

# Rangitīkei District Council

## Finance and Performance Committee Meeting

Minutes – Thursday 29 November 2018 – 10:30 a.m.

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### Contents

1	Welcome .....	3
2	Public forum.....	3
3	Apologies/Leave of Absence .....	3
4	Members' Conflict of Interest.....	3
5	Confirmation of order of business .....	4
6	Minutes of Previous Meeting.....	4
7	Chair's Report .....	4
8	Progress with strategic issues .....	4
9	Financial Highlights and Commentary – October 2018 .....	5
10	Current insurance arrangements .....	5
11	Statement of Service Performance – first quarter (July – September 2018).....	6
12	Actions in response to recommendation by the Independent Assessment Board.....	6
13	Draft template development agreement.....	6
14	Events Sponsorship Fund – consideration of applications.....	7
15	SmartyGrants™ presentation .....	8
16	Late Items.....	8
17	Future Items for the Agenda.....	8
18	Next Meeting .....	8
19	Meeting Closed .....	8

**Present:** Cr Nigel Belsham  
Cr Cath Ash  
Cr Dean McManaway  
Cr Ruth Rainey  
Cr David Wilson  
His Worship the Mayor, Andy Watson

**Also present:** Cr Angus Gordon

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Jo Devine, Group Manager, Finance and Business Support  
Mr Ashley Dahl, Financial Services Team Leader  
Ms Selena Anderson, Governance Administrator

**Tabled Documents**

<b>Item 6</b>	Chair's Report
<b>Item 10</b>	Current insurance arrangements
<b>Item 13</b>	RDC Development Agreement Template – Draft – November 2018

## 1 Welcome

The meeting started at 10.37am. The Chair welcomed everyone to the meeting.

## 2 Public forum

Ms Eva George – Taihape Community Development Trust

Ms George spoke to the application made by the Trust to the Event Sponsorship Scheme for Gumboot Day 2019 in Taihape.

Points of discussion for the Committee were:

- The Gumboot Day event was iconic and well known; it brings in people from all over to the event.
- There were two separate events that were happening on the same day and in the same area – Gumboot day and the World Boot-throwing Championship – with separate funding applications. The latter event was organised by the New Zealand Boot Throwing Association.

## 3 Apologies/Leave of Absence

That the apology from Cr Platt and Cr Sheridan for absence be received.

Cr Ash / Cr Rainey. Carried

## 4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Cr Ash declared a conflict of interest over the application from Project Marton.

His Worship the Mayor advised that he had received a question from the member of the public about how conflicts of interest were managed when grant applications were being considered, in particular asking whether it was appropriate for an Elected Member declaring a conflict of interest in one grant application to be permitted to discuss and vote on any other applications for similar grants being considered at that meeting.

The Chair observed that this question had been considered at a previous meeting.<sup>1</sup>

The Committee agreed the following statement represented the position:

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*The current practice for handling conflicts of interest declared by Elected Members over one or more applications for Council grant funding is realistic and fair – i.e. the Member does not participate in discussion or vote on the application for which the Member has declared a conflict of interest but may participate in discussion and vote on all other applications being considered at that meeting.*

Cr Gordon arrived at 10.56 am

## **5 Confirmation of order of business**

There were no late items.

**Item 15** The SmartyGrants™ presentation will be brought to 13 December 2018 Council meeting.

## **6 Minutes of Previous Meeting**

<b>Resolved minute number</b>	<b>18/FPE/133</b>	<b>File Ref</b>
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That the Minutes of the Finance/Performance Committee meeting held on 25 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Wilson. Carried

## **7 Chair's Report**

The Chair took his tabled report as read.

The Chair acknowledged Mr Ashley Dahl for his work since Mr George Irvine's passing and welcomed Ms Jo Devine as Group Manager, Finance and Business Support.

<b>Resolved minute number</b>	<b>18/FPE/134</b>	<b>File Ref</b>	<b>3-CT-14-1</b>
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That the 'Chair's report to the Finance/Performance Committee meeting on 29 November 2018 be received.

Cr Belsham / Cr Ash. Carried

## **8 Progress with strategic issues**

The Committee noted the commentary in the agenda. Mr McNeil reminded the Committee that (if the bore drilling was successful) the Hunterville town supply would be separated from the rural water scheme; an application to the Provincial Growth Fund for a grant for the feasibility study for the Tutaenui scheme proposal was being prepared.

## 9 Financial Highlights and Commentary – October 2018

Mr Dahl and Ms Devine spoke to the memorandum.

**Undertaking**                      **Subject**      **Financial highlights further clarification**

Mr Dahl to clarify

- what percentage of rates payment does Council budget for (and what has been the recovery rate percentage in the last few years);
- when does an increase in a property's capital value flow through into an increase in rates;
- the amount of cash which needs to be available to meet projected operating costs; and
- the amount of rates written off for Maori land (i.e. those properties for which rates remissions have been granted).

**Resolved minute number**                      **18/FPE/135**                      **File Ref**                      **5-FR-4-1**

That the 'Financial Highlights and Commentary – October 2018' to the Finance/Performance Committee meeting 29 November be received.

Cr Rainey / Cr Wilson. Carried

## 10 Current insurance arrangements

Mr Dahl and Ms Irvine took the tabled report as read.

**Resolved minute number**                      **18/FPE/136**                      **File Ref**                      **5-FM-6-2**

That the memorandum 'Current insurance arrangements' to the Finance/Performance Committee meeting 29 November 2018 be received.

Cr Ash / Cr McManaway. Carried.

**Undertaking**                      **Subject**      **Insurance clarification**

Mr Dahl to clarify the scope of insurance cover for the Standing Timber Policy (bearing in mind the small amount of forestry which Council now has).

## **11 Statement of Service Performance – first quarter (July – September 2018)**

Mr Hodder took the report as read.

**Resolved minute number**                      **18/FPE/137**                      **File Ref**

That the 'Statement of Service Performance – first quarter (July-September 2018)' to the Finance/Performance Committee meeting 29 November be received.

Cr Ash / Cr McManaway. Carried

## **12 Actions in response to recommendation by the Independent Assessment Board**

Mr Hodder took the report as read.

**Resolved minute number**                      **18/FPE/138**                      **File Ref**                      **5-EX-4-8**

That the report 'Actions in response to recommendation by the Independent Assessment Board' to the Finance/Performance Committee meeting 29 November 2018 be received.

Cr Ash / Cr Wilson. carried

## **13 Draft template development agreement**

Mr McNeil spoke to the tabled document.

The Committee requested that the template agreement specifically exclude retrospective applications. They discussed whether there should be some delegation to the Chief Executive rather than have each agreement considered by the Committee. The consensus was to review that, once there had been experience with using the template agreement.

**Resolved minute number**                      **18/FPE/139**                      **File Ref**                      **3-PY-1-29**

That the 'Draft template development agreement' be adopted (as amended)

His Worship the Mayor / Cr Ash. Carried

**Resolved minute number**                      **18/FPE/140**                      **File Ref**                      **3-PY-1-29**

That the adopted template development agreement be applied to the proposed Maher 8 lot residential subdivision on Bredins Line, Marton

His Worship the Mayor / Cr Ash. Carried

**Undertaking**                      **Subject**    **Draft template**

The Chief Executive to provide a draft completed template for the proposed 8-lot residential subdivision by Maher on Bredins Line, Marton

## **14 Events Sponsorship Fund – consideration of applications**

The Committee discussed each application and determined the amounts to be granted.

**Resolved minute number**                      **18/FPE/141**                      **File Ref**                      **3-GF-11**

That the report ‘Consideration of applications for the Events Sponsorship Scheme 2018-2019 – Round One’ be received.

His Worship the Mayor / Cr Wilson. Carried

**Resolved minute number**                      **18/FPE/142**                      **File Ref**

1        That the following Project report forms be received:

- The bulls Junior Rugby Club
- Ngā Iwi O Mōkai Pātea Services Trust
- Taihape Dressage Group
- Taihape Community Development Trust

His Worship the Mayor / Cr Wilson. Carried

**Resolved minute number**                      **18/FPE/143**                      **File Ref**

That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- Marton Arts and Crafts Centre – Artful Christmas Bonanza – Children’s art stations \$ 230.00
- Taihape Community Development Trust – Gumboot Day 2019 \$2,300.00
- Taihape Older and Bolder – You Day \$ 1,300.00
- Rangitikei Area Distance Riders INC – RADRS Marton School Fundraiser Competitive Trail Ride \$ 480.00
- Rotary Club of Marton – Pedal for Pleasure \$ 950.00
- Rangitikei Shearing Sports - Rangitikei Shearing Sports \$ 1,700.00

- Taihape Area Dressage Group – Dressage Taihape Christmas Championships \$1,400.00
- Taihape A&P Association – Taihape A&P Show \$1,800.00
- Project Marton – Marton Christmas Parade \$ 1,000.00
- New Zealand Boot-throwing Association INC – World Boot-throwing Championships \$ 4,500.00

Cr Rainey/ Cr McManaway. Carried

## **15 SmartyGrants™ presentation**

At its meeting on 15 November 2018, the Policy/Planning Committee considered the implementation of the SmartyGrant™ software for managing Council's grants schemes and agreed that a short presentation would be provided to the Finance/Performance Committee.

Moved to 13 December 2018 Council Meeting.

## **16 Late Items**

Nil

## **17 Future Items for the Agenda**

Nil

## **18 Next Meeting**

Thursday 28 February 2019, 10.30 am,

## **19 Meeting Closed**

12.37pm

**Confirmed/Chair:** \_\_\_\_\_

Date: