

# ORDER PAPER

## FINANCE/PERFORMANCE COMMITTEE MEETING

**Date:** Thursday, 29 September 2022

**Time:** 8.30 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Chair:** Cr Nigel Belsham

**Deputy Chair:** Cr Fi Dalgety

**Membership:** Cr Cath Ash  
Cr Brian Carter  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Dave Wilson  
Cr Gill Duncan  
HWTM Andy Watson

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**Notice is hereby given that a Finance/Performance Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 29 September 2022 at 8.30 am.**

## **Order Of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>4</b>
<b>2</b>	<b>Apologies .....</b>	<b>4</b>
<b>3</b>	<b>Public Forum .....</b>	<b>4</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>4</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>4</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>5</b>
6.1	Confirmation of Minutes .....	5
<b>7</b>	<b>Follow-up Action Items from Previous Meetings .....</b>	<b>13</b>
7.1	Follow-up Action Items from Finance/Performance Meetings .....	13
<b>8</b>	<b>Chair's Report .....</b>	<b>15</b>
8.1	Chair's Report - September 2022 .....	15
<b>9</b>	<b>Reports for Decision .....</b>	<b>16</b>
9.1	Events Sponsorship Scheme - Consideration of Applications for Round One of 2022/23 .....	16
9.2	Community Initiatives Fund - Consideration of Applications for Round One of 2022/23 .....	18
<b>10</b>	<b>Reports for Information.....</b>	<b>20</b>
10.1	Financial Snapshot - August 2022 .....	20
10.2	2021/22 Operating Budget Summary .....	32
10.3	Copy: Council Paper - Proposed Changes to 2022/23 Budget .....	35
10.4	Treasury and Debt - August 2022.....	42
10.5	Summary of Bad Debts.....	44
10.6	QV Monthly Report - August 2022 .....	46
10.7	HappyOrNot Report - August 2022 .....	52
10.8	Community Initiatives Fund - Project Report Forms.....	59
10.9	Events Sponsorship Scheme - Project Report Form.....	60
<b>11</b>	<b>Next Meeting .....</b>	<b>67</b>
<b>12</b>	<b>Meeting Closed .....</b>	<b>67</b>

## **AGENDA**

### **1 Welcome / Prayer**

### **2 Apologies**

Ms Fannin (grants assessor) has provided an apology and advised that she is unable to attend the meeting.

### **3 Public Forum**

No public forum.

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from the Finance/Performance Committee Meeting held on 25 August 2022 are attached.

#### Attachments

1. Finance/Performance Committee Meeting - 25 August 2022

#### Recommendation

That the minutes of Finance/Performance Committee Meeting held on 25 August 2022, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES

## **UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING**

**Date:** Thursday, 25 August 2022

**Time:** 9.30 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

Cr Nigel Belsham  
Cr Fi Dalgety  
Cr Cath Ash [*via Zoom*]  
Cr Brian Carter  
Cr Angus Gordon  
Cr Dave Wilson  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mr Dave Tombs, Group Manager – Corporate Services  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Ms Sharon Grant, Group Manager – People and Performance [*via Zoom*]  
Mr Sam Zhang, Manager – Financial Services  
Ms Hilary Walker, Management and Systems Accountant  
Mr Ash Garstang, Governance Advisor  
Cr Richard Lambert

**Order of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Follow-up Action Items from Previous Meetings .....</b>	<b>4</b>
7.1	Follow-up Action Items from Finance/Performance Meetings .....	4
<b>8</b>	<b>Chair's Report .....</b>	<b>4</b>
8.1	Chair's Report - August 2022 .....	4
<b>9</b>	<b>Reports for Information.....</b>	<b>4</b>
9.1	Financial Snapshot - June 2022 .....	4
9.2	Treasury and Debt - July 2022 .....	5
9.3	QV Monthly Report - June and July 2022.....	5
9.4	Quarterly Property Sales .....	6
9.5	LGFA - General Information .....	6
9.6	HappyOrNot Report - July 2022 .....	6

## 1 Welcome / Prayer

The meeting opened at 9.32 am. Cr Lambert read the Council prayer.

## 2 Apologies

**Resolved minute number 22/FPE/072**

That the apologies for Cr Duncan and Cr Hiroa, and apology for lateness from Cr Gordon be received.

Cr B Carter/HWTM A Watson. Carried

## 3 Public Forum

No public forum.

## 4 Conflict of Interest Declarations

No conflicts of interest were declared.

## 5 Confirmation of Order of Business

There were no changes to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 22/FPE/073**

That the minutes of Finance/Performance Committee Meeting held on 30 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr F Dalgety. Carried



## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Finance/Performance Meetings

Taken as read.

**Resolved minute number 22/FPE/074**

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

HWTM A Watson/Cr B Carter. Carried

## 8 Chair's Report

### 8.1 Chair's Report - August 2022

Cr Belsham noted that the LGFA (Local Government Funding Agency) funding rates are fortunately set at the time of borrowing, and that they are likely to increase in the future for new borrowings.

**Resolved minute number 22/FPE/075**

That the tabled Chair's Report – August 2022 be received.

Cr N Belsham/Cr D Wilson. Carried

## 9 Reports for Information

### 9.1 Financial Snapshot - June 2022

Undertaking:

The Chief Executive will investigate the unspent income relating to the Mayor's Task Force for Jobs and advise HWTM in due course.

Mr Tombs advised that budget carry-forwards will be finalised and reported to either the September or October Committee meeting.

Mr Tombs noted that the figure of \$30,408 on p.19 of the Order Paper is a reporting anomaly. The correct amount is \$30 (as the figures are expressed in \$000s): the reported figure of \$30,408 is stated in dollars not \$'000s.

In response to a query, Mr Beggs advised that substandard roading work is generally fixed at the contractors own cost.

Cr Ash left the meeting at 9.46 am.

In response to a query, Mr Tombs advised that 'vested assets' are assets that have been transferred to Council's ownership from other organisations. Financial responsibility for a vested asset therefore resides with Council, and incurs costs for depreciation and maintenance.

Cr Belsham queried the 2021/22 YTD Percentage Variance for Community Leadership Rates Revenue and Environmental and Regulatory Rates Revenue. Mr Tombs advised that these variances arise from offsetting allocations and have no impact on the whole of council figures.

Cr Ash returned to the meeting at 9.53 am.

Cr Gordon joined the meeting at 9.53 am.

In response to a query around the lack of carry-forwards for Roading & Footpaths, Mr Tombs clarified that if there are figures in the report it means that the carry-forward is contained within the Annual Plan 2022/23. If the reporting fields are blank then any carry-forwards for these items will be reported to the September or October Committee meeting. The September/October carry forward report will include, for noting, carry forwards that have been included in the 2022/23 Annual Report.

**Resolved minute number 22/FPE/076**

That the report 'Financial Snapshot –June 2022' be received.

Cr F Dalgety/Cr B Carter. Carried

## 9.2 Treasury and Debt - July 2022

In response to a query around Council's \$6.9 m bank account balance (as of 31 July), Mr Tombs advised that this has been highlighted as it is generally beneficial to have any excess cash over \$3 m in a bank term deposit. However, Council's current bank account currently attracts a higher rate of interest than is available on viable term deposits.

In response to a query, Mr Tombs confirmed that depreciation is allocated against appropriate group budgets.

In response to a query around maturity dates for Council's \$19 m of long-term debt, Mr Tombs advised that payments on existing Debt are 'interest only' (as opposed to being Principal and Interest repayments).

**Resolved minute number 22/FPE/077**

That the report 'Treasury and Debt - July 2022' be received.

Cr A Gordon/Cr F Dalgety. Carried

## 9.3 QV Monthly Report - June and July 2022

There was some discussion around QV's processes with clarification that properties are rated for the full financial year based on their capital value at the beginning of the year.

**Resolved minute number 22/FPE/078**

That the QV Monthly Report – June and July 2022 be received.

HWTM A Watson/Cr F Dalgety. Carried

**9.4 Quarterly Property Sales**

The Committee noted that there were likely some discrepancies with the rural figures reported, due to the tendency of farms being sold within families.

**Resolved minute number 22/FPE/079**

That the report 'Quarterly Property Sales' be received.

Cr D Wilson/Cr B Carter. Carried

**9.5 LGFA - General Information**

Mr Tombs explained that being a guaranteeing member with LGFA allows Council to borrow from them at slightly cheaper interest rates, as each member council guarantees the debt owed by other councils (on a pro-rata basis).

In response to a query, Mr Tombs advised that it is not cost-effective for a small Council to be credit rated. He explained that while being credit rated gives councils cheaper interest rates, the expense of being re-assessed on a regular basis for Councils with lower levels of debt outweighs such interest savings.

Mr Tombs advised that the Three Waters Reform is going to significantly alter Council's debt position. Staff can only speculate at this stage on what the LGFA interest rates are going to be post-2024.

In response to a query, Mr Tombs advised that Council's position as a guaranteeing member with LGFA is based off Council's debt (not Council's assets).

**Resolved minute number 22/FPE/080**

That the report 'LGFA - General Information' be received.

HWTM A Watson/Cr F Dalgety. Carried

**9.6 HappyOrNot Report - July 2022**

Mrs Gordon advised that QR code signage have recently been delivered and will now be installed at popular Council sites (e.g., sports grounds).

Mrs Gordon advised that staff are considering a new technology system called Antenno that will allow individuals to take photographs and feed these straight to Council, on an app. This could be useful for reporting potholes, etc. Mr Beggs advised that staff have only had an initial meeting with

## ITEM 6.1

## ATTACHMENT 1

the supplier, but are excited about the potential of this product. In response to a query, Mr Beggs advised that any purchase of this system would come out of existing operational budgets and therefore would not be presented to Council for a decision.

**Resolved minute number 22/FPE/081**

That the HappyOrNot Report – July 2022 be received.

Cr A Gordon/Cr B Carter. Carried

The meeting closed at 10.36 am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 29 September 2022.

.....  
Chairperson

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Finance/Performance Meetings

**Author:** Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 On the list attached items raised at previous Finance/Performance meetings. Items indicate who is responsible for follow up, and a brief status comment

#### 2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### Attachments:

1. Follow-up Actions Register [↓](#)

#### Recommendation

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

**Current Follow-up Actions**

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	25-Aug-22	As per HWTM's request: The Chief Executive will investigate the unspent income (ref: p. 21 of the Order Paper) relating to the Mayor's Task Force for Jobs and advise HWTM in due course.	Hilary Walker / CE	Dave emailed Peter/HWTM 16 Sept with these details.	Closed
2	31-Mar-22	Staff to investigate who owns the forestry trees surrounding the reservoir on the Putorino water scheme.	Dave Tombs	Email was forwarded to Committee members in May 2022: discussions with the key contact at Putorino Water Scheme revealed that any decision to remove these trees would not be enacted until summer. Other priorities are currently taking precedence over this item.	In progress / temporarily on hold

## 8 Chair's Report

### 8.1 Chair's Report - September 2022

**Author:** Nigel Belsham, Chair

Welcome to the Finance and Performance Committee meeting for September 2022. This is our final meeting for this triennium and haven't the last three years flown by!

It's fantastic to see a large number of applications to Council's grant funding schemes. With Covid restrictions being removed, a number of events and initiatives are starting to take place around the district. This is Council's opportunity to show financial support to the organisations that put these together to provide cohesion and wellbeing within our district's communities. Some of our more iconic events will be taking place over the next few months and I'm sure that they will be well supported from near and afar.

As this is my final Finance and Performance Committee meeting, I would like to say a huge thank you to all of the staff who have presented, provided reports, shared valuable insights, learnings, information and supported myself and this committee over the past 9 years that I have been chairperson. The district and its residents can be well assured that we have a team of highly skilled staff within Council that value the people that live here and ensure that everything they do is for the betterment of our present and future life here in the Rangitikei.

I would also like to take this opportunity to thank all of the elected members who have sat on this committee for their valuable input into all discussions and deliberations over the past 3 years. For the ones who are not standing for re-election, thank you for your skills and service that you have brought to this group. To those who are standing again in the upcoming election, I wish you all the very best in your campaigns. I will be keeping a very keen eye on the results come the middle of October!

Nigel Belsham

Finance & Performance Committee Chair

### Recommendation

That the Chair's Report – September 2022 be received.

## 9 Reports for Decision

### 9.1 Events Sponsorship Scheme - Consideration of Applications for Round One of 2022/23

Author: Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 The 2022/23 budget for the Events Sponsorship Scheme (ESS) is **\$50,000**. There are two funding rounds, held in September 2022 and March 2023.
- 1.2 A total of **\$35,622** has been requested in Round One.
- 1.3 The criteria states that the Event Sponsorship Scheme supports up to 50% of the cost of events. It is suggested that the Committee give consideration to a project's likelihood of success if funded for less than the amount requested.

#### 2. Round 1 – 2022/23

- 2.1 Five applications have been received for Round One, and have been individually assessed by the Finance/Performance Committee in SmartyGrants:

Applicant	Amount Requested
New Zealand Country Music Community Trust (Marton Country Music Festival)	\$6,500
Taihape Horse Society (65 <sup>th</sup> Annual Show Jumping Champs)	\$20,000
Taihape Area Dressage Group (Taihape Xmas Championships)	\$2,000
Rangitikei Shearing Sports Inc – Marton Show	\$5,200
Doors Open Marton (A Merry Night In Marton)	\$1,922
	<b>\$35,622</b>

- 2.2 It is a condition of the Events Sponsorship Scheme that Project Report Forms (for any previous events that received funding) are returned before further funding can be sought. All of the applicants for Round One, 2022/23 are eligible to receive funding.

#### Recommendation 1

That the report 'Events Sponsorship Scheme – Consideration of Applications for Round One of 2022/23' be received.

#### Recommendation 2



That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

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**ITEM 9.1**

**9.2 Community Initiatives Fund - Consideration of Applications for Round One of 2022/23****Author: Ash Garstang, Governance Advisor****1. Reason for Report**

- 1.1 The 2022/23 budget for the Community Initiatives Fund (CIF) is **\$43,823.68**. There are two funding rounds, held in September 2022 and April 2023.
- 1.2 A total of **\$16,147.50** has been requested in Round One.
- 1.3 It is suggested that the Committee give consideration to a project's likelihood of success if funded for less than the amount requested.

**2. Round 1 – 2022/23**

- 2.1 Seven applications have been received for Round One, and have been individually assessed by the Finance/Performance Committee in SmartyGrants:

<b>Applicant</b>	<b>Amount Requested</b>
South Makirikiri School (Water Safety Life Jackets)	\$2,449
The Parkinson's New Zealand Charitable Trust (Information, education and support for people with Parkinson's in Rangitikei)	\$2,500
Taihape Community Development Trust (Community Pataka (Share Shelf))	\$2,198.50
The Taihape & District Historical & Museum Society Inc (Taihape Museum Garden Project)	\$1,000
Bulls Toy Library Incorporated (Toy replenishment)	\$2,500
Flower Show Guy (Rangitikei Memories)	\$3,000
Marton & Surrounds ICT Hub Charitable Trust Board (Marton & Ratana Computer Hubs)	\$2,500
	<b>\$16,147.50</b>

- 2.2 It is a condition of the Community Initiatives Fund that Project Report Forms (for any previous projects that received funding) are returned before further funding can be sought. All applicants for Round One, 2022/23 are eligible to receive funding

**Recommendation 1**

That the report 'Community Initiatives Fund – Consideration of Applications for Round One of 2022/23' be received.

**Recommendation 2**

That the Finance/Performance Committee approve the sponsorship of projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

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## 10 Reports for Information

### 10.1 Financial Snapshot - August 2022

**Author:** Hilary Walker, Management and Systems Accountant

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

#### 1. Reason for Report

- 1.1 To provide Committee Members with Council's latest management financial accounts and related commentary.

#### 2. Activity Performance Reports

- 2.1 The attached Departmental Activity Performance Reports provide commentary on Departmental operational budget variances in excess of \$100k (excluding Depreciation and Internal Charges).

#### 3. Capital Expenditure

##### Year To Date Summary

- 3.1 The attached summary shows the budget variances split by cost centre with the larger budgets (>\$500k) being shown separately.

#### Attachments:

1. Financial Snapshot - August 2022 [↓](#)

#### Recommendation

That the report 'Financial Snapshot – August 2022' be received.

Whole of Council  
Activity Performance Report  
For the 2 months ended 31 August 2022

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(10,211)</b>	<b>(9,195)</b>	<b>1,017</b>	<b>11.06%</b>	<b>(52,803)</b>
Subsidies and Grants	(3,052)	(2,055)	996	48.48%	(21,505)
Other Revenue	(712)	(799)	(87)	-10.84%	(3,877)
Finance Revenue	(49)	(7)	42	629.33%	(41)
Gains	(0)	0	0	0.00%	(840)
Rates	(6,398)	(6,334)	64	1.02%	(26,541)
<b>Total Expense</b>	<b>6,365</b>	<b>6,601</b>	<b>237</b>	<b>3.59%</b>	<b>44,844</b>
Other Expenses	2,813	3,022	209	6.90%	21,960
Personnel Costs	1,119	1,121	1	0.11%	7,298
Finance Costs	(1)	0	1	100.00%	752
Depreciation	2,433	2,459	26	1.07%	14,834
<b>Grand Total</b>	<b>(3,847)</b>	<b>(2,593)</b>	<b>1,253</b>		<b>(7,959)</b>

**Variances > \$100k: Comments**

Provided on following pages.

**Business Units**  
**Activity Performance Report**  
**For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(139)</b>	<b>(16)</b>	<b>123</b>	<b>781.93%</b>	<b>(770)</b>
Subsidies and Grants	(5)	(0)	4	1295.35%	(47)
Other Revenue	(2)	(2)	(0)	-10.86%	(3)
Finance Revenue	(49)	(7)	42	629.33%	(41)
Gains	(0)	0	0	0.00%	(840)
Rates	(2,109)	(2,051)	58	2.81%	(8,018)
Rate Apportionment	2,026	2,045	19	0.92%	8,179
<b>Total Expense</b>	<b>8</b>	<b>(86)</b>	<b>(94)</b>	<b>-108.93%</b>	<b>276</b>
Other Expenses	441	523	82	15.71%	3,525
Personnel Costs	917	919	3	0.29%	5,985
Finance Costs	(1)	0	1	100.00%	(140)
Depreciation	93	77	(16)	-20.81%	541
Overhead Allocation	(1,442)	(1,606)	(164)	-10.18%	(9,635)
<b>Grand Total</b>	<b>(131)</b>	<b>(102)</b>	<b>29</b>		<b>(494)</b>

**Variances > \$100k: Comments**

No comments to make.

**Community & Leisure**  
**Activity Performance Report**  
**For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>	<b>(116)</b>	<b>(1,142)</b>	<b>(27)</b>	<b>-2.36%</b>	<b>(4,857)</b>
Subsidies and Grants	0	(18)	(18)	-100.00%	(57)
Other Revenue	(128)	(139)	(11)	-7.66%	(857)
Gains	(988)	0	0	0.00%	0
Rate Apportionment	(988)	(86)	2	0.21%	(3,943)
Vested Assets	0	0	0	0.00%	0
<b>Expense</b>	<b>746</b>	<b>922</b>	<b>176</b>	<b>19.06%</b>	<b>5,920</b>
Other Expenses	308	410	103	25.02%	2,632
Personnel Costs	16	13	(3)	-23.14%	84
Finance Costs	0	0	0	0.00%	215
Depreciation and Amortisation	239	288	49	16.86%	1,728
Internal Charges and Recoveries	183	210	27	13.04%	1,261
Losses	0	0	0	0.00%	0
<b>Grand Total</b>	<b>(370)</b>	<b>221</b>	<b>149</b>		<b>1,063</b>

**Variances > \$100k: Comments**

Other Expenses

This relates mainly to the delay in receiving the swim centre management expense for August. This monthly expense has been processed in September and will show next month.

**Community Leadership**  
**Activity Performance Report**  
**For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(351)</b>	<b>(353)</b>	<b>(2)</b>	<b>-0.68%</b>	<b>(1,467)</b>
Other Revenue	0	0	0	0.00%	(55)
Rates	(21)	(21)	0	0.26%	(84)
Rate Apportionment	(330)	(332)	(2)	-0.74%	(1,328)
<b>Total Expense</b>	<b>233</b>	<b>280</b>	<b>48</b>	<b>16.96%</b>	<b>1,500</b>
Other Expenses	145	171	26	15.33%	846
Depreciation	0	0	0	100.00%	2
Overhead Allocation	88	109	21	19.34%	652
<b>Grand Total</b>	<b>(118)</b>	<b>(73)</b>	<b>45</b>		<b>33</b>

**Variances > \$100k: Comments**

No comments to make.



**Community Wellbeing  
Activity Performance Report  
For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(454)</b>	<b>(250)</b>	<b>204</b>	<b>81.30%</b>	<b>(951)</b>
Subsidies and Grants	(237)	(34)	203	600.58%	(80)
Other Revenue	(6)	(2)	4	156.45%	(13)
Rate Apportionment	(212)	(214)	(3)	-1.31%	(857)
<b>Total Expense</b>	<b>201</b>	<b>204</b>	<b>2</b>	<b>1.19%</b>	<b>1,421</b>
Other Expenses	83	104	20	19.66%	815
Personnel Costs	45	14	(31)	-225.28%	91
Depreciation	1	2	1	49.29%	10
Overhead Allocation	72	84	13	15.00%	505
<b>Grand Total</b>	<b>(253)</b>	<b>(47)</b>	<b>206</b>		<b>470</b>

**Variances > \$100k: Comments**

**Subsidies and Grants**

The first tranche of the unbudgeted Community Recovery Grant was received from MSD in relation to 'Mayors Taskforce for Jobs' Programme of \$215k. These funds are currently unbudgeted and will be offset by related unbudgeted expenditure. This 'Mayors Task Force for Jobs' Programme enables Council to employ a local contractor, who provides support for youth to be retained or placed in employment.

**Environmental and Regulatory  
Activity Performance Report  
For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(846)</b>	<b>(881)</b>	<b>(35)</b>	<b>-3.99%</b>	<b>(3,757)</b>
Subsidies and Grants	0	0	0	0.00%	(302)
Other Revenue	(424)	(443)	(19)	-4.26%	(1,700)
Rate Apportionment	(422)	(439)	(16)	-3.72%	(1,754)
<b>Total Expense</b>	<b>507</b>	<b>581</b>	<b>75</b>	<b>12.88%</b>	<b>3,574</b>
Other Expenses	85	139	54	38.94%	831
Personnel Costs	141	174	33	18.94%	1,138
Overhead Allocation	280	268	(12)	-4.64%	1,606
<b>Grand Total</b>	<b>(340)</b>	<b>(300)</b>	<b>40</b>		<b>(182)</b>

**Variances > \$100k: Comments**

No comments to make.

**Roading and Footpaths**  
**Activity Performance Report**  
**For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(4,614)</b>	<b>(4,031)</b>	<b>583</b>	<b>14.45%</b>	<b>(29,182)</b>
Subsidies and Grants	(2,572)	(2,003)	569	28.39%	(21,018)
Other Revenue	(21)	(25)	(5)	-17.95%	(152)
Rates	(1,985)	(1,967)	18	0.91%	(7,869)
Rate Apportionment	(36)	(36)	0	1.10%	(143)
Vested Assets	0	0	0	0.00%	0
<b>Total Expense</b>	<b>2,896</b>	<b>2,796</b>	<b>(100)</b>	<b>-3.57%</b>	<b>19,908</b>
Other Expenses	941	776	(165)	-21.32%	7,680
Finance Costs	0	0	0	0.00%	104
Depreciation	1,470	1,468	(2)	-0.17%	8,806
Overhead Allocation	485	553	68	12.29%	3,318
<b>Grand Total</b>	<b>(1,717)</b>	<b>(1,235)</b>	<b>483</b>		<b>(9,274)</b>

**Variances > \$100k: Comments**

Subsidies and Grant      Unbudgeted revenue associated with the Emergency Works has also been received. This will be transferred to the last financial year.

Other Expenses      The \$165k variance is caused mainly by \$300k of emergency works expenditure that will be transferred to the last financial year. The remaining surplus budget variances is from the maintenance programme and is expected to be utilised during the year.

**Rubbish and Recycling  
Activity Performance Report  
For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(403)</b>	<b>(447)</b>	<b>(44)</b>	<b>-9.93%</b>	<b>(2,075)</b>
Other Revenue	(110)	(158)	(47)	-30.02%	(919)
Rates	(253)	(251)	3	1.04%	(1,003)
Rate Apportionment	(39)	(38)	0	0.98%	(154)
<b>Total Expense</b>	<b>297</b>	<b>381</b>	<b>84</b>	<b>22.02%</b>	<b>2,260</b>
Other Expenses	224	304	80	26.29%	1,797
Finance Costs	0	0	0	0.00%	2
Depreciation	15	11	(4)	-35.66%	66
Overhead Allocation	58	66	8	12.01%	394
<b>Grand Total</b>	<b>(106)</b>	<b>(66)</b>	<b>39</b>		<b>184</b>

**Variances > \$100k: Comments**

No comments to make.

**Water, Sewerage & Stormwater  
Activity Performance Report  
For the 2 months ended 31 August 2022**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(2,290)</b>	<b>(2,073)</b>	<b>217</b>	<b>10.45%</b>	<b>(9,744)</b>
Subsidies and Grants	(239)	0	239	100.00%	0
Other Revenue	(21)	(30)	(9)	-28.63%	(178)
Rates	(2,029)	(2,043)	(14)	-0.68%	(9,566)
Vested Assets	0	0	0	0.00%	0
<b>Total Expense</b>	<b>1,477</b>	<b>1,524</b>	<b>46</b>	<b>3.05%</b>	<b>9,985</b>
Other Expenses	585	594	8	1.40%	3,834
Finance Costs	0	0	0	0.00%	572
Depreciation	614	613	(1)	-0.14%	3,681
Overhead Allocation	277	316	39	12.32%	1,899
<b>Grand Total</b>	<b>(812)</b>	<b>(549)</b>	<b>263</b>		<b>241</b>

**Variances > \$100k: Comments**

**Subsidies and Grants**

A currently unbudgeted payment of \$238,000 has been received that is associated with the Three Waters Stimulus Grant. This amount takes the Council to 95% of its funding allocation. The remainder will be payable on approval of the close out report.

**Capital Expenditure +\$500k projects**  
**For Period to 31 August 2022**

Whole of Council	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	1,607,910	4,162,096	50,134,067	

Business Units	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	990	0	500,001	
95500701. Motor Vehicle Purchases	990	0	500,001	Procurement of vehicles will begin in December 2022

Community and Leisure Assets	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	189,140	397,298	6,766,340	
4090174505. Marton Building Design & Construction	12,101	26,878	806,310	Detailed report provided separately to Council as part of PMO Reporting
4410170611. Taihape Amenities Detailed Design Construction bf from 20/21	63,277	96,246	577,476	Detailed report provided separately to Council as part of PMO Reporting
4410170630. Taihape Grandstand	2,564	29,364	800,004	Detailed report provided separately to Council as part of PMO Reporting
4410174501. Taihape Amenities Detailed Design & Construction	0	0	2,900,004	Detailed report provided separately to Council as part of PMO Reporting

Roading and Footpaths	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	539,531	1,583,126	18,670,680	
70100745. Marton Rail Hub	175,029	450,000	6,200,000	Detailed report provided separately to Council as part of PMO Reporting
70100781. Sealed Road Pavement Rehabilitation	5,895	137,350	824,100	Initial site testing completed, 7 sites are waiting on consult design, 3 sites with design completed, and 2 sites (Santoft Rd) are working on earthworks.
70100782. Drainage Renewals	2,166	103,100	618,600	Ongoing cleaning up works from weather events.
70100783. Structures Components Replacements	22,992	99,636	597,816	Network bridge corrosion and asset assessments underway.
70100787. Sealed Road Surfacing	0	152,514	915,084	Very little activity as yet, as too wet and cold
70100795. Improvements- Low Cost Low Risk	131,780	400,000	7,341,936	Apart from the 2 sites with guardrail constructions, which scheduled in September 2022, majority work scheduled projects will start in Oct/Nov 2022.

Water, Sewerage & Stormwater	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	842,690	2,151,362	23,008,176	
6060174501. 117.1: New Plant	12,590	83,334	500,004	Part of Marton Water Strategy, in detail design stag
6060174503. Marton New Bore	17,824	100,000	5,900,004	Detailed report provided separately to Council as part of PMO Reporting
6070176204. 52: Wastewater Reticulation - Renewals	2,846	160,000	960,000	Marton wastewater pipe bridge over Tutaenui Stream. To date slow progress.
6070176206. Marton to Bulls Pipeline	665,630	800,000	8,400,000	Detailed report provided separately to Council as part of PMO Reporting
6070176207. Land Purchase - Marton to Bulls Pipeline	0	0	1,200,000	Detailed report provided separately to Council as part of PMO Reporting
6070177109. Papakai Pump Station Replacement	6,296	185,376	1,112,256	Contractor appointed - Fulton Hogan. Revised costs are expected, delaying start.
6070177111. Ratana Complete Upgrade	13,636	294,532	1,767,192	Detailed report provided separately to Council as part of PMO Reporting

**10.2 2021/22 Operating Budget Summary****Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 Further to the Financial Snapshot Report provided to last month's Finance/Performance Committee, Officers have prepared the following, additional 2021/22 Operational Budget Summary.
- 1.2 This additional analysis included in this Report provides Elected Members with a concise summary of Council's underlying operational performance for 2021/22 (compared to Budget) with the removal of several potentially (significant) 'distorting factors'.

**2. Discussion**

- 2.1 The following Table, with accompanying explanations for the key budget variances, was included in the Financial Snapshot Report provided to the August Finance/Performance Committee ('the August Report'):

	<b>2021/22 Actual \$000</b>	<b>2021/22 Budget \$000</b>
<b>Revenue</b>	<b>46,130</b>	<b>47,429</b>
Subsidies & Grants	13,908	19,311
Other Revenue	3,565	3,532
Finance Revenue	62	13
Other Comprehensive Revenue	89	70
Rates	24,664	24,503
Vested Assets	3,841	0
<b>Expenses</b>	<b>42,131</b>	<b>41,064</b>
Other Expenses	21,630	19,894
Personnel Costs	7,114	6,632
Finance Costs	293	496
Depreciation	13,094	14,042
<b>Surplus/(Deficit)</b>	<b>(4,000)</b>	<b>(6,365)</b>

- 2.2 Officers now provide the following, additional Summaries to support the commentary provided at the August meeting.
- 2.3 For the purposes of this Report, the above Table is deemed to comprise four types of 'Budget Activity Type' which are summarised in this Report:
- 2.3.1 Budgets with no/minimal Actual figures (these Budgets are typically carried forward to the following financial year); and
- 2.3.2 Unbudgeted items (i.e., we have 'Actual' figures that were unbudgeted); and



2.3.3 Depreciation (a significant figure that is not really able to be managed/influenced during a financial year by Management); and

2.3.4 'Core Managed Operational Budgets'.

### **Budgets with No/Minimal Activity**

2.4 As noted in the August Report, certain '2021/22 Budgets have been deferred to 2022/23:

#### Grant Income

2.4.1 \$6m associated with the Marton Rail Hub (\$256k of this is recorded as an Actual Expense) and

2.4.2 \$2.1m associated with Subsidised Road Capital Program; and

2.4.3 \$384k associated with the Subsidised Road Maintenance Program.

#### Other Expenses

2.4.4 \$600k Other Expenses associated with the Subsidised Road Maintenance Program

2.5 Summary – Budgets with No/Minimal Activity:

	<b>2021/22 Actual \$000</b>	<b>2021/22 Budget \$000</b>
<b>Revenue</b>	<b>256</b>	<b>8,484</b>
Subsidies & Grants	256	8,484
<b>Expenses</b>	<b>0</b>	<b>600</b>
Other Expenses	0	600
<b>Surplus/(Deficit)</b>	<b>256</b>	<b>7,884</b>

### **Unbudgeted Items**

2.6 As noted in the August Report, the draft 2021/22 results included six major items that were unbudgeted:

2.6.1 Grant Income of \$1.6m associated with the Three Waters Stimulus Grant (budget was recorded in 2020/21); and

2.6.2 Vested Assets: Income of \$3.841m; and

2.6.3 Costs associated with the Emergency Roothing Works of \$1.1m (this amount will increase once the final figures are known – and unbudgeted Grant income will also be recorded); and

2.6.4 Costs associated with the Putorino Landfill (\$1.2m); and

2.6.5 Grant Income of \$500k, and associated Other Expenditure of \$530k, in relation to the Mayors Taskforce for Jobs; and

2.6.6 Grant Income of \$250k relating to the Provincial Growth Fund (related expenditure was Capital Expenditure: Marton Memorial Hall).

## 2.7 Summary – Unbudgeted Items

	2021/22 Actual \$000	2021/22 Budget \$000
<b>Revenue</b>	<b>6,191</b>	<b>0</b>
Subsidies and Grants	2,350	
Vested Assets	3,841	0
<b>Expenses</b>	<b>2,746</b>	<b>0</b>
Other Expenses	2,746	0
<b>Surplus/(Deficit)</b>	<b>3,445</b>	<b>0</b>

**Core Managed Operational Budgets**

- 2.8 By removing the above items, the Core Managed Operational Budgets can be summarised as follows:

	2021/22 Actual \$000	2021/22 Budget \$000
<b>Revenue</b>	<b>39,681</b>	<b>38,945</b>
Subsidies & Grants	11,302	10,827
Other Revenue	3,565	3,532
Finance Revenue	62	13
Other Comprehensive Revenue	89	70
Rates	24,664	24,503
<b>Expenses</b>	<b>26,191</b>	<b>26,422</b>
Other Expenses	18,784	19,264
Personnel Costs	7,114	6,632
Finance Costs	293	496
<b>Surplus/(Deficit)</b>	<b>13,490</b>	<b>12,523</b>

- 2.9 Based on the 'underlying complex nature' of the operational activities of a Council, Officers consider this as a positive result.

**Recommendation**

That the report '2021/22 Operational Budget Summary' be received.

**10.3 Copy: Council Paper - Proposed Changes to 2022/23 Budget****Author:** Hilary Walker, Management and Systems Accountant**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide Finance/Performance Committee with a copy of a report that is being presented to Council on 29 September 2022.

**2. Context**

- 2.1 Officers have identified a range of proposed changes to the 2022/23 Budget.
- 2.2 Changes to Budgets require Council approval and, ordinarily, such changes are presented to Finance/Performance Committee beforehand to provide their recommendation to Council.
- 2.3 The timing of elections and its impact on the meeting structure of Council Committees currently prevents this so Officers are instead presenting:
  - a. the Budget Amendments Report to Council 'directly' for approval on the afternoon of 29 September 2022; and
  - b. a copy of the Budget Amendments Report to Finance/Performance Committee for noting/discussion on the morning of 29 September 2022.

**Attachments:**

1. **2022/23 Budget: Carry Forwards and Other Adjustments (excl Roothing)** [↓](#)

**Recommendation**

That the report 'Copy: Council Paper - Proposed Changes to 2022/23 Budget' be received.

**2022/23 Budget: Carry Forwards and Other Adjustments (excl Rooding)****Author:** Hilary Walker, Management and Systems Accountant**Authoriser:****Authoriser:** Peter Beggs, Chief Executive**1. Reason for Report**

- 1.1 To recommend to Council a range of proposed amendments to Council's 2022/23 Budget, including budget carry forwards from the 2021/22 Financial Year to the 2022/23 Financial Year.
- 1.2 These proposed amendments:
  - i. were presented to the Finance & Performance Committee meeting earlier today, for their information and discussion; and
  - ii. do not include potential amendments to budgets associated with Council's Rooding activity. Such amendments are still being finalised and will be presented to the next Council meeting.

**2. Context**

- 2.1 For the purposes of this report, the proposed amendments to Council's 2022/23 Budget are considered in three categories:
  - i. Capital Expenditure Budgets
  - ii. Operating Expenditure Budgets
  - iii. Revenue Budgets

**3. Capital Expenditure Budgets**

- 3.1 During 2021/22 Officers identified a number of capital projects that could not be completed during 2021/22 and included these budget amounts in the 2022/23 Annual Plan based on expected year-end budget surplus figures.
- 3.2 As shown in the Summary Table in S3.5 below, the 2022/23 Annual Plan Capital Budget of \$50.1m comprises \$23.2m of these 'carry forward' amounts, plus the LTP Budgets of \$26.1m plus \$0.8m of other amounts that were identified during the 2022/23 Annual Plan process.
- 3.3 At the time Officers noted that further adjustments would be made to these budget carry forwards once the 2021/22 finances were finalised.
- 3.4 The 2021/22 finances are now sufficiently advanced for these further carry forward budget adjustments to be considered.
- 3.5 Officers have also identified other Capital Budgets that they feel should be amended, as discussed in this report, and are recommending that the 2022/23 Capital Expenditure Budget also be adjusted for the following:
  - i. Budget Deferrals: Recognition that certain budgeted projects will not be completed during 2022/23 due to market constraints and potential delays

## Ordinary Council Meeting Agenda

29 September 2022

that are inherent with the delivery of the specific projects. This results in some capital budgets being removed from the 2022/23 budget and earmarked for inclusion in the 2023/24 budget; and

- ii. other sundry factors explained below.

Summary

2022/23 Capital Budget per LTP	\$26.1m
Additions included in 2022/23 Annual Plan:	
carry forwards	\$23.2m
other	\$0.8m
<b>2022/23 Capital Budget per Annual Plan</b>	<b>\$50.1m</b>
Proposed Deferral to future years	(\$15.5m)
Proposed amendments to carry forwards	(\$0.5m)
Proposed Other amendments	\$0.4m
<b>Proposed 2022/23 Capital Budget*</b>	<b>\$34.5m</b>

\*excluding possible amendments to Roadway Budgets

- 3.6 The attached Capital Budget Summary contains a significant level of detail regarding all the proposed changes to the Capital Budget and has been provided for transparency.
- 3.7 As can be seen from the Table above, the main proposed amendments to the Annual Plan Capital Budgets involve 'deferrals to future years' (\$15.5m). The following subsection provides a more succinct overview of these proposed Budget Deferrals.

Deferral of Capital Budgets to 2023/24

- 3.8 Officers have identified the Projects listed in S3.10 which:
    - i. Can be expected to extend into the 2023/24 Financial Year; and/or
    - ii. Have a degree of uncertainty regarding their rate of progress (e.g. where consents may be required, where designs are still being developed etc..) and/or
    - iii. May be delayed due to market constraints
  - 3.9 Officers are proposing to defer some of the 2022/23 Capital Budgets associated with these projects to 2023/24 to recognise that these projects may extend into the next financial year. Further detail regarding these project budgets is included in Column 10 of the attached Capital Budget Summary.
- (Note for the purposes of this report:
- i. a 'capital deferral' is the term used to transfer a 2022/23 budget to a future year: i.e. it results in a *reduction* to the 2022/23 budget;
  - ii. a 'budget carry forward' is the term used to transfer an unspent 2021/22 budget to 2022/23: i.e. it results in an *increase* to the 2022/23 budget)
- 3.10 These projects, with their proposed 'Budget deferral amounts' to the 2023/24 Financial Year are:

## Ordinary Council Meeting Agenda

29 September 2022

Budget Deferral Projects	Amounts to defer to 2023/24
Marton/Bulls Water Centralisation Project	\$5.6m
Water New Bore/Plant	\$4.2m
Marton Rail Hub	\$4.0m
Taihapa Grandstand	\$0.7m
Stormwater Renewals	\$0.5m
Marton Building Design/Construction	\$0.4m
Info Services: Cloud Project	\$0.1m
<b>Total</b>	<b>\$15.5m</b>

- 3.11 There may be an opportunity during the remainder of the 2022/23 Financial Year to reconsider the proposed budget deferrals. In such instances, Officers will seek Council approval.

Other Amendments to Carry Forwards

- 3.12 The attached Capital Budget Summary contains a significant volume of information that:

- i. contains details for each Capital Project that has a proposed amendment to its 2022/23 Capital Budget as per the LTP; and
- ii. includes the proposed Carry Forward Adjustments (Column 8); and
- iii. includes two Other proposed capital budget changes (Column 9), being
  - The Information Services Digitalisation Project: this is included in the LTP as spanning over 10 years with a total budget of \$1.04m. As a result of a successful tender process, Officers now believe that this Project can be delivered by June 2024 for \$630k, saving the Council \$412k on the total 10 year plan budget. This requires bringing forward capital budgets of \$171k from future years.
  - The Marton Memorial Hall project: this has extended across the past 2 financial years (2020/21 and 2021/22) and, although the 2021/22 budget was fully spent, has \$250k unspent budget from 2020/21. This \$250k should have been reflected in the 2021/22 budget was omitted in error. As this \$250k was not included in the 2021/22 capital budget it cannot be classified as 'carry forward' so, for these purposes, is included as an 'Other' proposed capital budget amendment.

(note: Columns 1 to 7 in the attached Capital Budget Summary are 'historic', summarising how the Annual Plan budget was derived; Columns 8 to 10 summarise the changes being proposed by Officers)

- 3.13 Officers would also like to advise that the budgets currently allocated to two capital projects are expected to be significantly below the costs to complete these projects:

- Papakai Pump Station Replacement (Annual Plan Budget \$1.1m)

## Ordinary Council Meeting Agenda

29 September 2022

- Ratana Waste Water Upgrade (Annual Plan Budget \$1.8m)

3.14 Since the approval of the current LTP Officers have become aware that the budget for these projects may need to be significantly higher. Officers seek direction from elected members regarding their preferred 'way forward' for these projects.

#### 4. Operational Expenditure Budgets

- 4.1 Officers have identified a number of initiatives that are currently unbudgeted in 2022/23 which either:
- a) have an obligation to incur Operating Expenditure (being related to grant income already received/to be received) or
  - b) represent a Project that had a budget surplus in 2021/22 that Officers would like to carry forward to 2022/23.

<b>2022/23 Operational Expenditure Budget per Annual Plan</b>	<b>\$21.96m</b>
Mayors Taskforce for Jobs (unbudgeted grant income; has unbudgeted expenditure associated with it)*	\$0.32m
Four Regions/Lotteries Community Fund (income already received, but unspent; funds to be spent in 2022/23)	\$0.41m
Various Community Projects, District Promotions etc (incomplete as at 30 June 2022: summary included as an Attachment to this report)	\$0.16m
Other minor corrections/alignments to income/expense accounts – nett impact	\$0.03m
<b>Proposed 2022/23 Operating Expense Budget*</b>	<b>\$22.88m</b>

\*\$220k of this is also included as an additional Income Budget amendment (the other \$100k was received in a prior year and was unspent as at 1 July 2022)

#### 5. Revenue Budgets

- 5.1 Officers have identified the following Revenue Budgets that require amendment:

<b>2022/23 Subsidies and Grants Income Budget per Annual Plan</b>	<b>\$21.50m</b>
Marton Rail Hub (currently \$9m is budgeted for 2022/23; propose deferring \$5m to 2023/24)	(\$5.0m)
Mayors Taskforce for Jobs (see S4.1 above)	\$0.22m
Close out of Three Waters Stimulus Grant Funding (\$4.8m)	\$0.48m
<b>Proposed 2022/23 Subsidies &amp; Grant Income Budget</b>	<b>\$17.20m</b>

## Ordinary Council Meeting Agenda

29 September 2022

- 5.2 The main figure included in these amendments is the deferral of \$5.0m from 2022/23 to 2023/24. Deferring the \$5.0m Grant Income from 2022/23 to 2023/24 recognises the uncertainty associated with Council meeting some of the project milestones (as reflected in the Capital Expenditure Budget deferral noted above). Further commentary regarding this is provided below:
- i. From a 'cash perspective' the deferral of this Income is essentially countered by the deferral of the Capital Expenditure Budget noted above; and
  - ii. From a Balanced Budget perspective:
    - this will reduce Council's 2022/23 Budget Total Revenue from \$52.8m to \$47.8m
    - Council's 2022/23 Budget Total Operating Expenditure as per the Annual Plan is \$44.8m
    - Accordingly, Council will still be reporting a 2022/23 Balanced Budget (the other amendments included in this report would not significantly change these figures)
  - iii. Officers note that, as stated in the LTP, such Capital Grants prevent the early years of the LTP years reporting a deficit budget position as the expenditure associated with such Revenue is 'capital' and accordingly not included when determining the Operating Surplus/Deficit.

**Attachments****Attachments:**

1. **Capital Budget Summary**
2. **Operational Expenditure Budget Adjustments**

**Recommendation 1**

That Council receives the report '2022/23 Budget: Carry Forwards and Other Adjustments (excl Roding)'.

**Recommendation 2**

That Council approves/declines the proposed amendments to reduce the 2022/23 Capital Budget to \$34,510,170 by the deferral of certain capital expenditure budgets, changes to some Budget Carry Forwards from 2021/22 and the realignment/introduction of other capital budgets.

**Recommendation 3**

That elected members discuss, and provide guidance on, their preferred strategies in connection with the development of Papakai Pump Station Replacement and the Ratana Waste Water Upgrade.



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Ordinary Council Meeting Agenda29 September 2022

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**Recommendation 4**

That Council approves/declines the increase in the Operating Expenses Budget 2022/23 of \$920,000 (nett) to recognise Council's obligations regarding grant income already received, various community/district promotional activities and other minor sundry amendments.

**Recommendation 5**

That Council approves/declines:

- i. the increase in the Revenue Budget 2022/23 of \$700,000 to recognise unbudgeted grant income that Council expects to receive relating to Three Waters Stimulus Funding and Mayors Taskforce for Jobs; and
  - ii. a decrease in the Revenue Budget 2022/23 of \$5.0m to recognise that the Marton Rail Hub project, and its related income streams, will extend into 2023/24.
- .

**10.4 Treasury and Debt - August 2022****Author:** Sam Zhang, Manager - Financial Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide the Finance and Performance Committee with an overview of Council's Treasury and Debt position.

**2. Discussion**

- 2.1 Note: the balances included in this report are only those that are relevant when considering Council's treasury and debt position: other (non-financial) assets and liabilities also exist.

**Investments**

- 2.2 As stated in the prior month's report, Council currently earns a higher interest rate on its Current Account than it would earn on term deposits (upto 150 days). Accordingly, Council's Current Account balance (\$13.63 million at end of August) exceeds the limit recommended in our Treasury Management Policy (\$3m).

Council has no other significant financial investments.

**Liquidity**

- 2.3 Council's Bank Balance increased during the month from \$9.9m, caused largely by the first rates instalment being due in August. As at 31 August 2022 Council had a strong liquidity position as shown below:

**2.3.1 Treasury Assets**

• Bank/Deposits	\$13.63 million
• Receivables (excl. Rates)	\$1.82 million
• Other financial assets	\$0.22 million
• Prepayments (incl. rates)	\$0.58 million
• <b>Total</b>	<b>\$16.25 million</b>

**2.3.2 Treasury Current Liabilities**

• Payables	\$1.36 million
• Income in advance (rates)	\$0.825 million
• Retentions	\$0.74 million
• Income in advance	\$0.04 million
• <b>Total</b>	<b>\$2.96 million</b>

**2.3.3 Net Current Treasury Position****\$13.3 million****Debt**

2.4 Council currently has \$19m of long-term debt, as summarised below:

Amount	Maturity Date	Rate of Interest
3 million	15/4/2029	3.12%
5 million	14/4/2033	3.68%
11 million	15/4/2027	4.17%

2.5 Council's 22/23 Annual Plan includes a budgeted debt level at 30 June 2023 of \$47.7m.

**Liquidity Ratios**

2.6 At the April 2022 Finance/Performance Committee Meeting, Officers were asked to include Liquidity Ratios in future Treasury and Debt reports.

2.7 Council's Long Term Plan (pages 142 and 143) includes two Liquidity Ratio Benchmarks set by the Local Government Funding Agency. Based on Sections 2.2 to 2.3 above, the current performance in relation to these benchmarks is as follows (note these ratios are currently included in a more detailed report that is provided to each Audit & Risk Committee):

2.8 Net Debt/Total Revenue must not exceed 175%:

- Debt \$19m
- Bank/Deposits \$13.6m
- Net Debt \$5.4m
- Budgeted Full Year Revenue \$53m
- Net Debt/Total Revenue 10%

2.9 External Debt plus Committed Facilities plus Liquid Assets (Available Finance) divided by External Debt must be greater than 110%:

- External Debt \$19m
- Bank/Deposits \$13.6m
- Available Finance \$32.6m
- Available Finance divided by External Debt 172%

**Recommendation**

That the report 'Treasury and Debt - August 2022' be received.

**10.5 Summary of Bad Debts**

**Author:** Sam Zhang, Manager - Financial Services

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

**1. Reason for Report**

- 1.1 To provide Finance and Performance Committee with a summary of Council's bad debt position.

**2. Context**

- 2.1 Finance and Performance Committee has requested this Bad Debts Summary be presented every six months (at March and September Committee meetings).

**Attachments:**

1. Debts Dashboard - August 2022 [↓](#)

**Recommendation**

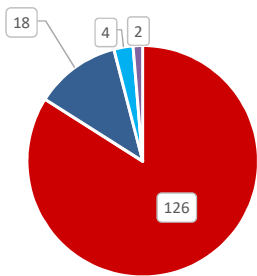
That the report 'Summary of Bad Debts' be received.

Dashboard

31-Aug-22

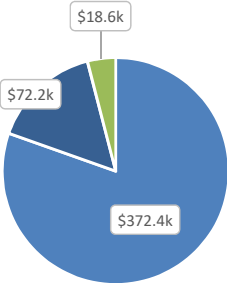
Debt Type (All)

Summary of all files 150



- Actively managed
- Paid in full
- Legal action
- Update or info required

Summary of active files



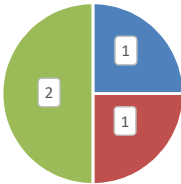
\$ 463.2k

- Actively managed
- Legal action
- Update or info required

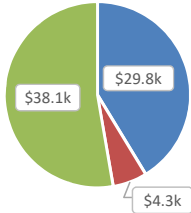
Rangitikei District Council

Total collected YTD \$ 56.9k

Summary of legal files

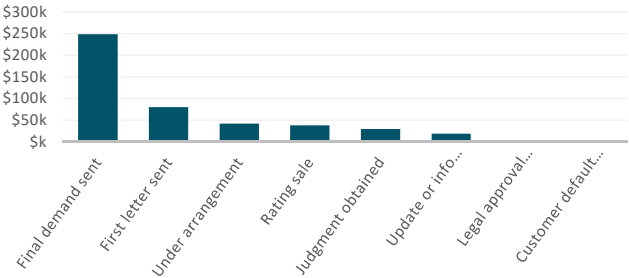


- Judgment obtained
- Legal approval requested
- Rating sale

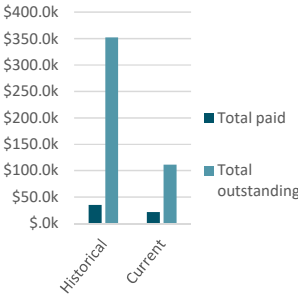


- Judgment obtained
- Legal approval requested
- Rating sale

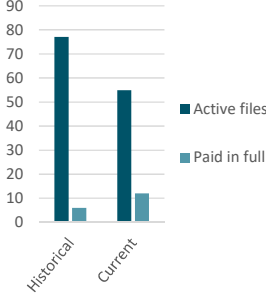
Status of active files



Debt Overview



File Overview



**10.6 QV Monthly Report - August 2022****Author:** Sam Zhang, Manager - Financial Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide the Finance and Performance Committee with the August 2022 monthly reports provided by QV.

**2. Analysis**

- 2.1 The number of properties under construction has dropped in August indicating a potential slowdown of the new build market.
- 2.2 The total number of rateable and non-rateable properties has not changed in August.
- 2.3 The number sales in August is slightly below the 12 months rolling average.

**3. Explanations**

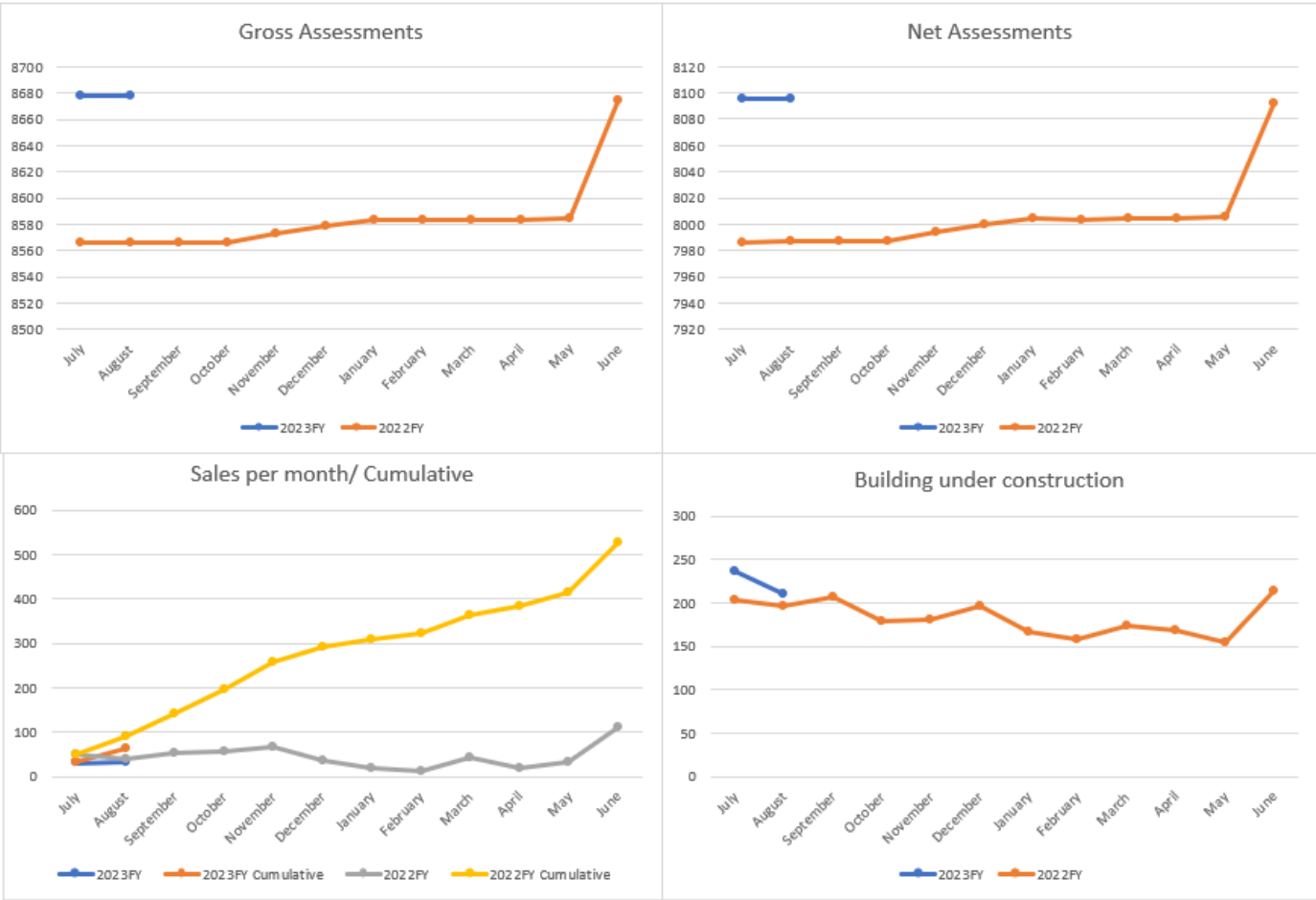
- 3.1 QV have provided the following explanations for some terminology used in the Building Consents 'Outstanding' section of the attached report. These figures arise from the 'general practice' of QV visiting a property six months after the Building Consent application has been approved (actual timing of the visit is also based on logistical considerations):
  - 3.1.1 Under Construction: the visit reveals that construction has not been completed (QV will schedule a follow up visit); and
  - 3.1.2 Ready to Check: the 'six month waiting period' has lapsed and QV are in the process of scheduling/conducting the inspection visit. On inspection if the property is found to be not ready to value, QV would extend the date for re-inspection and the property will revert to "Under Construction" until the date is met and ready to value again.

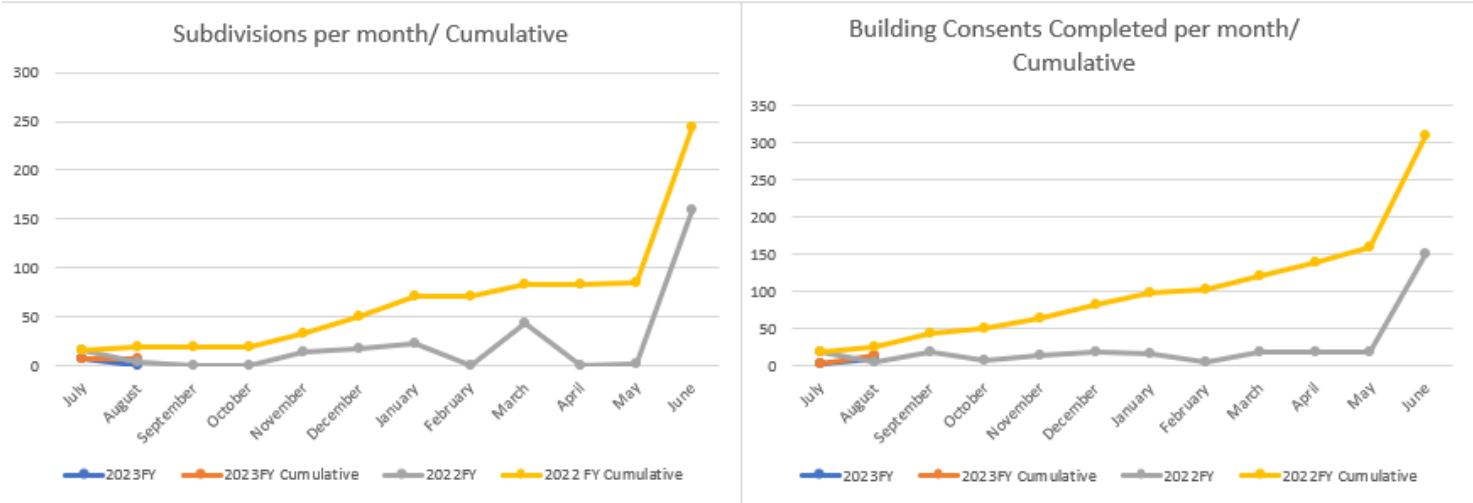
**Attachments:**

- 1. **QV Monthly Graph August 2022** [↓](#)
- 2. **QV Monthly Report August 2022** [↓](#)

**Recommendation**

That the QV Monthly Report – August 2022 be received.





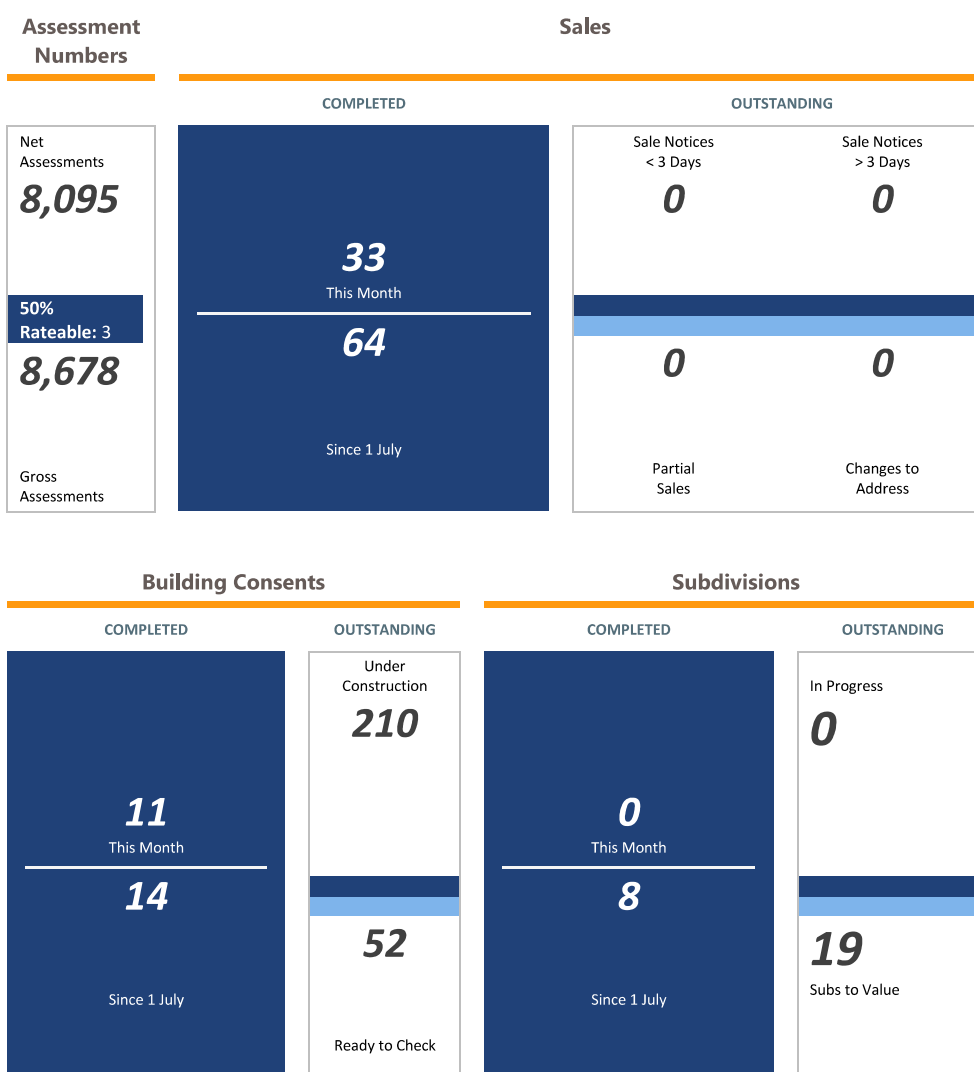




## August 2022 Rangitikei District

QV Quotable Quote

Be like a postage stamp. Stick to a thing till you get there - Josh Billings





## QV Trivia

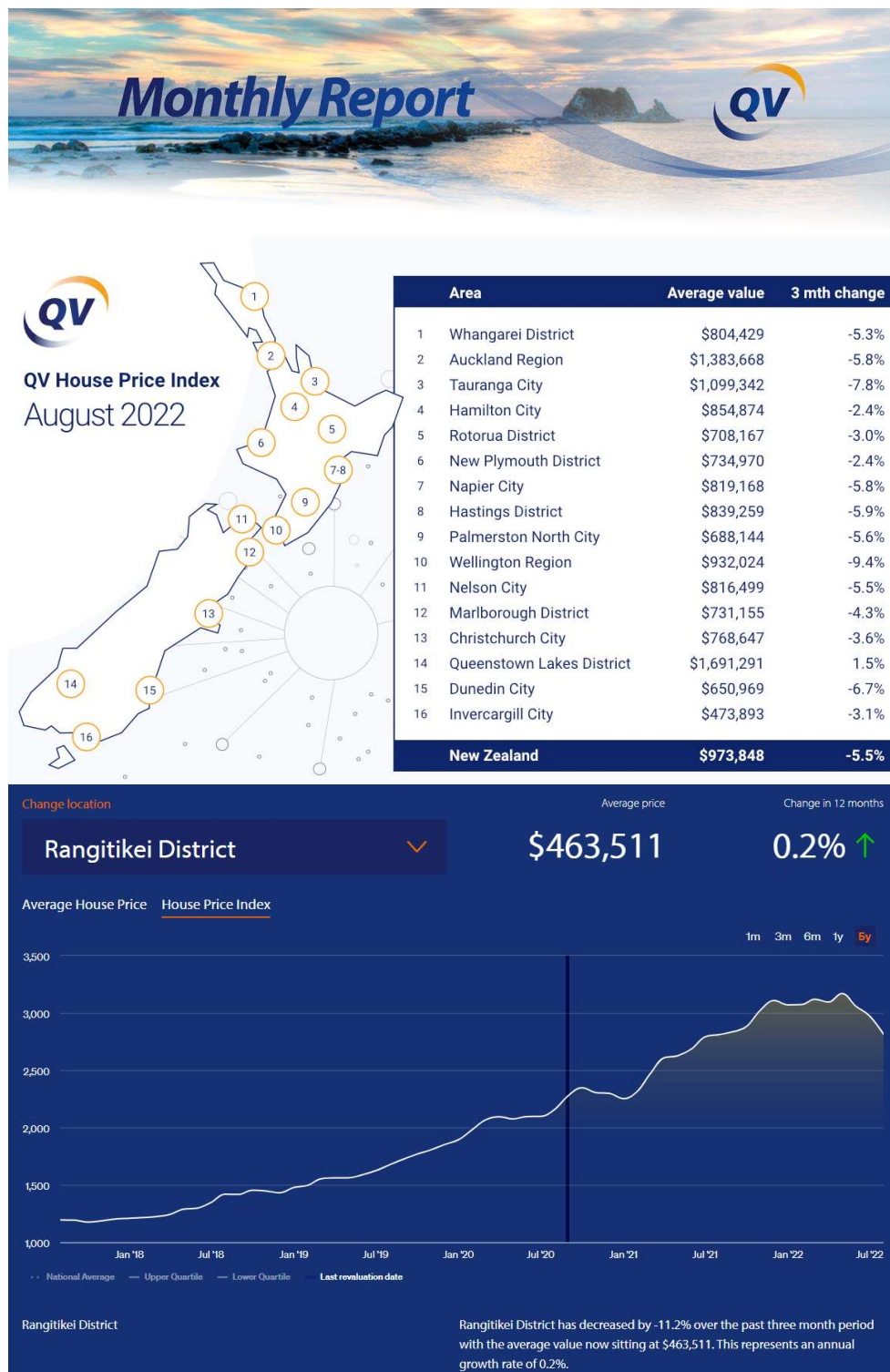
*BMW was an aircraft manufacturing company before the Treaty of Versailles after WW1 forced it to become a car manufacturer.*

## Revision Objections

DECISIONS ISSUED	OUTSTANDING
<div>0</div> <div>This Month</div> <hr/> <div>0</div> <div>Since 1 July</div>	<div>Being Processed</div> <div>0</div> <hr/> <div>0</div> <div>Lodged with LVT</div>

## Maintenance Objections

DECISIONS ISSUED	OUTSTANDING
<div>0</div> <div>This Month</div> <hr/> <div>0</div> <div>Since 1 July</div>	<div>Being Processed</div> <div>2</div> <hr/> <div>0</div> <div>Lodged with LVT</div>



**10.7 HappyOrNot Report - August 2022**

**Author:** Carol Gordon, Group Manager - Democracy & Planning

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

**1. Reason for Report**

- 1.1 To provide the Finance/Performance Committee with the regular monthly report from Council's HappyOrNot system.

**2. Context**

- 2.1 The report for the month of August 2022, showing results from over the four locations, is attached (Attachment 1).
- 2.2 A total of 387 responses were received during the month from the Marton main office, Te Matapihi, Marton Library and Taihape Library / Information Centre. 83% of the feedback was very positive. You will note that two comments in the open feedback has been redacted, due to the language in the comments that were entered.

**3. Decision Making Process**

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

**Attachments:**

1. Happy or Not Report - August 2022 [↓](#)

**Recommendation**

That the HappyOrNot Report – August 2022 be received.

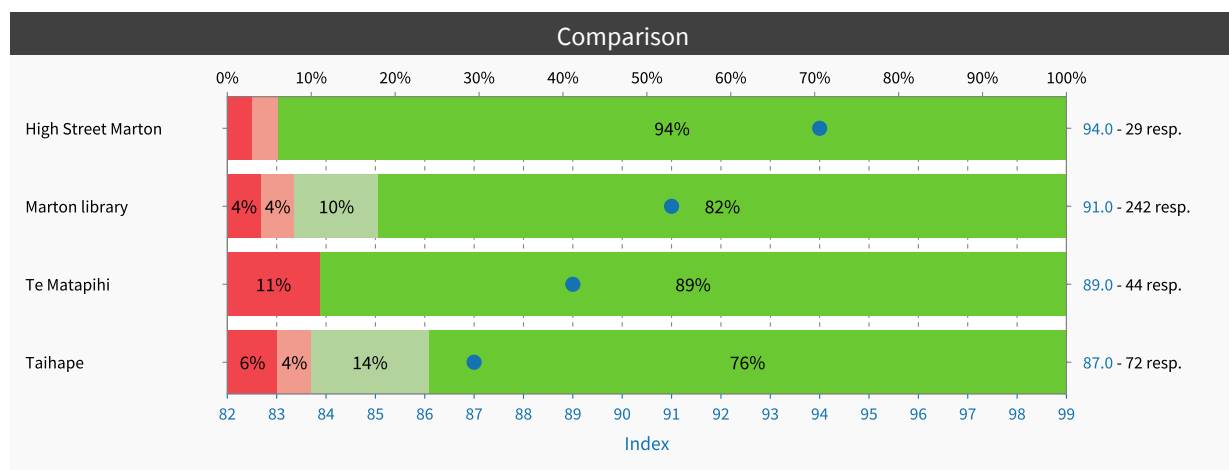
## Monthly report

August 2022

## Management report

RDC Offices (4 units)

Please rate our service today

83%  
322 resp.9%  
33 resp.3%  
13 resp.5%  
19 resp.Index: 90.0  
Responses: 387

Risers		
Survey	Index	Change
High Street Marton	94	3% ↑

Fallers		
Survey	Index	Change
Marton library	91	-1% ↓
Te Matapihi	89	-3% ↓
Taihape	87	-7% ↓

## ITEM 10.7 ATTACHMENT 1

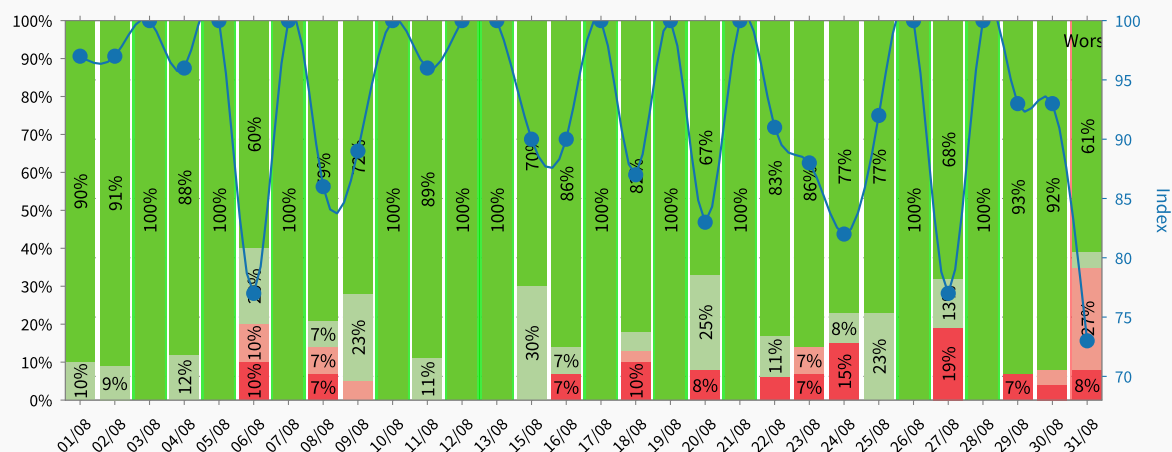
## Monthly report

August 2022

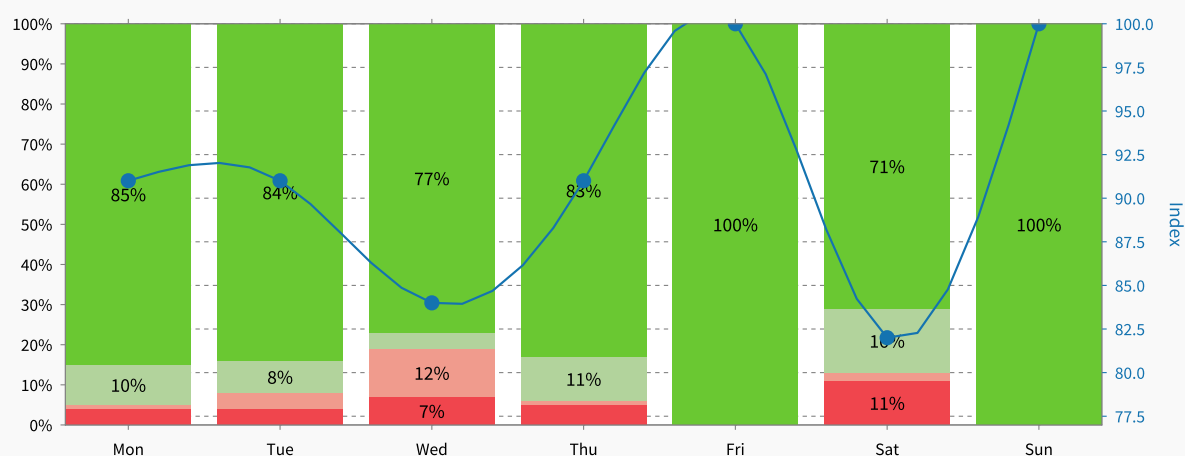
## Management report

RDC Offices (4 units)

All units combined - daily distribution



All units combined - weekday distribution



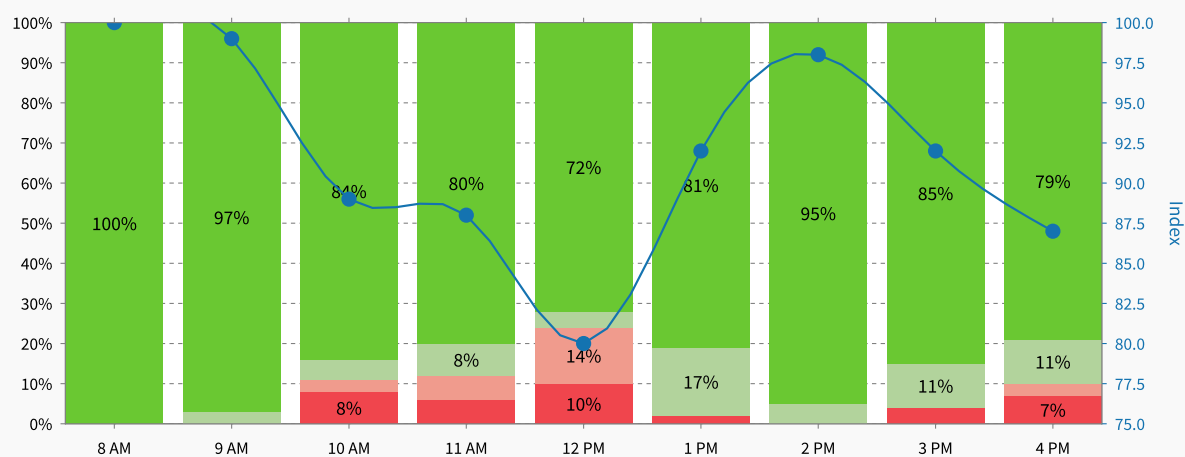
## Monthly report

August 2022

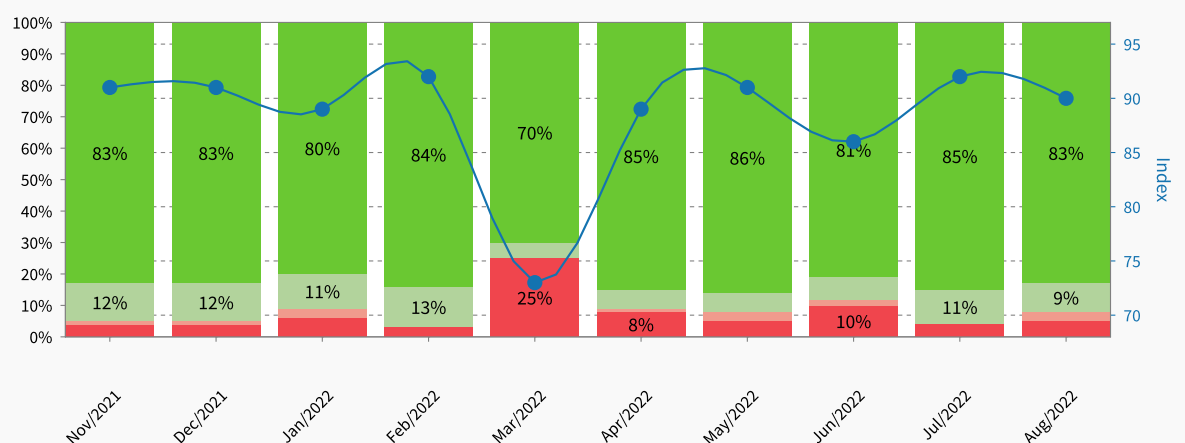
## Management report

RDC Offices (4 units)

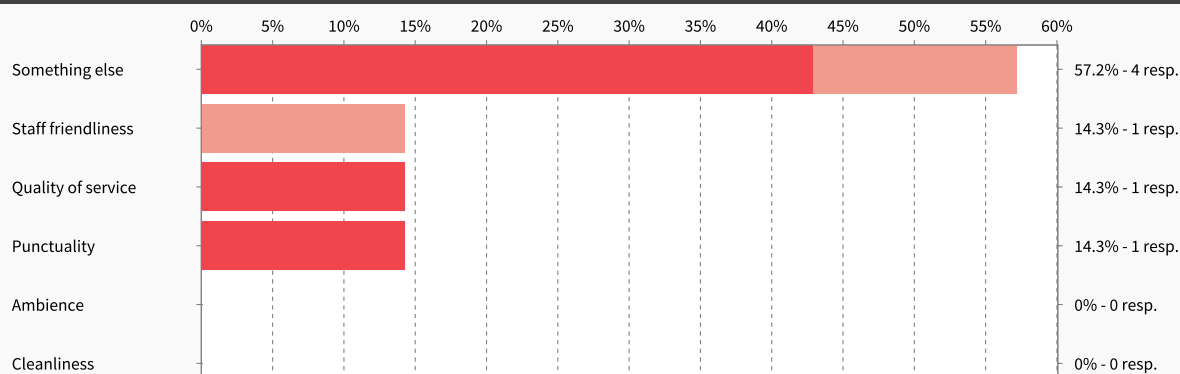
## All units combined - hourly distribution



## Same question, comparison with previous months



## Pain Points



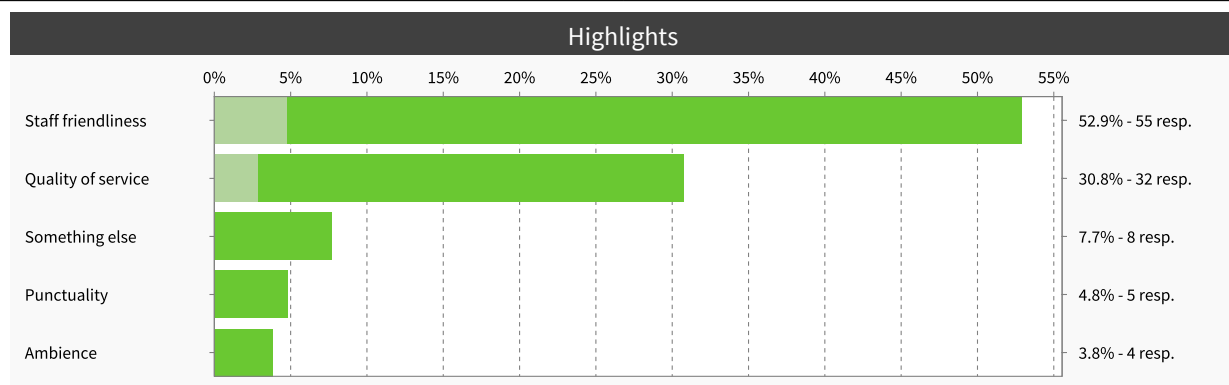
HAPPYNOT®

## Monthly report

August 2022

## Management report

RDC Offices (4 units)





## Monthly report

August 2022

## Management report

RDC Offices (4 units)

## Please rate our service today

## Taihape



2022-08-30 4:31 PM

## Something else

good books



2022-08-27 11:12 AM

## Quality of service

I love this library



2022-08-24 4:33 PM

## Something else

i had drama lessons it was fun



2022-08-18 11:08 AM

## Something else

[REDACTED] book



2022-08-02 4:40 PM

## Something else

[REDACTED]

## Te Matapihi



2022-08-29 11:24 AM

## Something else

never any latest releases at library, seeing brand new books that have been deleted previously



2022-08-25 3:09 PM

## Quality of service

amogus sussy baka deez nutz



2022-08-18 4:37 PM

## Quality of service

i like code club



2022-08-18 4:37 PM

## Staff friendliness

thanks



2022-08-18 3:16 PM

## Punctuality

among us



2022-08-18 3:03 PM

## Staff friendliness

good conversations with staff members, easy to talk with about cars



2022-08-18 3:02 PM

## Staff friendliness

good people and good respect yes



2022-08-18 3:02 PM

## Staff friendliness

HAPPYNOT®

## ITEM 10.7 ATTACHMENT 1

## Monthly report

August 2022

## Management report

RDC Offices (4 units)

good



2022-08-08 3:51 PM

**Something else**

awesome

**High Street Marton**

2022-08-25 2:48 PM

**Staff friendliness**

it lovey here good stuff



2022-08-24 2:48 PM

**Staff friendliness**

good



2022-08-22 2:45 PM

**Staff friendliness**

good

**10.8 Community Initiatives Fund - Project Report Forms**

**Author:** Ash Garstang, Governance Advisor

**1. Reason for Report**

- 1.1 Attached under separate cover (due to attachment size) are six completed Project Report Forms from previous rounds of funding for the Community Initiatives Fund.

**Attachments:**

1. CIF Project Report Forms (under separate cover)

**Recommendation**

That the Community Initiatives Fund – Project Report Forms be received.

**10.9 Events Sponsorship Scheme - Project Report Form****Author: Ash Garstang, Governance Advisor****ITEM 10.9****1. Reason for Report**

- 1.1 Attached is one completed Project Report Form from a previous round of funding for the Events Sponsorship Scheme.

**Attachments:**

1. **Taihape Area Dressage Group - Project Report Form (R1, 2021/22)** [↓](#)

**Recommendation**

That the Events Sponsorship Scheme – Project Report Form be received.

**Events Sponsorship Scheme, Round 1 2021/2022**  
**Event Sponsorship Scheme Project Report Form**  
**Application 00039 From Taihape Area Dressage Group**  
Form Submitted 21 Sep 2022, 2:20pm NZST

## Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project/program. Please be frank - while we absolutely want to know about and celebrate your successes, it's just important to us that we understand what did not work so well. This will help us to learn what we and others could do differently next time.

You must complete and submit this form no later than the date stipulated in your funding agreement. If you fail to do so you may not be eligible to apply for further grants from Rangitikei District Council.

The completion of this form should be overseen by someone with an intimate knowledge of the funded project/program.

## Project Report

**\* indicates a required field**

**Organisation name: \***

Taihape Area Dressage Group

**Event name: \***

Taihape Xmas Championships

This question is read only.

**Date of event \***

19/12/2021

Must be a date.

**Type of event: \***

☒ High profile

☐ One-off

☐ Community

☐ New recurring

☐ Established recurring

☐ High profile, community

**Amount of sponsorship received \***

\$1,800.00

Must be a dollar amount.

**Please provide a short summary of the work that was completed as part of this project / program / initiative \***

Our Dressage group ran a very successful Tournament on the Memorial Park grounds.

The grant allowed us to pay expenses for this event, particularly judges expenses which seem to get higher each year - but good judges are essential for our quality event.

Describe the "who, what, where, when and why" of your initiative

## Attendees

Please provide estimated numbers of those who attended the event:

**Events Sponsorship Scheme, Round 1 2021/2022**  
**Event Sponsorship Scheme Project Report Form**  
**Application 00039 From Taihape Area Dressage Group**  
 Form Submitted 21 Sep 2022, 2:20pm NZST

**Rangitikei District residents: \***

300

Must be a number.

**Visitors from neighbouring districts: \***

200

Must be a number.

**Visitors from the rest of New Zealand: \***

100

Must be a number.

**Overseas visitors \***

0

Must be a number.

**Was this attendance**

- ☐ more than you expected?  
☐ what you expected?  
☐ less than you expected?

**Outcomes****Did the event go as you had planned? \***

Yes, we ran a very successful Championship event.

**What worked really well: \***

We had excellent Judges and providing them with accommodation and food for the weekend was a huge part for the organising Committee and this all went well.

**What didn't work so well/could be improved? \***

The grounds need some of the old stables to be upgraded. Something for the future.

**Do you intend to hold this event again?**

- ☒ Yes  
☐ No  
☐ Unsure

**Did you record any aspect of your project/program through photographs, audio or video?**

- ☒ Yes  
☐ No

**We'd love to see some visual and audio representations of your work. Please share below.**

**Upload files:**

*No files have been uploaded*

and/or

Page 2 of 5

**Events Sponsorship Scheme, Round 1 2021/2022**  
**Event Sponsorship Scheme Project Report Form**  
**Application 00039 From Taihape Area Dressage Group**  
 Form Submitted 21 Sep 2022, 2:20pm NZST

**Provide web link:**

Must be a URL

and/or

**Provide additional details:**

Please include captions, if relevant

**Can we use your media content in our own communications?**
☐ Yes ☐ No ☐ Please contact us first  
 e.g. in our annual report
**Did you provide any acknowledgement of the Rangitikei District Council as a funder of your project/program?**☒ Yes ☐ No

e.g. in a media release, in a speech, on your website, in a project/annual report

**Please provide details below.****Upload files:**
 Filename: IMG\_20220921\_0001.pdf  
 File size: 265.8 kB

and/or

**Provide web link:**

Must be a URL

and/or

**Additional details:**
 Rangitikei District Council was mentioned on our Schedule  
 and over the loud speaker system throughout the Show.  
 I have uploaded a copy of our annual accounts.
**Financial Report****\* indicates a required field****Event Income & Expenditure**

Please provide details of any event income (funds received) and expenditure (funds spent) to date.

Use the 'Notes' column to provide any additional information you think we should be aware of.

**Events Sponsorship Scheme, Round 1 2021/2022**  
**Event Sponsorship Scheme Project Report Form**  
**Application 00039 From Taihape Area Dressage Group**  
 Form Submitted 21 Sep 2022, 2:20pm NZST

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
Entry Fees			\$10,563.70	
Grant	Government Grants	Confirmed	\$900.00	
Rang.Council		Confirmed	\$1,800.00	
Interest			\$6.15	

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
Judges	Other Expenditure *	\$4,352.00	
Hire Facilities	Other Expenditure	\$2,919.00	
Sound System	Project and Production	\$1,580.00	
Levies	Project and Production	\$2,046.00	
Ribbons,Misc	Other Expenditure	\$1,627.00	

### Income and Expenditure Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$13,269.85	\$12,524.00	\$745.85
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

**Have you experienced any issues with your intended project budget to date? If so, please explain reasons for any major variances or for providing incomplete information:**

I have uploaded a copy of our annual accounts.

### Certification and Feedback

**\* indicates a required field**

#### Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).



**Events Sponsorship Scheme, Round 1 2021/2022**  
**Event Sponsorship Scheme Project Report Form**  
**Application 00039 From Taihape Area Dressage Group**  
Form Submitted 21 Sep 2022, 2:20pm NZST

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**I agree**

☒ Yes ☐ No

**Name of authorised person \***

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

President

Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact Phone Number \***

We may contact you to verify that this application is authorised by the applicant organisation

**Contact Email \***

Must be an email address.

**Date \***

21/09/2022

Must be a date



# TAIHAPE AREA DRESSAGE GROUP



## Statement of Income and Expenditure For the period 1 April 2021 to 31 March 2022

2020			
	<b>INCOME</b>		
12,317	Entries	10,563.70	
4	Interest	6.15	
50	Subscriptions	-	
200	Dressage NZ Subsidy	-	
1,600	Grants	2,700.00	
<u>14,171</u>			13,269.85
	<b>EXPENSES</b>		
3,110	Judges	2,803.00	
2,000	Yards	1,523.27	
1,390	Sound System	1,580.00	
970	Motel	1,048.00	
1,432	Levies	1,209.00	
895	EE Fees	837.50	
738	Ground Hire	762.00	
500	Food	500.00	
710	Ribbons	752.57	
414	Volunteers	273.76	
135	Stationery	180.38	
	Security	250.00	
	Ablutions	484.87	
110	Building Hire	150.00	
95	Misc	170.48	
<u>12,498</u>			<u>12,524.83</u>
<u>1,673</u>	<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>745.02</u>
	Opening Cashbook Balance	9,542.50	
	Excess of Income over Expenditure	745.02	
	Bank Account Balance as at 31/3/22	<u>10,287.52</u>	

1800-00 Rang. DC.  
900-00 Coops

## **11 Next Meeting**

Provided that the Committee is re-established at Council's first ordinary meeting, the next Finance/Performance Committee meeting will be held on Wednesday, 23 November 2022 at 9.30 am.

## **12 Meeting Closed**