

MINUTES

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 26 May 2022

Time: 9.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Cr Nigel Belsham [*via Zoom*]
- Cr Fi Dalgety
- Cr Cath Ash
- Cr Brian Carter
- Cr Angus Gordon [*via Zoom*]
- Cr Dave Wilson
- Cr Gill Duncan [*via Zoom*]
- HWTM Andy Watson

In attendance

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager – Democracy and Planning
- Mr Dave Tombs, Group Manager – Corporate Services
- Ms Gaylene Prince, Group Manager – Community Services
- Mrs Sharon Grant, Group Manager – People and Culture
- Ms Hilary Walker, Management and System Accountant
- Mr Ash Garstang, Governance Advisor

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1 Welcome / Prayer

The meeting opened at 9.30 am. Cr Wilson read the Council prayer.

2 Apologies

Resolved minute number 22/FPE/053

That the apology for Cr Hiroa be received.

Cr C Ash/Cr D Wilson. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/FPE/054

That the minutes of the Finance/Performance Committee meeting held on 28 April 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

Cr G Duncan/HWTM A Watson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

Regarding the reporting for Quarterly Property Sales (action item 4), the Committee asked how difficult it would be to include more specific information (such as the price per hectare) and whether this was worth staff committing time to. Staff advised that they are looking into this and will provide an update to either the June or July Committee meeting.

Resolved minute number 22/FPE/055

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr B Carter/Cr F Dalgety. Carried

8 Chair's Report

8.1 Chair's Report - May 2022

Regarding the new Feedback form, Mrs Gordon advised that questions around water, waste transfer stations and roads/footpaths have been added as categories. The form will be tested with staff, the Chairs of Community Boards and Community Committees, prior to being made live.

Resolved minute number 22/FPE/056

That the tabled Chair's Report – May 2022 be received.

Cr N Belsham/Cr B Carter. Carried

9 Reports for Information

9.1 Financial Snapshot - April 2022

Mr Tombs advised that the apparent overspend on personnel costs under the Community Wellbeing activity performance report was due to some personnel costs sitting under an incorrect budget line. This has now been fixed.

Mr Beggs explained that although the budget is indicating an overspend for the landfill on Putorino Road, this is only for this year. Mr Beggs confirmed that, to date, staff have spent no more than the \$1.16 m originally allocated.

Mr Tombs advised that staff are projecting a carry-forward to 2022/23 of \$20.16 m. He will email Committee members a more detailed analysis of this.

The Committee discussed the 'other expenses' budget lines under the activity performance reports, and requested that staff add the actual figures of significant items with a variance over \$100 k (under the comments sections).

Resolved minute number 22/FPE/057

That the report 'Financial Snapshot – April 2022' be received.

Cr B Carter/Cr F Dalgety. Carried

9.2 Treasury and Debt - April 2022

Taken as read.

Resolved minute number 22/FPE/058

That the report 'Treasury and Debt - April 2022' be received.

Cr F Dalgety/Cr A Gordon. Carried

9.3 QV Monthly Report - March and April 2022

In response to a query, Mr Beggs advised that although there is a staff shortage for building consenting, this is coinciding with a slow down in construction and is therefore not a significant issue at the present time. He further noted that although demand in resource consenting has risen recently, the same trend has not been seen for building consenting.

The Committee discussed what the "ready to check" category might refer to within the QV monthly report. Mr Tombs advised that he will look into this and email Committee members.

Resolved minute number 22/FPE/059

That the QV Monthly Report – March and April 2022 be received.

Cr B Carter/Cr G Duncan. Carried

9.4 HappyOrNot Report - April 2022

In response to a query, Mrs Gordon advised that further explanation on negative feedback is only available if the respondent leaves a comment or speaks to a staff member directly. Mrs Gordon further advised that the report is distributed out to specific managers for these community services.

Resolved minute number 22/FPE/060

That the HappyOrNot Report – April 2022 be received.

Cr G Duncan/Cr C Ash. Carried

The meeting closed at 10.16 am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 30 June 2022.

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Chairperson