



# Rangitikei District Council

## Finance/Performance Committee Meeting

Minutes – Thursday 28 May 2015 – 9:40 a.m.

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**Present:** His Worship the Mayor, Andy Watson (Chair)  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Tim Harris  
Cr Rebecca McNeil  
Cr Ruth Rainey  
Cr Lynne Sheridan

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Kerry Parkins, Financial Services Team Leader  
Ms Denise Servante, Strategy and Community Planning Manager  
Ms Samantha Whitcombe, Governance Administrator

**Tabled documents:** **Item 6** Chair's Report

## **1 Welcome**

His Worship the Mayor welcomed everyone to the meeting.

## **2 Council prayer**

Cr Rainey read the Council prayer.

## **3 Apologies/leave of absence**

That the apologies for absence from Cr McManaway and Cr Peke-Mason, and the apologies for lateness from Cr Ash and Cr Harris be received.

Cr Belsham / Cr Rainey. Carried

## **4 Confirmation of order of business**

The Chair informed the Committee that there would be no change to the order of business from that shown in the agenda.

## **5 Confirmation of minutes**

<b>Resolved minute number</b>	<b>15/FPE/018</b>	<b>File Ref</b>
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That the Minutes of the Finance/Performance Committee meeting held on 30 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Sheridan. Carried

## **6 Chair's report**

His Worship the Mayor spoke briefly to his report.

<b>Resolved minute number</b>	<b>15/FPE/019</b>	<b>File Ref</b>	<b>3-CT-14-1</b>
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That the Chair's report to the Finance/Performance Committee meeting on 28 May 2015 be received.

His Worship the Mayor / Cr Belsham. Carried

## **7 Financial Highlights and Commentary to 30 April 2015**

Mr McIrvine spoke to the report, giving a brief overview of the commentary to the report and the budget variances.

Discussion was held around the following points:

- The desire to see a full breakdown of how the revenue for the Roothing and Footpaths group of activities was applied.
- A note within the District Promotions activity that this budget includes work done by Peter Shore.

**Resolved minute number**                      **15/FPE/020**                      **File Ref**                      **5-FR-4-1**

That the report 'Financial Highlights and Commentary to 30 April 2015' be received.

Cr Harris / Cr Belsham. Carried

Cr Harris arrived 9.49 am

Cr Peke-Mason arrived 9.51 am

## **8 New financial budgeting and reporting systems**

Mr McIrvine narrated a PowerPoint presentation on Council's financial budgeting and reporting systems, and what improvements could be made.

Mr McIrvine informed the Committee that he planned to invite representatives from the Local Government Funding Authority to the June 2015 meeting to make a presentation to the Committee.

**Resolved minute number**                      **15/FPE/021**                      **File Ref**

That the presentation on Council's financial budgeting and reporting systems be received.

Cr Sheridan / Cr Ash. Carried

## **9 Event Sponsorship Scheme Application Form**

Ms Servante spoke briefly to the item, identifying the specific feedback being sought from the Committee.

The Committee requested that the following changes be made to the application form:

- Move the right-hand column containing criteria and hints for filling in the form to the left-hand side.
- Amend the criteria that events cannot apply to other Council administered fund to make it explicit that this does not include funds that Council administers but does not supply the funding for (e.g. Creative Communities Scheme).
- Addition of a question on specifically what funds are being requested (e.g. advertising costs or cost of hiring equipment etc.).
- Opportunity for applicants to speak to their application if they wish.

The Committee agreed to hold two funding rounds per year with an 'up-to' amount signally within the first funding round.

**Resolved minute number**                      **15/FPE/022**                      **File Ref**

That the draft Event Sponsorship Scheme Application Form is received.

Cr Sheridan / Cr Ash. Carried

**Resolved minute number**                      **15/FPE023**                      **File Ref**

That the Event Sponsorship Scheme Application Form as amended is adopted.

Cr Sheridan / Cr McNeil. Carried

## **10 Growth projections for the 2015-25 Long Term Plan - Update May 2015**

Ms Servante spoke briefly to the item.

**Resolved minute number**                      **15/FPE/024**                      **File Ref**

That the discussion paper 'Growth projections for the 2015-25 Long Term Plan - Update May 2015' be received.

Cr Belsham / Cr Sheridan. Carried

**Resolved minute number**                      **15/FPE025**                      **File Ref**

That the medium population projections produced by Statistics New Zealand based on 2013 Census data be used as the basis for Council's strategic planning through the 2015-25 Long Term Plan

Cr Sheridan / Cr Belsham. Carried

**Resolved minute number**                      **15/FPE/026**                      **File Ref**

That key elements of labour force projections for the Rangitikei District contained in the discussion paper presented to the Finance/Performance Committee's meeting of 27 November 2014 be incorporated into the 2015/25 Long Term Plan.

Cr Sheridan / Cr Rainey. Carried

## **11 Update on Strategic Water Assessment and review of the Hunterville Rural Water Supply Scheme**

Mr McNeil provided a verbal update on progress with a potential Stage Two application for the Strategic Water Assessment. Council's Assets Team are putting together a report on water availability within Council's current assets.

## **12 Late items**

Nil

## **13 Future items for the agenda**

- Breakdown of the Roading budget –i.e. analysis of subsidised and unsubsidised programmes
- Holding of funds raised for the development of the Criterion Hotel site.

## **14 Next meeting**

Thursday 25 June 2015, 9.30 am

## **15 Meeting closed – 11.39 am**

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_