



Rangitikei District Council

Finance/Performance Committee Meeting

Minutes – Monday 29 February 2016 – 1:10 p.m.

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Dean McManaway
Cr Cath Ash
Cr Tim Harris
Cr Rebecca McNeil
Cr Soraya Peke-Mason
Cr Lynne Sheridan

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Ms Samantha Whitcombe, Governance Administrator

Tabled documents: **Item 5** **Chair's Report** – Chair's Report
Item 10 **Review of Fees and Charges for 2016/17** – Fees and charges for Halls

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apology for absence from Cr Rainey, and the apology for lateness from Cr Peke-Mason be received.

Cr McManaway / Cr Ash. Carried

3 Confirmation of order of business

The Chair informed the Committee that he would need to leave the meeting at 1.45pm and that at that point the Deputy Chair would take over for the remainder of the meeting, and that there would be no change to the order of business from that set out in the agenda.

4 Confirmation of minutes

Resolved minute number	16/FPE/001	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 26 November 2015 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Belsham. Carried

5 Chair's report

The Chair spoke briefly to his tabled report.

Resolved minute number	16/FPE/002	File Ref	3-CT-14-1
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That the Chair's report to the Finance/Performance Committee's meeting of 29 February 2016 be received.

His Worship the Mayor / Cr Belsham. Carried

6 Financial Highlights and Commentary to 31 December 2015

Mr McIrvine spoke briefly to the report providing a commentary on Council's overall financial positions and the major variances within the report.

The Committee requested information on the electricity consumption within the Waters Group of Activities and, given the recent spend on measures to make the electricity use within the group more efficient, when it could expect to see some return on this investment to be provided to the next meeting.

Resolved minute number **16/FPE/003** **File Ref** **5-FR-4-1**

That the memorandum 'Financial Highlights and Commentary to 31 December 2015' be received.

Cr Sheridan / Cr McManaway. Carried

His Worship the Mayor left the meeting 1.44pm. As Deputy Chair of the Committee, Cr Belsham took over as Chair for the remainder of the meeting.

7 Half-year Statement of Service Performance, 2015/16

Mr Hodder spoke briefly to the Half-Year Statement of Service Performance highlighting those measures that cannot yet be calculated.

Resolved minute number **16/FPE/004** **File Ref** **5-FR-1-2**

That the half-year Statement of Performance, 2015/16 be received

Cr Harris / Cr Sheridan. Carried

8 Progress in the Economic development and District Promotion Activity Management Plan 2015/16

Mr McNeil spoke to the report, highlighting the background to the recommendations. The Committee asked about progress with establishing free-WiFi within the Marton CBD. Mr McNeil explained that Council was still in discussion with InspireNet to find a solution. No bids had been made over the Rangitikei in the Government's Ultra-fast Broadband Initiative: alternatives were being investigated.

The commercial imperatives for KiwiRail were briefly discussed.

Resolved minute number **16/FPE/005** **File Ref** **4-ED-1**

That the report 'Progress in the economic development and District promotion activity management plan 2015/16' be received.

Cr McManaway / Cr Sheridan. Carried

Resolved minute number **16/FPE/006** **File Ref** **4-ED-1**

That the Finance/Performance Committee requests further information on the proposed Youth Awards Scheme including criteria and application processes for consideration at its meeting 31 March 2016.

Cr Sheridan / Cr McManaway. Carried

Resolved minute number **16/FPE/007** **File Ref** 4-ED-1

That the Finance/Performance Committee requests that the Chief Executive undertakes an exploratory discussion with DryCrust to seek options for future Council branding and how this reinforces/complements the branding developed by Rangitikei.com.

Cr Sheridan / Cr McNeil. Carried

9 Update from Accelerate25 – February 2016

Mr McNeil spoke briefly to the report, noting that there would be stronger communication in future about workshops. The Committee accepted the importance of finding new growth opportunities (and new entrants) to complement the development of existing businesses.

Resolved minute number **16/FPE/008** **File Ref** 4-ED-1

That the report 'Update from Accelerate25 – February 2016' be received.

Cr Ash / Cr McManaway. Carried

10 Review of fees and charges for 2016/17

Mr Hodder spoke briefly to the report. A final draft would be included on Council's agenda for its 31 March 2016 meeting.

The following points were raised by the Committee:

- the rationale for annual increases to most fees;
- the altered management arrangement for the Ratana cemetery
- remove the 's' from 'dogs' in the Dog Registration section to make it explicit that the fees are per dog;
- the format of the Dog Registration section needs to be reviewed so that it is easy for the general public to read;
- a procedure needs to be created and implemented around the free tanker load of water per-year.

Resolved minute number **16/FPE/009** **File Ref** 1-AS-2-1

That the report 'Review of fees and charges for 2016/17' be received.

Cr McManaway / Cr Sheridan. Carried

11 Small Project Funds allocated to Community Boards and Community Committees – treatment on carry-forwards

The Committee briefly discussed the notion of allowing the Small Projects Grant Scheme allowance for Community Boards and Committees to be carried forward to the next financial year.

Resolved minute number **16/FPE/010** **File Ref**

That, regarding carry-forward requests from special project funds allocated to Community Boards and Community Committees, the Finance/Performance Committee amends the guidelines to allow a carry-forward of up to 100% of the annual allocation provided this is recorded in a Board or Committee resolution.

Cr Sheridan / Cr Peke-Mason. Carried

12 Late items

Nil

13 Future items for the agenda

Breakdown of the costs of the Parks & Reserves team

14 Next Meeting

31 March 2016, 9.30 am

15 Meeting closed – 3.07 pm

Confirmed/Chair: _____

Date: _____