



Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 30 July 2020 – 10:30 a.m.

Contents

1	Welcome	3
2	Council Prayer	3
3	Public Forum	3
4	Apologies/Leave of Absence	3
5	Members' Conflict of Interest.....	3
6	Confirmation of order of business	3
7	Confirmation of minutes	3
8	Chair's Report	3
9	Debt Management Central Dashboard MWLASS and Rangitikei District Council.....	4
10	Unsealed road useful life change.....	5
11	Draft Financial Snapshot – June 2020	5
12	Property Sales – Annual Report 1 July 2019 – 30 June 2020	6
13	Late Items.....	6
14	Future Items for the Agenda.....	6
15	Next Meeting	6
16	Meeting Closed	6

Present: Cr Nigel Belsham
Cr Fiona Dalgety
Cr Cath Ash
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Dave Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Jane Dunn

In attendance: Mr Peter Beggs, Chief Executive
Ms Jo Devine, GM – Finance and Business Support
Ms Kathryn McDonald, Accountant
Mr Arno Benadie, Principal Advisor - Infrastructure
Ms Bonnie Clayton, Governance Administrator

Tabled Documents: **Item 8** Chair's Report

 Item 10 Unsealed road useful life change

1 Welcome

Cr Belsham welcomed everyone to the meeting at 10.31am.

2 Council Prayer

Cr Gordon read the Council Prayer.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence for Cr Panapa be received.

Cr Carter/Cr Dalgety. Carried

5 Members' Conflict of Interest

There were no conflicts declared.

6 Confirmation of order of business

There were no changes to the order of business.

7 Confirmation of minutes

Resolved minute number	20/FPE/009	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 27 February 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Gordon/Cr Ash. Carried

8 Chair's Report

Councillor Belsham briefed Committee members on his tabled report, observing the stand outs in the agenda are house sales, noting that even with a drop in sales from last year the values of properties have increased and the capital works programme which has always been a struggle to meet, indicating spending more time is needed to be more accurate.

Resolved minute number **20/FPE/010** **File Ref** **3-CT-14-1**

That the tabled 'Chair's Report' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Belsham/Cr Wilson. Carried

9 Debt Management Central Dashboard MWLASS and Rangitikei District Council

Ms Devine spoke to the report, explaining that Manawatu-Whanganui Local Authority Shared Services (MWLASS) is where Rangitikei District Council are a shareholder in insurance, archives and debt management, noting Council receive good returns from this.

Ms Devine advised that Council officers take the first step for debt collection, such as phone calls or payment plans and then decides when to pass the debts on to Debt Management Central, the debt management agency created by MW LASS for its members, in accordance with the Delegations Manual.

His Worship the Mayor expressed that the Rates and Revenue Officer does an incredible job and noted there had never been a policy trigger to request legal action for overdue rates. He requested that staff investigate a process or policy on when Council identifies the need to take legal action to reclaim overdue rates.

Undertaking Subject

Staff to report back to the Finance/Performance Committee with a process or report on internal procedures on when debt collection is to be triggered.

Undertaking Subject

Ms Devine to meet with Cr Dalgety and any new Councillor with the desire to get an understanding on debt and the rating system.

Resolved minute number **20/FPE/011** **File Ref**

That the report 'Debt Management Central Dashboard MWLASS and Rangitikei District Council' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Belsham/Cr Gordon. Carried

Cr Dunn arrived 10.55am

10 Unsealed road useful life change

Ms Devine highlighted the following from the tabled report:

- Unsealed road depreciation was 7 years, the recommendation is to move to 19 years
- New methodology to determine the value of asset if to depreciate over 19 years
- An independent valuer will be used
- Value is considered under two categories insurance and audit

Undertaking	Subject
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Staff to feedback on Insurance on Council Assets to a subsequent Finance/Performance or Audit/Risk meeting.	
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Resolved minute number	20/FPE/012	File Ref
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That the tabled report 'Unsealed road useful life change' to the 30 July 2020 Finance/Performance Committee meeting be received.		
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Cr Ash/Cr Dalgety. Carried

11 Draft Financial Snapshot – June 2020

Ms Devine took the memorandum as read, clarifying that the document will be finalised with the auditors in October, to then go into the Annual Report.

Conveying trends, Ms Devine noted that Revenue is up, with increases in user fees and charges (specifically Resource consents), Waste Transfer Stations, Rates and Petrol tax.

In response to a question on how the Petrol Tax works, Ms Devine advised she will seek clarification on how it works and report back to the next meeting.

Undertaking	Subject
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Ms Devine to seek clarification on how the Petrol Tax works and report back to the next meeting.	
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Resolved minute number	20/FPE/013	File Ref
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That the memorandum 'Draft Financial Snapshot - June 2020' to the 30 July 2020 Finance/Performance Committee meeting be received.		
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Cr Ash/Cr Dalgety. Carried

12 Property Sales – Annual Report 1 July 2019 – 30 June 2020

Ms Devine took the report as read, stating the report will be continued to be built on to see trends. The visual report was created using a business intelligence tool, the end goal is to have it publically available on the website for the community to look up property values etc.

Resolved minute number **20/FPE/014** **File Ref**

That the report 'Property Sales – Annual Report 1 July 2019 – 30 June 2020' to the 30 July 2020 Finance/Performance Committee meeting be received.

Cr Hiroa/Cr Wilson. Carried

13 Late Items

Nil

14 Future Items for the Agenda

Options for depreciation on new assets

Insurance on Council Assets

Revaluation Impact across the sector

15 Next Meeting

Thursday 27 August 2020, 9.30am

16 Meeting Closed

11.37am

Confirmed/Chair: _____

Date: