

# **Creative New Zealand Funding Assessment Committee**

# **Order Paper**

**Tuesday 30 April 2019, 10.00 am**

**Council Chambers,  
46 High Street, Marton,**

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**Chair**

Gill Duncan

**Membership**

Anne George, Julie Oliver, Katarina Hina, Marion McPhee,  
Pam Bradley, Paul Marcroft, Raewyn Turner,  
Cr Richard Aslett  
His Worship the Mayor, Andy Watson, (ex officio)

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**Please Note:** Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

# Rangitikei District Council

## Creative NZ Meeting

Agenda – Tuesday 30 April 2019 – 10:00 a.m.

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Note: all applications were assessed online prior to this meeting by each assessor via [www.smartygrants.com.au](http://www.smartygrants.com.au)

The quorum for the Creative Communities Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**1 Welcome****2 Apologies****3 Members Conflicts of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**4 Minutes of previous meeting**

The minutes from the 27 November 2018 meeting are attached.

File ref: 3-GF-3-2

**Recommendation:**

That the minutes of the previous Creative Communities Assessment meeting on 27 November 2018 be taken as read and verified as an accurate and correct record of the meeting.

**5 Assessor Nominations**

Discussion item.

**6 Creative communities applications April 2019**

A report is attached.

File ref: 3-GF-3-2

**Recommendations:**

- 1 That the report 'Creative Communities Applications April 2019 be received.
- 2 That the Creative New Zealand Funding Assessment Committee approve/decline the applications, listed below, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse the funds to successful applicants:
  - Bulls and District Community Trust –Art 4 Arts Sake Exhibition \$
  - Little Dog Barking Theatre –The Pond Touring Rangitikei \$
  - Marton Country Music Festival \$
  - Taihape Community Development Trust –Baby animal Fair, Animal Mask Parade \$
  - Project Marton Inc –Crafts Alive 2019 \$
  - Marton Arts and Crafts Centre –Woven through the fabric of time Exhibition \$

3 That the following Creative Communities Project Report Forms be received:

- South Makirikiri School – Kapa Haka
- Gillian Futchter – Crafts Alive 2018
- Richard Aslett – ‘and when he was called, he went’

## **7 Next Meeting**

Tuesday 24 September 2019, 10:00am

## **8 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Creative NZ Meeting

Minutes – Tuesday 27 November 2018 – 10:00 am

(including reconvened session on 11 December 2018)

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#### Present:

Gill Duncan\*  
Anne George\*  
Paul Marcroft\*  
Raewyn Turner\*  
Katarina Hina\*\*  
His Worship the Mayor, Andy Watson\*

#### In attendance:

Christin Ritchie, Governance Administrator\*  
Eva George, Taihape Community Development Trust\*

\*At 27 November 2018 meeting

\*\*At 11 December 2018 (reconvened) meeting only

#### Tabled:

Successful letter to Country Music festival

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

### Resolved minute number

### File Ref

That the apologies of Cr Richard Aslett, Marion McPhee and Pam Bradley be received.

Ms R Turner / Ms G Duncan. Carried

## 3 Members' Conflicts of interest

Gill Duncan declared a perceived conflict of interest for the Taihape Community Development Trust applications – Community Inspired Event Signage, and the Art Workshops.

## 4 Minutes of previous meeting

The minutes from the 24 April 2018 meeting are to be amended to reflect that Cr Richard Aslett was present, not in attendance. An undertaking for a letter to be written to the Country Musical Festival is to be included.

### Resolved minute number

18/CNZ/003

### File Ref

3-GF-3-2

That the amended minutes of the previous Creative Communities Assessment meeting on 24 April 2018 be taken as read and verified.

Ms G Duncan / Ms R Turner. Carried

The Committee referred to a letter sent to the Marton Country Music Festival on 24 April 2018, and concluded that the wording could be interpreted as they were no longer eligible to apply for funding from this fund.

### Undertaking

### Subject

Letter to Country Music Festival

For a letter to be sent to the Marton Country Music Festival, clarifying that they are welcome to apply for future funding should they wish.

## 5 Opportunity for the applicants to address the committee

Eva George from the Taihape Community Development Trust presented her projects, Community Inspired Event Signage and Gumboot Day Art Workshops. She provided an example of a sign which has already been created by members of the community. An explanation was given as to the cost of the signs – As the art work on the signs created can be

delicate, a photo is taken and then a screen printed copy is used for the sign. This preserves the integrity of the art, resulting in a sign which can be used for many years in the future.

Costs for the art workshops were primarily for good quality face paint for the children who attend gumboot day.

## 6 Creative Communities Applications November 2018 – session 1

The Committee discussed each application and provided their recommendations for the level of funding to be approved. The funding recommendations were averaged, and awarded accordingly:

Turakina Caledonian Society – All members were in support of approving this application. Funds awarded \$2,340.00

Marton Players Inc – All members were in support of approving this application. However, as the application requested funding for the purchase of a sound system, this was deemed ineligible (page 7 of the assessors guide). Funding was declined.

### **Undertaking                      Subject              New application**

A letter to be sent to the Marton Players Inc requesting that a new application be submitted for consideration at the reconvened meeting of the Committee.

Barry Williams – All members were in support of approving this application. Funds awarded \$555.00

Taihape Community Development Trust - Community Inspired Signage – Gill Duncan refrained from voting due to her conflict of interest. All remaining members were in support of approving this application. Funds awarded \$2,625.00

Taihape Community Development Trust - Gumboot Day Art Workshops – Gill Duncan refrained from voting due to her conflict of interest. All remaining members were in support of approving this application. Funds awarded \$593.94.

### **Resolved minute number                      18/CNZ/004                      File Ref**

That the Creative Communities Committee consider application from the Marton Players Inc at the reconvened meeting of the Committee to be held on 11 December 2018.

Ms G Duncan / Ms A George. Carried

### **Resolved minute number                      18/CNZ/005                      File Ref                      3-GF-3-2**

- 1.1 That the report 'Creative Communities Applications November 2018' be received.

Ms R Turner / Mr P Marcroft. Carried



**Resolved minute number**                      **18/CNZ/006**                      **File Ref**

1.2 That the Creative New Zealand Funding Assessment Committee approve/decline the applications, listed below, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse the funds to successful applicants:

- Turakina Caledonian Society – 155<sup>th</sup> Turakina Highland Games - \$2,340.00
  - Marton Players Inc – Sound system - \$0
  - Barry Williams – 1000 Poppies in the Marton Park -\$555.00
  - Taihape Community Development Trust – Community Inspired Signage \$2,625.00
  - Taihape Community Development Trust – Gumboot Day Art Workshops \$593.94
- His Worship the Mayor, Andy Watson / Mr P Marcroft. Carried

**Resolved minute number**                      **18/CNZ/007**                      **File Ref**

1.3 That the following Creative Communities Project Report Forms be received:

- Everybody is a Treasure Charitable Trust – Body Positive Activism Festival
- Turakina Caledonian Society – 154<sup>th</sup> Turakina Highland Games
- Barry Williams – 1000 Poppies in the Park
- Taihape Community Development Trust – Gumboot Day Art Workshops 2017

Ms R Turner / Mr P Marcroft. Carried

## **7 Meeting Adjourned**

11.55am.

The Committee agreed to reconvene on Tuesday 11 December 2018 at 10.00 am.

## **8 Meeting reconvened**

The meeting opened on 11 December 2018 at 10.05am.

## **9 Apologies/Leave of absence**

That the apology of Pam Bradley be received.

## **10 Members' Conflict of interest**

No conflicts were declared.

## 11 Creative Communities Applications November 2018 – session 2

All members were in support of the Marton Players Inc application.

Resolved minute number	18/CNZ/008	File Ref
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- 1.4 That the Creative New Zealand Funding Assessment Committee approve/decline the applications, listed below, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse the funds to successful applicant:

- Marton Players Inc – Sound system hireage - \$3,000.00  
Ms G Duncan / Ms R Turner. Carried.

## 12 Next Meeting

Tuesday 23 April 2019, 10.00am

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2

# REPORT

SUBJECT: **Creative Communities Applications April 2019**

TO: Creative Communities Assessment Committee

FROM: Christin Ritchie, Governance Administrator

DATE: 30 April 2019

FILE: 3-GF-3-2

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## **1 Executive Summary**

- 1.1 The Creative Communities Scheme is a relationship between Creative New Zealand and local authorities, and supports opportunities for New Zealanders to participate in the arts in their local area. Each local authority has an assessment panel representative of its community, and these panels make the funding decisions.
- 1.2 This report outlines the Creative Communities (Creative New Zealand) Funding Scheme, and presents the applications received for this funding round for the Funding Assessment Committee to consider.
- 1.3 Six eligible applicants have requested a total of \$16,468.34 which is \$9,437.53 more than the total sum available for this round (\$7,030.81).

## **2 Background**

- 2.1 The purpose of the Creative Communities Scheme is to increase participation in the arts at the local level and to increase the range and diversity of arts available to communities. Creative New Zealand sets criteria for funding which are listed later in this report.
- 2.2 In 2005, the Council agreed to delegate the identification of local priorities for the Scheme to the Funding Assessment Committee. The local priorities were reviewed and confirmed by the Committee at its meeting in September 2013.
- 2.3 Creative New Zealand require all territorial authorities participating in the Creative Communities scheme to hold a minimum of two and a maximum of four funding rounds each year. Rangitikei District Council holds two funding rounds per annum. This is the second application round for the 2018/19 year.
- 2.4 The availability of these grants was advertised in local newspapers (in the District Monitor, Feilding-Rangitikei Herald and Wanganui Chronicle) and was notified on the Council's website and Facebook page. An email advising the committee members as well as the schools in the district was also circulated.

An agenda item and information pack was including in all of the community committee and board meetings.

### **3 Application process and criteria**

3.1 The scheme is administered via an online platform called Smartygrants. All applications are submitted, pre-qualified for eligibility and assessed online prior to this meeting.

3.2 The Scheme has three criteria for assessing applications and allocating funding. Projects should meet at least one of these criteria:

- **Broad Community involvement:** The project will create opportunities for local communities to engage with and participate in the arts.
- **Diversity:** the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- **Young people:** the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

3.3 The Rangitikei Creative Communities Committee have further decided to prioritise projects which:

- **Encourage the transfer of skills**
- **Develop and support a local artistic community**
- **Demonstrate growth over time**

3.4 Creative New Zealand states in its Administrators Guide that “...one of the greatest strengths of the Creative Communities Scheme is that these funding criteria are broad and flexible, allowing assessment committees to make decisions that take into account the local context. Committees are encouraged to apply the funding criteria according to the community arts needs within their own local council’s area”.

3.5 Activities that may be funded include:

- Exhibitions, concerts and workshops
- Personnel costs for one-off, short-term projects and material costs
- Artist development
- Arts promotion
- Community participation and engagement
- Support for the arts of ethnic communities
- Projects focussing on young people
- Projects linked to other sectors –arts projects linked to other sectors such as health, heritage or environment, provided that the project’s main focus is to achieve arts outcomes.

- 3.6 The annual amount available to Rangitikei District from Creative New Zealand is \$16,144.75 (incl GST). The annual fund allocation for 2018/19 is \$15,814 plus \$330.75 rolled over from last year. \$9,113.94 was been allocated in the first round.

#### **4 Applications received**

- 4.1 Six applications have been received to meet the closing deadline for this funding round.
- 4.2 The applications are assessed separately by each assessor. A summary of the applications is attached ([Appendix 1](#)).
- 4.3 Five of the applicants have received various grants in the past. Project reports have been received for all of these applications.

#### **5 Assessing applications**

- 5.1 All New Zealanders are eligible to apply to the Creative Communities Scheme (Creative New Zealand), either as individuals or groups. In principle, the Creative Communities Scheme offers support for *projects* rather than support for *individuals*. All applications are assessed according to the merit of the project based on the Creative Communities Scheme criteria and to be considered all applications must identify the benefits of the proposed project to the local community.
- 5.2 Assessors have been asked to assess each application prior to this meeting. These assessments are by no means binding: on several occasions, committee members change their mind about an application as the process goes forward. However, it can be useful to highlight where there is clear consensus amongst committee members about a particular application.
- 5.3 Creative New Zealand advises that “It is preferable to adequately support the best applications to ensure that they have a good chance of success”.
- 5.4 Given that the amount sought exceeds the amount available, the Committee might wish to consider a priority ranking approach in order to satisfy the scheme’s overriding requirement; to fund for success. This could include the timing of the projects and the timing of future funding rounds.

#### **6 Project Report Forms**

- 6.1 Project report forms are required from all successful applicants within two months of the completion of the project and certainly before further grants can be awarded. Project Report Forms for the 2017/18 funding round have been received from:
- South Makirikiri School – Kapa Haka
  - Gillian Fitcher – Crafts Alive 2018

- Richard Aslett – ‘and when he was called, he went’

6.2 These are attached as Appendix 2.

## **7 Recommendations**

7.1 That the report ‘Creative Communities Applications April 2019 be received.

7.2 That the Creative New Zealand Funding Assessment Committee approve/decline the applications, listed below, on behalf of the Creative Community Scheme (Creative New Zealand), and disburse the funds to successful applicants:

- Bulls and District Community Trust –Art 4 Arts Sake Exhibition \$
- Little Dog Barking Theatre –The Pond Touring Rangitikei \$
- Marton Country Music Festival \$
- Taihape Community Development Trust –Baby animal Fair, Animal Mask Parade
- Project Marton Inc –Crafts Alive 2019 \$
- Marton Arts and Crafts Centre –Woven through the fabric of time Exhibition

7.3 That the following Creative Communities Project Report Forms be received:

- South Makirikiri School – Kapa Haka
- Gillian Futchter – Crafts Alive 2018
- Richard Aslett – ‘and when he was called, he went’

Christin Ritchie  
Governance Administrator

# *Appendix 1*



# CCS000001

Grant Program	Creative Communities Scheme
Grant Round	Creative Communities Scheme Round 2_2018/19

## Standard Fields

### Project Essential Details

Project Title	Art 4 Arts Sake Exhibition
Brief Project Description	<p>The Annual Art 4 Arts Sake Exhibition is being held in the Bulls Town Hall during August 2019. This is the 3rd year the event has been run and with evaluations from last year's data the event will grow enormously this year. The event hosted 520 visitors through the Gallery and the expected number of artists and sculptors submitting work for the 2019 is due to increase from higher levels of interest shown last year. Our plan is to have enough art to use the Supper Room as well. This free event collaborates across community groups, local businesses, agency support but most importantly the event is run by a pool of very dedicated volunteers and artists who promote benefits of the arts within Bulls and the greater Rangitikei.</p> <p>With State highway one and three as our backdrop, Bulls is the perfect spot for the event. It draws in destination shoppers, travelers, tourists and provides those relying on transport links through Bulls with a free space to explore.</p> <p>This event has used from its inception the Arts Brochure created by Project Marton as the first platform of information around the arts community in the Rangitikei. As a by product of our event information could be collected for the next Art Brochure including artists and events that happen within the greater Rangitikei.</p>
Project Start Date	14/08/2019
Project End Date	31/08/2019
Total Amount Requested	3147.92

# CCS00002

Grant Program	Creative Communities Scheme
Grant Round	Creative Communities Scheme Round 2_2018/19

## Standard Fields

### Project Essential Details

Project Title	THE POND TOURING RANGITIKEI
Brief Project Description	<p>LITTLE DOG BARKING CHILDRENS THEATRE WOULD LIKE TO TOUR ITS PRODUCTION OF THE POND TO SCHOOLS AND EARLY LEARNING CENTRES IN THE RANGITIKEI DISTRICT DURING SEPTEMBER - OCTOBER 2019.</p> <p>THE POND IS A NEW CHILDREN'S THEATRE WORK, SUITABLE FOR CHILDREN AGED 3 YEARS - 7 YEARS. ITS MAIN THEME IS THE PRECIOUSNESS OF CLEAN WATER.THE PRODUCTION WAS DEVELOPED DURING 2017 AND HAS SUCCESSFULLY TOURED THE GREATER WELLINGTON REGION DURING 2018-19.</p> <p>SET AROUND THE EDGES OF A POND, THE CHILDREN GET TO MEET THE PLANTS AND ANIMALS WHOSE SURVIVAL DEPENDS ON FRESH CLEAN WATER. THE POND IS A WONDERFUL INTRODUCTION TO THEATRE, THE STORY IS CLEAR AND UNCLUTTERED AND IS PERFORMED IN THE SCHOOL CLASSROOM, HALL OR EARLY LEARNING CENTRE.</p> <p>THE PRODUCTION HAS BEEN DESIGNED TO BE FLEXIBLE AND FIT INTO A VARIETY OF SPACES WITHOUT LOSING ANY OF THE MAGIC OF THEATRE</p> <p>WHILST THE MAIN THEMES ARE CONSERVATION AND ENVIRONMENTAL, THE TWO ACTORS TELLING THE STORY TAKE THE CHILDREN IN THE AUDIENCE ON A WONDERFUL JOURNEY. THERE THEY MEET EACH OF THE CHARACTERS WHO LIVE AROUND THE POND. EACH CHARACTER TELLS THEIR STORY OF LIFE BY THE POND . ONE DAY- SOMETHING HAPPENS - THE WATER TURNS FOUL AND BECOMES UN DRINKABLE. SOMETHING HAS TO BE DONE.</p>
Project Start Date	02/09/2019
Project End Date	26/10/2019
Total Amount Requested	3377.91

# CCS000003

Grant Program	Creative Communities Scheme
Grant Round	Creative Communities Scheme Round 2_2018/19

## Standard Fields

### Project Essential Details

Project Title	Marton Country Music Festival
Brief Project Description	<p>The Marton Country Music Festival was created 15 years ago and is a weekend of country music enthusiasts to share a time listening to and enjoying live country music in a family friendly, festival atmosphere.</p> <p>The Festival is now quite a huge event and has become a festival to look forward to by artists and public alike. Our aim is to make it bigger and better each year and for it to stay in Marton as a major event. It is a family oriented event encourages people from the youngest to the oldest to mix together. It also includes all people from all races - it promotes a community spirit.</p> <p>We have fantastic support from the Rangitikei District Council and the Mayor and we encourage the shop owners to get into the spirit of the festival by setting up country music themed window displays throughout the duration of the festival.</p> <p>This festival is now one of the largest outdoor country music festivals in the country bringing in excess of 2000 people over the three days. A busking competition is held downtown on the Friday and Saturday of the festival which gets the shopping district involved.</p> <p>It is also a chance for up and coming local performers to share the stage with established national and international recording artists. It is a major event for the whole Marton Community - This community event encourages visitors and brings business to the Town and the region. It puts Marton and the Rangitikei District on the map and contributes to the local community.</p>
Project Start Date	17/01/2020
Project End Date	19/01/2020
Total Amount Requested	5000.00

# CCS00004

Grant Program	Creative Communities Scheme
Grant Round	Creative Communities Scheme Round 2_2018/19

## Standard Fields

### Project Essential Details

Project Title	Baby Animal Fair, Animal Mask Parade
Brief Project Description	<p>As part of Taihape's 2018 Spring Fling celebrations the TCDT put together a Baby Animal Fair. This captured the natural pairing and rural enjoyment of young pet animals and children when a lot of Primary Schools are phasing out "Pet Days". Partnering with the Taihape Museum (venue) and Taihape Vet Club with their expertise in animal health and well being, TCDT brought the community together with music, sausage sizzle and competitions. Such was the success of the day that the Taihape Community immediately wanted to ensure this was a core activity of our Spring calendar.</p> <p>Further to this we would like to add another layer of art expertise in facilitating mask making. Not all children are able to have a pet but they can all bring the results of their unique imagination to the Baby Animal Fair in the form of an Animal Mask and participate in an Animal Mask Parade. The competition will not be restricted to the results from the workshops but will assist and support Schools and individuals in participating in this art activity.</p> <p>This application is for a grant towards the facilitation and materials of art focused workshops over two days prior to the Spring and 125yr celebrations in Taihape 2019.</p> <p>Twice 2 days (1 weekend) in July</p>
Project Start Date	01/07/2019
Project End Date	31/07/2019
Total Amount Requested	1094.55

# CCS00005

Grant Program	Creative Communities Scheme
Grant Round	Creative Communities Scheme Round 2_2018/19

## Standard Fields

### Project Essential Details

Project Title	Crafts Alive 2019
Brief Project Description	<p>Crafts Alive is a dynamic interactive event to encourage participation between Artisans and the wider public.</p> <p>It is a vehicle to promote artistic expression and to celebrate other creative opportunities in and around Marton.</p> <p>This event also provides a window for hobbyists and artists to showcase their talent to an audience in one central, convenient location.</p> <p>The Crafts Alive event offers an opportunity for all local arts and craft-based clubs and organisations to interact with members of the community - potentially growing their membership base, increasing their longevity and sustainability while weaving a tapestry of rich social connections.</p>
Project Start Date	31/08/2019
Project End Date	01/09/2019
Total Amount Requested	3013.96

# CCS00007

Grant Program	Creative Communities Scheme
Grant Round	Creative Communities Scheme Round 2_2018/19

## Standard Fields

### Project Essential Details

Project Title	Woven through the fabric of time Exhibition
Brief Project Description	<p>All the members ( over 100) will culminate all of their latest crafts for this local showcase. They have been working on their projects for the last 12 months. There will also be exhibits from 3 invited artists, Michael Walker (wood turner) Carmen Simmonds (glass artist) Laurence Gatehouse (rug weaver). they will also be proving presentations to the visitors.</p> <p>This exhibition is to help gather interest from other groups within the wider area, in particular more men with the wood turning.</p> <p>members will volunteer to do shifts at the exhibit. they will be looking to talk to visitors about the art, the building and the district, highlighting its many positives, and hopefully encouraging more people to visit.</p> <p>This will run from the 26 September to 6 October, at the Marton Arts and Crafts Centre.</p> <p>We are looking for assistance with advertising.</p>
Project Start Date	26/09/2019
Project End Date	06/10/2019
Total Amount Requested	834.00

## *Appendix 2*

21 FEB 2019

 To: CR  
 File: 3-CF-3-3  
 Doc: 10-0005

# PROJECT COMPLETION REPORT

**This Project Completion Report form must be submitted within two months after your project has been completed.**  
 Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	South Makirikiri School		
Project name:	Kapa Haka		
Start date:	May 2018	Finish date:	October 2018
Number of people who <i>actively</i> participated in your project?	152		
Number of people who came to see a performance or showing of your project?			

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

Our biggest highlight was having a school haka created and then having the entire school present/preform this in formal situations.

This was facilitated through the Creative Communities Fund in finding and paying for a kapa haka tutor.

This tutor created weekly lessons based around waiata and haka.

The unique ~~part~~ part was having the haka ~~rep~~ represent our place in this community.

The waiata's are now used in powhiri, farewells and assemblies.

We now have a 'bank' of 5-6 waiata which students lead.



- 2.3 How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

Our plan was very successful in making kapa haka accessible for all our students. This enabled all students to experience Kapa haka, and the significance of 'Our Place' South Makirikiri School.

There was opportunities for individuals to lead and become Kaia along with recognising students strengths in Wa'ata.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item eg. Venue hire	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (if any) eg Project moved to cheaper venue
Tutor	\$2000	\$1630	We didn't differentiate when we budgeted.
Materials/resources		\$200	
Total costs	\$	\$1930	

**Project Income**  
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

<b>Item</b>	<b>Budgeted income (from application)</b>	<b>Actual cost</b>	<b>Reason for difference in amounts (if any)</b>
<i>eg Ticket sales</i>	<i>eg \$1600</i>	<i>eg \$1700</i>	<i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$	\$	
Total income			
Costs less income			

*You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.*

**4. Other material.** Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

We have video snippets if needed or can be used.

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☒ No ☐

**Please return your Project Completion Report to:**

**Christin Ritchie**

[info@rangitikei.govt.co.nz](mailto:info@rangitikei.govt.co.nz)

**46 High Street, Marton**

**Private Bag 1102 Marton 4741**



# PROJECT COMPLETION REPORT

12 DEC 2018

To:   
 File: 3-4F-3-3

**This Project Completion Report form must be submitted within two months after your project has been completed.**  
Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

18 0562

Name of applicant:	GILLIAN FUTCHER		
Project name:	<<crafts+alive>>		
Start date:	SATURDAY 25TH AUG	Finish date:	SUNDAY 26TH AUGUST
Number of people who actively participated in your project?	29 STALLS - SOME HAD SEVERAL ACTIVITIES.		
Number of people who came to see a performance or showing of your project?			

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

THIS IS THE SECOND CRAFTS+ALIVE EVENT ORGANISED BY MYSELF & CATH ASH (PROJECT MARTON). WE ACHIEVED A LOWCOST FAMILY EVENT FOR ARTIST/CRAFTERS AND THE PUBLIC.

OUR AIM WAS TO ENCOURAGE INTERACTION BETWEEN CRAFTERS & THE PUBLIC. WE PROMOTED LOCAL CRAFT GROUPS WHO HAVE BENEFITED BY RUNNING THEIR OWN CLASSES FOR THOSE WHO WISHED TO LEARN MORE.

MANY OF THE VISITING PUBLIC HAD TRAVELED FROM SURROUNDING AREAS AND WERE IMPRESSED BY WHAT WE HAD TO OFFER.

THE WEEKEND WASN'T AS WELL SUPPORTED BY LOCAL PEOPLE AS IN THE PREVIOUS YEAR DUE TO THREE FUNERALS ON THE SATURDAY. IT WAS A SAD TIME IN OUR COMMUNITY AFTER A WET WINTER.

IT IS TAKING TIME FOR ARTISTS/CRAFTERS & THE PUBLIC TO UNDERSTAND WHAT WE ARE PROVIDING THROUGH THIS UNIQUE EVENT. THOSE WHO DO COME LEAVE EXCITED BY WHAT THEY HAVE SEEN OR LEARN'T, MANY GO HOME INSPIRED TO TAKE UP THEIR CRAFTS AGAIN.

PROJECT MARTON PROPOSE TO CONTINUE WITH THE <<crafts+alive>> EVENT AS AN ONGOING ANNUAL EVENT.



2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

WE HAD A WIDE RANGE OF CRAFTS DEMONSTRATED WITH THE CRAFTERS RANGING IN AGE FROM 20'S TO 80'S. THE SKILL LEVEL WAS FROM EASY (COLOURING IN) TO THE COMPLEX (BOBBIN LACE). CHILDREN WERE ABLE TO PARTICIPATE AND ONE VISITOR IN A WHEELCHAIR WAS ENCOURAGED TO TRY SEVERAL CRAFTS. MARTON HISTORICAL VILLAGE WAS ALSO OPEN WITH DISPLAYS OF VINTAGE CRAFTS. MANY TOOK THE OPPORTUNITY TO VISIT, WITH PLANS TO RETURN FOR FURTHER RESEARCH. MARTON PLAYERS RAN THE 'RECYCLE CRAFT' STALL MAKING MUCH NEEDED FUNDS FOR THE THEATRE. THE 'HUNTAWAY CAFE' WAS POPULAR WITH VISITORS & STALL HOLDERS. MOST ARTISTS INDICATED THEY WOULD COME AGAIN PLEASED WITH THEIR EFFORTS & NEW CONTACTS KEEN TO JOIN NEXT YEAR.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item eg. Venue hire	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (if any) eg Project moved to cheaper venue
Memorial Hall Hire	\$	64.00	
Date patches for signs	\$	104.66	
Leaflets & Posters	\$	238.95	
River City Press Advert	\$	276.00	
NZME Paper Advert	\$	431.25	
Facebook Advert	\$	105.00	
District Monitor Advert	\$	285.20	
* Don't have a copy of the original application.			
Total costs	\$	\$1505.06	

  

Project Income	
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.	

Item eg Ticket sales	Budgeted income (from application) eg \$1600	Actual cost eg \$1700	Reason for difference in amounts (if any) eg Extra tickets sold
Creative Communities Scheme Grant	\$ 846.62	\$ 846.62	
Stall Fees		400.00	
Door Takings		755.30	
Total income		2001.92	
Costs less income		-496.86	Put towards pre-event advertising 2019.

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following:

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/ supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☐ No ☐

Please return your Project Completion Report to:

Christin Ritchie

[Christin.ritchie@rangitikei.govt.co.nz](mailto:Christin.ritchie@rangitikei.govt.co.nz)

46 High Street, Marton

Private Bag 1102 Marton 4741



# «crafts+alive» best show so far



Artist Chloe Gaskin assisting a visitor to make jewellery which is what Crafts Alive is all about.

Marton Women's Institute held their best Crafts Alive show last weekend.

Two days of sunshine brought a large number of visitors from between Otaki and Wanganui to view and interact with the many artisan craft stalls.

Many stayed for several hours and enjoyed scrumptious food from the Huntaway Cafe, to keep their energy up. Organiser Gillian Fitcher says, "There were positive comments from all participants, with many saying it was the best event they had been to. Many old crafts were revived and many inspired to take up half finished projects, that they vowed to complete."

The organisers thank all who shared their crafts, we know how much work is involved in setting up a stall. "A very special thank you to volunteer helpers on the door - Carolyn, Hazel and Murray who helped in so many ways and, most of all, those who stayed to help clean up the hall. A very successful weekend and plans are rolling for next year."

Check crafts alive on Facebook for more photos



Dorothy McDade operated the Marton Players stall at the Crafts Alive show last weekend. The stall holders sent happy customers away with inspiring books and craft supplies to start a new project.



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# PROJECT COMPLETION REPORT

***This Project Completion Report form must be submitted within two months after your project has been completed.***  
Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

<b>Name of applicant:</b>	Richard Aslett		
<b>Project name:</b>	AND WHEN HE WAS CALLED HE WENT		
<b>Start date:</b>	Sun 6 <sup>th</sup> May 2018	<b>Finish date:</b>	Sat 23 <sup>rd</sup> June 2018
<b>Number of people who <i>actively</i> participated in your project?</b>	4 (set up & monitoring etc)		
<b>Number of people who came to see a performance or showing of your project?</b>	Approximately 500+		

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

**1. Give a brief description of the highlights of your project: What worked well?**

Over all the exhibition "**AND WHEN HE WAS CALLED HE WENT' (NZ at War)** by Artist **Elwyn Stone** was a major success both in its planning, instillation and during the public exhibition phase, that lasted for some seven weeks, being particularly well attended numbers wise by the viewing public. This was helped by the fact that the exhibition had already had an evolution phase, being exhibited at various other locations around the North Island, and this funding was essentially to provide the funding to transport the now established show to the Rangitikei for display at the Mangaweka "Yellow Church" Gallery on State Highway One.

**What didn't work?** I can honestly say I cannot think of anything which did not work with this exhibition. Unusually in these circumstances, everything seemed to go to plan.

**What might you do differently next time?** In hindsight, perhaps more time in the run up may have been wise, yet the timing was not something that really could be controlled, due to other commitments from the exhibition provider (Elwyn Stone) and prior exhibitions already booked in at the Gallery. That said, it all did work out well, filling a gap in the Galleries exhibition schedule, and pulling in good attendances, in spite of the relatively short notice to publicise the event.

**Are there any future plans for this project?** Yes, Elwyn Stone plans to take the "**AND WHEN HE WAS CALLED HE WENT' (NZ at War)** exhibition on the road to the South Island (where it has yet to be exhibited). As a result of the exhibition being shown at the "Yellow Church" Gallery there has been a relationship develop and the Rangitikei is now definitely on the map for any future ideas/concepts/and/or exhibitions crated by or involving Elwyn Stone.

**2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?** If you require more information about these criteria please refer to the CCS Application Guide.

***How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?***

The exhibition delivered on all fronts. The viewing public ranged from the more elderly to the very young, and from all walks of life culturally in the district, indeed the country. We had attendees from the local historical societies, members of RSA organisations, a joint visit by several differing schools and their pupils. The funding kindly provided to pay for the transportation of the exhibition (which included over 20 artworks and a large central installation piece) allowed the exhibition to have a zero entry fee, which I believe helped the numbers through from all ranges of income categories. Special opening and closing events were held and were attended by the local dignitaries including Major Ray Seymour (retired) NZ Army, who spoke at the opening, and also discovered a family link to the area with the Artist Elwyn Stone who it turns out has a relative buried in the Mangaweka cemetery.

**3. Financial report:** Please give details of how the money was spent.

**Project costs**

Write down all of your project costs. Include all items from the budget in your application.

Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
1. Venue Hire	0	0	A pre agreement meant there was no charge to the artist (or the visiting public to access) for the Gallery space.
2. Transport Costs	\$ 737.50	2 & 3 Combined = below	The total combined cost was \$1131.50, and the amount awarded was
3. Installation (Technical Support)	\$ 394.00	\$1131.50	\$1120 was awarded (and gratefully received from CC) Initial shortfall of \$11.50 covered by Artist and Gallery.
4. Accommodation	0	0	2 x Nights for Artist Elwyn Stone (Opening & Close Events) Supplied complimentary by the Gallery.
5. Catering for Opening/Close Events	Not Budgeted	Approx \$120	Complimentary Drinks & Nibbles served to general public and invited dignitaries at Opening and Closing events
6. Promotion of Event	Not Budgeted	Approx \$100 +	Posters, Flyers, Invites, printing and distribution. Additional un-costed time spent on (free) internet advertising (Eventfinder, email outs etc) .



<b>Total costs</b>	\$	\$	

### Project Income

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
<b>Creative Communities Scheme Grant</b>	\$1120.00	\$1131.50	\$1120 was awarded (and gratefully received from CC) Initial shortfall of \$11.50 covered by Artist and Gallery.
Sale of Cards and 'Tear Drops' (replicas of tears from the instillation)		\$197.00	Artist received \$131.33 – Gallery \$65.67 (33.3% Commission)
<b>Total income</b>		<b>\$1317.00</b>	<b>(Grant received \$1120 plus Total Sales \$197)</b>
<b>Costs less income</b>		\$1097.00	(Above figure less catering and promotion costs)

*You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.*

Do we have permission to use these photos to promote the Creative Communities Scheme?

Yes

☐

## 2. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results  
Though no actual written audience survey was conducted, almost without exception, those who attended the exhibition all expressed a verbal positive comment saying how thought provoking and even emotional the exhibition was.
- Newspaper articles or reviews  
To be located, scanned, and forwarded
- Responses from other people involved in the project  
Elwyn Stone, the creating Artist was delighted when the funding was granted and overwhelmed by the reaction of those in the Rangitikei (and others travelling through) who visited the exhibition. All round the event/exhibition was deemed a major success by Elwyn, and she passes on her thanks to the funders and all who visited.
- Photos of the project and/or artwork  
Several Photos (and promotional images) attached:





Exhibiting NOW at Mangaweka 'Yellow Church' Gallery, SH1

# 'AND WHEN HE WAS CALLED, HE WENT'



"A response to the cataclysmic events of war in these commemorative years 2014 – 2018, and to the legacy that has been passed on to the generations who have not known war"

Artist ELWYN STONE

**OPEN to the Public NOW thru June - up to a special  
\*Culmination Evening\* on Sat 23rd June 2018 at 4pm**

Rangitikei District

 creative  
COMMUNITIES *nz*

**At; Mangaweka 'Yellow Church' Gallery  
6360 SH1, Rangitikei, 4746.**

**Resident Artist Richard Aslett**

**Tel (06) 382 5774 – 027 52 666 12**

**Open for Viewing on Weekends - 10.30am to 4pm**

*Also on most other days - Appointments Welcome Anytime*

**\*Please contact in advance for your invite to the Culmination Event\***

[mangawekagallery@xtra.co.nz](mailto:mangawekagallery@xtra.co.nz)

[www.freewebs.com/mangawekagallery](http://www.freewebs.com/mangawekagallery)



partner are cordially invited to the Opening of this Exhibition  
Mangaweka 'Yellow Church' Gallery – Sunday 6th of May 2018 (2



## ‘AND WHEN HE CALLED, HE WEPT’

“A response to cataclysmic events of world war  
commemorative years 2014 – 2018  
and to the legacy that has been passed  
on to the generations who have not known war

Artist **ELWYN STONE**

6th May to 24th June 2018

Open: Weekends 10.30am-5pm (plus most weekdays) *Appointments Welcomed*

Mangaweka 'Yellow Church' Gallery, 6360 SH1, Rangitikei, 4746. Resident Artist

[www.freewebs.com/mangawekagallery](http://www.freewebs.com/mangawekagallery) Tel (06) 382 5774 – 027 52 666 12 mangawekagallery















Mangaweka 'Yellow Church' Gallery Pre

# AND WHEN HE WAS CALLED, HE WENT



"A response to catastrophic  
events of war in the  
commemorative year  
2014 -18, and to the  
that has been passed  
the generations who  
not known war

Exhibition by Artist **ELWYN STODDART**

Runs from 2pm to 6pm **6th May Runs to 24th June**

Mangaweka 'Yellow Church' Gallery, SH1, Rangitikei

Art by Artist Richard Aslett. Ph (06) 382 5774 – 027 5

District

ative  
UNITIES *mz*

**Open: Weekends 10.30am**

and most other weeks

**Appointments Welcome**

for details visit : [www.freewebs.com/mangaweka](http://www.freewebs.com/mangaweka)