

MINUTES

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 29 September 2022

Time: 8.30 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Cr Nigel Belsham
- Cr Fi Dalgety [*via Zoom*]
- Cr Cath Ash [*via Zoom*]
- Cr Brian Carter
- Cr Tracey Hiroa
- Cr Dave Wilson
- Cr Gill Duncan
- HWTM Andy Watson

In attendance

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager – Democracy and Planning
- Mr Dave Tombs, Group Manager – Corporate Services
- Ms Gaylene Prince, Group Manager – Community Services
- Mrs Sharon Grant, Group Manager – People and Performance
- Mr Sam Zhang, Manager – Financial Services
- Ms Hilary Walker, Management and Systems Accountant
- Ms Adina Foley, Senior Project Manager
- Ms Joanne Manuel, Manager – Community Development
- Ms Kezia Spence, Executive Assistant
- Mr Ash Garstang, Governance Advisor
- Ms Laurel Mauchline Campbell, Grants Assessor

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Action Items from Previous Meetings	4
7.1	Follow-up Action Items from Finance/Performance Meetings	4
8	Chair's Report	4
8.1	Chair's Report - September 2022	4
9	Reports for Decision	4
9.1	Events Sponsorship Scheme - Consideration of Applications for Round One of 2022/23	4
9.2	Community Initiatives Fund - Consideration of Applications for Round One of 2022/23	5
10	Reports for Information	6
10.1	Financial Snapshot - August 2022	6
10.2	2021/22 Operating Budget Summary	7
10.3	Copy: Council Paper - Proposed Changes to 2022/23 Budget	7
10.4	Treasury and Debt - August 2022.....	7
10.5	Summary of Bad Debts.....	7
10.6	QV Monthly Report - August 2022	8
10.7	HappyOrNot Report - August 2022	8
10.8	Community Initiatives Fund - Project Report Forms.....	8
10.9	Events Sponsorship Scheme - Project Report Form.....	9

1 Welcome / Prayer

The meeting opened at 8.30 am. Cr Belsham read the Council prayer.

2 Apologies

Resolved minute number 22/FPE/082

Ms Fannin (grants assessor) provided an apology and advised that she was unable to attend the meeting. Apology for lateness were received from Cr Gordon.

Cr T Hiroa/Cr B Carter. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

There were no changes to the order of business.

6 Confirmation of Minutes

Mr Tombs noted that although the minutes are accurate, the advice that was provided to the Committee around Council's position as a guaranteeing member with LGFA was incorrect. This is not based off of Council's debt, but instead is based on Council's relative rates.

Resolved minute number 22/FPE/083

That the minutes of Finance/Performance Committee Meeting held on 25 August 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr D Wilson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

Taken as read.

Resolved minute number 22/FPE/084

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr G Duncan/Cr B Carter. Carried

8 Chair's Report

8.1 Chair's Report - September 2022

Cr Belsham thanked elected members for their contribution to this Committee.

Resolved minute number 22/FPE/085

That the Chair's Report – September 2022 be received.

Cr N Belsham/Cr B Carter. Carried

9 Reports for Decision

9.1 Events Sponsorship Scheme - Consideration of Applications for Round One of 2022/23

The Committee acknowledged that it was positive to see more events being organised now.

New Zealand Country Music Community Trust

In response to a query, Mr Beggs advised that Ms Prince's team is reviewing what other staff support is provided to these sorts of events, beyond their application for funding. This is a work in progress and will be reported to elected members in the future.

Taihape Horse Society

The Committee was happy to support this event, although noted that they could not contribute to capital expenditure via this fund.

Taihape Area Dressage Group

The Committee was happy to support this event.

Rangitikei Shearing Sports Inc – Marton Show

The Committee supported this event, although they noted that it was important for users to take care of the Marton Memorial Hall to ensure that no damage occurs. Ms Prince advised that a pre-

inspection of the venue is undertaken by staff, emergency requirements are explained to users and a post-event inspection is completed. There is also a bond required from users. Mr Beggs noted the Committee's concerns.

Doors Open Marton

The Committee was happy to support this event, noting that they could not provide funds to an individual bank account. Due to extenuating circumstances, the Committee was happy to approve a financial contribution to the event, provided that the funds are not paid to the applicant. Therefore, staff will pay invoices on behalf of the applicant up to the value of the approved funding.

Resolved minute number 22/FPE/086

That the report 'Events Sponsorship Scheme – Consideration of Applications for Round One of 2022/23' be received.

Cr D Wilson/HWTM A Watson. Carried

Resolved minute number 22/FPE/087

That the Finance/Performance Committee approve the sponsorship of events listed below (totalling \$18,222), and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- New Zealand Country Music Community Trust: \$5,600
- Taihape Horse Society: \$3,600
- Taihape Area Dressage Group: \$2,000
- Rangitikei Shearing Sports Inc – Marton Show: \$5,100
- Doors Open Marton: \$1,922, noting that the money will not be paid directly into the applicants private bank account, but that invoices (inclusive of GST, and not exceeding the funded amount) will be paid on the applicants behalf by Council.

Cr D Wilson/Cr F Dalgety. Carried

9.2 Community Initiatives Fund - Consideration of Applications for Round One of 2022/23

South Makirikiri School

The Committee supported this application, noting that other schools will also benefit from it.

The Parkinson's New Zealand Charitable Trust

The Committee were happy to support this initiative.

Taihape Community Development Trust

The Committee were happy to support this initiative, although they noted that the application lacked detail and that there were some concerns around food hygiene. The Committee acknowledged that the café's involvement provides some assurance around food hygiene.

The Taihape & District Historical & Museum Society Inc

The Committee were happy to support this initiative.

Bulls Toy Library Incorporated

The Committee were happy to support this initiative.

Flower Show Guy

The Committee did not support this application, noting that Council completes work of this nature internally.

Marton & Surrounds ICT Hub Charitable Trust Board

The Committee were happy to support this initiative.

Resolved minute number 22/FPE/088

That the report 'Community Initiatives Fund – Consideration of Applications for Round One of 2022/23' be received.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 22/FPE/089

That the Finance/Performance Committee approve the sponsorship of projects listed below (totalling: \$11,500), and disperse the Community Initiatives Fund as outlined to successful applicants:

- South Makirikiri School: \$1,900
- The Parkinson's New Zealand Charitable Trust: \$1,900
- Taihape Community Development Trust: \$1,800
- The Taihape & District Historical & Museum Society Inc: \$1,000
- Bulls Toy Library Incorporated: \$2,400
- Marton & Surrounds ICT Hub Charitable Trust Board: \$2,500

Cr D Wilson/Cr C Ash. Carried

10 Reports for Information

10.1 Financial Snapshot - August 2022

HWTM raised an issue of whether Council was able to accurately match depreciation income (from rates) against depreciation expenditure (i.e., against specific depreciation schedules). Furthermore, HWTM queried if the new water entity is likely to try and claim depreciation schedules from Council. Mr Tombs advised that how this will work is still unconfirmed, although he believed that if the new water entity was to claim depreciation then this would increase Council's debt, and therefore still be compensated, provided that compensation from the new entity for Council's three waters-related debt is as comprehensive as has previously been indicated by central government.

In response to a query, Mr Tombs advised that staff are currently reviewing a policy on Council's fleet (including procurement) which will take vehicle emissions into account. Mr Beggs noted that

Council has applied for funding for support in the area of climate change, and that this future work will cover Council's fleet and its procurement.

Resolved minute number 22/FPE/090

That the report 'Financial Snapshot – August 2022' be received.

Cr G Duncan/Cr B Carter. Carried

10.2 2021/22 Operating Budget Summary

Mr Tombs noted a correction to para 2.1, advising that the 2021/22 Actual total figure of (\$4,000) should not be bracketed (i.e., it is not a minus figure).

In response to a query, Mr Tombs advised that the \$256,000 listed in para 2.5 (budget with no/minimal activity) will be carried-over to the 2022/23 financial year.

HWTM noted that it is not clear from the report how unbudgeted items (para 2.6) are going to be funded, although he assumed that this would be via debt. He queried if there was potentially a gap in process in relation to this issue. Mr Beggs agreed to discuss this issue in more detail with HWTM after the meeting, and collectively consider the best way to approach this.

Resolved minute number 22/FPE/091

That the report '2021/22 Operational Budget Summary' be received.

Cr D Wilson/Cr T Hiroa. Carried

10.3 Copy: Council Paper - Proposed Changes to 2022/23 Budget

Taken as read.

Resolved minute number 22/FPE/092

That the report 'Copy: Council Paper - Proposed Changes to 2022/23 Budget' be received.

Cr B Carter/Cr F Dalgety. Carried

10.4 Treasury and Debt - August 2022

Taken as read.

Resolved minute number 22/FPE/093

That the report 'Treasury and Debt - August 2022' be received.

Cr D Wilson/Cr T Hiroa. Carried

10.5 Summary of Bad Debts

Undertaking

Staff to investigate and clarify to the Finance/Performance Committee the process for debt collection, including how the cost of collection (via Council's external debt collection agency) is accounted for.

Resolved minute number 22/FPE/094

That the report 'Summary of Bad Debts' be received.

Cr B Carter/Cr C Ash. Carried

10.6 QV Monthly Report - August 2022

The Committee discussed the recent National Policy Statement for Highly Productive Land, noting that it was uncertain whether this would affect existing resource consent applications.

Resolved minute number 22/FPE/095

That the QV Monthly Report – August 2022 be received.

Cr G Duncan/Cr B Carter. Carried

Resolved minute number 22/FPE/096

That para 4.2 of the Standing Orders be put aside, and the meeting continue beyond two hours without a break.

Cr D Wilson/Cr C Ash. Carried

10.7 HappyOrNot Report - August 2022

Ms Prince advised that there will be upcoming workshops for staff which focused on providing community wellbeing.

Mrs Gordon advised that the QR code feedback form is published on Council's website. The QR code signage will start being installed next week, and this will be publicised once underway.

Resolved minute number 22/FPE/097

That the HappyOrNot Report – August 2022 be received.

Cr T Hiroa/Cr B Carter. Carried

10.8 Community Initiatives Fund - Project Report Forms

Taken as read.

Resolved minute number 22/FPE/098

That the Community Initiatives Fund – Project Report Forms be received.

Cr B Carter/Cr F Dalgety. Carried

10.9 Events Sponsorship Scheme - Project Report Form

Taken as read.

Resolved minute number 22/FPE/099

That the Events Sponsorship Scheme – Project Report Form be received.

Cr D Wilson/Cr T Hiroa. Carried

The meeting closed at 10.45 am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 23 November 2022.

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Chairperson