



# Rangitikei District Council

## Finance and Performance Committee Meeting

Minutes – Thursday 26 November 2020 – 10:30 am

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**Present:**

- Cr Nigel Belsham
- Cr Fi Dalgety
- Cr Cath Ash
- Cr Brian Carter
- Cr Angus Gordon
- Cr Tracey Hiroa
- Cr Dave Wilson
- His Worship the Mayor, Andy Watson

**In attendance:**

- Mr Peter Beggs, Chief Executive
- Mr Tombs, Group Manager – Corporate Services
- Mr Arno Benadie, Group Manager – Assets and Infrastructure
- Mrs Carol Gordon, Group Manager – Democracy and Planning
- Ms Sharon Grant, Group Manager – People and Culture
- Mr George Forster - Policy Advisor
- Gaylene Prince – Community
- Ms Janine Simpson - Governance Administrator

## 1 Welcome

The meeting commenced at 10.40am.

## 2 Public Forum

Nil.

## 3 Apologies/Leave of Absence

Nil.

## 4 Members' Conflict of Interest

There were no Conflicts of Interest declared.

## 5 Confirmation of Order of Business

There were no changes to the order of business.

## 6 Confirmation of Minutes

<b>Resolved minute number</b>	<b>20/FPE/032</b>	<b>File Ref</b>	<b>3-CT-14-2</b>
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That the Minutes of the Finance/Performance Committee meeting held on 24 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor/Cr Wilson. Carried

## 7 Chair's Report

As mentioned in his Chair's Report, Councillor Belsham asked how the grants funding decision making process is going, is this considered the correct way forward heading into the Long Term Plan? It was agreed that this will be dealt with as a future agenda item.

<b>Resolved minute number</b>	<b>20/FPE/033</b>	<b>File Ref</b>	<b>3-CT-14-1</b>
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That the 'Chair's Report' to the 26 November 2020 Finance/Performance Committee meeting be received.

Cr Belsham/Cr Wilson Carried

## 8 Follow-up Items from Previous Meetings

It was noted QV will be making their presentation at the LTP workshop on 15 December.

**Resolved minute number**                      **20/FPE/34**                      **File Ref**                      **3-CT-13-1**

That the report 'Follow-up Items from Previous Meetings' to the 26 November 2020 Finance/Performance Committee meeting be received.

Cr Carter/Cr Gordon Carried

## **9 2019/2020 Annual Financial Statements (draft)**

In response to a question about the report in regards Page 20 Other Expenses, and why there was there such a big variance in budget to actual, Mr Tombs advised that it's a formatting error which would be corrected.

**Resolved minute number**                      **20/FPE/35**

That the memorandum 'Draft Annual Financial Statements - September 2020' to the 26 November 2020 Finance/Performance Committee meeting be received.

Mayor Watson/Cr Hiroa Carried

## **10 Financial Snapshot – October 2020**

Mr Tombs spoke to his report and advised he would provide more information and detail to the Committee at their December meeting.

There was a discussion on a policy for accumulation of annual leave. Mrs Grant advised there is an annual leave policy and staff are currently looking at a proposal in regards to a sick leave bank which is still under consideration.

**Resolved minute number**                      **20/FPE/36**                      **File Ref**

That the memorandum 'Financial Snapshot - October 2020' to the 26 November 2020 Finance/Performance Committee meeting be received.

Cr Carter/Cr Gordon. Carried

## **11 2019/2020 Annual Residents Survey Improvement Plan**

Mr Beggs advised that the Executive Leadership Team all have a KPI for this year based on delivery of service performance.

**Resolved minute number**                      **20/FPE/37**                      **File Ref**                      **5-FR-1-2**

That the report '2019/20 Annual Residents Survey Improvement Plan' to the 26 November 2020 Finance/Performance Committee meeting be received.

Cr Hiroa/Cr Dalgety Carried

**12 Late Items**

There were no late items.

**13 Future Items for the Agenda**

**14 Next Meeting**

To be confirmed.

**15 Meeting Closed**

The Meeting closed 11.22 am

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_

