

# MINUTES

## FINANCE/PERFORMANCE COMMITTEE MEETING

**Date:** Thursday, 28 October 2021

**Time:** 9.30 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

Cr Nigel Belsham  
Cr Fi Dalgety  
Cr Cath Ash (*via Zoom*)  
Cr Brian Carter  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Waru Panapa (*via Zoom*)  
Cr Dave Wilson  
Cr Gill Duncan (*via Zoom*)  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Gaylene Prince, Group Manager – Community Services  
Mrs Sharon Grant, Group Manager – People and Culture (*via Zoom*)  
Ms Hilary Walker, Management and Systems Accountant  
Mr Ash Garstang, Governance Advisor

**Order of Business**

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## 1 Welcome / Prayer

The meeting opened at 9.31 am. Cr Dalgety read the Council prayer.

Cr Panapa joined the meeting at 9.33 am.

## 2 Apologies

Nil.

## 3 Public Forum

No Public Forum.

## 4 Conflict of Interest Declarations

No conflicts of interest.

## 5 Confirmation of Order of Business

No changes were made to the order of business.

## 6 Confirmation of Minutes

### Resolved minute number 21/FPE/058

That the minutes of Finance/Performance Committee meeting held on 30 September 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Amendment:

Item 9.1 typo: change "that that" to "that the".

Cr B Carter/Cr D Wilson. Carried

### 6.2 Chair's Report - October 2021

Tabled Chair's Report taken as read.

### Resolved minute number 21/FPE/059

That the Chair's Report – October 2021 be received.

Cr N Belsham/HWTM A Watson. Carried

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Finance/Performance Meetings**

Regarding the "600 litres per person" item (from the 24 June 2021 Committee meeting): Mr Benadie confirmed that this figure had been investigated and he confirmed that it was correct. A report has gone to the Assets/Infrastructure Committee regarding this topic, and the action item can be closed.

Mr Benadie advised that the action item regarding the bridges (from the 23 March 2021 Committee meeting) is now closed, and this information has been provided to the Assets/Infrastructure Committee.

The Mayor requested that future Follow-up Action items include the name of the elected member who initiated the action.

**Resolved minute number 21/FPE/060**

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr A Gordon/Cr F Dalgety. Carried

## **8 Reports for Decision**

### **8.1 Financial Snapshot - September 2021**

In response to a query about outstanding work for the Hereford Heights Intersection, Mr Benadie noted that the only outstanding item is the footpath on the southern side. Mr Benadie was unsure what the \$150,000 carry-over represented and he will investigate this further.

In response to a query about the Marton Swim Centre roof, Mr Benadie advised that the roof was completed during the winter break.

Mr Tombs clarified that the carry-overs represent unspent budget as at 30 June 2021, so there may be some variance between the carry-overs in the report and the actual figures as of October 2021.

In response to a query, Mr Tombs advised that the Council fleet all come under capital expenditure, although he was unsure if that was just the expense of the acquisitions or other costs as well. Mr Tombs will investigate this and include a "trade-in" budget line to the November meeting, if necessary.

In response to a query about technology updates, Mr Tombs advised that it is mostly funded through depreciation. Mr Tombs further noted that as technology platforms move away from servers and to

online clouds, expenditure will shift away from capital expenditure and towards operational expenditure. This will be an issue that will need to be addressed in the future.

Mr Tombs noted that a small number of other carry overs are expected to be included in next month's report and that the budget variance noted on page 27 was also caused by a timing difference in the receipt of invoices from a contractor.

Regarding the Whole of Council Activity Performance Report, Cr Belsham advised staff that there is some inconsistency in the variance percentage for \$0 budget line items. Some items show a variance of 0%, and others 100%. Mr Tombs will rectify this for future reports so that these items all read as 0%.

**Resolved minute number 21/FPE/061**

That the Finance/Performance Committee receive the report 'Financial Snapshot – September 2021'.

Cr B Carter/Cr T Hiroa. Carried

**Resolved minute number 21/FPE/062**

That the Finance/Performance Committee recommend to Council the carrying over from 2020/21 the list of projects included in this report, and the 2021/22 budgets are amended accordingly.

Cr F Dalgety/Cr T Hiroa. Carried

## 9 Reports for Information

### 9.1 Quarterly Property Sales

The Committee noted that there has been a dramatic increase in sales.

Cr Gordon asked if it was possible to see more detailed information for the 'Total Sales by Rating Category Group' graph (on page 31). Staff will investigate this.

The Committee discussed whether it was appropriate to seek a more regular district-wide valuation of properties, as the current 3-year cycle was resulting in large delays of up-to-date information. It was noted that making the QV valuations more regular could have implications for the Long-Term Plan and Annual Plan processes, as the valuations affect rates and this would therefore incur additional costs around governance and audit processes. The Committee voted on this (as per the below recommendation), but ultimately decided to leave the 3-year cycle in place and not to direct staff to investigate making it more regular.

**Resolved minute number 21/FPE/063**

That the report 'Quarterly Property Sales' be received.

Cr T Hiroa/Cr A Gordon. Carried

### Recommendation

Staff to investigate the direct costs around a QV re-valuation of the district, if it was completed on a more regular basis than the three-year cycle.

Cr Duncan/Cr Gordon. Lost

**The meeting closed at 10.32 am.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 24 November 2021.**

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**Chairperson**