



Rangitikei District Council

Finance and Performance Committee Meeting

Minutes – Thursday 22 October 2020 – 9:30 a.m.

Contents

1	Welcome	3
2	Council Prayer	3
3	Public Forum	3
4	Apologies/Leave of Absence	3
5	Members' Conflict of Interest.....	3
6	Confirmation of order of business	3
7	Confirmation of minutes	3
8	Chair's Report	3
9	Follow-up Items from Previous Meetings.....	3
10	Santoft Domain Management Committee floating fund options.....	4
11	Financial Snapshot – September 2020.....	4
12	Procedure – Rates and Water Debtors	5
13	Property Sales – quarterly report, September.....	5
14	Late Items.....	5
15	Future Items for the Agenda.....	5
16	Next Meeting	5
17	Meeting Closed	5

Present: Cr Nigel Belsham
Cr Fi Dalgety
Cr Cath Ash
Cr Brian Carter
Cr Angus Gordon
Cr Tracey Hiroa
Cr Dave Wilson
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Dave Tombs, Group Manager – Corporate Services
Ms Kathryn McDonald, Accountant
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mrs Carol Gordon, Group Manager – Democracy and Planning
Ms Sharon Grant, Group Manager – People and Culture
Mr George Forster, Policy Advisor
Ms Bonnie Clayton, Governance Administrator
Ms Karen Cowper, Office Assistant

Tabled Documents: Chair's Report

1 Welcome

The Chair opened the meeting at 9.31am.

2 Council Prayer

Cr Hiroa provided the karakia.

3 Public Forum

Nil.

4 Apologies/Leave of Absence

There were no apologies.

5 Members' Conflict of Interest

There were no Conflicts of Interest declared.

6 Confirmation of order of business

There were no changes to the order of business.

7 Confirmation of minutes

Resolved minute number	20/FPE/024	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 24 September 2020, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson/Cr Carter. Carried

8 Chair's Report

Councillor Belsham took his tabled Chair's report as read, advising that in future his report will be included in the order paper.

Resolved minute number	20/FPE/025	File Ref	3-CT-14-1
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That the tabled 'Chair's Report' to the 22 October 2020 Finance/Performance Committee meeting be received.

Cr Belsham/Cr Ash. Carried

9 Follow-up Items from Previous Meetings

Mrs Gordon took the report as read.

Resolved minute number	20/FPE/026	File Ref
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That the report 'Follow-up Items from Previous Meetings' to the 22 October 2020 Finance/Performance Committee meeting be received.

Cr Carter/Cr Gordon. Carried

10 Santoft Domain Management Committee floating fund options

Mr Forster took the memorandum as read.

Cr Gordon questioned what the process is with other groups and committees that are provided funds.

His Worship the Mayor advised that funds are not held by Community Committees and Partnering Organisations have a Memorandum of Understanding regarding how funds are to be spent, McIntyre Reserve have an automatic payment system and then invoice Council. He said that the Santoft Domain Management Committee are unique, they hold a substantial fund which is to be spent specifically on upgrading the domain.

The Committee discussed the options, agreeing that a Credit Card would be the best option for the Santoft Domain Management Committee, as blocks can be put in place to stop any spending outside of the Domain requirements, online payments would also be useful. If the terms and conditions were not followed then the card would be cancelled.

This suggested approach will now go to the next Santoft Domain Management Committee meeting to agree/disagree.

Resolved minute number **20/FPE/027** **File Ref** **3-CT-18-4**

That the memorandum 'Santoft Domain Management Committee floating fund options' to the 22 October 2020 Finance/Performance Committee be received.

Cr Wilson/Cr Hiroa. Carried

Resolved minute number **20/FPE/028** **File Ref**

That the Finance/Performance Committee approve option one - credit card and suggest this to the Santoft Domain Management Committee, to enable them to purchase goods and services.

Cr Dalgety/Cr Hiroa. Carried

11 Financial Snapshot – September 2020

Mr Tombs spoke to the memorandum, noting:

- The report refers to the 2020/21 year and reflects a 12th of the budget.
- As you get through the year, timing differences will even out.
- The Marton Civic Centre is at the concept stage; no plans are set in stone. If the funds are not spent, they can be rolled over to the 2021/22 year.

Mr Beggs highlighted the importance to spend the capital expenditure, noting that three Project Managers have just started their employment with Council, to assist with upcoming projects.

Resolved minute number **20/FPE/029** **File Ref**

That the memorandum 'Financial Snapshot - September 2020' to the 22 October 2020 Finance/Performance Committee meeting be received.

Cr Wilson/Cr Gordon. Carried

12 Procedure – Rates and Water Debtors

Mr Tombs took the report as read.

Committee members passed their thanks onto the staff who follow up on overdue debts, noting the majority was usually within one day.

In response to a question, Mrs Gordon advised that even with the closure of local banks and disestablishment of cheques, the uptake to pay via direct debit increased due to closure of all services during the Covid-19 lockdown.

Resolved minute number **20/FPE/030** **File Ref**

That the report 'Procedure - Rates and Water Debtors' to the 22 October 2020 Finance/Performance Committee be received.

Cr Ash/Cr Dalgety. Carried

13 Property Sales – Quarterly Report, September

Mr Tombs took the report as read, noting phenomenal increases in sales.

The Committee discussed that with the closure of bonus bonds and the inability to travel, rather than keeping money in accounts, people are using it to purchase properties.

Mr Tombs noted that he is meeting with QV in the next week and will ask them how they come up with their numbers and organise a time to present to a future Finance/Performance meeting.

Resolved minute number **20/FPE/031** **File Ref**

That the report 'Property Sales – quarterly report, September 2020' to the 22 October 2020 Finance/Performance Committee meeting be received.

Cr Carter/Cr Hiroa. Carried

14 Late Items

There were no late items.

15 Future Items for the Agenda

QV to come speak to a future Finance/Performance meeting.

16 Next Meeting

Thursday 26 November 2020, 10.30am.

17 Meeting Closed

The meeting closed at 10.27am.

Confirmed/Chair: _____

Date: _____