



# Rangitikei District Council

## Finance/Performance Committee Meeting

Minutes – Thursday 29 September 2016 – 9:30 a.m.

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**Present:** Cr Nigel Belsham (Chair)  
Cr Dean McManaway  
Cr Cath Ash  
Cr Ruth Rainey  
Cr Lynne Sheridan  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Denise Servante, Strategy & Community Planning Manager  
Ms Samantha Kett, Governance Administrator

**Tabled documents:**

- Item 6**      **Confirmation of minutes** – Events Sponsorship Scheme application from The Mudder
- Item 7**      **Chair’s Report** – Chair’s Report
- Item 9**      **Analysis of Lack of Progress with Completing Some of Council’s Capital Projects** – Presentation
- Item 13**     **Late Items** – Request from the Hunterville Trading Company and Promotion of Healthy Lifestyles through Council Sponsorship of Events

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Council Prayer

Cr Belsham read the Council Prayer.

## 3 Apologies/Leave of Absence

That the apologies for absence from Cr Harris, Cr McNeil and Cr Peke-Mason, and the apology for lateness from Cr Ash be received.

Cr Rainey / His Worship the Mayor. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

The Chair informed the Committee of two late items he had accepted to the meeting. The request from the Hunterville Trading Company was received after the order paper for the meeting was completed and, as this is the last meeting for the triennium, could not be delayed, and the memorandum 'Promotion of Healthy Lifestyles through Council Sponsorship of Events' was omitted from the order paper and needed to be dealt with prior to the opening of the second funding rounds for the 2016/17 year on Monday 3 October 2016.

**Resolved minute number**                      **16/FPE/043**                      **File Ref**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, **Submission from Hunterville Trading Company regarding earthquake strengthening** be dealt with as a late item at this meeting.

Cr McManaway / His Worship the Mayor. Carried

**Resolved minute number**                      **16/FPE/044**                      **File Ref**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, **Promotion of Healthy Lifestyles through Council Sponsorship of Events** be dealt with as a late item at this meeting.

Cr Rainey / Cr Sheridan. Carried

## 6 Confirmation of minutes

A memorandum was tabled at the meeting outlining the process undertaken to decide the application from The Mudder to the Events Sponsorship Scheme (the application was received before the closing date but was not included in the report to the Committee for consideration). The minutes of the previous meeting would be amended to reflect the conversation had by the Committee around why an application from The Mudder was not part of the report.

**Resolved minute number**                      **16/FPE/045**                      **File Ref**

That the Minutes of the Finance/Performance Committee meeting held on 25 August 2016 as amended be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Rainey. Carried

Cr Ash arrived 9.50am

## 7 Chair's Report

The Chair's report was tabled at the meeting.

**Resolved minute number**                      **16/FPE/046**                      **File Ref**                      **3-CT-14-1**

That the Chair's report to the Finance/Performance Committee's meeting of 29 September 2015 be received.

Cr Belsham / Cr Ash. Carried

## 8 Financial Highlights and Commentary

Mr Mclrvine spoke briefly to the memorandum, providing additional commentary on Council's financial report and commenting on the forthcoming revaluation process. The Committee identified an error in the Statement of Financial Position in that it stated that it has a surplus in working capital when in fact there is a deficit.

The Committee briefly discussed the possible reasons behind the lack of progress with some of Council's programme capital works, but held over the bulk of the conversation to the next item.

Council's 'Corporate Bonds' were identified as not being included in Council's 'Current Assets'. Mr Mclrvine informed the Committee that this was simply a historical practise and could be altered to better reflect Council's actual current assets.

The Committee also discussed the high number of carry-forwards from the 2015/16 financial year and agreed that, although not ideal, carry-forwards are a necessity to ensure that projects are correctly completed.

**Resolved minute number**                      **16/FPE/047**                      **File Ref**                      **5-FR-4-1**

That the memorandum 'Financial Highlights and Commentary' as amended be received.

Cr McManaway / Cr Rainey. Carried

Cr Sheridan 10.06am / 10.10am

## **9 Analysis of Lack of Progress with Completing Some of Council's Capital Projects**

Mr McNeil took the Committee through a document showing a 'first-cut' of the investigation into the lack of progress with completing some of Council's capital projects. He highlighted to the Committee that this were the results of the initial investigation into the issue and required a significant amount of analysis and research into the exact reasoning behind the issues. He also informed the Committee that, while the initial results were presented to this Committee, questions on the specific projects would be better directed to the Assets/Infrastructure Committee to analyse.

The Committee identified several discrepancies within the document which the Chief Executive undertook to investigate and remedy before the document is circulated to Elected Members.

Cr Ash 10.34am / 10.36am

## **10 Proposed Additional Carry-Forwards to 2016/17 (Water and Wastewater)**

**Resolved minute number**                      **16/FPE/048**                      **File Ref**                      **1-AP-2-1**

That the proposed additional carry-forwards to 2016/17 for water and wastewater be recommended to Council for approval.

Cr Sheridan / Cr Rainey. Carried

## **12 Standardising Lease Arrangements for Sports Club Facilities on Council Land**

The Committee noted the process that would be undertaken to further investigate the research provided.

## 13 Late Items

### **The Hunterville Trading Company – Financial Support for Earthquake Strengthening Work**

Tabled request from Kathryn Kitson (Hunterville Trading Company Ltd) for retrospective support for earthquake strengthening of the building in Hunterville.

The Committee discussed the importance of this business to the Community of Hunterville and how the request aligned with the Policy. There were concerns around the request being retrospective when the Policy states that it will not fund retrospectively, and whether or not it met the criteria outlined within the Policy for Council to make a grant on these grounds.

It was also identified that under Standing Orders the Committee could not make a resolution on a 'minor late item' but could only refer it to another meeting.

**Resolved minute number**                      **16/FPE/049**                      **File Ref**

That the Finance/Performance Committee refers the request to Council from the Hunterville Trading Company for the earthquake strengthening of the building at 16 Bruce Street, Hunterville.

His Worship the Mayor / Cr McManaway. Carried

Cr Sheridan against

## 11 Update on District Promotion

Ms Servante spoke briefly to the item, informing the Committee that it was provided for information.

## 13 Late Items

Continued...

### **Promotion of Healthy Lifestyles through Council Sponsorship of Events**

Tabled memorandum regarding the amendment of the criteria for Council's Events Sponsorship Scheme and Community Initiatives Fund to incorporate the views of the Healthy Families initiative.

The Committee discussed whether or not they could pass the recommendation included in the report and subsequently decided to refer it to Council for confirmation.

**Resolved minute number**                      **16/FPE/050**                      **File Ref**

That the Finance/Performance Committee refers to Council the request to amend the criteria and application form for the Events Sponsorship Scheme and Community Initiatives Fund with the addition of the following text:

- How will the event/initiative enhance community health and wellbeing?
- Select two or more of the following to promote at the event/initiative:

- Smokefree
- Sugar-sweetened-beverage-free
- Water only
- Healthy food options
  - Some healthy options
  - Mostly healthy options
  - Only healthy options
- Alcohol safety/harm minimisation

Cr Rainey / Cr Sheridan. Carried

## **14 Future Items for the Agenda**

Nil

## **15 Next Meeting**

This is the Committee's last meeting for the triennium.

## **16 Meeting Closed – 11.14am**

Confirmed/Chair: \_\_\_\_\_

Confirmed/Chief Executive: \_\_\_\_\_

Date: \_\_\_\_\_