



Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 26 September 2019 – 10:30 a.m.

Contents

1	Welcome	3
2	Public forum	3
3	Apologies/Leave of Absence	3
4	Members' Conflict of Interest	3
5	Confirmation of order of business	3
6	Minutes of Previous Meeting	3
7	Chair's Report	3
8	Progress with strategic issues	4
9	Results of interim audit	4
10	Progress with 2018/19 Annual Report	4
11	Infrastructure Shared Services – quarterly report, April – June 2019	4
12	Economic Development Project and Activity Report - September 2019	5
13	Questions raised at previous meeting	5
14	Late Items	5
15	Future Items for the Agenda	5
16	Next Meeting	6
17	Meeting Closed	6

The quorum for the Finance and Performance Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Nigel Belsham
Cr Lynne Sheridan
Cr Cath Ash
Cr Graeme Platt
Cr Ruth Rainey
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Angus Gordon

In attendance: Ms Jo Devine, Group Manager – Finance & Business Support
Mr Arno Benadie, Principal Advisor – Infrastructure
Ms Gioia Damosso, Economic Development
Mr George Forster, Policy Advisor
Ms Bonnie Clayton, Governance Administrator

Tabled Documents: **Item 7** Chair’s Report
Item 11 Infrastructure Shared Services – quarterly report,
April – June 2019
Item 12 Economic Development Project and Activity Report –
September 2019

1 Welcome

The Chair welcomed everyone to the meeting at 10.40am.

2 Public forum

Nil

3 Apologies/Leave of Absence

That the apology for Cr McManaway be received.

Cr Wilson/Cr Ash. Carried

Cr Sheridan arrived 10.43am.

4 Members' Conflict of Interest

There were no conflicts declared.

5 Confirmation of order of business

The order of business was confirmed.

There were no late items.

6 Minutes of Previous Meeting

Resolved minute number	19/FPE/046	File Ref	3-CT-14-2
-------------------------------	-------------------	-----------------	------------------

That the Minutes of the Finance/Performance Committee meeting held on 29 August 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash/Cr Rainey. Carried

7 Chair's Report

The Chair, Cr Belsham, thanked those around the table, retiring Councillors Cr Platt and Cr Rainey for their experience as it has been invaluable to the Committee and Council staff for their skill set.

Resolved minute number **19/FPE/047** **File Ref** **3-CT-14-1**

That the 'Chair's Report' to the 26 September 2019 Finance/Performance Committee meeting be received.

Cr Belsham/His Worship the Mayor. Carried

8 Progress with strategic issues

The commentary was noted in the agenda.

His Worship the Mayor noted that submissions have been received for the District Plan Change, delegations are with the Chief Executive to appoint a Commissioner and this will continue through the election process.

9 Results of interim audit

Ms Devine updated the Committee on progress with the final audit. She covered the following highlights:

- A sensitive expenditure policy has been drafted, this will include the likes of travel, entertainment, koha and airports.
- Gift register is already in process though it is to be re-implemented and go to Audit Risk every 6 months and then published for the public. Disclosures will also include gifts received by Councillors.
- Creditor information – we have a 2 step process in place in regards to any changes to masterfiles.

Resolved minute number **19/FPE/048** **File Ref**

That the 'Report to the Council on the Interim audit of Rangitikei District Council for the year ending 30 June 2019' to the Finance/Performance Committee meeting 26 September 2019 be received.

Cr Belsham/Cr Rainey. Carried

10 Progress with 2018/19 Annual Report

Ms Devine noted that the audit is still in process, this will come to the 31 October 2019 Council meeting to adopt.

11 Infrastructure Shared Services – quarterly report, April – June 2019

The tabled document was taken as read.

Resolved minute number **19/FPE/049** **File Ref**

That the 'Infrastructure Shared Services – quarterly report, April – June 2019' to the 26 September 2019 Finance/Performance Committee meeting be received.

Cr Ash/Cr Wilson. Carried

12 Economic Development Project and Activity Report - September 2019

Ms Damosso spoke to the tabled document, highlighting the Committee on the following:

-
- Promotion – Ms Damosso showed the Committee the two most recent promotion videos from the Marton Country Festival and the Harvest Festival. Footage was taken from the recent Mudder event and will also be taken at the upcoming Shemozzle. The videos are social media focused, however Ms Damosso is working closely with the communications team on options of distribution and a marketing plan.
- Census – The first set of data released 23 September 2019 shows an increase of population in the Rangitikei by 1008 since 2013, this information does not specify where the growth is within the district.
- Events – There have been discussions with Project Marton around the potential of two new events in the district, Craft Beer Festival and an Eco Festival, these would likely happen in summer 2021.

Resolved minute number **19/FPE/050** **File Ref** **4-ED-1-NGHS**

That the 'Economic Development Project and Activity Report - September 2019' to the 26 September 2019 Finance/Performance Committee meeting be received.

Cr Ash/Cr Wilson. Carried

13 Questions raised at previous meeting

There were no questions raised at the previous meeting.

14 Late Items

As agreed at item 6.

15 Future Items for the Agenda

Grant funding* (November)

Cr Platt left 11.51am.

16 Next Meeting

This was the final meeting of the triennium. Cr Belsham thanked the Committee again for all they have done in the past 3 years, especially Deputy Chair Cr Sheridan.

17 Meeting Closed

11.53am.

Confirmed/Chair: _____

Confirmed/Chief Executive: _____

Date: