



Rangitikei District Council

Telephone: 06 327-8174

Facsimile: 06 327-6970

Rangitikei
UNSPOILT...

Creative New Zealand Funding Assessment Committee

Applications

Wednesday 26 April 2017, 10.00 am

**Council Chambers,
46 High Street, Marton,**

Chair

Gill Duncan

Membership

Anne George, Julie Oliver, Katarina Hina, Marion McPhee,
Pam Bradley, Paul Marcroft, Raewyn Turner, Regan Barsdell,
Winona Folau, Cr Richard Aslett
His Worship the Mayor, Andy Watson, (ex officio)

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Application 1

Connected Media – Film-making workshops

PO Box 15486 New Lynn
Auckland Aotearoa New Zealand

Phone: (09) 827 6050
contact@connectedmedia.org

www.connectedmedia.org

Rangitikei District Council Creative Communities Scheme Application

From

Connected Media Charitable Trust

Contents:

1. Application form
2. Cover Letter
3. Letter of support from Greymouth High School
4. Photos from 2015 Workshops
5. Detailed budget for Rangitikei Workshop in Excel spreadsheet
6. Connected Media Quote for Services
7. Connected Media Charitable Trust Financial Statements Year Ended December 2015
8. Bank deposit slip

Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 31 March 2017

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 December 2016 – 1 December 2017

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

***Linda Holman
Governance Administrator
Rangitikei District Council
Private Bag 1102
Marton 4741***

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme: Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form*)
- To complete this application form in the digital file (PDF) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- ☐ My project has an arts or creative cultural focus
- ☐ My project takes place in the local authority district that I am applying to
- ☐ I have answered all of the questions in this form
- ☐ I have provided quotes and other financial details
- ☐ I have provided other supporting documentation
- ☐ I have read and signed the declaration
- ☐ I have made a copy of this application for my records

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☐

Full name of applicant:

Contact person (for a group):

Street address/PO Box:

Suburb:

Town/City:

Postcode:

Country:

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

GST number:

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☐

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

PROJECT DETAILS

Project name:

Brief description of project:

Project location, timing and numbers

Venue and suburb or town:

Start date:

Finish date:

Number of active participants:

Number of viewers/audience members:

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☐

Diversity: Support the diverse artistic cultural traditions of local communities

☐

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☐

Creation and presentation

☐

Presentation only (exhibition)

☐

Workshop/wānanga

Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☐

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

2. The process/Te whakatutuki: How will the project happen?

PROJECT DETAILS

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Chris Widdup

Chris Widdup is an actor and a film maker with over 20 years' experience. Chris is a graduate of the South Seas Film & Television School and is also an Applied Arts Drama Graduate from Northland Polytechnic. Chris also has his own production company, Hysographic Pictures.

Here is his IMDB: <http://www.imdb.com/name/nm1078271/>

2. Simon Williams

Simon Williams is a sustainability and Zero Waste educator with Wanaka Wastebusters as well as a photographer, graphic designer and web developer. Simon has also been involved with running and developing The Outlook for Someday workshops since 2013.

Or

3. Emily McDowell

Emily McDowell - Emily comes from Wellington and has since lived in Hong Kong, Suva, Tokyo, New York, Cape Town, London...and Auckland. She has directed environmental and social issues-based documentary and campaigns for the last ten years, including for BBC World's flagship series, 'Earth Report'. Emily was Climate Change Media Partnership's Television Editor at COP15. 'Element', her series on young people's responses to environmental crises, was broadcast by MTV International to the world's largest youth audience. She is currently working on Major Arc's Alaskan-Aotearoa documentary, 'Eighth Colour'.

We have support from Ron Fisher the local Enviroschools facilitator for Whanganui and Rangitikei.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Our team and trustees:

1. <http://connectedmedia.org/index.php?pageID=2> - Team and Trustees
2. <http://www.theoutlookforsomeday.net/about/someday-team/> - Wider Team and Facilitators
3. <http://www.theoutlookforsomeday.net/about/someday-ambassadors/> - Ambassadors
4. <http://www.theoutlookforsomeday.net/about/promos-and-testimonials/> - Ambassadors and Supports film promos

In the news:

1. <http://www.stuff.co.nz/timaru-herald/news/83729295/Film-workshop-for-budding-Timaru-film-makers>
 2. <https://www.odt.co.nz/regions/central-otago/film-workshops-funded>
- News with Supporters/Funders Information
- <https://www.thebigidea.nz/stories/media-releases/209778-calling-young-people-film-making-workshops-throughout-new-zealand>

PROJECT DETAILS

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

| | | | |
|-------------------------|-----|--------------------------|-----------------------------------|
| Are you GST registered? | Yes | <input type="checkbox"/> | Do NOT include GST in your budget |
| | No | <input type="checkbox"/> | Include GST in your budget |

| | | |
|--------------------------------------|--|---------------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item <i>eg hall hire</i> | Detail <i>eg 3 days' hire at \$100 per day</i> | Amount <i>eg \$300</i> |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | \$ |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income <i>eg ticket sales</i> | Detail <i>eg 250 tickets at \$15 per ticket</i> | Amount <i>eg \$3,750</i> |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$ |
| Costs less income | This is the maximum amount you can request from CCS | \$ |

PROJECT DETAILS

Amount you are requesting from the Creative Communities Scheme

\$

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|-----------------|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:


- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations or performances
- ☐ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Rangitikei District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Rangitikei District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

(Print name of contact person/applicant)


(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or arts organisation's contact person)

Signed:



(Parent/guardians signature for applicants under 16 years of age)

Date:

Date:

Connected Media

| | | | |
|---------------------|---|--|------------------------------|
| PROJECT: | THE OUTLOOK FOR SOMEDAY 11 - WORKSHOPS - RANGITIKEI REGION | | |
| BUDGET DATE: | 28/02/2017 | | |
| PREPARED BY: | Chris Widdup | | All Costs Exclude GST |

| | | Amount (per workshop) | No. Workshops | Units | Rate | Subtotal | Total |
|-------------------------------------|---|-----------------------------|------------------|-------------------------------|------|----------|-------------|
| FUNDER | WORKSHOP COSTS INC PERSONNEL | | | | | | |
| Creative Communities Scheme | Workshop Facilitators includes Reporting by Regional Facilitator | 2 | 1 | Facilitators | 750 | 1,500 | |
| Creative Communities Scheme | Consumables (incl. stationery, pens, handouts, digital resource compilation and delivery) | 1 | 1 | Allow | 37 | 37 | |
| Creative Communities Scheme | Digital Support (Online Registrations and Statistical Data Management) | 7 | 1 | Hours | 25 | 175 | |
| Creative Communities Scheme | Workshop Coordination | 12 | 1 | Hours | 25 | 300 | |
| Creative Communities Scheme | Workshop Promotions | 1 | 1 | Allow | 250 | 250 | |
| Creative Communities Scheme | Project Management | 20 | 1 | Hours | 45 | 900 | |
| Connected Media | Venue | 1 | 1 | Hire | 0 | 0 | |
| Connected Media | Travel | 2 | 1 | flights/mileage/taxis/hirecar | 400 | 800 | |
| Connected Media | Accommodation | 2 | 1 | People | 150 | 300 | |
| Connected Media | Meals & Incidentals | 2 | 1 | People | 50 | 100 | |
| Connected Media | Catering (Teas, coffee and milk only - participants to bring own lunch) | 1 | 1 | Allow | 40 | 40 | |
| Connected Media | Project Director | 1 | 1 | Fee | 250 | 250 | |
| Connected Media | Operations Management | 8 | 1 | Hours | 45 | 360 | |
| Connected Media | Office and overheads | 1 | 1 | Per Workshop | 500 | 500 | |
| Connected Media | Workshop Kit (incl. editing laptops, digital projector, sound equipment) | 1 | 1 | Per Workshop | 175 | 175 | |
| POTENTIAL INCOME FROM CCS | | | | | | | 3,16 |
| IN KIND FROM CONNECTED MEDIA | | | | | | | 2,52 |
| TOTAL BUDGET PER WORKSHOP | | | | | | | 5.68 |

PO Box 15486 New Lynn
Auckland Aotearoa New Zealand

Phone: (09) 827 6050
contact@connectedmedia.org

www.connectedmedia.org

QUOTE

The Outlook for Someday
PO Box 15486
New Lynn
Auckland 0640
Aotearoa New Zealand

26th February 2017
GST No: 61-549-765

For ***The Outlook for Someday 2017 One-day Film-making Workshop in the Rangitikei region***

| | |
|---|----------------|
| Workshop Facilitators including reporting | 1500.00 |
| Consumables | 37.00 |
| Digital Support | 175.00 |
| Workshop Coordination | 300.00 |
| Workshop Promotions | 250.00 |
| Project Management | 900.00 |
| Subtotal (excl. GST) | 3162.00 |
| GST @15% | 474.30 |
| TOTAL (including GST) | 3636.30 |

20 June 2014



**GREYMOUTH
HIGH SCHOOL**

Te Kura Tuarua
O Mawhera

To Whom It May Concern

OUTLOOK FOR SOMEDAY

I just wanted to write and say a big heartfelt thank you to Chris and Simon and the 'Outlook for Someday' team for our amazing day yesterday.

My husband and I are tutors for the Alternative Education Class here in Greymouth so we have the kids who are no longer in mainstream education. They are aged 13-16 and have issues.

Yesterday, we were all welcomed into a space that was outside our comfort zone and made to feel safe. We were treated with respect, engaged in learning and fun activities, we were allowed to contribute without judgement and because of this, and we all relaxed and started to shine.

These kids are sharp when it comes to fairness and they can spot a fraudster a mile away (and generally let them know very quickly what they think of them).

Yesterday was good, and fair, and wholesome and true and our students thrived in the environment you guys created. On top of this, the message you teach resonates with them and inspires them to be the difference.

There were a lot of favourite moments for me including Jordon amping the whole way in the van on the way there anxious about how long the day was going to be and whether he was going to make it through without going insane. Then amping on the way home about what a great day he had, and how much he enjoyed it.

The themes were awesome and highlighted some very real things in these kids life like drugs, alcohol, diet, as well as depression and violence. All presented by their peers which they absorbed instantly.

Our oldest student David, who struggles with focus and staying on task, as well as constantly trying to avoid reading, writing or anything academic wrote his first script which is included. This is amazing on so many levels. It has a beginning, middle and end. It has a great story and a strong moral. This is the most writing David has ever done and he achieved it in 30 mins under your guidance. He is still smiling about it and so are we.

The kids are now all motivated to write and direct and star in their own movie which has given us a vehicle to get some credit work done so thanks for that too!

What you did for us yesterday changed the world. Is it too early to book in for next year?

Keep up the awesome work guys, you are amazing.

Tiaki

Katie Shannon
Alternative Education Tutor





22 April 2016

To whom it may concern,

Support for The Outlook for Someday

The Outlook for Someday is a unique project. Through a film challenge and workshops it empowers young people to reflect on their ideas and opinions about sustainability, and to share them in creative ways with others. Toimata Foundation sees a range of benefits arising from this project; for the young filmmakers, their communities and New Zealand as a whole.

The two programmes supported by Toimata Foundation, Enviroschools and Te Aho Tū Roa, represent a movement involving over 250,000 children and young people. As an organisation we value the opportunities provided by The Outlook for Someday both for our network and all young people in this country.

The young filmmakers are challenged to convey their thoughts about sustainability, and this engages them in investigation and critical thinking. Many then work with others in their community to produce their film entry, raising awareness about the issues among a wider audience. Nationally, the promotion of the winning films brings youth ideas and voices to a mainstream audience.

Toimata Foundation has supported The Outlook for Someday since it began in 2007 and we have contributed happily to its growth and watched as the project has matured.

As it has developed, The Outlook for Someday has increasingly enabled access, encouraged participation and fostered ongoing engagement in artistic and cultural activity among young people. By doing so in relation to sustainability, The Outlook for Someday makes an important contribution to communities in New Zealand.

We encourage all organisations that care about the empowerment of young people, to support The Outlook for Someday. We look forward to it continuing and growing.

Yours Sincerely

A handwritten signature in black ink, appearing to read "Heidi Mardon".

Heidi Mardon
Chief Executive

Holding the vision of Te Aho Tū Roa and Enviroschools





Rural Education Activities Programme

Westland Rural Education Activities Programme (WestREAP)
72 Tudor Street
PO Box 264
Hokitika, 7810

20th April 2016

Tēnā koutou,

WestREAP strongly supports the visit of "The Outlook for Someday" to the West Coast. Their visit provides young people on the West Coast with a high quality opportunity to explore their creativity and their connection to the extraordinary whenua we have here in Tai Poutini.

Through gaining skills in film making, West Coast rangatahi will give voice to their core values, especially those connected to care for our whenua, in a sustainable and meaningful way. In 2013, WestREAP ran a conference to inspire young people on the West Coast. Through that conference young people told us their perceptions of the strengths, weaknesses, opportunities and threats for young people living on the West Coast. When looking at the strengths, young people talked overwhelmingly about the spectacular environment they are connected to. They spoke of a strong desire to protect and care for this environment and contribute to its sustainability.

The "Outlook for Someday" kaupapa provides an excellent medium for young people to share their connection to whenua with the wider West Coast communities, the nation and the world. Young people will also have the opportunity to learn skills from talented and experienced film makers who are passionate about the supporting our young people to explore their potential.

WestREAP would like to encourage other organisations to support "The Outlook for Someday" in their objective to help grow a generation of sustainability storytellers. Our stories have the power to create transformative intergenerational change, they connect the past and present to the future. The process of storytelling and our learning from it honours and respects our tīpuna. These stories can awaken future generations to their potential.

Nāku noa, nā

Eleanor Sutton
Schools Coordinator

The Outlook for Someday Sustainability Film-making Workshop

2016 Photos



Annual Report

Connected Media Charitable Trust

Contents

| | |
|----|-------------------------------------|
| 3 | Directory |
| 4 | Independent Auditor's Report |
| 5 | Independent Auditor's Report Page 2 |
| 6 | Statement of Profit or Loss |
| 8 | Balance Sheet |
| 10 | Statement of Changes in Equity |
| 11 | Depreciation Schedule |
| 12 | Notes to the Financial Statements |

Directory

Connected Media Charitable Trust For the year ended 31 December 2015

Established

12 July 1993

Settlement

12 July 1993

Nature of Business

Environmental Issues Research & Documentation

IRD Number

061-549-765

Trustees

John Robert Proctor

Robert Coates

Pippa Jane Coom

Daniel Nepia

Bankers

ASB Bank Limited

Solicitors

Stephens Lawyers
Wellington

Auditors

Blackmore, Virtue & Owens

18 Broadway

Newmarket

Auckland

Accountant

O'Halloran North Shore Limited

12A Link Drive
Wairau Park
Auckland 0627

TO THE TRUSTEES OF THE CONNECTED MEDIA CHARITABLE TRUST

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of the Connected Media Charitable Trust, which comprise the Balance Sheet as at 31 December 2015, the Statement of Profit & Loss for the year then ended, and a summary of significant accounting policies and other explanatory information. These financial statements have been prepared as a special purpose report in accordance with the trust deed of the Connected Media Charitable Trust.

Trustees' Responsibility for the Financial Statements

The trustees are responsible on behalf of the Connected Media Charitable Trust for the preparation and fair presentation of these financial statements and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Your Chartered Accountants and Business Advisors

PRINCIPALS

Athol Raymond Owens
BCom, CA, FCIS

Alexander Ernest Houghton
BBus, CA

Level 2, 18 Broadway, Newmarket, Auckland 1023
PO Box 9579, Newmarket, Auckland 1149, New Zealand
Telephone: +64-9-520 4089, Facsimile +64-9-524 7580
Email: bvo@bvo.co.nz www.bvo.co.nz

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Connected Media Charitable Trust.

Opinion

In our opinion, the financial statements give a true and fair view of the financial position of the Connected Media Charitable Trust as at 31 December 2015, and of its financial performance for the year then ended.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to the Statement of Accounting Policies on page 12 of the financial statements, which describes the basis of accounting. The financial statements are prepared as a special purpose report. As a result, the financial statements may not be suitable for another purpose.

This report is made solely to the trustees as a body. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Blackmore Virtue & Owens

**BLACKMORE VIRTUE & OWENS
CHARTERED ACCOUNTANTS
NEWMARKET
AUCKLAND**

30 June 2016

Statement of Profit or Loss

Connected Media Charitable Trust For the year ended 31 December 2015

| | NOTES | 2015 | 2014 |
|--|-------|-------------------|-------------------|
| Trading Income | | | |
| Sales | | 255.00 | 124.13 |
| Project Funding | | 245,475.44 | 240,625.39 |
| Project Sponsorship | | 83,797.77 | 137,750.00 |
| Royalty Income | | 175.24 | 76.44 |
| Donations | | - | 220.00 |
| Accommodation Grant - Auckland Council | | 800.00 | 3,525.00 |
| Grants - Misc | | 44,000.13 | 20,000.00 |
| Foundation North (ASB Community Trust) Grants | | 50,000.00 | 50,000.00 |
| Bay Trust | | 4,983.00 | - |
| Community Trust Mid & South Canterbury (CTMSC) | | 500.00 | - |
| Eastern and Central Community Trust | | 15,000.00 | - |
| First Sovereign Trust Ltd | | 4,000.00 | - |
| Otago Community Trust | | 3,500.00 | - |
| Regional Community and Licensing Trusts | | 4,000.00 | - |
| The Trusts Community Foundation (TTCF) | | 10,000.00 | - |
| Whanganui Community Foundation (WCF) | | 2,000.00 | - |
| Canterbury Community Trust | | 5,000.00 | - |
| Infinity Foundation | | 2,000.00 | - |
| Youthtown Inc | | 4,000.00 | - |
| Waikato Community Trust | | 2,608.70 | - |
| Dragon Community Trust | | 477.38 | - |
| Total Trading Income | | 482,572.66 | 452,320.96 |
| Cost of Sales | | | |
| Project Expenses | | | |
| Project Expenses | | 74,923.21 | 62,662.70 |
| Total Project Expenses | | 74,923.21 | 62,662.70 |
| Total Cost of Sales | | 74,923.21 | 62,662.70 |
| Gross Profit | | 407,649.45 | 389,658.26 |
| Other Income | | | |
| Interest Received | | 586.48 | 851.46 |
| Miscellaneous Income | | 2,746.55 | 48.00 |
| Office Space Rent | | 1,625.00 | - |
| Total Other Income | | 4,958.03 | 899.46 |
| Total Income | | 412,607.48 | 390,557.72 |
| Expenses | | | |
| Advertising & Promotion | | 684.02 | 585.29 |
| Auditor Fees | | 1,600.00 | 1,732.00 |
| Bank and Credit Card Charges | | 389.83 | 312.78 |

| | NOTES | 2015 | 2014 |
|--|-------|-------------------|--------------------|
| Computer Expenses | | 649.22 | 231.32 |
| Couriers | | 706.24 | 575.14 |
| Depreciation Expense | | 1,350.40 | 1,777.00 |
| Festivals - Overseas | | 6,615.75 | - |
| Funding Plan Management | | 5,000.40 | 3,250.10 |
| General Expenses | | 44.44 | 2,591.62 |
| Insurance | | 1,912.14 | 1,866.24 |
| Interest - Bank | | - | 42.95 |
| Low Value Assets | | 951.37 | 1,381.02 |
| Management Fees - Director | | 120,000.00 | 120,000.00 |
| Management Fees - Media & Technical | | 28,500.00 | 46,825.00 |
| Management Fees - Operations Management | | 65,520.00 | 71,720.00 |
| Management Fees - Project Management | | 89,226.37 | 77,563.75 |
| Management Fees - Workshop & Awards Coordination | | 28,570.65 | 9,435.50 |
| Meeting Expenses | | 531.98 | 714.59 |
| Miscellaneous Office Expenses | | 570.48 | 1,339.34 |
| Power | | 1,135.47 | 706.64 |
| PR & Publicity Consultant | | 385.00 | 10,000.00 |
| Printing & Stationery | | 2,148.92 | 1,424.20 |
| Rent | | 20,168.26 | 21,106.67 |
| Monitored Alarm | | 390.00 | 240.00 |
| Subscriptions | | 43.48 | - |
| Phone, Mobile & Internet | | 2,250.60 | 2,528.76 |
| Water usage | | 84.23 | - |
| Technical Consulting | | 337.50 | - |
| Te Reo and Tikanga Maori Consultant | | 2,500.00 | - |
| Travelling Expenses | | 26,641.87 | 25,272.77 |
| Website Expenses | | 504.00 | 410.91 |
| Total Expenses | | 409,412.62 | 403,633.59 |
| Profit (Loss) Before Taxation | | 3,194.86 | (13,075.87) |
| Trustees Income Before Tax | | 3,194.86 | (13,075.87) |
| Net Trustees Income for the Year | | 3,194.86 | (13,075.87) |

Balance Sheet

Connected Media Charitable Trust As at 31 December 2015


| | NOTES | 31 DEC 2015 | 31 DEC 2014 |
|--|-------|------------------|------------------|
| Assets | | | |
| Current Assets | | | |
| Cash and Bank | | | |
| ASB Bank Cheque Account | | 2,727.69 | 2,603.23 |
| Savings Account - Business Saver #52 | | 6,253.71 | 16,773.04 |
| Savings Account - Business Saver #53 | | 13.98 | - |
| Total Cash and Bank | | 8,995.38 | 19,376.27 |
| Accounts Receivables | | 53,900.00 | 21,275.00 |
| Prepayments | | 44.85 | - |
| GST Receivable | | - | 2,338.41 |
| Other Current Assets | | | |
| Bond | | 1,646.67 | 1,646.67 |
| Total Other Current Assets | | 1,646.67 | 1,646.67 |
| Total Current Assets | | 64,586.90 | 44,636.35 |
| Non-Current Assets | | | |
| Property, Plant and Equipment | | | |
| Computer Software & Equipment | | 6,484.00 | 6,485.00 |
| Less Accumulated Depreciation on Computer Software & Equipment | | (5,020.60) | (3,865.00) |
| Plant & Equipment | | 2,000.00 | 2,000.00 |
| Less Accumulated Depreciation on Plant & Equipment | | (1,707.80) | (1,513.00) |
| Total Property, Plant and Equipment | | 1,755.60 | 3,107.00 |
| Total Non-Current Assets | | 1,755.60 | 3,107.00 |
| Total Assets | | 66,342.50 | 47,743.35 |
| Liabilities | | | |
| Current Liabilities | | | |
| Trade and Other Payables | | | |
| Income Received in Advance | | 35,054.88 | 26,600.00 |
| Total Trade and Other Payables | | 35,054.88 | 26,600.00 |
| GST Payable | | 6,908.61 | - |
| Credit Cards | | | |
| Amex Platinum | | 270.85 | 160.39 |
| ANZ - Visa | | 2,869.08 | 1,196.34 |
| Total Credit Cards | | 3,139.93 | 1,356.73 |

| | NOTES | 31 DEC 2015 | 31 DEC 2014 |
|--|-------|------------------|------------------|
| Other Current Liabilities | | | |
| Accounts Payables | | 7,760.57 | 9,502.97 |
| Total Other Current Liabilities | | 7,760.57 | 9,502.97 |
| Total Current Liabilities | | 52,863.99 | 37,459.70 |
| Total Liabilities | | 52,863.99 | 37,459.70 |
| Net Assets | | 13,478.51 | 10,283.65 |
| Equity | | | |
| Retained Earnings | | | |
| Current Year Earnings | | 3,194.86 | (13,075.87) |
| Retained Earnings | | 8,522.74 | 21,598.61 |
| Total Retained Earnings | | 11,717.60 | 8,522.74 |
| Other | | 1,760.91 | 1,760.91 |
| Total Equity | | 13,478.51 | 10,283.65 |



John Proctor - Trustee

Date 30 June 2016



Robert Coates - Trustee

Date 30 June 2016



Pippa Coom - Trustee

Date 30 June 2016



Daniel Nepia - Trustee

Date 30 June 2016

Statement of Changes in Equity

Connected Media Charitable Trust
For the year ended 31 December 2015

| | 2015 | 2014 |
|--------------------------------|------------------|--------------------|
| Trust Capital | | |
| Opening Balance | 10,283.65 | 23,359.52 |
| Increases | | |
| Trustees Income for the Period | 3,194.86 | (13,075.87) |
| Total Increases | 3,194.86 | (13,075.87) |
| Total Trust Capital | 13,478.51 | 10,283.65 |

Depreciation Schedule

Connected Media Charitable Trust
For the year ended 31 December 2015

| NAME | RATE | COST | OPENING VALUE | PURCHASES | CLOSING ACCUM DEP | DISPOSALS | DEPRECIATION | CLOSING VALUE |
|--|--------|-----------------|-----------------|-----------|----------------------|-----------|-----------------|-----------------|
| Computer Software & Equipment | | | | | | | | |
| Asus Vivo Notebook | 50.00% | 872.00 | 309.00 | - | 717.50 | - | 154.50 | 154.50 |
| Epson EBS110 Projector | 25.00% | 507.00 | 317.00 | - | 269.25 | - | 79.25 | 237.75 |
| Epson Lumens Projector | 25.00% | 499.00 | 247.00 | - | 313.75 | - | 61.75 | 185.25 |
| HP Compaq 620 Laptop | 50.00% | 549.00 | 68.00 | - | 515.00 | - | 34.00 | 34.00 |
| HP Office Jet Printer | 40.00% | 439.00 | 129.00 | - | 361.60 | - | 51.60 | 77.40 |
| HP Pavilion | 50.00% | 894.00 | 316.00 | - | 736.00 | - | 158.00 | 158.00 |
| HP Pavilion | 50.00% | 894.00 | 335.00 | - | 726.50 | - | 167.50 | 167.50 |
| HP Pavilion Laptop | 50.00% | 749.00 | 749.00 | - | 374.50 | - | 374.50 | 374.50 |
| Toshiba Satellite Pro C650 Laptop | 50.00% | 575.00 | 44.00 | - | 553.00 | - | 22.00 | 22.00 |
| Western Digital NAS | 50.00% | 506.00 | 105.00 | - | 453.50 | - | 52.50 | 52.50 |
| Total Computer Software & Equipment | | 6,484.00 | 2,619.00 | - | 5,020.60 | - | 1,155.60 | 1,463.40 |
| Plant & Equipment | | | | | | | | |
| Camera Equipment | 40.00% | 1,763.00 | 429.00 | - | 1,505.60 | - | 171.60 | 257.40 |
| Editing Equipment | 40.00% | 237.00 | 58.00 | - | 202.20 | - | 23.20 | 34.80 |
| Total Plant & Equipment | | 2,000.00 | 487.00 | - | 1,707.80 | - | 194.80 | 292.20 |
| Total | | 8,484.00 | 3,106.00 | - | 6,728.40 | - | 1,350.40 | 1,755.60 |

Notes to the Financial Statements

Connected Media Charitable Trust For the year ended 31 December 2015

1. Reporting Entity

The Connected Media Charitable Trust is a Charitable Trust established by a trust deed dated 12 July 1993, and subject to the Charitable Trusts Act 2007. Connected Media Trust is engaged in the business of Environmental Issues Research & Documentation.

2. Statement of Accounting Policies

Basis of Preparation

These financial statements are a special purpose report.

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Going Concern

These financial statements have been prepared on the basis that the Charitable Trust is a going concern.

Property, Plant and Equipment and Investment Property

Property, plant and equipment and investment property are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Upon derecognition, the asset revaluation reserve relating to the asset disposed shall be transferred to retained earnings.

Income Tax

The trust has charitable status and is therefore exempt from income tax.

Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Statement of Financial Position.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

| | 2015 | 2014 |
|--|-----------------|-----------------|
| 3. Property, Plant and Equipment | | |
| Plant and Equipment | | |
| Plant and machinery owned | 2,000.00 | 2,000.00 |
| Accumulated depreciation - plant and machinery owned | (1,707.80) | (1,513.00) |
| Total Plant and Equipment | 292.20 | 487.00 |
| Other Fixed Assets | | |
| Owned fixed assets | 6,484.00 | 6,485.00 |
| Accumulated depreciation - fixed assets owned | (5,020.60) | (3,865.00) |
| Total Other Fixed Assets | 1,463.40 | 2,620.00 |
| Total Property, Plant and Equipment | 1,755.60 | 3,107.00 |

4. Contingent Liabilities

There are no contingent liabilities at year end (31 December 2014: \$Nil)

5. Capital Commitments

There are no capital commitments at year end (31 December 2014: \$Nil)

6. Related Parties

There are no related party transactions at year end (31 December 2014: \$Nil)



ASB BANK LIMITED
LYNNMALL BRANCH - NEW LYNN

Depositor's Name _____

Reference

Credit account of

CONNECTED MEDIA TRUST

Funds included in this deposit cannot be drawn against until proceeds have been cleared.

Deposit

| Notes | No. | Amount | |
|--------------------|-----|--------|--|
| \$100 | | | |
| \$50 | | | |
| \$20 | | | |
| \$10 | | | |
| \$5 | | | |
| Coin | | | |
| Cheques (per back) | | | |

\$

⑈ 123022⑈ 0352465⑈00 ⑈ 50

Application 2

Marton Arts and
Crafts Centre – 2017
Exhibition

Rangitikei District



RECEIVED

31 MAR 2017

To: LH
File: 3-GF-3-4
Doc: 12 0429

Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 31 March 2017

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 December 2016 – 1 December 2017

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

*Linda Holman
Governance Administrator
Rangitikei District Council
Private Bag 1102
Marton 4741*

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme: Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

| | | | |
|-------------------------------|-------------------------------------|------------|-------------|
| Full name of applicant: | Marton Arts and Crafts Centre Inc | | |
| Contact person (for a group): | Lorraine Barnett | | |
| Street address/PO Box: | PO Box 270 | | |
| Suburb: | | Town/City: | Marton |
| Postcode: | 4741 | Country: | New Zealand |
| Email: | secretary@martonartsandcrafts.co.nz | | |
| Telephone (day): | (06) 327-6226 | | |

All correspondence will be sent to the above email or postal address

| | | | |
|-----------------------|------------------------|-------------|--|
| Name on bank account: | Marton Arts and Crafts | GST number: | |
| Bank account number: | | | |

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

| | | | |
|--|-------------------------------------|---------|--|
| New Zealand European/Pākehā: | <input checked="" type="checkbox"/> | Detail: | We are a multicultural centre, with members |
| Māori: | <input checked="" type="checkbox"/> | Detail: | who appear to have backgrounds from a range |
| Pacific Island: | <input checked="" type="checkbox"/> | Detail: | of locations, mainly NZ/European and Maori, |
| Asian: | <input checked="" type="checkbox"/> | Detail: | as well as being of Pacific Island and Asian |
| Middle Eastern/Latin American/African: | <input type="checkbox"/> | Detail: | descent. |
| Other: | <input type="checkbox"/> | Detail: | |

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

| | | |
|--|--|--|
| <input type="checkbox"/> Council website | <input type="checkbox"/> Creative NZ website | <input type="checkbox"/> Social media |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Local paper | <input type="checkbox"/> Radio |
| <input checked="" type="checkbox"/> Council staff member | <input type="checkbox"/> Poster/flyer/brochure | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Other (please provide detail) | | |

PROJECT DETAILS

Project name: 2017 Exhibition of the Marton Arts and Crafts Centre members.

Brief description of project:

Members will have an opportunity to exhibit work(s) they have created from attending centre's activities.

Project location, timing and numbers

Venue and suburb or town: Marton Arts and Crafts Centre, 16 Grey Street, Marton

Start date: Thu 28 Sep 17 **Finish date:** Sun 8 Oct 17

Number of active participants: approx 80

Number of viewers/audience members: 1,000+

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☒ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☒ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☒ Presentation only (exhibition)

☐ Workshop/wānanga

Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☒ Detail: Members will produce a range of works, some

Māori:

☒ Detail: could be based on their own or others

Pacific Island:

☒ Detail: background.

Asian:

☒ Detail:

Middle Eastern/Latin American/African:

☐ Detail:

Other:

☐ Detail:

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Run an Exhibition which will allow members the opportunity to showcase their skills.

Items displayed which will be either produced at the centre or elsewhere utilising skills learned at the centre either while attending Classes, Group gatherings or specific/specialist workshops.

As well as members work(s) on display, we will have guest exhibitions.

So far we have a local specialist who has verbally indicated his willingness to allow his pieces to be displayed. These items are mainly model sailing ships.

We also have had a New Zealand fibre artist verbally agree to be involved in the exhibition. It is anticipated that she will provide a range of clothing items eg scarves and jackets as well as accessories such as bags and hats. These will generally be unique items.

The exhibition will promote Arts and Crafts in the area to residents, visitors as well as potential residents to the Rangitikei.

By having good advertising coverage we are confident that we will attract more visitors to the centre's exhibition, this attraction to the town will encourage involvement in our activities while promoting the area as a worthwhile place to live as well as visit.

2. The process/Te whakatutuki: How will the project happen?

Members have already been advised that the exhibition is planned. A small number of outlets which provide specialist supplies to members have already been alerted that the exhibition is planned.

An Exhibition Committee was formed last year (in 2016) the committee members discussed options for Guest Artists, and those shortlisted were approached.

Advertising items will be created eg Posters/Flyers/Signage/Radio/TV (Sky's Living Channel). Advertising will be distributed / circulated / installed.

Groups who have previously visited will be contacted, to invite them to come along on specific days eg Rest Homes, Schools and Colleges.

By approx 1 Sep, potential exhibitors will be invited to submit details of their works.

Members of the organising committee will prepare the centre to receive exhibits.

By approx 23 Sep, items will be received at the centre, to allow for a catalogue to be generated and re-produced.

The opening night of the Exhibition should be on 28 Sep and open to the public from 29 Sep to 8 Oct.

PROJECT DETAILS

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

The organising team comprise of a range of members, some new, but some who have been involved with staging a variety of exhibitions both at the Arts Centre as well as other locations eg Feilding and District Arts Centre. Some have simply been involved with the production of, some have been Guest Exhibitors.

Where those on the team have been involved in other organisations, this exhibition is solely being run by the Arts Centre.

The exhibitors will be members - many have been involved with the centre for many years, but we have several who are new to their respective crafts - this year we had several new members as well as members who have returned from a break.

Two Guest Exhibitors have been approached another (as yet unidentified) may be invited:

Peter Clark - A local model maker who specialises in original hand-made wooden sailing ships.

Karen Workman - A New Zealand fibre artist from Waverley

[see: www.creativefibre.org.nz/tutordirectory/listing/karen-workman]

The attendees are anticipated to be from all walks of life with an interest in arts and crafts. The Model Ships were identified as being a potential drawcard for men.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The exhibitions will showcase works of many members, this will encompass a huge range of diversity from members while encouraging and actively playing a role in everyone taking pride in their heritage. It is important to us that we can connect with all ages- ethnicity and cultural backgrounds. In doing so we open our facility to the region and beyond.

This exhibition is also a cultural tradition in and of itself. The members of the Art Centre have been displaying work since the 1970's and people locally and throughout NZ come because of it. Our nearly 50 year history in championing handcrafts and artisan skills connects us and others to our forebears and provides skills to enrich and encourage others to try skills in the future.

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget

No ☒ Include GST in your budget

| Project costs | | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. |
|------------------------|---|--|
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Partitions | 2 weeks hire | 500.00 |
| Corflute Signs | Advertising Signage | 533.60 |
| Posters | Advertising Signage | 242.65 |
| Flyers | Advertising Signage | 323.15 |
| Radio Adverts | Advertising | 700.00 |
| Newspaper Adverts | Print Advertising | 421.00 |
| Living Channel | TV Advertising | 0 |
| Brochures | 2000 | 801.55 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | \$ 3984.25 |
| Project Income | | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Entrance Fee | \$5 per person x approx 500 | 2500 |
| Commission on Sales | | 100 |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$ 2600 |
| Costs less income | This is the maximum amount you can request from CCS | \$ 1384.25 |

PROJECT DETAILS

| | |
|--|----|
| Amount you are requesting from the Creative Communities Scheme | \$ |
|--|----|

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--|----------|---------------------------|
| | At this time, no other applications have been made for | | |
| | funding from other entities. | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---|-----------------|--|
| | Arts Brochure - Application submitted to allow | | Yes |
| | Project Marton to produce a brochure to advertise | | |
| | local artists. | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Rangitikei District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Rangitikei District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
This consent is given in accordance with the Privacy Act 1993

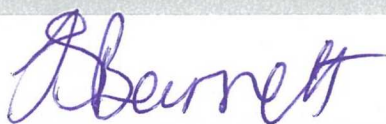
Name

Lorraine Barnett

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

30 March 2017

Date:



42 Cuba Street
P.O. Box 61
Palmerston North 4440
Telephone: (06) 353-2700
Fax: (06) 356-1319
Email: fisherprint@xtra.co.nz
Commercial Printers for 100 years.
Associate company



CASH SALE

Marton Arts & Crafts Centre Incorp
16 Grey Street

MARTON 4710

Attention: Carolyn Bates

Dear Carolyn Bates,

Date: 30/03/17

Quotation No: 314730

Customer Code: CASH

Phone Number:

Fax Number:

Job Title: Marton Arts & Crafts EXHIBITION Brochures

Details: PDF file supplied by client. pdf proof
Prints colour both sides
Trimmed & folded to DL
Packed & despatched to one Marton address

Materials: 150 gsm SILK MATT WHITE

Size: A4 folded to DL

| | | |
|---------------------|---------------|---------------|
| Quantity: | 1500 | 2000 |
| Net Price: | 553.00 | 697.00 |
| GST: | 82.95 | 104.55 |
| Total Price: | 635.95 | 801.55 |

Regards,
Sian Jones.

Customer Code: CASH
Quotation No: 314730

| | | |
|--------------|--------|--------|
| Quantity: | 1500 | 2000 |
| Net Price: | 553.00 | 697.00 |
| GST: | 82.95 | 104.55 |
| Total Price: | 635.95 | 801.55 |



42 Cuba Street
P.O. Box 61
Palmerston North 4440
Telephone: (06) 353-2700
Fax: (06) 356-1319
Email: fisherprint@xtra.co.nz
Commercial Printers for 100 years.
Associate company



CASH SALE

Marton Arts & Crafts Centre Incorp
16 Grey Street
MARTON 4710
Attention: Carolyn Bates

Dear Carolyn,

Date: 30/03/17
Quotation No: 314729
Customer Code: CASH
Phone Number:
Fax Number:

Job Title: Marton Arts & Crafts EXHIBITION DL Flyers
Details: PDF file supplied by client.
Prints colour one side
Trimmed packed & despatched to one Marton address
Materials: 128 gsm NEO GLOSS WHITE
Size: DL flat
Quantity: 3000
Net Price: 281.00
GST: 42.15
Total Price: 323.15

Regards,
Sian Jones.

Customer Code: CASH
Quotation No: 314729

Quantity: 3000
Net Price: 281.00
GST: 42.15
Total Price: 323.15



42 Cuba Street
P.O. Box 61
Palmerston North 4440
Telephone: (06) 353-2700
Fax: (06) 356-1319
Email: fisherprint@xtra.co.nz
Commercial Printers for 100 years.
Associate company



CASH SALE

Marton Arts & Crafts Centre Incorp
16 Grey Street
MARTON 4710

Attention: Carolyn Bates

Dear Carolyn Bates,

Date: 30/03/17

Quotation No: 314731

Customer Code: CASH

Phone Number:

Fax Number:

Job Title: Marton Arts & Crafts EXHIBITION A4 & A3 Posters

Details: PDF file supplied by client. Digi proof
Digital print colour one side
Trimmed, packed and despatched to one Marton Address

NOTE quantity 450 = 300 each of A4 & A3 posters

Materials: 130 gsm Colour eXpressions GLOSS

Size: A3 flat

| | |
|---------------------|---------------|
| Quantity: | 450 |
| Net Price: | 211.00 |
| GST: | 31.65 |
| Total Price: | 242.65 |

Regards,
Sian Jones.

Customer Code: CASH
Quotation No: 314731

| | |
|--------------|--------|
| Quantity: | 450 |
| Net Price: | 211.00 |
| GST: | 31.65 |
| Total Price: | 242.65 |



42 Cuba Street
P.O. Box 61
Palmerston North 4440
Telephone: (06) 353-2700
Fax: (06) 356-1319
Email: fisherprint@xtra.co.nz
Commercial Printers for 100 years.
Associate company



CASH SALE

Marton Arts & Crafts Centre Incorp
16 Grey Street

MARTON 4710

Attention: Carolyn Bates

Dear Carolyn,

Date: 30/03/17

Quotation No: 314746

Customer Code: CASH

Phone Number:

Fax Number:

Job Title: Marton Arts & Crafts Exhibition A2 Corflute

Details: From Print ready files supplied
Printed colour one side on Corflute
Packed & delivered to one Marton address

Materials: gsm

Size: 594mm x 420mm

Quantity: 16

Net Price: 145.00

GST: 21.75

Total Price: 166.75

Regards,
Sian Jones.

Customer Code: CASH
Quotation No: 314746

Quantity: 16
Net Price: 145.00
GST: 21.75
Total Price: 166.75



42 Cuba Street
P.O. Box 61
Palmerston North 4440
Telephone: (06) 353-2700
Fax: (06) 356-1319
Email: fisherprint@xtra.co.nz
Commercial Printers for 100 years.
Associate company



CASH SALE

Marton Arts & Crafts Centre Incorp
16 Grey Street
MARTON 4710
Attention: Carolyn Bates
Dear Carolyn,

Date: 30/03/17
Quotation No: 314747
Customer Code: CASH
Phone Number:
Fax Number:

Job Title: Marton Arts & Crafts Exhibition A1 Corflute
Details: From Print ready files supplied
Printed colour one side on Corflute
Packed & delivered to one Marton address
Materials: gsm
Size: 594mm x 840mm
Quantity: 16
Net Price: 257.00
GST: 38.55
Total Price: 295.55

Regards,
Sian Jones.

Customer Code: CASH
Quotation No: 314747

Quantity: 16
Net Price: 257.00
GST: 38.55
Total Price: 295.55



42 Cuba Street
P.O. Box 61
Palmerston North 4440
Telephone: (06) 353-2700
Fax: (06) 356-1319
Email: fisherprint@xtra.co.nz
Commercial Printers for 100 years.
Associate company



CASH SALE

Marton Arts & Crafts Centre Incorp
16 Grey Street

MARTON 4710

Attention: Carolyn Bates

Dear Carolyn,

Date: 30/03/17

Quotation No: 314748

Customer Code: CASH

Phone Number:

Fax Number:

Job Title: Marton Arts & Crafts Exhibition A0 Corflute

Details: From Print ready files supplied
Printed colour one side on Corflute
Packed & delivered to one Marton address

Materials: gsm

Size: 841mm x 1189 mm

Quantity: 16

Net Price: 464.00

GST: 69.60

Total Price: 533.60

Regards,
Sian Jones.

Customer Code: CASH
Quotation No: 314748

Quantity: 16
Net Price: 464.00
GST: 69.60
Total Price: 533.60

Application 3

Marton Country
Music – 2018
Festival

Rangitikei District



RECEIVED

27 MAR 2017



Doc: 17 0300

Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 31 March 2017

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 December 2016 – 1 December 2017

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

*Linda Holman
Governance Administrator
Rangitikei District Council
Private Bag 1102
Marton 4741*

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme: Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

- ☒ My project has an arts or creative cultural focus
- ☒ My project takes place in the local authority district that I am applying to
- ☒ I have answered all of the questions in this form
- ☒ I have provided quotes and other financial details
- ☒ I have provided other supporting documentation
- ☒ I have read and signed the declaration
- ☒ I have made a copy of this application for my records

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Marton Country Music Festival 2018

Contact person (for a group):

John de Burgh

Street address/PO Box:

39 Seddon Street

Suburb:

Feilding

Town/City:

Feilding

Postcode:

4702

Country:

New Zealand

Email:

jdeburgh@ihug.co.nz

Telephone (day):

027 2903013

All correspondence will be sent to the above email or postal address

Name on bank account:

Marton Country Music Festival

GST number:

Bank account number:

01 0681 0017878 00

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

We are a bi-cultural/Multicultural group

Māori:

☒

Detail:

Pacific Island:

☒

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☒

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☒

Word of mouth

☐

Other (please provide detail)

PROJECT DETAILS

Project name: Marton Country Music Festival 2018

Brief description of project:

To organise and produce a high quality weekend of Country Music in a happy and safe environment inc local artists

Project location, timing and numbers

Venue and suburb or town:

Wilson Park, Marton

Start date:

19th January 2018

Finish date:

21st January 2018

Number of active participants:

230

Number of viewers/audience members:

3500

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

Diversity: Support the diverse artistic cultural traditions of local communities

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐ Craft/object art

☐

Dance

☐

Inter-arts

☐ Literature

☒

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☒

Presentation only (performance or concert)

☐ Creation and presentation

☐

Presentation only (exhibition)

☐ Workshop/wānanga

Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☒

Detail:

We have a multicultural mix of participants

Māori:

☒

Detail:

High percentage of Maori participants

Pacific Island:

☒

Detail:

Asian:

☒

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☒

Detail:

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

The Marton Country Music Festival has been running for 11 years previously. It has grown over those years and is now a major icon in terms of Festivals in New Zealand.

It attracts many people into Marton for the weekend it is held on.

One of the main aims is to offer local artists an opportunity to perform along side of some very competent and established artists.

This give our local artists an experience in which they can grow and make connections.

It also provides an event in Marton in which the Town and Region can take pride in,

indeed many people do take pride in being associated with the annual Festival.

It is our idea to make the Festival grow and become better each year and to be able to stay in Marton as it is a major event for the Town and Region. Putting Marton on the map.

2. The process/Te whakatutuki: How will the project happen?

The project will happen at Wilson Park in Marton over the weekend of 19th to the 21st January 2018.

Preparations have already begun with a new committee in place and with the assistance of the previous committee are organising the Festival for 2018.

We are in the process of arranging the equipment, the bands, guest artists. This is tamatales to happen throughout the year.

We also have a website which is updated as things are confirmed.

Fundraising continues throughout the year.

Letters ,emails and brochures are sent out at various times (multiple drops) though out the year.

Nearer to the event - the last week, the site is set up with the stage, equipments , marquees etc ready for the 1000's of visitors (including many Motorhomers) to attend.

PROJECT DETAILS

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

John de Burgh - President
Tracy McAra - Secretary
Alexia Whiley - Treasurer
Aubrey Ellen - Committee
Debbie Ellen - Committee
Antonio Orr - Committee
Flo Amohia- Committee

The Committee members run the festival they are all volunteers

Marton Rotary - Gatekeepers
Marton Lions - Free bus

We are also working together with the previous Committee.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

This event ,will off local artists to opportunity to engage with and perform alongside some excellent well known and established artists.

This means that our local artists are able to grow and learn while attending the Festival. It gives them valable exposure to the audience from around New Zealand and the world.

The festival also involves all age groups for young to old, each one getting a chance to perform and grow in thier experience.
It fosters a Whanau/Family atmosphere where they can all interact, communicate and perform together.

For the local community it provides a high class event that they show pride in and the local families can attend together for the weekend.

PROJECT DETAILS

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☐ Include GST in your budget

| | | |
|-------------------------------|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Party up hire | Marquees, Portaloos, Lights etc | 15,603 |
| Advertising | All media and brochures | \$4500 |
| Administration | Paper, stamps, envelopes, printing | \$3000 |
| Insurance | liability | \$550 |
| Artists | Fees | \$10,000 |
| Band | Fees | \$6000 |
| Sound & Lighting | Fees | \$3000 |
| Security | Fees | \$600 |
| Gatekeepers | Marton Rotary | \$500 |
| Cafe | Supplies | \$2000 |
| Artists/Band | Accomodation | \$5000 |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | \$ 50,753 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Ticket sales | estimated | \$30,000 |
| Donations | estimated | \$1000 |
| Cafe | estimated | \$1500 |
| | | |
| | | |
| | | |
| Total Income | | \$ 32,500 |
| Costs less income | This is the maximum amount you can request from CCS | \$ 18,253 |

PROJECT DETAILS

Amount you are requesting from the Creative Communities Scheme

\$ 5000

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|---|----------|---------------------------|
| | No other funding has been applied for at this stage | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|------------------------|-----------------|--|
| 2012 | Country Music Festival | 2500 | yes |
| 2013 | Country Music Festival | 4000 | yes |
| 2014 | Country Music Festival | 2900 | yes |
| 2015 | Country Music Festival | 2500 | yes |
| 2016 | Country Music Festival | 2000 | yes |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Rangitikei District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Rangitikei District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

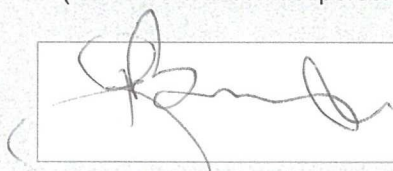
Name

John de Burgh

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or arts organisation's contact person)

Signed:



(Parent/guardians signature for applicants under 16 years of age)

Date:

24th March 2017

Date:





PARTY UP LIMITED
289 RANGITIKEI STREET
PO BOX 4131
PALMERSTON NORTH 4442
PH 06-3589687 FAX 06-3583970 EMAIL

RENTAL QUOTATION: 4329

BILL TO:
MARTON COUNTRY MUSIC
BDX 21
MARTON

SHIP TO:
SAME
PALMERSTON NORTH

CUSTOMER #: 20532
BILLING TEL: 063277877
SITE TEL: SITE PHONE#
SALESMAN: UNASIGNED

DELIVERY AND PICKUP

GST #: 13-376-301

RENTAL QUOTATION NOTES:

Thank you for giving us the opportunity to quote on the following items for your function. This quote is valid for 60 days and subject to availability at the time of booking.

TERMS: 30 DAY ACCOUNT

| RENTAL# | QTY | DESCRIPTION | EXTENDED AMT |
|--|--------|------------------------------|--------------|
| 6X9C | 2.00 | MARQUEE 6X9 CLIP FRAME | \$1,040.00 |
| FUNCTION: \$520.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 12X30 | 1.00 | MARQUEE 12X30 WHITE ELECTRON | \$2,250.00 |
| FUNCTION: \$2,250.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 0477R | 4.00 | LIGHTS 12M | \$240.00 |
| FUNCTION: \$60.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 9X15 | 1.00 | MARQUEE 9MX15M ELECTRON | \$960.00 |
| FUNCTION: \$960.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 0475R | 2.00 | LIGHTS 9M | \$120.00 |
| FUNCTION: \$60.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 10X15C | 1.00 | MARQUEE 10 X 15 CLIPFRAME | \$1,480.00 |
| FUNCTION: \$1,480.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 41PWL | 2.00 | PIE WARMER LARGE | \$90.44 |
| FUNCTION: \$45.22 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| DO NOT SUBMERGE THIS APPLIANCE IN WATER OR ANY OTHER LIQUID. | | | |
| 31DF1 | 2.00 | DEEP FRY ELECTRIC 1 BASKET | \$80.00 |
| FUNCTION: \$40.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| HOT FAT OR OIL BURNS PLEASE TAKE CARE.DO NOT SUBMERGE APPLIANCE IN WATER OR ANY OTHER LIQUID | | | |
| DO NOT SUBMERGE THIS APPLIANCE IN WATER OR ANY OTHER LIQUID. | | | |
| 38W90 | 8.00 | TABLE ROUND 90 CM WHITE | \$86.96 |
| FUNCTION: \$10.87 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 47EXL | 2.00 | EXTENSION LEAD 12M | \$17.40 |
| FUNCTION: \$8.70 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 38CCS | 400.00 | CHAIR CAFE STACKING WHITE | \$1,040.00 |
| FUNCTION: \$2.60 | | | |

TERMS AND CONDITIONS OF PARTY UP LTD ("Owner")

1. **CONDITIONS**
the Conditions of Hire set out below shall apply to all contracts for the hire of goods ("equipment") between the Owner and the person hiring the equipment ("Hirer") and shall not be deemed or construed to be modified, amended, waived, in whole or in part, except by written agreement by the parties hereto.
2. **CHARGES**
 - 2.1 Equipment may be hired for:
1. Daily (8 hours), 2. Function (weekend or equivalent), 3. Extended Function (5 days), 4. Week (7 days), 5. Month (30 days).
PROVIDED THAT the Hirer acknowledges and agrees that the Owner may charge extra on an hourly or daily basis for any equipment usage in excess of the minimum usage time.
 - 2.2 Minimum period means Daily or Function.
 - 2.3 The hire period begins from the time the equipment leaves the Owner's premises until the equipment is returned.
 - 2.4 The Hirer shall pay as invoiced for the hire period, materials used, delivery/removal costs, excess use charges, damage to or loss of the equipment, cleaning costs (if any), default interest for late payment: all charges plus G.S.T. unless otherwise indicated.
3. **PAYMENT AND DEFAULT INTEREST**
 - 3.1 The Hirer will pay a deposit of not less than the estimated total charge.
 - 3.2 On return of the equipment, the actual total charges will be calculated and the Hirer will either pay or be refunded the difference between the deposit and the actual total charge.
 - 3.3 any agreed discount for charge account customers is claimable only if the account is paid by the 20th of the month following date of invoice.
 - 3.4 Without prejudice to the Owners other remedies hereunder or at law or otherwise the Hirer will pay default interest at the Owner's current account overdraft interest rate (as certified by the Owner's Banker) plus 2% on a day to day basis on all outstanding amounts from the end of the agreed hire period (for cash customers) or from the 20th of the month following date of invoice (for charge account customers) until all moneys have been paid in full.
 - 3.5 No credit shall be extended on overdue accounts.
 - 3.6 Failure to pay will result in debt recovery actions being taken and the associated fees will be added to the final amount owing.
4. **DELIVERY AND REMOVAL**
 - 4.1 Delivery and removal charges are extra.
 - 4.2 The Hirer hereby authorises the Owner to bring the Owner's vehicle onto the place where the equipment is to be used and to deliver and remove the equipment. The Hirer indemnifies the Owner against any cost, claim, damage, expense incurred or action commenced against the Owner directly or indirectly arising from the Owner delivering or removing the equipment.
 - 4.3 Requests for removal must be made by telephone at completion of hire.
5. **OWNER'S RIGHT TO CANCEL**
 - 5.1 If the owner believes the equipment is at risk or that the Hirer is unable or might be unable to pay any hire charge the Owner may take whatever action the Owner considers necessary to retake possession of the equipment. Accordingly, the Hirer grants the Owner an irrevocable right and authority to enter at any time onto any place where the equipment is situated or thought to be situated and to remove equipment.
 - 5.2 The Hirer shall indemnify and continue to indemnify the Owner in respect of any claim, action, damage, expense or cost (including full solicitor/client costs) incurred or threatened as a result of the Owner exercising the powers of this clause or otherwise acting to recover any equipment hired or moneys payable by the Hirer pursuant to this contract.
6. **NO ASSIGNMENT**
 - 6.1 This contract is personal to the Hirer and is not capable of assignment whether in whole or in part by the Hirer.
7. **HIRER'S OBLIGATIONS**
 - 7.1 The Hirer shall:
 - 7.1.1. take proper and reasonable care of the equipment and return it in good order and condition; and
 - 7.1.2. carry out all necessary servicing, (including by way of example the supply of all necessary oils, grease and fuel) at the HIRER'S OWN EXPENSE; and
 - 7.1.3. satisfy themselves that the equipment is suitable for their intended use; and
 - 7.1.4. use the equipment in a lawful manner with due regard to all laws and regulations pertaining to the use of such equipment; and
 - 7.1.5. immediately notify the Owner by telephone if the equipment breaks down; and
 - 7.1.6. reimburse the Owner for any damage to or loss of or forfeiture of the equipment howsoever arising including (by way of example and not limitation) any loss or damage caused by overloading of electric tools and motors, incorrect electric current, lack of lubrication, blow outs and cuts to tyres, disappearance or theft of equipment, fire, damage in transit, negligence, misuse; and
 - 7.1.7. not bring or threaten to bring any claim against the Owner for loss or damage incurred or threatened against the Hirer or arising directly or indirectly from the Hirer's use of the equipment; and
 - 7.1.8. indemnify the Owner against any claim made by any person against the Owner for any damage, expense, claim, demand, action or loss arising directly or indirectly out of the Hirer's use or possession of the equipment and whether or not such expense, loss, damage, claim, demand or action was due directly or indirectly to the negligence of the Owner.
 - 7.2 The Hirer warrants that all persons who use the equipment shall be competent and qualified to use the equipment and shall use the equipment in the manner it was designed to be used.
 - 7.3 If the Hirer is not an individual, the person who signs this contract on behalf of the Hirer warrants that s/he has authority to bind the Hirer and will, in any event, be personally liable for the performance of the obligations of the Hirer.
8. **OWNER'S RESPONSIBILITIES**
 - 8.1 The Owner warrants that to the best of its knowledge and belief the equipment, should perform to the manufacturer's specifications after due allowance for the age of the equipment in question. This warranty is to the exclusion of all other warranties express or implied statutory or otherwise.
9. **LIMITATION OF LIABILITY**
 - 9.1 The Hirer acknowledges that in no circumstances whatsoever shall the Owner be liable for direct or consequential damage, loss or expense whatsoever and howsoever arising, (whether in contract or in tort (including that resulting from the negligence of the Owner) or arising by operation of law) and whether suffered by the Hirer and/or any third party for any amount that exceeds the amount actually paid by the Hirer to the Owner pursuant to this contract.
10. **GENERAL**
 - 10.1 Headings are inserted for convenience and shall not affect the construction of this contract. The singular includes the plural and vice versa. Persons includes incorporated and unincorporated entities. Words importing one gender include the other. A reference to a clause or sub clause is a reference to a clause or sub clause hereof. A reference to Owner includes its servants and agents.
 - 10.2 If at any time any provision of this contract is or becomes illegal, invalid or unenforceable in any respect under the law of New Zealand, neither the legal validity nor enforceability of the remaining provisions hereof shall in any way be affected or impaired thereby to the intent that this contract should be construed as if the provision or part thereof in question has been deleted.

PLEASE BE AWARE if a reservation or contract is made with Party Up Ltd and a deposit paid a binding contract is then in place. If the person/party hiring then decides to cancel the order or part of there is still a legal obligation to meet the full hireage costs.



PARTY UP LIMITED
289 RANGITIKEI STREET
PO BOX 4131
PALMERSTON NORTH 4442
PH 06-3589687 FAX 06-3583970 EMAIL

RENTAL QUOTATION: 4329

BILL TO:
MARTON COUNTRY MUSIC
BOX 21
MARTON

SHIP TO:
SAME
PALMERSTON NORTH

CUSTOMER #: 20532
BILLING TEL: 063277877
SITE TEL: SITE PHONE#
SALESMAN: UNASIGNED

| RENTAL# | QTY | DESCRIPTION | EXTENDED AMT |
|---|--------|------------------------------|--------------|
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 38CCB | 100.00 | CHAIR CAFE STACKING BLACK | \$260.00 |
| FUNCTION: \$2.60 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 38T24 | 2.00 | TABLE TRESTLE 2.4 MTR | \$26.08 |
| FUNCTION: \$13.04 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| 30F | 2.00 | FRIDGE DOMESTIC 1580mm HIGH | \$110.00 |
| FUNCTION: \$55.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| CT | 1.00 | CHILLER TRAILER SIX SHELVES | \$217.39 |
| FUNCTION: \$217.39 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| FFT | 2.00 | TOILET FLUSHING ON TRAILER | \$400.00 |
| FUNCTION: \$200.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| MR | 8.00 | TOILETS | \$1,440.00 |
| FUNCTION: \$180.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| MARLED | 4.00 | LIGHT 6MTR/10MTR LED MARQUEE | \$140.00 |
| FUNCTION: \$35.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |
| ES | 2.00 | EXIT SIGN (GLOW DARK) | \$30.00 |
| FUNCTION: \$15.00 | | | |
| DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM | | | |

SUBTOTAL RENTALS: \$10,028.27

| SERVICES# | QTY | DESCRIPTION | UNIT PRICE | AMOUNT |
|-----------|-----|---------------------|------------|------------|
| DZ4 | | DELIVERY ZONE 4 | \$420.00 | \$420.00 |
| PZ4 | | PICK UP ZONE 4 | \$420.00 | \$420.00 |
| IMF | | INSTLN MARQUEE FULL | \$2,700.00 | \$2,700.00 |

SUBTOTAL SERVICES: \$3,540.00

| TAXES | TAXABLE | AMOUNT |
|-------|-------------|------------|
| GST | \$13,568.27 | \$2,035.24 |

SUBTOTAL TAXES: \$2,035.24

TERMS AND CONDITIONS OF PARTY UP LTD ("Owner")

1. CONDITIONS

the Conditions of Hire set out below shall apply to all contracts for the hire of goods ("equipment") between the Owner and the person hiring the equipment ("Hirer") and shall not be deemed or construed to be modified, amended, waived, in whole or in part, except by written agreement by the parties hereto.

2. CHARGES

2.1 Equipment may be hired for:

1. Daily (8 hours), 2. Function (weekend or equivalent), 3. Extended Function (5 days), 4. Week (7 days), 5. Month (30 days).

PROVIDED THAT the Hirer acknowledges and agrees that the Owner may charge extra on an hourly or daily basis for any equipment usage in excess of the minimum usage time.

2.2 Minimum period means Daily or Function.

2.3 The hire period begins from the time the equipment leaves the Owner's premises until the equipment is returned.

2.4 The Hirer shall pay as invoiced for the hire period, materials used, delivery/removal costs, excess use charges, damage to or loss of the equipment, cleaning costs (if any), default interest for late payment: all charges plus G.S.T. unless otherwise indicated.

3. PAYMENT AND DEFAULT INTEREST

3.1 The Hirer will pay a deposit of not less than the estimated total charge.

3.2 On return of the equipment, the actual total charges will be calculated and the Hirer will either pay or be refunded the difference between the deposit and the actual total charge.

3.3 any agreed discount for charge account customers is claimable only if the account is paid by the 20th of the month following date of invoice.

3.4 Without prejudice to the Owners other remedies hereunder or at law or otherwise the Hirer will pay default interest at the Owner's current account overdraft interest rate (as certified by the Owner's Banker) plus 2% on a day to day basis on all outstanding amounts from the end of the agreed hire period (for cash customers) or from the 20th of the month following date of invoice (for charge account customers) until all moneys have been paid in full.

3.5 No credit shall be extended on overdue accounts.

3.6 Failure to pay will result in debt recovery actions being taken and the associated fees will be added to the final amount owing.

4. DELIVERY AND REMOVAL

4.1 Delivery and removal charges are extra.

4.2 The Hirer hereby authorises the Owner to bring the Owner's vehicle onto the place where the equipment is to be used and to deliver and remove the equipment. The Hirer indemnifies the Owner against any cost, claim, damage, expense incurred or action commenced against the Owner directly or indirectly arising from the Owner delivering or removing the equipment.

4.3 Requests for removal must be made by telephone at completion of hire.

5. OWNER'S RIGHT TO CANCEL

5.1 If the owner believes the equipment is at risk or that the Hirer is unable or might be unable to pay any hire charge the Owner may take whatever action the Owner considers necessary to retake possession of the equipment. Accordingly, the Hirer grants the Owner an irrevocable right and authority to enter at any time onto any place where the equipment is situated or thought to be situated and to remove equipment.

5.2 The Hirer shall indemnify and continue to indemnify the Owner in respect of any claim, action, damage, expense or cost (including full solicitor/client costs) incurred or threatened as a result of the Owner exercising the powers of this clause or otherwise acting to recover any equipment hired or moneys payable by the Hirer pursuant to this contract.

6. NO ASSIGNMENT

6.1 This contract is personal to the Hirer and is not capable of assignment whether in whole or in part by the Hirer.

7. HIRER'S OBLIGATIONS

7.1 The Hirer shall:

7.1.1. take proper and reasonable care of the equipment and return it in good order and condition; and

7.1.2. carry out all necessary servicing, (including by way of example the supply of all necessary oils, grease and fuel) at the HIRER'S OWN EXPENSE; and

7.1.3. satisfy themselves that the equipment is suitable for their intended use; and

7.1.4. use the equipment in a lawful manner with due regard to all laws and regulations pertaining to the use of such equipment; and

7.1.5. immediately notify the Owner by telephone if the equipment breaks down; and

7.1.6. reimburse the Owner for any damage to or loss of or forfeiture of the equipment howsoever arising including (by way of example and not limitation) any loss or damage caused by overloading of electric tools and motors, incorrect electric current, lack of lubrication, blow outs and cuts to tyres, disappearance or theft of equipment, fire, damage in transit, negligence, misuse; and

7.1.7. not bring or threaten to bring any claim against the Owner for loss or damage incurred or threatened against the Hirer or arising directly or indirectly from the Hirer's use of the equipment; and

7.1.8. indemnify the Owner against any claim made by any person against the Owner for any damage, expense, claim, demand, action or loss arising directly or indirectly out of the Hirer's use or possession of the equipment and whether or not such expense, loss, damage, claim, demand or action was due directly or indirectly to the negligence of the Owner.

7.2 The Hirer warrants that all persons who use the equipment shall be competent and qualified to use the equipment and shall use the equipment in the manner it was designed to be used.

7.3 If the Hirer is not an individual, the person who signs this contract on behalf of the Hirer warrants that s/he has authority to bind the Hirer and will, in any event, be personally liable for the performance of the obligations of the Hirer.

8. OWNER'S RESPONSIBILITIES

8.1 The Owner warrants that to the best of its knowledge and belief the equipment, should perform to the manufacturer's specifications after due allowance for the age of the equipment in question. This warranty is to the exclusion of all other warranties express or implied statutory or otherwise.

9. LIMITATION OF LIABILITY

9.1 The Hirer acknowledges that in no circumstances whatsoever shall the Owner be liable for direct or consequential damage, loss or expense whatsoever and howsoever arising, (whether in contract or in tort (including that resulting from the negligence of the Owner) or arising by operation of law) and whether suffered by the Hirer and/or any third party for any amount that exceeds the amount actually paid by the Hirer to the Owner pursuant to this contract.

10. GENERAL

10.1 Headings are inserted for convenience and shall not affect the construction of this contract. The singular includes the plural and vice versa. Persons includes incorporated and unincorporated entities. Words importing one gender include the other. A reference to a clause or sub clause is a reference to a clause or sub clause hereof. A reference to Owner includes its servants and agents.

10.2 If at any time any provision of this contract is or becomes illegal, invalid or unenforceable in any respect under the law of New Zealand, neither the legal validity nor enforceability of the remaining provisions hereof shall in any way be affected or impaired thereby to the intent that this contract should be construed as if the provision or part thereof in question has been deleted.

PLEASE BE AWARE if a reservation or contract is made with Party Up Ltd and a deposit paid a binding contract is then in place. If the person/party hiring then decides to cancel the order or part of there is still a legal obligation to meet the full hireage costs.



PARTY UP LIMITED
289 RANGITIKEI STREET
PO BOX 4131
PALMERSTON NORTH 4442
PH 06-3589687 FAX 06-3583970 EMAIL

RENTAL QUOTATION: 4329

BILL TO:
MARTON COUNTRY MUSIC
BOX 21
MARTON

SHIP TO:
SAME
PALMERSTON NORTH

CUSTOMER #: 20532
BILLING TEL: 063277877
SITE TEL: SITE PHONE#
SALESMAN: UNASSIGNED

GRAND TOTAL: \$15,603.51

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment.
Renter further acknowledges that he has read and fully understands the within rental equipment contract and agrees to be bound by all of the terms, conditions and provisions hereof. Renter acknowledges that he has received a true and correct copy of this agreement at the time of execution hereof.

X

SIGNATURE

X

PRINT NAME

X

CONTACT PHONE #

TERMS AND CONDITIONS OF PARTY UP LTD ("Owner")

1. CONDITIONS

the Conditions of Hire set out below shall apply to all contracts for the hire of goods ("equipment") between the Owner and the person hiring the equipment ("Hirer") and shall not be deemed or construed to be modified, amended, waived, in whole or in part, except by written agreement by the parties hereto.

2. CHARGES

2.1 Equipment may be hired for:

1. Daily (8 hours), 2. Function (weekend or equivalent), 3. Extended Function (5 days), 4. Week (7 days), 5. Month (30 days).

PROVIDED THAT the Hirer acknowledges and agrees that the Owner may charge extra on an hourly or daily basis for any equipment usage in excess of the minimum usage time.

2.2 Minimum period means Daily or Function.

2.3 The hire period begins from the time the equipment leaves the Owner's premises until the equipment is returned.

2.4 The Hirer shall pay as invoiced for the hire period, materials used, delivery/removal costs, excess use charges, damage to or loss of the equipment, cleaning costs (if any), default interest for late payment: all charges plus G.S.T. unless otherwise indicated.

3. PAYMENT AND DEFAULT INTEREST

3.1 The Hirer will pay a deposit of not less than the estimated total charge.

3.2 On return of the equipment, the actual total charges will be calculated and the Hirer will either pay or be refunded the difference between the deposit and the actual total charge.

3.3 any agreed discount for charge account customers is claimable only if the account is paid by the 20th of the month following date of invoice.

3.4 Without prejudice to the Owners other remedies hereunder or at law or otherwise the Hirer will pay default interest at the Owner's current account overdraft interest rate (as certified by the Owner's Banker) plus 2% on a day to day basis on all outstanding amounts from the end of the agreed hire period (for cash customers) or from the 20th of the month following date of invoice (for charge account customers) until all moneys have been paid in full.

3.5 No credit shall be extended on overdue accounts.

3.6 Failure to pay will result in debt recovery actions being taken and the associated fees will be added to the final amount owing.

4. DELIVERY AND REMOVAL

4.1 Delivery and removal charges are extra.

4.2 The Hirer hereby authorises the Owner to bring the Owner's vehicle onto the place where the equipment is to be used and to deliver and remove the equipment. The Hirer indemnifies the Owner against any cost, claim, damage, expense incurred or action commenced against the Owner directly or indirectly arising from the Owner delivering or removing the equipment.

4.3 Requests for removal must be made by telephone at completion of hire.

5. OWNER'S RIGHT TO CANCEL

5.1 If the owner believes the equipment is at risk or that the Hirer is unable or might be unable to pay any hire charge the Owner may take whatever action the Owner considers necessary to retake possession of the equipment. Accordingly, the Hirer grants the Owner an irrevocable right and authority to enter at any time onto any place where the equipment is situated or thought to be situated and to remove equipment.

5.2 The Hirer shall indemnify and continue to indemnify the Owner in respect of any claim, action, damage, expense or cost (including full solicitor/client costs) incurred or threatened as a result of the Owner exercising the powers of this clause or otherwise acting to recover any equipment hired or moneys payable by the Hirer pursuant to this contract.

6. NO ASSIGNMENT

6.1 This contract is personal to the Hirer and is not capable of assignment whether in whole or in part by the Hirer.

7. HIRER'S OBLIGATIONS

7.1 The Hirer shall:

7.1.1. take proper and reasonable care of the equipment and return it in good order and condition; and

7.1.2. carry out all necessary servicing, (including by way of example the supply of all necessary oils, grease and fuel) at the HIRER'S OWN EXPENSE; and

7.1.3. satisfy themselves that the equipment is suitable for their intended use; and

7.1.4. use the equipment in a lawful manner with due regard to all laws and regulations pertaining to the use of such equipment; and

7.1.5. immediately notify the Owner by telephone if the equipment breaks down; and

7.1.6. reimburse the Owner for any damage to or loss of or forfeiture of the equipment howsoever arising including (by way of example and not limitation) any loss or damage caused by overloading of electric tools and motors, incorrect electric current, lack of lubrication, blow outs and cuts to tyres, disappearance or theft of equipment, fire, damage in transit, negligence, misuse; and

7.1.7. not bring or threaten to bring any claim against the Owner for loss or damage incurred or threatened against the Hirer or arising directly or indirectly from the Hirer's use of the equipment; and

7.1.8. indemnify the Owner against any claim made by any person against the Owner for any damage, expense, claim, demand, action or loss arising directly or indirectly out of the Hirer's use or possession of the equipment and whether or not such expense, loss, damage, claim, demand or action was due directly or indirectly to the negligence of the Owner.

7.2 The Hirer warrants that all persons who use the equipment shall be competent and qualified to use the equipment and shall use the equipment in the manner it was designed to be used.

7.3 If the Hirer is not an individual, the person who signs this contract on behalf of the Hirer warrants that s/he has authority to bind the Hirer and will, in any event, be personally liable for the performance of the obligations of the Hirer.

8. OWNER'S RESPONSIBILITIES

8.1 The Owner warrants that to the best of its knowledge and belief the equipment, should perform to the manufacturer's specifications after due allowance for the age of the equipment in question. This warranty is to the exclusion of all other warranties express or implied statutory or otherwise.

9. LIMITATION OF LIABILITY

9.1 The Hirer acknowledges that in no circumstances whatsoever shall the Owner be liable for direct or consequential damage, loss or expense whatsoever and howsoever arising, (whether in contract or in tort (including that resulting from the negligence of the Owner) or arising by operation of law) and whether suffered by the Hirer and/or any third party for any amount that exceeds the amount actually paid by the Hirer to the Owner pursuant to this contract.

10. GENERAL

10.1 Headings are inserted for convenience and shall not affect the construction of this contract. The singular includes the plural and vice versa. Persons includes incorporated and unincorporated entities. Words importing one gender include the other. A reference to a clause or sub clause is a reference to a clause or sub clause hereof. A reference to Owner includes its servants and agents.

10.2 If at any time any provision of this contract is or becomes illegal, invalid or unenforceable in any respect under the law of New Zealand, neither the legal validity nor enforceability of the remaining provisions hereof shall in any way be affected or impaired thereby to the intent that this contract should be construed as if the provision or part thereof in question has been deleted.

PLEASE BE AWARE if a reservation or contract is made with Party Up Ltd and a deposit paid a binding contract is then in place. If the person/party hiring then decides to cancel the order or part of there is still a legal obligation to meet the full hireage costs.

Application 4

Marton Women's
Institute – 2017
Exhibition

Rangitikei District



30 MAR 2017

To: LH
3-GF-3-4

17 0304

Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 31 March 2017

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 December 2016 – 1 December 2017

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

*Linda Holman
Governance Administrator
Rangitikei District Council
Private Bag 1102
Marton 4741*

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme: Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

- ☐ My project has an arts or creative cultural focus
- ☐ My project takes place in the local authority district that I am applying to
- ☐ I have answered all of the questions in this form
- ☐ I have provided quotes and other financial details
- ☐ I have provided other supporting documentation
- ☐ I have read and signed the declaration
- ☐ I have made a copy of this application for my records

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme: Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

- ☒ My project has an arts or creative cultural focus
- ☒ My project takes place in the local authority district that I am applying to
- ☒ I have answered all of the questions in this form
- ☒ I have provided quotes and other financial details
- ☒ I have provided other supporting documentation
- ☒ I have read and signed the declaration
- ☒ I have made a copy of this application for my records

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

MARTON WOMEN'S INSTITUTE

Contact person (for a group):

GILLIAN FUTCHER (MRS)

Street address/PO Box:

10 TERRACE ST

Suburb:

Town/City:

MARTON

Postcode:

4710

Country:

New Zealand

Email:

futcher@clear.net.nz

Telephone (day):

06 327 7352

All correspondence will be sent to the above email or postal address

Name on bank account:

MARTON WOMEN'S INSTITUTE

EGST number:

—

Bank account number:

ANZ 01-0653-0029935-00

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

(IF MORE INFORMATION IS REQUIRED I WOULD BE HAPPY TO SPEAK)

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☒

Word of mouth

☐

Other (please provide detail)

PROJECT DETAILS

Project name:

Brief description of project:

Project location, timing and numbers

Venue and suburb or town:

Start date:

Finish date:

Number of active participants:

Number of viewers/audience members:

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☒ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☐ Presentation only (exhibition)

☒ Workshop/wānanga

Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☐ Detail:

Māori:

☐ Detail:

Pacific Island:

☐ Detail:

Asian:

☐ Detail:

Middle Eastern/Latin American/African:

☐ Detail:

Other:

☒ Detail:

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

AIM - TO PROMOTE LOCAL (RANGITIKEI) ARTISTS AND ENCOURAGE PUBLIC PARTICIPATION IN ARTS & CRAFTS.

VISION - TO ENCOURAGE PEOPLE OF ALL AGES TO TAKE UP THEIR 'ROUND-TO-IT' PROJECTS OR LEARN A NEW SKILL.

- TO ENCOURAGE NEW MEMBERS OF LOCAL GROUPS THUS PROMOTING SKILL SHARING & FRIENDSHIP.

- TO BRING VISITORS TO MARTON, SEEING WHAT IT HAS TO OFFER AND ADDING TO THE ECONOMY.

- TO HAVE «CRAFTS + ALIVE» AS AN ANNUAL EVENT.

2. The process/Te whakatutuki: How will the project happen?

«CRAFT + ALIVE» IS AN UNIQUE AND FIRST TIME EVENT. A SMALL GROUP OF INTERESTED STAKEHOLDERS WILL MEET POSSIBLY UP TO FOUR TIMES TO WORK OUT THE EVENT'S FINE POINTS. THE WORKING GROUP WOULD SPREAD THE WORK LOAD AND DIVERSIFY INPUT.

THE VARIOUS ARTISTS BOTH PROFESSIONAL & HOBBISTS WOULD BE INVITED TO PARTICIPATE. THERE WOULD BE A WIDE MIX OF SKILLS WHICH WOULD APPEAL TO ALL AGES.

THE MARTON MEMORIAL HALL HAS BEEN BOOKED FOR SATURDAY 23RD SEPT (9-30 - 4-30PM) & SUNDAY 24TH (9-30 - 4PM). EACH ARTIST/CRAFTER WILL SET UP/TAKE DOWN THEIR OWN SPACE.

PROJECT DETAILS

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

MARTON WOMEN'S INSTITUTE IS A SMALL GROUP OF MATURE WOMEN WHO ARE A PART OF A WORLD WIDE ORGANISATION. WE ARE LOOKING FOR A DIFFERENT WAY TO PROMOTE OUR GROUP IN A POSITIVE WAY, AS ARE MANY OTHER RANGITIKEI GROUPS.

WE COULD HAVE HELD OUR OWN SMALL SCALE EVENT BUT BY JOINING WITH PROJECT MARTON WE HAVE EXPANDED OUR OPPORTUNITIES. PROJECT MARTON HAVE THE SKILLS & EXPERIENCE TO TURN OUR IDEA INTO A SUCCESS FOR THE COMMUNITY. «CRAFTS + ALIVE» HAS THE POTENTIAL TO BECOME ANOTHER LARGE ANNUAL EVENT ON THE MARTON CALENDAR.

PERSONALLY I HAVE BEEN INVOLVED IN ORGANISING MANY EVENTS FROM FAMILY REUNIONS TO QUILT SHOWS. I AM ON THE NATIONAL PLANNING COMMITTEE TO CELEBRATE 100 YEARS OF WOMEN'S INSTITUTE IN 2021.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

THERE ARE MORE SKILLED ARTISTS/CRAFTERS IN THE RANGITIKEI THAN WE WILL HAVE SPACE FOR IN THE MEMORIAL HALL. THE INTENTION IS TO HAVE WORKING ARTISTS WHO WILL INTERACT WITH THE PUBLIC. ARTISTS WILL DISPLAY THEIR WORK WHICH THEY CAN SELL BUT THE FOCUS IS ON DEMONSTRATING AND OFFERING THE PUBLIC OF ALL AGES A CHANCE TO TRY NEW SKILLS.

THE PUBLIC WILL BE ENCOURAGED TO BRING IN UNFINISHED WORKS THAT THEY HAVE LOST DIRECTION ON SO THEY CAN ASK ADVICE. THE INTENTION IS TO ENCLUDE ETHNIC CRAFTS FROM SAMOA, INDIA, KOREA & AFRICA. AS THE PLANS DEVELOP MORE IDEAS & ARTISTS WILL COME TO THE WORKING GROUP'S ATTENTION.

TO SEE VISITORS GOING HOME WITH INSPIRATION TO FINISH THEIR PROJECTS, CLUBS TO JOIN, WORKSHOPS TO ATTEND AND A BAG OF 'I HAD A GO -' WITH A SMILE ON THEIR FACE THEN WE WILL KNOW OUR EFFORTS HAVE BEEN A SUCCESS.

IF THEY ARE ASKING WHEN WILL THE NEXT «CRAFTS + ALIVE» IS BEING HELD THEN WE WILL KNOW THAT «CRAFTS + ALIVE» HAS A FUTURE ON THE MARTON CALENDAR.

PROJECT DETAILS

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

☐

Do NOT include GST in your budget

No

☒

Include GST in your budget

| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
|------------------------|--|---------------------------|
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| HALL HIRE | REFUNDABLE FEES - DAMAGE/KEY | 200.00 |
| | HALL HIRE (TWO FULL + HALF DAY SETUP) X ONE FIFTH | 65.00 |
| HALL CLEANER | 2.5 HOURS @ \$20 | 50.00 |
| HALL/TOILET ITEMS | TOILET PAPER/TOWELS etc - CLEANING EQUIP. | 70.00 |
| ADVERTISING (COLOUR) | RANGITIKEI DISTRICT MONITOR - 2 @ \$239.20 | 478.40 + GST |
| | FEILDING-RANGITIKEI HERALD - 2 @ \$270 | 540.00 + GST |
| | THE TRIBUNE 2 @ \$295 | 590.00 + GST |
| | WANGANUI CHRONICLE 2 @ \$215 | 430.00 + GST |
| | MID WEEK 2 @ \$180 | 360.00 + GST |
| | RIVER CITY PRESS 2 @ \$220 | 440.00 + GST |
| | DIGITAL - FACEBOOK - PROJECT MARTON | 300.00 |
| | RADIO | 300.00 |
| | BILLBOARDS 6 @ \$150 | 900.00 |
| FLIERS | MARTON PRINT A4 X 150 A3 X 50 | 237.00 + GST |
| | | |
| Total Costs | | \$4685.00 (+GST) AS ABOVE |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| COLD COIN ENTRY | ESTIMATE 300 VISITORS X 2 DAYS | \$1,200.00 |
| ARTISTS STALLS | ESTIMATE 40 @ \$25.00 | \$1,000.00 |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$2,200.00 |
| Costs less income | This is the maximum amount you can request from CCS | \$2,485.00 |

PROJECT DETAILS

| | |
|--|----|
| Amount you are requesting from the Creative Communities Scheme | \$ |
|--|----|

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | NIL | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|-----------------|--|
| | NIL | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Rangitikei District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Rangitikei District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

GILLIAN FUTCHER

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

G. Fletcher

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

29th MARCH 2017

Date:



Statement of Accounts

Your accounts at a glance as at 8 March 2017

0681

MARTON WOMENS INSTITUTE
10 TERRACE ST
MARTON 4710



Today's statements

| Account type | Account number | Balance |
|---|--------------------|---------|
| Non Profit Organisation Current Account | 01-0653-0029935-00 | 480.65 |

Non Profit Organisation Current Account

Account name MARTON WOMENS INSTITUTE
Account number 01-0653-0029935-00
Statement number 00216
* Statement period 09 Feb 2017 - 08 Mar 2017

| Date | Transaction type and details | Withdrawals | Deposits | Balance |
|-------------------------|------------------------------|-------------|----------|----------|
| 09 Feb | Opening balance | | | 435.92 |
| 21 Feb | DEPOSIT | | 69.40 | 505.32 |
| 23 Feb | CQ 299046 | 25.00 | | 480.32 |
| 28 Feb | GROSS CREDIT INTEREST PAID | | 0.33 | 480.65 |
| Totals at end of page | | \$25.00 | \$69.73 | \$480.65 |
| Totals at end of period | | \$25.00 | \$69.73 | \$480.65 |

Your available credit is \$480.65 as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction



anz.co.nz



0800 18 18 18



Marton, PO Box 1393, Wellington

Marton Women's Institute
Statement of Receipts and Payments
for the year to 31 December

| <u>Receipts</u> | <u>2016</u> | <u>2015</u> |
|------------------------------|--------------------------|--------------------------|
| Subscriptions | \$241.00 | \$176.00 |
| Raffle | \$242.00 | \$ 182.00 |
| Sales/Trading Table | \$92.60 | \$129.00 |
| Donations | \$64.50 | |
| Donations/Bird Rescue | \$100.00 | |
| Movie Ticket Sales | \$540.00 | \$408.00 |
| Sundry Items | \$8.00 | \$35.00 |
| Interest | \$2.23 | \$4.00 |
| Home and Country | \$35.00 | |
| Conference Refund | \$79.50 | |
| Door Charge | | \$145.00 |
| Income from Birthday | | \$160.00 |
| Dudding's Trust Grant | | \$500.00 |
| <u>Total Receipts</u> | <u>\$1,404.83</u> | <u>\$1,739.00</u> |

| <u>Payments</u> | <u>Y2016</u> | <u>Y2015</u> |
|------------------------------|--------------------------|--------------------------|
| Federation/Affiliation | \$402.75 | \$136.00 |
| Delegate AGM | \$500.00 | \$390.00 |
| Hall Hire | \$ 160.00 | \$ 200.00 |
| Hire Valhalla Theatre | \$360.00 | \$350.00 |
| Advertising | \$92.50 | |
| Donation- Bird Rescue | \$300.00 | |
| Donations | \$84.50 | \$35.00 |
| Gifts/Raffles | \$158.40 | |
| General Expenses | \$102.80 | \$144.00 |
| Petty Cash Reimbursement | \$50.00 | |
| Groceries/Birthday | | \$157.00 |
| Medical Research | | \$100.00 |
| Auditor | | \$25.00 |
| Souvenir Purchase | | \$47.00 |
| Sundry (To Balance) | | \$158.00 |
| <u>Total Payments</u> | <u>\$2,210.95</u> | <u>\$1,742.00</u> |

Summary of Balances are as follows

| | | |
|--|--------------------------|--------------------------|
| Cheque Account Balance at Beginning | \$1,242.04 | \$1,245.04 |
| Petty Cash Balance at Beginning | \$5.76 | \$12.70 |
| Total Balances at Beginning | <u>\$1,247.80</u> | <u>\$1,257.74</u> |
| Receipts to Cheque Account | \$1,404.83 | \$1,739.00 |
| Receipts to Petty Cash | \$56.00 | \$50.00 |
| Total Receipts for the year | <u>\$1,460.83</u> | <u>\$1,789.00</u> |
| Payments from Cheque Account | \$2,210.95 | \$1,742.00 |
| Payments from Petty Cash | \$38.26 | \$56.94 |
| Total payments for the year | <u>\$2,249.21</u> | <u>\$1,798.94</u> |
| Cheque Account Balance at 31 December 2016 | \$435.92 | \$1,242.04 |
| Petty Cash Balance at 31 December 2016 | \$23.50 | \$5.76 |
| Total of Balances at 31 December 2016 | <u>\$459.42</u> | <u>\$1,247.80</u> |

Prepared and checked by Murray McNae

30 January 2017



Crafts Art

This is a quote for cleaning of the toilets and sweeping the Memorial Hall Marlow on Saturday 23rd & Sunday the 24th September 2017.

My charge will be £20 an hour for 2½ hrs.

Yours Faithfully

Dawn Kitney.

Hall Charges

The charges outlined below relate to hiring the whole facility or dedicated meeting rooms. The full fee is payable by any commercial hirer, and a substantial discount applied for non-profit community users. Fees, but not deposits against damage or for keys, can be waived at the discretion of the Chief Executive. Where an organisation or group wishes to have exclusive use of a Council facility not otherwise specified in the Schedule, the fee (if any) will be determined by the Chief Executive or his nominee.

| | 2016/ 17 |
|--|--|
| Refundable deposit against damage to be charged to all users* | \$150.00 |
| Refundable deposit against damage to be charged for 21st birthdays* | \$500.00 |
| Taihape Town Hall, Marton Memorial Hall, Bulls Town Hall and Mangaweka Town Hall | |
| Half day (up to five hours) | \$100.00 |
| Full day (key returned before 5.00 pm) | \$150.00 |
| Evening (key returned by 10.00 am the following day) | \$150.00 |
| Multiple days | One day at full cost, consecutive days at half full day rate |
| Full day and evening | \$225.00 |
| Profit making/ commercial use per day | \$550.00 |
| Projector screen | \$5.00 |
| Furniture is not to be removed from any of Council-owned buildings, except for trestle table hire – by arrangement | \$15 per trestle table |
| Cancellation Fee for all halls | |
| Payable if cancelled later than 14 days prior to booked event | Full fee |
| Key deposit for all halls | |
| Refundable when key returned** | \$50.00 |
| Commercial kitchen – Marton Memorial Hall*** | \$15 per half day |
| Weighting of fees specified below at all halls | |
| Local, non-profit community organisation | One fifth of full fee |
| Callouts – staff | \$45.00 |
| Callouts – security | \$150.00 |

* Where the damage costs are more than the deposit, the actual cost of reparation will be charged

** Where the replacement cost is more than the deposit, the actual cost will be charged

*** Local residents preparing food for sale within the district, on a casual basis, up to ten times a year. More frequent usage would be at the daily charge for the hall hireage

Fees for using the Hunterville Town Hall are set by the Hunterville Sport and Recreation Trust which has a lease agreement with Council to operate the Hall. Contact Barry Lampp on 06 322 8662 or 06 322 8009 for all bookings.

Fees for the Shelton Pavilion are set by Marton Saracens Cricket Club. Contact Felix Bell on 06 327 8984.

Rangitikei

District Monitor

REACHING RANGITIKEI READERS

**355 Wellington Rd
Box 79, Marton.**

23 March 2017

Marton Women's Institute

Dear Gillian,

Re: Quote for "Crafts Alive" advertising

A full colour advertisement ...

18cm (high) x 3 columns wide (12.75cm) = \$239.20+GST per insert

(Note: this is equivalent to 1/4 page)

For any further information please contact me.

Allan Pond

06 327 7881 - 021 311 524
monitoradvertising@extra.co.nz

RANGITIKEI DISTRICT MONITOR
355 Wellington Rd
Marton

Weekly THURSDAY NEWSPAPER- DELIVERING 6000+
Marton, Taihape, Bulls, Hunterville and RDs and rural towns

----- Forwarded Message -----

Subject:Re: Advertising

Date:Wed, 29 Mar 2017 09:59:23 +1300

From:Gavin Allanson <gavin.allanson@fairfaxmedia.co.nz>

To:Gillian <futcher@clear.net.nz>

Good Morning Gillian,

sorry for the late reply. Our column widths are slightly different from the District Monitor, but we can do similar.

We can do an 18cm deep by 3 column (11cm wide)

Feilding-Rangitikei Herald \$270 each (usually \$503.28 on casual rates)

The Tribune \$295 each (usually \$551.34 on casual rates)

For events I would also suggest our page zero, these are the pages that appear at the start of our online editions. These are great value at \$250 each. That's cheap for a full page, and its yours for the entire week on our digital editions.

Note all these prices are for full colour and exclude gst

I hope this helps, if you have any questions please get in touch.

Kind regards

Gavin Allanson

Media Account Executive

E gavin.allanson@fairfaxmedia.co.nz | **P** (06) 355 8836 | **M** (027) 525 3903

Fairfax Media, 75 Fergusson Street, Feilding, 4702, New Zealand

PO Box 190, Feilding, 4702



NOTICE OF CONFIDENTIAL INFORMATION

This e-mail and any attachments are only intended to be read by the named recipient. They may contain information which is confidential, proprietary or the subject of legal privilege. If you are not the intended recipient and have received this communication in error, you are hereby notified that any use, disclosure, copying or distribution of the information is prohibited. Please notify the sender immediately and delete this e-mail. Legal privilege is not waived because you have read this e-mail.

P Please protect the environment - don't print this e-mail unless you really need to.

Subject: RE: re Advertising

From: Alison Hollard <Alison.Hollard@wanganuichronicle.co.nz>

Date: 23/03/2017 10:00 a.m.

To: Gillian <fletcher@clear.net.nz>

CC: Amanda Wood <Amanda.Wood@wanganuichronicle.co.nz>

Hi Gillian

Thank you for your email

We can offer the following

Chronicle \$215+Gst

Midweek \$180+Gst

Thanks

Alison

ALISON HOLLARD
COMMERCIAL SALES MANAGER WANGANUI
100 GUYTON STREET
WANGANUI

D: 06 349 0716 M: 021 704 191

E: alison.hollard@nzme.co.nz

-----Original Message-----

From: Gillian [<mailto:fletcher@clear.net.nz>]

Sent: Thursday, 23 March 2017 12:24 AM

To: Alison Hollard

Subject: re Advertising

Hello Alison, I am organizing a large craft event in Marton in September. I am applying for funding and require quotes for advertising in media. I am thinking at this stage that we would advertise in the Chronicle and Midweek. An advert approx 18 x 13cms with colour in "poster style" would be required and would be in two issues before the event.

Can you please reply to me with a quote for both papers please? Many thanks.

The event is being run by the Marton Women's Institute and Project Marton.

I am Gillian Fletcher, 10 Terrace St, Marton 4710 and use the above email.

Regards Gillian Fletcher

NOTICE

This email and any attachments are strictly confidential and subject to copyright. They may contain privileged information. If you are not the intended recipient please delete the message and notify the sender. You should not read,

Subject: RE: re Advertising
From: River City Press <rivercitypress@xtra.co.nz>
Date: 23/03/2017 10:38 a.m.
To: 'Gillian' <futcher@clear.net.nz>

Hi Gillian - thanks for your email - we would need to enlarge or reduce the advert slightly to fit our column widths, so it could either be a 15cmx3column (11cm wide) size for \$220 + GST per advert or a 19.5cm x 4column (14.8cm wide) for \$270 + GST per advert We can also give you a free editorial and photo to run in one of the week's leading up to the event to further promote the event and place it on our Facebook site also.

kind regards

Debbie Jarrett
Managing Director
River City Press
Ph. 06 345 3666
fax 06 345 2644
email rivercitypress@xtra.co.nz

Copyright:
All emails and attachments are copyright to River City Press and shall not be used, reproduced or published without prior permission from the management of River City Press.

Come on and Visit Whanganui

-----Original Message-----
From: Gillian [<mailto:futcher@clear.net.nz>]
Sent: Thursday, March 23, 2017 12:29 AM
To: rivercitypress@xtra.co.nz
Subject: re Advertising

I am organizing a large craft event in Marton in September. I am applying for funding and require quotes for advertising in media. We would advertise in the River City Press. An advert approx 18 x 13cms with colour in "poster style" would be required and would be in two issues before the event. Can you please reply to me with a quote please?
Many thanks. The event is being run by the Marton Women's Institute and Project Marton.

I am Gillian Futcher, 10 Terrace St, Marton 4710 and use the above email.

Regards Gillian Futcher

This email has been checked for viruses by AVG.
<http://www.avg.com>

—Attachments:—

copy, use, change, alter or disclose this email or its attachments without authorisation. The company and any related or associated companies do not accept any liability in connection with this email and any attachments including in connection with computer viruses, data corruption, delay, interruption, unauthorised access or unauthorised amendment. Any views expressed in this email and any attachments do not necessarily reflect the views of the company or the views of any of our related or associated companies. NZME Ltd / NZME Holdings Ltd / NZME. Publishing Ltd / NZME. Radio Ltd / NZME. Educational Media Ltd / GrabOne Ltd

Client: Marton Women's Institute
Attention Gillian Futcher

Address: futcher@clear.net.nz

Date: 20/03/2016

Quote No: 1702

Description: Flyers – printed from a print-ready digital file supplied by Marton WI

Size: A4 & A3 Portrait

Quantity: 150 x A4 + 20 x A3

Stock: 130gsm Gloss

Ink: Full colour 1 side only

Finishing: Trimmed to size

| ITEM | QTY | PRICE |
|---|-----|----------|
| A4 Flyers | 150 | \$125.00 |
| | 200 | \$138.00 |
| | | |
| | | |
| A3 Flyers | 20 | \$80.00 |
| | 50 | \$112.00 |
| | | |
| | | |
| | | |
| | | |
| Quoted prices exclude GST. | | |
| Any additional graphic design/pre-press would incur a charge of \$80 + GST per hour. | | |

*This Quotation is subject to Marton Print's Terms & Conditions as printed on the reverse of this form.
By signing and accepting this quote you are confirming you have read and agree to these Terms & Conditions.*

| | |
|------------|----------|
| SIGNATURE | POSITION |
| PRINT NAME | DATE |

TERMS & CONDITIONS

The quotation is an interpretation of the customer's instructions, both written and verbal. Customers are therefore advised to carefully check quotations before accepting them.

The supplier and the customer agree:

"Goods:" herein are printing products provided by the supplier to the customer including (but not, in any of the following examples, so as to restrict the generality of the definition) cards, pamphlets, flyers, newspapers, periodicals, magazines, any other product which has had printing processes applied to it and any computer disk or other medium of electronic storage which contains electronic records, programmes and processes which enable the creation of any form of text or numeral or graphic image on any surface including a surface for the display of temporary images whether moving or not such as a computer monitor or video screen and any computer disk or other medium containing any electronic record supplied by the supplier and paper and office equipment and office furniture (including but not so as to restrict the generality of the definition) computers, scanners, monitors printers and other computer associated equipment, photocopiers, facsimile machines, desks, chairs, shelving and cabinets. "PPSA" means the Personal Property Securities Act 1999.

1. Quotations

All quotations are based on printed, typewritten, electronic or other good copy acceptable to the supplier. Where the customer supplies its own printing plates or any other item, they must be of an acceptable quality and quantity as determined by the supplier. If the supplier finds it necessary to carry out additional work or to supply materials in order to obtain good copy upon which to base a quotation, the customer will pay for that work and materials. For the purpose of these terms of trade "quotation" includes "estimate". If a quotation is given on a page basis, every page, whether printed or not and including flush cut paper covers shall be paid for at the page rate.

2. Acceptance

Quotations will lapse if not accepted within 30 days.

3. Variations/Alterations

All quotations are based on the conditions and specifications in the quotation, (ink, paper or other medium, layout, quantity, delivery etc.) and provide for all work and materials required to complete the order. Any (a) variation or alteration to the conditions and specifications or (b) increase in material and or labour costs may increase the quoted price.

4. Experimental and/or Creative Work

Experimental work, preliminary sketches, dummies and other creative work, intermediate materials and any resultant goods must be paid for by the customer unless the cost is separately identified and provided for as part of the quoted price and the customer shall not use any proposal or idea from the supplier for content, medium, layout or presentation until such work has been paid for.

5. Colour Proofs

The supplier provides no guarantee that production prints will exactly match colour proofs because of variations in proof preparation methods and substrates. The supplier will however use its best endeavours to provide a commercially acceptable finished product.

6. Proof Approval

The supplier is not liable for errors or variations in the finished work where such errors or variations were contained in the proof approved by the customer.

7. Holding of Plant to Customer's Instructions

If any plant is set up to print or otherwise work on the customer's job or on goods being prepared for the customer and the progress or completion of the work is delayed by or on behalf of the customer the customer will pay the supplier's waiting charges for such plant.

8. Customer's Property

The supplier will take reasonable care of the customer's property but the risk shall be on the customer and the supplier shall not be responsible for any damage. Unless it is otherwise agreed in writing the supplier will not be responsible for insurance cover. Unless otherwise agreed in writing, the supplier may dispose of any materials held twelve months following the date of the invoice.

9. Electronic Images and/or Files

It is the customer's responsibility to retain a copy of any electronic image or file supplied by the customer to the supplier. The supplier is not responsible for accidental damage to any electronic material supplied and such material is held at the customer's risk. The supplier may charge for any additional translating, editing or programming needed to utilise customer supplied files or images and such charges shall be in addition to the quoted price. Subject to clause 10 the supplier's own electronic records shall remain the property of the supplier.

10. Quantity

Unless otherwise agreed the supplier will deliver the quantity specified.

11. Delivery

Unless otherwise agreed delivery of the goods is at the supplier's factory door in a continuous uninterrupted delivery of the complete order.

12. Termination or Suspension of Contract

Notwithstanding any other clause in this agreement, where a contract is suspended or cancelled by the customer, all work carried out and goods supplied by the supplier will be paid for by the customer forthwith on presentation of the invoice. Contracts for the printing of periodicals may only be cancelled on the supplier receiving the agreed amount of notice in writing. If there is no such agreement, the notice period shall be two months. If work is suspended the customer will pay any additional costs or for any loss caused to the supplier by the suspension.

13. Claims

Complaints regarding finished goods must be received by the supplier within a reasonable time. What is a "reasonable time" will depend on the circumstances of each case.

14. Illegal or Libellous Material

The supplier is not required to reproduce any material or produce any goods that are, in the suppliers opinion, illegal, objectionable, or libellous in nature or that is in breach of any copyright, patent, design or statute.

The supplier will be indemnified by the customer in respect of any and all damages claims, costs, and expenses (including actual legal costs and disbursements on a solicitor and own client basis) for which the supplier may be liable or which it may suffer arising out of any libel or breach of statute or infringement of copyright, patent or design which may arise out of or be associated with the goods provided by the supplier to the customer.

15. Supplier's Liability

Where the customer is a company or a person acquiring or holding him or her self out as acquiring goods or services or both for the purposes of a business the Consumer Guarantees Act 1993 will not apply to the supply of goods under this agreement. The supplier will not be liable for any indirect or consequential loss to the customer or to any third party arising from errors in the work or from delay in delivery. No warranty is given or responsibility accepted by the supplier to ensure that finished or any goods produced comply with the requirements of any legislation relating to the marking and/or labelling, and/or packaging of goods. Compliance with any such legislation shall be the customer's responsibility. No guarantee is given that the goods supplied to the customer are fit for any purpose not made known to the supplier or suitable for any market requirement.

The supplier shall not be responsible for any delay, default, or consequential loss or damage due to any industrial disputes, accidents, natural disasters, acts of terrorism, equipment failure, mischievous damage or other cause beyond the supplier's control.

18. Payment

Payment is due in full on or before the 20th of the month following delivery unless otherwise stated in these terms or in the supplier's invoice to the customer. If invoices are not paid in full and on time the customer will pay collection and legal fees and such fees may include additional fees or commissions charged by debt collecting firms and actual legal costs and disbursements charged on a solicitor and own client basis.

19. Dispute Resolution

The attention of the customer is drawn to the mediation facility offered by Printing Industries New Zealand Incorporated.

The law applicable to the supply of the goods shall be the law of New Zealand and any disputes shall be adjudicated in the New Zealand courts.

Application 5

Bulls and District Community Trust – 2017 Wear-a-Bull Arts

Rangitikei District



RECEIVED

31 MAR 2017

To: LH

File: 3-UF-3-4

Doc: 6870-41

0439



Creative Communities Scheme Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 31 March 2017

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 December 2016 – 1 December 2017

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

*Linda Holman
Governance Administrator
Rangitikei District Council
Private Bag 1102
Marton 4741*

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme: Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- ☒ My project has an arts or creative cultural focus
- ☒ My project takes place in the local authority district that I am applying to
- ☒ I have answered all of the questions in this form
- ☒ I have provided quotes and other financial details
- ☒ I have provided other supporting documentation
- ☒ I have read and signed the declaration
- ☒ I have made a copy of this application for my records

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

| | | | |
|-------------------------------|---|------------|-------------|
| Full name of applicant: | Bulls and District Community Trust | | |
| Contact person (for a group): | Jan Harris | | |
| Street address/PO Box: | c/- Information Centre, 113 Bridge Street | | |
| Suburb: | | Town/City: | Bulls |
| Postcode: | 4818 | Country: | New Zealand |
| Email: | bulls.community@xtra.co.nz | | |
| Telephone (day): | 0210175951 | | |

All correspondence will be sent to the above email or postal address

| | | | |
|-----------------------|----------------------------------|-------------|------------|
| Name on bank account: | Bulls & District Community Trust | GST number: | 86-060-000 |
| Bank account number: | 03-0605-0195509-00 | | |

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

| | | | |
|--|-------------------------------------|---------|--|
| New Zealand European/Pākehā: | <input checked="" type="checkbox"/> | Detail: | |
| Māori: | <input checked="" type="checkbox"/> | Detail: | |
| Pacific Island: | <input type="checkbox"/> | Detail: | |
| Asian: | <input type="checkbox"/> | Detail: | |
| Middle Eastern/Latin American/African: | <input type="checkbox"/> | Detail: | |
| Other: | <input type="checkbox"/> | Detail: | |

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

| | | |
|--|---|---|
| <input checked="" type="checkbox"/> Council website | <input type="checkbox"/> Creative NZ website | <input type="checkbox"/> Social media |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Local paper | <input type="checkbox"/> Radio |
| <input checked="" type="checkbox"/> Council staff member | <input checked="" type="checkbox"/> Poster/flyer/brochure | <input checked="" type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Other (please provide detail) | | |

PROJECT DETAILS

Project name: Annual Bulls Wear-a-bull Arts Awards

Brief description of project:

Show featuring Artistic creations that are adorned by the body.

Project location, timing and numbers

Venue and suburb or town:

Bulls Town Hall

Start date:

13 th August

Finish date:

23rd August

Number of active participants:

68 entrants/volunteers

Number of viewers/audience members:

130

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** *Create opportunities for local communities to engage with, and participate in local arts activities*

☒ **Diversity:** *Support the diverse artistic cultural traditions of local communities*

☒ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☒ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☒ Detail:

Māori:

☒ Detail:

Pacific Island:

☒ Detail:

Asian:

☐ Detail:

Middle Eastern/Latin American/African:

☐ Detail:

Other:

☐ Detail:

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

The committee would like to reformat our annual Wear-a-bull Arts Awards will be part of a week long exhibition of local artists, costumes from previous years entries and will provide not only a place for artists to show their talents but also a place for people who can't attend the show to see the amazing creations made. We will set the venue up ready for the show on the 11th and open as a gallery with the walls of the Hall adorned with works of art. The Hall could feature sculptural pieces, paintings, weaving, quilting and of course garments from previous years shows will be on display. The promoting or art not just for those interested in Wearable Art, it will promote local artists within the Rangitikei, it can provide a link to the fakes to forgeries annual event in Mangaweka, it utilises the new Art brochure and can capture over a period of time all the fantastic art forms that we have in Bulls and the greater Rangitikei. Evidence shows that the placemaking carried out in Bulls and the greater Rangitikei as increased civic pride within each town and we are hoping to mirror this success for resident artists of the Rangitikei. The Wear-a-bull Art show in will the pinnacle of the event and by stay open after the event residents, visitors to Bulls and the greater Rangitikei can view the exceptional standard of entries. The show itself is inclusive to all those with a passion for art, for some it's a recreational pastime but for others it is something they can explore as a career choice. The mechanics of making something from nothing and all that goes into is a rewarding experience. This show and production of the event is co-produced, designed and deliver by 35 volunteers who all bring a certain skill. Last year the number of attendees was down due to an All Black test in Wellington. We have been very careful not to clash with any international sporting fixtures this year and are holding the event a week earlier.

2. The process/Te whakatutuki: How will the project happen?

With our Volunteers directing this years show, we see a new vision for the event and one that is co-produced. By turning this into a festival of the arts, Art for Arts Sake we are hoping to build on the existing framework of the event.

This event is co-produced with a volunteer army who dedicate themselves to the successful running of this event. Categories for this years show were set late 2016, art work is underway with this years show called A Night In Hollywood. The committee has regular catch ups to finalise planning. With a very successful show last year in terms of a new administration model for the event, this has streamlined the behind the scenes work.

The format and time frame leading up to the event is the model for this years show and information is ready to go out to the school now. Visits to all school will promote the event further and we will also use all networks available to us to spread show details.

PROJECT DETAILS

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Rural Women look after certain areas of the show and have done for the last 2 years. Local Licence holder Lynette Andrews adheres to liquor licensing laws, she promotes the safe drinking message to patrons and volunteers, she briefs volunteers who work with her on the night regarding appropriate behavior.

Local quilters Sara-Jane Sowden, Leigh Fordyce and Raewyn Turner all have strong skills in administration, advocate the arts and all take lead roles on the night. Leigh is also an entrant of the show and has competed for the last 2 years. Sarah-Jane is a key driver on the night and knows the show inside and out.

Leigh Fordyce manages the check ins on school students on the Friday and then the adults on the day. Raewyn is on the door and manages any difficulties as they arise, she co-ops another 3 volunteers to help with front of house.

The Bulls Floral Art Group and Jill Titter both help with all floral work throughout the venue. James O'Regan helps in charge of any technical issues leading up to the night and on the day.

4 Clifton School Teachers have been serving and preparing food for our attendees for 2 years now and are happy to do so.

We work closely with Bulls School-Leigh Hanson and South Mak School-Julie Rowe and assist both with entries from both school.

Councillor Jane Dunn makes herself available to help with any area that requires assistance.

We have a sound and lighting technician that manages the play list for the night.

Local Braden Hammond MC's the event with Jan Harris.

Behind the scenes are more helpers that help with the set up and pack down of the Hall.

New sponsorship from 2 local businesses has helped secure the show but also shows that local business love to partner up in local events.

The volunteer Fire Brigade provides ushers but also First responders if needed.

With the assistance of local Police and volunteers we have developed a Social Media Policy that protects the rights of those entering the show.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The event is open to all residents in the Rangitikei irrespective of their cultural ethnicity or age group. Participation in local events promotes the health and well being of all our residents. The pride in a job well done, either as a volunteer or as an entrant. Example one of our volunteers competes in the show and helps run the event. Her personal circumstances has seen her confidence take a huge knock due to certain events. Becoming involved in the Wearable Arts, we have witnessed a rise her self esteem, it is know where is should be, front and centre. The skills that she has brought to the show have helped develop the administration of the event, but seeing her family watch with pride as her garments are on stage show is one of those moments when that greater belief in family as a strong unit is apparent. It has been a pleasure to watch the benefits of volunteering and the impact that it's had on her circumstances, a memory I will cherish. Being able to watch the growth of volunteers, but also myself is empowering.

Working with others of like minds to develop the existing event further and further each year tells me that, same old same is not good enough. It is important not only to co-produce, develop and deliver the show we need to do it bigger and better every year. The impact alone with just the sheer numbers of volunteers rallying together to deliver this show astounds me. The volunteers are my best teachers and we all value the experiences and the learnings that significantly impact all our lives. Working together produces greater cohesion within community. This event provides an event with many different roles attached to it so you can give as little or as much as you would like. At the end of the show, we sit back with justifiable pride as a group reveling in our success but we are also our own biggest critics who strive every year in the pursuit of greatness.

If volunteering is not your thing, enter, the sharing of information between contestants prior to the start of the show is enormous. Last one contestant wired her models hair, the how informations shared with all entrants is fantastic. All artistic endeavors come without a guide, they are made up as you go along and provide the contestants many learning along the way. The sharing of artistic knowledge is a powerful one would like to give contestants the opportunity to share their own stories about the event and the experience that there particular costume as taken them on.

PROJECT DETAILS

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☒ Do NOT include GST in your budget
No ☐ Include GST in your budget

Project costs Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.

| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
|------------------------|---|-----------------|
| Liquor Licence | RDC | 180.00 |
| Hall Hire | RDC | 280.59 |
| Advertising Signage | Freedom Print | 305.00 |
| Poster/Ticket Printing | Fisher Print | 135.00 |
| Entertainment | Daniel Webster/Massey University | 350.00 |
| Photography | Tania Warbrick | 350.00 |
| Sashes | Quality Presentations | 219.00 |
| Sound/Lighting | Fauldings | 1400.00 |
| Advertising | Monitor | 530.00 |
| Advertising | Hard-Mail | 358.26 |
| Artwork | Jam Designs | 480 |
| Hire Stage/tables | Party Up | 662.98 |
| Food & Beverage | Based on last years | 695.65 |
| Refurbish Rotorua | Rangitiki Wheelies | 40.00 |
| Frost | Full Hire | 217.39 |
| Total Costs | | \$ |

no quote last year figures

Project Income Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.

| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
|------------------------|---|-------------------|
| Sponsors | Intique & Waitatapia | 1500 1304.35 |
| Corporate | Sponsor Tables purchased | 695.66 |
| Donations | Local Business | 608.70 |
| Entrants fees | up on previous year | 347.83 |
| Ticket Sales | Through Council | 608.70 |
| | | 695.66 |
| Total Income | | \$3652.18 |
| Costs less income | This is the maximum amount you can request from CCS | \$ |

PROJECT DETAILS

Amount you are requesting from the Creative Communities Scheme

\$

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|---------------------------------------|----------|---------------------------|
| 17 | Lion foundation grant to be completed | | unconfirmed |
| 16 | Lion Foundation | 870- | confirmed |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|----------|-----------------------|-----------------|--|
| May 16 | Weir-a-Dull Arts | 1500- | |
| May 2015 | " " " " | 2400 - | |
| Oct 16 | Community Initiatives | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PROJECT DETAILS

Amount you are requesting from the Creative Communities Scheme

\$

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|--------------------|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy