



Rangitikei District Council

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Rangitikei
UNspoilt...

Finance/Performance Committee Meeting

Order Paper

**Thursday, 25 June 2015,
9.30 am**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Cr Nigel Belsham

Membership

Councillors Cath Ash, Tim Harris, Dean McManaway, Rebecca McNeil, Soraya Peke-Mason, Ruth Rainey and Lynne Sheridan

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Finance/Performance Committee Meeting

Order Paper – Thursday 25 June 2015 – 9:30 a.m.

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The quorum for the Finance/Performance Committee is 5

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

1 Welcome

2 Council prayer

3 Apologies/leave of absence

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of minutes

Recommendation

That the Minutes of the Finance/Performance Committee meeting held on 28 May 2015 be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's report

A report will be tabled.

File ref: 3-CT-14-1

Recommendation

That the Chair's report to the Finance/Performance Committee meeting on 25 June 2015 be received.

7 Financial Highlights and Commentary to 31 May 2015

The Financial results for May are attached together with commentary and detailed analysis on variances.

File ref: 5-FR-4-1

Recommendation

That the report 'Financial Highlights and Commentary to 31 May 2015' be received.

8 Queries from Previous Meeting

The requested breakdown of the roading budgets – i.e. analysis of subsidised and unsubsidised programmes will be tabled.

Funds secured from external sources and the sale of Council property would be placed in term deposits. The current investment policy delegates this activity to Council's Chief Financial Officer.

9 Application forms for the Community initiatives Fund and Event Sponsorship scheme 2015/16

At its meeting on 28 May, the Council agreed the application form for the Events Sponsorship Scheme (attached for information) and to hold two funding rounds for the scheme during 2015/16. It also requested that the application criteria for the Community Initiatives Fund (CIF) be amended to take into account the removal of funding events from the CIF. A revised application form for the CIF, with associated criteria is attached for the Committee's consideration. It is suggested that the Community Initiatives Fund and the Events Sponsorship Scheme are managed in parallel and that a second funding opportunity is available for both funding schemes, as follows:

Name of fund	Round 1 open:	Decision made:	Round 2 open:	Decision made:
Community Initiatives Fund	29 June 2015 – 24 July 2015	27 August 2015	28 September 2015 – 30 October 2015	26 November 2015
Events Sponsorship Scheme	29 June 2015 – 24 July 2015	27 August 2015	28 September 2015 – 30 October 2015	26 November 2015

Council also considered the allocation of funds between the two rounds. It is suggested that up to two-thirds of the available funding may be distributed in round 1 with the balance being distributed in round 2. This means the Committee may allocate up to \$20,000 from the CIF and up to \$18,000 from the Events Sponsorship Scheme in round 1.

Recommendations

1. That the draft application form for the Community Initiatives Fund is adopted [with amendment/without amendment] for 2015/16
2. That the Community Initiatives Fund and the Events Sponsorship Scheme are distributed over two funding rounds with decisions made by Finance Performance Committee at its meetings in August and November 2015.

10 Review of Investment Policy

Once an investment policy is adopted, there is no prescribed time for a review. Council may amend the policy at any time by resolution. It is intended to undertake a review once

decisions have been taken about future borrowing (including using the Local Government Funding Agency).

11 Local Government Funding Agency (LGFA)

Andrew Michl, LGFA's Manager, Credit & Client Relations, will talk with the Committee about credit management.

12 Late items

13 Future items for the agenda

14 Next meeting

Thursday 30 July 2015, 9.30 am

15 Meeting closed

Attachment 1

Rangitikei District Council

Finance/Performance Committee Meeting

Minutes – Thursday 28 May 2015 – 9:40 a.m.

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Present: His Worship the Mayor, Andy Watson (Chair)
Cr Nigel Belsham
Cr Cath Ash
Cr Tim Harris
Cr Rebecca McNeil
Cr Ruth Rainey
Cr Lynne Sheridan

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Ms Kerry Parkins, Financial Services Team Leader
Ms Denise Servante, Strategy and Community Planning Manager
Ms Samantha Whitcombe, Governance Administrator

Tabled documents: **Item 6** Chair's Report

1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

2 Council prayer

Cr Rainey read the Council prayer.

3 Apologies/leave of absence

That the apologies for absence from Cr McManaway and Cr Peke-Mason, and the apologies for lateness from Cr Ash and Cr Harris be received.

Cr Belsham / Cr Rainey. Carried

4 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that shown in the agenda.

5 Confirmation of minutes

Resolved minute number	15/FPE/018	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 30 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Sheridan. Carried

6 Chair's report

His Worship the Mayor spoke briefly to his report.

Resolved minute number	15/FPE/019	File Ref	3-CT-14-1
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That the Chair's report to the Finance/Performance Committee meeting on 28 May 2015 be received.

His Worship the Mayor / Cr Belsham. Carried

7 Financial Highlights and Commentary to 30 April 2015

Mr McIlrvine spoke to the report, giving a brief overview of the commentary to the report and the budget variances.

Discussion was held around the following points:

- The desire to see a full breakdown of how the revenue for the Roading and Footpaths group of activities was applied.
- A note within the District Promotions activity that this budget includes work done by Peter Shore.

Resolved minute number **15/FPE/020** **File Ref** **5-FR-4-1**

That the report 'Financial Highlights and Commentary to 30 April 2015' be received.

Cr Harris / Cr Belsham. Carried

Cr Harris arrived 9.49 am
Cr Peke-Mason arrived 9.51 am

8 New financial budgeting and reporting systems

Mr McIrvine narrated a PowerPoint presentation on Council's financial budgeting and reporting systems, and what improvements could be made.

Mr McIrvine informed the Committee that he planned to invite representatives from the Local Government Funding Authority to the June 2015 meeting to make a presentation to the Committee.

Resolved minute number **15/FPE/021** **File Ref**

That the presentation on Council's financial budgeting and reporting systems be received.

Cr Sheridan / Cr Ash. Carried

9 Event Sponsorship Scheme Application Form

Ms Servante spoke briefly to the item, identifying the specific feedback being sought from the Committee.

The Committee requested that the following changes be made to the application form:

- Move the right-hand column containing criteria and hints for filling in the form to the left-hand side.
- Amend the criteria that events cannot apply to other Council administered fund to make it explicit that this does not include funds that Council administers but does not supply the funding for (e.g. Creative Communities Scheme).
- Addition of a question on specifically what funds are being requested (e.g. advertising costs or cost of hiring equipment etc.).
- Opportunity for applicants to speak to their application if they wish.

The Committee agreed to hold two funding rounds per year with an 'up-to' amount signally within the first funding round.

Resolved minute number **15/FPE/022** **File Ref**

That the draft Event Sponsorship Scheme Application Form is received.

Cr Sheridan / Cr Ash. Carried

Resolved minute number **15/FPE023** **File Ref**

That the Event Sponsorship Scheme Application Form as amended is adopted.

Cr Sheridan / Cr McNeil. Carried

10 Growth projections for the 2015-25 Long Term Plan - Update May 2015

Ms Servante spoke briefly to the item.

Resolved minute number **15/FPE/024** **File Ref**

That the discussion paper 'Growth projections for the 2015-25 Long Term Plan - Update May 2015' be received.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **15/FPE025** **File Ref**

That the medium population projections produced by Statistics New Zealand based on 2013 Census data be used as the basis for Council's strategic planning through the 2015-25 Long Term Plan

Cr Sheridan / Cr Belsham. Carried

Resolved minute number **15/FPE/026** **File Ref**

That key elements of labour force projections for the Rangitikei District contained in the discussion paper presented to the Finance/Performance Committee's meeting of 27 November 2014 be incorporated into the 2015/25 Long Term Plan.

Cr Sheridan / Cr Rainey. Carried

11 Update on Strategic Water Assessment and review of the Hunterville Rural Water Supply Scheme

Mr McNeil provided a verbal update on progress with a potential Stage Two application for the Strategic Water Assessment. Council's Assets Team are putting together a report on water availability within Council's current assets.

12 Late items

Nil

13 Future items for the agenda

- Breakdown of the Roding budget –i.e. analysis of subsidised and unsubsidised programmes
- Holding of funds raised for the development of the Criterion Hotel site.

14 Next meeting

Thursday 25 June 2015, 9.30 am

15 Meeting closed – 11.39 am

Confirmed/Chair: _____

Date: _____

Attachment 2

MEMORANDUM



TO: Ross McNeil

COPIES: Council

FROM: George McIrvine

DATE: 19 June 2015

SUBJECT: **Financial Highlights and Commentary to 30 May 2015**

FILE:

Attachments: Statement of Financial Position and Financial Performance, Strategic Perspective Operating Results, Group Activities accounts.

Operating Results

Operating results for month of May are in line with budget in most activities, with revenue being close to \$0.6M ahead of year to date budget. The main positive variances are across the board in all activities including Community Wellbeing, Environmental and Regulatory, Community & Leisure Assets, Roothing, the 3 Waters and Treasury due to increase returns from more cash on hand as noted last month.

Expenditure

Overall Expenditure is still tracking behind budget by \$1.5M and with the exception of Roothing, Environmental and Regulatory, Investment (with lower borrowings) and Community Well-Being costs are lower than budgeted. These Activities with higher actual figures are generally the result of more funding received for projects either externally or Council approved or greater activity as reflected in revenues. At 11 months total expenditure is 86% of the full year budget.

This leaves the net surplus at some \$3.4M ahead of full year budget and \$2.6M ahead of the YTD budget.

Statement of Financial Position as at End of March 2015.

We are working with our current bank to put in place the lending facility for the next year as noted last month. This is to cover working capital requirements as Council considers the Local Government Funding Agency options (presentation from LGFA later in this meeting). In the Capital projects report you will see that there is a considerable underspend of \$9.39M which had we borrowed for that full amount would have added considerably to Council's interest costs. Hence the importance of the Purchase Order systems being used to its fullest extent by all staff as this identifies or gives the best estimate of the expenditure by month and year period once the contract has been finalised for a project.

From there we can move to finance the project in the short-term and then once completed match this to longer term financing.

Other matters year end and interim audits

With year-end we have been busy with LTP, Annual Report and IT audits. This has absorbed a lot of staff time and I thank the Finance staff in particular for their work responding to Audit while running another month end.

Audit have also tested some controls in the systems which has been good and we have taken some action on their initial points. They have also been complimentary on the reduced volumes of paper invoices processed through creditors and the uptake of the purchase order system. My view is that while this is good it still needs more work to fully utilise the system to forecast cashflows from the future purchase orders as mentioned above in relation to debt management. Some software enhancements to our core NCS system in May and June will assist with this and the new Roding contract gives us a clean start point on 1 July in a major expenditure area.

I expect Audit to raise some opportunities for improvement as normal but we have not received their management letter at time of writing this report. Audit's recommendations will be considered by the Audit and Risk Committee in due course.

See detailed commentary below.

Rangitikei District Council

Statement of Financial Performance

For the 11 Months ended 31st May 2015

	YTD Actual 2014/15	Ytd Budget 2014/15	FYR Budget 2014/15	FY Actual 2013/14
Income				
Community Leadership	440	0	0	48,494
Community Wellbeing	278,788	162,871	169,605	175,573
Environmental and Regulatory	974,163	768,441	819,052	934,028
Community & Leisure Assets	477,078	429,784	480,718	418,656
Investment	293,281	174,612	194,669	14,996,186
Public Refuse Collection - Litter	349,746	376,628	406,509	407,810
Water and Wastewater	244,950	156,970	1,071,241	913,151
Subsidised Rooding	6,682,031	6,645,892	7,250,051	7,993,692
Business Units	39,871	17,765	19,381	40,289
Total Revenue	9,340,346	8,732,963	10,411,226	25,927,879
Rates				
Community Leadership	54,111	52,915	52,915	52,115
Community & Leisure Assets	714,471	715,293	715,293	765,245
Investment	6,149,371	6,064,951	6,064,951	5,810,974
Public Refuse Collection - Litter	435,297	435,294	435,294	338,597
Water and Wastewater	6,924,179	6,613,235	6,623,685	7,093,833
Subsidised Rooding	6,339,021	6,274,464	6,274,816	6,171,247
Total Rates	20,616,448	20,156,152	20,166,954	20,232,010
Total Apportioned Rate:	0	-4,552	-101,573	-230,190
Total Internal Charges	6,162,268	6,751,228	7,364,926	6,761,336
Total Internal Recoverie	6,162,268	6,751,228	7,364,926	6,761,336
Expenditure				
Community Leadership	606,915	616,834	664,488	640,437
Community Wellbeing	1,069,962	806,552	905,695	738,724
Environmental and Regulatory	272,395	231,130	251,344	283,065
Community & Leisure Assets	2,355,981	2,735,017	2,907,726	2,841,375
Investment	526,572	1,052,987	1,187,044	684,493
Public Refuse Collection - Litter	812,270	877,724	956,493	869,305
Water and Wastewater	3,759,567	4,873,718	5,335,258.00	5,453,545
Subsidised Rooding	11,150,822	10,704,188	11,677,256	33,876,032
Business Units	4,742,007	4,936,520	5,373,611	4,920,824
Total Expenditure	25,296,489	26,834,670	29,258,915	50,307,800
Net Surplus	4,660,305	2,049,893	1,217,692	-4,378,100

Rangitikei District Council
Statement of Financial Position
For the 11 Months ended 31st May 2015

	YTD Actual 2014/15	FY Actual 2013/14
Equity		
Reserves	31,744,204	31,744,204
Equity	447,489,154	451,857,165
Net Surplus	4,660,305	-4,378,100
Total Equity	483,893,663	479,223,269
Current Assets		
Total Current Assets	7,562,002	4,106,036
Current Liabilities		
Provisions	469,952	469,952
Current Liabilities	3,331,295	3,391,702
Agency Liabilities	493,314	379,143
Total Current Liabilities	4,294,561	4,240,797
Working Capital	3,267,441	-134,762
Non Current Assets		
Other Financial Assets	4,163,600	6,653,674
Forestry	204,814	204,814
Fixed Assets	12,634,555	21,466,672
Infrastructural Assets	451,583,168	451,241,146
Net Projects	12,248,360	
Total Non Current Asse	480,834,498	479,566,306
Non Current Liabilities		
Loans External	208,276	208,276
Provisions		
Total Non Current Liabi	208,276	208,276
Net Assets	483,893,663	479,223,269

Strategic Perspective

For the 11 Months ended 31st May 2015

Strategic Activities - Operating Results

	Actual YTD	Budget YTD	Variance YTD	Full Year Budget
Community Leadership				
Council	179,984	152,840	27,144	-
Council Committees	14,714	1,778	12,936	(10,074)
Taihape Community Board	11,482	5,802	5,680	(4)
Ratana Community Board	3,636	1,553	2,083	(1,345)
Elections	204	3,873	(3,669)	3,504
Net Surplus (Deficit) of activities	210,020	165,846	44,174	(7,919)
Community Wellbeing				
Community Awards	18,109	9,961	8,148	(2,982)
Information Centres	86,410	75,463	10,947	21,855
District Promotions & Dev	(24,951)	(12,870)	(12,081)	(86,167)
Civil Defence	23,042	17,082	5,960	(7,454)
Rural Fire	(55,313)	34,150	(89,463)	(7,088)
Net Surplus (Deficit) of activities	47,298	123,786	(76,488)	(81,836)
Environment & Regulatory				
Building	141,787	119,693	22,094	56,294
District Planning	139,164	139,918	(754)	99,506
Dog Control	55,670	(1,625)	57,295	(63,128)
Health	42,744	8,070	34,674	-
Resource Consents	(75,764)	4,326	(80,090)	-
Stock Control	23,036	7,106	15,930	(1,057)
Net Surplus (Deficit) of activities	326,637	277,488	49,149	91,615
Community & Leisure Assets				
Libraries	197,293	123,613	73,680	(2)
Domains	201,356	37,375	163,981	59,739
Cemeteries	89,755	55,353	34,402	30,912
Real Estate	82,538	77,871	4,667	29,866
Swim Centres	210,718	162,230	48,488	(19,609)
Community Housing	(236,775)	(255,781)	19,006	(279,137)
Public Toilets	100,698	42,255	58,443	(23,575)
Halls	41,075	(22,708)	63,783	(82,732)
Forestry Investments	(12,355)	(989)	(11,366)	(2,170)
Net Surplus (Deficit) of activities	674,303	219,219	455,084	(286,708)
Investment				
	(418,711)	(1,084,108)	665,397	(100,001)
Rubbish & Recycling				
Public Refuse and Bin Collection	13,211	11,360	1,851	-
Landfills and Waste Transfer Stns	(44,780)	(64,989)	20,209	(102,688)
Waste Minimisation	49,944	16,205	33,739	-
Net Surplus (Deficit) of activities	18,375	(37,424)	55,799	(102,688)
Waters				
Stormwater	349,543	120,952	228,591	(1)
Water	1,875,630	985,982	889,648	832,738
Wastewater	898,284	571,998	326,286	2
Rural Water	(198,642)	(149,687)	(48,955)	18,685
Net Surplus (Deficit) of activities	2,924,815	1,529,245	1,395,570	851,424
Roading				
Roading	1,520,923	1,686,509	(165,586)	783,937
Non Subsidised Roothing	335,236	245,179	90,057	1
Net Surplus (Deficit) of activities	1,856,160	1,931,688	(75,528)	783,938
Business Units	(22)	51,517	(51,539)	72,868
TOTAL OPERATING SURPLUS (DEFICIT) ACTIVITIES	5,638,874	3,177,257	2,461,617	1,220,693
Tsf to Flood Reserves				
Variance	(978,569)			
Per Balance Sheet	4,660,305			
Strategic Activities - Capital Expenditure				
Community Wellbeing	-	20,000	20,000	}
Community & Leisure Assets	221,402	752,727	531,325	
Environment & Reg Services	-	-	-	
Rubbish & Recycling	166,376	222,506	56,130	
Waters	4,754,611	12,594,222	7,839,611	
Roading	6,733,226	7,608,757	875,531	
TOTAL CAPITAL EXPENDITURE & RENEWALS	11,875,615	21,198,212	9,322,597	

Community Leadership

For the 11 Months ended 31st May 2015

	Actual YTD	Budget YTD	Var +/-	FY Budget
Consolidated				
Revenue	440		440	
Rates Revenue	1,125,808	1,124,612	1,196	1,124,612
Internal Charges	384,564	429,077	44,513	468,043
Expenditure	606,915	616,834	9,919	664,488
Net Surplus	134,769	78,701	56,068	-7,919
Council				
Revenue	313		313	
Rates Revenue	1,004,937	1,004,936	1	1,004,936
Internal Charges	356,304	396,506	40,202	432,535
Expenditure	536,218	532,018	-4,200	572,401
Net Surplus	112,728	76,412	36,316	
Council Committees				
Rates Revenue	61,027	61,028	-1	61,028
Internal Charges	14,266	16,357	2,091	17,848
Expenditure	35,841	48,818	12,977	53,254
Net Surplus	10,920	-4,147	15,067	-10,074
Taihape Community Board				
Revenue	326		326	
Rates Revenue	37,949	36,832	1,117	36,832
Internal Charges	7,760	8,877	1,117	9,669
Expenditure	21,841	25,306	3,465	27,167
Net Surplus	8,674	2,649	6,025	-4
Ratana Community Board				
Rates Revenue	16,162	16,083	79	16,083
Internal Charges	4,496	5,291	795	5,762
Expenditure	9,243	10,692	1,449	11,666
Net Surplus	2,422	100	2,323	-1,345
Elections				
Revenue	-200		-200	
Rates Revenue	5,733	5,733		5,733
Internal Charges	1,738	2,046	308	2,229
Expenditure	3,771		-3,771	
Net Surplus	24	3,687	-3,663	3,504

Community Wellbeing

For the 11 Months ended 31st May 2015

Consolidated	Actual YTD	Budget YTD	Var +/-	FY Budget
Revenue	278,788	162,871	115,917	169,605
Rates Revenue	1,048,053	1,047,958	95	1,042,403
Internal Charges	329,875	355,806	25,931	388,149
Expenditure	1,069,962	806,552	-263,410	905,695
Net Surplus	-72,996	48,471	-121,467	-81,836

Community Awards

Revenue	25,861	23,561	2,300	23,561
Rates Revenue	1,173	1,078	95	1,173
Internal Charges	2,209	2,838	629	3,098
Expenditure	16,490	14,000	-2,490	24,618
Net Surplus	8,335	7,801	534	-2,982

Information Centres

Revenue	21,517	22,451	-934	24,495
Rates Revenue	343,633	343,633		343,633
Internal Charges	221,903	230,307	8,404	251,233
Expenditure	80,061	87,131	7,070	95,040
Net Surplus	63,186	48,646	14,540	21,855

District Promotions & Dev

Revenue	214,296	110,996	103,300	115,159
Rates Revenue	429,817	429,817		429,817
Internal Charges	49,362	58,058	8,696	63,346
Expenditure	647,843	532,403	-115,440	567,797
Net Surplus	-53,092	-49,648	-3,444	-86,167

Civil Defence

Rates Revenue	101,628	101,628		100,313
Internal Charges	12,640	14,641	2,001	15,972
Expenditure	86,899	72,396	-14,503	91,795
Net Surplus	2,089	14,591	-12,502	-7,454

Rural Fire

Revenue	17,114	5,863	11,251	6,390
Rates Revenue	171,802	171,802		167,467
Internal Charges	43,761	49,962	6,201	54,500
Expenditure	238,669	100,622	-138,047	126,445
Net Surplus	-93,515	27,081	-120,595	-7,088

Environment & Regulatory Services

For the 11 Months ended 31st May 2015

	Actual YTD	Budget YTD	Var +/-	FY Budget
Consolidated				
Revenue	974,163	768,441	205,722	819,052
Rates Revenue	863,030	864,063	-1,033	835,825
Internal Charges	1,172,798	1,202,608	29,810	1,311,918
Expenditure	272,395	231,130	-41,265	251,344
Net Surplus	392,001	198,766	193,234	91,615
Building				
Revenue	242,345	225,533	16,812	246,032
Rates Revenue	371,903	371,903		357,266
Internal Charges	408,868	416,108	7,240	453,930
Expenditure	73,486	85,986	12,500	93,074
Net Surplus	131,894	95,342	36,552	56,294
District Planning				
Revenue				
Rates Revenue	212,968	212,968		187,165
Internal Charges	28,290	31,196	2,906	34,025
Expenditure	48,238	49,159	921	53,634
Net Surplus	136,440	132,613	3,827	99,506
Dog Control				
Revenue	477,863	438,444	39,419	461,354
Rates Revenue	147,396	147,396		152,997
Internal Charges	578,101	588,698	10,597	642,213
Expenditure	15,936	32,307	16,371	35,266
Net Surplus	31,222	-35,165	66,387	-63,128
Health				
Revenue	85,163	54,293	30,870	56,951
Rates Revenue	23,340	23,868	-528	23,907
Internal Charges	60,587	63,712	3,126	69,503
Expenditure	9,209	10,406	1,197	11,355
Net Surplus	38,708	4,043	34,665	
Resource Consents				
Revenue	152,047	49,192	102,855	53,650
Rates Revenue	59,477	59,476	1	65,988
Internal Charges	51,549	56,485	4,936	61,623
Expenditure	125,382	53,272	-72,110	58,015
Net Surplus	34,593 -	1,089	35,682	
Stock Control				
Revenue	16,744	979	15,765	1,065
Rates Revenue	47,946	48,452	-506	48,502
Internal Charges	45,402	46,409	1,007	50,624
Expenditure	144		-144	
Net Surplus	19,144	3,022	16,122	-1,057

Community & Leisure Assets

For the 11 Months ended 31st May 2015

Consolidated	Actual YTD	Budget YTD	Var +/-	FY Budget
Revenue	477,078	429,784	47,294	480,718
Rates Revenue	3,184,166	3,184,987	-821	3,150,034
Internal Charges	848,806	925,595	76,789	1,009,734
Expenditure	2,355,981	2,735,017	379,036	2,907,726
Net Surplus	456,457	-45,841	502,298	-286,708

Libraries

Revenue	41,184	36,809	4,375	37,433
Rates Revenue	714,471	715,293	-822	715,137
Internal Charges	424,834	438,592	13,758	478,459
Expenditure	206,919	251,644	44,725	274,113
Net Surplus	123,903	61,866	62,036	-2

Domains

Revenue	124,120	25,454	98,666	27,770
Rates Revenue	634,397	634,397		763,334
Internal Charges	126,178	147,433	21,255	160,835
Expenditure	478,364	528,325	49,961	570,530
Net Surplus	153,975	-15,907	169,882	59,739

Cemeteries

Revenue	59,893	48,440	11,453	52,661
Rates Revenue	169,115	169,115		167,834
Internal Charges	50,651	55,913	5,262	61,008
Expenditure	93,863	117,865	24,002	128,575
Net Surplus	84,494	43,777	40,717	30,912

Real Estate

Revenue	29,399	24,068	5,331	26,253
Rates Revenue	130,915	130,915		88,706
Internal Charges	31,404	34,353	2,949	37,466
Expenditure	48,830	45,662	-3,168	47,627
Net Surplus	80,080	74,968	5,112	29,866

Community & Leisure Assets Cont ...

For the 11 Months ended 31st May 2015

	Actual YTD	Budget YTD	Var +/-	FY Budget
Swim Centres				
Revenue	854	41,404	-40,550	61,181
Rates Revenue	938,085	938,084	1	835,603
Internal Charges	69,184	79,420	10,236	86,622
Expenditure	687,367	807,058	119,691	829,771
Net Surplus	182,388	93,010	89,378	-19,609

Community Housing

Revenue	206,972	222,761	-15,789	243,017
Internal Charges	53,767	60,082	6,315	65,533
Expenditure	408,780	430,152	21,372	456,621
Net Surplus	-255,575	-267,473	11,898	-279,137

Public Toilets

Rates Revenue	282,595	282,595		264,832
Internal Charges	37,537	43,604	6,067	47,577
Expenditure	160,903	220,770	59,867	240,830
Net Surplus	84,155	18,221	65,934	-23,575

Halls

Revenue	14,655	17,083	-2,428	18,638
Rates Revenue	314,588	314,588		314,588
Internal Charges	52,883	63,338	10,455	69,113
Expenditure	259,234	321,053	61,819	346,845
Net Surplus	17,126	-52,720	69,846	-82,732

Forestry Investments

Revenue		13,765	-13,765	13,765
Internal Charges	2,368	2,860	492	3,121
Expenditure	11,721	12,488	767	12,814
Net Surplus	-14,089	-1,583	-12,506	-2,170

Treasury

For the 11 Months ended 31st May 2015

	Actual YTD	Budget YTD	Var +/-	FY Budget
Consolidated				
Revenue	293,281	174,612	118,669	194,669
Rates Revenue	6,149,371	6,064,951	84,420	6,064,951
Apportioned Rates	-6,310,045	-6,310,045		-5,172,577
Expenditure	526,572	1,052,987	526,415	1,187,044
Net Surplus	-393,965	-1,123,469	729,504	-100,001

Rubbish & Recycling

For the 11 Months ended 31st May 2015

Consolidated

	Actual YTD	Budget YTD	Var +/-	FY Budget
Revenue	349,746	376,628	-26,882	406,509
Rates Revenue	543,717	543,714	3	602,059
Internal Charges	125,678	141,834	16,156	154,763
Expenditure	812,270	877,724	65,454	956,493
Net Surplus	-44,485	-99,216	54,731	-102,688

Public Refuse and Bin Collection

Rates Revenue	108,420	108,420		116,480
Internal Charges	18,552	21,571	3,019	23,542
Expenditure	84,996	85,195	199	92,938
Net Surplus	4,872	1,654	3,218	

Landfills and Waste Transfer Stns

Revenue	294,681	327,723	-33,042	357,518
Rates Revenue	385,998	385,995	3	436,280
Internal Charges	82,113	93,918	11,805	102,482
Expenditure	686,692	728,773	42,081	794,004
Net Surplus	-88,126	-108,973	20,847	-102,688

Waste Minimisation

Revenue	55,064	48,905	6,159	48,991
Rates Revenue	49,299	49,299		49,299
Internal Charges	25,013	26,345	1,332	28,739
Expenditure	40,581	63,756	23,175	69,551
Net Surplus	38,769	8,103	30,666	

Waters

For the 11 Months ended 31st May 2015

Consolidated	Actual YTD	Budget YTD	Var +/-	FY Budget
Revenue	244,950	156,970	87,980	1,071,241
Rates Revenue	7,600,459	7,289,515	310,944	6,356,385
Internal Charges	1,082,633	1,140,282	57,649	1,243,944
Expenditure	3,759,567	4,873,718	1,114,151	5,332,258
Net Surplus	3,003,208	1,432,485	1,570,724	851,424

Stormwater

Revenue	12,529	1,969	10,560	2,151
Rates	734,961	734,939	22	728,333
Internal Charges	135,901	144,837	8,936	158,015
Expenditure	297,483	528,288	230,805	572,470
Net Surplus	314,105	63,783	250,323	-1

Water

Revenue	36,523		36,523	900,000
Rates	3,881,462	3,766,987	114,475	3,146,114
Internal Charges	534,818	556,468	21,650	607,044
Expenditure	1,567,311	2,361,262	793,951	2,606,332
Net Surplus	1,815,857	849,257	966,599	832,738

Wastewater

Revenue	195,898	155,001	40,897	169,090
Rates	2,276,186	2,081,405	194,781	1,791,461
Internal Charges	310,826	331,265	20,439	361,372
Expenditure	1,370,551	1,474,172	103,621	1,599,177
Net Surplus	790,707	430,969	359,738	2

Rural Water

Revenue				
Rates	707,849	706,184	1,665	690,477
Internal Charges	101,088	107,712	6,624	117,513
Expenditure	524,222	509,996	-14,226	554,279
Net Surplus	82,538	88,476	-5,937	18,685

Roading & Footpaths

For the 11 Months ended 31st May 2015

Consolidated

	Actual YTD	Budget YTD	Var +/-	FY Budget
Revenue	6,682,031	6,645,892	36,139	7,250,051
Rates Revenue	6,339,021	6,274,464	64,557	5,994,810
Internal Charges	684,888	718,366	33,478	783,667
Expenditure	11,150,822	10,704,188	-446,634	11,677,256
Tsf to Flood Reserves				
Net Surplus	1,185,342	1,497,802	-312,460	783,938

Roading

Revenue	6,665,939	6,645,892	20,047	7,250,051
Rates Revenue	5,306,542	5,238,069	68,473	5,045,800
Internal Charges	592,583	615,516	22,933	671,472
Expenditure	10,466,946	9,937,092	-529,854	10,840,442
Net Surplus	912,952	1,331,353	-418,401	783,937

Non Subsidised Roding

Revenue	16,092		16,092	
Rates Revenue	1,032,479	1,036,395	-3,916	949,010
Internal Charges	92,305	102,850	10,545	112,195
Expenditure	683,876	767,096	83,220	836,814
Net Surplus	272,390	166,449	105,941	1

Business Units

For the 11 Months ended 31st May 2015

Consolidated	Actual YTD	Budget YTD	Var +/-	FY Budget
Revenue	39,871	17,765	22,106	19,381
Rates Revenue	72,870	67,381	5,489	66,879
Internal Charges	1,533,026	1,837,660	304,634	2,004,708
Internal Recoveries	6,162,268	6,751,184	-588,916	7,364,927
Expenditure	4,742,007	4,936,520	194,513	5,373,611
Net Surplus	-25	62,150	-62,174	72,868

CEO Business Unit

Revenue	18,435		18,435	
Internal Charges	78,450	93,819	15,369	102,347
Internal Recoveries	415,723	445,621	-29,898	486,136
Expenditure	355,704	353,597	-2,107	383,789
Net Surplus	4	-1,795	1,799	

Human Resources Business Unit

Revenue	2,400		2,400	
Internal Recoveries	75,580	140,074	-64,494	152,811
Expenditure	77,979	140,090	62,111	152,811
Net Surplus	1	-16	17	

Policy & Governance Business Unit

Internal Charges	81,197	102,685	21,488	112,031
Internal Recoveries	432,139	477,125	-44,986	520,501
Expenditure	350,942	374,665	23,724	408,470
Net Surplus	0	-225	226	

Finance Business Unit

Revenue	321	13,057	-12,736	14,245
Internal Charges	166,671	212,201	45,530	231,493
Internal Recoveries	930,797	980,881	-50,084	1,070,051
Expenditure	764,466	782,768	18,302	852,803
Net Surplus	-19	-1,031	1,012	

Statutory Planning & Reporting Business Unit

Internal Charges	247,489	265,408	17,919	289,534
Internal Recoveries	425,675	606,738	-181,063	661,898
Expenditure	178,194	342,750	164,556	372,364
Net Surplus	-9	-1,420	1,412	

Information Services Business Unit

Revenue	1,572		1,572	
Rates Revenue	36,435	36,435		36,435
Internal Charges	37,404	45,342	7,938	49,459
Internal Recoveries	774,968	954,129	-179,161	1,040,865
Expenditure	775,571	908,907	133,336	991,406
Net Surplus	0	36,315	-36,315	36,435

Customer & Community Services Business Unit

Revenue	1,171		1,171	
Internal Charges	159,176	208,043	48,867	226,956
Internal Recoveries	664,179	675,356	-11,178	736,749
Expenditure	506,167	467,538	-38,629	509,793
Net Surplus	7	-225	231	

Assets Business Unit

Revenue	9,515		9,515	
Internal Charges	531,602	626,989	95,387	683,986
Internal Recoveries	1,084,232	1,055,175	29,057	1,151,095
Expenditure	562,145	430,113	-132,032	467,110
Net Surplus	0	-1,927	1,927	-1

Property Management Business Unit

Revenue	6,145	4,708	1,437	5,136
Rates Revenue		-165	165	-182
Internal Recoveries	160,947	180,796	-19,849	197,236
Expenditure	167,092	186,680	19,588	202,191
Net Surplus	0	-1,341	1,341	-1

Fleet Management Business Unit

Revenue				
Rates Revenue	36,435	31,111	5,324	30,626
Internal Recoveries	276,885	308,561	-31,676	336,614
Expenditure	313,320	304,209	-9,111	330,805
Net Surplus		35,463	-35,463	36,435

Regulatory Business Unit

Revenue	312		312	
Internal Charges	231,038	283,173	52,135	308,902
Internal Recoveries	921,143	926,728	-5,585	1,010,971
Expenditure	690,427	645,203	-45,224	702,069
Net Surplus	-9	-1,648	1,638	

Statement of Capital Works 2014/15 For the 11 Months ended 31st May 2015		Full Year Budget 2014/15	Budget Carried Forward from 2014	Actual YTD 2014/15	Variance
Community & Leisure Assets					
Libraries					
	Library Books	100,000		78,910	21,090
	Computer Equipment	6,000		3,650	2,350
	Furniture and Fittings	26,000		0	26,000
Swimming Pools					
Renewals					
	Marton - Pump	1,694		8,981	-7,287
	Taihape Pump	3,238		0	3,238
	Marton	10,588		4,479	6,109
	Taihape Pool Resurface	20,878		0	20,878
	Taihape Fans	28,812		0	28,812
	Taihape & H/Ville Blgs	15,883		0	15,883
	Marton Changing Rooms	5,294		0	5,294
	Marton Fencing & Impr	70,000		1,442	68,558
	Taihape Carpark	31,765		0	31,765
	DE Filter Bags Marton	5,294		0	5,294
	DE Filter Bags Taihape	5,294		0	5,294
Community Housing					
	District	25,310		8,019	17,291
Parks & Reserves					
	District - Renewals	153,767		64,112	89,655
	Bulls Court House	30,000		0	30,000
Public Toilets					
Renewals					
	Campground Toilet & WW T/Ment	100,000		3,943	96,057
Halls					
Renewals					
	District	81,261		33,766	47,495
Cemeteries					
Renewals					
	District	15,453		2,298	13,155
New Capital					
	District	16,196		11,803	4,393
Total Community & Leisure Assets		752,727	0	221,402	531,325
Community Wellbeing					
	Info Centres				
	District Promotions		20,000		20,000
	Rural Fire				
Total Community Wellbeing		0	20,000	0	20,000
Rubbish and Recycling					
Renewals					
	Marton	2,506		0	2,506
New Capital					
	Marton				
Total Rubbish and Recycling		2,506	0	0	2,506
Waste Transfer Stations					
Renewals					
	Marton - Ground Mtc & Fencing			2,702	-2,702
New Capital					
	Marton - Pit Access	220,000		163,674	56,326
Total Waste Transfer Stations		220,000	0	166,376	53,624

Statement of Capital Works 2014/15 For the 11 Months ended 31st May 2015		Full Year Budget 2014/15	Budget Carried Forward from 2014	Actual YTD 2014/15	Variance
Stormwater					
Renewals					
Renewals District Wide		386,999	227,000	158,518	455,481
New Capital					
New Capital District Wide		173,101	0	19,208	153,893
Total Stormwater		560,100	227,000	177,726	609,374
Water					
Renewals District Wide		2,455,468	621,000	2,326,026	750,442
Hunterville		43,131		14,776	28,355
Erewhon Rural Water		112,510		77,040	35,470
Hunterville Rural Water		120,614		100,460	20,154
Omatane Rural Water				0	0
Putorino RWS					
New Capital					
Marton		345,645	144,500	990,285	-500,140
Taihape		402,356	105,000		
Bulls		77,383	44,000		
Mangaweka		19,442	40,000		
Ratana		1,467,172			1,467,172
New Capital District Wide		2,311,998	333,500	990,285	1,655,213
Hunterville		36,424		2,179	34,245
Hunterville Rural Water				320	-320
Erewhon Rural Water				1,360	
Total Water		5,080,145	954,500	3,512,446	2,522,199
Wastewater					
Renewals					
Renewals District Wide		695,708	5,000	350,225	350,483
New Capital					
New Capital District Wide		4,590,904	480,865	714,213	4,357,556
Total Waste Water		5,286,612	485,865	1,064,438	4,708,039
Roads and Transportation					
Renewals-Subsidised					
Structures Component Replacement		200,000		208,299	-8,299
Pavement Rehabilitation		2,743,515		1,765,470	978,045
Unsealed Road		333,502		294,336	39,166
Drainage Renewals		296,193		474,291	-178,098
Planning		0		300	-300
Sub.Rdg.Pavement Rehab. Prf.Sr		180,000		101,756	78,244
Sub.Rdg.Drainage Prof.Serv.		20,000		0	20,000
Sub.Rdg.Struct.Comp.P/S		46,079		8,528	37,551
Sub.Rdg.Traffic Ser Rnwl P/S		10,000		5,160	4,840
Sub.Rdg.Sealed Rd Surfaccg.P/S		120,000		12,750	107,250
Reseals		1,837,711		2,542,856	-705,145
Traffic Services		100,000		106,902	-6,902
Associated Improvements		106,000		99,059	6,941
Renewals-Non Subsidised					
Renewals Prof Services		18,140		0	18,140
Footpath Renewals		85,367		115,530	-30,163
New Capital - Subsidised					
Taihape Napier Road				0	0
Minor safety Projects - Principal Contr		531,290		493,489	37,801
Prof Services - Minor Safety		0		2,385	-2,385
Major Bridge Refurb		909,999		432,115	477,884
New Capital - Non Subsidised					
Footpath Construction		64,025		70,000	-5,975
Ratana Speed Humps		6,936		0	6,936
Total Roads and Transportation		7,608,757	0	6,733,226	875,531

Statement of Capital Works 2014/15 For the 11 Months ended 31st May 2015		Full Year Budget 2014/15	Budget Carried Forward from 2014	Actual YTD 2014/15	Variance
Miscellaneous					
	Vehicles	175,000		281,156	-106,156
	Total Vehicles	175,000		281,156	-106,156
	PC Replacements			0	0
	Hardware Servers & Core Network	69,227		28,657	40,570
	PC Replacements	35,146		23,823	11,323
	Hardware - Other	26,626		17,948	8,678
	SAN	21,300		0	21,300
	Furniture & Fittings			787	
	Aerial Photography	31,951		0	31,951
	Plant & Machinery			2,170	-2,170
	Computer Additions	5,325		0	5,325
	Office Furniture Purchases	25,000		13,339	11,661
	Software Purchases	0		4,865	-4,865
	Total Miscellaneous	389,575	0	372,745	16,830
	Grand Total	19,900,422	1,687,365	12,248,360	9,339,427

21,587,787 per budget books & NCS

Finance/Performance Committee 30 April 2015

Rangitikei District Council Treasury Report For the 10 Months ended 30th April 2015

Investments

Bank Deposits	Maturity Date	Int Rate	Term	% of Portfolio	Amount	Comment
Westpac Current Account	Call	.30%	Call	1.27%	81,987.00	Immediate Needs
Westpac Call Account	Call	3.25%	Call	17.65%	1,143,409.00	Immediate Needs
BNZ-3023	01/05/15	3.88%	60	15.44%	1,000,000.00	Immediate Needs reinvested 60 days
ASB 0073	17/05/15	4.29%	80	15.44%	1,000,000.00	Immediate Needs

3,225,396.00

49.79% Of total pool Investment
policy allows up to 100%

The Investment Policy requires that maximum any one bank of \$5m

And maturity mix as follows

	Actual	Policy
0-3 months	69.00%	15%-40%
3-6 months	31.00%	10%-60%
6 month to 2 years	0.00%	10%-60%

Equity Investments

Number

Cost

Value 2013

@

Local Government Insurance Corporation	23,338	23,338	36,939	\$1	
		23,338	36,939	0.57%	Of total pool Investment policy allows up to 10%

Corporate Bonds

Date of Purchase								S & P Rating
		Effective	Coupon Rate	Face value		Fair Value 2014		
Purchased 16/02/06 Fonterra Perpetual Cap Note	none	5.73%	8.74%	191,963.00	201,735.76			
Purchased 21/02/06 Fonterra Perpetual Cap Note	none	5.73%	8.74%	280,000.00	294,072.88			
Notes Redeemed 10/07/06 loss on Redemption				-443,645.00	-465,086.38 -981.01			
Balance as at 30 June 2014		5.44%		28,318.00	<u>29,741.25</u>	28,035	A	
Purchased 24/03/06 Telecom 10 Year Bonds	24/03/2016	7.04%	7.04%		500,000.00	528,900	A-	
Purchased 20/09/07 RABOBANK Bonds Perpetual		3.708%	3.708%	1,000,000.00	1,000,000.00	935,000	A+	
Purchased 11/03/09 Fonterra Bonds 2015	10/03/2015	7.60%	7.75%	500,000.00	0.00	515,050	AA	MATURED
Purchased 22/09/10 Manukau City Council	29/09/2017	6.52%	6.52%	1,500,000.00	1,500,000.00	1,608,750.00	AA	

Bonds

Total	<u>3,029,741.25</u>	<u>3,615,734.82</u>	46.77%	Of total pool Investment policy allows up to 50%
Forestry	185,799.00		2.87%	Of total pool Investment policy allows up to 20%
Total Investments and Cash	<u>6,477,875.25</u>			

Finance/Performance Committee 25 June 2015

**Significant Variances in the Financial Highlights and Commentary to 31 May 2015
10% and greater than \$2,500.**

Community Leadership				
Council Committees			Elections	Taihape Community Board
Expenditure is down \$12,977			Expenditure is up \$3,771	Expenditure is down \$3,465
Lower than expected expenditure in payments to Members of Te Roopu Ahi Kaa (annual allowances, meeting fees, conference attendance)			This is due to costs for the Taihape Community Board by-election	This is due to the gap in membership, lower than projected expenditure on mileage and conferences. Year end will be close to budget because the Chair recently attended a Community Boards conference at Waitangi.

Community Wellbeing		
Community Awards	District Promotion	Rural Fire
Expenditure is up by \$2,490 (but as at 19 June 2015 there is no variance)	Revenue up by \$103,300; internal costs are down by \$8,696; expenditure is up by \$115,400	Revenue is up by \$11,251; internal costs down by \$6,201; expenditure is up \$138,047
This activity includes the Creative Communities Scheme which had its second allocation meeting on 27 May 2015.	Higher expenditure comes from the town centre plan projects and the Bulls Community Centre (for which additional provision has been made). The decreased internal costs are due to lower than expected allocated overheads. The previous netting-off of expenditure for the District-wide CCTV installation against grants has been reversed so that they are disclosed separately. This means expenditure and revenue both increase.	Increased revenue is due to reimbursement for fire-fighting costs; decreased internal charges due to lower allocated costs for property; the increased expenditure is for the costs of the Santoft Road fire, reimbursement from the Nation Rural Fire Authority has been sought but not yet received.

Environmental & Regulatory Services			
District Planning	Dog Control	Resource Consents	Stock Control
Internal charges are up \$2,906	Revenue is up \$39,419; expenditure is down \$10,597	Revenue is up by \$102,855; expenditure is up \$72,110	Revenue is up \$15,854
Lower than budgeted internal charges from Chief Executive and Policy business units.	Increased revenue is due to on-call work done for Wanganui District Council; reduced expenditure is due to the lower than budgeted legal costs.	These two are inter-related; there has now been recovery of costs related to the Bonny Glen resource consent. There are also unbudgeted costs for legal advice on Meridian's application to extend lapse date for Project Central Wind.	This is due to recovery of costs (from NZTA) associated with retrieving stock from State Highways.
Health	Building		
Revenue is up \$30,870; expenditure is down \$1,197	Revenue is up \$16,812; expenditure is up by \$12,500		
Higher than budgeted revenue from liquor licences (higher fees set by statute) and from food premises registration (100% coverage).	These variations are due to increased consenting activity (i.e. increased revenue from fees and charges, and increased use of external contractor).		

Community & Leisure Assets			
Libraries	Domains	Cemeteries	Real estate
Revenue is up \$4,375; expenditure is down \$44,725; internal costs are down \$13,758	Revenue is up \$98,666; expenditure is down \$49,961; internal charges are down \$21,555	Revenue is up \$11,453; Expenditure is down \$24,002; internal charges down \$5,262	Revenue is up \$5,331
Year-to-date revenue is slightly lower than the same period last year: the budget is conservative as it is dependent on demand for sale books, printing and photocopying. Lower expenditure is due to lower ongoing fee for Overdrive (e-book service) and reduced spending on magazines, different format for publishing annual local writing competition; lower use of electricity; less printing. There has been less cost than expected related to statutory planning and reporting, hence the lower internal charge.	The higher revenue is due to the \$100,000 Lotteries Facilities grant for refurbishing the Shelton Pavilion. The decreased expenditure is due to lower costs from the principal contractor - primarily through less day works than last year. There has been less cost than expected related to statutory planning and reporting, hence the lower internal charge.	The higher revenue is due to higher than expected user charges and contributions. Lower expenditure reflects the reduced number of repairs required and fewer new berms being needed than expected. There has been less cost than expected related to statutory planning and reporting, hence the lower internal charge.	Increased revenue is the result of reviewing leases and licences.

Swim Centres			Community housing	Public Toilets	Halls
Revenue is down \$40,550; internal costs are down \$10,236; expenditure is down \$119,691.			Revenue is down \$15,789; internal costs are down \$6,315; expenditure is down \$21,372	Internal charges are down by \$6,067; expenditure is down \$59,867	Internal costs are down by \$10,471; expenditure is down \$55,727
The lower revenue is due to the terms of the contract for the management of the Marton Swim Centre; revenue is issued as a credit note and deducted from the invoice. There has been less cost related to statutory planning (so lower than expected internal charges); the budget for operating grants is now too high (having regard for the treatment of revenue at the Marton Swim Centre).			Reduced revenue is the result of a slightly higher vacancy rate and gaps between tenancies; there has been less cost than expected related to statutory planning and reporting (so lower than expected internal charges); the amount of renewals work done has been less than projected.	There has been less cost than expected related to statutory planning and reporting. The lower expenditure is primarily the result of too high a budget provision. Overall, expenditure is similar to last year's but slightly lower due to a decreased use of the Wallace Development toilets in Bulls, compared with the now closed High Street toilets, and a decreased spend on 'reinstatement after vandalism'	There has been less cost than expected related to statutory planning and reporting. The lower than budgeted expenditure is because of over provision for grants and for external contractor where the expenditure pattern has been similar to last year.
Forestry investments					
Revenue is down by \$13,765					
No logging has been done this year					

Rubbish and recycling		
Public Refuse and Bin Collection	Landfills and Waste Transfer Stations	Waste Minimisation
Internal charges are down by \$3,019	Revenue is down by \$33,042; internal charges are down by \$12,011; expenditure is down by \$42,081	Revenue is up \$6,159; expenditure is down by \$23,175
There has been less than expected cost from statutory planning and reporting.	The lower revenue reflects the reducing quantity of waste going to landfill (greenwaste is charged at a lower rate). There has been less cost than expected from statutory planning and reporting. Lower expenditure reflects the lower contract rate.	Higher revenue is due to income from recycling being greater than forecast Lower expenditure is the result of the lower uptake of the Zero Waste programme within Schools.

Waters			
Stormwater	Water	Wastewater	Rural water
Revenue is up \$10,560 and expenditure is down \$230,805	Rates up \$114,475; expenditure is down \$793,951	Revenue is up \$40,897; internal charges are down by \$20,439; expenditure is down by \$103,621.	Internal charges are down \$6,624; expenditure is up by \$14,226.

<p>he increased revenue is due to a correction of invoices for connections. The lower than budget expenditure is due to (i) the \$100,000 set aside for the investigations associated with Council's Water-Related Services Bylaw and (ii) the over-provision for repairs to the network</p>	<p>Lower expenditure is the result of operational efficiencies (lower costs for chemicals and electricity), different deployment of Shared Services staff and contractors/consultants, and reallocation of costs to capital/renewal projects. High rates reflects the greater use of metered (extraordinary water) over the dry summer.</p>	<p>The revenue earned from user charges is similar to the same period last year; the budget was set too low. There has been less cost than expected related to statutory planning and reporting (hence lower internal charges). Although electricity costs are higher than for the same period last year, they are \$48,000 less than budget. There have been lower year-to-date costs for chemicals and materials (\$26,000) and Manawatu shared services staff (\$131,000) but higher year-to-date costs for contractors/consultants, resource consents (\$13,000), insurance and rates.</p>	<p>The main reasons for increased expenditure is the higher electricity costs for the Hunterville Scheme and increased external contractor costs for the Erewhon Scheme. Less cost from statutory planning and reporting has meant a lower internal charge.</p>
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Roothing	
Roothing	Non-Subsidised Roothing
Revenue is up \$20,047; internal charges are down \$22,933; expenditure is up \$529,854	Revenue is up \$16,092; internal charges are down by \$10,545; expenditure is down \$83,220
The increased revenue and expenditure is due to the earlier than usual start to the sealing and pavement rehabilitation programme. There has been less cost than expected related to statutory planning and reporting (hence lower internal charges)	The increased revenue is due to a contribution from St John for a vehicle crossing in Linnet Street, Taihape, and the decreased expenditure is due to lower than expected expenditure in various areas (including: survey costs and legalisation, roadside tree maintenance and berm mowing). There has been less cost than expected related to statutory planning and reporting (hence lower internal charges)

Business Units			
CEO	Human Resources	Finance	Statutory Planning & Reporting
Internal costs are down \$13,345	Expenditure is down \$55,322	Revenue is down \$12,736; but is offset by the reduction in expenditure to budget of \$18,302 despite extra staff costs with LTP	Expenditure is down \$183,541
The decreased internal costs are due to lower than expected allocated overheads. <i>Note:</i> the revenue shown in the CEO business unit is Work & Income subsidy for short-term placements	This is due to a decrease in HR staffing and less expenditure on corporate training than projected.	This is a timing issue - payment of the share by Horizons in the QV valuation has not occurred yet.	This is due to timing. Invoices have yet to come from the Council's auditors and the designers of "What's the Plan Rangitikei...?"
Information Services	Customer & Community Services	Assets	Regulatory
Expenditure is down by \$133,336; This is across virtually all cost types as a result internal charges are reduced by the similar amount	Internal costs are down \$42,472; Expenditure is up \$38,770	Expenditure is up \$132,032 on budget largely in the assets services area rather than property and fleet.	Internal costs are down \$45,794; Expenditure is up \$47,820
Although spending on external contractors and consultants aligns with the same period last year, it is under budget. With the fibre installation some costs are being incurred with this set up but will be met out of council approved	The decreased internal costs are due to lower than expected allocated overheads. Wages and salaries align with the same period last year, this is \$30,000 over budget. There is under-expenditure on	The decreased internal costs are due to lower than expected allocated overheads. The increased expenditure is due to increased charges associated with software, (Water Outlook), contractors, small tools and overhead time.	The decreased internal costs are due to lower than expected allocated overheads. The increased expenditure is caused by the additional animal control staffing related to the shared services arrangement with Manawatu.

Broadband Initiative funding of \$100k. While some work is still underway to optimise firewalls on the new connections it is likely that \$55K of this amount will not be needed so can be reallocated to offset Council approved increases in other budget areas.	training of \$8,000.		The budget does not reflect that.
Fleet Management	Investment		
While fleet management expenditures are slight over budget for expenditure by \$9,111 this is a tale of two halves, with Depreciation over budget due in part to new vehicles but this is more than offset with Fuel costs which are currently \$30K under budget. Saving via BP and more efficient vehicles contribute to this.	There is a positive variance in the finance, interest costs, due to less capital spend of \$620K with revenue up by \$120K due to more cash although rates have fallen as Council will be aware.		

Variances other Capital etc

- IT Servers and SAN as noted last month this is now a leased asset with reduced operating costs.
- Vehicles, vehicles are being disposed of via trademe with one on loan to MDC (vehicle engine failure).
-
-

Attachment 3



Rangitikei District Council

Community Initiatives Fund Application Form 2015

PLEASE NOTE

Applications close 12.00 pm (noon), 24 July 2015. The Finance/Performance Committee will consider the applications at its meeting on 27 August 2015.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 24 July 2015. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape

Email: priscilla.jeffrey@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines;

Applicant/organisation must be

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Unincorporated community group

- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

Hints and tips:

Ensure that you give us as much detail as possible in the contacts section. If we have any questions we need to be able to contact you as easily as possible.

When providing contact names please ensure that the people listed are able to answer questions about the application and list the person who completed the application form as the first contact.

The details in this section allow us to understand the objectives of your organisation and the affiliations you have.

If your group is an incorporated society, your constitution will have broad aims for the group listed.

Tell us about your activities, the other groups you work with and how you promote your end objectives.

1. APPLICANT DETAILS *(See applicant eligibility criteria)*

Full Name of

Organisation: _____

Street address: _____

Postal address: _____

_____ Post Code: _____

Contact 1 Name _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day): _____

Email: _____

Legal Status *(see Applicant eligibility criteria)*

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☐

Yes

☐

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☐

No

If so, please provide your GST Number:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Project eligibility criteria

All projects eligible for funding must:

- * Take place within Rangitikei;
- * Demonstrate consideration of how they see their proposal would benefit the community
- * Provide 3 targets that will be used to monitor the outcome of the project
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

- * Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/ Committees, Annual Plan etc.;
- * Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;
- * Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.
- * If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

3. YOUR PROJECT (See project eligibility criteria)

3.1 What is the name of your project? _____

3.2 When will it take place: _____

3.3 Where will it take place: _____

3.4 What type of project are you planning?

☐ Ongoing activity, or

☐ New initiative

Please tick the **ONE** box that **best** describes your project. (See Event Sponsorship Scheme definitions)

☐ Community service and support, or

☐ Leisure promotion, or

☐ Heritage and environment

3.5 Describe your project in full:

Attach additional sheets if you need to.

Accountability Reports

Successful applicants will be required to report back (to the Chief Executive) on a six-monthly basis or at the conclusion of the project, whichever is later.

For all projects this will include reporting against the three targets that you have identified as indicating success.

Council will also seek your feedback on what worked well for your project and what could be improved.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. You will need to show how you have done this in the accountability report.

Hints and tips:

Describe your project in full.

In this section we want to know about the complete project, not just the portion you are seeking funding for.

Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.

Be sure to fully describe your target group or those who will benefit from your activity.

Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

3.6 Who will benefit from your project? _____

3.7 How will the people who will benefit from your project know that it is happening? _____

3.8 How will you acknowledge the funding provided by Rangitikei District Council? (*See Promoting Rangitikei District Council's support*)

3.9 Nominate 3 targets that will demonstrate the success of your project and the benefit to the Rangitikei District. *Please refer to the funding guide as the targets set here will form the basis of your reporting back to Council when the project is completed.*

Target 1: _____

Target 2: _____

Target 3: _____

Funding Guide

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the **total** cost of your project. In the income section list the funding from **all sources**. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Grants to individuals;
- * Purchase or long-term lease of equipment¹ or facilities;
- * Food and beverage costs;
- * Retrospective project costs;
- * Costs of bonds or making good any damage done to venues that are hired;

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) Please provide **all** costs and **all** sources of income for the project you are planning. Attach additional sheets if necessary

4.1 Project Costs

Outline how much the project will cost to put on:

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

4.2 Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)		
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting

from Rangitikei District Council:

\$ _____

¹ Equipment is defined as being "the tools, clothing or other items needed for a particular activity or purpose, that under normal conditions of use can be expected to serve their principal purpose for at least one year"

Please provide a pre-printed bank account deposit slip for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input type="checkbox"/>	Answered all of the questions?
<input type="checkbox"/>	Does your financial information add up? Please check!
<input type="checkbox"/>	Provided daytime phone numbers?
<input type="checkbox"/>	Provided full details of your project and included extra pages as appropriate?
<input type="checkbox"/>	Provide quotes for all appropriate items?
<input type="checkbox"/>	Provided a pre-printed deposit slip?
<input type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: _____

Telephone (day): _____

Name: _____

Telephone (day): _____

5. DECLARATION

☐ I declare that the information supplied here is correct.

Name: _____

Signature: _____

Position in organisation: _____

Date: _____

☐ Please tick here if you would like to speak with the Committee about your project. The Committee will meet on 27 August 2015. The Grants Administrator will contact you with more details.



Rangitikei District Council

Events Sponsorship Scheme Application Form 2015

PLEASE NOTE

Applications close 12.00 pm (noon), 24 July 2015. The Finance/Performance Committee will consider the applications at its meeting on 27 August 2015.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g annually) but are not regularly scheduled (e.g regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 24 July 2015. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape

Email: priscilla.jeffrey@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines;

Applicant/organisation must be

- Incorporated Society (certificate or documentation of proof must be supplied);
- Trust or Association (please supply documentation);
- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

* Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of Organisation: _____

Street address: _____

Postal address: _____

Post Code: _____

Contact 1 Name _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day): _____

Email: _____

Legal Status (see Applicant eligibility criteria)

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☐

Yes

☐

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☐

No

If so, please provide your GST Number:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Event eligibility criteria

All events eligible for funding must:

* Take place within Rangitikei;

* Not have started before an application for event sponsorship is approved by the Committee;

* Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;

* Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;

* Provide a detailed and realistic marketing/promotional plan;

* Provide a realistic and balanced budget;

* Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

* Annual General Meetings;

* Events that have no economic or community benefit to Rangitikei;

* Events solely run for commercial purposes;

* Events promoting religion or political purposes;

* Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (*See Event Eligibility criteria*)

3.1 What is the name of your event? _____

3.2 When will it take place: _____

3.3 Where will it take place: _____

3.4 What type of event are you planning?

☐ One-off event?

☐ New event that will become a regular event (e.g. annually or bi-annually)?

☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?

☐ An established, regular event (that has been held more than 5 times)?

Please tick the **ONE** box that **best** describes your project. (*See Event Sponsorship Scheme definitions*)

☐ High profile event

☐ Community event

☐ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you **expect** to attend your event? (See *Accountability Reports*)

Resident in Rangitikei District?

Visitors from neighbouring Districts¹?

Visitors from the rest of New Zealand?

Overseas visitors?

Total

3.7 How will the event be promoted?

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See *Promoting Rangitikei District Council's support*)

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are **GST exclusive**.

4.1 Cost of the event

Outline how much the event will cost to put on:

Item	Amount
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Cost (GST inclusive / exclusive. Please delete one)	\$

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount
Donated material	\$
Cash in hand towards project	\$
Intended fundraising (provide an estimate)	\$
Ticket sales	\$
Other sponsorship/grants (please specify source/s below)	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total funds available (GST inclusive / exclusive. Please delete one)	\$

**Amount of sponsorship you are requesting
from Rangitikei District Council:**

\$

Please provide a pre-printed bank account deposit slip for payment should your application be successful.

Please attach your group's latest audited annual accounts.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input type="checkbox"/>	Answered all of the questions?
<input type="checkbox"/>	Does your financial information add up? Please check!
<input type="checkbox"/>	Provided daytime phone numbers?
<input type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input type="checkbox"/>	Provide quotes for all appropriate items?
<input type="checkbox"/>	Provided a pre-printed deposit slip?
<input type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name: _____

Telephone (day): _____

Name: _____

Telephone (day): _____

5. DECLARATION

☐ I declare that the information supplied here is correct.

Name: _____

Signature: _____

Position in organisation: _____

Date: _____

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 August 2015. The Grants Administrator will contact you with more details.

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive . Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.