

# Rangitīkei District Council

## Finance/ Performance Committee Meeting

Minutes – Thursday 26 July 2018 – 9:30 am

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### Contents

1	Welcome .....	3
2	Council Prayer .....	3
3	Public forum .....	3
4	Apologies/Leave of Absence .....	3
5	Members' Conflict of Interest .....	4
6	Confirmation of order of business .....	4
7	Chair's Report .....	5
8	Minutes of Previous Meeting.....	5
9	Consideration of applications to the Event Sponsorship Scheme .....	5
10	Progress with strategic issues .....	7
11	Interim financial results for 2017/18 .....	7
12	Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council. ....	8
13	Quarterly property sales in the Rangitīkei District, April-June 2018.....	8
14	Update from Subdivision Group .....	9
15	Late Items.....	9
16	Future Items for the Agenda.....	9
17	Next Meeting .....	9
18	Meeting Closed .....	9

The quorum for the Finance and Performance Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Minutes

**Present:** Cr Nigel Belsham  
Cr Cath Ash  
Cr Graeme Platt  
Cr Ruth Rainey  
Cr Lynne Sheridan  
Cr David Wilson  
His Worship the Mayor, Andy Watson

**Also Present:** Cr Angus Gordon

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Ashley Dahl, Financial Services Team Leader  
Ms Nardia Gower, Governance Administrator

**Tabled Documents**

<b>Item 7</b>	Chair's Report
<b>Item 12</b>	Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council

## 1 Welcome

The Meeting started at 9.34am. The Chair welcomed everyone to the meeting.

## 2 Council Prayer

Cr Platt read the Council Prayer

A moment of silence was observed for the passing of George McIrvine, Group Manager, Finance and Business Support.

## 3 Public forum

Sam Horrocks from the Hunterville Huntaway Festival addressed the Finance/Performance Committee in regards to their Event Sponsorship Scheme application.

- Mr Horrocks introduced himself as Chair of the Hunterville Huntaway Shemozzle Committee
- He spoke to the potential question from Elected Members over why the Shemozzle Committee seeks funding when they show a profit in the financials. Mr Horrocks stated that three things happen to their profit;
  - 1 Reinvested into next years' event – for continued growth and to make it better each year.
  - 2 Built up cash reserve in case of loss of sponsors. Major sponsors can pull out at any moment and a cash reserve will allow for the event to continue until another sponsor is gained.
  - 3 Invest back into community – i.e. bought a sound system used by schools community BBQ, built portable grandstands used by Shemozzle and many other community events
- Council's involvement support for the whole community – retailers note till takings are three times bigger than next largest event. It is also advantageous for Rangitikei District Council to have their branding and name associated with such a large successful event.

Main points, comments and discussion were:

- Profits do not get given to other charity groups; instead they are invested in infrastructure that can be used for a long time both during the Shemozzle event and by the community.
- Mr Horrocks was unaware of Councils future signage plans but will discuss their signage ideas with staff before taking action.
- Richard Gower has not approached the Shemozzle committee with regard to the proposed dog cemetery.
- Dog safety comes first, with the Committee minimising everything they can. Animal welfare measures include a shepherds briefing and the event is sponsored by the

Hunterville vet club who will cover any injured dog. Staff and volunteers monitor dog treatment and bitches on heat.

- There are three tiers of categories of sponsors: gold, silver, and bronze with the majority from within Rangitikei.

Gill Duncan from the Taihape Community Development Trust (TCDT) addressed the Finance/Performance Committee in regards to their Event Sponsorship Scheme application.

- The inaugural Spring Fling is this year and will be presented over a week, with plans to make it the main event in years to come. Plans include reusable signage which will incorporate a kowhai logo to align with Council's rebranding. TCDT is collaborating with businesses.
- At the time of presentation no further funding had been sought.
- Vets will help with animal welfare and mitigating mycoplasma bovis issues.
- New World is offering support with sponsoring a free BBQ event; this will be an alcohol free family event. Those attending will need to register for catering purposes.
- Elected Members questioned the application statement saying that surplus funds will be gifted to the museum. Ms Duncan stated that surplus funds would be reinvested in the event and a contingency fund would be built. The surplus funds in question for gifting refer to Cancer Society buckets and/or koha buckets.
- Elected members noted the inclusion of a value against in kind volunteer hours.
- The event will include a business directory and street map of participating businesses and a shop window display competition. Another competition includes event attendees going into the draw for a prize if they can present five receipts from five participating shops. Ms Duncan stated that businesses are showing a good level support for the event.

#### **4 Apologies/Leave of Absence**

That the apology for the absence of Cr McManaway be received

His Worship the Mayor. Cr Rainey. Carried

#### **5 Members' Conflict of Interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

#### **6 Confirmation of order of business**

There were no late items and no scheduled change to the order of business.

## 7 Chair's Report

The Chair took his report as read and took questions commenting on last item, that it is fantastic to see ground work of broadband ducting being laid in northern part of Marton District. This will be of great benefit and potential growth with increased connectivity.

<b>Resolved minute number</b>	<b>18/FPE/111</b>	<b>File Ref</b>	<b>3-CT-14-1</b>
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That the Chair's Report to the Finance/Performance Committee meeting on 26 July 2018 be received

Cr Belsham / Cr Rainey. Carried

## 8 Minutes of Previous Meeting

<b>Resolved minute number</b>	<b>18/FPE/112</b>	<b>File Ref</b>
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That the Minutes of the Finance/Performance Committee meeting held on 28 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Ash. Carried

## 9 Consideration of applications to the Event Sponsorship Scheme

Elected Members discussed the merits of each application.

### Turakina Caledonian Society – 155<sup>th</sup> Turakina Highland games and New Zealand Solo Piping Championships

The Committee was supportive of the event, however noted the large cost of bringing in judges from overseas.

### Huntermville Huntaway Festival – Shemozzle

The Committee was supportive of the event. The strategic view of the Shemozzle committee was noted along with the community support shown by investment in infrastructure used by the community.

### Bulls Junior Rugby Club – Bulls Junior Rugby 10-a-side Tournament

The Committee was supportive of the event, but noted the incomplete application, suggesting that such groups would benefit from asking for help in completing. The application lacked financial information and comment on event promotion and acknowledgement of Council sponsorship.

Taihape Community Development Trust – Taihape Spring Fling 2018

The Committee was supportive of the event. Elected members noted it was good to see a new initiative, commenting that business buy-in would be key. It was noted that this event sits outside the MoU agreement that TCDT has with Council.

The Committee had further discussion on the Rātana centennial celebration noting that the event does not sit within the criteria of this funding scheme as it is not a public event as such. The New Year's Vinegar Hill event was suggested as a potential applicant, but it was agreed that the criteria states that events are required to take place within the Rangitikei District, which that event does not. The financial benefit to towns in the Rangitikei was acknowledged.

Potential sponsorship of both events may be a consideration within Council workshops.

**Resolved minute number**                      **18/FPE/113**                      **File Ref**                      **3-GF-11-3**

That the report 'Consideration of applications for the Events Sponsorship Scheme 2018-2019 – Round One' be received.

Cr Sheridan / Cr Rainey

**Resolved minute number**                      **18/FPE/114**                      **File Ref**                      **3-GF-11-3**

That the Finance / Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- Turakina Caledonian Society – 155<sup>th</sup> Turakina Highland games and New Zealand Solo Piping Championships  
\$3100
- Hunterville Huntaway Festival – Shemozzle  
\$4400
- Bulls Junior Rugby Club – Bulls Junior Rugby 10-a-side Tournament  
\$2100
- Taihape Community Development Trust – Taihape Spring Fling 2018  
\$3300

Cr Sheridan / Cr Rainey. Carried

**Undertaking                      Subject**

That the following Project report forms be provided to the Finance/Performance Committee for receipt at the next meeting

- Marton Rotary
- Samoan Community
- Te Reanga Morehu O Rātana Trust
- A & P Show

**Undertaking**

**Subject**

Successful Event funding applicants are provided with:

- Rangitikei District Council's new branded logo.
- Encouragement to consider the environmental impact of single use plastics, and minimisation options such as using Sport Whanganui's water only containers.

**Undertaking**

**Subject**

Staff encourage future applicants to seek assistance in completing funding applications if they are inexperienced.

Cr Ash left at 10.28 -10.31 am

Cr Gordon arrived at 10.30am

## 10 Progress with strategic issues

The Committee noted the comments in the agenda with the following comments:

Council will not be participating in the Australasian Local Government Excellence Programme this year. The decision to do so previously was a decision made by the Chief Executive as a management performance tool that did not require a resolution by Council.

## 11 Interim financial results for 2017/18

Mr Dahl presented the tabled interim financial results for 2017/2018 to the committee. Mr Dahl noted that staff were still working on the June annual accounts. The figures are what staff are expecting based on ledger entries. It was noted that an invoice is counted as expenditure once it has been matched against a purchase order.

The interest rates for Westpac investments;

- 28 day investment 2.21%
- 180 day investment 3.51%
- 364 day investment 3.49%

**Resolved minute number**

**18/FPE/115**

**File Ref**

**5 FR-4-1**

That the interim financial results for the year ending 30 June 2018 be received.

His Worship the Mayor / Cr Ash. Carried

## **12 Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council.**

Mr McNeil spoke to the tabled report with the following comments:

- This is the second report since the new agreement was established.
- The information within the report highlights performance related to the second time period.
- The partly achieved performance outcome in the key performance area of Operations is due to technical non-compliance. Staff continue to work with Horizons Regional Council for a variation of consents. Staff turnover within Horizons has affected this progress. It was noted that the view of Central Government is that technical non-compliance, regardless of reasons, is considered non-compliance.
- Following Council's latest treatment process of the Marton drinking water the number of reported issues has decreased.
- Filtec has identified two issues with the Rātana water treatment plant which is expected to be rectified in a short period of time. The plant cut over to the reticulation system is expected to take place in August, with a community open day to be planned following a several week settling in period.
- Staff are factoring in project timing and seasonal weather as part of project management. Elected members noted that the Taihape falling main project is part of major works that was started two years ago. Fundamental work was completed in the early stages. Each section of the major works is considered a project within its own right.

It was noted that the existing shared service contract has provisions for Council to have the ability to alter it as necessary.

**Resolved minute number**                      **18/FPE/116**                      **File Ref**                      **3-OR-5-10**

That the report 'Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council' to the Finance/Performance Committee meeting 26 July 2018 be received.

Cr Wilson / Cr Platt. Carried

Cr Dunn arrived at 10.05 am

Cr Sheridan left at 11.01 – 11.02 am

## **13 Quarterly property sales in the Rangitīkei District, April-June 2018**

The report was taken as read noting some figures are an amalgamation of properties within the Council systems.



**Resolved minute number**                      **18/FPE/117**                      **File Ref**                      **4-ED-5-6**

That the 'Quarterly property sales in the Rangitīkei District, April-June 2018' to the Finance/Performance Committee meeting 26 July be received

Cr Platt / Cr Ash. Carried

Cr Dunn left at 11.06-11.08 am

## **14 Update from Subdivision Group**

A verbal update provided His Worship the Mayor noted the investigation into potential contamination of the Bredins Line property in Marton resulted in no contamination issues. The developers are hopeful to move ahead quickly.

## **15 Late Items**

None

## **16 Future Items for the Agenda**

None

## **17 Next Meeting**

Thursday, 30 August 2018, 9.30 am

## **18 Meeting Closed**

At 11.11am

**Confirmed/Chair:** \_\_\_\_\_

Date: