



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

CREATIVE NZ COMMITTEE MEETING

Date: Wednesday, 28 May 2025

Time: 3.00pm

Venue: Ohakea Room
Te Matapihi, Bulls

Chair: Cr Gill Duncan

Membership: Ms Charlotte Oswald
YC Telma J
YC Julius Zuppich
Ms Kim Savage (TRAK Representative)
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

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Fax:	(06) 327 6970		

Notice is hereby given that a Creative NZ Committee Meeting of the Rangitīkei District Council will be held in the Ohakea Room, Te Matapihi, Bulls on Wednesday, 28 May 2025 at 3.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Creative NZ Committee Meeting held on 13 November 2024** are attached.

Attachments

1. **Creative NZ Committee Meeting - 13 November 2024**

Recommendation

That the minutes of Creative NZ Committee Meeting held on 13 November 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: CREATIVE NZ COMMITTEE MEETING

Date: Wednesday, 13 November 2024

Time: 3.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

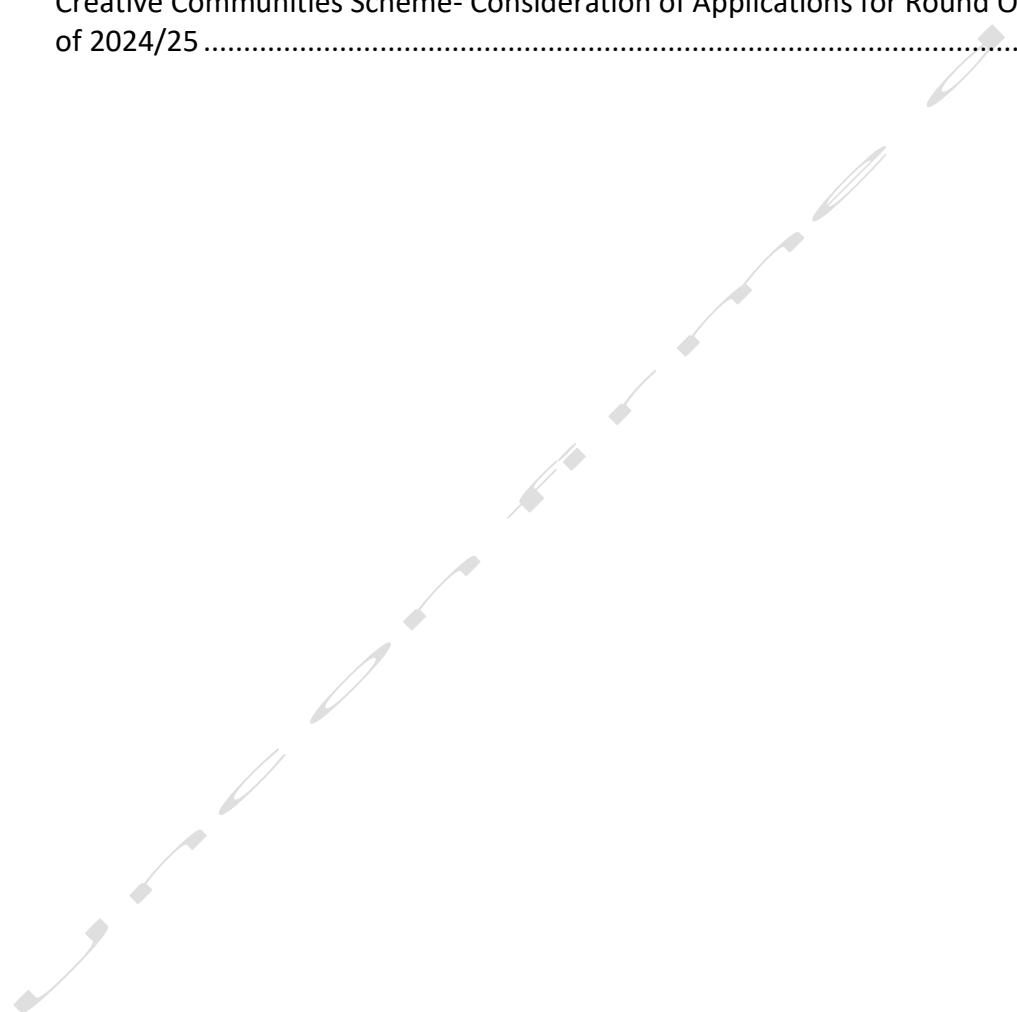
Present Ms Kim Savage
Ms Charlotte Oswald
Cr Gill Duncan
HWTM Andy Watson

In attendance Ms Kym Skerman, Manager- Events and Venue
Mrs Deb Haworth, Venue & Events Coordinator
Ms Kezia Spence, Governance Advisor

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ITEM 6.1 ATTACHMENT 1



1 Welcome / Prayer

Cr Duncan opened the meeting at 2.58pm.

2 Apologies

No apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Ms Oswald declared a conflict of interest relating to the application form St Joesphs School.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/CNZC/007

That the minutes of Creative NZ Committee Meeting held on 29 May 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms C Oswald/Ms K Savage. Carried

7 Reports for Decision

7.1 Creative Communities Scheme- Consideration of Applications for Round One of 2024/25

His Worship the Mayor left during this item at 3.00pm and returned at 3.11pm. His Worship the Mayor left the meeting at 3.22pm during this item.

Ms Haworth introduced the report, noting that Ruapehu REAP sent their acquittal form into the committee today and this has been shared with the committee. The acquittal form for Everybody is a Treasure was not received and therefore they are not eligible for funding.

Taoroa School

Staff noted that they need to receive a letter confirming this is not a part of the school curriculum.

The committee were concerned that the application did not explain the intent well, however they still have confidence in the project.

St Joesphs

Ms Oswald declared a conflict of interest with this application. The committee decided to come back to this application at the end due to committee wanting to understand previous funds provided to schools for similar activities. The committee highlighted they wanted to fund for success of the project.

Ruapehu REAP

The committee was in support of the project, but questioned if food should be covered in this application. It was noted that there is a cultural component to food that supports these activities.

Huntermville Playcentre

The committee were concerned that the funding may be used for the outside area rather than the mural. However, there is a precedent from the committee for funding murals and the committee does support that the children will be part of the creation of the mural.

Resolved minute number 24/CNZC/008

That the report 'Creative Communities Scheme – Consideration of Applications for Round One of 2024/25' be received.

Ms C Oswald/Ms K Savage. Carried

Resolved minute number 24/CNZC/009

That the Committee approves the applications listed below, on behalf of the Creative Community Scheme (funded by Creative NZ), and disburse the funds to successful applicants:

- Taoroa School- Performance- the Arts (Drama) -\$ 3,900
- Saint Joesphs School PFTA- Container Mural- \$ 2,800
- Ruapehu REAP- Whakapapa Quilts- \$ 3,000
- Beautify Bulls- White Walls Project- \$2,700
- Huntermville Playcentre- Outdoor Redevelopment- \$ 1,075.25

Cr G Duncan/Ms C Oswald. Carried

Resolved minute number 24/CNZC/010

That the Committee receive the following project forms:

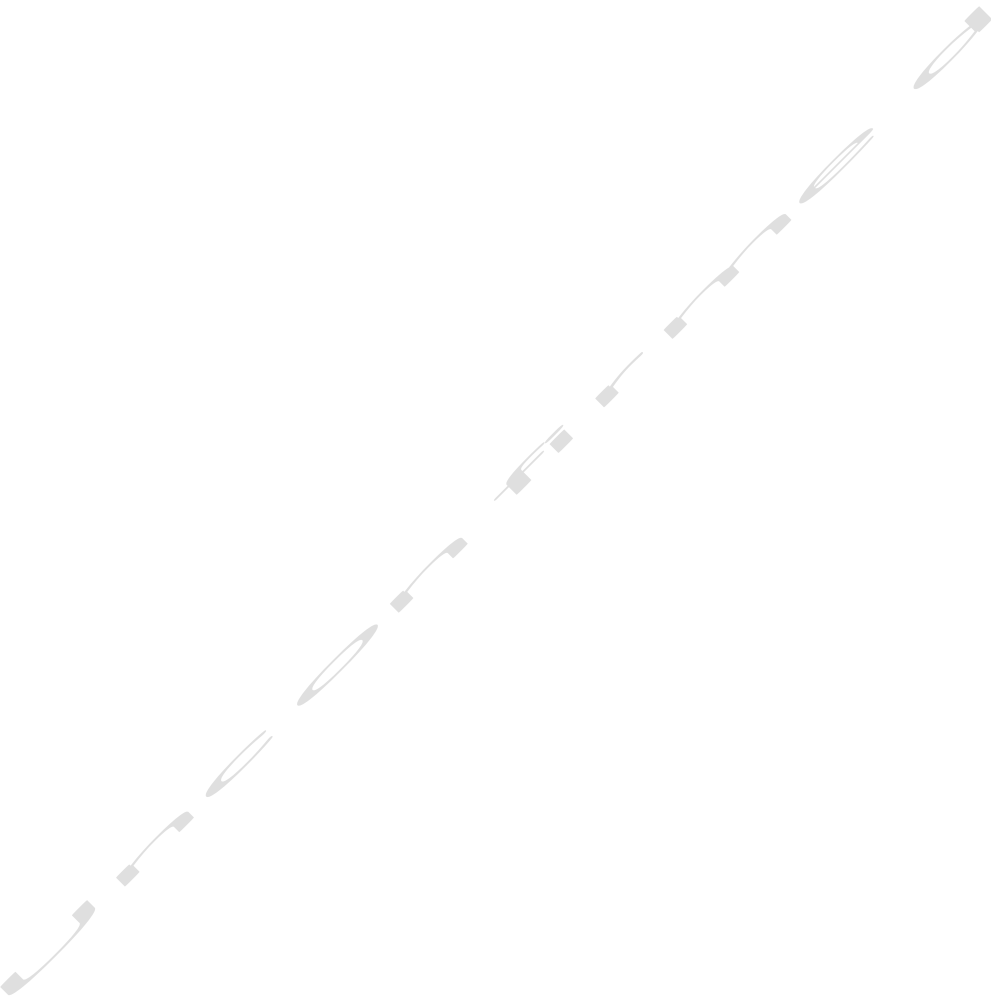
- Bulls Community Development Trust- Art for Arts Sake
- Festival Fund- Bulls Community Development Trust – Waitatapia Wear-A-Bull Arts
- Gumboots and Brass Wind
- Saint Joseph's School Taihape
- Ruapehu REAP

Ms C Oswald/Cr G Duncan. Carried

The meeting closed at 3.41pm.

The minutes of this meeting were confirmed at the Creative NZ Committee held on .

.....
Chairperson



7 Reports for Decision

7.1 Creative Communities Scheme - Consideration of Applications for Round Two of 2024/25

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The annual allocation assigned to the Rangitikei District Council for 2024/25 is \$24,398.07.
- 1.2 \$13,475.25 was allocated in Round One 2024/25 and the remaining funds available for Round 2 is \$10, 922.82.

2. Applications for Round Two of 2024/25.

- 2.1 Five applications have been received for Round Two of the 2024/25 funding year, requesting a total amount of \$15,740.64 as below:
 - 2.1.1 Square Edge Community Arts - Project: Arts Trail Manawatū - \$4,000
 - 2.1.2 Bulls & District Community Trust - Art 4 Arts Sake & Youth Hip Hop - \$6,074.76
 - 2.1.3 Kathryn Clark - Project: Bands in Schools 2025 - \$990.00
 - 2.1.4 Marton Players Inc - Screen Projection Onstage - \$2,000.00
- 2.2 Officers have followed up with the outstanding Project Report Form from Square Edge Community Arts. An update will be provided at the meeting on this.
- 2.3 The Hunterville Playcentre was declined during the process of assessment due to receiving funds this financial year.

3. Project Report Forms

- 3.1 One new Project Report Form has been received since the Committee last met on the 13 November 24 from Hunterville Playcentre.

Attachments:

1. **Project Report Form - Hunterville Playcentre** [📄](#)

Recommendation 1

That the report 'Creative Communities Scheme - Consideration of Applications for Round Two of 2024/25 be received.

Recommendation 2

That the Committee approves/declines the applications listed below, on behalf of the Creative Community Scheme (funded by Creative NZ), and disburse the funds to successful applicants:

- Square Edge Community Arts - Project: Arts Trail Manawatū - \$
- Bulls & District Community Trust - Art 4 Arts Sake & Youth Hip Hop - \$
- Kathryn Clark - Project: Bands in Schools 2025 - \$
- Marton Players Inc - Screen Projection Onstage - \$

ITEM 7.1**Recommendation 3**

That the Committee receive the following project forms:

- Hunterville Playcentre

Creative Communities Scheme: Round 1 2024/25
Creative Communities Project Report Form 2020
Application No. CCS00077 From Hunterville Playcentre
Form Submitted 21 Feb 2025, 10:40PM NZDT

Project Report

*** indicates a required field**

Name of Applicant *

Lesley Shaw on behalf of Hunterville Playcentre

Project name *

Outdoor Redevelopment

Start Date *

01/09/2024

Must be a date.

Finish Date *

31/08/2025

Must be a date.

Number of people who actively participated in your project? *

40

Must be a number.

Number of people who came to see a performance or showing of your project? *

*

40

Must be a number.

Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? *

The addition of the mural as part of our Outdoor Redevelopment project was a great success in enhancing our outdoor space and embedding te ao Māori into the Playcentre environment.

The company who did the printing and installing felt disappointed that the mural didn't fit within the flashings of the shed, though that hasn't impacted anything other than his keen eye. In future we will have the expert who is doing the install take any measurements.

We would love to continue integrating te ao Māori into our learning environment through additional murals, storytelling, and artwork that reflect local iwi narratives. There is also potential to create signage or interactive elements around the mural to further support learning, encouraging tamariki to engage more deeply with the story. Additionally, we plan to maintain and protect the mural so it remains a valued part of our Playcentre for years to come.

How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? (If you require more information about these criteria please refer to the CCS Application Guide) *

Creative Communities Scheme: Round 1 2024/25

Creative Communities Project Report Form 2020

Application No. CCS00077 From Hunterville Playcentre

Form Submitted 21 Feb 2025, 10:40PM NZDT

Our mural project successfully delivered on the diversity and participation and access criteria by creating a visually engaging and culturally meaningful space that celebrates te ao Māori. The mural, depicting the Māori creation story, provides tamariki with an opportunity to see and interact with narratives that reflect Aotearoa's cultural heritage. By incorporating Māori art and storytelling into the Playcentre environment, we have made these important stories more accessible to young learners, ensuring they are surrounded by imagery that fosters a sense of belonging and identity.

The project also encouraged participation by involving the Playcentre community in discussions about the mural's meaning and significance. The artist's generous donation of their time and talent has ensured that this taonga is a lasting resource for our tamariki. Additionally, the mural strengthens the connection between Hunterville Playcentre and Hunterville School, where many of our learners transition. Seeing similar artwork in both learning environments helps provide continuity, supporting tamariki in their journey through education.

Project costs

Write down all of your project costs. Include all items from the budget in your application.

We'd love to see some visual and audio representations of your work. Please share below.

Upload files:

Filename: IMG_4588.jpeg
File size: 7.9 MB

Filename: IMG_4864.jpeg
File size: 6.0 MB

Filename: IMG_4865.jpeg
File size: 4.5 MB

Filename: IMG_5526.jpeg
File size: 652.3 kB

Filename: IMG_6402.png
File size: 140.2 kB

Filename: IMG_6403.png
File size: 141.6 kB

and/or

Provide web link:

<https://www.facebook.com/share/12ESrSLWGpr/?mibextid=wwXlfr>

Must be a URL

and/or

Creative Communities Scheme: Round 1 2024/25
Creative Communities Project Report Form 2020
Application No. CCS00077 From Hunterville Playcentre
Form Submitted 21 Feb 2025, 10:40PM NZDT**Provide additional details:**

Please include captions, if relevant

Can we use your media content in our own communications?☒ Yes ☐ No ☐ Please contact us first
e.g. in our annual report**Did you provide any acknowledgement of the Rangitikei District Council as a funder of your project/program? ***☒ Yes ☐ No

e.g. in a media release, in a speech, on your website, in a project/annual report

Please provide details below.**Upload files:**Filename: IMG_6400.png
File size: 2.1 MB

and/or

Provide web link:<https://www.facebook.com/share/12ESrSLWGpr/?mibextid=wwXlfr>

Must be a URL

and/or

Additional details:

In a public post on Facebook

Financial Report*** indicates a required field****Project Income & Expenditure**

Please provide details of any project income (funds received) and project expenditure (funds spent) to date.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
Creative Communities Scheme	Government Grants *	Confirmed *	\$1,075.25	Received

Creative Communities Scheme: Round 1 2024/25
Creative Communities Project Report Form 2020
Application No. CCS00077 From Hunterville Playcentre
 Form Submitted 21 Feb 2025, 10:40PM NZDT

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
Print and install of mural	Other Expenditure *	\$1,075.25	Paid 15/01/2025

Income and Expenditure Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$1,075.25 This number/amount is calculated.	\$1,075.25 This number/amount is calculated.	\$0.00 This number/amount is calculated.

Certification and Feedback

* indicates a required field

Have you experienced any issues with your intended project budget to date? If so, please explain reasons for any major variances or for providing incomplete information:

No

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree

☒ Yes ☐ No

Name of authorised person *

Miss Lesley Shaw

Creative Communities Scheme: Round 1 2024/25
Creative Communities Project Report Form 2020
Application No. CCS00077 From Hunterville Playcentre

Form Submitted 21 Feb 2025, 10:40PM NZDT

ITEM 7.1

ATTACHMENT 1

	Must be a senior staff member, board member or appropriately authorised volunteer
Position *	Treasurer Position held in applicant organisation (e.g. CEO, Treasurer)
Contact Phone Number *	We may contact you to verify that this application is authorised by the applicant organisation
Contact Email *	Must be an email address.
Date *	21/02/2025 Must be a date

8 Meeting Closed.