

# MINUTES

## FINANCE/PERFORMANCE COMMITTEE MEETING

**Date:** Thursday, 16 December 2021

**Time:** 9.30 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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Present

- Cr Nigel Belsham
- Cr Fi Dalgety
- Cr Cath Ash [*via Zoom*]
- Cr Brian Carter
- Cr Angus Gordon
- Cr Tracey Hiroa
- Cr Waru Panapa [*via Zoom*]
- Cr Dave Wilson
- Cr Gill Duncan
- HWTM Andy Watson

In attendance

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mr Dave Tombs, Group Manager – Corporate Services
- Mrs Carol Gordon, Group Manager – Democracy and Planning
- Mrs Sharon Grant, Group Manager – People and Culture
- Mr Danny Le Mar, Manager Financial Services
- Ms Kezia Spence, Executive Assistant

**Order of Business**

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## **1 Welcome / Prayer**

The meeting opened at 9.30 am. Cr Belsham read the Council prayer.

## **2 Apologies**

Nil.

## **3 Public Forum**

No public forum.

## **4 Conflict of Interest Declarations**

No conflicts of interest.

## **5 Confirmation of Order of Business**

No changes were made to the order of business.

## **6 Confirmation of Minutes**

**Resolved minute number 21/FPE/078**

That the minutes of the Finance/Performance Committee meeting held on 24 November 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr B Carter. Carried

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Finance/Performance Meetings**

Taken as read.

**Resolved minute number 21/FPE/079**

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr G Duncan/Cr B Carter. Carried

## 8 Chair's Report

### 8.1 Chair's Report - December 2021

The guidelines on cancelled or postponed events are to be reviewed by staff (for both the Community Initiatives Fund and Events Sponsorship Scheme).

**Resolved minute number 21/FPE/080**

That the Chair's Report – December 2021 be received.

Cr G Duncan/Cr A Gordon. Carried

## 9 Reports for Information

### 9.1 Financial Snapshot - November 2021

Mr Tombs is pleased with the operating activity expenses, noting that there are some variances in the report due to timing delays.

Mr Beggs noted that Council facilities will have security guards in place in December for some locations and January for the main Marton Office, which will have an operational cost in excess of \$100,000.

Insurance premiums are not included in the report, but these will affect the next financial year. There has been a large increase (around 30%) in the premiums Council is required to pay, although Mr Tombs noted that this increase was due to the insurance provider having more up to date information on Council's assets. The current invoices are higher than those expected within the 2021-31 Long Term Plan.

Mr Tombs will investigate and provide clarity around the operational savings (the removal of material damage additional cover and the increase in deductibles on material damage), and whether these savings have been accounted for in the new insurance premiums.

Mr Beggs noted that there are additional operational costs that were not anticipated within the 2021-31 Long Term Plan and that staff will bring these to the attention of elected members.

Cr Ash joined the meeting at 9.50 am.

**Resolved minute number 21/FPE/081**

That the report 'Financial Snapshot – November 2021' be received.

Cr D Wilson/Cr T Hiroa. Carried

**9.2 QV Monthly Report - October 2021**

Taken as read.

**Resolved minute number 21/FPE/082**

That the QV Monthly Report – October 2021 be received.

Cr F Dalgety/Cr G Duncan. Carried

**9.3 HappyOrNot Report - November 2021**

In response to a query about whether specific issues can automatically come through as an RFS (request for service), Mr Beggs advised that an RFS is different than a customer complaint. Each service requires a different response and a point of service will be looked into for each different service.

**Resolved minute number 21/FPE/083**

That the HappyOrNot Report – November 2021 be received.

Cr G Duncan/Cr A Gordon. Carried

**The meeting closed at 10.17 am.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 27 January 2022.**

**Chairperson**