



Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 30 May 2019 – 9:30 a.m.

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- Present:**
- Cr Nigel Belsham
 - Cr Cath Ash
 - Cr Dean McManaway
 - Cr Graeme Platt
 - Cr Ruth Rainey
 - Cr Lynne Sheridan
 - Cr David Wilson
 - His Worship the Mayor, Andy Watson
- In attendance:**
- Mr Michael Hodder, Community & Regulatory Services Group Manager
 - Mr Ashley Dahl, Financial Services Team Leader
 - Ms Jo Devine, GM – Finance Business Support
 - Mr Blair Jamieson, Strategy and Community Planning Manager
 - Mr Arno Benadie, Principal Advisor - Infrastructure
 - Mr George Forster, Policy Advisor
 - Ms Selena Anderson, Governance Administrator
 - Ms Bonnie Clayton, Governance Administrator
- Tabled Documents**
- Item 6** Chair's Report
 - Item 11** Statement of Service Performance report
 - Item 12** Delivery of Infrastructure Services – Quarterly Performance report 1 January 2019 – 31 March 2019

1 Welcome

The Chair welcomed everyone to the meeting at 9.29am

2 Council Prayer

Cr Platt read the Council Prayer.

3 Public forum

Nil

4 Apologies/Leave of Absence

That the apology for lateness from Cr Sheridan be received.

5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

6 Confirmation of order of business

The order of business was confirmed.

There were no late items.

7 Minutes of Previous Meeting

Resolved minute number	19/FPE/022	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 2 May 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Rainey / Cr Ash. Carried

8 Chair's Report

The Chair took his tabled report as read.

Resolved minute number **19/FPE/023** **File Ref**

That the 'Chair's report' to the Finance/Performance Committee meeting on 30 May 2019 be received.

Cr Belsham / Cr McManaway. Carried

9 Progress with strategic issues

The Committee noted the commentary in the agenda.

10 Financial Highlights and Commentary – April 2019

Ms Devine took the report as read.

The Committee discussed:

- Rates rebate and what percentage is made up of low income people. 10-12 pieces of abandoned land had been sold mid-May; however, due to timing issues these do not yet reflect current rates. There are 10 further properties (abandoned land) to be tendered.
- Bulls Community Centre – where is it currently tracking for costs. Also if there were other external funding applications that have been applied for. Also discussed the cost for the carpark, this is pending design.
- Disaster relief fund – it was explained that there is some funding set aside in the Roothing reserves fund, further clarification was sought by Committee members is regards to other funds and how much. Also discussed was what provisions do the Council have in place in the event of a major disaster. It was noted that due to the two major earthquakes in Christchurch and Kaikoura that world insurance companies are becoming more risk adverse, however there were other avenues to go down and investigate.
- Vehicle fleet – The Committee noted that there needed to be policy work around the buying of vehicles and the restrictions around the selling of vehicles. Also that the vehicles that are being purchased are fit for purpose.

Undertaking **Subject** **Rates Rebate Policy**

Ms Devine to email out to Committee the Rates Rebate Policy

Undertaking **Subject** **Bulls Community Centre**

Finance Committee to provide a breakdown of costs for the Bulls Community Centre build at the next meeting.

Undertaking Subject Disaster Relief Fund

Ms Devine to clarify to Committee members what the Rangitikei District Council has in regards to Disaster relief funds.

Undertaking Subject Vehicle Policy

Ms Devine to the next Finance/Performance meeting the Vehicle Policy and a fleet management report.

Resolved minute number 19/FPE/024 File Ref 5-FR-4-1

That the memorandum 'Financial Highlights and Commentary – April 2019' to the Finance/Performance Committee meeting 30 May 2019 be received.

Cr Sheridan / Cr Wilson. Carried

11 Statement of Service report

Mr Hodder spoke to the tabled report.

The Committee discussed:

- Environmental and Regulatory Services – the number of building and resource consents has increased. The committee noted moving forward that Council should be on top of training apprenticeships and that they need to be more pre-emptive with staff training/ apprenticeships.
- PFAT investigations – Test samples have been sent away and will report on once all tests are back.

No available land for Wastewater in Ratana, Seeking an alternative option. Determining size and usage of existing sites.

"Plan B" Have not considered a partnership with Ohakea, as would require more land if to consider it as an option.

Water supply results will be provided in Assets meeting.

Resolved minute number 19/FPE/025 File Ref

That the report 'Statement of Service report' to the Finance/Performance Committee meeting 30 May 2019 be received.

His Worship the Mayor / Cr Rainey. Carried

12 Quarterly review of Infrastructure Shared Services Agreement (January – March 2019)

Mr Benadie spoke to the tabled report.

The Committee discussed:

- The current results from the report are similar to the previous report.
- Marton/Bulls Water Strategy – What do Council want it to look like and how do Council want to implement it, what processes need to be put in place.

Workshop to be undertaken for councillors with a short presentation of the direction the Infrastructure team are heading.

Undertaking	Subject	Infrastructure KPI's
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Email out base KPI's to committee members.		
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Resolved minute number	19/FPE/026	File Ref
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That the 'Quarterly review on Infrastructure Shared Services Agreement (January – March 2019' report to the Finance/Performance Committee meeting 30 May 2019 be received.		
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Cr Rainey / His Worship the Mayor. Carried

13 2018/2019 Grants and Funding - Assessment of Smartygrants™

Mr Jamieson spoke to the report. He noted:

- There were a few teething issues with SmartyGrants in the beginning, information is being sought from the developers of SmartyGrants in regards to these issues. Although there were issues to begin with most members thought that it was good, it is also good from a staffing perspective as staff aren't spending as much time with the administration process of the funding applications.
- The SmartyGrants licence is valid from 1 November 2018 to 1 November 2019.
- SmartyGrant service staff will take our concerns to their board for Potential reimbursement for the technical fault. They will be in contact with a formal outcome.

The Committee discussed options to explore using the website for funding requests. No feedback from users. Next round of grants will be in October before the elections. Will discuss 2020 membership at a later date.

Resolved minute number **19/FPE/027** **File Ref**

That the report '2018/2019 Grants and Funding - Assessment of Smartygrants™' to the Finance/Performance Committee on 30 May 2019 be received.

Cr Wilson / Cr Sheridan. Carried

Resolved minute number **19/FPE/028** **File Ref**

That the Finance/Performance Committee endorses the continued participation by nominated members of Community Committees/Boards in the initial evaluation of grant applications.

Cr Rainey / Cr Sheridan. Carried

Resolved minute number **19/FPE/029** **File Ref**

That the Finance/Performance Committee accepts the findings and remedial actions of staff to continue the use of Smartygrants for the 2019/2020 first funding rounds.

Cr Rainey / Cr Sheridan. Carried
His Worship the Mayor. Against

Resolved minute number **19/FPE/030** **File Ref**

That a report be provided to the Finance/Performance Committee before the end of 2019 on using the Council's website to receive grant applications (and facilitating their administration) as an alternative to renewing the contract with Smartygrants .

Cr Sheridan / His Worship the Mayor. Carried

14 Economic Development

Mr Jamieson spoke to the report.

Resolved minute number **19/FPE/** **File Ref**

That the 'Economic Development' report to the Finance/Performance Committee meeting 30 May 2019 be received.

Cr McManaway / Cr Rainey. Carried

15 Late Items

As agreed at item 6.

16 Future Items for the Agenda

Grant funding and utilisation of the website

Rural Water

17 Next Meeting

27 June 2019, 10.30 am.

18 Meeting Closed

11.10am

Confirmed/Chair: _____

Date: