



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNSPOILT...

Event Sponsorship Scheme Applications

**Finance/Performance Committee
Thursday, 27 July 2017,
9.30 am**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Note: these applications are also available online:

<https://www.rangitikei.govt.nz/council/meetings/committee/finance-performance-committee>

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Application 1



Rangitikei District Council

RECEIVED

26 JUN 2017

To: LH
File: 3-GF-11-3
Doc: 17 0684

Events Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 30 June 2017. The Finance/Performance Committee will consider the applications at its meeting on 27 July 2017.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 30 June 2017. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: linda.holman@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

* Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of Organisation: Samoan Ministers' Association

Street address: 19 Follett St, Marton

Postal address: ala

Post Code: 4710

Contact 1 Name Farani Vala

Telephone (day) 027 3277 007

Email: FaraniV@hotmail.com

Contact 2 Name Nevin Kuki

Telephone (day): 020 409 60427

Email: _____

Legal Status (see Applicant eligibility criteria)

Association

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☒

Yes

☐

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☒

No

If so, please provide your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Bring the Samoan Community together - Marton & Bulls, Churches & Secular.

Event eligibility criteria

All events eligible for funding must:

* Take place within Rangitikei;

* Not have started before an application for event sponsorship is approved by the Committee;

* Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;

* Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;

* Provide a detailed and realistic marketing and / or promotional plan;

* Provide a realistic and balanced budget;

* Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

- * Annual General Meetings;
- * Events that have no economic or community benefit to Rangitikei;
- * Events solely run for commercial purposes;
- * Events promoting religion or political purposes;
- * Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (See Event Eligibility criteria)

3.1 What is the name of your event? Christmas, Easter,

Independence & a Sports day

3.2 When will it take place? ^{they} 4 times through the year

3.3 Where will it take place? ^{they} Memorial Hall, Maston

3.4 What type of event are you planning?

☐ One-off event?

☒ New event that will become a regular event (e.g. annually or bi-annually)? Sports

☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?

☒ An established, regular event (that has been held more than 5 times)? Xmas, Easter + Independence

Please tick the **ONE** box that **best** describes your project. (See Event Sponsorship Scheme definitions)

☐ High profile event

☒ Community event

☐ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

Few events throughout the year
(as above), to bring the whole
Rangitikei Community together, & to
create connections between all the
cultures

3.6 How will the event enhance community health and wellbeing?

☒ Smoke-free

☒ Sugar-sweetened-beverage-free

☒ Water only

☒ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☒ Alcohol safety / harm minimisation

No alcohol

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you **expect** to attend your event? (See *Accountability Reports*)

Resident in Rangitikei District?

$\times 4 =$
2,600

Visitors from the rest of New Zealand?

$\times 4 =$
40

Visitors from neighbouring Districts¹?

$\times 4 =$
100

Overseas visitors?

$\times 4 =$
40

Total

2,780

3.7 How will the event be promoted? _____

- by the Churches
- Posters
- Facebook & other Social media
- Local Newspapers
- Word of mouth

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See *Promoting Rangitikei District Council's support*)

- Thanked at the event
- Co-promotion

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.
Events Sponsorship Scheme Application form. 3-GF-11-3.

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

Eligible costs

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) Please provide all costs and all sources of income for the event you are planning.

Attach additional sheets if necessary

4.1 Cost of the event

Outline how much the event will cost to put on:

including all 4 events

Item	Amount	Quote attached
Hall hire x 4	\$ 12,240	✓
Poster printing ^{A4 + A3 x 4 events} x 50 each	\$ 800 -	✓
Newspaper advertising	\$ 1,940	
Event preparation - cost for people helping to	\$	
Setup & pack up	\$	
Christmas decorations	\$ 250	
Cultural decorations - flags	\$ 300	
- Independence day	\$	
Sports day seeding to get set up	\$ 2,000	
Sound System	\$ 1,040	
Performers fees	\$ 800	
Total Cost (GST inclusive / exclusive. Please delete one)	\$ 8,052	

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount
Donated material	\$ No
Cash in hand towards project	\$ No
Intended fundraising (provide an estimate)	\$ will be covering food + beverage costs
Ticket sales	\$ No
Other sponsorship/grants (please specify source/s below)	No
	\$
	\$
	\$
	\$
	\$
	\$
Total funds available (GST inclusive / exclusive. Please delete one)	\$

Amount of sponsorship you are requesting from Rangitikei District Council:

*\$ 8,052 for all 4 events
TOTAL*

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive . Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.

Hall Charges

The charges outlined below relate to hiring the whole facility or dedicated meeting rooms. The full fee is payable by any commercial hirer, and a substantial discount applied for non-profit community users. Fees, but not deposits against damage or for keys, can be waived at the discretion of the Chief Executive. Where an organisation or group wishes to have exclusive use of a Council facility not otherwise specified in the Schedule, the fee (if any) will be determined by the Chief Executive or his nominee.

	2017/18
Refundable deposit against damage to be charged to all users*	\$150.00
Refundable deposit against damage to be charged for 21st birthdays*	\$500.00
Taihape Town Hall, Marton Memorial Hall, Bulls Town Hall and Mangaweka Town Hall	
Half day (up to five hours)	\$102.00
Full day (key returned before 5.00 pm)	\$153.00
Evening (key returned by 10.00 am the following day)	\$153.00
Multiple days	One day at full cost, consecutive days at half full day rate
Full day and evening	\$229.00
Profit making/commercial use per day	\$560.00
Supper rooms/meeting rooms, etc	
Up to three hours	\$50.00
Half day (up to five hours)	\$66.00
Full day	\$102.00
Evening	\$102.00
Screen	\$5.00
Furniture is not to be removed from any of Council-owned buildings, except for trestle table hire – by arrangement	\$15 per trestle table
Cancellation Fee for all halls	
Payable if cancelled later than 14 days prior to booked event	Full fee
Key deposit for all halls	
Refundable when key returned**	\$50.00
Commercial kitchen – Marton Memorial Hall***	\$15 per half day
Weighting of fees specified below at all halls	
Local, non-profit community organisation	One fifth of full fee
Callouts – staff	\$46.00
Callouts – security	\$153.00

* Where the damage costs are more than the deposit, the actual cost of reparation will be charged

** Where the replacement cost is more than the deposit, the actual cost will be charged

*** Local residents preparing food for sale within the district, on a casual basis, up to ten times a year. More frequent usage would be at the daily charge for the hall hireage

Fees for using the Hunterville Town Hall are set by the Hunterville Sport and Recreation Trust which has a lease agreement with Council to operate the Hall. Contact Barry Lampp on 06 322 8662 or 06 322 8009 for all bookings.

Fees for the Shelton Pavilion are set by Marton Saracens Cricket Club. Contact Fellix Bell on 06 327 8984.

Library Charges

	2017/18
All borrowing , for first three weeks (DVD/CDs one week)	Free
Borrowing limit (per borrower)	20 items
DVDs limit (per borrower)	5 items
Renewals	
For second and third week periods	No charge
Overdue charge (per day)	No charge
Borrowing may be suspended if any item is overdue for more than three weeks	
Reserves	\$1.00
Interloans (interloan libraries)	\$6.00
Replacement cards	\$1.00
Internet	
Use of computers ¹	Free
Photocopying and printing (per page)	
A4	\$0.20
A3	\$0.50
A4 colour	\$2.00
A3 colour	\$3.00
Fax: New Zealand	
First page	\$2.00
Following pages (per page)	\$0.20
Fax: International	
First page	\$2.00
Following pages (per page)	\$0.50
Fax: Receiving (per page)	\$0.20
Out of District Membership	No charge

¹ Public access PCs in the Council libraries are Aotearoa People's Network Kaharoa machines.

6. Please give details of how the money was spent. Please account for both the Creative Communities Scheme funding and your own financial contribution to the project.

Project Costs

Item	Detail	Amount
Advertising	3 ads in District Monitor	\$484.20
Hall Hire	Memorial hall, community rate	\$110.87
Uniforms	Materials for committee members uniforms	\$165.22
Gifts from community to VIPs	Part of cultural ceremony	\$296.77
Sound system	For performances	\$260.87
Travel	Petrol expenses	\$125.86
Performers fees	Part of cultural ceremony	\$200.00
Catering	Umu (cultural feast)	\$2,277.01
Gifts from Mayor to Samoan community	Part of cultural ceremony	\$79.13
Flag	Part of cultural ceremony	\$34.78
A : Total Cost		\$4,043.70

Project Income

Item	Detail	Amount
Creative Communities	Eligible expenses	\$1,200
Rangitikei District		\$560.87
Work and Income		\$300
Whanganui District Health Board		\$600
Whanganui Regional Health Netowrk		\$600
Pacific Health Trust		\$1,000
B : Total Income		\$4,260.87

Application 2



Rangitikei District Council

RECEIVED

20 JUN 2017

To: LH
File: 3-GF-11-1
Doc: 17 0671

Events Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 30 June 2017. The Finance/Performance Committee will consider the applications at its meeting on 27 July 2017.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

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- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

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Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: linda.holman@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

*Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: Turakina Caledonian Society Inc

Street address: Turakina Domain, Cameron Road, Turakina

Postal address: PO Box 237

Marton

Post Code: 4741

Contact 1 Name Debbie Benton

Telephone (day) 06 3273737

Email: deb.durry@xtra.co.nz

Contact 2 Name Heather Calkin

Telephone (day): 027 6656238

Email: highlandmay@gmail.com

Legal Status (see Applicant eligibility criteria)

Incorporated Society

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☒

No

If so, please provide your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

To further the art in all aspects of Solo Bagpipe playing, Highland & National Dancing and Pipe Band contests through an annual National Caledonian Sports gathering to be held in Turakina. To promote and encourage Celtic culture and development of strength, speed and skill in traditional Highland events for all ages at the afore said annual Caledonian Sports. To actively encourage and promote other aspects of Scottish culture within the community.

Event eligibility criteria

All events eligible for funding must:

* Take place within Rangitikei;

* Not have started before an application for event sponsorship is approved by the Committee;

* Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;

* Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;

* Provide a detailed and realistic marketing and / or promotional plan;

* Provide a realistic and balanced budget;

* Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

* Annual General Meetings;

* Events that have no economic or community benefit to Rangitikei;

* Events solely run for commercial purposes;

* Events promoting religion or political purposes;

* Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (See Event Eligibility criteria)

3.1 What is the name of your event? _____

154th Turakina Highland Games

3.2 When will it take place? Saturday 27th January 2018

3.3 Where will it take place? Turakina Domain, Turakina

3.4 What type of event are you planning?

☐ One-off event?

☐ New event that will become a regular event (e.g. annually or bi-annually)?

☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?

☒ An established, regular event (that has been held more than 5 times)?

Please tick the **ONE** box that ***best*** describes your project. (See Event Sponsorship Scheme definitions)

☐ High profile event

☐ Community event

☒ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

Please see attached.

3.6 How will the event enhance community health and wellbeing?

☐ Smoke-free

☐ Sugar-sweetened-beverage-free

☐ Water only

☒ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☐ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you **expect** to attend your event? (*See Accountability Reports*)

Resident in Rangitikei District?	750	Visitors from neighbouring Districts ¹ ?	950
Visitors from the rest of New Zealand?	350	Overseas visitors?	10
Total	2060		

3.7 How will the event be promoted? _____

Please see attached

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (*See Promoting Rangitikei District Council's support*)

The Rangitikei District Council will be acknowledged on the event programme, schedule of events for competitors, posters and other advertising material specific to the 2018 event, also on our Facebook page and website.

We would also like to display the Council's signs and banners around the grounds on the day of the event.

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

Eligible costs

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) please provide all costs and all sources of income for the event you are planning.

Attach additional sheets if necessary

4.1 Cost of the event

Outline how much the event will cost to put on:

Item	Amount	Quote attached
Equipment Hire & transportation*	\$ 12200.00	Some
Promotion & Advertising*	\$ 3200.00	
Prize money, Sashes & Rosettes*	\$ 4800.00	
Catering	\$ 1700.00	
Venue Hire	\$ 350.00	
Administration*	\$ 1750.00	
Power*	\$ 250.00	
Judges Expenses (fees, travel, accom.)	\$ 4000.00	
Ceilidh band	\$ 1400.00	
Insurance	\$ 1500.00	
Website updates	\$ 200.00	
Repairs & Maintenance	\$ 300.00	
First Aid & Gate Keepers	\$ 650.00	
Total Cost (GST Inclusive / exclusive. Please delete one)	\$ 32300.00	

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	6750.00
Ticket sales	\$	9000.00
Other sponsorship/grants (please specify source/s below)		
COGS (result pending)	\$	5500.00
JSB Dudding Trust (result pending)	\$	4000.00
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	25250

Amount of sponsorship you are requesting

from Rangitikei District Council: \$ 7050.00

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

- ☒ Answered all of the questions?
- ☒ Does your financial information add up? **Please check!**
- ☒ Provided daytime phone numbers?
- ☒ Provided full details of your event and included extra pages as appropriate?
- ☒ Provide quotes for all appropriate items?
- ☒ Provided a pre-printed deposit slip or statement header?
- ☒ Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
2012 Community Initiatives Fund	\$	1000.00
2012 Creative Communities	\$	2400.00
2013 Community Initiatives Fund	\$	5000.00
2013 Creative Communities	\$	5000.00
2014 Community Initiatives Fund	\$	2375.00
2014 Creative Communities	\$	2900.00
2015 Creative Communities	\$	2500.00
2015 RDC Events Sponsorship	\$	2563.00
2016 Creative Communities	\$	3253.60
2016 RDC Events Sponsorship	\$	3400.00
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name: Laurel Mauchline Campbell

Telephone (day): 027 441 8859

Name: Tim Scotland

Telephone (day): 027 4791363

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Debra Benton

Signature: 

Position in organisation: Funding Coordinator

Date: 16 June 2017

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 July 2017. The Grants Administrator will contact you with more details.



The Turakina Highland Games



The 154th Turakina Highland Games will take place at the Turakina Reserve, Cameron Road, Turakina on Saturday the 27th January 2018.

The Turakina Highland Games were first held in 1864 and are the oldest continuously running on land sporting event in New Zealand. This is an event of historical importance to the village of Turakina, the Rangitikei and is part of the network of piping, dancing and highland sports in New Zealand. It is an event that brings the locals together, working toward a common goal.

The official opening for the Games will take place on the Friday evening at the Ben Nevis Tavern and will include a recital by a prominent piper. This brings some welcome revenue into one of the local businesses. The Official Opening is preceded by a lament played at the local cemetery over looking the village. This was first introduced at the 150th Games and proved very successful with a large crowd making the trek from the Main Road up to the cemetery. It has now been permanently added to the programme.

The Highland Games offer a full traditional programme. The morning will see the solo pipers, solo drummers and the Highland and National dancers competing. The Pipe Bands take to the centre of the arena in the afternoon. Competitors in these events travel from all over the North Island to take part. We have also attracted some from the South Island and at times have had overseas entrants.



Throughout the day the traditional Field Events prove very popular with visitors of all ages. The chance to learn to toss the caber, toss the sheaf, carry the stones, shot put or do the Farmers Walk brings out the competitive streak in many. Events are broken up into age groups and male and female to encourage participation. There is also the tug-of-war or for the really ambitious the Ben Nevis Hill Run.

The little ones are also catered for with lunch time games including old favourites like the tattie and spoon race and the three legged and sack races or finding the Needle in a Haystack. Or if they want something less vigorous there is the colouring in and activities under a shady gazebo. There is also a bouncy castle on site.

Many Clans are represented amongst the Clan Stalls, they are happy to chat and help visitors research family histories and find Clan affiliations. The Market place is always popular and is growing. Local stall holders selling local produce are mixed in amongst Celtic themed stalls and information sites.

As the Turakina Domain has no permanent structures apart from a roof over the main dancing stage and two garages; a large marquee was introduced at the 150th Games to provide a shaded seating area for everyone. This proved so popular that it has become a regular feature. Along with the much appreciated shade it has also proved to be the ideal area to stage other events and displays. In 2017 the Glendarroch Country Dancing Club shared the space with the Marton Genealogy group adding more interesting and varied displays for our visitors.

The afternoon rounds off with a massed bands display at the end of the band competition. This is followed by a traditional Haggis Ceremony held in the marquee. The presentation of awards completes the formal part of the day.

An evening bar-b-que is available with tickets sold through out the day and the Ceilidh begins. This is a free community event. A live band plays, in 2018 the band will again be "Bowmore" playing their mixture of Celtic folk music and more contemporary numbers, ideal to dance the night away. The Turakina School Friends and Whanau group will run a licensed cash bar as a fundraiser for the local primary school.



The Turakina Highland Games is a popular event on the Pipe Band calendar and while it attracts New Zealand champions in piping, drumming and dancing it is also seen as the perfect springboard for younger competitors beginning in these arts. It is an event where age barriers disappear, the more experienced players are happy to share their wisdom and the younger ones are keen to learn and rub shoulders with these mentors.

For the spectators it is often a chance to catch up with old friends and family. In some cases several generations have been coming to the Games.

It is an event that allows local community groups to fundraise. The Turakina CWI, Marton Lions and Turakina School use the opportunity to profit from visitors to the area. The school opens it's pool to visitors for a small charge as well.

The organising committee work hard to get a mix of the old favourite events, while introducing new events and displays to keep the Games current and interesting.

Because the Highland Games is growing in reputation and popularity it has outgrown the Turakina Reserve but thanks to the support of locals it has been able to spill over into nearby properties. The prestigious A Grade Piobaireachd solo piping event is now held in an adjacent private garden, the farmland surrounding the Domain is made available for parking and camping and the Turakina School allow the use of their grounds for campers and for bands to tune up.

The gate fees are deliberately kept low to make this an event that is affordable for families from all walks of life. The event attracts around 2000 people including competitors and spectators.

The committee works hard to get funding from many different sources to allow this to happen.

Financial reserves are held by the Society to guard against the losses that would be incurred if we were to have a rainy Games day.

Any profit goes toward further improvements and maintenance.



2018 Turakina Highland Games Promotion & Advertising Proposal

The 153rd Turakina Highland Games will be promoted in many different ways.

Newspapers: Paid advertising and free editorials in The Dominion Post, Wanganui Chronicle, The Tribune, the Rangitikei Mail, District Monitor and Rivercity Press. This provides coverage from Wellington to the lower Taranaki and over to Hawkes Bay.

Magazine Advertising: We pay for an advertisement in the Australasian edition of the Scottish Banner, this provides coverage in New Zealand and Australia wide. This is then followed up with an editorial in the January edition.

Ads and editorials are placed in the New Zealand Pipe Band magazine and the Scotia Pacific (NZ Highland Piping & Dancing magazine).

The Air NZ magazine KiaOra has featured the Turakina Highland Games on their January events page.

Signs & Banners: Roadside signs are displayed around the Turakina Village and on the State Highway adjacent to Ohakea.

A banner is displayed in the village and Streetlight banners are put up in Turakina when the Christmas banners come down.

Very large banners are displayed on the Tennis Club fences on the day of the Games to catch the attention of passing travellers and directing them to the event.

Posters: A3 and A4 sized eye catching posters are displayed around Marton, Wanganui and Palmerston North. They are also displayed at other Scottish events leading up to the Turakina Highland Games.

I-Sites: The I-Sites in Marton, Bulls, Wanganui and Palmerston North display posters pull up banners (which we loan to them) and DLE Cards in their card racks.

DLE Cards: these are distributed to the I-Sites and businesses in the area to make them available to visitors.

Radio Advertising: we apply to the Radio Network to be included in their free community advertising and in 2017 we paid for Radio Advertising as part of an NZME advertising bundle this appeared to increase the events profile in the community.

TV: we apply to the Living Channel to be included in their free events advertising.

Social Media: the Turakina Highland Games has its own facebook pages and a website. All the Games photos are displayed on the facebook page. We work to keep the information on our sites current and interesting so that people keep coming back to them.

The event is advertised on Eventfinda which is used by the I-Sites and many other agencies and the general public looking for activities in the region.

The Turakina Highland Games also features on the Rangitikei.com website.

Many other organisations feature our event and have links to our website on their webpages.



PARTY UP LIMITED
289 RANGITIKEI STREET
PO BOX 4131
PALMERSTON NORTH 4442
PH 06-3589687 FAX 06-3583970 EMAIL

RENTAL QUOTATION: 4367

BILL TO:
TURAKINA CALEDONIAN SOCIETY
P O BOX 237
MARTON

SHIP TO:
SAME
PALMERSTON NORTH

CUSTOMER #: 28066
BILLING TEL: 0272737038
SITE TEL: SITE PHONE#
SALESMAN: UNASSIGNED

DELIVERY AND PICKUP

GST #: 13-376-301

TERMS: 30 DAY ACCOUNT

RENTAL#	QTY	DESCRIPTION	EXTENDED AMT
10X25C	1.00	MARQUEE 10 X 25 CLIPFRAME	\$2,150.00
FUNCTION: \$2,150.00			
DATE OUT: JAN 26/18 9:00AM DATE DUE: JAN 29/18 9:00AM			
6X12C	1.00	MARQUEE 6X12 CLIP FRAME	\$540.00
FUNCTION: \$540.00			
DATE OUT: JAN 26/18 9:00AM DATE DUE: JAN 29/18 9:00AM			
38CCS	150.00	CHAIR CAFE STACKING WHITE	\$360.00
FUNCTION: \$2.40			
DATE OUT: JAN 26/18 9:00AM DATE DUE: JAN 29/18 9:00AM			
38T24	25.00	TABLE TRESTLE 2.4 MTR	\$300.00
FUNCTION: \$12.00			
DATE OUT: JAN 26/18 9:00AM DATE DUE: JAN 29/18 9:00AM			
MARLED	12.00	LIGHT 6MTR/10MTR LED MARQUEE	\$120.00
FUNCTION: \$10.00			
DATE OUT: JAN 26/18 9:00AM DATE DUE: JAN 29/18 9:00AM			

SUBTOTAL RENTALS: \$3,470.00

SERVICES#	QTY	DESCRIPTION	UNIT PRICE	AMOUNT
DZ4		DELIVERY ZONE 4	\$150.00	\$150.00
PZ4		PICK UP ZONE 4	\$150.00	\$150.00
IMF		INSTLN MARQUEE FULL	\$1,450.00	\$1,450.00
SUBTOTAL SERVICES:				\$1,750.00

TAXES	TAXABLE	AMOUNT
GST	\$5,220.00	\$783.00

SUBTOTAL TAXES: \$783.00

GRAND TOTAL: \$6,003.00

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment.
Renter further acknowledges that he has read and fully understands the within rental equipment contract and agrees to be bound by all of the terms, conditions and provisions hereof. Renter acknowledges that he has received a true and correct copy of this agreement at the time of execution hereof.

X

SIGNATURE
X

PRINT NAME
X

CONTACT PHONE #

HIREPOOL LIMITED GST NUMBER 94 235 014

P.O.Box 12048 Penrose
Auckland 1061 New Zealand
Phone No: 09 525 1894 Fax No: 09 525 1462



QUOTATION EFD000756
DATE 26 JAN 2018

PAYMENT DUE DATE 20th of Month Following

PAGE 1

TURAKINA CALEDONIAN SOCIETY
PO BOX 237
MARTON
4741

CUSTOMER NO: 98912

P.O.#:

Feilding Events Branch

48 TURNERS ROAD

REF:

FEILDING

ID:

PHONE NO: 063238268

FAX: 063236156

events.feilding@hirepool.co.nz

MGR: Pauline Kennedy

DELIVERED TO: TURAKINA CALEDONIAN SOCIETY
PO BOX 237
MARTON

GROUP	PRODUCT	GENERAL	HIRER PERIOD								
CODE	DESCRIPTION	PRODUCT#	STATUS	FROM	TO	QTY	Unit	D/W/M	%	Net Price	
701B	TOILET PORTABLE NON FLUSH	+701B	ONHRE	26/01/18	1106 29/01/18 1106	10	100.00	3D		\$ 1000.00	
STD RATES DAILY: 100.00, WEEKLY: 100.00, MONTHLY: 167.24											
701N	TOILET ACCESSIBLE	+701N	ONHRE	26/01/18	1106 29/01/18 1106	1	250.00	3D		\$ 250.00	
STD RATES DAILY: 250.00, WEEKLY: 250.00, MONTHLY: 550.00											
SUBTOTAL:										\$	1250.00
DELIVERY						1	125.00			\$	125.00
PICK UP						1	125.00			\$	125.00
TOILET SERVICE						11	30.00			\$	330.00
DAMAGE WAIVER										\$	125.00
SUBTOTAL:										\$	705.00
HIRE & CONSUMABLES										\$	1250.00
OTHER CHARGES										\$	705.00
GST CUST										\$	293.25
TOTAL:										\$	2248.25

HIRE & SALES CONTRACT TERMS & CONDITIONS

It is agreed that the Owner shall let the Hirer take on hire of the equipment as defined above at the nominated rates and under the conditions stated in the contract, including the HIRE & SALES TERMS AND CONDITIONS on the reverse hereof. The Hirer accepts these conditions and receipt of the equipment in good working order and condition.

SAFETY

I understand the Safety Instructions and Associated hazard information given and acknowledge that safety equipment has been offered.

SIGN BY or ON BEHALF OF HIRER: (Person signing must be aged 18 or over)

PRINT

NAME: X

X

Signature of Hirer

EQUIPMENT MUST BE RETURNED CLEAN OR EXTRA WILL BE CHARGED. HIRE CHARGES ARE FOR TIME OUT - NOT TIME USED.



PO BOX 5021
TERRACE END
PALMERSTON NORTH 4441
Telephone 0800 438 224
Fax 06 3541419



Turakina Caledonian Society
PO Box 237
Marton

ACCOUNT No:
GST No:
Tax Invoice No:
Invoice Date:

Quote Only
64-647-449
Quote Only
14.06.17

ASB 12 3113 0129824-004

Please ensure to quote your invoice number as a reference

DATE	YOUR REF	OUR REF	DESCRIPTION	QTY	PRICE	AMOUNT
14.06.17	-		Quote Only for 30 Casual bins: Delivered to Turakina Domain 27.01.18 QUOTE ONLY		\$556.52	\$556.52
					GST	\$83.48
					TOTAL	\$640.00



deposit

Westpac New Zealand Limited

Wanganui
116 Victoria Ave, Wanganui, NZ

DATE	
NOTES	\$
COINS	\$
TOTAL CASH	\$
CHEQUES AS REFUSE	\$
TRANSFER FROM ACCOUNT NO.	\$

PAID IN BY: PLEASE PRINT NAME:

FOR THE CREDIT OF

TURAKINA CALEDONIAN SOCIETY

TOTAL \$

⑈030791⑈ 0487539⑈00 ⑈ 50

Turakina Caledonian Society Inc
Annual Report
For year ended 31 March 2017

The Committee have pleasure in presenting the annual report of the Turakina Caledonian Society Incorporated.

The Committee of the Turakina Caledonian Society Incorporated have authorised these financial statements presented on pages 3 to 11 for issue on 24 May 2017

For and on behalf of the Committee:

Turakina Caledonian Society Inc
Annual Report
For year ended 31 March 2017

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Turakina Caledonian Society Incorporated
Statement of Financial Performance
For the year ended 31 March 2017

	Note	2017	2016
Operating revenue			
Bands		1322	1205
Dancing		1437	1028
Donations & sponsorship		947	647
Field events		128	270
Funding		11611	14463
Gate		10140	8551
Piping		1663	1339
Drumming		254	372
Raffles		400	173
Stalls		792	1345
Subscriptions		50	195
Interest received		486	938
Camping		230	195
Catering		1245	905
Sale of Resale Items		170	197
Miscellaneous income		86	249
		30,961	32,072
Operating expenses			
Administration assistant			1000
Advertising		3577	2878
Bank charges		1	
Catering costs		1881	1445
Depreciation		1613	1863
Engraving & printing		478	479
Gifts & donations		50	
Insurance		1488	1018
Judges expenses		3995	3266
Memberships		135	155
Prizes		4501	5388
Programme & on the day costs		12808	12004
Website		172	172
Repairs & maintenance		1836	1052
Scholarships		150	300
Stationary & photocopying		30	170
Tolls & postage			119
Miscellaneous expenses		114	476
Ceilidh Band		1300	1300
		34,125	33,085
Operating Surplus/(deficit)		(3,164)	(1,013)



Turakina Caledonian Society Incorporated
Statement of Movements in Equity
For the year ended 31 March 2017

	Note	2017	2016
Equity at the beginning of the Year		70,896	71,909
Net Surplus (Deficit) For the Year		(3,164)	(1,013)
Equity at the end of the year		67,732	70,896

Turakina Caledonian Society Incorporated
Statement of Financial Position
As At 31 March 2017

	Note	2017	2016
Equity			
Retained earnings		67,732	70,896
Assets			
Non-current assets			
Property, plant & equipment		25,096	26,709
Current assets			
Cash & bank balances		42,636	44,187
Total assets		67,732	70,896



Turakina Caledonian Society Incorporated
Statement of Cash Flows
For the year ended 31 March 2017

	2017	2016
Receipts from Operating Activities		
Grants	11,611	14,463
Turakina Highland Games	18,864	16,671
Interest	486	938
	30,961	32,072
Payments to Suppliers	32,512	31,222
Net Cash Flow From Operating	(1,511)	850
Movement in Cash Balances	(1,511)	850
Opening Cash & bank balances	44,187	43,337
Closing Cash Balance	42,636	44,187



Turakina Caledonian Society Incorporated
Statement of Accounting Policies
For the year ended 31 March 2017

Reporting Base

Turakina Caledonian Society Incorporated is an incorporated society registered under the Incorporated Societies Act 1908 and registered with the Charities Act 2005.

Measurement Base

The financial statements have been prepared on the historical cost basis.

Accounting Policies

The Society is a Public Benefit Entity as it is a registered Charity.

The financial statements are prepared in accordance with New Zealand generally accepted accounting practice being the Public Benefit Entity Simple Format Reporting - Accrual. PBE SFR-A (NFP) (Tier 3).

Grants

Grants received are recognised in the statement of financial performance when the requirements under the grant agreement have been met. Any grants for which the requirements under the grant agreement have not been completed are carried as liabilities until all the conditions have been fulfilled.

Investment income

Interest income is accounted for as earned except for term deposits where interest is only payable when maturity of the investment occurs.

Inventories

Inventories are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis.

Accounts receivable

Accounts receivable are carried at estimated realisable value after providing against debts where collection is doubtful.

Property, plant and equipment

Initial recording

The cost of purchased property, plant and equipment is the value of the consideration given to acquire the assets and the value of other directly attributable costs which have been incurred in bringing the assets to the location and condition necessary for their intended service.



Turakina Caledonian Society Incorporated
Statement of Accounting Policies (Continued)
For the year ended 31 March 2017

Property, plant and equipment (continued)

Depreciation

Depreciation of property, plant and equipment, other than freehold land, is calculated using diminishing value rates so as to expense the cost of the assets over their useful lives. The rates are as follows:

Buildings (No longer depreciated)
Concrete floor under shelter (No longer depreciated)
General plant 15%
Computer Equipment 33%
Cups & trophies 5%
Tents & judges shelters 15%
Signs 5%

Changes in Accounting Policies

There have been no changes in the Accounting Policies. All policies have been applied consistently throughout the year.



Turakina Caledonian Society Incorporated
Notes to the Financial Statements
For the year ended 31 March 2017

1 Property, plant and equipment

The Skyline garages and concrete floor are permanently affixed on land owned by Rangitikei District Council and managed by the Turakina Reserve Management Committee.

Asset	Opening Book Value and additions	Depn	Accum Depn	Closing Book Value 2017	Closing Book Value 2016
New Dancing Bd	2,932	440	1,658	2,492	2,932
Skyline Garage 1	3,318	0	682	3,318	3,318
Skyline Garage 2	3,056	0	548	3,056	3,056
General Plant	3,279	492	18,223	2,787	3,279
Computer Equip	314	104	2,612	210	314
Cups & Trophies	2,541	127	2,123	2414	2,541
Judges Shelters	29	4	178	25	29
Tents	232	35	1,437	197	232
Concrete Floor	2,789	0	712	2,789	2,789
Signs	8,219	411	6,333	7,808	8,219
	26,709	1,613	34,506	25,096	26,709

2 Cash & Bank Balances

As at 31 March 2017 the following deposits and balances were held with Westpac Banking Corporation:

Type	Balance 2017	Balance 2016
Cheque Account	827	439
Simple Saver	11,204	14,301
Term Deposit 0008 accrued int. added	15,036	13,878
Term Deposit (Maclean Bequest)	15,569	15,569
	42,636	44,187



Turakina Caledonian Society Incorporated
Notes to the Financial Statements (Continued)
For the year ended 31 March 2017

3 Funding and grants

The Society wish to thank the following:

Pub Charity Inc. for the purchase of Streetlight Flags and Field Events Banner \$1,458.20.

Rangitikei District Council for helping in costs associated in running the 153rd Highland Games \$3,400.

Community Organisation Grants Scheme for helping in costs associated in running the 153rd Highland Games \$3,500.

Creative Communities for advertising of the 153rd Highland Games.

Pipe Band Foundation for flights for Judge Bain McGregor.

4 McLean Bequest

The Society has put a procedure in place to manage the McLean bequest for the purpose of providing scholarships. Maintaining the capital base of the bequest will be paramount.

To date, the bequest fund has distributed \$3,980 to scholarship recipients.

5 Commitments, Contingent Liabilities & Guarantees

The Society does not have any commitments or contingent liabilities at 31 March 2017.

The Society has not given any guarantees as at 31 March 2017



Turakina Caledonian Society Inc
Performance Report
for year ended 31 March 2017

This report is compiled to meet the requirements of the Charities Commission reporting. It should be read in conjunction with the Annual Report for the year ended 31 March 2017 which provides the financial details of the Societies activities.

Legal Name of Entity:

Turakina Caledonian Society Incorporated.

Type of Entity:

Incorporated Society and Registered Charity

Registration Number:

CC39387

Entity Purpose:

The objectives of the society are to further the art in all aspects of solo bag pipe playing, Highland and national dancing and pipe band contests through an annual national Caledonian sports gathering to be held at Turakina.

To promote and encourage Celtic culture and development of strength, speed and skill in traditional Highland events for all age groups at the aforesaid annual national Caledonian sports gathering.

To actively encourage and promote other aspects of Scottish culture within the community.

Entity Structure:

The members elect a Chief, Chieftain(s), Secretary, Treasurer and up to 10 other financial members known as the executive committee.

Main Sources of the Entity's Cash & Resources:

The main sources of income for the society are funds raised at the annual Turakina Highland Games. A large portion of the Societies income also comes from grants from different funders, most of these grants are specifically for costs associated with the running of the annual Highland Games.

Main Methods Used by the Entity to Raise Funds:

The main fundraising activity is the annual Turakina Highland Games. Income comes from gate charges to spectators, entry fees for competitors, the sale of stall sites, sale of evening bar-b-que meals and various other incidental charges for activities during the weekend of the Games.

Entity's Reliance on Volunteers and Donated Goods or Services:

The Society relies heavily on volunteers as no staff are employed. Turakina is a small rural community and the Turakina Highland Games is an event that the community is extremely proud of. They join together to organise and run the event.

The event is run on the Turakina Domain which is made available for a nominal donation and the neighbours make their properties available for parking, camping and to run some of the competitions free of charge.

Contact Details:

Physical Address: Turakina Domain, Cameron Road, Turakina

Postal Address: PO Box 237, Marton 4741

Email: info@turakinahighlandgames.co.nz

Website: www.turakinahighlandgames.co.nz

Facebook: www.facebook.com/TurakinaHighlandGames

Description and Quantification of the Entity's Outcomes:

The society ran the successful 153rd Turakina Highland Games. This provided an opportunity for competitors to showcase their skills in the various disciplines including bag piping, drumming, Highland and National Dancing and Pipe Bands while receiving constructive feedback from nationally recognised adjudicators. The event was an ideal format to meet the objectives of the Society.

Its success can be measured by the number of people that compete and visit the Highland Games and through the comments passed on to the committee members.

	Actual This Year	Actual Last year
Visitors / Spectators	2100	1215
Pipe Bands	14	13
Highland Dancers	80	75
Solo Drummers	24	26
Solo Pipers	55	55
Clan Stalls	18	21

Comments:

"The Piobaireachd Board is possibly one of the best in the world."

"This would be the best Games yet."

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

TO THE MEMBERS OF THE TURAKINA CALEDONIAN SOCIETY

We have reviewed the financial information in the performance report of the Turakina Caledonian Society, on page 3 to 9, which comprise the statement of financial position as at 31 March 2017, and the statement of financial performance, statement of financial position and statement of cash flows for the year then ended, and the statement of accounting policies and notes to the performance report.

Committees' Responsibility for the Performance Report

The Committee of the Turakina Caledonian Society is responsible for the preparation and fair presentation of the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit) Accounting Framework, and for such internal control as the Committee determines is necessary to enable the preparation and fair presentation of a performance report that is free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the financial information within the performance report. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, *Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity*. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the financial information in the performance report, taken as a whole, is not prepared in all material respects in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit) Accounting Framework. This Standard also requires us to comply with relevant ethical requirements.

A review of financial information in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on this financial information. Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Turakina Caledonian Society.

Basis for Qualified Conclusion

Control over income, prior to being recorded is limited and there are no practical assurance procedures to determine the effect of these limited controls. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

Qualified Conclusion

Based on our review, except for the effects of the matter described in the Basis for Qualified Conclusion paragraph nothing has come to our attention that causes us to believe that the financial information on pages 3 to 9 of Turakina Caledonian Society, are not prepared, in all material respects, in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit) Accounting Framework.

Restriction on Responsibility

This report is made solely to the members, as a body. Our review work has been undertaken so that we might state to the members those matters we are required to state to them in review report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members as a body, for our review work, for this report, or for the conclusion we have formed.


Cotton Kelly
22 May 2017

Finance report

This year the 153rd Turakina Highland Games was a great success, good crowd numbers continue.

We continue to be well supported by the Rangitikei District Council and funding agencies, although funding given to us was down approximately \$3,000 on last year.

The Society made a deficit this year of \$3,164 while this is not ideal we have continued to replace and upgrade items required for the running of the Highland Games.

Depreciation of \$1,613 is a non-cash item.

Heidi Wright
Turakina

Application 3



Rangitikei District Council

Events Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 30 June 2017. The Finance/Performance Committee will consider the applications at its meeting on 27 July 2017.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 30 June 2017. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: linda.holman@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

✓ Incorporated Society
(certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

* Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: Hunterville Huntaway Festival

Street address: Bruce Street

Postal address: P O Box 24

Hunterville

Post Code: 4730

Contact 1 Name Kerin Ratima (secretary)

Telephone (day) 027 3228462

Email: info@shemozzle.co.nz

Contact 2 Name Shane Ratima (Chairman)

Telephone (day): 027 2220770

Email: ratimashearing@inspire.net.nz

Legal Status (see Applicant eligibility criteria)

Incorporated Society

IS YOUR ORGANISATION ACTING AS
AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST
REGISTERED?

☒

Yes

☐

No

If so, please provide
your GST Number:

0	8	3
---	---	---

2	2	2
---	---	---

7	2	7
---	---	---

Bank account:

0	2
---	---

0	6	8	4
---	---	---	---

0	0	0	6	4	5	3
---	---	---	---	---	---	---

0	0	0
---	---	---

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Please see attached sheet

Hunterville Huntaway Festival

Objectives

- To provide a fun and entertaining family day for the town of Hunterville - the Huntaway Capital of the World - and the wider Rangitikei community
- To attract 4000-5000 people to our event from locally, nationally and internationally
- For all people attending our event to be safe
- For all people attending our event to have an enjoyable time and want to return
- For our event to be run successfully and in a professional manner
- For our event to gain wider exposure promoting tourism in our town and the beautiful Rangitikei

2017 is the 20th anniversary of the festival. We are going to go the extra mile to ensure that it is a fantastic and memorable day for everyone who attends. We are working towards providing extra entertainment for families and children at minimal cost.



NEW ZEALAND
COMPANIES OFFICE

CERTIFICATE OF INCORPORATION

HUNTERVILLE HUNTAWAY FESTIVAL SOCIETY INCORPORATED
2484808

This is to certify that HUNTERVILLE HUNTAWAY FESTIVAL SOCIETY INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 10th day of May 2010.

Mandy McDonald

Registrar of Incorporated Societies
6th day of July 2016



For further details visit www.societies.govt.nz

Certificate printed 6 Jul 2016 12:06:30 NZT

Event eligibility criteria

All events eligible for funding must:

* Take place within Rangitikei;

* Not have started before an application for event sponsorship is approved by the Committee;

* Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;

* Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;

* Provide a detailed and realistic marketing and / or promotional plan;

* Provide a realistic and balanced budget;

* Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

* Annual General Meetings;

* Events that have no economic or community benefit to Rangitikei;

* Events solely run for commercial purposes;

* Events promoting religion or political purposes;

* Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (See Event Eligibility criteria)

3.1 What is the name of your event? The Hunterville Huntaway Festival

3.2 When will it take place? October 28, 2017

3.3 Where will it take place? Hunterville

3.4 What type of event are you planning?

☐ One-off event?

☐ New event that will become a regular event (e.g. annually or bi-annually)?

☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?

☒ An established, regular event (that has been held more than 5 times)?

Please tick the **ONE** box that **best** describes your project. (See Event Sponsorship Scheme definitions)

☐ High profile event

☐ Community event

☒ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

See attached

3.6 How will the event enhance community health and wellbeing?

☒ Smoke-free (in doors)

☐ Sugar-sweetened-beverage-free

☐ Water only

☐ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☒ Alcohol safety / harm minimisation

We are working with the Cancer Society Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.

ABOUT US

THE FESTIVAL

Hunterville Huntaway Festival was thought up at the local pub by some local folk - Tony Theed, Richard Horrocks and Thomas Powell. They suggested a run like the Cardronna Shepherds run in South Island but it was quickly pointed out we don't have a mountain, but we do have a steep hill. The event evolved from there and since then the country styled event has continued to grow and grow into what it is today and it is the only event of its kind in the North Island - it is trademarked so no one else is permitted to use our name or style. It attracts between 4000 - 5000 visitors to our Festival every year. A family day filled with lots of entertainment and fun.

For the young children we have two shows from Captain Jelly and Balloons Funtastic as well as a bouncy castle.

Children's Shemozzle for ages 9 - 13 years old, has capacity for 200 competitors and entries sell out well in advance every year. Children compete individually as well as for their school in a team for the Interschool Challenge. There are prizes for first, second and third over the line.

Our **Teen's Shemozzle**, designed for ages 13 - 18, was held for the first time in 2013. As gruelling as the Shepherds race but no dog required. Again space for 100 competitors and it sold out in its first year. Prizes for first, second and third over the line. Teens team up with school mates to form an Inter-school team or enter for a Teen Ag Club.

The **Shepherd's Shemozzle** is the main race of the day catering for anyone aged 18 and over, where competitors do the full course with their Huntaway by their side and the first across the line with all the requirements of the race met, will win the prestigious title for the year as well as valuable top prizes. A race not to be missed!

It takes courage, stamina and the mental ability to do any of the Shemozzle races, entries open August 1st and can be done online from this website. All competitors entering the races will receive a 'doggie bag' full of goodies and a Shemozzle shirt.

After the Shemozzle races we have the **Shearing Contractors Challenge** in the marquee. A not to be missed speed shearing event.

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you **expect** to attend your event? (See Accountability Reports)

Resident in Rangitikei District?

60%

Visitors from neighbouring Districts¹?

20%

Visitors from the rest of New Zealand?

15%

Overseas visitors?

5%

Total

4000 -
5000

3.7 How will the event be promoted? _____

- website

- facebook

- N2ME - radio

- flyers + posters

- local papers

- word of mouth

- television

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See Promoting Rangitikei District Council's support)

We would advertise our sponsors:

- on our website

- in our event flyer

- in our office window

- on the radio

- on our facebook page

- signage on the day

- word of mouth

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

Eligible costs

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) Please provide all costs and all sources of income for the event you are planning. Attach additional sheets if necessary

4.1 Cost of the event

see attached

Outline how much the event will cost to put on:

Item	Amount	Quote attached
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount
Donated material	\$
Cash in hand towards project	\$
Intended fundraising (provide an estimate)	\$
Ticket sales	\$
Other sponsorship/grants (please specify source/s below)	
	\$
	\$
	\$
	\$
	\$
	\$
Total funds available (GST inclusive / exclusive. Please delete one)	\$

Amount of sponsorship you are requesting

from Rangitikei District Council:

\$ 5000.00

Hunterville Huntaway Festival 2017

Estimates

Financial Information

Cost of the Event

Administration	\$10,800.00
Prizes / Engraving	\$20,000.00
Equipment Hire	\$10,000.00
Bar	\$12,000.00
Security / Clean Up	\$5,500.00
Entertainment	\$10,000.00
Port-a-loos	\$4,500.00
Sponsors	\$3,000.00
Office Rental & Expenses	\$2,000.00
Advertising	\$2,000.00
Insurance	\$1,000.00
Communication	\$300.00
Equipment Prurchases	\$5,000.00
Other	\$10,000.00
	\$96,100.00

Cost of the Event are met by:

Sponsorship	\$48,000.00
Sale of Sponsored Goods	\$6,000.00
Stalls	\$500.00
Bar	\$18,000.00
Shemozzle Income	\$10,000.00
BBQ Takings	\$3,500.00
Other	\$7,000.00
	\$93,000.00

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Answered all of the questions? |
| <input checked="" type="checkbox"/> | Does your financial information add up? Please check! |
| <input checked="" type="checkbox"/> | Provided daytime phone numbers? |
| <input checked="" type="checkbox"/> | Provided full details of your event and included extra pages as appropriate? |
| <input checked="" type="checkbox"/> | Provide quotes for all appropriate items? |
| <input checked="" type="checkbox"/> | Provided a pre-printed deposit slip or statement header? |
| <input checked="" type="checkbox"/> | Provided your latest annual accounts? |

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount
Event Sponsorship 2015	\$ 3000
" " 2016	\$ 4000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

4.4 Please name two referees for your organisation and your event

Name: Charlie Duncan

Telephone (day): 027 4477361

Name: Daniel Webb

Telephone (day): 027 2378745

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Kevin Ratma

Signature: Kevin Ratma

Position in organisation: Secretary

Date: 29.05.17

☒ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 July 2017. The Grants Administrator will contact you with more details.

Date / /



Marton Branch

Tellers Stamp & Initials Paid in by:

Total \$

Teller

Credit

Signature

FOR HUNTERVILLE HUNTERWAY FESTIVAL

Date

Notes

Coin

Total Cash

Cheques
AND OTHER

\$

DEPOSIT

⑈020684⑈ 0006453000 ⑈ 50

HUNTERVILLE HUNTAWAY FESTIVAL
ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016

HUNTERVILLE HUNTAWAY FESTIVAL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

Contents	Page
<i><u>Financial Statements</u></i>	
Statement of Profit and Loss	1
Statement of Changes in Equity	3
Balance Sheet	4
Notes to the Financial Statements	5

HUNTERVILLE HUNTAWAY FESTIVAL

STATEMENT OF PROFIT OR LOSS FOR THE YEAR ENDED 31 DECEMBER 2016

	2016	2015
	\$	\$
INCOME		
Sponsorship	51,483	44,540
Donations	-	159
Merchandise sales	665	-
Shemozzle Income		
Shepherds	2,257	1,722
Children	3,478	3,465
Dog Barking	174	226
Teen	3,244	2,396
Bar takings	17,603	19,724
Stalls	565	422
Shearing Competition	557	541
Sound Equipment Hire	174	-
Bull Riding	271	-
BBQ Takings	4,940	3,747
Security	3,835	2,546
Sale of sponsored goods	11,719	5,709
Interest	439	1,285
	<hr/> 101,403	<hr/> 86,482

HUNTERVILLE HUNTAWAY FESTIVAL

STATEMENT OF PROFIT OR LOSS FOR THE YEAR ENDED 31 DECEMBER 2016

	2016	2015
	\$	\$
EXPENSES		
Operating		
Administrator	9,000	10,800
Administration Expenses	833	447
Postage & Stationery	373	714
Advertising	1,572	2,034
Day Expenses		
Prizes/Engraving	14,161	15,623
Equipment Hire	9,923	12,507
Bar	10,249	12,846
Entertainment	3,354	3,050
BBQ	573	465
Security/Cleanup	5,049	4,505
General	1,723	845
Port-a-loos	3,905	3,787
Commentator	1,200	1,450
Courtesy Bus	711	651
Sponsors	2,775	2,580
Photographer	200	800
Heath & Safety	820	820
Shemozzle Books	-	368
Town Hall	50	50
Culverts purchased	5,217	5,217
Membership & Website Fees	-	170
Committee expenses	2,430	1,947
Insurance	972	955
Office rent & expenses	1,200	1,200
Koha	2,923	2,500
Electric power	775	405
Maintenance plant	286	374
	<u>80,274</u>	<u>87,110</u>
Administration		
Communication costs	241	198
Licences	814	-
	<u>1,055</u>	<u>198</u>
TOTAL CASH EXPENSES	<u>81,329</u>	<u>87,308</u>
NET CASH PROFIT	20,074	(826)
NON CASH EXPENSES		
Depreciation	1,228	990
Depreciation recovered on sale fixed assets	(1)	-
Loss on sale fixed assets	10	-
	<u>1,237</u>	<u>990</u>
	<u>18,836</u>	<u>(1,816)</u>
NET PROFIT (LOSS) BEFORE TAX	<u>\$18,836</u>	<u>\$(1,816)</u>

HUNTERVILLE HUNTAWAY FESTIVAL

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2016

	2016	2015
	\$	\$
Net profit (loss) for the year	18,836	(1,816)
<i>Recognised income and expenses</i>	<u>18,836</u>	<u>(1,816)</u>
<i>EQUITY AT START OF PERIOD</i>	<u>68,543</u>	<u>70,359</u>
<i>EQUITY AT END OF PERIOD</i>	<u><u>\$87,380</u></u>	<u><u>\$68,543</u></u>

HUNTERVILLE HUNTAWAY FESTIVAL

BALANCE SHEET AS AT 31 DECEMBER 2016

	Note	2016	2015
		\$	\$
EQUITY			
Retained Earnings	2	87,380	68,543
		<u>\$87,380</u>	<u>\$68,543</u>
CURRENT ASSETS			
BNZ Cheque Account		7,413	5,240
BNZ Investment Account		65,164	49,066
BNZ Savings Account		-	755
Accounts Receivable		4,289	4,323
Taxation Balance		1,739	1,666
		<u>78,604</u>	<u>61,049</u>
NON CURRENT ASSETS			
Plant & Equipment	3	9,735	11,494
		<u>9,735</u>	<u>11,494</u>
TOTAL ASSETS		<u>88,339</u>	<u>72,543</u>
CURRENT LIABILITIES			
Accounts Payable		862	3,603
GST Balance		97	397
		<u>960</u>	<u>4,000</u>
TOTAL LIABILITIES		<u>960</u>	<u>4,000</u>
TOTAL LIABILITIES		<u>960</u>	<u>4,000</u>
NET ASSETS		<u>\$87,380</u>	<u>\$68,543</u>

HUNTERVILLE HUNTAWAY FESTIVAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Hunterville Huntaway Festival.

These financial statements are a special purpose report for internal management purposes only.

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 RETAINED EARNINGS

	2016	2015
Opening Balance	68,543	70,359
Net Profit	18,836	(1,816)
Closing Balance	<u>\$87,380</u>	<u>\$68,543</u>

3 FIXED ASSETS SUMMARY

	2016	Cost	Accum Depn	Book Value
Plant and Equipment Cost price		<u>\$13,456</u>	<u>\$3,721</u>	<u>\$9,735</u>
	2015			
Plant and Equipment Cost price		<u>\$32,344</u>	<u>\$20,850</u>	<u>\$11,494</u>

4 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 December 2015: \$Nil).

5 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 December 2015: \$Nil).

HUNTERVILLE HUNTAWAY FESTIVAL

TAXATION DEPRECIATION SCHEDULE FOR THE YEAR ENDED 31 DECEMBER 2016

	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
Plant & Equipment									
Speaker	31/12/2016	869	175	(165)	(10)	40.00 D			
Technical Equipment	31/12/2016	18019	356	(357)	1	48.00 D			
Town flags		1586				50.00 P		1586	
Computer		1243	440			50.00 D	220	1023	220
Troughs		902	879			5.00 D	44	67	835
BBQ Trailer & Canvas		9724	9643			10.00 D	964	1045	8679
		<u>32344</u>	<u>11494</u>	<u>(522)</u>	<u>(9)</u>		<u>1228</u>	<u>3721</u>	<u>9735</u>
Less disposals									
		<u>18888</u>							
		<u>13456</u>	<u>11494</u>	<u>(522)</u>	<u>(9)</u>		<u>1228</u>	<u>3721</u>	<u>9735</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

AllanMcNeill
Chartered Accountants

EFTPOS Short Term Rental Agreement

Please fill out ALL the fields and sign and then return by fax to (06) 353 3876 or email to eftpos@eftposcentral.co.nz or mail to P.O.Box 4659, Palmerston North 4410. For any further inquiries or assistance please phone one of our Business Development Managers on 06 357 4598

#####

Company Name: Hunterville Hunterway Festival

Trading Name: Hunterville Shemozzle Contact: Kerin Ratima

Delivery address: Bruce Street Hunterville

Phone: _____ Mob: _____ Fax: _____ Email: info@shemozzle.co.nz

Billing address: P.O. Box 24

No of units required: 6 eftpos terminal and 4 cash registers Type Required: Mobile Landline

EFTPOS terminal no 10049853 lanes 1 -7 to be taken off standby

#####

Rental dates: From: / / 20

To: / / 20

Total rental term
<u>4</u> days
_____ wks
_____ mnths

Date out Requested: / / 20

Date in: / / 20

Shipping Method: Collect by Customer / Courier to Customer / EPC to site - date / / 20

Shipping Method: Return by Customer / Courier to EPC / EPC to site - date / / 20

#####

Quoted Price: \$ 185.00 inc gst per terminal & \$65.00 inc gst per til

Admin/Set up Fee \$ _____

EPC Merchant Number Fee (\$25 per terminal ID) \$ _____ (only if required)*

Courier and delivery charges \$ _____

Total Price: \$ 1370.00 inc gst ex GST

Method of Payment (please tick one) Cash ☒ Direct Credit ☐ Cheque ☐ Credit Card ☐ Account _____

Credit Card No: _____

Card Holder Name: _____ Expiry Date: _____

Signature: Kerin Ratima

Please Note:

- All pricing is in New Zealand Dollars and excludes GST and freight.
- All rentals are subject to equipment availability and bookings are not confirmed until you receive written confirmation from EFTPOS Central.

* If you use an EFTPOS Central Terminal ID no Credit Cards can be processed, EFTPOS only.

*confirmed by email
29.3.17
(1)*

HHF Shemozzle

From: Leighann Belsham <leighann.bjw@extra.co.nz>
Sent: Friday, April 21, 2017 12:01 PM
To: HHF Shemozzle
Subject: Re: 2017 Hunterville Huntaway Festival

Hi Kerin

Thanks for your email, Our vans are all \$130.00 inc GST, they have 12 seats. are diesel and the price is per day (24 hour hire)

X 2 vans

Many thanks Kerin

Kind Regards

Leighann

On 21/04/2017 11:22 a.m., HHF Shemozzle wrote:

Hi Leighann

The year is speeding by and we are full swing into organising this year's Shemozzle.

Just wanting to get a quote from you for the hire of the mini vans again for this year's festival which is on October 28.

I look forward to your reply.

Kind regards

Brian Palmer, Secretary



Phone: 027 430 809

Website: www.shemozzle.co.nz

Address: [Hunterville Huntaway Festival](#)



Virus-free. [Click here for details](#)

confirmed
24.4.17
(1)

When clarity counts... **Be Heard!**

manawatu **SOUND** service



TELEPHONE: 06 354 1175
FACSIMILE: 06 356 8480
23 DAVID STREET PALMERSTON NORTH
EMAIL: info@manawatusound.co.nz
WEB: www.manawatusound.co.nz

18 April 2017

Hunterville Huntaway Festival Committee.
Box 24
Hunterville.

Attention: Kerin Ratima. 027 436 6995

Thank you for giving Manawatu Sound Service the opportunity to quote on your Sound system requirements.

This quotation for the supply, installation and operation of your sound system for your annual Shemozzle for October 28TH 2016.

We will supply and install our Caravan, amplifiers, cabling and speakers in Bruce Street and use your headset cordless microphones as discussed.

We can also park the Transit van up by the school with 2 extra speakers to improve the coverage in that area. \$200 +

The cost for the system will be **\$1200.00 + GST**

We would set up on Friday 28th and pull down at the conclusion of the day's festivities.

CONDITION OF QUOTATION:

- All prices EXCLUDE G.S.T
- This quote is valid for one month from the above date.
- This information remains intellectual property of Manawatu Sound Service.
- Prices and Products are all subject to availability from the supplier.

Quote accepted by.....Signature.....Date.....
Order number.....

You are assured of our high quality service for your event.
If you require any further information, feel free to give me a call

Mobile: 0274544 961
Direct line 06 354 1175
Fax 06 356 8480
E-mail: shawn@manawatusound.co.nz

Regards,

Shawn Baylis.

PROFESSIONALS IN COMMERCIAL AUDIO & VISUAL HIRE. SALES, SERVICE, SUPPORT & INSTALLATION.

*Confirmed
24.4.17
B*

HIREPOOL LIMITED GST NUMBER 94 235 014

P.O.Box 12048 Penrose
Auckland 1061 New Zealand
Phone No: 09 525 1894 Fax No: 09 525 1462



QUOTATION EFD000675
DATE 28 OCT 2017

PAYMENT DUE DATE 20th of Month Following
PAGE 2

Hunternville Huntaway Festival
PO Box 24

Hunternville 4745

DELIVERED TO: Hunternville Huntaway Festival
PO Box 24

Hunternville

CUSTOMER NO: 314
P.O.#:

REF:
ID:

Feilding Events Branch
48 TURNERS ROAD

FEILDING
PHONE NO: 063238268
FAX: 063236156
events.feilding@hirepool.co.nz
MGR: Pauline Kennedy

OTHER CHARGES	\$ 3860.00
GST CUST	\$ 1299.96

TOTAL:	\$ 9966.38

HIRE & SALES CONTRACT TERMS & CONDITIONS

It is agreed that the Owner shall let the Hirer take on hire of the equipment as defined above at the nominated rates and under the conditions stated in the contract, including the HIRE & SALES TERMS AND CONDITIONS on the reverse hereof. The Hirer accepts these conditions and receipt of the equipment in good working order and condition.

SAFETY

I understand the Safety Instructions and Associated hazard information given and acknowledge that safety equipment has been offered.

SIGN BY or ON BEHALF OF HIRER: (Person signing must be aged 18 or over)

PRINT

NAME: X

X

Signature of Hirer

EQUIPMENT MUST BE RETURNED CLEAN OR EXTRA WILL BE CHARGED. HIRE CHARGES ARE FOR TIME OUT - NOT TIME USED.

P.O.Box 12048 Penrose
Auckland 1061 New Zealand
Phone No: 09 525 1894 Fax No: 09 525 1462



QUOTATION EFD000675
DATE 28 OCT 2017

PAYMENT DUE DATE 28th of Month Following
PAGE 1

Hunterville Huntaway Festival
PO Box 24

CUSTOMER NO: 314
P.O.#:

Feilding Events Branch
48 TURNERS ROAD

Hunterville 4745

REF:
ID:

FEILDING
PHONE NO: 063238269
FAX: 063236156
events.feilding@hirepool.co.nz
MGR: Pauline Kennedy

DELIVERED TO: Hunterville Huntaway Festival
PO Box 24
Hunterville

GROUP CODE	PRODUCT DESCRIPTION	PRODUCT#	GENERAL STATUS	HIRE PERIOD FROM	TO	QTY	Unit	D/W/M	Disc	Net Price
713J	MARQUEE 20 X 20 INTLK	712535	ONHRE	28/10/17	1455 31/10/17 0855	1	4000.00	2.50	20.0 \$	3200.00
STD RATES DAILY: 4000.00, WEEKLY: 4000.00										
715G	PICKET FENCE 600mm X 2M WOOD	818033	ONHRE	28/10/17	1455 31/10/17 0855	7	13.04	2.50	20.0 \$	73.32
STD RATES DAILY: 13.04, WEEKLY: 19.56										
7158	20	818007	ONHRE	28/10/17	1455 31/10/17 0855	9	35.88	2.50	20.0 \$	258.34
STD RATES DAILY: 35.88, WEEKLY: 53.82										
817K	BAIN MARIE 4 POT OBLONG	80184101	ONHRE	28/10/17	1455 31/10/17 0855	1	53.83	2.50	20.0 \$	43.06
STD RATES DAILY: 53.83, WEEKLY: 80.75										
715R	PLY FLOOR 200SQM	818032	ONHRE	28/10/17	1455 31/10/17 0855	1	1440.00	2.50	20.0 \$	1132.00
STD RATES DAILY: 1440.00, WEEKLY: 4281.08										
715R	FLOORING 2400 X 1200 PER SHEET	818032	ONHRE	28/10/17	1455 31/10/17 0855	10	10.00	2.50	20.0 \$	80.00
STD RATES DAILY: 10.00, WEEKLY: 29.73										
SUBTOTAL:										\$ 4806.42
DELIVERY										
						1	600.00		\$	600.00
						1	600.00		\$	600.00
						1	2300.00		\$	2300.00
						1	360.00		\$	360.00
SUBTOTAL:										\$ 3860.00
HIRE & CONSUMABLES										\$ 4806.42

HIRE & SALES CONTRACT TERMS & CONDITIONS

It is agreed that the Owner shall let the Hirer take on hire of the equipment as defined above at the nominated rates and under the conditions stated in the contract, including the HIRE & SALES TERMS AND CONDITIONS on the reverse hereof. The Hirer accepts these conditions and receipt of the equipment in good working order and condition.

SAFETY

I understand the Safety instructions and Associated hazard information given and acknowledge that safety equipment has been offered.

SIGN BY or ON BEHALF OF HIRER: (Person signing must be aged 18 or over)

PRINT NAME: X Kevin Ratna

X Kevin Ratna
Signature of Hirer

EQUIPMENT MUST BE RETURNED CLEAN OR EXTRA WILL BE CHARGED. HIRE CHARGES ARE FOR TIME OUT - NOT TIME USED.



23rd February 2017

CENTRAL REGION

Shemozzle 2017
Hunternville

125A Kawakawa Road
FEILDING 4775

Phone (06) 324 0693
Fax (06) 323 5083

Waste Service Quotation

Thank you for giving Smart Environmental the opportunity to quote on providing a quality waste service to your business.

To supply refuse bins/staff/vehicle as indicated below:

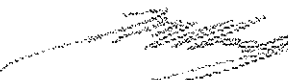
- 20x 240 litre wheelie bins and bin liners
- 6x 1100 litre wheelie bins for the Marquee tent (photos included)
- 2x staff to remain on site to service the event on Saturday
- 2x staff to service the site and remove all bins on Sunday
- 1x Rearload Compactor truck to remain onsite on the Saturday
- Briefing to be given to Smart supervisor on Friday, time to be arranged
- Price - **\$1,485.90 + gst**

If you have any queries please don't hesitate to contact me.

To accept this quotation please sign here and return:

Kevin Ratno

Yours faithfully


Tim Hodgson

Area Manager - Manawatu

Smart Environmental

P 06 324 0693

C 021 224 1280

A 125a Kawakawa Road Feilding

E thodgson@smartenvironmental.co.nz

W www.smartenvironmental.co.nz

*Confirmed via email
29.3.17*



St John

Here for Life

Quotation for Event Cover

Kerin Ratima
Hunterville Huntaway Festival
PO Box 24
Hunterville

Customer No: C106121
Quote No: Q223671
Dated: 17 February 2017

Fax:

Dear Kerin,

Thank you for contacting us about your event. Below is a summary of the event booking(s) that are included in this quote. This quote is forwarded on the basis that the services will be provided in accordance with the specifications contained in this quote and subject to the terms and conditions attached. The following page(s) provide a detailed description of what resources have been requested for your event(s).

IMPORTANT NOTE: Your event booking can only be confirmed once you have signed and returned this quotation to us (return this page only). We need to receive this confirmation back at least 10 working days in advance of your event, otherwise we may not have sufficient time to organise resources for your event. Late notice bookings or last-minute changes may incur additional charges, and we may be unable to preconfirm our ability to attend in such cases. Please carefully check the dates, timings, venues, and resources listed and notify us as soon as possible if any details are incorrect.

Events Included in this Quotation (price excludes GST)

E240268 : Shemozzle - Saturday, 28 October 2017 - \$820.00 (excl. GST)

Event details are on the following page(s).

Quotation Acceptance

Please sign and email/fax back to us.

Quote No: Q223671

Contact person: Kerin Ratima

As an authorised representative of Hunterville Huntaway Festival I confirm that the specifications contained in this quote are correct and acknowledge that I have read the Terms and Conditions of Service and agree that the services will be provided in accordance with the specifications contained in this quote and subject to the terms of the attached Terms and Conditions of Service. I agree that we will pay these charges upon delivery of the services outlined above.

Signed: Kerin Ratima Date: 29.3.17

Central Region
Elaine Digby - Event Medical Services
Manager
63 - 65 Seddon Road, Private Bag 3215,
Hamilton
Tel. 0800 ST JOHN
Fax. 07 847 2850
elaine.digby@stjohn.org.nz
Website: www.stjohn.org.nz

*confirmed via email
29.3.17*



Spik n Span Toilets (NZ) Limited

P O Box 40172

Upper Hutt

Phone: 04 526 3433

GST Reg: 121-038-668

ESTIMATE / HIRE AGREEMENT

Hunternville Huntaway Festival
PO Box 24
Hunternville
Hunternville 4745
NEW ZEALAND

Date: 08 Mar 2017
Expiry: 07 Apr 2017
Est: QU-0087
Ref: Kerin

Estimate for the supply of toilet facilities for Hunternville Huntaway Festival on Saturday 28th October 2017

Description	Qty	Unit Price	Amount NZD
15 Unit Toilet Trailer	1.00	2,165.00	2,165.00
Delivery set up & return of toilet trailer	322.00	3.40	1,094.80
Consumables are estimates only based on the previous years. Actual use will be charged.			
Cleaning of toilet throughout event, opening for use around 9-9:30am casual checks, full servicing and charges not started until 11:30am working until midnight	15.00	40.00	600.00
Accommodation to be provided by Festival Saturday night as per previous years - please note must have own bathroom facilities			
Toilet paper	1.00	142.50	142.50
Hand towels	1.00	91.12	91.12
Daily consumable charge, including hand soap, cleaning products & rubbish bags.	1.00	30.00	30.00
20 ltr Spik n Span toilet chemical	1.00	103.50	103.50
Sponsorship of event	1.00	(150.00)	(150.00)
Subtotal			4,076.92

Confirmed via
email
29.3.17.



Auckland, Hamilton, Tauranga, Napier, Palmerston North, Wellington, Christchurch



www.redbadge.co.nz

ESTIMATED COSTS

Company Name (Invoicing): Hunterville Hunterway Festival

Event Name: HHF Shemozzle

Billing Address:

Location: Hunterville

Billing Email: info@shemozzle.co.nz

Red Badge Contact: LEE CAMPBELL

Client Contact: Kerin Ratima

Position: Operations Manager

Phone:

Phone: (06) 843 3985

Mobile: 027 436 6995

Mobile: 021 686 365

Email: info@shemozzle.co.nz

E Mail: lee@redbadge.co.nz

RBG Code: HUNTER HBPN

PO Ref:

Role	Start	Finish	Hours	Quantity	Total Hours	Rate	Total
Security Kiosk	28/10/17 12:30	20:30	8.00	2.00	16.00	\$28.00	\$448.00
Bar Manager	28/10/17 17:30	23:15	5.75	1.00	5.75	\$36.00	\$207.00
Security Guards Marquee	28/10/17 18:30	23:30	5.00	8.00	40.00	\$28.00	\$1,120.00
Security Kiosk - Redeployed Marquee	28/10/17 20:30	23:30	3.00	2.00	6.00	\$28.00	\$168.00

Staff Totals: 13 67.75 \$1,943.00

Organisational Fee

\$55.00

Total cost excl. GST: \$1,998.00

GST: \$299.70

Total to pay: \$2,297.70

Printed: 09/02/2017 10:49

Quote ID: 7438

Confirmed 219
email
29.3.17

HHF Shemozzle

From: airagarmi@vodafone.co.nz
Sent: Saturday, February 4, 2017 2:40 PM
To: info@shemozzle.co.nz
Subject: Face painting

Hello Kerin

I had your email forwarded to me from Jane Ellis at Rainbow Rascals.
I am a facepainter and balloon twister and am based in Whanganui. We are happy to travel to events when required and also have other artists if more than one is needed for an event.

Facepainting and glitter tattoos work on an hourly rate of:
\$80.00 for the first hour and \$70 for every hour over that.
10-12 detailed designs per hour or an option of 'fly through the line' set designs if required for longer cues.

Balloon twisting is:
\$100.00 for the first hour and \$90 for every hour after that.
Balloon designs are adjusted according to the length of the line we are twisting for. More complicated designs when time permits or super fast twists for longer cues.

You can find samples of my work on the Face book page. Airagarmi 2012
<https://www.facebook.com/Airagarmi-2012-489453047732001/>

I look forward to hearing from you as I am intrigued by what Shemozzle is all about ☺

Many thanks

Gwyn Pardoe

Airagarmi 2012
021 2468901

Sent from Windows Mail

HHF Shemozzle

From: Family Fun Entertainment <ffe@vodafone.co.nz>
Sent: Thursday, May 18, 2017 7:52 AM
To: HHF Shemozzle
Subject: 2017 Hunterville Huntaway Festival Quote for Bouncy Castles

Good morning Kerin

Can do Slide, Obstacle Course and Standard Castle with my own staff and power for \$2250.00, starting at 12 noon and finishing at 4pm

OR

* For \$1750.00 can do the same BUT have my mobile food canteen there also which has been there before selling Hot Dogs, Hot Chips, Slushies and Cold Drinks. Can do the Hot Chips and Hot Dogs for \$2.00 normally \$3.00 since it is the 20th Anniversary with no site fee for the canteen.

☺ Look forward to your reply regarding our quote.

Regards

Jason and Angela

* Option 2
confirmed
24.5.17

From: HHF Shemozzle [<mailto:info@shemozzle.co.nz>]
Sent: Wednesday, 10 May 2017 5:52 p.m.
To: Family Fun Entertainment <ffe@vodafone.co.nz>
Subject: RE: 2017 Hunterville Huntaway Festival

Oops sorry – start time would be 12 noon and finish about 4pm. You would need to supply your own power.

Thanks

Kerin Ratima, Secretary



Phone: 027 455 8045
Website: www.shemozzle.co.nz
Facebook: [Hunterville Huntaway Festival](https://www.facebook.com/HuntervilleHuntawayFestival)

From: Family Fun Entertainment [<mailto:ffe@vodafone.co.nz>]
Sent: Wednesday, May 10, 2017 5:51 PM
To: HHF Shemozzle
Subject: RE: 2017 Hunterville Huntaway Festival

Hi there Kerin

Can I please have a start and finish for the use of the bouncy castles please as this is a major price factor and also will you be supplying power or do I need to provide my own.

Look forward to your reply

HHF Shemozzle

From: Freestyle NZ <neildempsey@inspire.net.nz>
Sent: Sunday, May 14, 2017 10:48 PM
To: HHF Shemozzle
Subject: Freestyle New Zealand/ Hunterville
Attachments: 18629_988323117876249_6412120025332870071_n.JPG; Email.JPG; demon5.JPG; demon2.JPG; demon3.JPG; demon4.JPG

14th May 2017

RE: Hunterville Huntaway Festival

To Kerin

Thank you for our enquiry to New Zealand Freestyle office about your upcoming event. We are very excited to quote on our Portable FMX Show. Over the past 5 years Freestyle New Zealand has become a dominant name in the Freestyle Motocross scene, we continue to bring our fans and event promoter's high adrenaline and edge of your seat FMX shows throughout the country.

We take a lot of pride in the fact we are the most professional extreme sports show in the country and put on a full choreograph show that leave fans gasping for air and wanting more. We do on average 25 shows a year and some of New Zealand's largest events.

We would love to be a part of your event and since your company is a new enquiry we have discounted rate to help build a relationship with you and your show.

Hunterville Huntaway Festival

Retail \$7,000

Discount \$ 3,020

FMX Show \$4,500

Prices are exclusive of G.S.T.

This quote includes 1 Full FMX show with 3 Pro FMX Riders (including backflip riders) to perform 3-4 shows throughout the course of day or Night. At each event we will participate with the crowd with meet and greets, signing and photo session with the crowd after every Demo.

All our events will be listed on our website and Facebook page It will advertise that we will be at your event with date, time, and venue with blurb about the event also our sponsors will be posting it on their social media pages, which all equals more exposure for your event. We will also make ourselves available for any promotional work around the time of the event New Paper & Radio Interviews, School visits etc.

Special Note: if you accept our quote we belong to your company, so you can sell the show to your sponsors to help raise funds if need be. For example our show can become: Honda FMX Display or Ford FMX Display etc They can have promo cars on display in our riding zone plus we can have signage on the truck etc, only if that helps to raise the funds.

How does it work?

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive. Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.

Application 4



Rangitikei District Council

Events Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), 30 June 2017. The Finance/Performance Committee will consider the applications at its meeting on 27 July 2017.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g annually) but are not regularly scheduled (e.g regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 30 June 2017. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape

Email: linda.holman@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines;

Applicant/organisation must be

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

- * Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

- * Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

- * Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (*See applicant eligibility criteria*)

Full Name of Organisation: Rangitikei Shearing Sports

Street address: na

Postal address: c/- Treasurer, 23 McDonnell Rd, RD9, Palmerston North 4479

Contact 1 Name: Angela Coleman, Treasurer

Telephone (day) 021 1234 727 or 06 329 3297

Email: rangitikeishearingsports@gmail.com

Contact 2 Name: Jenayre Lissington, Secretary

Telephone (day): 06 327 6156

Email: jenayre07@gmail.com

Legal Status (*see Applicant eligibility criteria*)

Incorporated Society 1856712

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☒

No

If so, please provide your GST Number:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

To foster and organise the running of annual shearing competition approved by Shearing Sports NZ Inc and to administer the affairs of Rangitikei Shearing Sports Inc in an efficient manner.

We hope to be more financially sustainable in coming years. We applied for IRD for a tax exemption certificate and are in the process of changing our rules to achieve that status. Our AGM is on 2 July 2017. When actioned, we will be eligible to apply to Lion Foundation and Pub Charity for assistance.

Event eligibility criteria

All events eligible for funding must:

- * Take place within Rangitikei;

- * Not have started before an application for event sponsorship is approved by the Committee;

- * Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;

- * Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;

- * Provide a detailed and realistic marketing/promotional plan;

- * Provide a realistic and balanced budget;

- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

- * Annual General Meetings;

- * Events that have no economic or community benefit to Rangitikei;

- * Events solely run for commercial purposes;

- * Events promoting religion or political purposes;

- * Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (*See Event Eligibility criteria*)

3.1 What is the name of your event? Rangitikei Shearing Sports

3.2 When will it take place: first Saturday in Feb each year
ie Sat 3 Feb 2018

3.3 Where will it take place: Memorial Hall, Marton

3.4 What type of event are you planning?

☐ One-off event?

☐ New event that will become a regular event (e.g. annually or bi-annually)?

☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?

☒ **An established, regular event (that has been held more than 5 times)? 2018 will be our 56th year!**

Please tick the **ONE** box that ***best*** describes your project. (*See Event Sponsorship Scheme definitions*)

☐ High profile event

☐ Community event

☒ **High profile, community event**

3.5 Describe your event in full:

From small beginnings and only possible with the support of local business and the rural community, Rangitikei Shearing Sports will be 56 years old in 2018 making it truly an iconic event which attracts world class sports men and women from around New Zealand, Australia and Europe.

The shearing sports in Marton draws more than 500 spectators to watch local heroes, world champion shearers and woolhandlers compete at the daylong event. Over 1300 sheep will be shorn and wool graded by as many as 100 shearers and 40 wool handlers. The spectacle of the open final, with six of the best shearers in the world, shearing 20 sheep in our own Memorial Hall is amazing.

Rangitikei Shearing Sports are very proud of our achievements and the hard work of all the people connected with the event. This has led to Rangitikei Shearing Sports being nominated to host the North Island Championships and a qualifying round for the World Championships and the 4th round of the PGG Wrightson Lamb Shear circuit.

Many world class shearers and wool handlers compete in Marton. Current World Champion Roland Smith won the Rangitikei Shearing Sports Open event for four years and won the Golden Shears Open in 2016. Gavin Mutch won our Open in 2016 and was World Champion in 2012 & runner up in 2017. World record holders Cam Ferguson, Darin Forde & Rowland Smith compete annually. World and Golden Shears Woolhandling Champions Sheree Alabaster & Joel Henare are regular competitors and winners of the open event.

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the “high profile” or “high profile, community” categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents’ survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council’s expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council’s support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council’s support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant’s responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.5 Describe your event in full (continued)

Our local shearing sports started in 1963, that is just two years after Golden Shears was started in Masterton. Peter Coleman (my Dad) and Jim Norris borrowed some equipment from Feilding to put on the first one. Our district still has plenty of sheep and beef farmers, despite national sheep numbers being down to 30m, from a high of 70million. Shearing competitions are about promoting the art and skill of shearing and woolhandling and an interest in wool and are struggling to survive due to declining sheep numbers. The sheep supplied by Mark Godfrey, Doug Glasgow and Richard Cash, and the local shearers who win our local prizes support high standards in our district.

3.6 How many people do you **expect** to attend your event? (See *Accountability Reports*)

Resident in Rangitikei District?	240	Visitors from neighbouring Districts ¹ ?	50
Visitors from the rest of New Zealand?	170	Overseas visitors?	40
Total	500		

3.7 How will the event be promoted?

After 55 years, and always on the first Saturday in February, the event is already well known to locals. The Rangitikei Shearing Sports is part of the national calendar of shearing sports and is sponsored by PGG Wrightson for the North Island Championship, which is the lead up to Golden Shears, so we always get top level shearers, wool handlers and judges from around NZ.

We promote ourselves around town in the leadup to the event and with no charge for entry, we always get a good crowd. We are already on Eventfinda for 2018 and expect to be promoted on www.rangitikei.com website & by Project Marton closer to the event. With a new generation of young shearers/woolhandlers getting involved in running the event, Jacob Moore, Jimmy Samuels, Morgan Lissington and Logan Kamura, we introduced a new event, the “Local Shootout” last year for our top local shearer and hope to continue that innovation in future.

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See *Promoting Rangitikei District Council’s support*)

We hold the event in the Memorial Hall and are very happy to display RDC signs and banners. We have a large number of individual and business sponsors and always work very hard to see that they are mentioned and recognised. That includes large signs on the walls listing all sponsors and regular mention from our announcers in the hall during the event.

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

Eligible costs

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are **GST exclusive**.

4. FINANCIAL INFORMATION (See Funding Guide) please provide **all** costs and **all** sources of income for the event you are planning.

Audited Accounts to 30 April 2017 are attached – to go to AGM on 2 July 2017

4.1 Cost of the event ~ \$22,000pa

Outline how much the event will cost to put on:

Item	Amount	
Admin expenses/Advertising & Sundry	\$	1,050
Prizemoney	\$	7,175
Auditor	\$	150
Hall	\$	250
Presentation Ribbons	\$	750
Judges	\$	630
Engraving of trophies	\$	260
Singlets, shirts & printing	\$	400
Accommodation & Catering	\$	1,310
Affiliation & Levy fees	\$	600
Electrician	\$	400
Cartage of sheep and drums*	\$	4,900
Northern Timing Systems	\$	620
Equipment Storage	\$	1,125
Repairs and Maintenance	\$	110
Insurance	\$	1,440
Total Cost (GST inclusive)	\$	21,770

4.2 Income for the event ~ \$25,000pa

Outline how the costs of the event will be met:

Item	Amount	
Cash in hand – reserve funds (at 30/4/17)	\$	8,142.81
Fundraising – PGG Wrightson	\$	3,000
Fundraising – Pledgecard sponsors (from about 40 individuals & businesses)	\$	6,000
Fundraising – Livestock gifted that we sell	\$	5,000
Ticket sales – nil, but do sell raffles with donated goods	\$	200
Hiring of stage to Hawkes Bay	\$	1,200
Entry money from shearers & woolhandlers	\$	3,000
Shearing of competition sheep	\$	2,500
Pub Charity/Lion Foundation	\$	2,000
Total funds available (GST inclusive)	\$	22,900/31,042

Amount of sponsorship you are requesting

from Rangitikei District Council:

\$ 4,900 see * above

Please provide a pre-printed bank account deposit slip for payment should your application be successful.

Please attach your group's latest audited annual accounts.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input checked="" type="checkbox"/>	Answered all of the questions?
<input checked="" type="checkbox"/>	Does your financial information add up? Please check!
<input checked="" type="checkbox"/>	Provided daytime phone numbers?
<input checked="" type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input checked="" type="checkbox"/>	Provide quotes for all appropriate items?
<input checked="" type="checkbox"/>	Provided a pre-printed deposit slip?
<input checked="" type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
2016 towards cartage	\$	2,700
2015 towards cartage	\$	2,063
2013 towards cartage	\$	2,500

4.4 Please name two referees for your organisation and your event

Name: Warren Parker, North Island Shearing Sports Chairman

Telephone (day): 07 825 5141

Name: Bob Crawford, local farmer and regular sponsor

Telephone (day): 06 327 6537

5. DECLARATION

☐ ☒ I declare that the information supplied here is correct.

Name: Angela Coleman

Signature:

Position in organisation: Treasurer

Date: 25 June 2017

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 July 2017. The Grants Administrator will contact you with more details.

Attached:

GK Skou Transport Quote for 2018
District Monitor from 9 February 2017
Bank Verification
Accounts to 30 April 2017

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive . Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.

GK Skou Transport

P O Box 324

Marton

Ph: 06 3276424 / 0274 427463

20th June 2017

Marton Shearing Sports

C/- Angela Coleman

23 McDonell Rd, Ohakea

R.D 9

Palmerston North 4479

Email: abc@sp.co.nz

QUOTE – MARTON SHEARING SPORTS FEB 2018

Drums ex Tutaenui Shed to Mermorial Hall and return (\$250.00 each way)
(\$287.50 each way incl G.S.T)

Main sheer sheep (Sheep @ 1.85c each way) (\$2.13 each way incl G.S.T)

We are G.S.T registered so all prices are excluding G.S.T

Regards

Graeme Skou



Non - Profit Organisation

15 May 2017

Rangitikei Shearing Sports Inc
23 McDonnell Road
RD 9
Palmerston North 4479

Marton BRANCH
Cnr Wellington Road & High St
PO Box 123
Marton 4741
Telephone: 0800 400 600
Fax: (06) 327 6005



Account name:	Rangitikei Shearing Sports Inc	Account number:	03 0683 0138104-00
		Last summary date:	13 April 2017
		This summary date:	15 May 2017
		Summary number:	228

At a glance

your current balance **\$8,420.31**



Deposit

Marton
262 Broadway, Marton, Manawatu-Wanganui

DATE	
NOTES	\$
COINS	\$
TOTAL CASH	\$
CHEQUES	\$
AS REVERSE	\$
TRANSFER FROM ACCOUNT No.	\$

ST RATE
0.00%
0.10%
0.20%

PAID IN BY: (PLEASE PRINT NAME)

FOR THE CREDIT OF

RANGITIKEI SHEARING SPORTS INC

TOTAL \$

030683 013810400 50

Performance Report

Rangitikei Shearing Sports Incorporated
For the year ended 30 April 2017

Contents

3	Entity Information
4	Approval of Financial Report
5	Statement of Service Performance
6	Statement of Receipts and Payments
7	Statement of Resources and Commitments
8	Statement of Accounting Policies
9	Notes to the Performance Report

Entity Information

Rangitikei Shearing Sports Incorporated **For the year ended 30 April 2017** **Cash Basis**

‘Who are we?’, ‘Why do we exist?’

Legal Name of Entity

Rangitikei Shearing Sports Incorporated

Entity Type and Legal Basis

Incorporated Society

Registration Number

1856712

Entity’s Purpose or Mission

We are an incorporated society whose purpose is to foster and organise the running of an annual shearing competition approved by Shearing Sports NZ Inc.

Entity Structure

We are a non-profit organisation administered by a Committee elected from and by the general membership of the Society.

Main Sources of Entity’s Cash and Resources

Our main sources of income are from fundraising and sponsorship from local businesses and the rural community.

Main Methods Used by Entity to Raise Funds

While some sponsors provide greater amounts, most of our funds come from a large number of locals who are willing to give us \$100 or 1-2 sheep during our stock drives.

Entity’s Reliance on Volunteers and Donated Goods or Services

Volunteers assist with catering and event management for the annual competition.

Physical Address

2498 Turakina, RD 11, Wanganui

Postal Address

23 Mcdonell Road, Ohakea, RD 9, Palmerston North

Approval of Financial Report

Rangitikei Shearing Sports Incorporated For the year ended 30 April 2017 Cash Basis

The Committee are pleased to present the approved financial report including the historical financial statements of Rangitikei Shearing Sports Incorporated for the year ended 30 April 2017.

APPROVED

Kopere Downs

Chairperson

Date

Angela Coleman

Treasurer

Date

Statement of Service Performance

Rangitikei Shearing Sports Incorporated

For the year ended 30 April 2017

Cash Basis

‘What did we do?’, ‘when did we do it?’

Description of Entity’s Outcomes

The Mission Statement covers the entity’s short and long-term outcomes.

2017

Description and Quantification of the Entity’s Outputs – Number per year

Sheep Shorn & wool graded	1300
Shearers	100
Wool handlers	50
Shearing Divisions	5
Wool handling Divisions	4
Memorial Trophies	4
Years competition run	54

Additional Output Measures

Uninterrupted since 1963 Marton has hosted this competition on the first Saturday of February, in recent years on a six- stand platform set up inside the Memorial Hall on Wellington Road. The event provides free entry to bring town and country together to witness the talent, energy and skill of the local, national and international competitors. We also promote the use of wool products.

Statement of Receipts and Payments

Rangitikei Shearing Sports Incorporated For the year ended 30 April 2017

'How was it funded?' and 'What did it cost?'

	Notes	Actual 2017	Actual 2016
Operating Receipts	2		
Donations, fundraising and other similar receipts		18,369.09	14,980.03
Fees, subscriptions and other receipts from members		3,285.00	3,060.00
Receipts from providing goods or services		1,200.00	1,350.00
Interest, dividends and other investment income receipts		9.68	29.16
Grants		2,700.00	2,063.00
Total Operating Receipts		25,563.77	21,482.19
Operating Payments	3		
Payments related to public fundraising		248.10	904.85
Volunteer and employee related payments		1,163.75	1,213.50
Payments related to providing goods or services		11,292.06	12,533.21
Grants and donations paid		7,565.00	7,475.00
Total Operating Payments		20,268.91	22,126.56
Operating Surplus or (Deficit)		5,294.86	-644.37
Capital Receipts			
Receipts from the sale of resources		-	
Receipts from borrowings		-	
Capital Payments			
Purchase of resources		-	
Repayments of borrowing		-	
Increase/(Decrease) in Bank Accounts and Cash			
Bank accounts and cash at the beginning of the financial year		2,847.95	3,492.32
Bank accounts and Cash at the End of the Financial Year		8,142.81	2,847.95
Represented by:			
Cheque account(s)		8,142.81	2,847.95
Savings account(s)			
Term Deposit accounts(s)			
Total Bank Accounts and Cash at the End of the Financial Year		8,142.81	2,847.95

Statement of Resources and Commitments

Rangitikei Shearing Sports Incorporated

For the year ended 30 April 2017

Cash Basis

‘What the entity owns?’ and ‘What the entity owes?’

	2017	2016
Bank Accounts and Cash		
Bank Accounts and Cash (from Statement of Receipts and Payments)	8,142.81	2,847.95
Total Banks Accounts and Cash	8,142.81	2,847.95

	2017	2016
Money Owed to the Entity		
Description		
Total Money Owed to the Entity		

	2017	2016
Schedule of Other Information		
Grants or Donations with Conditions Attached (where conditions not fully met at balance date)		

Statement of Accounting Policies

Rangitikei Shearing Sports Incorporated **For the year ended 30 April 2017** **Cash Basis**

‘How did we do our accounting?’

Note 1: Accounting Policies

Basis of Preparation

Rangitikei Shearing Sports Incorporated is permitted by law to apply PBE SFR-C (NFP) Public Benefit Simple Format Reporting – Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

Rangitikei Shearing Sports Incorporated is not registered for GST. Therefore, amounts recorded in the Performance Report are inclusive of GST (if any).

Notes to the Performance Report

Rangitikei Shearing Sports Incorporated For the year ended 30 April 2017 Cash Basis

	2017	2016
Note 2: Analysis of Receipts		
Fundraising receipts		
Raffles	197.00	483.50
Sponsorship- Pledges	9,875.00	7,460.62
Sponsorship- Vouchers	1,850.00	1,485.00
Livestock Fundraising	3,931.59	5,117.81
Shearing Sheep/ Crutching	2,515.50	0
NZ Post Community Envelopes	0	433.10
Total Fundraising receipts	18,369.09	14,980.03
Receipts from Grants and Donations		
Grants- RDC Community Initiatives Fund	2,700.00	2,063.00
Total	2,700.00	2,063.00
Fees, subscriptions and other receipts from members		
Show Entries	3,285.00	3,060.00
Total	3,285.00	3,060.00
Receipts from providing goods or services		
Equipment Hire	1,200.00	1,350.00
Total	1,200.00	1,350.00
Investment, dividends and other investment income receipts		
Bank interest	9.68	29.16
Total	9.68	29.16

Note 3: Analysis of Payments

Payments related to public fundraising		
Advertising	188.10	694.85
Hall Hireage & Meetings	60.00	210.00
Total	248.10	904.85
Payments related to providing goods or services		
Presentation Ribbons	761.00	749.80
Trophy Engraving	301.20	
Singlets, Shirts & Printing	343.85	373.75
Accommodation and Catering for Operators	1,294.63	402.50
Electrician	437.00	391.00
Cartage Sheep & Drums	4,938.21	4,886.12

Equipment Storage	1,125.00	1,400.00
Repairs & Maintenance	385.47	215.62
Insurance	1,463.95	2,872.42
Timing Costs		1,242.00
Sundry Competition Expenses	241.75	
Total	11,292.06	12,533.21
Grants and Donations Paid		
Prizes	7,565.00	7,475.00
Total	7,565.00	7,475.00
Volunteer and Employee Related Payments		
Judges	660.00	630.00
Affiliation & Levy Fees	503.75	583.50
Total	1,163.75	1,213.50

Note 4: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year – nil)

Note 5: Events After the Balance Date

There are no known transactions that have occurred after balance date that would impact upon these accounts.

14 June 2017

To the Committee,

Report on the Financial Statements

I have reviewed the accompanying financial statements of Rangitikei Shearing Sports Inc. which comprise the statement of service performance and the statement of receipts and payments, statement of resources and commitments and notes to the performance report, all for the year ended 30th April 2017.

Committee's Responsibility for the Financial Statements

The committee are responsible for the preparation and fair presentation of these financial statements in accordance with New Zealand PBE Simple Format Reporting Standards – Cash and for such internal control as the committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements. I conducted my review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, review of *Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity*. ISRE (NZ) 2400 requires me to conclude whether anything has come to my attention that causes me to believe that the financial statements, taken as a whole, are not prepared in all material aspects in accordance with the applicable financial reporting framework. The Standard also requires me to comply with relevant ethical requirements.

A review of financial statements in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, I do not express an audit opinion on these financial statements.

Other than in my capacity as assurance practitioner I have no relationship with, or interests in, Rangitikei Shearing Sports Inc.

Basis for Qualified Conclusion

As is common for organisations of this nature, there is no practical test to verify cash receipts prior to their being recorded. This organisation tries to overcome that issue by the issue of pledge cards which donors complete and sign prior to donating funds. This gives a better measure of assurance than would otherwise be possible. Donations of livestock and vouchers present similar issues of recording worth.

Qualified Conclusion

Based on my review, except for the effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to my attention that causes me to believe that these financial statements do not present fairly, in all material respects, the financial position of Rangitikei Shearing Sports Inc. as at 30th April 2017, and of its financial and service performance and receipts and payments for the year ended, in accordance with the New Zealand Tier 4 PBE Simple Format Reporting Standard – Cash.

Report on Other Legal and Regulatory Requirements

This is the first year of disclosure using the Public Benefit Entity Simple Format Reporting – Cash (Not for Profit) Standard issued by the New Zealand Accounting Standards Board of the External Reporting Board Pursuant to section 12 (a) of the Financial Reporting Act 2013.

Please note that it is a non – GAAP Standard for the purposes of section 12 and section 18 of that Act.



14th June 2017

Paraparaumu Beach

Rangitikei District Monitor

Marton • Taihape • Bulls • Ohakea • Hunterville • Mangaweka • Turakina

Find us on Facebook

On Saturday...
MJ Axeman's Club
Rhythm in Bulls
Koitiata 100 Years

Vol 26, No 4

REACHING RANGITIKEI READERS

February 9, 2017

Shearers showcase skill at Marton sports



The 54th Rangitikei Shearing and Woolhandling Sports in Marton on Saturday drew a good crowd to witness full on shearing action and competitor numbers were up. Taihape shearer Rikihana Chase is pictured setting the pace in the open final. He led all the way but was relegated on points. Full story and photos, page 6 and 7 and results page 11.

FARMERS WANTED TO BUY ...

Standing Grass
& Harvested Straw

Contact Jason 0800 276 748

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Advisor

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Roast Meals

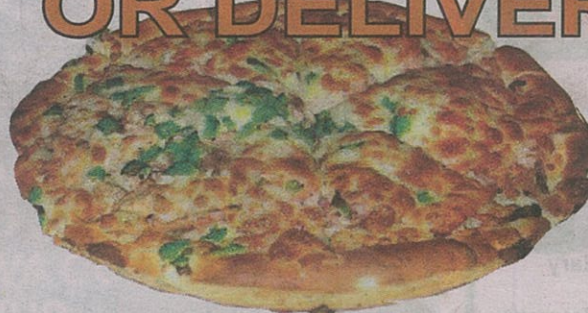
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**Bakery
& CAFE**

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WE DO -We bake daily
Broadway, Marton
Ph 06 327 7231

WE NOW DO PIZZAS - PICK UP OR DELIVERY

\$8 VALUE PIZZAS

VEGETARIAN
BEEF & ONION
CHEESY PEPPERONI
MELTING HAM
CHEESY GARLIC
HAWAIIAN.



\$11 HUNGER

BUSTER PIZZAS
MUSHROOM & BACON
MR MEAT
SUPREME
CHICKEN & BACON
GARLIC PRAWN
SEAFOOD.

DELIVERY 25 MINUTES WITHIN 10KM OF MARTON (ONLY \$3 EXTRA, MINIMUM ORDERS \$20)

OPEN 7 DAYS - 6AM - 8PM

Application 5



Rangitikei District Council

RECEIVED

29 JUN 2017

To: LH
File: 3-GF-11-1
Doc: 17-0697

Events Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 30 June 2017. The Finance/Performance Committee will consider the applications at its meeting on 27 July 2017.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 30 June 2017. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: linda.holman@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

* Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: Marton Rotary

Street address: _____

Postal address: P.O Box 135
Marton

Post Code: 4710

Contact 1 Name Andrew Shand

Telephone (day) 027 444 1743

Email: ashand268@gmail.com

Contact 2 Name David Smith

Telephone (day): 06 327 6513

Email: hollytam@extra.co.nz

Legal Status (see Applicant eligibility criteria)

CC-32809 Trust

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☒

Yes

☐

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☒

No

If so, please provide your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Attached Information



Pedal 4 Pleasure

18th March 2018 | Marton Park



Rotary is a world wide network of inspired individuals who translate their passions into relevant social causes to change lives and make lasting improvements in our communities around the world.

We are a global network of community volunteers made up of business, professional, and community leaders who provide humanitarian service, encourage high ethical standards, and help build goodwill and peace in the world.

We do it through

- Over 1.2 million Rotarians in over 35,000 Rotary clubs in 220 countries and geographical areas
- Over 8,750 Rotaractors in over 201,000 Rotaract Clubs in 171 countries and geographical areas
- Over 440,000 Interactors in over 19,000 Interact Clubs in 158 countries and geographical areas



What We Do

Rotarians, Rotaractors and Interactors initiate service projects to address today's challenges, including illiteracy, disease, hunger, poverty, lack of clean water, and environmental concerns.

Clubs participate in a broad range of local and international humanitarian, intercultural, and educational activities designed to improve the human condition.

The Rotary Foundation's humanitarian grants support club projects that provide health care and medical supplies, clean water, food, job training, youth development, and education to millions of people in need, particularly in the developing world.

In addition, The Rotary Foundation provides more than 200 grants each year to fund the work of Rotary volunteers, who travel to parts of the world where their technical expertise and knowledge are most needed to alleviate hardship and solve problems

Event eligibility criteria

All events eligible for funding must:

- * Take place within Rangitikei;
- * Not have started before an application for event sponsorship is approved by the Committee;
- * Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;
- * Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;
- * Provide a detailed and realistic marketing and / or promotional plan;
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

- * Annual General Meetings;
- * Events that have no economic or community benefit to Rangitikei;
- * Events solely run for commercial purposes;
- * Events promoting religion or political purposes;
- * Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (See Event Eligibility criteria)

3.1 What is the name of your event? Marton Rotary
Pedal 4 Pleasure

3.2 When will it take place? 18th March 2018

3.3 Where will it take place? Marton Park

3.4 What type of event are you planning?

- ☐ One-off event?
- ☒ New event that will become a regular event (e.g. annually or bi-annually)?
- ☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?
- ☐ An established, regular event (that has been held more than 5 times)?

Please tick the **ONE** box that best describes your project. (See Event Sponsorship Scheme definitions)

- ☐ High profile event
- ☒ Community event
- ☐ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

Attached information

3.6 How will the event enhance community health and wellbeing?

- ☒ Smoke-free
- ☒ Sugar-sweetened-beverage-free
- ☒ Water only
- ☒ Healthy food options:
(Please select one) Some Mostly Only healthy options
- ☒ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.

healthy families
Whanganui Rangitikei Ruapehu
He oranga whānau



Pedal 4 Pleasure

18th March 2018 | Marton Park



Description of the event:

Going back 20+ years Marton Rotary use to organise the event and have now resurrected the event in 2017 which now is established annual event for the future.

The Marton Rotary now have some very enthusiast cyclers that would like to continue on with hosting the event for the Marton and surrounding districts to participate in their cycle event

The Pedal 4 Pleasure event is catered for families, novice riders through to the more competitive and experience riders. The event will encourage a variety of people and their abilities to cycle their way through some of the well known to most challenging Rangitikei rides for the casual or competitive cyclers. All fee donations made for the event will be given to a charity for the youth of Marton under the RYLA – Rotary Youth Leadership Award and the RYPEN – Marton Rotary Youth Programme of Enrichment programmes to encourage the youth development in the Marton Area.

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you **expect** to attend your event? (See Accountability Reports)

Resident in Rangitikei District?	91 - 2017 150 - 2018	Visitors from neighbouring Districts ¹ ?	20 - 2017 50 - 2018
Visitors from the rest of New Zealand?	20 - 2017 40 - 2018	Overseas visitors?	2 - 2017 6 - 2018
Total	2017 = 133 2018 = 210		

3.7 How will the event be promoted? extensive coverage
Through:

Social Media

Local media + wider regions

Local + wider Regions Websites

Posters + Flyers

Residential letter drops

Registration forms

Event Website

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See Promoting Rangitikei District Council's support)

Display of RDC promotional
material on all marketing
of the event materials on the
day and through our extensive
marketing coverage. Acknowledge
through Prize giving + Sponsors
board displayed on the day.

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

Eligible costs

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) please provide all costs and all sources of income for the event you are planning. Attach additional sheets if necessary

4.1 Cost of the event

Outline how much the event will cost to put on:

Item	Amount	Quote attached
Traffic Management	\$500.00 ^{+gst}	✓
Marlton Rugby club	\$50.00 ^{+gst}	✓
Kiwilist Aid	\$230.00 ^{+gst}	✓
Advertising	\$924.80 ^{+gst}	✓
The timing team	\$757.10 ^{+gst}	✓
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$2461.90	

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount
Donated material	\$
Cash in hand towards project	\$
Intended fundraising (provide an estimate)	\$
Ticket sales	\$ 1870.00
Other sponsorship/grants (please specify source/s below)	
Wards Furniture	\$ 400.00
BJW Motors	\$ 300.00
The Downs Group	\$ 200.00
McVerry Crawford	\$ 200.00
Colour Plus	\$ 200.00
	\$
Total funds available (GST inclusive / exclusive. Please delete one)	\$ 3170.00

Amount of sponsorship you are requesting from Rangitikei District Council:

\$ 708.10



Marton Rugby & Sport Club
P.O. Box 134
Marton

Pedals for Pleasure

30 June 2017

NAME: Maree Kinloch

Invoice for Hireage of Marton Rugby Hall on the 18 March 2018

Amount \$ 50.00

**Bank Details are:
Westpac Marton Rugby & Sports Club Inc.,**

03 0605 0200195 00

**Best Regards & Thank you from
Marton/Rugby & Sport Club Inc.,**

The Committee Members
Marton Rugby & Sport Club Inc.
P.O. Box 134
Marton



Marton Rugby & Sports Club
P.O Box 137
Follett Street
Marton 4710

Marton Rugby & Sports Club Hireage Agreement

Date of Hireage : 18 March 2018
Name of hirer Pedal for Pleasure
Address :

Phone no. 0274409305

Marton Rugby & Sports Club Hireage Policy:

Hireage fee: \$ 50.0

+ bond nil

Visible damage noted before hireage:

.....
.....
.....

Kitchen

- The kitchen and equipment is available for own catering. All dishes equipment etc. must be cleaned and left in the same place as found.

Cleaning

- The Club will provide cleaning equipment at no extra cost. If excess cleaning is required, the cost will be deducted from the bond refund. No streamers, Confetti, stables.

Visible damage or loss noted after hireage:

.....
.....
.....

Hireage conditions:

1. No food to be left in the kitchen, stoves and benches must be wiped clean.
2. Clean all floors, toilets and vacuum the clubrooms. You will need to purchased Toilet paper
3. Take all rubbish away.
4. Wipe and stack away tables and chairs.
5. All breakage to be paid for.
6. All damage to be paid for.
7. Blu-tack is the only adhesive to be used to secure any decorations. (NO CELLOTAPE, PIN AND STABLES).
8. Stipulate time to be out the next day is 10.00am (unless prior arrangement made)
9. If required, lock up the premise. Check all doors, windows are closed and locked.
10. A bond of nil to be paid at the time of booking the clubrooms. Refundable if clubrooms are all AOK.
11. As the hirer of the clubrooms the behaviour and treatment of the club, staff and surrounds by your guests is your responsibility. Unruly behaviour/vandalism must be dealt with by you with behaviour being of socially accepted standard.
12. The bar closing times is 12.00am and everyone must be out of the club by 1.00am.
13. The Marton Rugby & Sports Club is a non-smoking venue. Please ensure that there is no smoking in the clubrooms.
14. If provided a key to the Clubrooms you will be required to read and sign the key procedure form.

I accept the terms and conditions as listed.

Clubroom hireage charge \$..... Date paid

Bond \$..... Date paid

Hirer name & Signature.....Date.....

Club Committee member name & signature.....Date.....

Thank you for choosing the Marton Rugby & Sports Club for your event and we hope your function runs smoothly. Any Question please phone Sharon Galpin on 06 3270141 Ext 1 WK or cellphone # 0277115494 for any queries.

Marton Rotary Pedal 4 Pleasure 2018

Advertising Plan - Rangitikei District Monitor

14 September 2017

Story (200 words approx) / photo / advertisement (10cm x 3 column or 15cm x 2 column)

\$160+GST

12 October 2017

Poster advertisement –12cm x 2 columns (**\$125.20+GST**)

16 November 2017

Poster advertisement –12cm x 2 columns (**\$125.20+GST**)

14 December 2017

Poster advertisement –12cm x 2 columns (**\$125.20+GST**)

18 January 2018

Poster advertisement –12cm x 2 columns (**\$125.20+GST**)

8 February 2018

Poster advertisement –12cm x 2 columns (**\$106+GST**)

15 February 2018

Poster advertisement 12cm x 2 columns (**\$106+GST**)

22 February 2018

Poster advertisement –12cm x 2 columns (**\$106+GST**)

1 March 2018

Poster advertisement - 12cm x 2 columns (**\$106+GST**)

Total Costs: \$924.80 + GST

Editorial (no more than 200 words) and/or photos can be sent at any time, for inclusion alongside your ad (or in the sports column if you don't have an ad booked that week.)

Anytime you decide we need to make changes to the above 'plan', just let me know.



PO Box 8024
Hokowhitu
Palmerston North 4446

P: 6 355 1759
M: 027 451 4568
andrew@ninnessassociates.co.nz

Marie Kinloch,
Regions Advisor
Sport Whanganui,
PO Box 516,
Whanganui

20th June, 2017

Dear Marie,

Re: Electronic Timing for Marton *Pedal for Pleasure*

Thank you for the opportunity to quote to provide electronic chip timing for the *Pedal for Pleasure*, Marton, on 18th March 2018.

Offer

Race Day Services

- Finish results by category and gender for the podium places to be produced "on the fly"
- Random prize draw off all finishers to be provided (quantity to be advised)
- Results published on the web on completion of the event based on elapsed time

Timing Equipment

ChronoTrack licenced active (battery powered) tag fitted to each entrant's ankle by a disposable strap.

Timing lines:

Start 1
Start 2

which become

Finish 1
Finish 2

Timing Fee excluding Chips

Base charge (Staff only)	\$550.00
No equipment rental charge	

Expenses

Travel	\$63.50
Vehicle	\$144.00

Sub Total \$755.10

Plus Timing Tags

200x Active tag hire @ no charge*	\$0.00
(Sport Whanganui to provide straps ex stock)	

Entrant's "bib" numbers to be provided by event

Total Offer \$757.50 plus GST

Conditions of Offer

*Tags must be returned at completion of event. Any and all non-returned tags will be charged at NZ\$50.00 each.

Payment Terms

The CLIENT agrees to pay Ninness Associates fees for the timing service as recorded in this offer for each event within 6 days of each event. If payment in full is not received within 6 days of the event a booking fee of \$100 plus GST will be payable. Interest on overdue accounts is charged at 2% per month

Signed

for Ninness Associates

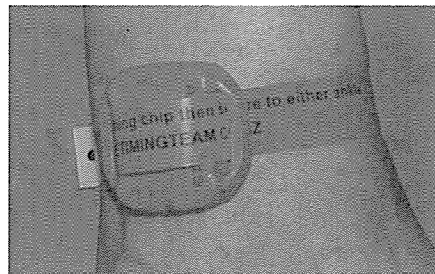
Date 20th June, 2017



Signed

for

Date



Active tag with disposable strap



Kiwi 1st Aid

Emergency Care Training

6 June 2017

GST # 59-202-588

Quote: K1A2017-Sport Whanganui Ohingaiti Tough Kids

Item	Price	Qty	Cost
Event Medic Service	50.00	3.5	175.00
Tavel	25.00	1.0	25.00
GST			30.00
Total GST Incl.			230.00

Acceptance of this quote is also acceptance of our terms and conditions.

Regards

David Craig BHSc Paramedic
Operations Director
Kiwi 1st Aid
0800 My 1st Aid
david.craig@kiwi1staid.co.nz
www.kiwi1staid.co.nz
www.facebook.com/kiwi1staid

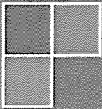
2017

Sport Whanganui Traffic Management NZ

Traffic Management estimation

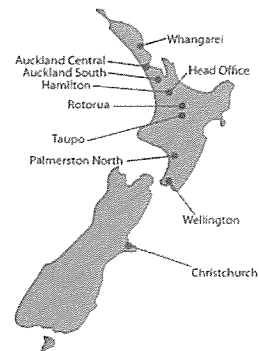
Civil Traffic Management	
Event Traffic Management	NZTA Approved Training
Equipment Hire	Over Fifteen Years Experience
	10 Branches New Zealand Wide

Nicky Retter
Traffic Management NZ



Estimation for the supply of Temporary Traffic Management for
Sport Whanganui

Traffic Management NZ



This Estimation is supplied in confidence to:

Marie Kinloch

Regions Advisor

Please find following a breakdown of this estimation and the works to be undertaken to deliver a fully compliant Traffic Management Plan and service to the Contract.

The following pages consist of:

- Introduction
- Thank you and break down of estimation
- Price and closing statement

Introduction:

Traffic Management NZ is a New Zealand owned and operated company that was first formed in Hamilton in June 2001 to do exactly that, manage traffic. Since then we have grown to be what we believe is New Zealand's largest independent traffic management supplier.

Our aim is to provide the safest and most comprehensive traffic management for not only you, our client, but for the general public of New Zealand and all the visitors that travel throughout this magnificent country we call home.

We understand that when there is a need for traffic management, those affected by it will usually take more notice of the Contractor carrying out the work rather than the sub-contractor providing the traffic management. Therefore, we always aim to ensure a smooth, courteous and safe journey through affected areas so as to reflect good impressions for all concerned.

We are a company that is proud to promote itself. We are proud of the fact that we have an outstanding safety record and that on a daily basis we are working around the clock (literally) to not only maintain, but to continually learn and improve within ourselves. We are committed to growth, not only as a company but as an industry leader. We endeavour in continuing to be the company other companies aspire to be.

As you progress through this document, I am sure you will come to realise that Traffic Management NZ have more than got what it takes to provide you with the excellence you expect when paying for a service that reflects your own good name.

Traffic Management NZ is New Zealand's only independently owned national traffic management supplier. We have 9 Branches Nationwide. What this means for you is that, on the day and prior to, you can rest assured that under any circumstances there will be a traffic management specialist only a short drive or last minute plane ride away to look after your work on the day. We are a company that will do what it takes to ensure your requirements are seen to and the job goes as smooth as possible.

Dear Marie

Thank you for the opportunity in supplying you with a price for your up-coming project

The price we are submitting covers the following requirements:

- Supply all necessary equipment to fully comply and safely execute Temporary Traffic Management (TTM) for the job.
- Implement approved traffic management plan as per Code of Practice for Temporary Traffic Management (CoPTTM)
- Establish, pick up and maintain all temporary traffic management equipment for the works.
- Supply Site Traffic Management Supervisor/s (STMS) to manage active site plus set up and disestablishing of site.
- Supply all necessary vehicles needed to implement TMP as per CoPTTM requirements.

This price is based on what we believe to be the most cost efficient way for your site to be set out without any compromises.

Please do not hesitate to contact me to discuss any details of the job which you feel we may need to be made aware of.

Regards,

Nicky Retter
Ph: 06 3553675
Traffic Management NZ Ltd
Palmerston North
PO Box 5600, Hamilton, Head Office

Initial here _____

Pricing request for Mitre10 Marton Triathlon 2018 and Marton Rotary Pedal 4 Pleasure Cycle event

Price

- 1) Event 1 – Mitre10 Marton Triathlon 2018 / 11th March 2018 – To draw up & submit TMP as required, to set-up & supply all signage required and supply 1 x qualified staff member to man site @\$500.00.
- 2) Event 2 – Marton Rotary Pedal 4 Pleasure Cycle event / 18th March 2018– To draw up & submit TMP as required, to set-up & supply all signage required and supply 1 x qualified staff member to man site @\$500.00.

ALL PRICES ARE GST EXCLUSIVE

Initial here _____

Prior to the work:

- Draw, submit and gain approval of Traffic Management Plan from relevant Council.

Possible Variations:

- Extra TC staff charged at \$30.00 per hour plus GST

Our price is based on what we believe to be the most cost effective way to establish / disestablish and manage your site without compromising the safety of the public our client or our staff in any way whilst adhering to the guidelines of the current Code of Practice for Temporary Traffic Management.

Please note that this estimation is based on the information provided by you and could be subject to change where extra staff, resource and/or council requirements may be necessary.

I look forward to discussing any portion of this estimation for which you may have any queries.

Initial here _____

I Marie Kinloch have read understand and have been informed of the contents of this document and am happy to accept the price as submitted.

Signed _____

Marie Kinloch
Sport Whanganui

Witness _____

Name: _____

Position: _____

Traffic Management NZ

Initial here _____

Rotary Club of Marton Charitable Trust

Statement of Financial Position

As at 30 June 2015

	<u>2015</u>	<u>2014</u>
<u>Assets</u>		
Westpac - Current Account	10,670.58	19,509.94
Westpac - Call Account	17,294.03	15,176.13
Westpac - Term Deposits	64,863.09	64,357.59
Marton Rotary Projects Ltd	1,000.00	1,000.00
Rotary Club of Marton	12,643.49	
	<hr/>	<hr/>
	<u>\$106,471.19</u>	<u>\$100,043.66</u>
 <u>Less Current Liabilities</u>		
 Rotary Club of Marton		11,756.97
Accounts Payable	8,000.00	
Funds held on behalf of Byond NZ	1,400.00	
Funds held on behalf of Irlen grants	7,936.54	5,987.96
	<hr/>	<hr/>
	17,336.54	17,744.93
 NET ASSETS	 <u>\$89,134.65</u>	 <u>\$82,298.73</u>
 Represented by:		
<u>TRUSTEES FUNDS</u>		
Accumulated Funds	89,134.65	82,298.73
	<hr/>	<hr/>
TOTAL TRUSTEES FUNDS	<u>\$89,134.65</u>	<u>\$82,298.73</u>

REVIEWER'S REPORT TO: Rotary Club of Marton Charitable Trust

I have reviewed the financial statements of the Rotary Club of Marton Charitable Trust for the year ended 30 June, 2015.

A review is limited to enquiries of personnel and analytical review of procedures applied to financial data and thus provides less assurance than an audit. I have not performed an audit, and accordingly, I do not express an audit opinion.

Based on my review nothing has come to my attention that causes me to believe that the accompanying financial statements do not give a true and fair view.

Trevor L White
14 December 2015

Rotary Club of Marton Charitable Trust

Statement of Financial Performance

For the year ended 30 June 2015

	<u>2015</u>	<u>2014</u>
<u>REVENUE</u>		
Buckets	8,870.80	10,049.42
Christmas Trees	686.67	639.30
Donations		30.00
Donations - Edale Residents		75.60
Donation - Mount View School Committee	338.63	
Incinerators	1,055.00	910.00
Interest	2,724.61	3,240.59
Lincoln University Hosting	2,700.00	3,250.00
Country Music Festival	500.00	
Charity Auction	10,689.23	
100 Club	4,209.09	
Harvest Festival		326.68
Sausage Sizzle		399.85
TARGA Rally		550.00
	<hr/>	<hr/>
<u>TOTAL INCOME</u>	<u>31,774.03</u>	<u>19,471.44</u>
<u>LESS EXPENSES</u>		
Donations	24,887.00	10,045.44
Defibrillators		2,116.97
Filing fees	51.11	
	<hr/>	<hr/>
<u>TOTAL EXPENSES</u>	<u>24,938.11</u>	<u>12,162.41</u>
Net Surplus for the Year	6,835.92	7,309.03
<u>ACCUMULATED FUNDS</u>		
Add opening balance	82,298.73	74,989.70
	<hr/>	<hr/>
Closing Balance	<u><u>\$89,134.65</u></u>	<u><u>\$82,298.73</u></u>

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Answered all of the questions? |
| <input checked="" type="checkbox"/> | Does your financial information add up? Please check! |
| <input checked="" type="checkbox"/> | Provided daytime phone numbers? |
| <input checked="" type="checkbox"/> | Provided full details of your event and included extra pages as appropriate? |
| <input checked="" type="checkbox"/> | Provide quotes for all appropriate items? |
| <input checked="" type="checkbox"/> | Provided a pre-printed deposit slip or statement header? |
| <input checked="" type="checkbox"/> | Provided your latest annual accounts? |

Trust document
All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
No	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name: Marie Kirlach (Sport Whanganui)

Telephone (day): 027 4409305

Name: Andrew Chand (Marlon Rotary)

Telephone (day): 027 444 1743

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Marie Kirlach

Signature: [Signature]

Position in organisation: Committee member of Event planning

Date: 29-6-17

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 July 2017. The Grants Administrator will contact you with more details.

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive . Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.

Application 6

RECEIVED

29 JUN 2017

To: LH
File: 3-GF-11-1
Doc: 17 0698

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

* Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of Organisation: Marton Country Music Festival

Street address: C/o 39 Seddon Street Feidligh 4702

Postal address: PO Box 217
Central Post Shop

Palmerston North Post Code: 4440

Contact 1 Name Alexia Whiley

Telephone (day) 02111671169

Email: alexiawhiley@gmail.com

Contact 2 Name John de Burgh

Telephone (day): 0272903103

Email: jdeburgh@ihug.co.nz

Legal Status (see Applicant eligibility criteria)

Incorporated Society

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST REGISTERED?

☐

Yes

☒

No

If so, please provide your GST Number:

Bank account: 01 0681 0017878 000

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

To provide a successful event in which
Marton and the Rangitikei District
can take pride in. To make it a growing
major event for the Town & Region.
Putting the District & Country Music on the
map.

Event eligibility criteria

All events eligible for funding must:

- * Take place within Rangitikei;
- * Not have started before an application for event sponsorship is approved by the Committee;
- * Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;
- * Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;
- * Provide a detailed and realistic marketing and / or promotional plan;
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

- * Annual General Meetings;
- * Events that have no economic or community benefit to Rangitikei;
- * Events solely run for commercial purposes;
- * Events promoting religion or political purposes;
- * Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (See Event Eligibility criteria)

3.1 What is the name of your event? _____

The Marton Country Music Festival

3.2 When will it take place? 19th - 21st January 2018

3.3 Where will it take place? St James Wilson Park, Marton

3.4 What type of event are you planning?

- ☐ One-off event?
- ☐ New event that will become a regular event (e.g. annually or bi-annually)?
- ☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?
- ☒ An established, regular event (that has been held more than 5 times)?

Please tick the **ONE** box that **best** describes your project. (See Event Sponsorship Scheme definitions)

- ☒ High profile event
- ☐ Community event
- ☐ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

The Marton Festival has been running for over 13 years it has grown over the years and is now a major icon in terms of festivals in New Zealand. It attracts many people in to the District for the weekend and surrounding days. One of the Main aims is to offer local artists and opportunity to perform alongside some of the very competent and established artists from NZ and overseas. See attached...

3.6 How will the event enhance community health and wellbeing?

- ☒ Smoke-free
- ☐ Sugar-sweetened-beverage-free
- ☐ Water only
- ☒ Healthy food options:
(Please select one) Some / Mostly / Only healthy options
- ☒ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



3.5 Describe your event in full continued:

The benefits to the town of Marton and the Rangitikei district are immense. The event draws hundreds of visitors into the town/region each year from across NZ. Even some from overseas. They enjoy a fun filled weekend and become aware of what the district has to offer them. All visitors receive brochures telling them about Rangitikei events and what it has to offer. The outcomes are a very happy community, locals and more people coming to our district/town.

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you **expect** to attend your event? (See *Accountability Reports*)

Resident in Rangitikei District?

500

Visitors from neighbouring Districts¹?

1000

Visitors from the rest of New Zealand?

1500

Overseas visitors?

50

Total

3050

3.7 How will the event be promoted? _____

We are using Social media a lot i.e. Facebook, Website (our own) as well as other related Social media sites.

There is some radio advertising as well as media advertising is appropriate magazines such as the Motorhomer - as we get a lot of Motorhomes attending (400+).

We also email out to an extensive email list and we also market via post to an extensive postal contact list.

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See *Promoting Rangitikei District Council's support*)

We will put it onto our website and any correspondence we send out. Also onto our Social media sites.

We will display signage and any publications/info at the ~~Marton Country Music Festival~~.

Council information can be included in our 'packs' that are distributed to attendees.

Any banners will be displayed at the Event.

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Taranaki and Whanganui.

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

Attach additional sheets if necessary

Outline how much the event will cost to put on:

Item	Amount	Quote attached
See attached Budget	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

Outline how the costs of the event will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)		
	\$	
See attached budget for the above	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

from Rangitikei District Council: \$ 5000

Marton Country Music Festival 2017

Budget

From 1st April 2017 to 31st March 2018

Expenses

Hirage (Party Up)	15891.00
Sound Technician	2530.00
Guest Artists	12000.00
Bands	7000.00
Accommodation	6000.00
Advertising	4000.00
Administration	3500.00
Insurance	500.00
Security	500.00
	\$ <u>51921.00</u>

Income

Cash in Hand	13430.64
Tickets (Predicted)	32000.00
COGS (Predicted)	5000.00
	\$ <u>50430.64</u>

Marton Country Music & Festival Club
Receipts and Payment Account
For Year Ended 31st March 2017

<u>Receipt</u>		<u>Payment</u>	
ClubDay	753.00	Bank Fees	56.25
Grant	23550.00	Hireage	21528.45
Donations	730.00	Merchandise	990.00
Tickets	32304.00	Admin	16313.46
Interest	36.61	Advertising	7257.80
Merchandise	5041.80	Refund	220.00
Raffles	4156.80	Float	500.00
Float	500.00	Honorarium	5000.00
Refund	<u>25.00</u>	Insurance	500.25
	67097.21	Security	400.00
		Artists	21654.85
		Bands	<u>15000.00</u>
<u>Grants</u>			
Rangitikei Council	4850.00		
Pub Charity	5000.00		
Lion Foundation	8000.00		
COGS	3500.00		
Creative			
Communities	<u>2200.00</u>		
	23550.00		
Receipts for Years	69447.21	Payment for Year	89421.06
Opening Bank			
Balance	14235.26		13530.64
Investment	<u>19169.23</u>		
	<u>102851.70</u>		<u>102951.70</u>

Income & Expenditure Account

<u>Income</u>		<u>Expenditure</u>	
Festival Receipts	67097.21	Festival Payments	89421.06
Grant Funds	<u>23500.00</u>	Surplus for Year	<u>1176.15</u>
	<u>90597.21</u>		<u>90597.21</u>

Balance Sheet
As at 31st March 2017

<u>Liabilities</u>		<u>Assets</u>	
Accumulated Funds		ANZ Current Account	
as at 1.4.2016	12254.49	as at 31.3.2017	13430.64
Surplus for Year	<u>1176.15</u>		
	<u>13430.64</u>		<u>13430.64</u>

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input checked="" type="checkbox"/>	Answered all of the questions?
<input checked="" type="checkbox"/>	Does your financial information add up? Please check!
<input checked="" type="checkbox"/>	Provided daytime phone numbers?
<input checked="" type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input checked="" type="checkbox"/>	Provide quotes for all appropriate items?
<input checked="" type="checkbox"/>	Provided a pre-printed deposit slip or statement header?
<input checked="" type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
Marton Festival 2017	\$	4850
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name: Anne George

Telephone (day): 0210694148

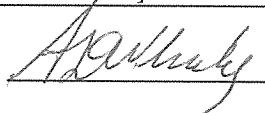
Name: Andy Watson

Telephone (day): 327 7615

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Alexia Whiley

Signature: 

Position in organisation: Treasurer

Date: 26th June 2017

☒ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 July 2017. The Grants Administrator will contact you with more details.



PARTY UP LIMITED
289 RANGITIKEI STREET
PO BOX 4131
PALMERSTON NORTH 4442
PH 06-3589687 FAX 06-3583970 EMAIL

RENTAL QUOTATION: 4329

BILL TO:
MARTON COUNTRY MUSIC
BOX 21
MARTON

SHIP TO:
SAME
PALMERSTON NORTH

CUSTOMER #: 20532
BILLING TEL: 063277877
SITE TEL: SITE PHONE#
SALESMAN: UNASSIGNED

RENTAL#	QTY	DESCRIPTION	EXTENDED AMT
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
38CCB	100.00	CHAIR CAFE STACKING BLACK	\$260.00
FUNCTION: \$2.60			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
38T24	2.00	TABLE TRESTLE 2.4 MTR	\$26.08
FUNCTION: \$13.04			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
30F	2.00	FRIDGE DOMESTIC 1580mm HIGH	\$110.00
FUNCTION: \$55.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
CT	1.00	CHILLER TRAILER SIX SHELVES	\$217.39
FUNCTION: \$217.39			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
FFT	2.00	TOILET FLUSHING ON TRAILER	\$400.00
FUNCTION: \$200.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
MR	8.00	TOILETS	\$1,440.00
FUNCTION: \$180.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
MARLED	4.00	LIGHT 6MTR/10MTR LED MARQUEE	\$140.00
FUNCTION: \$35.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
ES	2.00	EXIT SIGN (GLOW DARK)	\$30.00
FUNCTION: \$15.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			

SUBTOTAL RENTALS: \$10,028.27

SERVICES#	QTY	DESCRIPTION	UNIT PRICE	AMOUNT
DZ4		DELIVERY ZONE 4	\$420.00	\$420.00
PZ4		PICK UP ZONE 4	\$420.00	\$420.00
IMF		INSTLN MARQUEE FULL	\$2,700.00	\$2,700.00

SUBTOTAL SERVICES: \$3,540.00

TAXES	TAXABLE	AMOUNT
GST	\$13,568.27	\$2,035.24

SUBTOTAL TAXES: \$2,035.24

TERMS AND CONDITIONS OF PARTY UP LTD ("Owner")

1. CONDITIONS

the Conditions of Hire set out below shall apply to all contracts for the hire of goods ("equipment") between the Owner and the person hiring the equipment ("Hirer") and shall not be deemed or construed to be modified, amended, waived, in whole or in part, except by written agreement by the parties hereto.

2. CHARGES

2.1 Equipment may be hired for:

1. Daily (8 hours), 2. Function (weekend or equivalent), 3. Extended Function (5 days), 4. Week (7 days), 5. Month (30 days).

PROVIDED THAT the Hirer acknowledges and agrees that the Owner may charge extra on an hourly or daily basis for any equipment usage in excess of the minimum usage time.

2.2 Minimum period means Daily or Function.

2.3 The hire period begins from the time the equipment leaves the Owner's premises until the equipment is returned.

2.4 The Hirer shall pay as invoiced for the hire period, materials used, delivery/removal costs, excess use charges, damage to or loss of the equipment, cleaning costs (if any), default interest for late payment: all charges plus G.S.T. unless otherwise indicated.

3. PAYMENT AND DEFAULT INTEREST

3.1 The Hirer will pay a deposit of not less than the estimated total charge.

3.2 On return of the equipment, the actual total charges will be calculated and the Hirer will either pay or be refunded the difference between the deposit and the actual total charge.

3.3 any agreed discount for charge account customers is claimable only if the account is paid by the 20th of the month following date of invoice.

3.4 Without prejudice to the Owners other remedies hereunder or at law or otherwise the Hirer will pay default interest at the Owner's current account overdraft interest rate (as certified by the Owner's Banker) plus 2% on a day to day basis on all outstanding amounts from the end of the agreed hire period (for cash customers) or from the 20th of the month following date of invoice (for charge account customers) until all moneys have been paid in full.

3.5 No credit shall be extended on overdue accounts.

3.6 Failure to pay will result in debt recovery actions being taken and the associated fees will be added to the final amount owing.

4. DELIVERY AND REMOVAL

4.1 Delivery and removal charges are extra.

4.2 The Hirer hereby authorises the Owner to bring the Owner's vehicle onto the place where the equipment is to be used and to deliver and remove the equipment. The Hirer indemnifies the Owner against any cost, claim, damage, expense incurred or action commenced against the Owner directly or indirectly arising from the Owner delivering or removing the equipment.

4.3 Requests for removal must be made by telephone at completion of hire.

5. OWNER'S RIGHT TO CANCEL

5.1 If the owner believes the equipment is at risk or that the Hirer is unable or might be unable to pay any hire charge the Owner may take whatever action the Owner considers necessary to retake possession of the equipment. Accordingly, the Hirer grants the Owner an irrevocable right and authority to enter at any time onto any place where the equipment is situated or thought to be situated and to remove equipment.

5.2 The Hirer shall indemnify and continue to indemnify the Owner in respect of any claim, action, damage, expense or cost (including full solicitor/client costs) incurred or threatened as a result of the Owner exercising the powers of this clause or otherwise acting to recover any equipment hired or moneys payable by the Hirer pursuant to this contract.

6. NO ASSIGNMENT

6.1 This contract is personal to the Hirer and is not capable of assignment whether in whole or in part by the Hirer.

7. HIRER'S OBLIGATIONS

7.1 The Hirer shall:

7.1.1. take proper and reasonable care of the equipment and return it in good order and condition; and

7.1.2. carry out all necessary servicing, (including by way of example the supply of all necessary oils, grease and fuel) at the HIRER'S OWN EXPENSE; and

7.1.3. satisfy themselves that the equipment is suitable for their intended use; and

7.1.4. use the equipment in a lawful manner with due regard to all laws and regulations pertaining to the use of such equipment; and

7.1.5. immediately notify the Owner by telephone if the equipment breaks down; and

7.1.6. reimburse the Owner for any damage to or loss of or forfeiture of the equipment howsoever arising including (by way of example and not limitation) any loss or damage caused by overloading of electric tools and motors, incorrect electric current, lack of lubrication, blow outs and cuts to tyres, disappearance or theft of equipment, fire, damage in transit, negligence, misuse; and

7.1.7. not bring or threaten to bring any claim against the Owner for loss or damage incurred or threatened against the Hirer or arising directly or indirectly from the Hirer's use of the equipment; and

7.1.8. indemnify the Owner against any claim made by any person against the Owner for any damage, expense, claim, demand, action or loss arising directly or indirectly out of the Hirer's use or possession of the equipment and whether or not such expense, loss, damage, claim, demand or action was due directly or indirectly to the negligence of the Owner.

7.2 The Hirer warrants that all persons who use the equipment shall be competent and qualified to use the equipment and shall use the equipment in the manner it was designed to be used.

7.3 If the Hirer is not an individual, the person who signs this contract on behalf of the Hirer warrants that s/he has authority to bind the Hirer and will, in any event, be personally liable for the performance of the obligations of the Hirer.

8. OWNER'S RESPONSIBILITIES

8.1 The Owner warrants that to the best of its knowledge and belief the equipment, should perform to the manufacturer's specifications after due allowance for the age of the equipment in question. This warranty is to the exclusion of all other warranties express or implied statutory or otherwise.

9. LIMITATION OF LIABILITY

9.1 The Hirer acknowledges that in no circumstances whatsoever shall the Owner be liable for direct or consequential damage, loss or expense whatsoever and howsoever arising, (whether in contract or in tort (including that resulting from the negligence of the Owner) or arising by operation of law) and whether suffered by the Hirer and/or any third party for any amount that exceeds the amount actually paid by the Hirer to the Owner pursuant to this contract.

10. GENERAL

10.1 Headings are inserted for convenience and shall not affect the construction of this contract. The singular includes the plural and vice versa. Persons includes incorporated and unincorporated entities. Words importing one gender include the other. A reference to a clause or sub clause is a reference to a clause or sub clause hereof. A reference to Owner includes its servants and agents.

10.2 If at any time any provision of this contract is or becomes illegal, invalid or unenforceable in any respect under the law of New Zealand, neither the legal validity nor enforceability of the remaining provisions hereof shall in any way be affected or impaired thereby to the intent that this contract should be construed as if the provision or part thereof in question has been deleted.

PLEASE BE AWARE if a reservation or contract is made with Party Up Ltd and a deposit paid a binding contract is then in place. If the person/party hiring then decides to cancel the order or part of there is still a legal obligation to meet the full hireage costs.



PARTY UP LIMITED
289 RANGITIKEI STREET
PO BOX 4131
PALMERSTON NORTH 4442
PH 06-3589687 FAX 06-3583970 EMAIL

RENTAL QUOTATION: 4329

BILL TO:
MARTON COUNTRY MUSIC
BOX 21
MARTON

SHIP TO:
SAME
PALMERSTON NORTH

CUSTOMER #: 20532
BILLING TEL: 063277877
SITE TEL: SITE PHONE#
SALESMAN: UNASIGNED

DELIVERY AND PICKUP

GST #: 13-376-301

RENTAL QUOTATION NOTES:

Thank you for giving us the opportunity to quote on the following items for your function. This quote is valid for 60 days and subject to availability at the time of booking.

TERMS: 30 DAY ACCOUNT

RENTAL#	QTY	DESCRIPTION	EXTENDED AMT
6X9C	2.00	MARQUEE 6X9 CLIP FRAME	\$1,040.00
FUNCTION: \$520.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
12X30	1.00	MARQUEE 12X30 WHITE ELECTRON	\$2,250.00
FUNCTION: \$2,250.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
0477R	4.00	LIGHTS 12M	\$240.00
FUNCTION: \$60.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
9X15	1.00	MARQUEE 9MX15M ELECTRON	\$960.00
FUNCTION: \$960.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
0475R	2.00	LIGHTS 9M	\$120.00
FUNCTION: \$60.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
10X15C	1.00	MARQUEE 10 X 15 CLIPFRAME	\$1,480.00
FUNCTION: \$1,480.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
41PWL	2.00	PIE WARMER LARGE	\$90.44
FUNCTION: \$45.22			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
DO NOT SUBMERGE THIS APPLIANCE IN WATER OR ANY OTHER LIQUID.			
31DF1	2.00	DEEP FRY ELECTRIC 1 BASKET	\$80.00
FUNCTION: \$40.00			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
HOT FAT OR OIL BURNS PLEASE TAKE CARE.DO NOT SUBMERGE APPLIANCE IN WATER OR ANY OTHER LIQUID			
DO NOT SUBMERGE THIS APPLIANCE IN WATER OR ANY OTHER LIQUID.			
38W90	8.00	TABLE ROUND 90 CM WHITE	\$86.96
FUNCTION: \$10.87			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
47EXL	2.00	EXTENSION LEAD 12M	\$17.40
FUNCTION: \$8.70			
DATE OUT: JAN 19/18 9:00AM DATE DUE: JAN 22/18 9:00AM			
38CCS	400.00	CHAIR CAFE STACKING WHITE	\$1,040.00
FUNCTION: \$2.60			

TERMS AND CONDITIONS OF PARTY UP LTD ("Owner")

1. **CONDITIONS**
the Conditions of Hire set out below shall apply to all contracts for the hire of goods ("equipment") between the Owner and the person hiring the equipment ("Hirer") and shall not be deemed or construed to be modified, amended, waived, in whole or in part, except by written agreement by the parties hereto.
2. **CHARGES**
 - 2.1 Equipment may be hired for:
1. Daily (8 hours), 2. Function (weekend or equivalent), 3. Extended Function (5 days), 4. Week (7 days), 5. Month (30 days).
PROVIDED THAT the Hirer acknowledges and agrees that the Owner may charge extra on an hourly or daily basis for any equipment usage in excess of the minimum usage time.
 - 2.2 Minimum period means Daily or Function.
 - 2.3 The hire period begins from the time the equipment leaves the Owner's premises until the equipment is returned.
 - 2.4 The Hirer shall pay as invoiced for the hire period, materials used, delivery/removal costs, excess use charges, damage to or loss of the equipment, cleaning costs (if any), default interest for late payment: all charges plus G.S.T. unless otherwise indicated.
3. **PAYMENT AND DEFAULT INTEREST**
 - 3.1 The Hirer will pay a deposit of not less than the estimated total charge.
 - 3.2 On return of the equipment, the actual total charges will be calculated and the Hirer will either pay or be refunded the difference between the deposit and the actual total charge.
 - 3.3 any agreed discount for charge account customers is claimable only if the account is paid by the 20th of the month following date of invoice.
 - 3.4 Without prejudice to the Owners other remedies hereunder or at law or otherwise the Hirer will pay default interest at the Owner's current account overdraft interest rate (as certified by the Owner's Banker) plus 2% on a day to day basis on all outstanding amounts from the end of the agreed hire period (for cash customers) or from the 20th of the month following date of invoice (for charge account customers) until all moneys have been paid in full.
 - 3.5 No credit shall be extended on overdue accounts.
 - 3.6 Failure to pay will result in debt recovery actions being taken and the associated fees will be added to the final amount owing.
4. **DELIVERY AND REMOVAL**
 - 4.1 Delivery and removal charges are extra.
 - 4.2 The Hirer hereby authorises the Owner to bring the Owner's vehicle onto the place where the equipment is to be used and to deliver and remove the equipment. The Hirer indemnifies the Owner against any cost, claim, damage, expense incurred or action commenced against the Owner directly or indirectly arising from the Owner delivering or removing the equipment.
 - 4.3 Requests for removal must be made by telephone at completion of hire.
5. **OWNER'S RIGHT TO CANCEL**
 - 5.1 If the owner believes the equipment is at risk or that the Hirer is unable or might be unable to pay any hire charge the Owner may take whatever action the Owner considers necessary to retake possession of the equipment. Accordingly, the Hirer grants the Owner an irrevocable right and authority to enter at any time onto any place where the equipment is situated or thought to be situated and to remove equipment.
 - 5.2 The Hirer shall indemnify and continue to indemnify the Owner in respect of any claim, action, damage, expense or cost (including full solicitor/client costs) incurred or threatened as a result of the Owner exercising the powers of this clause or otherwise acting to recover any equipment hired or moneys payable by the Hirer pursuant to this contract.
6. **NO ASSIGNMENT**
 - 6.1 This contract is personal to the Hirer and is not capable of assignment whether in whole or in part by the Hirer.
7. **HIRER'S OBLIGATIONS**
 - 7.1 The Hirer shall:
 - 7.1.1. take proper and reasonable care of the equipment and return it in good order and condition; and
 - 7.1.2. carry out all necessary servicing, (including by way of example the supply of all necessary oils, grease and fuel) at the HIRER'S OWN EXPENSE; and
 - 7.1.3. satisfy themselves that the equipment is suitable for their intended use; and
 - 7.1.4. use the equipment in a lawful manner with due regard to all laws and regulations pertaining to the use of such equipment; and
 - 7.1.5. immediately notify the Owner by telephone if the equipment breaks down; and
 - 7.1.6. reimburse the Owner for any damage to or loss of or forfeiture of the equipment howsoever arising including (by way of example and not limitation) any loss or damage caused by overloading of electric tools and motors, incorrect electric current, lack of lubrication, blow outs and cuts to tyres, disappearance or theft of equipment, fire, damage in transit, negligence, misuse; and
 - 7.1.7. not bring or threaten to bring any claim against the Owner for loss or damage incurred or threatened against the Hirer or arising directly or indirectly from the Hirer's use of the equipment; and
 - 7.1.8. indemnify the Owner against any claim made by any person against the Owner for any damage, expense, claim, demand, action or loss arising directly or indirectly out of the Hirer's use or possession of the equipment and whether or not such expense, loss, damage, claim, demand or action was due directly or indirectly to the negligence of the Owner.
 - 7.2 The Hirer warrants that all persons who use the equipment shall be competent and qualified to use the equipment and shall use the equipment in the manner it was designed to be used.
 - 7.3 If the Hirer is not an individual, the person who signs this contract on behalf of the Hirer warrants that s/he has authority to bind the Hirer and will, in any event, be personally liable for the performance of the obligations of the Hirer.
8. **OWNER'S RESPONSIBILITIES**
 - 8.1 The Owner warrants that to the best of its knowledge and belief the equipment, should perform to the manufacturer's specifications after due allowance for the age of the equipment in question. This warranty is to the exclusion of all other warranties express or implied statutory or otherwise.
9. **LIMITATION OF LIABILITY**
 - 9.1 The Hirer acknowledges that in no circumstances whatsoever shall the Owner be liable for direct or consequential damage, loss or expense whatsoever and howsoever arising, (whether in contract or in tort (including that resulting from the negligence of the Owner) or arising by operation of law) and whether suffered by the Hirer and/or any third party for any amount that exceeds the amount actually paid by the Hirer to the Owner pursuant to this contract.
10. **GENERAL**
 - 10.1 Headings are inserted for convenience and shall not affect the construction of this contract. The singular includes the plural and vice versa. Persons includes incorporated and unincorporated entities. Words importing one gender include the other. A reference to a clause or sub clause is a reference to a clause or sub clause hereof. A reference to Owner includes its servants and agents.
 - 10.2 If at any time any provision of this contract is or becomes illegal, invalid or unenforceable in any respect under the law of New Zealand, neither the legal validity nor enforceability of the remaining provisions hereof shall in any way be affected or impaired thereby to the intent that this contract should be construed as if the provision or part thereof in question has been deleted.

PLEASE BE AWARE if a reservation or contract is made with Party Up Ltd and a deposit paid a binding contract is then in place. If the person/party hiring then decides to cancel the order or part of there is still a legal obligation to meet the full hireage costs.



PARTY UP LIMITED
289 RANGITIKEI STREET
PO BOX 4131
PALMERSTON NORTH 4442
PH 06-3589687 FAX 06-3583970 EMAIL

RENTAL QUOTATION: 4329

BILL TO:
MARTON COUNTRY MUSIC
BOX 21
MARTON

SHIP TO:
SAME
PALMERSTON NORTH

CUSTOMER #: 20532
BILLING TEL: 063277877
SITE TEL: SITE PHONE#
SALESMAN: UNASIGNED

GRAND TOTAL: \$15,603.51

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment.
Renter further acknowledges that he has read and fully understands the within rental equipment contract and agrees to be bound by all of the terms, conditions and provisions hereof. Renter acknowledges that he has received a true and correct copy of this agreement at the time of execution hereof.

X

SIGNATURE

X

PRINT NAME

X

CONTACT PHONE #

TERMS AND CONDITIONS OF PARTY UP LTD ("Owner")

1. **CONDITIONS**
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 - 7.1.1. take proper and reasonable care of the equipment and return it in good order and condition; and
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 - 7.1.3. satisfy themselves that the equipment is suitable for their intended use; and
 - 7.1.4. use the equipment in a lawful manner with due regard to all laws and regulations pertaining to the use of such equipment; and
 - 7.1.5. immediately notify the Owner by telephone if the equipment breaks down; and
 - 7.1.6. reimburse the Owner for any damage to or loss of or forfeiture of the equipment howsoever arising including (by way of example and not limitation) any loss or damage caused by overloading of electric tools and motors, incorrect electric current, lack of lubrication, blow outs and cuts to tyres, disappearance or theft of equipment, fire, damage in transit, negligence, misuse; and
 - 7.1.7. not bring or threaten to bring any claim against the Owner for loss or damage incurred or threatened against the Hirer or arising directly or indirectly from the Hirer's use of the equipment; and
 - 7.1.8. indemnify the Owner against any claim made by any person against the Owner for any damage, expense, claim, demand, action or loss arising directly or indirectly out of the Hirer's use or possession of the equipment and whether or not such expense, loss, damage, claim, demand or action was due directly or indirectly to the negligence of the Owner.
 - 7.2 The Hirer warrants that all persons who use the equipment shall be competent and qualified to use the equipment and shall use the equipment in the manner it was designed to be used.
 - 7.3 If the Hirer is not an individual, the person who signs this contract on behalf of the Hirer warrants that s/he has authority to bind the Hirer and will, in any event, be personally liable for the performance of the obligations of the Hirer.
8. **OWNER'S RESPONSIBILITIES**
 - 8.1 The Owner warrants that to the best of its knowledge and belief the equipment, should perform to the manufacturer's specifications after due allowance for the age of the equipment in question. This warranty is to the exclusion of all other warranties express or implied statutory or otherwise.
9. **LIMITATION OF LIABILITY**
 - 9.1 The Hirer acknowledges that in no circumstances whatsoever shall the Owner be liable for direct or consequential damage, loss or expense whatsoever and howsoever arising, (whether in contract or in tort (including that resulting from the negligence of the Owner) or arising by operation of law) and whether suffered by the Hirer and/or any third party for any amount that exceeds the amount actually paid by the Hirer to the Owner pursuant to this contract.
10. **GENERAL**
 - 10.1 Headings are inserted for convenience and shall not affect the construction of this contract. The singular includes the plural and vice versa. Persons includes incorporated and unincorporated entities. Words importing one gender include the other. A reference to a clause or sub clause is a reference to a clause or sub clause hereof. A reference to Owner includes its servants and agents.
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ANZ Bank New Zealand Limited

Deposit

Marton Branch
267 Broadway, Marton

Teller's initials
and stamp

Proceeds of cheques unavailable until cleared. ANZ does not receive deposits marked for specific application. ANZ is not responsible for delays in processing this deposit.

Date

Notes

Coins

Sub Total Cash

Cheques
as per reverse

For credit of

Paid in by (first and last name)

FOR MARTON COUNTRY MUSIC FESTIVAL

\$

010681 001787800 50

Application 7



Rangitikei District Council

RECEIVED

30 JUN 2017

To: LH
File: 3-GF-11-1
Doc: 17 0701

Events Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 30 June 2017. The Finance/Performance Committee will consider the applications at its meeting on 27 July 2017.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 30 June 2017. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: linda.holman@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

* Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: Ratana Rugby - Ratana Sports Club

Street address: c/- Rangatahi Street, Ratana Pa

Postal address: c/- Maureen Hamahona, 95 Parsons Street,
WHANGANUI

Post Code: 4500

Contact 1 Name Johnno Kaa

Telephone (day) 021 02514146

Email: johnnokaa12@gmail.com

Contact 2 Name Johnny Puki

Telephone (day): 021 139 0448

Email: johnnypuki@gmail.com

Legal Status (see Applicant eligibility criteria)

Incorporated Society

IS YOUR ORGANISATION ACTING AS
AN UMBRELLA ORGANISATION?

☒

Yes

☐

No

IS YOUR ORGANISATION GST
REGISTERED?

☐

Yes

☒

No

If so, please provide
your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Provide recreational activities to
the Ratana Pa community

Event eligibility criteria

All events eligible for funding must:

* Take place within Rangitikei;

* Not have started before an application for event sponsorship is approved by the Committee;

* Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;

* Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;

* Provide a detailed and realistic marketing and / or promotional plan;

* Provide a realistic and balanced budget;

* Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

* Annual General Meetings;

* Events that have no economic or community benefit to Rangitikei;

* Events solely run for commercial purposes;

* Events promoting religion or political purposes;

* Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (*See Event Eligibility criteria*)

3.1 What is the name of your event? _____

Rangataua - Jamie "Mantis" Berry Memorial Shield

3.2 When will it take place? 1-3 Sept or 8-10 Sept 2017

3.3 Where will it take place? Ratana Pa, Ratana

3.4 What type of event are you planning?

☐ One-off event?

☐ New event that will become a regular event (e.g. annually or bi-annually)?

☒ An event that is becoming established as a regular event (but has not yet been held 5 times)?

☐ An established, regular event (that has been held more than 5 times)?

Please tick the **ONE** box that ***best*** describes your project. (*See Event Sponsorship Scheme definitions*)

☐ High profile event

☒ Community event

☐ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

Jamie "Mantis" Berry Memorial Shield Challenge is an annual event that will only be held for the 3rd year in succession. The inaugural event was held in 2015 and last year, Ratana sports teams travelled to Tauranga to be hosted by Rangataua Sports Club to engage in netball and rugby sports challenges.
2017 will see Ratana host the sports event at Ratana Pa.

3.6 How will the event enhance community health and wellbeing?

☒ Smoke-free

☐ Sugar-sweetened-beverage-free

☐ Water only

☐ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☒ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you **expect** to attend your event? (See *Accountability Reports*)

Resident in Rangitikei District?	150	Visitors from neighbouring Districts ¹ ?	150
Visitors from the rest of New Zealand?	50	Overseas visitors?	30
Total	380		

3.7 How will the event be promoted? _____

This event is emerging as a popular opportunity for amateur sports personnel to return home to Ratana Pa to engage in a sports exchange that the community supports. Jamie Berry is an important rugby supporter of both of the Rangataua and Ratana Sports Club before his tragic death in 2013 at Ohakune. Both of his parents honour his legacy by embracing Jamie's affiliation to his passion for the game of rugby and his whanau, who he held in high regard. Jamie was born and lived at Ratana Pa for his schooling life, was Head Boy of Whanganui City College before a career in the NZ Navy. Jamie's whanau and friends of Ratana Pa will gather together in his honour.
~~The Ratana Rugby community will promote the event far and wide through facebook, instagram and the local newspaper. Ratana Rugby would be happy to promote the event for the Rangitikei District Council website, if resources will allow.~~

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See *Promoting Rangitikei District Council's support*)

As mentioned above, Ratana Rugby is willing to engage in a promotional video about the event, if the resource is made available to co-ordinate.

Earlier this year, Ratana Rugby was showcased in a promotional video for Census NZ to encourage participation and we would be willing to do something similar, if appropriate.

If the Council would please email any promotional logo, we'd be able to put a poster together for the Ratana Rugby facebook page to promote the Rangitikei District Council support for this event.

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

Eligible costs

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) Please provide all costs and all sources of income for the event you are planning.

Attach additional sheets if necessary

4.1 Cost of the event

Outline how much the event will cost to put on:

Item	Amount	Quote attached
Hosting Rangataua Sports Club at Ratana Pa for 3 days, 2 nights	\$	
Venue (kitchen, canteen, back kitchen)	\$ 615	yes
Sleeping	\$ 190	yes
Kai	\$ 4000	
Field and shower hire	\$ 180	
Power	\$ 150	yes
equipment hire plates, cutlery,	\$ 60	yes
line marking and field preparation	\$ 800	
travel	\$ 900	
volunteer hours	\$ 4000	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$ 10895	

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount
Donated material	\$ 4000
Cash in hand towards project	\$ 1000
Intended fundraising (provide an estimate)	\$ 500
Ticket sales	\$ N/A
Other sponsorship/grants (please specify source/s below)	
	\$
	\$
	\$
	\$
	\$
	\$
Total funds available (GST inclusive / exclusive. Please delete one)	\$ 5500

Amount of sponsorship you are requesting

from Rangitikei District Council: \$ 1500

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input checked="" type="checkbox"/>	Answered all of the questions?
<input checked="" type="checkbox"/>	Does your financial information add up? Please check!
<input checked="" type="checkbox"/>	Provided daytime phone numbers?
<input checked="" type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input checked="" type="checkbox"/>	Provide quotes for all appropriate items?
<input checked="" type="checkbox"/>	Provided a pre-printed deposit slip or statement header?
<input type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
Event Sponsorship Grant - 2015	\$	975
	\$	0.00
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name: Jim Berry

Telephone (day): 027 582 2600


Name: Soraya Peke-Mason

Telephone (day): 027 270 7763

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Te Aroha McDonnell

Signature: 

Position in organisation: Treasurer

Date: 29 June 2017

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 July 2017. The Grants Administrator will contact you with more details.

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*'	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive. Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.

CERTIFICATE OF INCORPORATION

RATANA SPORTS CLUB INCORPORATED
1601681

This is to certify that RATANA SPORTS CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 11th day of February 2005.



Registrar of Incorporated Societies
29th day of June 2017



RATANA COMMUNAL BOARD

“Hirage costs and conditions of Manuao use” 2017

All costs are GST inclusive

Sleeping rooms \$95.00 per day

Each room will comfortably sleep 250. Mattresses and pillows are provided but you will need to provide your own linen. Please ensure mattresses are tidily stacked in Wharemarama after use. Toilets and showers are part of sleeping room costs. You will need to provide toilet paper and cleaning materials and ensure toilet block is kept clean daily. A vacuum cleaner is available on request.

Kikopu Dining \$95.00 per day

Will seat between 350 – 400. Table and chairs provided. Please restack after use

Kikopu Canteen \$95.00 per day

Kikopu (back) Kitchen \$330.00 daily

Includes vege shed, chiller, bratt pans and Blodgett oven

Chillers (if hired separately) outside and inside \$106.00 each daily

Conference Room \$100.00 per day \$25.00 per hour

Wheelie bins are available. You must ensure that DRY rubbish only is put in and the big wheelie bin bags are used.

Rubbish: In the event that the hirer has manuhiri over 120 and dependent on the days of use, the hirer must bring in a skip bin for rubbish. Blue and green bins are only used for food scraps.

Tangihana: Should this occur before hirers have moved in, hirage will be cancelled and hirers informed. This occasion has precedence.

(Crockery items)

10c per unit

Plates/side plates/saucers/cups/forks/knives/spoons

\$1 for each teapot

Aroha mai there are no pots because they grew legs....

(Please see Pani for crockery)

Bain Marie \$30.00 one off cost for portable.

Big bain marie is a daily charge of \$80.00.

POWER USE

It has been observed that the power costs are exceeding the hall hire as lights and electrics are left running day and night. This year there will be a separate power charge. This cost will be an added expense of \$50.00 a day over and above hall hire.

It has been observed that the power costs are exceeding the hall hirage as all electrics are left running day and night.

This year there will be a separate power charge. This cost will be an added expense of \$50.00 a day over and above hirage.

PARKING

Front of Manuao is only for drop off and pick up. Front must be kept clear at all times for any emergencies. Please use areas around the Manuao or around the marae.

FIRE

FIRE

FIRE

FIRE

With the relocation of our fire station we have lost the relay system whereby the alarm would automatically let the fire brigade know we had a fire. As the costs to re-install this system are way beyond the means of the board we are now obligated to inform all users of the manuao facilities that:

- All users must read the evacuation procedures that are in each room
- Take note of every exit in each room
- Ensure you know how to use the fire extinguishers that are around by asking the caretaker or someone in the local brigade
- **MUST DIAL 111** and break the fire glass in the event of a fire or emergency

CONDITIONS OF USE

CHECK

It is a requirement by the board that all users will go thru the areas they wish to hire with the caretaker, before the facilities are handed over and after use.

CLEAN-UP

Please ensure the facilities are left in the condition given. A cleaning fee will be charged if necessary. Mops, brooms, buckets and a vacuum cleaner are available. ***Cleaning agents for all areas to be provided by users.***

BREAKAGES

Must be reported to the caretaker immediately. Failure to ensure doors are kept closed on windy days may result in broken glass. Current costs to replace broken windows are \$250.00 per pane of glass. Broken door locks are \$120.00 for each door. All breakages will be charged to the user. (The board's insurance requires us paying the 1st \$1,000.00) While we can accept accidents, negligence and vandalism has a price.

GRAFFITI

We have discovered a lot of graffiti in and around the toilet area and it has been very expensive removing it. ***Any graffiti found during hirage will be charged to the user.***

ELECTRICAL APPLIANCES

Users must ensure any appliances plugged into the sockets have been tested for safety. We have experienced fuse blowouts due to old toasters and kettles (to name a few) being used.

KEY: Is available from caretaker.

PLEASE DO NOT LOSE.....

PAYMENT

The board has requested that a guarantor be available to ensure payment of the facilities is made. This can be anyone from the whanau. Invoice to be picked up from caretaker which will include the bank acct. for deposit.

To gain the 10% discount payment must be made within 7 days of vacating the manua.

In the event that you are unable to make the full payment arrangements can be made for payment over time. This is to be discussed with caretaker.

Heoi ano

Jelly Hotu

Ph: 06 3426892

Email: pastylze@yahoo.co.nz

This page may be removed

PRD 001



C
RATANA SPORTS CLUB INC
95 PARSONS ST
SPRINGVALE
WANGANUI 4501

◀ *Is this your correct address?*

If not, or if you change address, please contact
ANZ as soon as possible by:

- returning this corrected form to any branch of ANZ; or
- phone 0800 103 123 (ANZ Phone Banking)

010790 0043784 00

Application 8



Rangitikei District Council



Events Sponsorship Scheme Application Form 2017/18

RECEIVED

03 JUL 2017

To: LH
File: 3-GF-1-1
Doc: 17 0710

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 30 June 2017. The Finance/Performance Committee will consider the applications at its meeting on 27 July 2017.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District; and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 30 June 2017. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: linda.holman@rangitikei.govt.nz

CERTIFICATE OF INCORPORATION

NGA IWI O MOKAI PATEA SERVICES TRUST 2569404

NGA IWI O MOKAI PATEA SERVICES TRUST is incorporated under the Charitable Trusts Act 1957 this 9th day of November 2012.



Neville Harris
Registrar of Incorporated Societies



ALGOL 68

2.2.4

DEBITED FOR CREDIT OF

1. $\frac{d}{dt} \left(\frac{1}{2} m v^2 \right) = \frac{1}{2} m \frac{d}{dt} (v^2)$
 2. $\frac{d}{dt} \left(\frac{1}{2} m v^2 \right) = \frac{1}{2} m \frac{d}{dt} (v^2)$
 3. $\frac{d}{dt} \left(\frac{1}{2} m v^2 \right) = \frac{1}{2} m \frac{d}{dt} (v^2)$

1. The first step in the process is to identify the problem. This involves gathering information about the situation and the people involved.

2. The second step is to analyze the problem. This involves breaking the problem down into smaller parts and identifying the causes.

3. The third step is to develop a plan. This involves deciding on the best way to solve the problem and setting goals.

4. The fourth step is to implement the plan. This involves putting the plan into action and making changes as needed.

5. The fifth step is to evaluate the results. This involves checking to see if the problem has been solved and if the goals have been met.

6. The sixth step is to reflect on the process. This involves thinking about what worked well and what could be improved.

7. The seventh step is to share the results. This involves telling others about what you have learned and how you solved the problem.

8. The eighth step is to continue to learn. This involves staying open to new ideas and ways of solving problems.

9. The ninth step is to be a good team player. This involves working well with others and helping them to solve their problems.

10. The tenth step is to be a good leader. This involves helping others to solve their problems and leading them to success.

Taihape
77-79 Hautapu Street, Taihape, NZ

IF MORE THAN THREE CHEQUES RECORD DETAILS ON REVERSE

DRAWER (I.E. CHEQUE ISSUED BY)

BANK

BRANCH

DATE _____

NOTES	\$
-------	----

COINS \$

CHEQUES \$
AS PER BACK

SUB TOTAL \$

LESS CHARGES \$

CREDIT

NGA IWI O MOKAI PATEA SERVICES TRUST

TOTAL \$

110315251: 007525300 11 50

Performance Report

Nga Iwi o Mokai Patea Services Trust
For the year ended 30 June 2016

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Nga Iwi o Mokai Patea Services Trust
For the year ended 30 June 2016

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Entity Information

Nga Iwi o Mokai Patea Services Trust

For the year ended 30 June 2016

Legal Name of Entity

Nga Iwi o Mokai Patea Services Trust

Entity Type and Legal Basis

Nga Iwi o Mokai Patea Services Trust is a Charitable Trust incorporated under the Charities Trusts Act 1957 and is a community owned trust which commenced on the 7th January 2013. Nga Iwi o Mokai Patea Services Trust is also a registered charity under the Charities Act 2005.

Registration Number

CC49006

Entity's Purpose or Mission

The vision statement for the Trust is Te Rangatiratanga o nga Hapu o Mokai Patea" This means "Inspiring the whanau within the Mokai Patea Rohe to be empowered".

The mission statement for the Trust is Kia tu Mokai Patea "Be present, be counted and be the change"

These two statements in conjunction with our guiding principles ensure we support our whanau, hapu and iwi of Mokai Patea rohe to achieve wellness and become healthy, vibrant and educated.

Entity Structure

The governance of Mokai Patea Services consists of two delegates from each runanga within the Mokai Patea rohe, these being Ngati Hauiti, Ngai Te Ohuake, Ngati Tamakopiri and Ngati Whitikaupeka. These two delegates are appointed by their runanga. The operational structure has a management/administration unit, a whanau ora unit and maintenance team. The management/administration unit includes the General manager, the Best Practice Operations manager, the Iwi Education manager, the Financial Administration clerk and the Administration officer. The Whanau ora unit includes the Team Leader and four Whanau Ora Iwi Navigators or Winors.

Trustees

Barbara Ball, Hari Benevides, Te Rangianganoa Hawira, Heather Gifford, Maraea Bellamy, Miria Wipaki, Maria Potaka (New 13/5/16), Kuia Byford (New 8/4/16), Mary Mako (past since 19/2/16), Maureen Holdaway (past since 13/5/16).

Main Sources of Entity's Cash and Resources

The Trust's main source of income is from Government contracts in the areas of health, social services, and whanau/iwi/hapu development. Other funding is received via funding grants to Pub Charity, Lotteries etc.

Entity's Reliance on Volunteers and Donated Goods or Services

Mokai Patea Services are an umbrella organisation for the Mokai Patea Maori Wardens. This is a group of 12-15 individuals who provide a safe and secure environment in the Taihape area.

Postal Address

130 Hautapu Street, Taihape 4720.

Approval of Performance Report

Nga Iwi o Mokai Patea Services Trust

For the year ended 30 June 2016


The Trustees are pleased to present the approved performance report including the historical financial statements of Nga Iwi o Mokai Patea Services Trust for year ended 30 June 2016.

APPROVED

Barbara Ball

Chairperson


Date


20th March 2017

Hari Benevides

Vice Chairperson

Date


20th March 2017

Statement of Service Performance

Nga Iwi o Mokai Patea Services Trust

For the year ended 30 June 2016

Description of Entity's Outcomes

The Trust strives to achieve its outcomes by the implementation of its 5 year strategic plan which is made up of the following 5 strategies : Strategy 1 : Strong Hapu Iwi "Having a strong hapu/iwi is paramount to our success", Strategy 2 : Whanau Ora "The hauora of our people is paramount", Strategy 3 : Culturally Strong "Preserve and maintain internally and externally the iwi Mokai Patea taonga, Tikanga and te reo", Strategy 4 : Effective Representation "Represent the organisation effectively and ensuring always that our mana is upheld", Strategy 5 : Sustainable Organisation "Governance/leadership, Capacity (people), Capability (effectiveness), Financial sustainability".

Account

2016

Description and Quantification of the Entity's Outputs

Delivery of Whanau Ora Events - Waitangi Big Day Out, a Matariki Event and a Whanau Sports Day.	3
Delivery of Rangatahi specific programmes .	1
Delivery of Kaumatua Ora and Te Roopu Oranga projects.	4
Provision of administrative support to Te Runanga o Ngati Whitiākepa and Kaupeka Ki Runga Trust.	4
Provision of administrative support to Te Runanga o Ngati Tamakopiri and Kaiao Rangī Trust.	4
Provision of support for Whanau to reach the fullness of health and social well being.	75

Description and Quantification of the Entity's Outputs

The 2015-2016 year was the second year of operation for Nga Iwi o Mokai Patea Services Trust. We have maintained funding from a variety of sources which include the Whanganui District Health Board, Ministry of Social Development, Ministry of Education, Ministry of Health, Whanganui Regional Health Network, Te Puni Kokiri to name just a few. Review and evaluation processes that are undertaken with our main funders have been positive with no concerns around the outputs or outcomes we have reported against or achieved. We have also obtained targeted funding from such places as Ministry of Culture and Heritage and Te Puni Kokiri for projects such as Matariki, Waitangi Big Day Out and Whanau Sports Days in this time frame. In total those projects alone saw us servicing 500 plus individuals. As would be totally expected our organisational support to Nga Iwi o Mokai Patea not only comes through administrative duties with two Iwi Runanga but also administrative support to the Mokai Patea Waitangi Claims Trust.

Additional Information

Continual improvement of service delivery is something that the organisational management and staff strive for. The three year staff Professional Development is upmost in ensuring that our frontline staff have all the tools, skills and knowledge to help with achieving wellness for the whanau they service. Strong Governance and direction is also paramount to ensure that there is a benchmark to excellence within the realms of service we deliver.

Statement of Financial Performance

Nga Iwi o Mokai Patea Services Trust

For the year ended 30 June 2016

Account	Notes	2016
Revenue		
Donations, fundraising and other similar revenue	1	10,000
Revenue from providing goods or services	1	661,602
Interest, dividends and other investment revenue	1	728
Other revenue	1	2,625
Total Revenue		674,955
Expenses		
Volunteer and employee related costs	2	505,031
Costs related to providing goods or service	2	155,383
Other expenses	2	39,233
Total Expenses		699,647
Surplus/(Deficit) for the Year		(24,692)

This statement should be read in conjunction with the accompanying notes to the accounts and attached Audit Report.

Statement of Financial Position

Nga Iwi o Mokai Patea Services Trust

As at 30 June 2016

Account	Notes	30 Jun 2016
Assets		
Current Assets		
Bank accounts and cash	3	58,992
Debtors and prepayments	3	83,085
Other current assets	3	67
Total Current Assets		142,144
Non-Current Assets		
Property, Plant and Equipment	5	336,577
Total Non-Current Assets		336,577
Total Assets		478,721
Liabilities		
Current Liabilities		
Creditors and accrued expenses	4	26,001
Other current liabilities	4	92,282
Total Current Liabilities		118,283
Total Liabilities		118,283
Total Assets less Total Liabilities (Net Assets)		360,438
Accumulated Funds		
Accumulated surpluses or (deficits)	6	13,641
Trust Fund		346,797
Total Accumulated Funds	6	360,438

This statement should be read in conjunction with the accompanying notes to the accounts and attached Audit Report.

Statement of Cash Flows

Nga Iwi o Mokai Patea Services Trust

For the year ended 30 June 2016

Account	2016
Cash Flows from Operating Activities	
Cash was received from	
Donations, fundraising and other similar receipts	10,000
Other Operating Activities	2,623
Receipts from providing goods or services	399,797
Interest, dividends and other investment receipts	728
Net GST	(31,853)
Cash was applied to	
Payments to suppliers and employees	(491,835)
Total Cash Flows from Operating Activities	(110,540)
Cash Flows from Investing and Financing Activities	
Cash was applied to	
Payments to acquire property, plant and equipment	(43,625)
Total Cash Flows from Investing and Financing Activities	(43,625)
Net Increase/ (Decrease) in Cash	(154,165)
Cash Balances	
Cash and cash equivalents at beginning of period	213,157
Cash and cash equivalents at end of period	58,992
Net change in cash for period	(154,165)

This statement should be read in conjunction with the notes to the accounts and the attached Audit Report.

Statement of Accounting Policies

Nga Iwi o Mokai Patea Services Trust

For the year ended 30 June 2016

Reporting Entity

Nga Iwi o Mokai Patea Services Trust is a Charitable Trust incorporated under the Charitable Trusts Act 1957 and is a community owned trust, which commenced on the 7th January 2013.

Nga Iwi o Mokai Patea Services Trust is also a registered charity under the Charities Act 2005.

Original Trustees for Trust were Komiti members of the Otaihape Maori Komiti.

Basis of Preparation

Nga Iwi o Mokai Patea Services Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

The financial statements are presented in New Zealand dollars and rounded to the nearest dollar.

Goods and Services Tax (GST)

Nga Iwi o Mokai Patea Services Trust is registered for GST.

All amounts are recorded exclusive of GST, except for Debtors and Creditors, which are stated inclusive of GST.

Income Tax

Nga Iwi o Mokai Patea Services Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Investments

Investments are carried at the lower of cost and net realisable values.

Property, Plant and Equipment

The entity has the following classes of fixed assets :

Land

Buildings

Motor Vehicles

Plant and Equipment

All fixed assets are recorded at cost.

Depreciation of the assets has been calculated at the estimated useful life of the assets.

Revenue

Revenue is recognised on an accrual basis and is reported in the financial period to which it relates.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (last year - nil). Policies have been applied on a consistent basis with those of the previous reporting period. However, it should be noted that the basis of accounting has been changed to PBE SFR-A (NFP) as issued by the External Reporting Board.

Comparative Figures

The comparative figures have not been included in these financial statements as allowed under the transitional exemptions under PBE SFR-A (NFP). The 2015 financial statements have been attached as comparatives.

Notes to the Performance Report

Nga Iwi o Mokai Patea Services Trust

For the year ended 30 June 2016

Account	2016
1. Analysis of Revenue	
Donations, fundraising and other similar revenue	
PowerCo Grant	10,000
Total Donations, fundraising and other similar revenue	10,000
Revenue from providing goods or services	
Whanau Ora	137,031
THL - Wonor	50,000
MPDS	94,664
MHOAG	15,731
Kaupapa Maori Mental Health	80,129
CYF Funding	66,958
TPK	6,000
Te Rau Matatini	2,000
Maori Warden	11,500
MOE	152,000
MPWCT	36,200
Other Social Income	3,535
TRONW	3,662
TRONT	2,192
Total Revenue from providing goods or services	661,602
Interest, dividends and other investment revenue	
Westpac Bank Interest	728
Total Interest, dividends and other investment revenue	728
Other Revenue	
Sundry Income	2,625
Total Other Revenue	2,625
Total Revenue	674,955
2. Analysis of Expenses	
Volunteer and employee related costs	
Wages - WO/MOE	326,616
Wages - Overheads	178,415
Total Volunteer and employee related costs	505,031
Costs related to providing goods or services	
Programmes	16,272
Training	18,815
Sundry	2,001
MPDS	16,071
Maori Wardens	3,495
Programs MOE	871
Insurance	10,307
Computer Expenses	11,516
Electricity and gas	4,745
Rates	2,689
Advertising and Stationery	4,664
Telephone, Tolls & Internet	7,679
Travel - WO Unit	581
MHOAG	4,776
Motor Vehicle - Fuel & Oil	6,839
Motor Vehicle Lease	10,548
Motor Vehicle Expenses	2,214
Subscriptions	2,248
Printing & Postage	406
Bank Fees	155
Catering	3,796
Consumables	605
IRD Penalties	781
Photocopier Lease	2,481
Photocopier Repairs & Maintenance	2,307
Cleaning & Laundry	726
Resource Materials	3,264

Repairs & Maintenance - New Building	4,426
Governance Stipend	3,217
Governance - Planning	5,342
Governance - Travel	1,546
Total Costs related to providing goods or services	155,383
Other expenses	
ACC	2,194
Accounting Fees	7,945
Audit Fees	5,556
Valuation Fees	1,500
Depreciation	22,038
Total Other expenses	39,233
Total Expenses	699,647

3. Analysis of Assets

Current Assets

Bank accounts and cash

Westpac Bank current account	13,906
Westpac Bank Serious Saver account	45,086
Total Bank accounts and cash	58,992

Debtors and prepayments

Accounts Receivable	83,085
Total Debtors and prepayments	83,085

Other current assets

Tax Refund Due - RWT	67
Total Other current assets	67

Non-Current Assets

Total Assets	142,144
---------------------	----------------

Debtors are stated at their estimated realisable value.

Investments are shown at cost price.

4. Analysis of Liabilities

Current Liabilities

Creditors and accrued expenses

Creditors	26,001
Total Creditors and accrued expenses	26,001

Other current liabilities

GST Liability	24,790
Prepaid Funding	28,150
Payroll Accruals	39,342
Total Other current liabilities	92,282

Non-Current Liabilities

Total Liabilities	118,283
--------------------------	----------------

5. Property, Plant and Equipment

Buildings

Opening Buildings	244,052
Purchases	28,194
Current Year Depreciation	6,485
Total Buildings	265,761

Land

Opening Land at Cost	18,900
Total Land	18,900

Plant

Opening Plant and Machinery	31,792
Purchases	15,431
Current Year Depreciation	7,675
Total Plant	39,548

Motor Vehicles

Opening Motor Vehicles	20,246
Current Year Depreciation & Loss On Disposal	7,878
Total Motor Vehicles	12,368

Total Property, Plant and Equipment	336,577
--	----------------

6. Accumulated Funds

Accumulated Funds

Opening Balance	38,333
Net Surplus/(Deficit) for the year	(24,692)
Total Accumulated Funds	13,641

Trust Capital

Opening Balance	346,797
Total Trust Capital	346,797

Total Accumulated Funds	360,438
-------------------------	---------

7. Operating Commitments

Commitments to lease or rent assets

The Trust leases a Suzuki Swift which runs to July 2016 and pays \$499.10 a month.

The Trust leases a Ford Focus which runs to December 2018 and pays \$511.75 a month.

The Trust leases a Canon Copier which runs to April 2019 and pays \$ 237.75 a month.

8. Capital Commitments

The Nga Iwi o Mokai Patea Services Trust has no Capital Commitments as at 30 June 2016
(Last year - Nil)

9. Contingent Liabilities and Guarantees

The Nga Iwi o Mokai Patea Services Trust has no Contingent Liabilities or Guarantees as at 30 June 2016 (Last year - nil).

10. Related Parties

There were no transactions involving related parties during the financial year. (Last year - nil).

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Community Group under an Umbrella Group;

Council is unable to issue funds directly to individual recipients. Council will however issue funds to an umbrella organisation.

It is expected that the 'umbrella organisation' will have an interest in the event for which funding is being sought.

An umbrella organisation is an established organisation that is willing to oversee and monitor the use of grants made to individuals through:

* Receiving a cheque on behalf of a grantee. The Council will issue a covering letter with the cheque, which will set out the amount of funds granted, the name of the organisation and the nature of the project that is being funded.

* Issuing grant funds to the total amount of the grant to the grantee as required, and in line with the purpose of the project for which funding has been approved by the allocation committee.

* Endorsing accountability reports on the project. A report is submitted on the progress of the report within three months of the event date.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: NGA IWI O MOKAI PATEA SERVICES TRUST

Street address: 130 Hautapu St, Taihape

Postal address: P.O. Box 54, TAIHAPE

Post Code: 4720

Contact 1 Name Tracey Hiroa

Telephone (day) 06 388 1156

Email: tracey.hiroa@mokaipateaservices.org.nz

Contact 2 Name Melanie Pera

Telephone (day): 06 388 1156

Email: mel.pera@mokaipateaservices.org.nz

Legal Status (see Applicant eligibility criteria)

Charitable Trust

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☒

Yes

☐

No

IS YOUR ORGANISATION GST REGISTERED?

☒

Yes

☐

No

If so, please provide your GST Number:

110

164

644

Bank account:

63

1525

0075253

00

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

NGA IWI O MOKAI PATEA SERVICES TRUST provides a

wrap around whanau ora service (that encompasses

health, social services, educational, justice, housing, financial literacy, cultural or any other identified needs) for people that live within the Taihape & Districts area. We run a variety of programmes that target whanau across all age bands.

Event eligibility criteria

All events eligible for funding must:

- * Take place within Rangitikei;
- * Not have started before an application for event sponsorship is approved by the Committee;
- * Not apply for funding from the Events Sponsorship Scheme more than once in any financial year;
- * Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.;
- * Provide a detailed and realistic marketing and / or promotional plan;
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Ineligible events

The types of events ineligible for funding include:

- * Annual General Meetings;
- * Events that have no economic or community benefit to Rangitikei;
- * Events solely run for commercial purposes;
- * Events promoting religion or political purposes;
- * Regularly scheduled (for example Saturday morning sport).

3. THE EVENT (See Event Eligibility criteria)

3.1 What is the name of your event? Whanau Sports

3.2 When will it take place? 19 Oct, 20th, 21st Oct

3.3 Where will it take place? Tairāpe

3.4 What type of event are you planning?

- ☐ One-off event?
- ☐ New event that will become a regular event (e.g. annually or bi-annually)?
- ☐ An event that is becoming established as a regular event (but has not yet been held 5 times)?
- ☒ An established, regular event (that has been held more than 5 times)?

Please tick the **ONE** box that **best** describes your project. (See Event Sponsorship Scheme definitions)

- ☐ High profile event
- ☐ Community event
- ☒ High profile, community event

3.5 Describe your event in full:

Attach additional sheets if you need to.

See attached sheets.

3.6 How will the event enhance community health and wellbeing?

- ☒ Smoke-free
- ☐ Sugar-sweetened-beverage-free
- ☒ Water only
- ☒ Healthy food options:
(Please select one) Some / Mostly / Only healthy options
- ☒ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Whanau Sports Komiti Description

The first Whanau Sports event was held at the old Taihape College grounds in September 2006. 5 local teams consisting of whanau & friends came together to participate in a mixed gender Netball & Touch Rugby fun day Tournament organized by Annabelle & Briely Chase with support from David & Kim Steedman. Around 60 players aged from 15 to 55 were involved in the sports with a small prize giving arranged at the local Stock & Station Bar. The day was enjoyed by all with positive feedback at the prize giving about arranging another event the following year.

In May 2007 David Steedman organized a meeting with Annabelle Chase & Briely Chase to discuss a proposal to base the next event around engaging with the Tangata Whenua or local Maori Whanau & to incorporate the 4 main Marae of Mokai Patea. Winiata Marae, Opaea Marae, Moawhango Marae & Ngati Hauiti.

A small working party was formed with Annabelle Chase, Briely Chase, Kim Steedman & David Steedman. Jordan Winiata Haines was asked to come on board as he was working as the Hapu Development officer for Otaihape Maori Komiti at the time.

June 2007 the first Whanau Sports Day Komiti was formed.

Chairperson Annabelle Chase

Treasurer Kim Steedman

Secretary Briely Chase

Komiti Members David Steedman & Jordan Winiata Haines

Shearing & Crutching fund-raising days were organized as well as Lotto Bonus number raffles. We managed to fund raise \$2500 which went towards the running costs of the second Whanau Sports Day. Once again mixed gender Netball & Touch Tournaments were organized but this time 8 teams & 100 registered players were competing with 3 of those teams representing Winiata, Moawhango & Opaea Marae. Our local kaumatua & many of their whanau members came out in force to tautoko(support) the whanau.

Activities were also organized during the lunch breaks for tamariki (children) & Kaumatua (elders)

The day was a great success finishing with a large gathering out at Winiata Marae for prize-giving celebrations. Local Maori performing artist were also arranged to perform & showcase our many talent rangatahi & pakeke within Mokai Patea.

In 2015 we held our 10th year celebrations with nine sports/events. Netball social & competitive grades – Touch social & competitive grades - Over 40 Pool & Darts tournaments – Texas holdem Poker tournament – Golf tournament – Tennis tournament – 3 on 3 Basketball tournament & a Hunting competition. 700 registered players all with links to the local Marae, whanau & the community of Taihape & Mokai Patea.

The 12th Annual Whanau Sports 2016 will consist of 10 sports/events. Each year brings new Whanau teams wanting to participate this year being no exception & with different events interest is always good. We are expecting around 800 registered participants.

Kaumatua & tamariki activities are once again being arranged which effectively brings our participation numbers to around 1000 people. This makes Whanau Sports one of the largest locally organized annual events in the Rangitikei Region.

The Whanau Sports Komiti has grown over the years. Current komiti members are.

Chairman: David Steedman (Life member)

Secretary: Wharerimu Steedman

Treasurer: Dianne Saunders

Komiti Members: Jordan Winiata Haines (Life member) Annabelle Chase (Life member) Marjorie Heeney, Terry Baird, Meretini Huxtable-Bennett, Bruce Raharuhi, Lulu Simi

Non Active Life Members: Briely Chase, Tania Beatty, Chris Maniapoto-Cashell

Kaumatua and tamariki activities are once again being arranged which effectively brings our participation numbers to around 1000 people. This makes Whanau Sports one of the largest locally organized annual events in the Rangitikei Region.

The Whanau Sports Komiti are challenged each year with new event proposals based on feedback from not just whanau teams but also other community organizations. For example the TCDT has asked if Gumboot throwing could be organized in this event.

We look forward to the ongoing challenges and nurturing the development of Whanau Sports for many years to come.

Nga mihi

David Steedman (Chairman)

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the "high profile" or "high profile, community" categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents' survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Please see also the notes on Council's expectations from its sponsorship of events at the end of this application form.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council's support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant's responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.6 How many people do you expect to attend your event? (See Accountability Reports)

Resident in Rangitikei District?

500

Visitors from neighbouring Districts¹?

200

Visitors from the rest of New Zealand?

100

Overseas visitors?

50

Total

850

3.7 How will the event be promoted? Whanau networks.

Manaware + Ruanganga Daba Base,
Whanau Sports admin + social
media. Community Websites and
local media.

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council? (See Promoting Rangitikei District Council's support)

Sponsorship acknowledgement by
Pawhiri (Opening) Signage, PA
System throughout the Day at
Tpe Memorial Park + and Prize
giving celebrations.
Signs from Sponsors.

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Taranaki and Whanganui.



23 June 2017

To whom it may concern

Whanau Sports Komiti have hired Memorial Park, Taihape from Friday 20 October 2017 – Sunday 22 October 2017.

The cost to hire the grounds is \$570.00.

Regards

Rochelle Baird
Information Officer



Company Reg No: #14-22-323

PO Box 29

Main Road

Waiouru 4861

GST Reg: 86-562-405

Whanau Sports
c/- David Steedman

Quote

Quote/Invoice Number: 00012814

Date: 23/06/2017

Your Reference

Details

Whanau Sports. Labour Weekend 20th October

10 x 10 Marquee

6 Trestle Tables at \$15 each

48 Chairs at \$3 each

Delivery and Uplift to Taihape. \$3 per km, 28.7km x 4

Amount

\$1,026.09

\$78.26

\$125.22

\$299.47

INTERNET BANKING:

Tweeddale Contracting Ltd

01 0763 0013854 00

Please use Invoice number as
reference.

00012814

EFTPOS:

Pop into Hire Centre and pay
via cash/eftpos

POST:

Cheque to

PO BOX 29

Waiouru 4861

Sub Total:	\$1,529.04
GST:	\$229.36
Total (incl):	\$1,758.40
Paid to Date:	\$0.00
Balance:	\$1,758.40

CONTRACTING/ACCOUNTS:

06 3875 022 or

tweeddale.ltd@xtra.co.nz

HIRE CENTRE:

06 3876 955 or

tweeddalehire@xtra.co.nz

WEBSITE:

www.tweeddale.co.nz

TAX INVOICE / STATEMENT

QUOTE

Date 29/6/17

012460

To Whanau Sports Committee

Address

From GREYNA HOTEL

117 HAUTAPU ST

Address TAIHAPU 06 388 0638

GST 116-270-323

Qty	Unit	Description	Unit Price	\$	¢
		Small PA System 1 Day Hire		300	-
		Large PA System 1 Day Hire		900	-
		Sound Technician Setup + Hire		400	-
		Function Room Hire		250	-
GST Reg No.		Ref. O/N	TOTAL EXCLUSIVE GST \$		
			PLUS % GST \$		
Collins 78/50 DL1			TOTAL INCLUSIVE GST \$		1850 -



Courts: Kokako Street, Taihape.

Mail: P O Box 64, Taihape

28 June 2017

Whanau Sports Committee
c/o Annabel Chase

QUOTATION FOR USE OF TAIHAPE NETBALL CENTRE EQUIPMENT

Taihape Netball Centre's quotation for the use of their equipment for the purposes of running the Whanau Sports Day to be held in October 2017 is as follows:

Administration - \$50.00
Use of facilities - \$200.00
Courts set up and pack down - \$200.00
Total payable to Taihape Netball Centre - \$450.00

Taihape Netball Centre will ensure the court facilities are set up for Netball and on conclusion of the Tournament will pack the Courts away and set up for Tennis.

The Pavilion and courts area are to be cleaned and all rubbish removed. All equipment is to be returned in good order.

As the Court facilities are used by Taihape Tennis from 1 October, please liaise with Tennis as to their availability.

Taihape Netball Centre wish you a successful Tournament.

Regards

Alison Jones
Secretary
For Taihape Netball Centre Inc

RAUKAWA DISTRICT MAORI WARDENS ASSOCIATION**INVOICE**

P.O Box 1962 (06) 355 5705
Palmerston North
email: linda.sisk@xtra.co.nz

**Invoice To:**

Taihape Whanau Sports
Attn: David Steedman
C/- 117 Hautapu Street, Taihape

INVOICE NUMBER 201702
INVOICE DATE October 23rd, 2017
OUR ORDER NO. WS
YOUR ORDER NO. WS

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Donation for Taihape Whanau Sports Friday 20 - Monday 23 October, 2017 Warden Security, Crowd Control, Traffic Control	1,000.00	1,000.00
		SUBTOTAL	1,000.00
		GST	
			\$1,000.00

Payment Methods

Raukawa District Maori Wardens Association
Attn: Accounts Receivable
P.O Box 1962
Palmerston North

Direct Credit / Deposit
Westpac Trust
03-0726-0521-593-00

THANK YOU FOR YOUR BUSINESS!

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs. (Please see notes at the end of this application form for more details.)

Eligible costs

- * Event production costs such as signage, advertising, and promotional material;
- * Venue hire;
- * Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Elimination of an accumulated debt or debt servicing;
- * Bridging loans;
- * Ongoing administration costs that are not related to a specific event;
- * Salaries for ongoing administration and services;
- * Food and beverage costs;
- * Travel costs;
- * Feasibility studies;
- * Retrospective project costs;
- * Late applications.

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) please provide all costs and all sources of income for the event you are planning.

Attach additional sheets if necessary

4.1 Cost of the event

Outline how much the event will cost to put on:

Item	Amount	Quote attached
Use of Memorial Park	\$ 570-00	/
Hirage: Marquee, tables, chairs etc	\$ 1758-40	/
Sound System Hirage	\$ 1850-00	/
Cretina Function Rm Hire	\$	
Tairape Netball Ass.	\$ 450-00	/
Raukawa District Maori Nardens	\$ 100000	/
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$ 5628-40	

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount
Donated material - Raffles	\$ 250-00
Cash in hand towards project	\$ 1800-00
Intended fundraising (provide an estimate)	\$
Ticket sales - Team Registrations	\$ 5000-00
Other sponsorship/grants (please specify source/s below)	
Pub Charity (apply Sept 2017)	\$ 1500-00
	\$
	\$
	\$
	\$
	\$
Total funds available (GST inclusive / exclusive. Please delete one)	\$ 8550-00

Amount of sponsorship you are requesting from Rangitikei District Council:

\$ 2000-00

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input checked="" type="checkbox"/>	Answered all of the questions?
<input checked="" type="checkbox"/>	Does your financial information add up? Please check!
<input checked="" type="checkbox"/>	Provided daytime phone numbers?
<input checked="" type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input checked="" type="checkbox"/>	Provide quotes for all appropriate items?
<input checked="" type="checkbox"/>	Provided a pre-printed deposit slip or statement header?
<input checked="" type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
Whanau Sports Event	\$	2000-00
Sponsorship Scheme	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name: Jordan Winata Haines

Telephone (day): 027 0656256

Name: Rochelle Baird

Telephone (day): 388 0604

5. DECLARATION

☐ I declare that the information supplied here is correct.

Name: TRACEY HIROA

Signature: Tracey Hiroa

Position in organisation: GENERAL MANAGER

Date: 29/06/17

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 27 July 2017. The Grants Administrator will contact you with more details.