Decision Making Process

11.1 The Mayor has made decisions in accordance with s41A of the LGA 2002 and Council is asked to nominate members to certain committees, and adopt terms of reference.

Attachments:

1. Draft Terms of Reference - Policy/Planning Committee (under separate cover)
2. Draft Terms of Reference - Chief Executive Employment and Performance Committee (under separate cover)
3. Draft Terms of Reference - Santoft Domain Management Committee (under separate cover)
4. Draft Terms of Reference - McIntyre Reserve Management Committee (under separate cover)
5. Draft Terms of Reference - Bulls Community Committee (under separate cover)
6. Draft Terms of Reference - Hunterville Community Committee (under separate cover)
7. Draft Terms of Reference - Marton Community Committee (under separate cover)
8. Draft Terms of Reference - Turakina Community Committee (under separate cover)

Recommendation 1

That the report Committee Structure and Membership for the 2025-28 Triennium be received.

Recommendation 2

That for the 2025-28 triennium, the following elected members are members of the Assets/Infrastructure Committee:

- _____
- _____

Recommendation 3

That for the 2025-28 triennium, the following elected members are members of the Finance/Performance Committee:

- _____
- _____

Recommendation 4

That for the 2025-28 triennium, the following elected members are members of the Community Grants Committee, a sub-committee of the Finance/Performance Committee:

- _____
- _____

Recommendation 5

That for the 2025-28 triennium, the following elected members are members of the Policy/Planning Committee:

- _____
- _____

Recommendation 6

That for the 2025-28 triennium Cr _____ be appointed as the alternate liaison to the Youth Council.

Recommendation 7

That for the 2025-28 triennium, His Worship the Mayor, Cr _____ and Cr _____ be appointed to the Māori Land Rates Remission Committee (noting these members will sit alongside three members appointed by Te Rōpū Ahi Kā).

Recommendation 8

That for the 2025-28 triennium Cr _____ be appointed to the Santoft Domain Management Committee and Cr _____ as alternative.

Recommendation 9

That for the 2025-28 triennium Cr _____ be appointed to the McIntyre Reserve Management Committee and Cr _____ as alternative.

Recommendation 10

That for the 2025-28 triennium Cr _____ be appointed to the Bulls Committee and Cr _____ as alternative.

Recommendation 11

That for the 2025-28 triennium Cr _____ be appointed to the Marton Community Committee and Cr _____ as alternative.

Recommendation 12

That for the 2025-28 triennium Cr _____ be appointed to the Hunterville Committee and Cr _____ as alternative.

Recommendation 13

That for the 2025-28 triennium Cr _____ be appointed to the Turakina Community Committee and Cr _____ as alternative.

Recommendation 14

That the Terms of Reference for the Policy/Planning Committee be adopted.

Recommendation 15

That the Terms of Reference for the Chief Executive Employment and Performance Committee be adopted.

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Recommendation 16

That the Terms of Reference for the Santoft Domain Management Committee and the McIntyre Reserve Management Committee be adopted.

Recommendation 17

That the Terms of Reference for the Community Committees (Marton, Bulls, Hunterville, Turakina) be adopted.

10.4 Remuneration for Councillors in the 2025-28 Triennium

Author: Katrina Gray, Group Manager - Strategy, Community and Democracy

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 The purpose of this report is to confirm the allocation of the remuneration pool for councillors for the 2025-28 triennium.

2. Context

- 2.1 Remuneration for elected members is set by the Remuneration Authority. In determining remuneration the Authority considers three factors:
 - 2.1.1 The size of the governance role of each council.
 - 2.1.2 The average time required by a local government member on a council of a particular size.
 - 2.1.3 A general comparison with parliamentary salaries.
- 2.2 Every year the Remuneration Authority issues a determination on salaries for the Mayor and councillors. The Mayoral salary is a set amount, so does not form part of this consideration.
- 2.3 Council can decide how the set remuneration pool of \$411,443 is distributed. The remuneration authority specifies:
 - 2.3.1 The whole pool must be allocated,
 - 2.3.2 The level of remuneration to a councillor must not be below the minimum, which is set at \$29,389.
- 2.4 Once Council agrees the allocation, it is provided to the Remuneration Authority for their approval, and they issue a further determination before the remuneration is confirmed.
- 2.5 Elected members will be back paid to the date their position of extra responsibility was established (or for councillors without additional responsibility the day after the election result was declared).

3. Discussion and Options Considered

- 3.1 Officers have worked with His Worship the Mayor to propose a recommendation for consideration and discussion by Council.
Allowance for Deputy Mayor/Chairs and higher base salary.
- 3.2 This option is based on:
 - 3.2.1 A higher base salary for all elected members to recognise the increased workload across all elected members.
 - 3.2.2 Allowance for the Deputy Mayor / Committee Chairs to recognise the higher workloads across these roles.

ITEM 10.4

Role	Allowance	Total remuneration
Deputy Mayor/Chair Assets/Infrastructure	\$15,000	\$49,585
Chair of Finance/Performance and Chair of Policy/Planning	\$8,004	\$42,589
Base salary for councillors	\$5,196 above the minimum base pay	\$34,585

- 3.3 A spreadsheet will be available at the meeting to inform the discussion of different scenarios.

4. Roles of responsibility

- 4.1 The Remuneration Authority has requested a brief description to be provided for each position of responsibility. These are proposed below:

Position	Additional responsibilities
Deputy Mayor and Chair of Assets/Infrastructure Committee	<p>Deputising for the Mayor when the Mayor is absent.</p> <p>Deputising for the Mayor at community or stakeholder events and meetings (as required).</p> <p>Deputising for the Mayor when the Mayor is absent for a Civil Defence Emergency</p> <p>Assuming powers of the Mayor if the Mayor is incapacitated or unavailable.</p> <p>Responsibility for chairing of committee meetings and efficient running of the committee.</p> <p>Attending agenda meetings for committee.</p> <p>Leadership of matters within the scope of committee.</p>
Chair of Finance/Performance Committee and Chair of Policy/Planning Committee	<p>Responsibility for chairing of committee meetings and efficient running of the committee.</p> <p>Attending agenda meetings for committee.</p> <p>Leadership of matters within the scope of committee.</p>

5. Financial Implications

- 5.1 The remuneration pool is set by the Remuneration Authority. Council is required to allocate the entire pool.

6. Impact on Strategic Risks

- 6.1 There are no direct impacts on strategic risks.

7. Strategic Alignment

7.1 This report does not have implications for strategic alignment.

8. Mana Whenua Implications

8.1 There are no direct mana whenua implications associated with this report.

9. Climate Change Impacts and Consideration

9.1 There are no climate change impacts associated with this report.

10. Statutory Implications

10.1 Requirements are set out in the Local Government Act 2002. The remuneration pool is set by the Remuneration Authority.

11. Conclusion

11.1 Council is required to make recommendations to the Remuneration Authority regarding the allocation of the remuneration pool.

12. Decision Making Process

12.1 Council is required to make a recommendation to the Remuneration Authority.

Recommendation 1

That the report Remuneration for Councillors in the 2025-28 Triennium be received.

Recommendation 2

That Council recommends the following proposal to the Remuneration Authority for the remuneration for councillors for the 2025-28 triennium:

- Deputy Mayor/Chair Assets/Infrastructure Committee:
- Chair Finance/Performance Committee:
- Chair Policy/Planning Committee:
- Base Rate:

10.5 Elected Members' Allowances and Recovery of Expenses Policy

Author: Katrina Gray, Group Manager - Strategy, Community and Democracy

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 To provide the draft Elected Members' Allowances and Recovery of Expenses Policy for adoption.

2. Context

- 2.1 The Remuneration Authority sets out maximum allowances that elected members are eligible for. Council's role is to agree on the allowance allocation for elected members. The policy also includes direction around appropriate expenditure in relation to training and conferences.
- 2.2 Officers have reviewed the policy and made a number of suggested changes:
 - 2.2.1 Policy restructured to increase readability.
 - 2.2.2 Communications allowance proposed to increase to reflect the maximums.
 - 2.2.3 Allowances and provision of a laptop for community board members.

3. Discussion and Options Considered

- 3.1 Option 1: Adopt the Elected Members' Allowances and Recovery of Expenses Policy.
 - 3.1.1 This option is appropriate if Council supports the draft Policy, or requests minor changes.
- 3.2 Option 2: Request officers undertake further work on the Elected Members' Allowances and Recovery of Expenses Policy.
 - 3.2.1 This option is appropriate if Council would like to see major changes to the policy. Direction would need to be provided if this option was selected.

4. Financial Implications

- 4.1 Allowances and expenses are generally budgeted for as part of business as usual budget processes. The introduction of the security allowance has not been budgeted for.

5. Impact on Strategic Risks

- 5.1 There are no direct impacts on Council's strategic risks.

6. Strategic Alignment

- 6.1 There are no strategic alignment matters for consideration associated with this decision.

7. Mana Whenua Implications

- 7.1 There are no direct mana whenua implications associated with allowances and expenses.

8. Climate Change Impacts and Consideration

8.1 There are no climate change impacts.

9. Statutory Implications

9.1 Schedule 7(6) Local Government Act 2002 sets out the role of the Remuneration Authority and allowances and ability to direct councils to publish decisions in accordance with remuneration authority limits. The Remuneration Authority has directed that councils approved allowances for elected members are included in a policy and published on their website.

10. Conclusion

10.1 The Elected Members' Allowances and Recovery of Expenses Policy has been reviewed for the 2025-28 triennium. Council is asked to adopt the policy.

11. Decision Making Process

11.1 This item is not significant, and Council can adopt the policy without the need for consultation.

Attachments:

1. **Draft Elected Members' Allowances and Recovery of Expenses Policy** [↓](#)

Recommendation 1

That the report Elected Members' Allowances and Recovery of Expenses Policy be received.

Recommendation 2

That the Elected Members' Allowances and Recovery of Expenses Policy be adopted.

Rangitikei District Council**POLICY ON ELECTED MEMBERS'
ALLOWANCES AND RECOVERY OF EXPENSES*****APPLICABLE FROM 16 OCTOBER 2025*****Introduction**

This policy sets out rules on the claiming of expenses by elected members and the resources that will be available to them during their term of office.

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Phone: (06) 327 0099

This Policy forms part of the Governance Documents for Elected Members. It contains provisions around sensitive expenditure and conflicts of interest and is updated when changes are advised by the Remuneration Authority and/or the Local Government Determinations are issued. The amounts payable as an allowance in this policy shall be adjusted automatically if changes are made by the Remuneration Authority.

Authentication of expense reimbursements and allowances

From time to time elected members incur expenses on the Council's behalf, which need to be reimbursed. This reimbursement and the use of Council supplied resources apply only to elected members personally, and only while they are acting in their official capacity as elected members.

Costs for expenses must have a justifiable business purpose, be moderate and conservative having regard to the circumstances, and be appropriate in all respects.

The process for reimbursement of claims includes the following principles:

- Any expenses to be reimbursed must be on an actual and reasonable basis and in line with Council policy.
- Expense claims are approved by the Chief Executive or the Group Manager – Strategy, Community & Democracy, and full original receipts are required.
- Cost reimbursements will be made via the payroll system.

In the case of one-off expenditure such as travel to conferences, the process and prior approvals required are detailed in this policy.

In the case of vehicle mileage, travel time and communications, all limits set in this document do not exceed the Remuneration Authority's Determination.

To satisfy the requirements of the Council's auditors, there will be periodic sampling of expense claims and allowances paid to elected members.

No allowances are paid without deduction of withholding tax.

All expenditure that falls under this policy is approved on the condition that it can be met within relevant budget provisions.

Elected Members should also follow relevant Council policies related to sensitive expenditure. It is noted that travel for partners is unable to be booked through Council (regardless of subsequent reimbursement).

Definitions

Actual means as evidenced by the original receipt attached to the claim form.

Elected Member means a member of the Council elected under the Local Electoral Act 2001.

Reasonable means that it is within the amount specified by this policy or as deemed reasonable by the Mayor and/or Chief Executive.

Council business includes formal Council and Community Board meetings, committee meetings, workshops, seminars, statutory hearings, training courses, site visits, meetings with staff, meetings with community groups, meetings with members of the public. It does not include events where the primary focus is on social activity.

Remuneration Authority is an independent body established by the Remuneration Authority Act 1977, with responsibilities under the Local Government Act 2002 to determine remuneration and expense/allowance rules for local authority members.

Attendance at conferences, courses, seminars and training (Elected Members)

Elected member	Expense/Allowance	Description
Councillors	Conferences, courses, seminars and training	<p>The conference, course, seminar or training event must contribute to the Councillor's ability to carry out council business.</p> <p>Attendance at these events when held in New Zealand must be approved by the Mayor (or the Deputy Mayor).</p> <p>Attendance at these events when held overseas must be approved by the Council.</p>
Community Board members	Conferences, courses, seminars and training	<p>Attendance at conferences, courses, seminars and training programmes requires the prior approval of the relevant Community Board and Mayor.</p> <p>Exceptions to approval of the Community Board being required are when a Board member is to be the Council's representative at a conference or event; in such cases the approval of the Council is required.</p>

Expenses on Council Business (Elected Members)

Expense/Allowance	Description
Travel and attendance at conferences / seminars /training programmes	<p>All elected members are entitled to payment of actual and reasonable registration, travel, accommodation, meal and related incidental expenses (including travel insurance) incurred in attendance at these events, held both within New Zealand and overseas, subject to:</p> <ul style="list-style-type: none"> a) related expenditure being accommodated within existing budgets, and, b) the appropriate approvals as outlined in this policy <p>and excluding reimbursement for purchases from hotel mini-bars and charges for in-room video or cable movies.</p> <p>All travel and accommodation arrangements for elected members are to be made by the Executive Officer with the Council's preferred travel agents, at the most economic cost available (when possible) at the time of booking, unless all travel costs are being met privately or by an outside party.</p>
Taxis / ride share	<p>Taxis / ride share may be used for Council business, instead of private vehicles or public transport, for the following reasons:</p> <ul style="list-style-type: none"> a) safety/security reasons, and b) when travelling outside the Rangitikei if a taxi is the most appropriate form of transport. <p>Taxis / ride share may not be used if significant travel distances mean that use of a taxi is not the most cost effective option. Rental cars booked by the Executive Officer should be considered as an option in such circumstances.</p> <p>Costs paid for directly by the individual for unanticipated travel within New Zealand or for international travel will be reimbursed on presentation of actual receipts.</p>
Rental Cars	<p>Rental cars may be used when attending meetings or conferences in other centres, where this is the most cost-effective travel option.</p>
Domestic air travel	<p>All elected members are entitled to utilise domestic air travel for Council related travel, generally where travel by air is the most cost effective travel option.</p>

International air travel	As a general policy all elected member international air travel is by way of economy class, where all or part of the costs of the fares are to be met by the Council. The approval by the Mayor (or Chief Executive for the Mayor) is required for exceptions, e.g. where Premium Economy or the equivalent air travel is desirable for health or other compelling reasons.
Private accommodation provided by friends/relatives	Payment of \$75 per night when staying in private accommodation, to cover accommodation, breakfast and dinner. It is intended that at least a portion of this allowance is paid to the accommodation provider.
Exceptional circumstances for Council related meetings	The Executive Officer may arrange overnight accommodation for elected members when travel or business requirements do not allow for the return on the same day, e.g. if it is unreasonable for an elected member to travel to their home after a late meeting.
Entertainment and hospitality	Reimbursement of costs incurred while hosting official visitors to the Council, or while travelling on Council business. These costs can cover a range of items including, but not limited to, tea/coffee, and catering including alcohol with meals.

Communication Allowances (Elected Members)

Elected Member	Expense / Allowance	Description														
Mayor, Councillors	Communications Allowance	Council will provide elected members with a tablet device for Council business.														
		In addition, members will be eligible for the maximum of the eligible allowances annually:														
		<table><tr><th>Particular</th><th>Allowance</th></tr><tr><td>Printer</td><td>\$50</td></tr><tr><td>Mobile phone (use of mobile)</td><td>\$200</td></tr><tr><td>Mobile phone (plan)</td><td>\$500</td></tr><tr><td>ICT consumables</td><td>\$200</td></tr><tr><td>Internet service</td><td>\$800</td></tr><tr><td>Total</td><td>\$1,750</td></tr></table>	Particular	Allowance	Printer	\$50	Mobile phone (use of mobile)	\$200	Mobile phone (plan)	\$500	ICT consumables	\$200	Internet service	\$800	Total	\$1,750
		Particular	Allowance													
		Printer	\$50													
		Mobile phone (use of mobile)	\$200													
		Mobile phone (plan)	\$500													
		ICT consumables	\$200													
		Internet service	\$800													
Total	\$1,750															

Note: communications expenses will be pro-rated if the member is not a member for the whole of the determination term.

Community Board members	Communications Allowance	Members will be provided with a laptop and Council email address to use for Council business.		
		The Chair will be eligible for 50% of the maximum allowances annually and Board Members 25% of the maximum allowances annually:		
		Particular	Allowance (Board Chair)	Allowance (Board Members)
		Printer	\$25	\$12.50
		Mobile phone (use of mobile)	\$100	\$50
		Mobile phone (plan)	\$250	\$125
		ICT consumables	\$100	\$50
		Internet service	\$400	\$200
		Total	\$875	\$437.50
		Note: communications expenses will be pro-rated if the member is not a member for the whole of the determination term.		

Miscellaneous Expenses and Allowances (Elected Members)

Expense / Allowance	Description
General community related expenses	From time to time elected members may have unforeseen costs arise for items relating to community events, e.g. payment of koha, or purchasing a wreath for attendance at a commemorative event. Reimbursement of such expenditure should be previously approved by the Executive Officer or Mayor. The items should be appropriate to the occasion and expenditure should be moderate and conservative.
Vehicle mileage	<p>Vehicle mileage will be paid for all travel on Council business.</p> <p>Mileage will be paid to eligible members on receipt of a completed and signed mileage claim, and approved by the Governance Advisor.</p> <p>A member's travel is eligible for the allowance if:</p> <p>The member is travelling:</p> <ul style="list-style-type: none"> (i) in their own private vehicle; and (ii) on local authority business; and (iii) by the most direct route that is reasonable in the circumstances. <p>However, if a member of a local authority travels from a place where the member permanently or temporarily resides that is outside the local authority area to the local authority area on local authority business, the member is only eligible for a vehicle-kilometre allowance for eligible travel</p>

ITEM 10.5 ATTACHMENT 1

	<p>after the member crosses the boundary of the local authority area.</p> <p>Note: the restriction above does not apply to the payment of a vehicle-kilometre allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area.</p> <p>Mileage will be paid at the maximum rate per kilometre as set out in the current Remuneration Authority Determination.</p> <p>For clarity, where multiple elected members are carpooling, only the vehicle owner is entitled to claim mileage.</p>
Childcare allowance	<p>Payment of a contribution towards expenses incurred by an elected member for childcare provided while the member is engaged on local authority business if;</p> <ul style="list-style-type: none"> a) the member is a parent/guardian of the child or the person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis), and b) the child is less than 14 years old, and c) the childcare is provided by a person who is not a family member of the member and does not ordinarily reside with the member, and d) the member provides evidence satisfactory to the local authority of the amount paid for childcare, and e) the payment to the member does not exceed \$7,500 per child during the determination term (year).
Home security system allowance	<p>Based on a security threat and risk assessment authorised by the local authority, a local authority may reimburse the expenses of having a security system installed and monitored at a member's primary place of residence within the local authority area once per triennium up to a maximum of:</p> <ul style="list-style-type: none"> (a) \$4,500 for purchasing and installing the system; and (b) \$1,000 in any year for monitoring, call-outs, and repairs. <p>A member may also be reimbursed for additional expenses for the provision of supplementary security measures at their primary place of residence within the local authority area if:</p> <ul style="list-style-type: none"> (a) the security threat and risk assessment recommends that those supplementary security measures be provided to the member; and (b) the Remuneration Authority, on application from the local authority, approves reimbursement of the additional expenses arising from the provision of those supplementary security measures.

Additional Expenses and Allowances for the Mayor

Expense/Allowance	Description
Vehicle	The Mayor may be provided with a vehicle in accordance with the current Determination of the Remuneration Authority. A deduction will be made from their salary as determined by the Remuneration Authority. The Mayor will not be able to claim for vehicle mileage if provided with a vehicle.
Vehicle mileage	When a vehicle is not provided, the Mayor is entitled to the maximum vehicle mileage permitted in the current Remuneration Authority's Determination.
Travel and conferences, courses and seminars	<p>The approval of the Chief Executive is required for costs associated with travel within New Zealand for council business, attendance at conferences/courses/training events/seminars, other purposes associated with the position of Mayor.</p> <p>The prior approval of the Council is required for all international travel, where costs or partial costs are paid for by Council funds.</p> <p>Where the Mayor or the Mayor's authorised representative is accompanied by his/her partner on international travel, the Council may meet the cost of their travel, accommodation and incidental costs. The Council will only authorise such expenditure where the partner's involvement directly contributes to a clear business purpose.</p>
Car parking	Use of an assigned carpark at the Council's Marton Office at 46 High Street.
Credit Card	<p>The Mayor may hold a purchasing card to pay directly for any entertainment or hospitality expenses incurred while carrying out Council business.</p> <p>If such a card is issued, full receipts and details of the names of parties entertained and reasons for the entertainment are to be provided.</p> <p>All expenditure on this card is authorised by the Group Manager – Strategy, Community & Democracy.</p>

11 Reports for Information

11.1 Project Updates Report - October 2025

Author: Arno Benadie, Deputy Chief Executive

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 This is a monthly report on progress on significant projects currently being delivered by Council staff.

2. Key Highlights from Current Projects

Wastewater Projects

3. Marton to Bulls Wastewater Centralisation (Project Manager – Steve Carne)

- 3.1 At a workshop in late September 2025 the Project Team refined the shortlist options down to the following. The 100% Land Disposal options (Options 1 and 2) were eliminated from the process due to affordability considerations.
- Option 3 - Combined discharge to land and river. - This is still ~\$40M more expensive than all other remaining options.
 - Option 4 - 100% Discharge to river – standards as per the draft Wastewater Discharge standards (moderate dilution environment).
 - Option 5 - 100% Discharge to river – discharge requirements as per the Horizon One Plan (i.e. the treatment assumptions in the long list options report).
 - Option 6 – Option 4 with an I/I reduction program.
 - Option 7 – a full new mechanical plant not requiring the existing oxidation ponds for treatment capability.
- 3.2 Options 4, 5, 6 and 7 all have similar capex estimates of just under \$50m. These are likely to be refined downwards when further results of septage sampling and analysis are available over the next 2 months.
- 3.3 A Design Report on each of these Options has been presented to the project team in August and has been refined through an iterative process of value engineering.
- 3.4 The publication of the new Wastewater Discharge Standards by regulator Taumata Arowai is anticipated to be finalised before the end of the year. This will enable refinement of further details on these remaining options.
- 3.5 A meeting with Horizons is planned for 10 December to discuss the implications of the Standards on the project including the current options and timelines for AEE preparation and consent application lodgement.
- 3.6 Some additional investigative works are now also underway (including some monitoring bores to assess likely current pond leakage).

- 3.7 The team will further refine the Options Report inclusive of the above inputs through December and January.
- 3.8 The team is planning on identifying a preferred option by mid-February with a Preferred Option(s) selection workshop programmed to be held on 12 February
- 3.9 It is proposed to report the outcomes of this workshop to the A+I Committee Workshop programmed for 13 February.
- 3.10 It is also proposed to present the recommendations of Preferred Option(s) to the Council meeting planned for 26 February.
- 3.11 Dialogue with ANZCO Manawatu is ongoing to determine the feasibility and appropriateness of incorporating their discharge into the Bulls plant inlet. ANZCO Manawatu would become a trade waste customer of RDC under this scenario. Discussions will evolve further once the additional components of capex and Opex due to the ANZCO Manawatu flow are determined.

4. Rātana Wastewater Discharge to Land (Project Manager – Steve Carne)

- 4.1 The project is in a holding pattern awaiting approval to proceed with track pricing and hard stand construction, needed to enable the pipe materials to be delivered. Work on designing the large dam that will store the treated wastewater, up to Building Consent status, continues with WSP and external experts.
- 4.2 A pre-hearing meeting with all three submitters to the new Ratana consent was held at Horizons Regional Council. A full hearing date has not been set yet.
- 4.3 Investigation of the engineering feasibility of an alternative arrangement involving long distance pumping of Ratana effluent to the new Whanganui District Council / Kaitoke Prison wastewater connection has been completed.
- 4.4 The estimated cost of this alternative solution is \$4.6M which is approximately 60% of the estimate of the previously adopted solution.
- 4.5 A second alternative of reticulating Koitiata and receiving flows at Koitiata from Ratana and discharging these flows via a small ocean outfall at Koitiata is also being considered for its engineering feasibility and costs.

5. Taihape Wastewater Treatment Plant Improvement Projects (Project Manager - Steve Carne)

- 5.1 To improve current plant operations and increase consent compliance outcomes, an investigation into possible short term operational improvements and longer-term capital works improvements (given new requirements in the Taumata Arowai Wastewater Discharge Standards) has been undertaken and reported on to Council.
- 5.2 A range of low-cost operational improvement opportunities have been identified for immediate implementation.
- 5.3 An assessment of plant infrastructure needs has been completed cognisant of the Wastewater Discharge Standards requirements. It has identified some relatively minor capital works improvements, cost estimates for which are currently being prepared.
- 5.4 Outcomes relating to both 5.2 and 5.3 above will be greatly improved if the extensive rainfall affected inflow and infiltration (I/I) in the network is reduced.

- 5.5 A strategy for network I/I reduction has been developed and investigative field work has started and will be on-going through December and January.
- 5.6 At the conclusion of these works, an I/I reduction Strategy will be developed.
- 5.7 At this point, the Report submitted and discussed in 5.1 above will be enhanced to develop a full Improvement Works Plan. This will have a projected cashflow plan that will be then fed into the LTP budgeting process.

Water Projects

6. Marton Water Strategy (Project Manager – Gwilym van Hoffen)

- 6.1 Testing of the pilot nanofiltration test plant at the Reservoir Bore site has been underway since 21 July. We have collected good data on the performance of the proposed pre-treatment rapid biological sand filter, which will remove iron, manganese and ammonia from the bore water, and have recently commenced the testing of a direct nano-filtration membrane unit, which will remove the hardness (CaCO₃).
- 6.2 We are currently expecting the pilot plant to continue operating until mid-December, and possibly into the new year if needed, to continue to collect data on a wide range of operating parameters. This will be used to make decisions about the design of the final plant configuration.
- 6.3 Council has appointed WSP engineers to provide us with an independent peer review of the entire treatment process proposed by GFS, and to provide independent advice relating to the design and construction of the proposed new treatment system. Part of this work will include revisiting the overall costs of the scheme (capital, operational, cyclical renewals, and consumables) to ensure that it is financially viable for the council and for the Marton community over the long term. WSP has also recently undertaken a detailed survey of the WTP site on Tutaenui Road to provide up-to-date base plans for locating the new treatment process plant components required.
- 6.4 Design and costing of ancillary works to deal with the waste stream from the new plant has commenced. This cost was not included in the original (or later revised) GFS offer. More details will be brought to council for consideration and approval once design has advanced sufficiently.
- 6.5 An extended operating warranty (5 years) is still being negotiated, in addition to the 12-month defects liability period. This will provide RDC with good protection from any 'teething' issues that are to be expected with an innovative design solution.
- 6.6 A design consultancy with WSP has almost completed design of the inlet work. This is inclusive of a permanent pump for the new Reservoir Bore and some new inlet pipework. The design work will only be finalised once the configuration of the new plant components has been decided.
- 6.7 Staff are keeping the Marton community up to date with progress. Ongoing updates are being published to the council website and social media pages.

Community Facilities

7. Marton Offices and Library (Project Manager - Eswar Ganapathi)

- 7.1 Geotech, soil contamination and underground tank detection surveys are now completed with three tanks identified for removal.

- 7.2 Two other tanks seem to have been removed and back filled. Maycroft is currently evaluating the quality of this fill material to determine the appropriate foundation approach.
- 7.3 The soil contamination is restricted to the central concreted car park area with minor contamination found on the site of the old house that was previously removed.
- 7.4 The EOC site is relatively free from any contamination.
- 7.5 Maycroft is evaluating the extent of contaminated soil that will need to be disturbed and the associated disposal fee.
- 7.6 Draft Resource Consent application for the EOC to be completed by end of Nov 2025. Detail Designs are expected to be completed by Dec 2025.
- 7.7 Maycroft is working on the concept site plan and floor plan for the Marton Offices & Community hub project. These designs have been developed to align with the urban design report that was approved previously.
- 7.8 A quantity surveyor will be engaged to develop preliminary cost estimates.

8. Taihape Grandstand (Project Manager - Eswar Ganapathi)

- 8.1 A user group meeting was organized on 21 Jul 2025 in Taihape. RDC were informed that the group have now finalised their requirements for utilising the underside of the building.
- 8.2 These requirements have since been shared with RDC staff. Staff have reached out to Copeland Associates with these requirements, to prepare an offer of service for the design works.
- 8.3 The community in the meantime are looking at various funding avenues to fund the design works.

9. Taihape Town Hall and Library Redevelopment (Project Manager - Eswar Ganapathi)

- 9.1 During the Council meeting in March 2025, staff presented two concept options for the redevelopment works. Council approved to proceed with the option of retaining the front two storey structure and to demolish and rebuild the hall, stage, supper room and toilets.
- 9.2 A meeting was held with the User Group on 3 June 2025 where staff presented the preliminary design proposal along with an optional proposal with enhanced features.
- 9.3 Further discussions were required to finalise the stage height. These investigations considered the additional costs to increase the stage height from the current 900 mm to 1200 mm and identified additional regulatory requirement and risks.
- 9.4 A meeting was held with the northern ward Councillors, RDC staff and Maycroft representatives on 14 July 2025. A separate report was presented to Council during the council meeting in July 2025.
- 9.5 Council determined the stage height to be 1200mm. Staff have since provided Maycroft with the consolidated comments on the design proposal.
- 9.6 Maycroft will now amend the drawings and prepare a costing summary which will then be peer reviewed by a Quality Surveyor.

- 9.7 Although the concept design is now signed off, there has been a delay in the design timeline to date. The design process is now expected to be completed by early April 2026, with the following factors contributing to the delay:
- Concept design was separated into two stages with the first to understand the extent of seismic work along with associated costs before designing for the rest of the scope.
 - Deviation from a seismic only project to a partial new build.
 - Concept designs were approved 3 months after being presented.
 - Aligning the contract schedule to tie in with council meeting dates.
- 9.8 Maycroft is currently developing the preliminary designs.
- 9.9 Staff engaged a Quality Surveyor to review project cost based on concept designs who have confirmed that we are tracking within the approved budget.

10. Marton Swim Centre Structural Remediation (Project Manager – Eswar Ganapathi)

- 10.1 At the June 2025 Council meeting, Council confirmed the scope for the Marton Pool repairs to include the replacement of the roof with like for like with the addition of a ETFE liner for improved insulation and to allow more daylight into the facility.
- 10.2 In accordance with the project timeline, the design phase was completed by the end of October 2025, and the building consent phase started. The tender process is expected to be finalised by the end of February with a Contractor expected to be on site by March 2026. Construction of phase 1 repairs and upgrades are expected to be completed by August 2026.
- 10.3 The remainder of the upgrades may be included in future years depending on available funding.
- 10.4 WSP have presented the soil erosion study report along with possible remedial measures. Staff will determine an ideal approach not only based on time and cost but also on what is reasonably accessible on that part of the stream.
- 10.5 The detail designs have been completed, and a building consent application has already been lodged.
- 10.6 In order to support the HVAC upgrades, additional power is required, and this involves a transformer upgrade. Power Co have provided an indicative estimate of \$150K which is not accounted in our original project budget.
- 10.7 Staff have engaged a QS to prepare a cost estimate based on the detail designs developed. The cost estimate is expected to be ready by mid December 2025.
- 10.8 Staff are currently working on a tender document that is expected to be posted on the government procurement portal by mid Dec 2025 with a submission deadline of middle February 2026.

11. Financial Implications

- 11.1 The repair of the Marton Pool is an unexpected capital cost to RDC and is not currently included in the LTP budgets. RDC will receive external funding to cover some of the costs of this project, but there is a funding shortfall that will have to be resolved before construction can start.

12. Impact on Strategic Risks

12.1 No impacts on strategic risks

13. Strategic Alignment

13.1 All projects are aligned with strategic goals.

14. Mana Whenua Implications

14.1 All mana whenua implications are managed by the individual projects.

15. Climate Change Impacts and Consideration

15.1 There is no climate change impact.

16. Statutory Implications

16.1 There are no statutory implications.

Recommendation 1

That the report Project Updates Report – October 2025 be received.

11.2 Finance Snapshot - October 2025

Author: Warren Pedley, Manager Finance and Partnerships

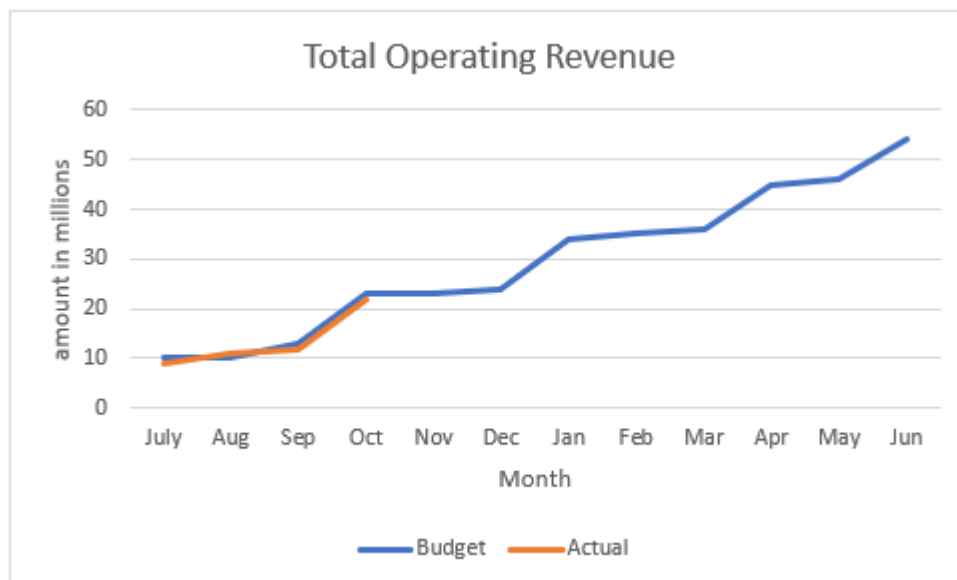
Authoriser: Leanne Macdonald, Group Manager - Corporate Services

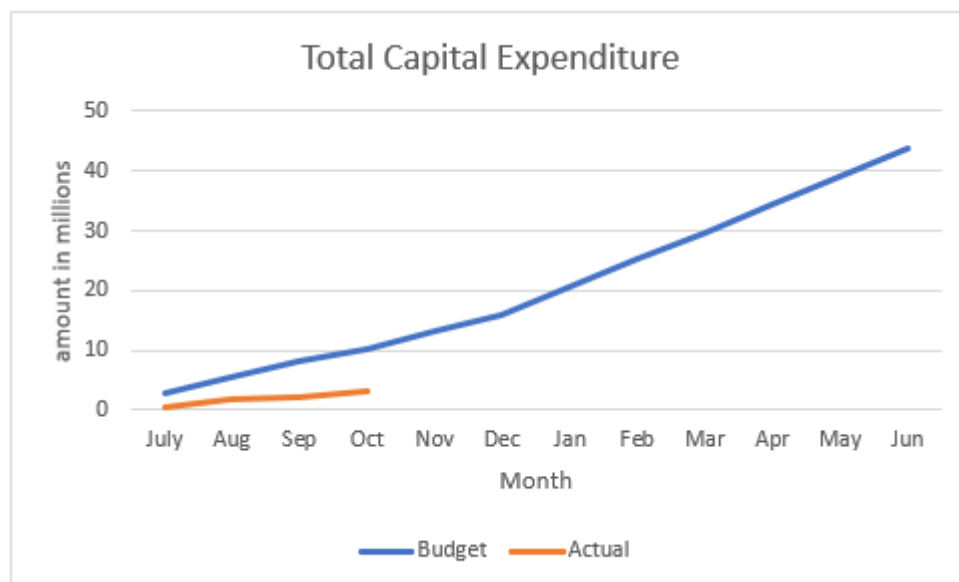
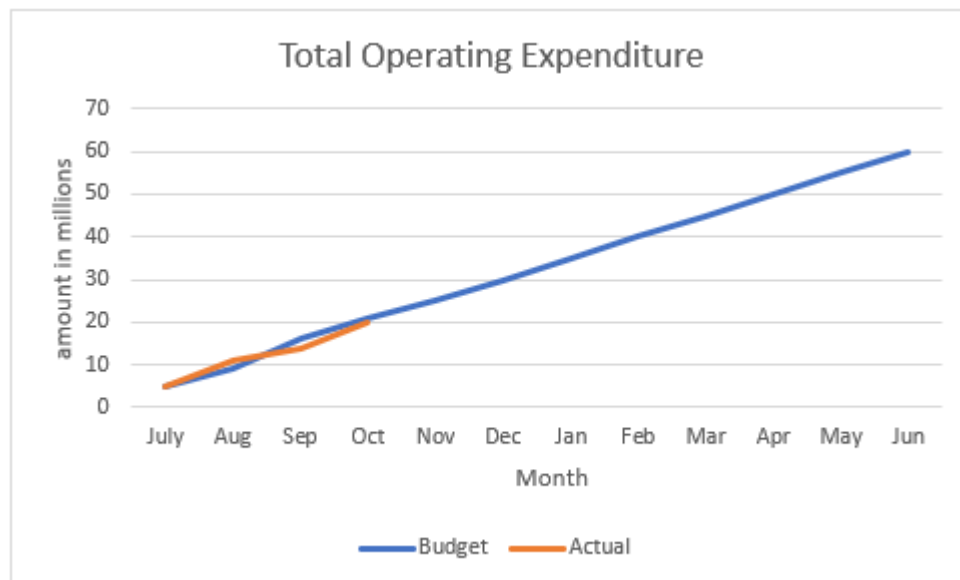
1. Reason for Report

- 1.1 To provide Council with the management accounts and related commentary as at 31 October 2025, for both the operational and capital activities against the 2025/26 Annual Plan.
- 1.2 To provide Council with a summary of the treasury and debt position, noting that Bancorp Treasury quarterly Treasury Dashboard Report will be provided in November 2025.

2. Whole of Council Financial Performance

- 2.1 The attached Whole of Council Performance Report highlights budget variances that are best considered 'at Group level' in the individual accompanying Group Financial Summary Reports.
- 2.2 As at 31 October 2025, the overall surplus is \$289k ahead of the expected budget for the same period. Total Operating Revenue is under budget by \$911k, this is offset by overall operating expenditure, which is also under budget by \$1.20m.
- 2.3 The following trend line graphs for Operational Revenue, Operational Expenditure and Capital Expenditure.
- 2.4





The attached Group Financial Summary Reports provide commentary on operational budget variances typically in excess of \$100k. Council will be able to see where the revenue and costs differ to budget through the activity detail.

3. Capital Expenditure

- 3.1 The attached summary shows capital budget variances split by cost centre with the larger budgets (>\$500k) being shown separately. The total value of the capital programme is \$43.7M. This note now includes council-approved carry forwards. YTD \$3.2M of expenditure has occurred reflecting 7.3% of the annual programme.
- 3.2 Commentary regarding the majority of these capital budgets is provided in the *Projects Update Report* that is reviewed at Council Meetings and typically at Assets/Infrastructure Committee Meetings.

3.3 Following the implementation of the business partnership programme between Finance, the Budget Managers, and Group Managers, ongoing conversations are held to update progress and for managers to identify any changes in timing or completion of the capital programmes of work. There were a number of capital programmes transferred across to the 2025/26 Annual Plan to reflect a change in the timing of capital projects. This was balanced by moving an equivalent value of the capital programme across to 2026/27.

3.4 As officers identify any permanent delays in capital projects, or any changes to the timing of projects, Council will be advised, and the programme of work will be adjusted accordingly.

4. Investments

4.1 Council's current liquidity position as at 31 October 2025 is as follows:

4.1.1 Current Assets

• Bank/Deposits	\$ 12.8m
• Receivables	\$6.0m
• Prepayments	\$0.1m
• Total	\$18.9m

4.1.2 Current Liabilities

• Payables	\$ 1.8m
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Net Current Treasury Position **\$ 17.1m**

5. Borrowing

The following table shows the Council's external debt at \$54m (unchanged since 30 June 2025) for the period ended 31 October 2025. It also shows the interest rate along with the annual cost of interest, (noting that the annual cost is an estimate based on the current interest rate applicable to the short-term commercial papers council has borrowed against and this also excludes the impact of hedging).

Total External Debt

Amount Borrowed	Settled Date	Maturity Date	Fixed Rate of Interest	Annual Interest Cost
\$ 3m	10/05/2019	15/04/2029	3.12%	\$ 94k
\$ 5m	8/02/2022	14/04/2033	3.68%	\$184k
\$11m	14/04/2022	15/04/2027	4.17%	\$459k
\$ 5m	27/04/2023	15/05/2028	5.10%	\$255k
\$ 7m	12/06/2023	15/05/2028	5.30%	\$371k
\$ 9m	15/04/2024	15/06/2026	5.62%	\$506k
\$ 4m	4/06/2024	20/04/2029	5.55%	\$222k
\$ 5m	24/07/2025	22/10/2025	3.40%	\$170k
\$ 5m	23/09/2025	27/11/2025	3.11%	\$156k
\$54m				\$2.42m

- 5.1 Council's LTP reflected that debt is budgeted to remain within its Debt Ceiling and Debt Limit throughout the term of the LTP (the Debt Ceiling is Council's maximum debt it can access from LGFA; less a self-imposed amount of at least \$4m to \$5m lower than the Debt Ceiling, to allow for unforeseen costs).
- 5.2 Council's amendment of the capital projects along with the unbudgeted repairs to the swimming pool have an impact unknown at the time of the 2025/26 Annual Plan. External debt for 2026 has been budgeted to end the year at \$80m with the debt limit being \$112m.
- 5.3 The above table also shows the annual cost of interest expense anticipated to be \$2.42m per annum (approx. \$201.7k per month), providing a current weighted average cost of funds of 3.94%. However, these costs are partially offset by the borrowed money earning interest income before it is used. Year to date (31 October 2025) this interest income amounted to \$141k (30 September 2024: \$174k).
- 5.4 The following table discloses Council's debt by activity. Council borrows to fund capital expenditure in accordance with the Revenue and Financing Policy.

Total Loans By Activity

Activity	Internal Loans as at 30/06/2024 \$000	External loans allocated as at 31/10/2025 \$000	Total Loans as at 31/10/2025 \$000
Roading and Footpaths	2,906	11,500	14,406
Water Supplies District Urban	12,856	5,000	17,856
Total for Water Supplies	12,856	5,000	17,856
Wastewater/ Sewerage Disposal	1,124	26,500	27,624
Stormwater Drainage	1,676		1,676
Community and Leisure Assets			
Real Estate	307	500	807
Swim Centres	428		428
Civil defence	8		8
Community Housing	161		161
Public Toilets	641		641
Cemeteries	133		133
Libraries	530		530
Halls	3,207	4,000	7,207
Domains	297	6,500	6,797
Total Community & Leisure Assets	5,712	11,000	16,712
Waste Transfer Stations	56		56
Other Activities			
Community Leadership			-
Environment & Regulatory Services			-
Community Wellbeing			-
Forestry	4		4
Business Units	10		10
Total other activities	14	-	14
Totals	24,344	54,000	78,344

- 5.5 Internal borrowing has occurred over many years where surplus cash is used to fund these activities before resorting to borrowing externally. In essence Council's treasury function acts as an internal bank. The interest charged to the activities, becomes income to the

Treasury, offsetting the external charge. This means that overall Council only discloses the external borrowing costs in the Comprehensive Revenue and Expenditure Statement.

- 5.6 Internal Loan balances currently are as at 30/06/2024. These are still to be adjusted following confirmation of the 25/26 annual accounts to reflect the internal cash movements between Treasury and council activities (noting this does not impact the 2025/26 Annual Accounts)

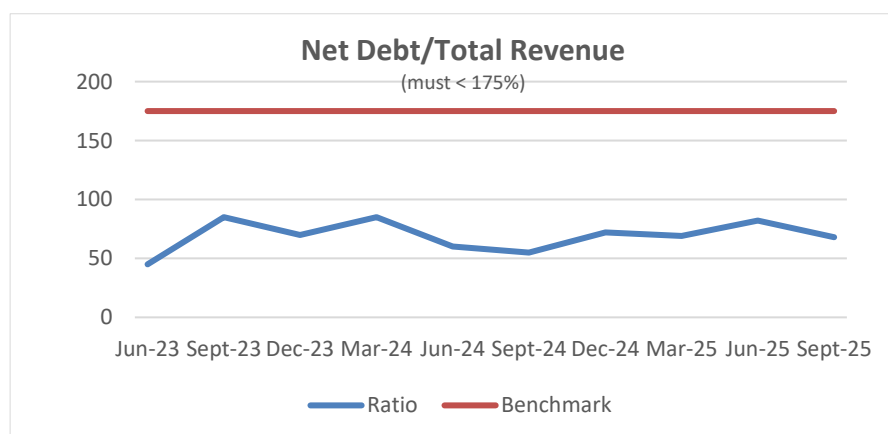
6. Borrowing Ratios

- 6.1 Council's Long-Term Plan 2024-34 (pages 152 and 153) includes two Liquidity Ratio Benchmarks set by the LGFA. Incorporating the figures above, Council's YTD performance in relation to these benchmarks is as follows (note these ratios are currently included in a more detailed report that is provided to each Risk and Assurance Committee).

- 6.2 Net Debt/Total Revenue must not exceed 175%:

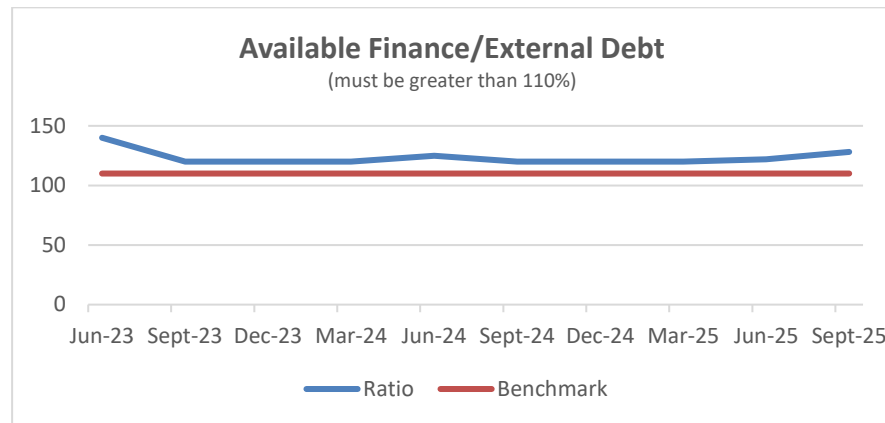
• Debt	\$54.0m
• Bank	\$ 12.8m
• Corporate Bonds	\$ 1.2m
• Notional Net Debt	\$40.0m
• YE Revenue	\$55.0m

Net Debt/Total Revenue 73%



6.3 External debt plus committed facilities plus Liquid Assets (available finance) divided by external debt must be greater than 110%:

• External Debt	\$54.0m
• Bank/Deposits	\$ 12.8m
• Available Finance	\$66.8m
Available Finance divided by External Debt	124%



Note: Council's 2023/24 Annual Report includes similar trend analyses for the past 5 year-ends (Page 101).

6.4 Sustainability

Sustainability**Balance Budget Ratio 113%**

Operating Revenue YTD	\$22.0m
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Operating Expenditure YTD	\$19.5m
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This a Prudential Benchmark reported under the Local Government (Financial Reporting and Prudence) Regulations 2019. Operating Revenue should be equal or more (i.e. over 100%) to meet this benchmark. Operating revenue is described above. Operating expenditure includes depreciation and excludes losses on revaluations, increases in landfill after care provisions and loss on derivatives if applicable.

Net Debt to projected revenue (LGFA covenant) 74%

Total net borrowing	\$41m
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Total projected operating revenue	\$55m
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This is also a prudential benchmark set in our Treasury Policy and also a LGFA Covenant maximum of 175%. Net debt is defined as external borrowing less cash in the bank.

Net Interest to rates revenue (LGFA covenant) 3.4%

Net Interest YTD	\$ 0.6m
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Rates Revenue	\$ 17.2m
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This is also a prudential benchmark set in our Treasury Policy. Our set limit is 25% of rates revenue. Net interest is Interest paid less interest received.

Interest to operating revenue (LGFA covenant) 2.7%

Net Interest	\$ 0.6m
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Operating revenue	\$22.0m
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This is also a prudential benchmark set in our Treasury Policy. Our set limit is 20% of operating revenue.

Liquidity benchmark (LGFA covenant) 124%

External Debt plus cash	\$66.8m
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External debt	\$54.0m
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This is also a prudential benchmark set in our Treasury Policy. Our set limit is greater than 110%. This benchmark is calculated by dividing external debt plus cash by external debt.

Attachments:

1. Finance Snapshot - October 2025 [↓](#)

Recommendation

That the report Finance Snapshot - October 2025 be received.

Whole of Council

Activity Report for period ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(22,048)	(22,959)	(911)	-4%	(56,285)
Subsidies and Grants	(2,989)	(3,805)	(817)	-21%	(15,145)
Other Revenue	(1,675)	(1,870)	(194)	-10%	(5,055)
Finance Revenue	(142)	(210)	(69)	-33%	(459)
Gains	(23)	0	23	100%	(53)
Rates	(17,220)	(17,074)	146	1%	(35,573)
Total Expense	19,535	20,735	1,200	6%	61,154
Other Expenses	7,945	8,673	728	8%	25,279
Personnel Costs	4,315	4,349	34	1%	12,728
Finance Costs	797	1,033	236	23%	3,100
Depreciation	6,471	6,680	208	3%	20,048
Losses	6	0	(6)	-100%	0
Grand Total	(2,513)	(2,224)	289	13%	4,870

Variances > \$100k: Comment

Commentary provided in the following Group Summaries.

Corporate Services and Support

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(341)	(262)	79	30%	(691)
Other Revenue	(46)	(5)	41	819%	(15)
Finance Revenue	(142)	(210)	(69)	-33%	(459)
Gains	(22)	0	22	100%	(53)
Rates	(5,617)	(5,532)	85	2%	(11,135)
Rate Apportionment	5,486	5,486	(0)	0%	10,972
Total Expense	(222)	(95)	128	-135%	(303)
Other Expenses	896	1,181	284	24%	3,525
Personnel Costs	3,194	3,339	145	4%	9,766
Finance Costs	(293)	(122)	171	141%	(365)
Depreciation	338	248	(90)	-36%	744
Overhead Allocation	(4,363)	(4,741)	(378)	-8%	(13,973)
Losses	6	0	(6)	-100%	0
Grand Total	(563)	(356)	207	58%	(994)

Variances > \$100k: Comment

- Other Expenses – under budget, reflecting timing differences in planned expenditure for both information services licence fees and contractor costs
- Personnel Costs – under budget, reflecting open vacancies yet to be filled and budget for some positions being paid directly from other council activities instead of through support overheads, (notably 3 Waters and Regulatory Services), with no impact at a total council level
- Finance Costs – under budget reflecting underspends in the capital programme reducing the requirement for borrowed funds along with more favourable interest rates than planned.
- Overhead allocation, under budget reflecting the lower than planned operational costs to date as mentioned above which get reallocated across the various council activities below

Community

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(3,150)	(3,178)	(28)	-1%	(9,412)
Subsidies and Grants	(389)	(353)	36	10%	(3,460)
Other Revenue	(230)	(294)	(64)	-22%	(891)
Finance Revenue	0	0	0	0%	0
Gains	(1)	0	1	100%	0
Rate Apportionment	(2,531)	(2,531)	(0)	-0%	(5,061)
Total Expense	2,991	3,050	59	2%	8,442
Other Expenses	1,100	1,302	202	16%	3,240
Personnel Costs	37	42	4	10%	122
Finance Costs	255	234	(21)	-9%	702
Depreciation	844	786	(58)	-7%	2,358
Overhead Allocation	756	687	(69)	-10%	2,021
Losses	0	0	0	0%	0
Grand Total	(159)	(128)	30	24%	(970)

Variances > \$100k: Comment

Other Expenses – under budget, due to a refund of overcharged electricity on the RSA Hall in Marton and Marton swim centre management fees not being incurred whilst the pool remains closed.

Community Leadership

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(1,419)	(1,429)	(10)	-1%	(2,867)
Other Revenue	(1)	(11)	(11)	-92%	(32)
Rates	(34)	(34)	0	1%	(68)
Rate Apportionment	(1,384)	(1,384)	0	0%	(2,768)
Total Expense	907	966	59	6%	2,869
Other Expenses	415	408	(8)	-2%	1,224
Depreciation	0	0	0	0%	0
Overhead Allocation	491	558	66	12%	1,645
Grand Total	(512)	(463)	49	11%	2

Variances > \$100k: Comment

Nil

Regulatory Services

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(1,621)	(1,723)	(102)	-6%	(3,971)
Other Revenue	(809)	(911)	(102)	-11%	(2,346)
Rate Apportionment	(813)	(813)	0	0%	(1,625)
Total Expense	1,242	1,344	101	8%	3,965
Other Expenses	157	223	66	29%	668
Personnel Costs	576	556	(20)	-4%	1,627
Depreciation	6	24	18	74%	71
Overhead Allocation	503	541	38	7%	1,598
Grand Total	(379)	(380)	(1)	-0%	(7)

Variances > \$100k: Comment

Other Revenue is under budget with consent fee revenue being lower than planned to date.

Roding and Footpaths

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(7,850)	(8,704)	(854)	-10%	(20,808)
Subsidies and Grants	(2,444)	(3,338)	(894)	-27%	(10,016)
Other Revenue	(47)	(59)	(12)	-21%	(179)
Rates	(5,359)	(5,307)	52	1%	(10,613)
Total Expense	8,446	8,766	319	4%	26,210
Other Expenses	2,966	2,924	(43)	-1%	8,764
Personnel Costs	0	0	(0)	-100%	0
Finance Costs	228	186	(42)	-22%	559
Depreciation	3,838	4,007	169	4%	12,027
Overhead Allocation	1,414	1,648	235	14%	4,860
Losses	0	0	0	0%	0
Grand Total	596	62	(534)	-865%	5,402

Variances > \$100k: Comment

- Subsidies and Grants, under budget which is principally a timing issue caused by the straight-line profiling of the Roding programme plan for budgeting purposes versus the actual completion of roding works. This is offset by an underspend in other expenses (where roding operational spend resides) and the roding capex spend to date.
- Depreciation- under budget due to the revaluation of roding assets being lower than planned which results in a lower level of depreciation
- Overhead allocation, under budget reflecting the lower than planned operational costs to date as mentioned above which get reallocated across the various council activities below

Rubbish and Recycling

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(1,319)	(1,459)	(140)	-10%	(3,299)
Subsidies and Grants	(156)	(113)	42	37%	(240)
Other Revenue	(338)	(536)	(199)	-37%	(1,440)
Rates	(726)	(711)	16	2%	(1,421)
Rate Apportionment	(93)	(93)	0	0%	(199)
Total Expense	1,002	1,142	140	12%	3,367
Other Expenses	698	822	124	15%	2,421
Finance Costs	1	1	(0)	-6%	2
Depreciation	29	27	(2)	-8%	81
Overhead Allocation	275	293	18	6%	862
Grand Total	(317)	(317)	(0)	-0%	68

Variances > \$100k: Comment

- Other Revenue is under budget with Waste Transfer revenues being lower than planned to date. This is offset by other expenses being lower than planned reflecting the cost to council for disposal also being lower than planned

Parks and Reserves

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(703)	(701)	2	0%	(1,417)
Subsidies and Grants	0	(1)	(1)	-100%	(3)
Other Revenue	(44)	(41)	3	6%	(95)
Rate Apportionment	(660)	(660)	0	0%	(1,319)
Total Expense	312	424	112	26%	1,250
Other Expenses	100	145	44	31%	425
Finance Costs	2	3	1	29%	9
Depreciation	8	65	57	88%	194
Overhead Allocation	202	212	10	5%	622
Grand Total	(391)	(277)	114	41%	(167)

Variances > \$100k: Comment

Nil

Water, Sewerage & Stormwater

Activity Report For the Period Ending 31 October 2025	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(5,645)	(5,502)	142	3%	(12,393)
Other Revenue	(161)	(11)	150	1315%	(58)
Finance Revenue	0	0	0	0%	0
Rates	(5,483)	(5,491)	(8)	-0%	(12,336)
Total Expense	4,857	5,139	156	3%	14,676
Other Expenses	1,612	1,670	57	3%	4,333
Personnel Costs	508	412	(96)	-23%	1,213
Finance Costs	604	730	115	17%	2,192
Depreciation	1,409	1,524	115	8%	4,573
Overhead Allocation	723	802	79	10%	2,364
Grand Total	(788)	(363)	298	82%	2,283

Variances > \$100k: Comment

- Other Revenue is over budget as rent has been received on the land bought for Marton to Bulls waste water project. Rent received covers the previous year and year to date.
- Depreciation is under budget due to the revaluation of water assets being lower than planned which results in a lower level of depreciation

Rangitikei District Council*
Capital Activity
For Period 31 October 2026

Account	2025/26 YTD Actuals October	2025/26 YTD Budgets October	2025/26 YTD Percentage Variance October	2025/26 Full Year Budget
Corporate Services and Support	489,650	777,652	37.03%	2,511,087
Information Services	189,205	636,672	70.28%	1,910,000
Community	275,795	1,180,216	76.63%	11,393,574
Domains	56,648	330,404	82.85%	1,032,809
4410170630. Taihape Grandstand	12,105	226,736	94.66%	693,579
Halls	216,775	495,012	56.21%	7,113,396
4090174504. Taihape Town Hall and Library Redevelopment	49,780	266,668	81.33%	3,998,584
4090174505. Marton Building Design & Construction	157,806	200,000	21.10%	3,005,442
Swim Centres	272,134	232,740	-16.93%	2,875,989
4000170618. Swim Centres - New Roof	0	180,000	100.00%	2,700,000
Roading and Footpaths	889,368	2,312,720	61.54%	9,757,823
Non-Subsidised Roothing	2,900	222,688	98.70%	1,172,820
7030076109. Calico Line Footpath	2,900	86,768	96.66%	518,968
Subsidised Roothing	886,468	2,090,032	57.59%	8,585,003
70100780. Unsealed Road Metaling & Rehabilitation (211)	268,696	164,460	-63.38%	565,728
70100781. Sealed Road Pavement Rehabilitation (214)	145,207	630,072	76.95%	1,879,939
70100782. Drainage Renewals (213)	115,882	328,332	64.71%	878,468
70100783. Structures Components Replacements (215)	23,676	205,832	88.50%	775,009
70100787. Sealed Road Surfacing (212)	272,997	854,300	68.04%	3,037,652
Water, Sewerage & Stormwater	1,523,140	5,941,576	74.36%	19,826,918
Stormwater	73,424	921,040	92.03%	3,394,242
6050177203. Bredins Line New Outfall	777	201,028	99.61%	602,850
6050177207. Hunterville Network Upgrade	0	170,332	100.00%	511,000
6050177208. Marton Skerman St Upgrade	29,658	306,600	90.33%	919,800
Waste Water - Sewerage	443,698	1,736,728	74.45%	6,349,462
6070176204. Wastewater Reticulation	107,681	255,500	57.85%	1,293,870
6070176206. Marton to Bulls Centralisation Project	267,723	480,164	44.24%	1,425,964
6070177108. Taihape Wastewater Treatment Plant Consen	8,500	300,352	97.17%	874,237
6070177111. Ratana Complete Upgrade	2,019	388,540	99.48%	1,130,675
Water - District	992,089	3,102,664	68.02%	9,512,301
6060174503. Marton Water Strategy	425,104	2,483,336	82.88%	7,430,203
6060176401. Water Supply Renewals	331,349	250,000	-32.54%	797,160
Grand Total	3,220,208	10,293,176	68.72	43,742,438

Business Unit Totals

Sub area Totals within Business Units

Budget is as per Annual Plan, Carryforward budgets from last year (and approved by council in September 2025) are now reflected in full year budget. To date, only 7% of the annual planned capital program has been spent with Water Sewerage and Stormwater (namely the Marton Water Strategy) and the Roothing spending to date being the main areas where spend is significantly lower than planned year to date.

11.3 Statement of Service Provision 3 Month Report: July 2025 - September 2025**Author:** Janna Harris, Corporate Planner**Authoriser:** Tiffany Gower, Strategy Manager**1. Reason for Report**

- 1.1 The purpose of this report is to present the 3 month Statement of Service Provision (SSP) report. This reporting period is from 1 July 2025 to 30 September 2025.

2. Discussion and Options Considered

- 2.1 The SSP report measures the level of service achieved against the agreed performance targets for each activity grouping as set in the Long Term Plan 2024-34.
- 2.2 The performance targets are assessed using the following categories; achieved, on track to achieve, not on track to achieve, not achieved, and not measured.
- 2.3 A summary of the 3 month results are as follows:
- 23 of the performance targets were achieved
 - 9 of the performance targets are on track to be achieved
 - 5 of the performance targets are not on track to be achieved
 - 14 of the performance targets were not achieved
 - 17 of the performance targets were not measured
- 2.4 A number of the performance measures that have not been measured will be measured throughout the financial year, as some of these targets are only reported on once per year. Other performance measures, such as stormwater discharge compliance are mandatory measures that Council is required to report on. However, Council does not have any stormwater consents so these measures cannot be measured.

3. Highlights

- 3.1 The target for undertaking civil defence training exercises has already been met this financial year, with two (2) staff training sessions already having been completed.
- 3.2 The annual road condition assessment has been completed already this financial year. The smooth travel exposure result was 94%, meeting the target of 90%.
- 3.3 The attendance and resolution times for both urgent and non-urgent water related call outs were all achieved in the first quarter of the year.

4. Areas for improvement

- 4.1 Response and completion targets for roading related call outs have not been achieved. On 1 July 2025, a new contractor began working for Council. During this transition period the contractor experienced some delays when responding to and completing call outs. It is noted the current contractor has also been completing callouts received during the previous contract period. This target is expected to improve over the financial year.

- 4.2 No water supply within the district has complied with the protozoa compliance criteria in the first quarter of the financial year. This was generally due to gaps in monitoring data (and is not a water safety issue). This means that the target has not been achieved for the year.
- 4.3 The attendance target for urgent wastewater call outs has not been met. The target for attending on site is 0.5 hours, with the average attendance time being 1.48 hours. However, this result has been influenced by a low number of requests and one request not meeting the specified timeframe.

5. Financial Implications

- 5.1 There are no financial implications associated with this report. This report only captures Council's progress towards meeting the performance targets for the current financial year.

6. Impact on Strategic Risks

- 6.1 Trust and confidence is tarnished.
 - 6.1.1 There is a risk that the community's trust and confidence in Council is tarnished if Council does not achieve the targets for the levels of service set in the Long Term Plan. This risk is mitigated by being transparent where a target is not being met, or is unlikely to be met, and providing an explanation on why the target is not being met.

7. Strategic Alignment

- 7.1 This report tracks how Council is meeting the performance targets which have been set for the key services that Council delivers and which align with Council's strategic priorities.

8. Mana Whenua Implications

- 8.1 Satisfaction with the Māori responsiveness framework is a performance measure which is assessed yearly through a survey distributed to each member of Te Rōpū Ahi Kā.

9. Climate Change Impacts and Consideration

- 9.1 There are no climate change impacts associated with this report.

10. Statutory Implications

- 10.1 There are no statutory implications associated with these 3 month results. The end of year results will be reported on in the Annual Report 2025/26 as required by the Local Government Act 2002.

11. Decision Making Process

- 11.1 This report is for information purposes only, no decisions are required as part of this report.

Attachments:

- 1. **Statement of Service Provision 2025/2026 3 Month Results** [↓](#)

ITEM 11.3

Recommendation

That the report 'Statement of Service Provision 3 Month Report: July 2025 – September 2025' be received.

Statement of Service Report (3 month results Jul-Sep 2025/26)

Community Leadership

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div><div></div>Achieved</div>	<div><div></div>On track to achieve</div>	<div><div></div>Not on track to achieve</div>	<div><div></div>Not achieved</div>	<div><div></div>Not measured</div>		
Performance Measure		Outcome	2025/26 Target	September 2025/26 Result	2024/25 Result	Narrative
Councils intended level of service is to: Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community						
On-time completion of, or substantially undertaken annual plan actions		<div><div></div></div>	90% Annual Plan Actions completed	19%	62%	Some projects will begin later this financial year, bringing our results down for the first quarter.
Completion of capital programme		<div><div></div></div>	85% of the planned capital programme	6.5%	38.90%	\$2.6m of the total years \$39.6m capital budget has been spent so far this financial year.
Māori responsiveness framework:	Governance and relationships	<div><div></div></div>	80% or more overall satisfaction	Not yet Measured	75%	This performance measure will be reported on at the end of the financial year.
	Satisfaction ratings from each member of	<div><div></div></div>		Not yet Measured	50%	This is currently still under review and awaiting feedback from Te Roopu Ahi Kaa members.
	Te Roopuu Ahi Kaa about the effectiveness of each framework outcome area.	<div><div></div></div>		Not yet Measured	25%	
	Resources and infrastructure	<div><div></div></div>		Not yet Measured	50%	
Councils intended level of service is to: Provide a high customer experience that satisfies the needs of the community						
Customer views of their experience (both the customer service and service provided) with Council.		<div><div></div></div>	Number of Responses: 4,000 or above	1,021 responses Taihape 359 responses Te Matapihi 104 responses Marton Library 439 responses Marton Customer Service 119 responses	3,462 responses	Feedback received during this reporting period reflects a strong level of customer satisfaction across Community Hub and Library services. Patrons consistently describe their experiences as positive, citing the welcoming atmosphere, helpful staff, and diverse range of activities available.
		<div><div></div></div>	Customer Satisfaction Index: Improvement on previous year	90%	90%	Overall, feedback demonstrates strong community appreciation for the service, staff, and environment provided through our Community Hubs /Libraries. Minor operational improvements around workspace accessibility and noise management have been identified to further enhance the user experience.

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Roading

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Provide a sustainable roading network that is maintained in accordance with each road's significance for local communications and the local economy, taking into account the One Roding Network Classification and funding subsidies</i>					
*Road condition The average quality of ride on a sealed local road network measured by smooth travel exposure	●	90% or more	94%	93%	This is an annual measure, results are generated in July.
*Road maintenance The percentage of the sealed road network that is resurfaced	●	6% or more	0%	4%	Resurfacing is programmed to begin over the summer months. The current programme of work is expected to achieve 4% of the sealed network due to budget constraints.
The volume of metal placed on the unsealed road network during the year	●	12,000m ³ or more	3,606 m ³	9,113m ³	While the target is on track to achieve based on the amount of metal placed already this year, we will not meet the target with the current budget, we expect to place 7500 m3 over the financial year.
*Footpaths The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant document e.g. Annual Plan, Asset Management Plan.	●	90% of footpaths make up category 1 or 2 ¹	Not yet Measured	94% Grade 1 and 2 condition rating	Condition rating is scheduled to be completed later this financial year.

¹ 1. Excellent, 2. Good, 3. Fair, 4. Poor, 5. Very Poor

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Roading

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
*Road safety The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number	● On track to achieve	A reduction of 1 fatal crash per year until zero	0 fatal crashes	0 fatal crashes	No fatal crashes so far this reporting period.
	● Not on track to achieve	One less serious injury crash than the previous year until there is 10 or less serious injury crashed on the Council roading network	3 serious injury crashes	8 serious injury crashes	RDC and the Contractors staff proactively manage safety related maintenance issues to minimise risk to road users.
Councils intended level of service is to: Be responsive to community expectations over the roading network and requests for service					
* Response to service requests² The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the Long-Term Plan. Results will be presented as the median.	After hours callouts	● Not achieved 95% responded to in 12 hours	70%	68%	The transition period created initial delays.
	Working hours callouts	● Not achieved 95% responded to in 6 hours	47%	71%	The transition period created initial delays.
	Resolution	● Not achieved 85% of callouts resolved (completed) within one month of the request	84%	59%	Issues are assessed and prioritised accordingly. This means that in some cases repairs will be made outside of the 1 month timeframe.
	Resolution Potholes	● Achieved Potholes 85% of all callouts resolved (completed) within one month of the request	86%	80%	Issues are assessed and prioritised accordingly. This means that in some cases repairs will be made outside of the 1 month timeframe.

² Council measures resolution as well as initial attendance in response to such requests.

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Water Supply

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Provide a safe and compliant supply of drinking water</i>					
*Safety of drinking water The extent to which the Council's drinking water supply complies with:	Water supplied is compliant with the DWQA Rules in the Distribution System (<i>Bacteria compliance</i>)	No Incidents of non-compliance with bacteria compliance criteria for each water supply	Compliant (5/6)	Compliant (0/6)	1 non-compliance for Marton in September due to one missed sample.
	Water supplied is compliant with the DWQA Rules in the Treatment System (<i>Protozoal compliance</i>)	No Incidents of non-compliance with protozoa compliance criteria for each water supply	Compliant (0/6)	Compliant (0/6)	No water supply is compliant with protozoal rules due to gaps in monitoring data and equipment performance (e.g. UV and turbidity recording). These issues affected reporting rather than water safety.
<i>Councils intended level of service is to: Provide reliable and efficient urban water supplies</i>					
*Maintenance of the reticulation network The percentage of real water loss from Council's networked urban reticulation system		Less than 40%	42.33%	49%	Water loss (%) this period = July 43% Aug 42% Sept 42%
*Demand Management The average consumption of drinking water per day per resident within the District		600 litres per resident per day	744 litres	469 litres	Average used per person per day (L) this period = July 749L Aug 752L Sept 731L

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Water Supply

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Be responsive to reported faults and complaints*</i>					
*Fault response time Where the Council attends a call out in response to a fault or unplanned interruption to its networked reticulation system, the following median times are measured.	Attendance for urgent call outs from the time that the Council receives notification to the time that service personnel reach the site	0.5 hours	0.1 hours	0.14 hours	Attendance target met.
	Resolution of urgent call outs from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	24 hours	3.59	1.69 hours	Resolution target met.
	Attendance for non-urgent call outs from the time that the Council receives notification to the time that service personnel reach the site	24 hours	1.75 hours	0.75 hours	Attendance target met.
	Resolution of non-urgent call outs from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	96 hours	4.01	2.68 hours	Resolution target met.

**Mandatory*

Statement of Service Report (3 month results Jul-Sep 2025/26)

Water Supply

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
*Customer satisfaction The total number of complaints (<i>expressed per 1000 connections to the reticulated networks</i>) received by the Council ¹					
	●	No more than 20 complaints per 1000 connections	13.54	71.64	Complaints are expected to continue to increase as summer approaches.
Councils intended level of service is to: Maintain compliant, reliable and efficient rural water supplies					
Where the Council attends a call out in response to a fault or unplanned interruption to its water supply for rural water schemes, the following median times are measured:	Attendance time: from the time that the Council receives notification to the time that service personnel reach the site	48 hours	0.68	0.5 hours	Attendance target met.
	Resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	96 hours	21.68	1.84 hours	Resolution target met.

¹ a. drinking water clarity, b. drinking water taste, c. drinking water odour, d. drinking water pressure or flow, e. continuity of supply, and f. The Council's response to any of these issues

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Wastewater and Sewage Disposal

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
Councils intended level of service is to: Provide a reliable, reticulated disposal system that does not cause harm or create pollution within existing urban areas					
*Discharge compliance Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of a) abatement notices b) infringement notices c) enforcement orders, and d) convictions	●	No abatement notices	0	2	No abatement notices received.
	●	No infringement notices	5	10	Two notices for Hunterville (1285, 1286). One notice for Bulls (1288). Two notices for Taihape (1277, 1279).
	●	No enforcement orders	0	0	No enforcement orders have been received.
	●	No convictions	0	0	No convictions received.
*System and adequacy The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system	●	Fewer overflows than 3 per 1000 connections	Not Measured	0.46/1000	No reports of dry weather overflows during this reporting period.

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Wastewater and Sewage Disposal

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Be responsive to reported faults and complaints</i>					
* Fault response time Where the Council attends to sewage overflows resulting from a blockage or other fault in the Council's sewerage system, the following median times are measured: a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault or interruption	●	Attendance urgent 0.5 hours	1.48 hours	0.66 hours	The result has been influenced by a low number of requests and one request not meeting timeframes .
	●	Attendance non-urgent 24 hours	0.67	0.83 hours	Attendance target met.
	●	Resolution urgent 24 hours	15.61	1.7 hours	Resolution target met.
	●	Resolution non-urgent 96 hours	1.33	2.22 hours	Resolution target met.
*Customer satisfaction The total number of complaints received by the Council about any of the following: a) sewage odour b) sewerage system faults c) sewerage system blockages, and d) the Council's response to issues with its sewerage system Expressed per 1000 connections to the Councils sewerage system.	●	Fewer requests than 6 per 1000 connections	1.35	8.67/1000	A low number of complaints have been received so far this financial year.

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Stormwater Drainage

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Provide a reliable collection and disposal system to each property during normal rainfall</i>					
*Discharge compliance Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of: a. abatement notices b. infringement notices c. enforcement orders, and d. convictions Received by the Council in relation to those resource consents.	●	No abatement notices	Not Measured	Not Measured	Discharge compliance is a mandatory measure set by the Department of Internal Affairs therefore must be reported on. However, as Council has no stormwater consents this target cannot be measured.
	●	No infringement notices	Not Measured	Not Measured	
	●	No enforcement orders	Not Measured	Not Measured	
	●	No convictions	Not Measured	Not Measured	
*System adequacy The number of flooding events ¹ that occurred in the District. For each flooding event, the number of habitable floors affected (expressed per 1000 properties connected to the Council's stormwater system). Note: This is a District-wide assessment	●	Fewer requests than 5 per 1000 connected properties	Not measured	Not measured	No flooding events
<i>Councils intended level of service is to: Be responsive to reported faults and complaints</i>					
*Customer satisfaction The number of complaints received by the Council about the performance of its stormwater system, expressed per 1000 properties connected to the Council's stormwater system.	●	Fewer requests than 5 per 1000 connected properties	1.33	6.48/1000	Customer complaints remain low so far this reporting period.
*Response time The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that service personnel reach the site.	●	Two hours or less	Not measured	Not measured	No flooding events.

¹ The rules for the mandatory measures define a 'flooding event' as an overflow from a territorial authority's stormwater system that enters a habitable floor

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Parks and Reserves

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Compliance with relevant standards</i>					
Playground compliance with NZ Standards	●	Maintain accreditation	100% compliance	100% compliance	All playgrounds are compliant.
<i>Councils intended level of service is to: Provide parks and sport fields that are fit for purpose</i>					
Customer ratings of parks and sports fields	●	90% Happy or Somewhat Happy	Not yet measured	100%	No feedback has been received so far this financial year.

**Mandatory*

Statement of Service Report (3 month results Jul-Sep 2025/26)

Community

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Compliance with relevant standards</i>					
All swimming pools have poolsafe accreditation	●	Maintain accreditation	Not yet measured	Taihape Swim Centre achieved Pool Safe Accreditation. Marton Swim Centre on hold.	Accreditation reevaluated in May 2026. Marton Swim Centre accreditation has been put on hold until the facility re-opens.
Council complies with criteria in rental warrant of fitness programme for community housing	●	All units achieve at least 95% compliance	Not yet measured	All units measured (70) achieved 98.8%	Housing inspections will be carried out in the second and fourth quarters of the year.
New public toilet buildings are well designed, safe and visible and Compliance with SNZ4241:1999 and CPTED (safer design guidelines) for new or refurbished toilets	●	100 % compliance	Not measured	Not measured	No new or refurbished toilet buildings.
<i>Councils intended level of service is to: Library services are welcoming and provide a space for social interaction and learning</i>					
Customer rating of library facilities	●	Customer 90% Satisfaction Index (provided via the HappyOrNot system): 90% accreditation	90% Achieved Overall	90% overall. This consists of: 89% of 373 responses at Te Matapihi 93% of 1,005 responses at Taihape 85% of 1,778 responses at Marton Community Hub	Taihape 92% Te Matapihi 90% Marton Community Hub 86%

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Community

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
The number of library outreach activities and events delivered		5 programs per month per Community Hub site	Marton Community Hub: 5 Te Matapihi-Bulls Community Hub: 8 Taihape Community Hub: 5	Marton Community Hub: 20 Programmes per month Te Matapihi-Bulls Community Hub: 12 Programmes per month Taihape Community Hub: 10 Programmes per month School Holiday Programmes: Marton: 65 Te Matapihi: 50 Taihape: 25	Community Hubs and Libraries, in partnership with local schools, deliver ongoing weekly outreach programs focused on literacy and educational engagement. These initiatives incorporate Science, Technology, Engineering, and Mathematics (STEM) resources — including virtual reality and robotics — to enhance learning outcomes, foster curiosity, and support the development of critical thinking skills among young learners.
Councils intended level of service is to: Ensure competency in discharging Civil Defence responsibilities					
Timing of self-assessment when the Emergency Operations Centre is activated and of continued civil defence training exercises		Self -assessment undertaken and responded to within four months of Emergency Operations Centre Activation	Not measured	Not Measured	No Activations within this period.
a) Self-assessment of responsiveness and recovery following activation of the Emergency Operations Centre					
b) Number of civil defence exercises undertaken		At least one exercise undertaken each year	Achieved	Achieved	2 Staff training sessions undertaken covering the new Teams Environment.

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Rubbish and Recycling

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Make recycling facilities available at waste transfer stations for glass, paper, metal, plastics, textiles and green waste, special occasions for electronics (e-waste). Council intends to continue the operation (under contract) of existing urban waste transfer stations – Rātana, Bulls, Marton, Hunterville, Mangaweka, and Taihape.</i>					
Waste to landfill (tonnage)	●	Less than 5,500 tonnes to landfill	1,126.28	5,624 tonnes	Taihape, Bulls, and Marton have had weighbridges installed and extensive community education has recently taken place.
Recycling available at Waste Transfer Stations throughout the District.	●	Bulls, Marton, Taihape, Hunterville, Rātana, Mangaweka all provide facilities for recycling of: <ul style="list-style-type: none"> • Glass • Metal • Paper • Plastics (1-5) • cans/tins 	Outcome met	Outcome met	All six waste transfer stations in the district offer a free drop-off service.
Percent of waste diverted from the landfill (includes paper, plastics, metals, glass, tyres, e-waste, Greenwaste)	●	Increased percent diverted from the previous year	20.6%	20.7%	Education is ongoing with the aim of increasing recycling.

*Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Regulatory Services

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured					
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE
<i>Councils intended level of service is to: Provide a legally compliant service</i>					
Timeliness of processing building consents and resource consents	Building consents	100% processed within statutory timeframes	100%	99.57%	All building consents processed within statutory timeframes.
	Resource consents	100% processed within statutory timeframes	100%	Land use consents 100% Subdivision consents 100%	All resource consents processed within statutory timeframes.
<i>Council's intended level of service is to: Provide regulatory compliance officers to address enforcement call outs</i>					
Animal Control –Timeliness of response <i>(i.e. the request for service has been acknowledged) and completion (i.e. the request for service has been signed off by officers.)</i> Results will be presented as the median. Priority 1 = Any dog attack, found dog, rushing dog, wandering stock. Priority 2 = animal welfare concern, barking dog, property inspection, general enquiry, lost animal, microchip dog, multi-dog inspection, roaming dog, animal control bylaw matter.	Response to Priority 1 call outs	90% responded within 0.5 hours	83%	94%	Due to reduced staffing levels, at times timeframes were not able to be met.
	Completion of Priority 1 call outs	90% completed within 20 working days	100%	95%	All Priority 1 RFS's completed within KPI timeframes.
	Response to Priority 2 call outs	90% responded within 24 hours	80%	86%	Due to reduce staffing levels these jobs were deferred at times.
	Completion of Priority 2 call outs	90% completed within 20 working days	96%	92%	Majority of Priority 2 RFS's processed within KPI timeframes.

* Mandatory

Statement of Service Report (3 month results Jul-Sep 2025/26)

Regulatory Services

OUR LEVEL OF SERVICE AND HOW WE MEASURE PROGRESS

<div> ● Achieved ● On track to achieve ● Not on track to achieve ● Not achieved ● Not measured </div>						
PERFORMANCE MEASURE	OUTCOME	2025/26 TARGET	SEPTEMBER 2025/26 RESULT	2024/25 RESULT	NARRATIVE	
Environmental health Timeliness of response (i.e the site has been attended) and completion (i.e the Request for Service has been signed off by officers). Results will be presented as the median.	Response to Noise Control call outs	90% responded to in 1.5 hours	96%	93%	Timeframes achieved.	
	Completion of Noise Control call outs	90% completed in 2 hours	82%	71%	Generally very small non-compliance with the resolution time.	
	Response to Food Premises call outs	Food premises – 90% responded to in 24 hours	100%	20%	Timeframes achieved.	
	Completion of Food Premises call outs	90% completed in 72 hours	100%	40%	Timeframes achieved.	

*Mandatory

12 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Cross-boundary wall at 305 Broadway, Marton - alternate option
2. Sale Agreement and Development Agreement for 304-318 Broadway, Marton
3. Taihape Grandstand - Request for Payment
4. Tender recommendation Report - Three Waters capital delivery
5. Public Excluded Resolutions

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Cross-boundary wall at 305 Broadway, Marton - alternate option	To enable commercially sensitive information to be discussed without impacting any negotiations. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
12.2 - Sale Agreement and Development Agreement for 304-318 Broadway, Marton	To enable commercially sensitive information to be discussed without impacting any negotiations. s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
12.3 - Taihape Grandstand - Request for Payment	To enable commercially sensitive information to be discussed without impacting any negotiations.	s48(1)(a)(i)

	s7(2)(b)(ii) - Commercial Position	
12.4 - Tender recommendation Report - Three Waters capital delivery	To enable commercially sensitive information to be discussed without impacting any negotiations. s7(2)(h) - Commercial Activities	s48(1)(a)(i)
12.5 - Public Excluded Resolutions	To consider previous public excluded decisions and bring these into the open. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

13 Open Meeting