



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 27 April 2023
Time: 9.30am
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Fi Dalgety
Deputy Chair: Cr Jeff Wong
Membership: Cr Jarrod Calkin
Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon
Cr Greg Maughan
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

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Notice is hereby given that a Finance/Performance Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 27 April 2023 at 9.30am.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Finance/Performance Committee Meeting held on 30 March 2023** are attached.

Attachments

1. **Finance/Performance Committee Meeting - 30 March 2023**

Recommendation

That the minutes of Finance/Performance Committee Meeting held on 30 March 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

ITEM 6.1

ATTACHMENT 1

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 30 March 2023

Time: 9.30am

**Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton**

Present
Cr Fi Dalgety
Cr Jeff Wong
Cr Brian Carter
Cr Dave Wilson
Cr Greg Maughan
Cr Jarrod Calkin
HWTM Andy Watson

In attendance
Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager Democracy and Planning
Mr Dave Tombs, Group Manager Corporate Services
Ms Gaylene Prince, Group Manager of Community Services
Ms Hilary Walker, Management and Systems Accountant
Ms Adina Foley, Group Manager of Capital Projects
Ms Joanne Manuel, Manager Community Development
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Dalgety read the prayer and opened the meeting at 9.32am.

2 Apologies

Resolved minute number 23/FPE/015

Apologies were received from Cr Loudon.

Cr F Dalgety/Cr G Maughan. Carried

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Cr Calkin declared a conflict of interest regarding item 8.1 relating to the event sponsorship scheme and the application from South Makirikiri School.

5 Confirmation of Order of Business

No changes were made.

6 Confirmation of Minutes

Resolved minute number 23/FPE/016

That the minutes of Finance/Performance Committee Meeting held on 22 February 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr J F Wong. Carried

7 Chair's Report

7.1 Chair's Report - March 2023

The tabled report was taken as read.

Resolved minute number 23/FPE/017

That the Chair's Report – March 2023 be received.

Cr F Dalgety/Cr G Maughan. Carried

8 Reports for Decision

8.1 Events Sponsorship Scheme - Consideration of Applications for Round Two of 2022/23

The committee acknowledged their disappointment with the number of applications for the funding scheme and the chair encouraged members to spread the word on funding available.

South Makirikiri Friends of the School

The committee supported the event however there were comments around the lack of promotion and fundraising by the applicant. The benefits of the event will be to attract people into the district who used to attend the school.

Gumboots Brass and Wind Ensemble

The committee highly supported the event and that it meets the criteria of the fund. It was acknowledged that the applicant could also apply for the Creative Communities fund which may have been more appropriate. It was requested staff pass this feedback back to the applicant.

Ms Prince advised the committee that there was concern from applicants around the losses when cancellations have caused by covid and weather events. Staff are reviewing the criteria of the events sponsorship and this will come back to committee.

There was discussion regarding the use of the 'average' recommendation and the majority recommendation from members. Staff will follow up on whether committee members can recommend a higher amount than requested.

Resolved minute number 23/FPE/018

That the report 'Events Sponsorship Scheme – Consideration of Applications for Round Two of 2022/23' be received.

Cr D Wilson/Cr B Carter. Carried

Resolved minute number 23/FPE/019

That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- South Makirikiri Friends of the School- \$4,200
- Gumboots Brass and Wind Ensemble-\$1,000

Cr F Dalgety/Cr D Wilson. Carried

8.2 Update on the Adoption of the 2021/22 Annual Report

Mr Tombs highlighted sections of this report and advised there have been some minor changes since the draft annual report was sent to elected members.

Resolved minute number 23/FPE/020

That the 'Update on Adoption of the 2021/22 Annual Report' report be received.

Cr F Dalgety/Cr B Carter. Carried

8.3 Bad Debt Summary

Mr Tombs reminded the committee these are debtors that have been forwarded on to an external organisation.

Resolved minute number 23/FPE/021

That the 'Bad Debt Summary' report be received.

Cr J Calkin/Cr B Carter. Carried

9 Reports for Information**9.1 Financial Snapshot - February 2023**

It was noted delays in the completion of some capital projects could be subject to cost escalation.

HWTM flagged another \$200,000 may come in to this budget for the Mayor's Taskforce for Jobs scheme.

Resolved minute number 23/FPE/022

That the report 'Financial Snapshot – February 2023' be received.

Cr F Dalgety/HWTM A Watson. Carried

9.2 Treasury and Debt - February 2023

It was noted that there is underspend in some areas. When these projects completed this may come at a cost.

Mr Tombs clarified that the \$5million debt increase included in the analysis is a nominal figure to demonstrate the comfort levels council currently has with its debt levels.

Resolved minute number 23/FPE/023

That the report 'Treasury and Debt – February 2023' be received, noting the justification in S2.2 for Council having a Current Account Bank Balance higher than that recommended in Council's Treasury Management Policy.

Cr F Dalgety/Cr J F Wong. Carried

9.3 Future Financial Impacts

There were questions regarding the three waters debt and the how debt repayments worked. Mr Tombs responded that the current advice was that there is an initial debt payment and then further payments over time. Mr Tombs also stated that the DIA are on the same page as Council with debt calculations. Council staff continue to work with the DIA.

Resolved minute number 23/FPE/024

That the Future Financial Impacts report be received.

Cr D Wilson/Cr B Carter. Carried

9.4 QV Report

This report was taken as read.

Resolved minute number 23/FPE/025

That the QV Report be received.

Cr J Calkin/Cr B Carter. Carried

9.5 Public Feedback / Performance Report - March 2023

Mrs Gordon confirmed that feedback from the korero mai system can initiate an RFS to Council, if necessary.

Resolved minute number 23/FPE/026

That the Public Feedback / Performance Report – March 2023 be received.

Cr F Dalgety/Cr J F Wong. Carried

10 Public Excluded

The meeting went into public excluded session 10.44am

Resolution to Exclude the Public

Resolved minute number 23/FPE/027

That the public be excluded from the following parts of the proceedings of this meeting.

1. Request for Approval of Payment of Annual Insurance Cover (AON)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Request for Approval of Payment of Annual Insurance Cover (AON)	s7(2)(b)(ii) - Commercial Position s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr B Carter. Carried

11 Open Meeting

The meeting went into open session 10.54am

Resolved minute number 23/FPE/028

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/029- 22/RDC/030

.Cr B Carter/HWTM A Watson. Carried

The meeting closed at 10.55am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 27 April 2023.

.....

Chairperson

7 Chair's Report

7.1 Chair's Report - April 2023

Author: Jeff Wong, Deputy Chair

1. Reason for Report

1.1 A verbal or tabled report will be provided during the meeting.

Recommendation

That the Chair's Report – April 2023 be received.

8 Reports for Decision

8.1 Community Initiatives Fund - Consideration of Applications for Round Two of 2022/23

Author: **Kezia Spence, Governance Advisor**

1. Reason for Report

- 1.1 The 2022/23 budget for the Community Initiatives Fund (CIF) is **\$43,823.68**.
- 1.2 There are two funding rounds each financial year. The previous round was in September 2022 which allocated a total of \$11,500, and left **\$32,323.68** available for distribution in the second round.
- 1.3 Applications made to this round (round two) total **\$35,070** which exceeds the amount of available funds. The Committee needs to consider this when making their assessments.

2. Applications Made for Round 2 – 2022/23

- 2.1 Thirteen applications have been received for Round Two, and have been individually assessed by the Finance/Performance Committee in the SmartyGrants system:

Applicant	Amount Requested
Marton & Districts Budget Service	\$2,500
Wanganui Area Neighbourhood Support Groups Inc	\$1,508
Rangitikei Toy Library	\$2,500
Door of Hope Rangitikei Charitable Trust	\$2,500
Marton Food Pantry	\$3,500
Taihape Community Development Trust -Whānau Hobby Hut	\$2,500
Marton & Districts Historical Society	\$2,500
Taihape Musicians Club	\$2,500
The Koha Shed Taihape	\$2,562.38
NZ Council of Victim Support Groups Inc- Rangitikei/Whanganui	\$2,500
Taihape Community Development Trust - Taihape Housing Steering Group	\$2,500
Scotts Ferry Beach Community	\$2,500
Marton Development Group	\$5,000
	\$35,070

2.2 It is a condition of the Community Initiatives Fund that Project Report Forms (for any previous projects that received funding) are returned before further funding can be sought. All applicants for Round Two, 2022/23 are eligible to receive funding as any relevant Project Report Forms have been received except for Taihape Community Development Trust which will provide a tabled report prior to the meeting.

Recommendation 1

That the report 'Community Initiatives Fund – Consideration of Applications for Round Two of 2022/23' be received.

Recommendation 2

The committee noted the Taihape Community Development Trust applications are on behalf of two separate groups.

Recommendation 3

That the Finance/Performance Committee approve the sponsorship of projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

-
-
-
-
-

9 Reports for Information

9.1 Events Sponsorship Scheme - Project Report Form

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Attached, under separate cover are two completed Project Report Forms from previous rounds of funding for the Events Sponsorship Scheme.

Attachments:

1. Aquital Form-Arohanui Hospice (under separate cover)
2. Aquital Form- Rangitikei Shearing Sports Inc (under separate cover)

Recommendation

That the Events Sponsorship Scheme – Project Report Form be received.

9.2 Community Initiatives Fund - Project Report Forms**Author: Kezia Spence, Governance Advisor****1. Reason for Report**

- 1.1 Attached under separate cover (due to attachment size) are three completed Project Report Forms from previous rounds of funding for the Community Initiatives Fund.

Attachments:

1. **Aquital Form-Arohanui Hospice (under separate cover)**
2. **Aquital Form-Parkinson's New Zealand Chairtable Trust (under separate cover)**
3. **Aquital Form- Taihape & District Historical Society (under separate cover)**

Recommendation

That the Community Initiatives Fund – Project Report Forms be received.

9.3 Financial Snapshot - March 2023**Author: Hilary Walker, Management and Systems Accountant****Authoriser: Dave Tombs, Group Manager - Corporate Services****1. Reason for Report**

1.1 To provide Committee Members with Council's latest management accounts and related commentary.

2. Activity Performance Reports

2.1 The attached Departmental Activity Performance Reports provide commentary on Departmental operational budget variances in excess of \$100k (excluding Depreciation and Overhead Allocations).

3. Depreciation

3.1 As previously advised, Depreciation exceeds budget due to the recent asset revaluations (this has resulted in proposed Depreciation budget increases for 2023/24).

4. Capital Expenditure**Year To Date Summary**

4.1 YTD Capital expenditure is \$15.0m compared to a YTD budget of \$23.1m. The attached summary shows the budget variances split by cost centre with the larger budgets (>\$500k) being shown separately.

Funding of Unbudgeted Capital Expenditure

4.2 As previously advised, Capital Expenditure includes unbudgeted Emergency Capital Works expenditure (\$1.2m): 84% of this will be funded by FAR with the balance (\$375k) to either be debt funded or offset against underspends in other project budgets.

(Note a further \$1.1m of expenditure related to Emergency Response is also currently included in Operating Expenditure)

4.3 If the volume of Emergency Works is significant it *may* result in a deferral of other budgeted Roding projects.

4.4 In November 2022 Council approved unbudgeted Capital Expenditure of around \$5m for work associated with the Taihape Wastewater Pump Station.

Other

4.5 As reported within the Roding and Footpaths Activity Performance Report (attached) the Roding Team is investigating the viability of using \$559k of Other Expense budget (i.e. Operating Expense Budget) for Capital Projects. A Council Report will be provided should any budget changes be sought.

Attachments

1. **Financial Snapshot - March 2023** [↓](#)

Recommendation

That the report 'Financial Snapshot – March 2023' be received.

**Whole of Council
Activity Performance Report
For the period ending March 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(33,175)	(31,998)	1,178	4%	(48,378)
Subsidies and Grants	(9,916)	(8,922)	993	11%	(17,060)
Other Revenue	(2,746)	(2,939)	(193)	-7%	(3,897)
Finance Revenue	(278)	(30)	248	824%	(41)
Gains	(423)	(430)	(7)	-2%	(840)
Rates	(19,814)	(19,676)	138	1%	(26,541)
Total Expense	33,751	32,578	(1,173)	-4%	45,702
Other Expenses	15,747	15,655	(92)	-1%	22,898
Personnel Costs	5,568	5,402	(166)	-3%	7,218
Finance Costs	362	376	14	4%	752
Depreciation	12,073	11,145	(928)	-8%	14,834
Overhead Allocation	0	(0)	(0)	0%	0
Grand Total	576	581	5		(2,676)

Variances > \$100k: Comment

Please refer to each Group for comments.

**Business Units
Activity Performance Report
For the period ending March 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(271)	(427)	(156)	-37%	(790)
Subsidies and Grants	(47)	(47)	0	0%	(47)
Other Revenue	(7)	(20)	(13)	-65%	(23)
Finance Revenue	(267)	(30)	237	788%	(41)
Gains	0	(430)	(430)	-100%	(840)
Rates	(6,141)	(6,035)	107	2%	(8,018)
Rate Apportionment	6,191	6,134	(57)	-1%	8,179
Total Expense	421	445	24	5%	276
Other Expenses	2,280	2,428	148	6%	3,605
Personnel Costs	4,390	4,442	52	1%	5,905
Finance Costs	362	376	14	4%	(140)
Depreciation	403	426	23	5%	541
Overhead Allocation	(7,014)	(7,227)	(213)	-3%	(9,635)
Grand Total	150	18	(132)		(514)

Variances > \$100k: Comments

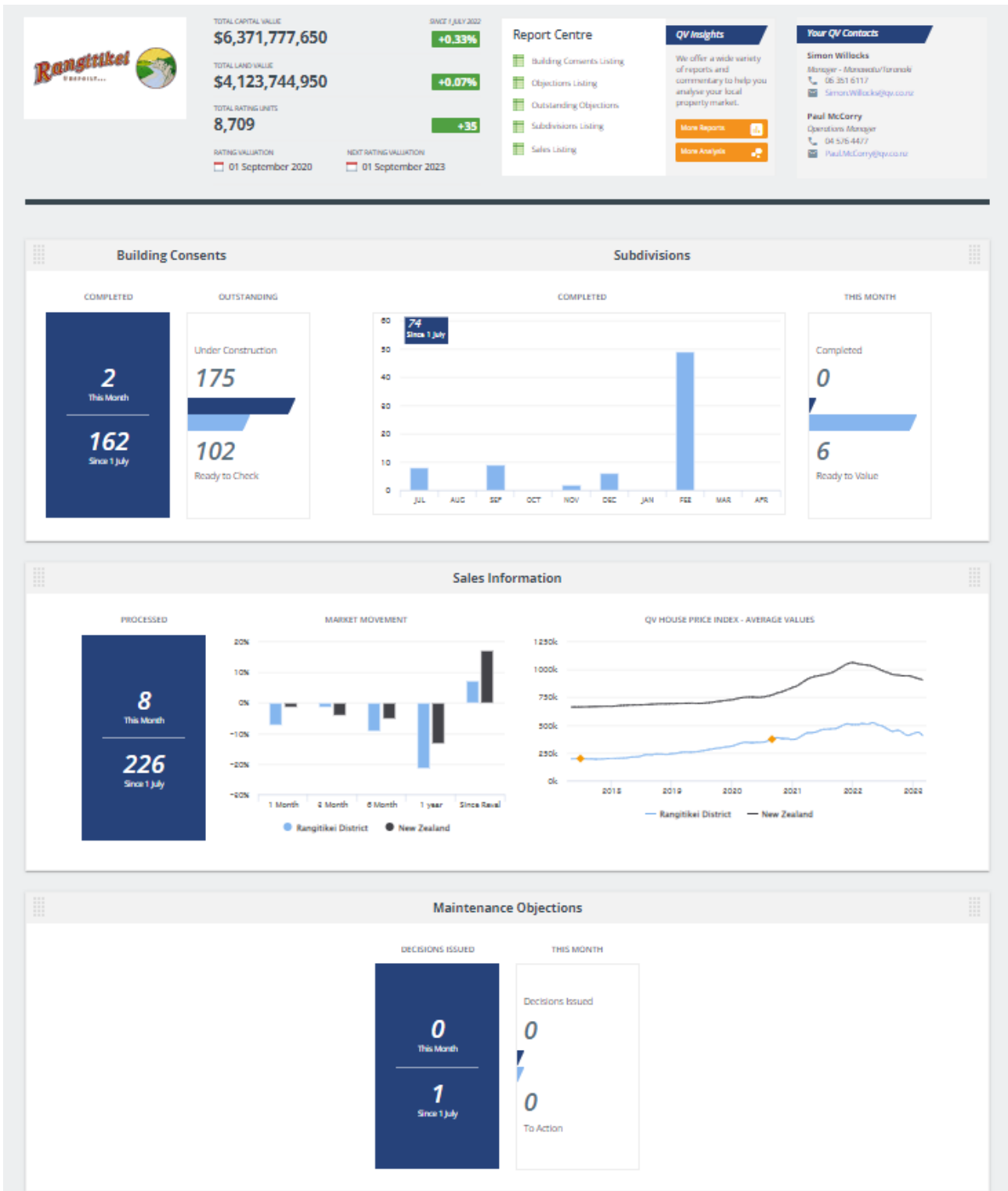
Finance Revenue	The variance is caused by higher than anticipated interest rates and bank balances.
Gains	The YTD budget variance of \$430k is offset against the YTD Actual variance of \$412k in Community & Leisure Activity, being the profit on sale of assets; this figure will be finalised at year end and may decrease once the related journals are finalised. (The Budget is shown in a different cost centre to where the Actual figures have been recorded).
Rates	YTD rate remissions of \$513k are lower than the associated budget of \$600k, due mainly to a reduction in rate remission requests.
Other Expenses	As previously noted, the YTD favourable Budget variance is the result of a large number of (partially) offsetting budget variances in a number of different cost centres.

9.4 QV Report**Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide the Finance and Performance Committee with data provided by QV.
- 1.2 Officers provide this data in response to a prior request from members of the Committee. Officers have previously noted that certain market transactions cause apparent anomalies in some of the data included in the attached and emphasise that this raw information is not used for any decision making.
- 1.3 Note that the data included in the following mini-report is 'live' data so is current as at mid-April 2023.

2. Explanations

- 2.1 QV have provided the following explanations for some terminology used in the Building Consents 'Outstanding' section of the attached report. These figures arise from the 'general practice' of QV visiting a property six months after the Building Consent application has been approved (actual timing of the visit is also based on logistical considerations):
 - 2.1.1 Under Construction: the visit reveals that construction has not been completed (QV will schedule a follow up visit); and
 - 2.1.2 Ready to Check: the 'six month waiting period' has lapsed and QV are in the process of scheduling/conducting the inspection visit. On inspection if the property is found to be not ready to value, QV would extend the date for re-inspection and the property will revert to "Under Construction" until the date is met and ready to value again.



Recommendation

That the QV Report be received.

9.5 Treasury and Debt - 2022/23**Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide the Finance and Performance Committee with an overview of Council's 2022/23 Treasury and Debt position.

2. Discussion

- 2.1 Council's predicted June 2023 Treasury/Debt position has not materially changed from the position that was reported at last month's Committee Meeting. As can be seen from this report, Council is currently (comfortably) within its key Liquidity ratios and LTP-stated debt levels.
- 2.2 Note: the balances included in this report are only those that are relevant when considering Council's current treasury and debt position: other (non-financial) assets and liabilities also exist.

Investments

- 2.3 As stated in previous months' reports, Council currently earns a higher interest rate on its Current Account than it would earn on term deposits (up to 180 days). Accordingly, Council's Current Account Balance exceeded the limit suggested in our Treasury Management Policy (\$3m).

Council has no other significant financial investments.

Liquidity

- 2.4 As at 31 March 2023 Council had a strong liquidity position as shown below:

2.4.1 Treasury Assets

- | | |
|-----------------|----------------------|
| • Bank/Deposits | \$6.5 million |
| • Receivables | \$1.4 million |
| • Prepayments | \$1.3 million |
| • Total | \$9.2 million |

2.3.2 Treasury Current Liabilities

- | | |
|-------------------|----------------------|
| • Payables | \$3.6 million |
|-------------------|----------------------|

2.3.3 Net Current Treasury Position	\$5.6 million
--	----------------------

Debt

2.5 Council currently has \$19m of long-term debt, as summarised below:

Amount	Maturity Date	Fixed Rate of Interest
3 million	15/4/2029	3.12%
5 million	14/4/2033	3.68%
11 million	15/4/2027	4.17%

2.6 Council's 22/23 Annual Plan includes a budgeted debt level at 30 June 2023 of \$47.7m.

Liquidity Ratios

2.7 At the April 2022 Finance/Performance Committee Meeting, Officers were asked to include Liquidity Ratios in future Treasury and Debt reports.

2.8 Council's Long Term Plan (pages 142 and 143) includes two Liquidity Ratio Benchmarks set by the Local Government Funding Agency. Based on Sections 2.2 to 2.3 above, the current performance (using full year forecasts, including assumptions as noted in the analyses below) in relation to these benchmarks is as follows (note these ratios are currently included in a more detailed report that is provided to each Risk and Assurance Committee):

2.9 Net Debt/Total Revenue must not exceed **175%**:

• Debt (assume further \$5m is taken out in May/June)	\$24m
• Bank/Deposits (assume year end balance is \$5m)	\$5m
• Net Debt	\$19m
• Budgeted Full Year Revenue	\$48m
2022/23 Full Year Forecast: Net Debt/Total Revenue	40%

2.10 External Debt plus Committed Facilities plus Liquid Assets (Available Finance) divided by External Debt must be greater than **110%**:

• External Debt	\$24m
• Bank/Deposits	\$5m
• Available Finance	\$29m
Available Finance divided by External Debt	121%

Recommendation

That the report 'Treasury and Debt – March 2023' be received, noting the justification in S2.2 for Council having a Current Account Bank Balance higher than that recommended in Council's Treasury Management Policy.

9.6 Proposed Reforms - Future Financial Impacts

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

1.1 Further to the report provided to the Finance/Performance Committee meeting in December 2022, this report provides an update regarding financial impacts of the Three Waters Reforms.

1.2 This report:

- is intended to be a standing item to Finance/Performance Committee; and
- provides updates regarding the potential future financial impacts of the Three Waters reforms; and
- should accordingly be referred to with reference to previous updates; and
- sets the scene for future reports, with updates being included to reflect new information that arises.

2. Update

Summary

- 2.1 Council has been advised that the timeframe for the introduction of the proposed Three Waters reforms has been deferred by up to two years, to June/July 2026.
- 2.2 Regions may elect to enter the reforms from 1 July 2025 – this report assumes Council undergoes the transition in June/July 2026.
- 2.3 At ‘a high level’, the main financial implications of this deferral are basically a deferral of the associated financial impacts by two years.
- 2.4 Capital expenditure associated with Three Waters for the 2 years ended June 2026 will now be the responsibility of Council.
- 2.5 The relevant Funding Impact Statements (FIS) included in the current LTP - *pages 70, 76 and 82* - show the combined budgeted Three Water capital expenditure for these two years is \$3.28m.
- 2.6 These FISs also show that the debt associated with Council’s Three Waters activities is budgeted to decrease by \$6.61m during these two years.

Debt

2.7 Page 15 of Council’s 2023/24 Annual Plan Consultation Document (‘CD’) includes the following graph that shows (green bars) Council’s ‘*anticipated future debt, following three waters reform*’.



2.8 The figures used to provide the green bars were based on ‘the old transfer date’ of June 2024.

2.9 The recent deferral impacts the green bars as follows:

- 2023/24: the green bar would match the pink bar
- 2024/25: the green bar would be slightly below the pink bars due to S2.6 above
- 2025/26: the green bar would be slightly below the pink bars due to S2.6 above
- For subsequent years the green bars would essentially be as per the CD

Notes:

- The above points assume that all of Council’s debt is repaid around 30 June 2026. Should only, say, \$20m of debt actually be repaid the balance would be offset with a Receivable so the nett balance sheet impact would be the same.

2.10 Council’s next LTP will no doubt include an amended debt ceiling, based on the Lending Covenants used by Council’s main source of debt (LGFA)

2.10.1 It is not yet known to what extent LGFA will amend its Lending Covenants. Currently one of the covenants is based on nett debt being capped at 175% of Total Revenue.

- 2.10.2 One of the key direct financial impacts of the reforms on Councils will be the loss of its Three Waters related revenue
- 2.10.3 Council's current LTP shows that its Year 4 Total Revenue figure (\$46m) less its Three Water related income (\$11m) is \$35m. Assuming a bank balance at 30 June 2024 of \$9m this provides a Debt Limit of \$72m for June 2027.
- 2.10.4 The graph above shows that this requires active management by Council staff

Notes:

- Current rate increases have been higher than those included in the LTP so the Total Revenue (and Debt limit) figures referred to in S2.9.3 are likely to be higher than those stated.
- It must be noted that the 'future debt' figures used in this report and the graph below are as per the current LTP. Council's current debt is around \$22m lower than the figure budgeted in the LTP.

Other

- 2.11 The deferral provides Council with a greater opportunity to plan for the stranded overhead' impact of the proposed reforms.
- 2.12 Officers expect various aspects of these proposed reforms to continue to be discussed and possibly amended in the build up to the next LTP.

3. Impact on Strategic Risks

- 3.1 The impact of the Three Waters reforms has the potential to impact on most, if not all, of Council's Strategic Risks. Officers continue to assess these impacts.

The financial aspects of this report directly relate to the '*Financial Stability Is Lost*' Strategic Risk. Officers continue to oversee this risk.

4. Mana whenua implications

- 4.1 The impact of the Three Waters reforms has the potential to have mana whenua implications. Officers continue to monitor these implications.

Recommendation

That the Proposed Reforms - Future Financial Impacts report be received.

9.7 Statement of Service Performance: July - December 2022**Author:** Georgia Etheridge, Corporate Planning Advisor**Authoriser:** Katrina Gray, Senior Strategic Planner**1. Reason for Report**

- 1.1 The purpose of this report is to present the Statement of Service Performance for the first six months of the 2022/23 financial year, covering 1 July 2022 to 31 December 2022.

2. Background

- 2.1 The Statement of Service Performance (SSP) tracks progress against the levels of service and performance measures for each group of activity identified in the Long-Term Plan 2021-31.
- 2.2 The attached document shows the results (Attachment 1).
- 2.3 Performance measures are indicated as achieved; not achieved; not yet achieved, or not measured.
 - Achieved: 34
 - Not yet achieved: 6
 - Not achieved: 11
 - Not measured: 16

3. Highlights

- 3.1 Council continues to undertake self-assessments and training exercises to ensure preparedness to operate an Emergency Operations Centre when required. Ongoing improvements to equipment and processes are also being implemented.
- 3.2 Council has received positive scores on the HappyOrNot feedback system both across all facilities, and for libraries.
- 3.3 Council's public toilets and playgrounds continue to comply with safety and design guidelines.

4. Areas for Improvement

- 4.1 Council received an infringement notice on 8 December 2022 referring to non-compliance in October 2022 at the Taihape Wastewater Treatment Plant. Council has included budget in the draft Annual Plan 2023/24 to investigate and undertake the improvements necessary to ensure long term compliance.
- 4.2 By 31 December the District had generated over half the annual target for waste to landfill for 2022/23. However, the result of 2,900 tonnes is 335 tonnes lower than the 6-month result at December 2021. Council has employed a Solid Waste Officer who is investigating options to encourage behaviour change to reduce waste. Central Government is also undertaking initiatives to encourage behaviour change including increased waste levies and compulsory recycling schemes.

ITEM 9.7**5. Financial Implications**

5.1 This report does not have any financial implications.

6. Impact on Strategic Risks

6.1 There are no relevant strategic risks associated with this report.

7. Mana whenua implications

7.1 There are no significant mana whenua implications.

8. Statutory Implications

8.1 There is no direct statutory implication for the six monthly update on the SSP. The annual report forms part of the Annual Report under the Local Government Act 2002, Schedule 10, Part 3, Section 25.

9. Decision Making Process

9.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Statement of Service Performance July - December 2022** [↓](#)

Recommendation 1

That the report "Statement of Service Performance July - December 2022" be received.

9.8 Public Feedback / Performance Report - April 2023

Author: Gaylene Prince, Group Manager - Community Services

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 This report provides the Finance/Performance Committee with a regular monthly report from Council's Happy Or Not system; feedback from Korero Mai – Have Your Say; and this month a Complaints Dashboard is also included.

2. Explanation

- 2.1 The Happy or Not report for the month of March 2023, showing results from over the four locations, is attached (Attachment 1).
- 2.2 A total of 526 responses were received during the month from the Marton main office, Te Matapihi, Marton Library and Taihape Library / Information Centre. 90% of the feedback was very positive. You will note that two comments in the open feedback have been redacted, due to offensive language.
- 2.3 This month a Happy Or Not report from the Marton Swim Centre is also attached (Attachment 2). For the month of March 610 responses have been submitted via this portable system at the swim centre. Of these 88% is very positive.
- 2.4 Also attached (Attachment 3) is feedback from the Korero Mai – Have Your Say feedback system, via QR codes and the Council website for the period 24 March – 20 April 2023. Staff get sent a copy of any suggestion / issue that can be acted on or implemented.
- 2.5 The complaints dashboard for March 2023 is attached (Attachment 4). Customer Service capture this information as part of our Complaints and Issue Resolution process, which is available on Council's website - [RDC-Complaints-and-Issue-Resolution-Policy-2023 Web.pdf \(rangitikei.govt.nz\)](#).
- 2.6 Four areas are covered in the dashboard – Priority; Status, Complaint by Department; and Overall Progress, a full explanation of each these is below:

Priority:

- *Monitor* - these are complaints that we want to ensure that customers receive an outcome from other staff in a timely manner or that are likely to escalate.
- *Custom* - these are complaints that have *high* importance or have been received via the CE's office, that need a response sooner than the standard 15 days.
- *Standard* - these are complaints that are received via Request for Service (RFS), website, phonecall, or via email and will follow the standard complaint process/timeframe.

Status:

- *Escalated* - where it has been passed to CE or another ELT member for a final response and is considered closed in this system / dashboard.
- *New* - an open complaint however, contact is yet to be made, i.e. it is within the two working day acknowledgment timeframe.

- *Waiting on Cust (Customer)* - an open complaint, requiring more information or a response from the person making the complaint.
- *Waiting on Staff* - an open complaint, that has been sent to another staff member for information or assistance with the response.

Complaint type:

- shows which complaints relate to which department.

Overall Progress:

- shows how many complaints have been closed, as a number and percentage.

3. Decision Making Process

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Happy or Not Report - March 2023** [↓](#)
2. **Happy or Not Report - Marton Swim Centre** [↓](#)
3. **Korero Mai Feedback Form Report - April 2023** [↓](#)
4. **Complaints Dashboard for March 2023** [↓](#)

Recommendation

That the Public Feedback / Performance Report – April 2023 be received.

10 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1 Finance/Performance Committee Meeting - 30 March 2023

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Finance/Performance Committee Meeting - 30 March 2023	[enter text]	S48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

11 Open Meeting