

# MINUTES

## FINANCE/PERFORMANCE COMMITTEE MEETING

**Date:** Thursday, 31 March 2022

**Time:** 9.00 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

Cr Nigel Belsham  
Cr Fi Dalgety [*via Zoom*]  
Cr Cath Ash [*via Zoom*]  
Cr Brian Carter [*via Zoom*]  
Cr Angus Gordon [*via Zoom*]  
Cr Dave Wilson [*via Zoom*]  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive [*via Zoom*]  
Mr Arno Benadie, Chief Operating Officer  
Mr Dave Tombs, Group Manager – Corporate Services  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Ms Gaylene Prince, Group Manager – Community Services [*via Zoom*]  
Mr Danny Le Mar, Manager Financial Services [*via Zoom*]  
Ms Laurel Mauchline Campbell, Grants Assessor [*via Zoom*]  
Mr Ash Garstang, Governance Advisor

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## **1 Welcome / Prayer**

The meeting opened at 9.00 am. Cr Belsham read the Council prayer.

## **2 Apologies**

**Resolved minute number 22/FPE/025**

That the apologies for Cr Hiroa and Cr Duncan be received.

HWTM A Watson/Cr D Wilson. Carried

## **3 Public Forum**

No public forum.

## **4 Conflict of Interest Declarations**

No conflicts of interest were declared.

## **5 Confirmation of Order of Business**

There were no changes to the order of business.

## **6 Confirmation of Minutes**

**Resolved minute number 22/FPE/026**

That the minutes of the Finance/Performance Committee meeting held on 24 February 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

Cr B Carter/Cr C Ash. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Finance/Performance Meetings

Undertaking:

Staff to investigate who owns the forestry trees surrounding the reservoir on the Putorino water scheme.

**Resolved minute number 22/FPE/027**

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr C Ash/Cr B Carter. Carried

## 8 Chair's Report

### 8.1 Chair's Report - March 2022

Taken as read.

**Resolved minute number 22/FPE/028**

That the Chair's Report – March 2022 be received.

Cr N Belsham/Cr F Dalgety. Carried

## 9 Reports for Decision

### 9.1 Events Sponsorship Scheme - Consideration of Applications for Round Two of 2021/22

#### Hunterway Hunterville Festival

The Committee supported this application and Cr Dalgety advised that the organisation had lost money from the previous year's event when it was cancelled. It was noted that while the budget shows a profit, a large portion of the projected income (e.g., sponsorship) would be tentative and not guaranteed to materialise.

Cr Gordon joined the meeting at 9.19 am.

#### 145<sup>th</sup> Bulls Rose and Flower Show

The Committee supported this application and agreed to fund over the "50% of eligible costs" threshold, although it was noted that deposits for facilities should not be listed as expense items, due to this money being refunded after the event has concluded.

#### Third Round of Funding

The Committee agreed to hold a third round of funding for the Events Sponsorship Scheme in 2021/22, noting that this may align well with an easing of COVID-19 restrictions and an increase in events throughout the district.

#### Update to Guidelines for ESS and CIF

The Committee agreed to update the guidelines for the Events Sponsorship Scheme and Community Initiatives Fund, to request organisations to provide their balance sheet as part of their funding applications. It was noted by the Committee that this would provide more transparency around the financial situation of applicants and the usage of ratepayer funding.

#### **Resolved minute number 22/FPE/029**

That the report 'Events Sponsorship Scheme – Consideration of Applications for Round Two of 2021/22' be received.

HWTM A Watson/Cr C Ash. Carried

#### **Resolved minute number 22/FPE/030**

That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- Hunterway Hunterville Festival – Shemozzle, Hunterville Huntaway Festival - \$7,125
- Bulls and District Community Trust, 145<sup>th</sup> Bulls Rose and Flower Show - \$1,120

Cr C Ash/HWTM A Watson. Carried

#### **Resolved minute number 22/FPE/031**

That a third round of funding be held for the Events Sponsorship Scheme in 2021/22, with an application close date of 30 May 2022, and with the consideration of funding applications being held 30 June 2022 (as part of the Finance/Performance Committee meeting).

HWTM A Watson/Cr D Wilson. Carried

#### **Resolved minute number 22/FPE/032**

That applicants to the Events Sponsorship Scheme and Community Initiatives Fund provide their organisational balance sheet (for the relevant activity) as part of their funding application, and that this be added as a requirement to the respective funding guidelines.

HWTM A Watson/Cr F Dalgety. Carried

## **10 Reports for Information**

### **10.1 Financial Snapshot - February 2022**

In response to a query, Mr Tombs clarified that the grand total under 2021/22 YTD Actuals on p. 23 of the Order Paper should read as '14' (not 14,406).

#### **Resolved minute number 22/FPE/033**

That the report 'Financial Snapshot – February 2022' be received.

Cr C Ash/Cr F Dalgety. Carried

### **10.2 Treasury and Debt - February 2022**

In response to a query, Mr Le Mar confirmed that the signalled debt position in the report was Council's loan/borrowing position, not the net position.

Undertaking:

Staff to add commentary around Council's liquidity position to future reports.

**Resolved minute number 22/FPE/034**

That the report 'Treasury and Debt - February 2022' be received.

HWTM A Watson/Cr A Gordon. Carried

### **10.3 Summary of Bad Debts**

In response to a query, Mr Tombs confirmed that Council's debt recovery is still being managed by an external debt collector. Mr Le Mar advised that staff have been refining the processes around debt collection and this has resulted in more files being opened for debt collection.

In response to a query, Mr Tombs advised that the accounts shown in this report are only the ones that have been forwarded to the debt collector. Mr Le Mar advised that staff do not currently have firm timeframes for when late accounts are forwarded to the debt collector and it has historically been managed on an ad hoc basis. However, staff are currently developing processes to establish more consistent timeframes for this.

**Resolved minute number 22/FPE/035**

That the report 'Summary of Bad Debts' be received.

Cr D Wilson/Cr B Carter. Carried

### **10.4 QV Monthly Report - January 2022**

The Mayor noted that many subdivisions have slowed down due to a lack of materials and significant supply issues.

**Resolved minute number 22/FPE/036**

That the QV Monthly Report - January 2022 be received

Cr A Gordon/Cr D Wilson. Carried

**10.5 Quarterly Property Sales**

Mr Tombs advised that some of these reports contain statistical anomalies due to timing issues. Staff are actively monitoring these anomalies and resolving them as they arise.

**Resolved minute number 22/FPE/037**

That the report 'Quarterly Property Sales' be received.

Cr D Wilson/Cr B Carter. Carried

**10.6 HappyOrNot Report - February 2022**

Mrs Gordon advised that there have been a smaller number of responses than would usually be expected, due to the closure of public facilities (e.g., libraries) due to covid restrictions.

**Resolved minute number 22/FPE/038**

That the HappyOrNot Report – February 2022 be received.

Cr C Ash/Cr B Carter. Carried

**10.7 Events Sponsorship Scheme - Project Report Forms**

Taken as read.

**Resolved minute number 22/FPE/039**

That that following Project Report Form for the Events Sponsorship Scheme be received:

- 2020/21 (Round 2) – Bulls and District Community Trust (Art 4 Arts Sake)

Cr C Ash/Cr B Carter. Carried

**The meeting closed at 10.10 am.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 28 April 2022.**

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**Chairperson**