

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 8 October 2026

Time: 10.00am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Diana Baird
Cr Alan Buckendahl
Cr Fi Dalgety
Cr Sandra Field
Cr John Hainsworth
Cr Piki Te Ora Hiroa
Cr Graeme O'Fee
Cr Coral Raukawa
Cr Paul Sharland
Cr Jeff Wong

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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 8 October 2026 at 10.00am.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Petra Fleming, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Ordinary Council Meeting held on 3 September 2026 are attached.

Attachments

1. Ordinary Council Meeting - 3 September 2026

Recommendation

That the minutes of Ordinary Council Meeting held on 3 September 2026 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 3 September 2026

Time: 10.00am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

HWTM Andy Watson
Cr Dave Wilson
Cr Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Fi Dalgety
Cr Alan Buckendahl
Cr Diana Baird
Cr John Hainsworth
Cr Sandra Field
Cr Graeme O'Fee

In attendance

Mrs Carol Gordon, Chief Executive
Mr Arno Benadie, Deputy Chief Executive
Ms Leanne Macdonald, Group Manager – Corporate Services
Mr Johan Cullis, Group Manager – Regulatory and Emergency Management
Ms Tiffany Gower, Strategy Manager
Mr Aaron Thornton, Manager – Animal Control
Ms Janna Harris, Corporate Planner
Ms Kezia Spence, Policy Analyst
Mr Aron Bremner, Economic Advisor
Ms Petra Fleming, Governance Advisor

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1 Welcome / Prayer

The meeting opened at 10.00am and Cr Wong read the Council Prayer.

There was a moment of silence to recognise the passing of Ms Dawn Hesketh and her contribution to the Rangitikei District Council during her time as a staff member.

2 Apologies

Resolved minute number 26/RDC/225

That the apologies from Cr Paul Sharland be received.

Cr G O'Fee/Cr S Field. Carried

3 Public Forum

Mariaan and Moniek Veuger spoke on their experience within the TUIA mentorship programme, thanking HWTM Watson for the opportunity. They discussed how the programme has supported them to grow in confidence and follow their ambitions, especially considering the connections made with others during wānanga.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 26/RDC/226

That the minutes of Ordinary Council Meeting held on 30 July 2026, as amended, be reconfirmed as an accurate and correct record of the meeting, noting the inclusion of resolved minute number 26/RDC/181, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

AND

That the minutes of Ordinary Council Meeting held on 13 August 2026 without amendment be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr A Buckendahl/Cr J Wong. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

HWTM highlighted Item 1 on the register, that a process will begin soon to consider the delegation of decision-making powers to Council Committees.

Resolved minute number 26/RDC/227

That the report Follow-up Action Items from Council Meetings be received.

Cr P Hiroa/Cr F Dalgety. Carried

8 Mayor's Report

8.1 Mayor's Report – September 2026

The report was taken as read and HWTM highlighted the Bulls Junior Rugby Tournament on 29 August 2026 as an excellent event for Rangitikei and applauded the event organisers.

HWTM tabled the attendance report for Rural & Provincial on 6-8 August 2026 written by Cr Fi Dalgety. Elected members discussed the positive changes apparent during recent LGNZ events.

HWTM noted that Council has received confirmation from Waka Kotahi/NZTA that the FAR remains unchanged at 66%, which is a good outcome for Council.

Resolved minute number 26/RDC/228

That the report Mayor's Report – September 2026 be received.

HWTM/Cr F Dalgety. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report – September 2026

Elected members discussed the Central Districts Water (CDW) transfer, especially the processes regarding risk prevention and communication of expected water charges to ratepayers.

HWTM noted that communication within CDW and amongst its stakeholders is very active and there are mechanisms in place to continue this following transfer.

Resolved minute number 26/RDC/229

That the report Chief Executive's Report – September 2026 be received.

Cr C Raukawa/Cr A Buckendahl. Carried

10 Reports for Decision

10.1 Central Districts Water Ltd Exemption

Ms Macdonald confirmed this decision is also being taken to the other Councils within CDW (Horowhenua District Council and Palmerston North City Council). Elected members highlighted the cost savings which this decision allows.

Resolved minute number 26/RDC/230

That the report "Central Districts Water Ltd Exemption" be received.

Cr S Field/Cr C Raukawa. Carried

Resolved minute number 26/RDC/231

That Council provide an exemption to Central District Waters Limited from being a Council Controlled Organisation granted under Section 7(5) of the Local Government Act 2002 for the period of 1 April 2026 to 30 June 2026, if it is needed.

Cr F Dalgety/Cr D Baird. Carried

10.2 Control of Dogs Bylaw and Dog Control and Owner Responsibility Policy

Elected members considered the possible legislative changes to the Dog Control Act in early 2027, and discussed the realistic timeframes and value in making decisions based on current legislation.

Elected members discussed the enforcement capacity of the Bylaw and queried the processes of enforcement. Officers advised that infringements can be followed up by Animal Control officers and enforced if no solution can be reached with the owner. This is reliant on the public alerting Council via requests for service. Officers advised there are not a large number of infringements enforced as a consequence of this bylaw.

Resolved minute number 26/RDC/232

That the report Control of Dogs Bylaw and Dog Control and Owner Responsibility Policy be received.

Cr C Raukawa/Cr S Field. Carried

Resolved minute number 26/RDC/233

That Council confirm that the draft Control of Dogs Bylaw and Dog Control and Owner Responsibility Policy without amendment be approved for public consultation.

Cr J Wong/Cr A Buckendahl. Carried

Resolved minute number 26/RDC/234

That Council gives the Chief Executive authority to make minor editorial and formatting changes to the Statement of Proposal for the Control of Dogs Bylaw and Dog Control and Owner Responsibility Policy prior to publication for community consultation.

Cr P Hiroa/Cr G O'Fee. Carried

10.3 Food Business Grading Bylaw 2021

Ms Harris highlighted there has been no enforcement action taken under the Bylaw, yet there has been action taken under the Food Act, and that councils are generally moving away from reviewing their Food Business Grading Bylaws.

Members questioned the cost of doing a review or revoking the bylaw now. Officers advised this would largely relate to staff time, and confirmed that leaving the bylaw to expire is the most cost-effective approach .

Elected members raised concerns regarding customers seeking out the grading certificates. Officers advised that there are other ways for customers to confirm food safety compliance within the Food Act, and that it is more so business owners rather than customers who support displaying grading certificates.

Resolved minute number 26/RDC/235

That the report 'Food Business Grading Bylaw 2021' be received.

Cr P Hiroa/Cr F Dalgety. Carried

Resolved minute number 26/RDC/236

That Council does not review the Food Business Grading Bylaw 2021 and let it be automatically revoked on 28 October 2028.

Cr J Wong/Cr A Buckendahl. Carried

11 Recommendations from Committees

11.1 Recommendation from the 27 August 2026 Assets/Infrastructure Committee

Cr Wilson noted the discussion during the 27 August 2026 Assets/Infrastructure Committee highlighted the matter of delegations to be recorded as an action to be a broader conversation for Council. If there were to be changes suggested following this process, the Terms of Reference could be revisited at that time.

Resolved minute number 26/RDC/237

That the report Recommendation from the 27 August 2026 Assets/Infrastructure Committee be received.

Cr C Raukawa/Cr D Wilson. Carried

Resolved minute number 26/RDC/238

That the Terms of Reference for the Assets/Infrastructure Committee be adopted.

Cr D Wilson/Cr J Hainsworth. Carried

The meeting closed at 11.11am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 8 October 2026.

.....
Chairperson

ITEM 6.1 ATTACHMENT 1

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Petra Fleming, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 1.2 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Action Register [↓](#)

Recommendation

That the report Follow-up Action Items from Council Meetings be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	27-Aug-26	Request that Council to consider delegations to committees for all Council committees	Katrina	This was requested at the 27 August 2026 Assets/Infrastructure Committee. Staff will work with HWTM regarding a process for this to be considered.	Not started
2	21-May-26	Memorandum of Understanding follow up discussion with Councillors the Bulls Community and District Trust	Katrina	A review will be completed for the 2027 LTP.	In progress

8 Mayor's Report

8.1 Mayor's Report - October 2026

Author: Andy Watson, His Worship the Mayor

Good Morning

It is with deep sadness the Rangitikei District Council and I recognise the passing of Adrian Rurawhe last week. Adrian was an MP from 2014 to 2026 representing the Te Tai Hauāuru seat and was Speaker of the House of Government from 2022 to 2023. He was well respected and supported across party lines, such was the mana he held. Adrian was a direct descendant of the prophet TW Rātana of the Rātana faith and I know that he stood down from Parliament in 2023 to dedicate the next chapter of his life to Rātana, the Church and his wider whānau.

For me, Adrian was a colleague, a personal friend and an advisor that I could trust and turn to.

My and Council's thoughts are with his whānau.

For months now we have faced the deadline of amalgamation and councils around the country have literally spent millions crafting responses to demonstrate where they will unite. The pressure and blame Central Government has put on Local Government has been extreme. The result is that at the last possible moment Government have declined to name any Head Start positions. This is incredibly disappointing and I feel for those councils who had got to a Head Start position, formed relationships with other councils to amalgamate and then nothing happens. What we presume will happen now is that following the elections, whoever the Government is will pick this up and there will be wider reports on amalgamation in the future.

Appointment

I have used my delegation as Mayor under Section 41A of the Local Government Act to appoint Cr Alan Buckendahl to the Finance/Performance Committee and the Community Grants Committee.

Due to my involvement with the tangi this week I will look to table a more substantial Mayor's Report at the meeting.

Mayor's Engagements

4 September – 8 October

4	Attended CDW Joint Shareholders Committee Meeting Attended memorial service in Taihape
5	Attended Hunterville Comedy Night Fundraiser
7	Attended Mayors & CE's MOU Meeting Attended Mayoral Forum Meeting
8	Attended monthly governors Q&A session with Executive Leadership Team Attended meeting with members of Samoan Methodist Church Attended weekly meeting with Deputy Mayor
9	Attended meeting with Friends of Taihape Attended Taihape Community Board workshop

ITEM 8.1

10	Attended Business Rangitikei Breakfast Meeting Attended Mayors Taskforce for Jobs online meeting Attended Council Workshop Attended exhibition opening at Marton Arts & Crafts
11	Attended LGNZ online briefing on rates capping Attended meeting with MP Suze Redmayne Attended meeting with ratepayer in Bulls Attended test Zoom with Maori Land Court prior to 17 September hearing
13	Attended Battle of Britain commemorative service at Whanganui Collegiate
14	Attended meeting with Chief Executive Attended Mana Whakahono a Rohe hui with Ngati Whitikaupeka representatives Attended Defence Updates Relevant to the Manawatu meeting Attended LGNZ online briefing re infrastructure and RMA reforms
15	Attended meeting with ratepayer in Marton Attended weekly meeting with Deputy Mayor Attended Marton Historical Society AGM
16	Attended LGNZ online briefing re Preparing for Head Start decision announcements Attended Arohanui Hospital Strategy Refresh hui
17	Attended meeting with Chief Executive Attended Council Workshop – Southern Marae Tour with Elected Members & Staff Attended BA5 in Taihape
19	Attended Spring Fling in Taihape
20	Attended movie event at Te Matapihi with Rotary
21	Attended meeting with Chief Executive Attended Marton Christian Welfare AGM Attended LGNZ online briefing re mental health and rural healthcare
22	Attended Chief Executive Performance & Employment Committee Meeting Attended Rangitikei Technical Workshop Attended LGNZ online briefing from Minister of Local Government Attended Dinner with Minister of Local Government with MP Suze Redmayne
23	Attended Mayors Taskforce for Jobs Q&A with Mayors online meeting Attended monthly economic development meeting with staff
24	Attended meeting with Chief Executive Attended Whanganui Community Foundation Annual Public Meeting Attended Assets/Infrastructure Committee Workshop Attended Finance/Performance Committee Meeting Attended Community Grants Committee Meeting Attended LGNZ online briefing – lessons from Mauao tragedy
28	Attended 6 weekly Mayors Taskforce for Jobs meeting with staff Attended meeting with Chief Executive Attended Mayor's Briefing before Council with staff Attended Meet & Greet with Property Brokers staff
29	Attended CDW Board RDC site visits Attended weekly meeting with Deputy Mayor Attended Business Rangitikei AGM
30	Attended meeting with constituents in Bulls

October 2026

1	Attended Manawatu Chamber Breakfast Meeting with Minister Mark Mitchell Attended Tangi at Whangaehu Marae Attended LGNZ online briefing: Role of Elected Members in the new Planning System
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2	Attended Tangi at Whangaehu Marae
3	Attended Tangi at Whangaehu Marae/Rātana Attended Hunterville Volunteer Fire Brigade Gold Star Awards
5	Attended LGNZ online briefing: Green Party/Infrastructure & RMA
6	Attended tri-weekly online meeting with CDW Shareholders Committee Chair Attended Regional Transport Matters Regional Chiefs fortnightly online hui Attended Emergency Management Session: Function Managers & Governance Attended CDW Project Oversight Group Meeting Attended meeting with Deputy Mayor
7	Attended monthly governors Q&A session with Executive Leadership Team Attended Commerce Commission online workshop for infrastructure providers Attended Hunterville Community Committee Meeting
8	To attend Election 2026 Transport Panel Meeting with Government

Attachments:

1. **Joint Shareholders Committee Minutes - CDW: 26 June 2026, 14 August 2026 and 04 September 2026 (under separate cover)**
2. **Elected Member Attendance** [↓](#)

Recommendation

That the Mayor's Report – October 2026 be received.

ITEM 8.1

ATTACHMENT 2

Date	Meeting	HWTM	Wilson	Baird	Buckendahl	Dalgety	Field	Hainsworth	Hiroa	O'Fee	Raukawa	Sharland	Wong
30-Jul-26	Council Meeting	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
5-Aug-26	Huntermville CC	CB				PR							
10-Aug-26	Huntermville RWS	PR				PR							
11-Aug-26	TRAK meeting	PR			PR				PR		PR		
11-Aug-26	Rātana CB	PR							PR				
12-Aug-26	Taihapa CB	CB		PR									PR
12-Aug-26	Marton CC	CB	PR					PR					
13-Aug-26	Council Meeting	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR
13-Aug-26	Council Workshop	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR
13-Aug-26	Turakina CC	PR					AP					AP	
19-Aug-26	Bulls CC	CB								PR		AP	
20-Aug-26	Council Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	AP	PR
24-Aug-26	Youth Council Workshop	CB					PR				AP		
27-Aug-26	Assets/Infrastructure Meeting	PR	PR		PR	PR	PR	AP	PR	PR	PR	AP	PR
27-Aug-26	Risk/Assurance Workshop	PR	PR		AT	PR	AT						PR
27-Aug-26	Risk/Assurance Meeting	PR	PR		AT	PR	AT						PR
27-Aug-26	Finance/Performance Meeting	PR	PR	AP	AT	PR	AT					AP	PR
1-Sept-26	Erewhon RWS	PR		PR									PR
3-Sept-26	Council Meeting	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR
10-Sept-26	Council Workshop	PR	AP	PR	PR	PR	AP	AP	PR	PR	AB	PR	PR
17-Sept-26	Council Workshop - Induction	PR	AP	PR	PR	PR	PR	PR	PR	AP	PR	AP	PR
22-Sept-26	Chief Executive Performance	PR	PR	PR		PR			PR				
24-Sept-26	Assets/Infrastructure Workshop	CB	PR	AT	PR	PR	PR	AP	PR	PR	AP	PR	PR
24-Sept-26	Finance/Performance Meeting	PR	PR	PR	AT	PR						PR	PR
24-Sept-26	Community Grants Committee	PR		AT	AT	PR						PR	PR
28-Sept-26	Youth Council Workshop	PR					PR				AP		
1-Oct-26	Council Workshop	CB	PR	PR	PR	PR	PR	AP	AP	PR	AP	PR	PR

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom [this indicator is no longer used]	ZM

9 Chief Executive's Report

9.1 Chief Executive's Report - October 2026

Author: Carol Gordon, Chief Executive

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation.

2. Events Held Across the District at Council's Parks and Reserves

- 2.1 The following events took place at Council Parks and Reserves across the Rangitikei District during September 2026:
- 6th September 2026 – Bailee Hoera – 3km gumboot fun run meeting point – Village Green, Marton
 - 19th – 20th September 2026 – South Rangitikei Dog Training Club – Champion Obedience Show – Field 1 – Bulls Domain
 - 22nd September 2026 – T.A.S Taihape Area School – Whole school cross country – All fields + Reserve area – Memorial Park, Taihape

3. Staff Movements in September

- 3.1 In September, Council welcomed the following new employees welcomed into RDC:
- Erin Townsend – Manager People & Culture
- 3.2 In September we farewelled the following employee(s) from RDC:
- Sundeep Solomon – Project Manager IS
 - Monika Nichols – Data and GIS Specialist

4. Health, Safety and Wellbeing Dashboard

- 4.1 The Health, Safety and Wellbeing Dashboard for August 2026 is attached (see Attachment 1).
- 4.2 The Health, Safety and Wellbeing dashboard for September 2026 will be provided next month (in the November 2026 report).

5. Submissions

- 5.1 The updated list of current opportunities for Council to submit on consultations run by external agencies is attached (Attachment 2). Submissions are planned for the Local Government (Rates Capping) Amendment Bill. A brief description of these consultations, along with the other consultations currently running can be found within the attachment.

ITEM 9.1

- 5.2 There are a significant number of external consultations currently open. Officers will continue to weigh up the benefit of submitting on these consultations with staff capacity. There are several consultations that are currently accepting submissions, yet do not have a closure date or only have an indicative end date. It is expected that these consultations will not have a confirmed end date until after the central government elections. It is also anticipated that the number of consultations opening for submissions will reduce until the new year, once the new government is stood up.
- 5.3 Consultations submitted on:
Since the previous Council meeting, Council submitted on the National Engineering Design Standards Framework.
- 5.4 This submission, along with all other submissions Council has previously made can be found on Council's [website](#).

6. Central Districts Water (CDW) Updates

- 6.1 Following the appointment of Chris Dyhrberg as Chief Executive for Central Districts Water, the three Council Chief Executives appointed Daniel Haigh (Group Manager, Community Infrastructure, Horowhenua) as the shareholder-focussed Executive Director to oversee collaboration on the various tasks being undertaken by the Councils to support the operational establishment of Central Districts Water.
- 6.2 A priority for the three Councils (Horowhenua, Palmerston North and Rangitikei) has been to achieve draft transfer schedules, documenting the land, consents and assets to be transferred to Central Districts Water. These have been shared with Simpson Grierson, for legal review. That is expected this month.
- 6.3 The schedules were also shared with Nga Tapūwae o Hau, whose specialist advisor has provided a 'first-pass' review for each Council and their iwi/hapū to consider. This review aims to ensure that all information about the assets (especially land and consents) relevant to iwi and hapū is made clear to Central Districts Water on transfer. This will require further investigation by Council staff and discussion with affected iwi/hapū.
- 6.4 Consideration is now being given to the 'front-end' of the transfer agreement (on the basis of a draft prepared by Simpson Grierson) so that, as far as possible, that covering document is similar for the three Councils.
- 6.5 Another priority for the three Councils has been to consult with their staff on proposed principles for identifying and transferring staff to Central Districts Water. This was done during 7-18 September 2026. Decisions will be communicated in early October.
- 6.6 Central Districts Water led a customer workshop for key Rangitikei staff on 17 September 2026. This documented how the Council responds to customers for its water services. Being a critical element in designing and implementing an integrated approach for Central Districts Water.
- 6.7 Staff from the three Councils will be meeting with Central Districts Water on 9 October 2026 to progress a common understanding over the Matters of Shared Interest. Each Council has sought advice from their staff on this; Central Districts Water has indicated its preliminary view on what 'Day One' (i.e. 1 July 2027) will look like for them. The likely outcome is a series of service level agreements, short-term and long-term, to ensure

Central Districts Water operates effectively and that the Councils have sufficient time to plan for this type of involvement beyond 1 July 2027.

- 6.8 On Tuesday, 29 September staff from CDW and Rangitikei District Council hosted Central Districts Board members on site visits across all key water sites, including Taihape, Mangaweka, Marton and Bulls. This gave Board members the opportunity to speak to key staff and understand the complexities of our sites. It was a very successful day.
- 6.9 During the past month, Central Districts Water has been progressing the Water Services Strategy, the financial and pricing strategy, the strategic asset management plan and capital projects prioritisation. The Shareholders Committee meets on 9 October 2026 to provide feedback on Central Districts Water's draft Significance and Engagement Policy.
- 6.10 Details of the Central Districts Water Board meetings are here: <https://www.centraldistrictswater.co.nz/Meetings>
- 6.11 Details of the Shareholders Committee meetings are here: <https://www.pncc.govt.nz/Council/Council-meetings/Upcoming-meetings-and-agendas>

7. CDW Shareholders Committee – Change to Alternate Member

- 7.1 Due to the unavailability of the alternate member for Marj Heeny on the Shareholder Committee Council now needs to approve a change to the membership.
- 7.2 Ngā Tapuwae o Hau have proposed Mr Robert Martin take over this role, from Suzzane Hepi as of October 2026. The email from Danielle Harris is attached (Attachment 3). Refer to Recommendation 2 below.

8. Roding – Generic Corridor Access Request Application

- 8.1 This application fee was introduced during the joint service arrangement with Manawātū District Council. It continued to be charged after the arrangement ended but is not currently listed in Council's Fees and Charges 2026/27. It is proposed that the fee be added into the schedule.
- 8.2 A generic corridor access request application is used by contractors undertaking similar work at multiple sites on the roading network. It reduces the need to submit a separate application for each site, provided the work remains within the approved scope and complies with any notification requirements.
- 8.3 This arrangement can assist contractors responding to emergencies outside business hours, as well as those undertaking low risk activities such as inspections or non-excavation work.
- 8.4 If proposed work falls outside the scope of the generic approval, the contractor must submit a separate application. The applicable fee will be charged for each application in accordance with the Roding fees schedule.
- 8.5 The fee is \$300 GST inclusive amount. Refer to Recommendation 3 below.

9. Financial Implications

- 9.1 Including the Corridor Access Request Fee to Councils Fees and Charges for 2026/27 ensures Council can apply this charge.

ITEM 9.1

9.2 There are no other identified financial implications associated with this report.

10. Impact on Strategic Risks

10.1 Legal and political environment requires excessive resources / changes to governmental legislation are transformational:

10.1.1 Tracking external submissions ensures Council is aware of upcoming legislative changes which may require resources.

10.2 Obligations with health, safety and wellbeing are not met:

10.2.1 The Health, Safety and Wellbeing dashboards are attached. There is a strong focus on Health, Safety and Wellbeing within the organisation.

11. Strategic Alignment

11.1 There are no strategic alignment impacts identified.

12. Mana Whenua Implications

12.1 Members of the Te Rōpū Ahi Kā Komiti receive the submission list and, if time allows, asked for input into specific draft submissions.

12.2 Iwi play a key part in CDW, with advice being provided by Nga Tapūwae o Hau and representation on the Shareholders' Committee.

13. Climate Change Impacts and Consideration

13.1 There are no climate change impacts associated with this report.

14. Statutory Implications

14.1 Local Water Done Well is a requirement under the Local Government (Water Services) Bill, and the regular update is provided to keep Council informed.

15. Decision Making Process

15.1 There are no decisions required.

Attachments:

1. **Health Safety & Wellbeing Dashboard - August 2026** [↓](#)
2. **Current & Upcoming Submissions - October 2026** [↓](#)
3. **Copy of email from Danielle Harris re CDW Shareholder Committee** [↓](#)

Recommendation 1

That the report Chief Executive's Report – October 2026 be received.

Recommendation 2

That Council approves Mr Robert Martin as the alternate member on the Shareholder Committee for Marj Heeny, as of October 2026.

Recommendation 3

That Council approves the charge "Generic Corridor Access Request Application Fee" of \$300 being included in Council's Schedule of Fees and Charges 2026/27.

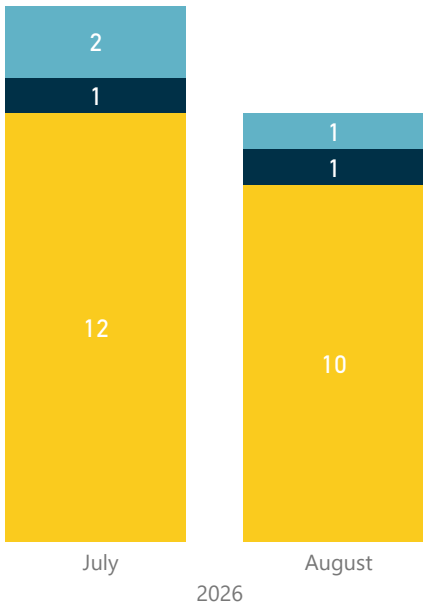


RDC Health and Safety Dashboard August 2026

Events, Hazards and Near Misses

01 July 2026 to date

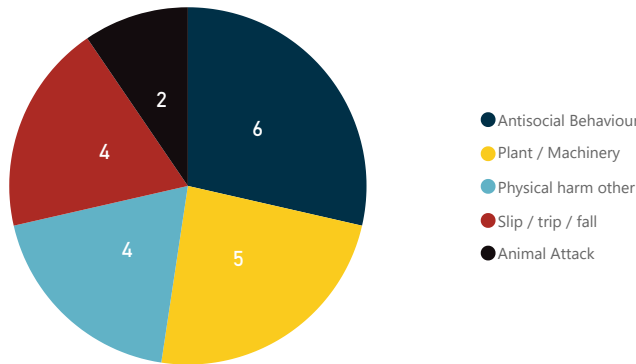
● Event ● Hazard ● Near Miss



Category

Events, Hazards and Near Misses

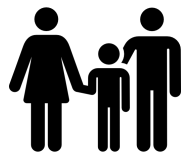
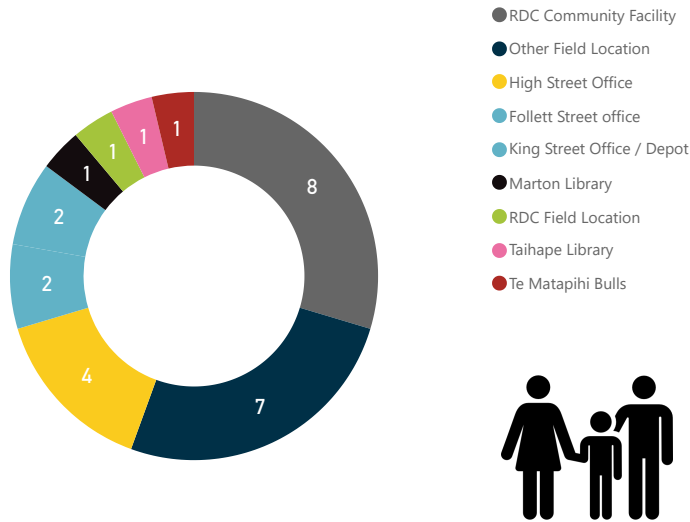
01 July 2026 to date (Top 5 Categories)



Total Events, Hazards and Near Misses: 27

Location

Events, Hazards and Near Misses



Contractor Health & Safety Information

HSW Contractor Site Inspections Conducted

0

Month

1

YTD

Contractor HSW Incidents Reported

0

Month

2

YTD

Contractor WorkSafe Notifiable Events

0

Month

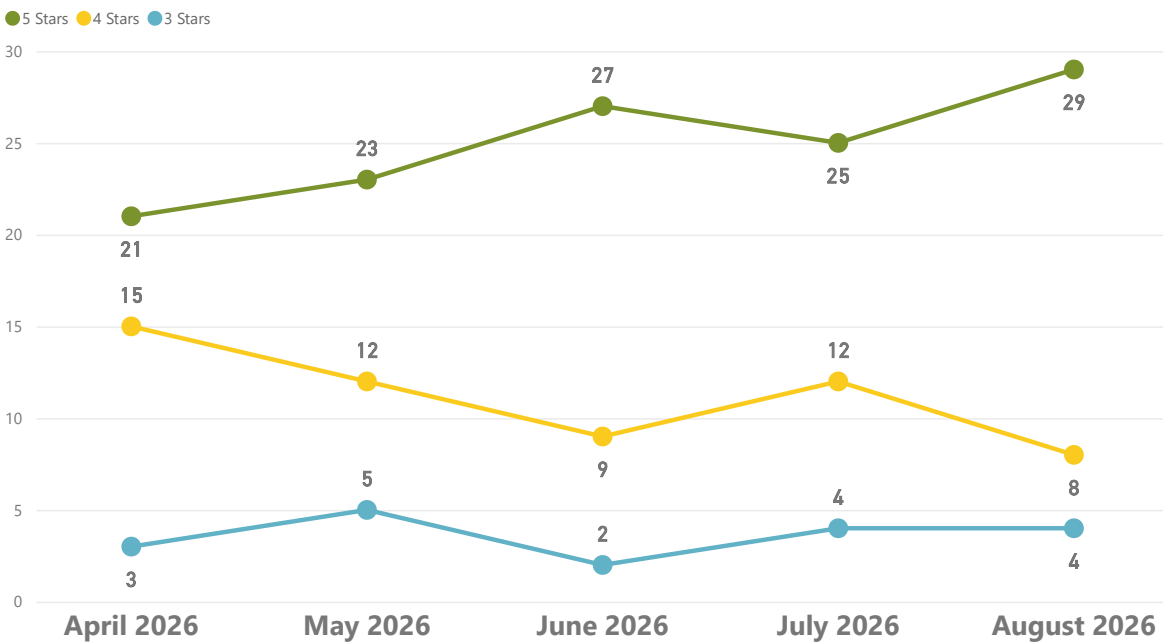
0

YTD

Average Driver Ratings

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)

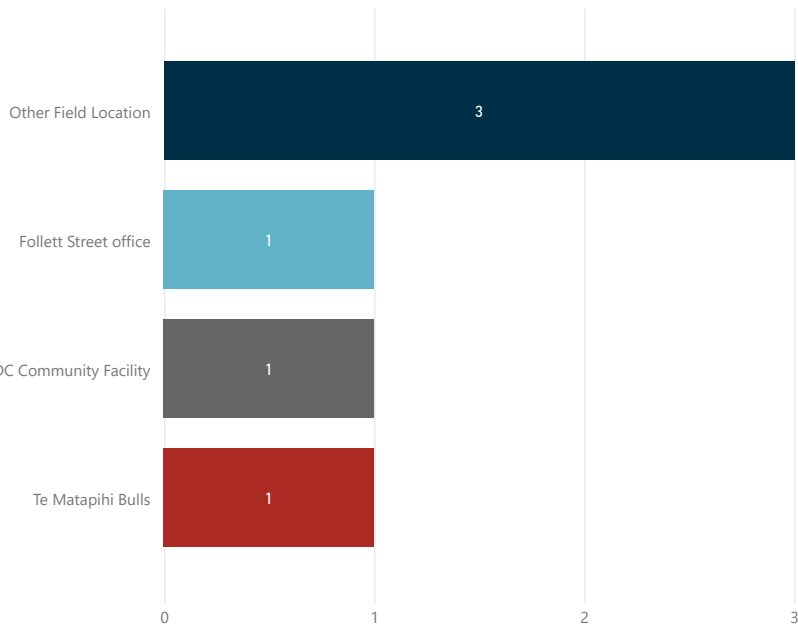
72% Completed Driver Safety Training



Antisocial Behaviour - per location

Year to date

Location ● Other Field Location ● Follett Street office ● RDC Community Facility ● Te Matapihi Bulls



ITEM 9.1 ATTACHMENT 2

Current Consultations run by External Agencies

Name of Initiative	Agency Engaging	Due Date	Description	Proposed RDC Action
<i>Currently Open for Submission</i>				
Review of the rules for homekill and recreational catch	Ministry for Primary Industries	5 October	The Ministry is looking for feedback on: retaining, reducing, or removing the requirement for animal owners to have cared for an animal for 28 days before slaughter by a listed service provider, retaining existing rules on who may consume homekill and recreational catch or removing restrictions, enabling broader access, and requiring listed service providers to label homekill and recreational catch products to provide more information to consumers.	None
Options to improve the efficiency of electricity distribution businesses	Ministry of Business, Innovation & Employment	7 October	MBIE is consulting on consulting on measures to lift electricity distribution businesses performance by: encouraging collaboration between electricity distribution businesses where this drives efficiencies and better prices for consumers, introducing a more tailored and targeted approach to economic regulation for electricity distribution businesses, and strengthening governance arrangements of the consumer-owned electricity distribution businesses.	None
Proposed changes to cost recovery settings: 2027 annual review	Ministry for Primary Industries	15 October	The Ministry is proposing to: increase the red meat processor export levy to offset declining slaughter volumes, revert the base hourly rate for approval services under the Animal Products Act 1999 (APA) to 2019 levels following the return of a surplus to industry, include in regulation the existing fee for trade certification services for the organics sectors so that cost recovery can continue at current rates when the sector transitions to the new regulatory regime, and confirm industry support for aligning bee product processor levies with actual volumes or value.	None

Illustrative National Policy Direction for the new planning system	Ministry for Cities, Environment, Regions & Transport	16 October	The illustrative NPD has been developed to support discussion and testing of the proposed approach before formal statutory consultation on the proposed NPD occurs in 2027. It is organised around five themes that reflect the Government's priorities for the new planning system - housing and development, infrastructure, primary production, resources and public values. Feedback is being sought on whether the proposed thematic structure is easy to understand, whether the illustrative NPD provides a useful picture of how national direction could work in practice, and whether there are any important priorities, gaps or trade-offs that should be addressed.	None
Wastewater Environmental Performance Standards Tranche two	Water Services Authority Taumata Arowai	22 October	The proposed wastewater standard for discharge to air would set nationally consistent requirements for managing odour, scaled to the risk profile of each wastewater treatment plant. The proposed wastewater standard for the discharge of metals in treated wastewater to a water receiving environment (discharge of metals to water) would use a nationally consistent, risk-based approach to decide what monitoring or controls are needed. The intention is for regulations to come into force from 1 July 2027.	CDW to submit (TBC)
Group standards for treated seed	Environmental Protection Authority Te Mana Rauhi Taiao	30 October	The revised proposal adopts a proportionate and risk-based approach that focuses on managing key risks while avoiding unnecessary regulatory requirements where the likely benefits do not justify the costs.	None
Building Amendment Bill	Transport and Infrastructure Committee	15 November	Changes proposed in the Bill include: introduction of proportionate liability, facilitating councils combining their BCA functions replacing the Building Research Levy with a contestable funding mechanism overseen by MBIE, and reduced processing time for PIMs.	None

ITEM 9.1 ATTACHMENT 2

Stormwater engagement paper	Water Services Authority Taumata Arowai	27 November	The paper outlines the challenges and opportunities facing the sector, explores approaches used internationally and sets out how the Authority plans to support improved stormwater network oversight and leadership. It tests three immediate priorities: improving national stormwater data, supporting stormwater risk management planning, and promoting infrastructure standardisation through National Engineering Design Standards.	None
Local Government (Rates Capping) Amendment Bill	Finance and Expenditure Committee	1 December	The bill aims to limit annual increases of council rates to promote local authority fiscal responsibility and provide predictability of costs to rate payers. It will do this by: introducing a minimum and maximum amount that non-water-related rates can be increased by. The first target range would be set at 2–4 percent. Future target ranges would be set by Order in Council, establishing a regulatory function within the Ministry for Cities, Environment, Regions and Transport to ensure council compliance with the target range, and providing exemption mechanisms that would allow councils to operate outside the target range in specific circumstances.	Submit
References to Tiriti o Waitangi/Treaty of Waitangi (standardisation) Amendment Bill	Justice Committee	TBC	The single broad policy of this omnibus bill is to implement a standardised drafting approach to descriptive Treaty provisions and references to the Treaty in legislation without substantively changing their legal effect.	None
References to Tiriti o Waitangi/Treaty of Waitangi (Strength of Legislative Obligations) Amendment Bill	Justice Committee	TBC	The single broad policy of this omnibus bill is to amend the weighting of te Tiriti o Waitangi/the Treaty of Waitangi provisions in legislation to a single standard of "take into account".	None

References to Tiriti o Waitangi/Treaty of Waitangi (Repeals) Amendment Bill	Justice Committee	TBC	The single broad policy of this omnibus bill is to repeal statutory references to the principles of te Tiriti o Waitangi/ the Treaty of Waitangi in a number of Acts.	None
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ITEM 9.1

ATTACHMENT 3

From: Danielle Harris
Sent: Tuesday, 29 September 2026 11:22 am
To: Monique Davidson
Subject: CDW Shareholders Committee

Kia Ora

As discussed Robert Martin has taken over as the alternate for Suzzane for the RDC Iwi Collective.

Nga mihi



Danielle Harris, O.N.Z.M, LLB, PGDipBusAdmin

Tumuaki - Chief Executive Officer

Tānenuiārangi Manawatū Charitable Trust

Physical Address: 140-148 Maxwells Line, Palmerston North

Postal Address: PO Box 1341, Palmerston North 4440



10 Reports for Decision

10.1 Marton Streetscape Plan - Adoption

Author: Jarrod Calkin, Manager – Community and Economy

Authoriser: Katrina Gray, Group Manager - Strategy, Community and Democracy

1. Reason for Report

- 1.1 To present the draft Marton Streetscape Plan to Council for adoption.

2. Context

- 2.1 As part of the Long-Term Plan 2024-34, Council consulted on whether it should invest in revitalising the main street of Marton.
- 2.2 At the 16 May 2024 Council meeting where Council deliberated on the Long-Term Plan 2024-34, Council agreed to approve \$2.1 million to be included in the Long-Term Plan 2024-34 for the Marton Streetscape Plan.

Resolved minute number 24/RDC/102

That Council approves the budget of \$2.1 million in the 2024-34 Long Term Plan to implement Key Choice 3, Option 1 – Streetscape revitalisation for Marton.

Cr D Wilson/Cr F Dalgety. Carried

- 2.3 On 28 August 2025 a report was taken to Council, 'Adoption of the Marton Streetscape Plan for informal consultation' and can be found using the following link.

[Agenda of Ordinary Council Meeting - Thursday, 28 August 2025](#)

This report outlined the process to develop the plan, engagement completed prior to consultation, plan content and alignment to the purpose of Local Government.

- 2.4 This project was set up with two stages.
 - Stage 1 is to draft and adopt the Marton Streetscape Plan, which is currently underway. This stage had a \$100,000 budget.
 - Stage 2 is to implement the Marton Streetscape Plan that was developed in stage 1. This stage of the plan has a \$2 million budget associated with it in the 2027/28 financial year. It is noted that Council has indicated they will review this budget during the development of the 2027-37 Long Term Plan process.
- 2.5 This report pertains to stage 1 of this project only.
- 2.6 At the 28 August 2025 Council meeting, Council received the report 'Adoption of the Marton Streetscape Plan for informal consultation' and passed the following resolutions:

Resolved minute number 25/RDC/249

That the report 'Adoption of the Marton Streetscape Plan for informal consultation' be received.

Cr P Hiroa/Cr P Sharland. Carried

A recommendation was moved by Cr Loudon and seconded by Cr Maughan and when put was LOST:

That Council adopts the Marton Streetscape Plan.

Cr S Loudon/Cr G Maughan. Lost

Resolved minute number 25/RDC/250

That Council adopts the Marton Streetscape Plan for consultation with the community.

Cr D Wilson/Cr C Raukawa. Carried

3. Consultation and feedback

- 3.1 Consultation on the Marton Streetscape Plan occurred from 7 November 2025 through to 5 December 2025.
- 3.2 During the consultation period Council received a total of 225 submissions on the Marton Streetscape Plan.
- 3.3 A workshop was held on 12 March 2026 where the feedback was summarised and priorities reviewed. The workshop presentation is available online - [12 Mar 26 - Workshop Presentation](#).

4. Changes following consultation and workshop

- 4.1 The draft plan which was adopted for consultation was developed with 11 key priorities.
- 4.2 As a result of the consultation and Council workshop, the draft plan now has been refined with 7 key priorities which are:
 - A – Paving renewal
 - B – Street furniture
 - C – Planting
 - D – Pedestrian crossings
 - E – Heritage building improvements
 - F – Improved signage leading to town
 - G – Town Centre maintenance plan
- 4.3 The background and summary for the changes are outlined on page 14 and 15 of the draft plan attached to this report.

5. Next steps

- 5.1 Council can adopt the Marton Streetscape Plan without committing funds to implement the plan.
- 5.2 Once the plan is adopted, it will be used to support any activity in the town centre including asset renewals, development opportunities and maintenance requirements.
- 5.3 Advantages of adopting the plan include:

5.3.1 It provides clear direction for any future investment in the Marton town centre.

5.3.2 The revised plan responds to community feedback received during the consultation.

5.3.3 The plan supports partnership opportunities and external funding proposals.

5.4 Disadvantages of adopting the plan include:

5.4.1 Community may have an expectation that once the plan is adopted, it will be constructed immediately.

6. Financial Implications

6.1 There are no financial implications relating to this report.

6.2 The adoption of the Marton Streetscape Plan does not commit any funding to the project as this would remain a decision of Council and will form part of the Long-Term Plan discussions for 2027-37.

7. Impact on Strategic Risks

7.1 Council has a strategic risk 'Trust and confidence is tarnished'. The adoption of the Marton Streetscape Plan finalises stage 1 of the work agreed to with the community as part of the 2024-34 Long Term Plan.

8. Strategic Alignment

8.1 The Marton Streetscape plan closely aligns with the Strategic Framework.

8.2 One of Council's five strategic priorities is Town Centre Revitalisation. This plan, sets the strategic direct to guide maintenance and of the town centre, making it more attractive for the community.

8.3 The Streetscape plan also aligns with all 5 of Council's community outcomes. This plan was developed in collaboration with advisors for Ngā Wairiki Ngāti Apa, supporting the outcome A trusted partner with iwi. This plan provides the foundation to support the outcome environmental wellbeing by creating a high-quality town centre. This plan would also support cultural wellbeing by providing the guide for creating a high-quality space for the community where people can engage and feel connected to the wider community. Social wellbeing will be improved by providing the blueprint for a space for people to connect with and participate with the community, and economic wellbeing will be improved by activating this space and encouraging people to use and spend in the town centre.

9. Mana Whenua Implications

9.1 The Marton Streetscape Plan has been developed in collaboration with mana whenua advisors for Ngā Wairiki Ngāti Apa. A Kaitiaki Framework was developed for this project to serve as a guide to establish the town centre's values.

10. Climate Change Impacts and Consideration

10.1 There are no climate change impacts relating to this report.

11. Statutory Implications

11.1 There are no statutory implications relating to this report.

12. Decision Making Process

- 12.1 The decision whether to adopt the Marton Streetscape Plan has been assessed against the Significance and Engagement policy as a low-medium significance. This is based on the level of community interest in the project. Consultation on the Marton Streetscape Plan occurred in alignment with Council's Significance and Engagement Policy.

Attachments:

1. **Marton Streetscape Plan Draft (under separate cover)**

Recommendation 1

That the report Marton Streetscape Plan – Adoption is received.

Recommendation 2

That Council adopts the Marton Streetscape Plan.

10.2 2025/26 Carry-over Requests

Author: Warren Pedley, Manager Finance and Partnerships

Authoriser: Leanne Macdonald, Group Manager - Corporate Services

1. Reason for Report

- 1.1 The purpose of this report is to seek formal approval to carry-over unspent budget provisions from 2025/26 into 2026/27 to complete committed projects and community funding.
- 1.2 The majority of the carry-over requests is for the completion of projects where work is committed and under contract or some way advanced and the carry-over is required to complete the works. The community funding requests returns agreed budgets to levels to meet the outcomes and include carry-over approvals already agreed by Council resolution on 30 July 2026 (26/RDC/191 to 26/RDC/197)

2. Context

- 2.1 A number of projects started in 2025/26 were not completed by 30 June 2026. In order to complete the agreed programme of work, the associated budget must be carried forward into the 2026/27 financial year and form part of the revised budget.
- 2.2 The reasons for the non-completion of projects includes –
 - 2.2.1 Difficulty in obtaining materials or resourcing.
 - 2.2.2 Consultation requirements
 - 2.2.3 Consents or other legislative processes to be completed
 - 2.2.4 Delays associated with construction or design by third parties
 - 2.2.5 Resourcing.

3. Discussion and Options Considered

- 3.1 There are several requests received by Finance. This totals \$7.023m.
- 3.2 Of this total \$48k (2025: \$728k) is operational budget (OPEX) and \$6.974m (2025: \$3.5m) is for completion of capital (CAPEX) programmes of work committed projects, in that they have already commenced and need to be completed, contracts have been awarded or some form of commitment has been undertaken.
- 3.3 The carry-overs are split across activities and detailed in the tables below.
- 3.4 Community requests carry over of \$682k, made up of \$12k OPEX and \$669k Capex. OPEX is made up of \$2k is for Swim Centre work and \$10k for community funding initiatives already approved for carry-over.

The \$669k CAPEX requested is the carry-over of the Taihape Grandstand budget for work not completed in 2025/26 for \$648k and a further \$21k for new swimming pool covers.

Community			Opex	Capex
	GL	Name	\$	\$
Community Funding Initiatives	1030055104	Turkakina Community Committee Project Expenditure	495	
Community Funding Initiatives	10402551	Taihape Community Board Project Expenditure	1,176	
Community Funding Initiatives	1030055101	Bulls Community Committee Project Expenditure	1,363	
Community Funding Initiatives	1030055102	Hunterville Community Committee Project Expenditure	2,276	
Community Funding Initiatives	TBC	Community Initiatives Fund	3,718	
Community Funding Initiatives	TBC	Event Support Scheme	1,620	
Swim Centre	40001705	Pool Covers and Paint		21,380
Swim Centre	400016922	External Contractors	1,761	
Domains	4410170630	Taihape Grandstand		648,313
			12,409	669,693

3.5 Corporate Services requests CAPEX carry-over of \$571k for the completion for the 2025/26 Fleet replacement. The completion of the IS projects include solving our reporting issues in MagiQ through moving over to an alternate licenced programme, continuation of our Cyber security enhancements needed to keep our digital world safe and free from attacks. Our data strategy & GIS to Cloud includes the much-needed continuation of automation, specifically using AI development to create greater efficiencies within our organisation and the greater use of GIS in our world, specifically supporting Civil Defence. The 365 project involves a necessary project to ensure we are able to better protect our data and minimise any loss of data. The aerial photography project is a shared service (MWLASS) project and RDC is at the mercy of an external contractor working across the region.

Corporate Services		Opex	Capex
Fleet	95500701 Motor Vehicle Purchases		84000
IS	9260076110 MagiQ		236,637
IS	9260076112 Security		15,000
IS	9260076114 Data Strategy		50,000
IS	9260076119 GIS to Cloud		75,000
IS	9260076201 365		85,000
IS	9260076205 Aerial Photography (Rural) MWLASS		25,000
			570,637

3.6 Roading requests of \$2.177m, made up of \$36k OPEX and \$2.141m CAPEX. This request realigns RDC's three-year programme of work with NZTA's timeline. This includes the carry forward of unspent funds for 2025/26 for both subsidised and unsubsidised.

Roading		Opex	Capex
Subsidised	70100623 Minor events	36,224	
Subsidised	70100795 Low Cost Low Risk		205,874
Subsidised	70100795518 Waiarahe Rd		211,271
Subsidised	70100795519 Murimotu Rd		128,199
Subsidised	70100795517 Mokai Rd		35,132
Subsidised	7010079514 Taihape Napier Rd		17,543
Subsidised	7010079516 Whaka Rd		13,930
Unsubsidised	7030076104 Urban Reconstructions		304,650
Unsubsidised	7030076105 Paths & Structures		66,864
Unsubsidised	7030076109 Calico Line Footpath		162,853
		36,224	1,146,316
Budget realignments in TIO (will align NZTA funded programme to RDC budgets)			995,000
		36,224	2,141,316

- 3.7 Three-Waters requests capital carry over of \$3.593m. This covers multiple projects that have commenced in 2025/26, but excludes the Marton Water Strategy. The Marton Water Strategy adjusted for the reduced spending down to \$1.3m in 2025/26 to allow for the Calico Line project. In addition the current Annual Plan allowed for an additional \$2m in lieu of carry forwards.

3 Waters			Opex	Capex
Stormwater	6050177203	6050177203. Bredins Line New Outfall		242,810
Water	6060174505	Security Fence Marton WTP		60,552
Water	6060174510	Additional Storage Hunterville Urban		61,800
Water	6060176316	Bulls Water Pump Station / Rising Main		204,397
Water	6060176325	Filter Level Sensor Bulls WTP		97,850
Water	6060176332	Raw Water Turbidity Meter Taihape WTP		24,990
Waste Water and Sewage	6070176203	Wastewater Reticulation - New Works		68,835
Waste Water and Sewage	6070176204	Wastewater Reticulation		1,130,815
Waste Water and Sewage	6070177105	WWTP Minor Upgrades		98,880
Waste Water and Sewage	6070177108	Taihape Wastewater Treatment Plant Consent		756,624
Waste Water and Sewage	6070177114	Marton WWTP Upgrades (Outlet Structure Improvements Marton)		348,399
Waste Water and Sewage	6070177115	Marton WWTP Upgrades (Outlet Structure Improvements Bulls)		94,785
Waste Water and Sewage	6070177116	Hunterville WWTP Upgrades (New UV)		402,266
				3,593,003

4. Financial Implications

- 4.1 The implications of carry-overs is minimal, in that it is budgeted work from 2025/26 being moved into 2026/27, however it does not impact on our rate payer from a financial space as the funding and budgets have already been factored into the 2025/26 financial year.

5. Impact on Strategic Risks

- 5.1 There is no impact as Council is completing the work it has committed to through previous Long Term or Annual planning.

6. Strategic Alignment

- 6.1 There is no impact as Council is completing the work it has committed to through previous Long Term or Annual planning

7. Mana Whenua Implications

- 7.1 There are no implications as the Mana Whenua impacts were considered when preparing the Long Term Plan.

8. Climate Change Impacts and Consideration

- 8.1 Climate Change impacts are considered when setting the programme of work contained in the 2024-34 Long Term Plan.

9. Statutory Implications

- 9.1 There are no statutory implications.

10. Conclusion

- 10.1 While officers strive to complete their full programme of work, sometimes availability of products or resources impede the completion. This requires officers to request Councils to revise their annual budget to reflect any ongoing work from a prior year.

11. Decision Making Process

11.1 This decision is not significant as the programmes of work are included in previous Long Term or Annual plans.

Recommendation 1

That the report 2025/26 Carry-over Requests be received.

Recommendation 2

That the Council approve the carry-over request of \$48k OPEX and \$6.974m Capex.

Recommendation 3

That Council authorise officers to create a revised 2026/27 budget for future meetings made up of the 2026/27 Annual Plan budget and the approved carry-overs.

11 Minutes from Committees

11.1 Minutes from Committees

Author: Petra Fleming, Governance Advisor

1. Reason for Report

1. Committee and Board minutes are attached under separate cover for Council's receipt.

2. Attachments

1. HCC – 05 August 26 (under separate cover)
2. HRWS – 10 August 26 (under separate cover)
3. TRAK – 11 August 26 (under separate cover)
4. RCB – 11 August 26 (under separate cover)
5. TCB – 12 August 26 (under separate cover)
6. MCC – 12 August 26 (under separate cover)
7. TCC – 13 August 26 (under separate cover)
8. BCC – 19 August 26 (under separate cover)
9. AI – 27 August 26 (under separate cover)
10. FP – 27 August 26 (under separate cover)
11. RA – 27 August 26 (under separate cover)
12. ERWS – 03 September 26 (under separate cover)

Recommendation

That the following minutes are received:

- Hunterville Community Committee Meeting – 05 August 2026
- Hunterville Rural Water Supply Management Sub-committee Meeting – 10 August 2026
- Te Rōpū Ahi Kā Komiti Meeting – 11 August 2026
- Rātana Community Board Meeting – 11 August 2026
- Taihape Community Board Meeting – 12 August 2026
- Marton Community Committee Meeting – 12 August 2026
- Turakina Community Committee Meeting – 13 August 2026
- Bulls Community Committee Meeting – 19 August 2026
- Assets/Infrastructure Committee Meeting – 27 August 2026
- Finance/Performance Committee Meeting – 27 August 2026
- Risk/Assurance Committee Meeting – 27 August 2026
- Erewon Rural Water Supply Management Sub-committee Meeting – 03 September 2026

12 Recommendations from Committees

12.1 Recommendation from 27 August 2026 Risk/Assurance Committee

Author: Leanne Macdonald, Group Manager - Corporate Services

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

- 1.1 At the 27 August 2026 meeting the Risk/Assurance Committee, as part of their Programme of Work, reviewed the Council's Delegations to Positions Policy.
- 1.2 This policy now needs to be adopted by Council.

2. Context

- 2.1 The Delegations to Positions Policy was scheduled to be reviewed in August 2026 by the Risk/Assurance Committee. The review took place and there were minor changes made to the policy, primarily around changes to the officer's titles. Delegations were also checked to ensure they aligned to the Treasury Policy where applicable.
- 2.2 Ideally this policy should be reviewed at the commencement of each triennium. As a result, the review date has been shortened by one year to align to the next the Local Government election timeframe.

3. Discussion and Options Considered

- 3.1 Risk/Assurance Committee reviewed this policy on 27 August 2026 and made no changes to the policy. As a result, the Committee recommends to Council to adopt the policy for the following two years.

Resolved minute number 26/ARK/019

That the Risk/Assurance Committee recommend the Delegations to Positions Policy to Council for adoption.

Cr F Dalgety/Cr D Wilson. Carried

4. Financial Implications

- 4.1 There are no financial implications associated with this report.

5. Impact on Strategic Risks

- 5.1 Adopting this policy has no implications on Council's strategic risk.

6. Strategic Alignment

- 6.1 Adopting a delegation policy ensures Councillors and officers are able to carry out the functions required to meet Council's strategy.

7. Mana Whenua Implications

- 7.1 Officers are not aware of any mana whenua implications associated with this report.

8. Climate Change Impacts and Consideration

8.1 There are no climate change impacts associated with this report.

9. Statutory Implications

9.1 There are no statutory implications associated with this report. However, it needs to be noted that the delegations proposed in this policy align to the permissible delegations under the Local Government Act 2002.

10. Conclusion

10.1 Council needs to have a delegation policy in place to ensure elected members and staff operate within the acceptable delegations under the Local Government Act 2002, and to ensure governance, compliance and financial prudence are upheld.

11. Decision Making Process

11.1 The Risk/Assurance Committee has reviewed this policy and now it is appropriate that Council adopt the Delegations to Position policy for 2026-2028.

Attachments:

1. Delegations to Positions Policy (under separate cover)

Recommendation 1

That the report Recommendation from 27 August 2026 Risk/Assurance Committee be received.

Recommendation 2

That Council adopt Delegations to Positions Policy [without amendment / as amended].

12.2 Recommendation from 27 August 2026 Risk/Assurance Committee

Author: Leanne Macdonald, Group Manager - Corporate Services

Authoriser: Carol Gordon, Chief Executive

1. Reason for Report

1.1 At the 27 August 2026 meeting the Risk/Assurance Committee as part of their Programme of Work reviewed the

1.1.1 Risk Management Strategy and the

1.1.2 Risk Appetite and Tolerance Policy.

1.2 These now need to be adopted by Council.

2. Context

2.1 Council has a responsibility to oversee the management of risk across Council. The Risk/Assurance Committee oversee this management on behalf of Council. However, Council must adopt the policies as “owners” of the risk.

2.2 The Group Manager – Corporate Services, along with the Business Improvements and AI Specialist carried out an extensive review of these two documents. As a result of this complete review the Risk Management Strategy and Risk and Tolerance Policy have been completely rewritten. The Strategic Risk Register also aligns to these two documents to complete the suite.

2.3 The Risk/Assurance Committee were satisfied with the re-writing of both the Strategy and the Policy and supported them being brought to Council for adoption.

Resolved minute number 26/ARK/001

That the Risk/Assurance Committee recommends to Council that the Risk Management Strategy and Risk Appetite and Tolerance Policy be adopted, as amended.

Cr D Wilson/Cr F Dalgety. Carried

3. Discussion and Options Considered

3.1 The owner of the Strategy and Policy is Council, therefore Council needs to review the two documents and if appropriate adopt these for the next three years, or earlier if there are significant changes to the risk profiles.

4. Financial Implications

4.1 There are no financial implications associated with this report, as this is part of the Risk Management portfolio.

5. Impact on Strategic Risks

5.1 Adopting the Risk Management Strategy helps mitigate any strategic risk as it gives officers direction in managing Council’s risk portfolio.

6. Strategic Alignment

6.1 Adopting the Strategy and Policy ensures officers achieve strategic alignment.

7. Mana Whenua Implications

7.1 Officers are not aware of any Mana Whenua implications associated with this report.

8. Climate Change Impacts and Consideration

8.1 There are no climate change impacts associated with this report.

9. Statutory Implications

9.1 There are no statutory implications associated with this report.

10. Conclusion

10.1 It is deemed good governance for Council to retain a Risk Management Framework which includes a Risk Management Strategy and Risk Appetite and Tolerance Policy. This ensures officers have a clear direction in prioritising and mitigating critical risk.

11. Decision Making Process

11.1 The Risk/Assurance Committee has reviewed these two documents and now it is appropriate that Council adopt the Risk Management Strategy and Risk Appetite and Tolerance Policy in order to demonstrate how Council meets its obligations under the Health and Safety at Work Act 2015.

11.2 The current Act requires Council, as a PCBU (person conducting a business or undertaking), that there are effective systems for identifying, eliminating or minimising, monitoring, and reviewing health and safety risks.

11.3 A documented risk-management framework or strategy provides an important mechanism for demonstrating how Council systematically meets those obligations.

Attachments:

- 1. Risk Management Strategy (under separate cover)**
- 2. Risk Appetite and Tolerance Policy (under separate cover)**

Recommendation 1

That the report Recommendation from 27 August 2026 Risk/Assurance Committee be received.

Recommendation 2

That Council adopt the Risk Management Strategy [without amendment / as amended].

Recommendation 3

That Council adopt the Risk Appetite and Tolerance Policy [without amendment / as amended]

13 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Follow-up Action Items from Council (Public Excluded) Meetings
2. Minutes from Committees - Public Excluded
3. Recommendation from the Chief Executive Employment and Performance Committee
4. Public Excluded Resolutions

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(h) - Commercial Activities s7(2)(b)(ii) - Commercial Position s7(2)(i) - Negotiations s7(2)(a) - Privacy	s48(1)(a)(i)
1.2 - Minutes from Committees - Public Excluded	s7(2)(a) - Privacy	s48(1)(a)(i)
1.3 - Recommendation from the Chief Executive Employment and Performance Committee	s7(2)(a) - Privacy	s48(1)(a)(i)
1.4 - Public Excluded Resolutions	s7(2)(h) - Commercial Activities s7(2)(b)(ii) - Commercial Position s7(2)(g) - Legal Professional Privilege s7(2)(i) - Negotiations s7(2)(a) - Privacy	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

14 Open Meeting