

ORDER PAPER

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 26 September 2024
Time: 9.30am
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Fi Dalgety

Deputy Chair: Cr Jeff Wong

Membership: Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon
Cr Greg Maughan
Cr Paul Sharland
Ms Leanne Hiroti (TRAK Representative)
HWTM Andy Watson

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Notice is hereby given that a Finance/Performance Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 26 September 2024 at 9.30am.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

Erin Wirihana will speak regarding their application for the 3 Stand 8-Hour Strong Wool Shearing Record Attempt – Hunterville.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Finance/Performance Committee Meeting held on 29 August 2024** are attached.

Attachments

1. **Finance/Performance Committee Meeting - 29 August 2024**

Recommendation

That the minutes of Finance/Performance Committee Meeting held on 29 August 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 29 August 2024

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Brian Carter
Cr Dave Wilson
Cr Fi Dalgety
Cr Greg Maughan
Cr Jeff Wong
Cr Paul Sharland
Cr Simon Loudon
HWTM Andy Watson
Ms Leanne Hiroti

In attendance

Cr Gill Duncan
Mr Kevin Ross, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Ms Katrina Gray, Manager Strategy and Development
Mr Dave Tombs, Group Manager- Corporate Manager
Ms Lorraine Bergen, Manager Financial Services
Mr Warren Pedley, Management and Systems Accountant
Mrs Janna Harris, Corporate Planner
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Dalgety opened the meeting at 9.29am and read the council prayer.

2 Apologies

No apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Amendment: Mr Tombs be included in the list of attendees.

Resolved minute number 24/FPE/053

That the minutes of Finance/Performance Committee Meeting held on 27 June 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr S Loudon/Cr P Sharland. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Finance/Performance Meetings

His Worship the Mayor requested that staff check the property valuations for properties in the Taihape west slip zone and noted that those property owners can no longer access insurance. This is on the Council agenda later today.

Resolved minute number 24/FPE/054

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr B Carter/Cr G Maughan. Carried

8 Chair's Report

8.1 Chair's Report - August 2024

Cr Dalgety provided a verbal report, and this was tabled after the meeting.

Resolved minute number 24/FPE/055

That the Chair's Report –August 2024 be received.

Cr F Dalgety/Cr B Carter. Carried

9 Reports for Information

9.1 Finance Snapshot - June 2024

The current report are preliminary figures, and this will be finalised as part of the audit process.

Swimming Pool

The swimming pool costs are charged back to the contractor such as electricity, and this is shown as income on these statements.

Rubbish and Recycling Charges

Tonnage is the same, but the revenue is lower and there will be a catch-up process. This catch-up will be shown this financial year.

The Putorino waste was separate to this and did not come out of the council allocation.

Resolved minute number 24/FPE/056

That the report 'Finance Snapshot – June 2024' be received.

Cr F Dalgety/Cr G Maughan. Carried

9.2 Fee Waivers – Update

The report was taken as read.

Resolved minute number 24/FPE/057

That the report 'Fee Waivers – Update' be received.

Cr D Wilson/Cr B Carter. Carried

9.3 Treasury and Debt

His Worship the Mayor highlighted that this report needs to be considered with the changing legislation and what this will look like. Mr Tombs responded that this is easy to do in council systems by taking Three Waters infrastructure out and that this will be reported to a future meeting.

Resolved minute number 24/FPE/058

That the report 'Treasury and Debt – 2023/24' be received.

Cr P Sharland/Cr J Wong. Carried

9.4 QV Report

His Worship the Mayor noted the previous conversation from QV on the Taihape slip zone area and that this needs to be advocated to QV.

Resolved minute number 24/FPE/059

That the QV Report be received.

Ms L Hiroti/Cr B Carter. Carried

9.5 LGFA - General Information

Staff responded to questions that there are no known councils that have defaulted on their payments.

Resolved minute number 24/FPE/060

That the report 'LGFA - General Information' be received.

HWTM A Watson/Cr G Maughan. Carried

9.6 Statement of Service Provision End of Year Report: July 2023 - June 2024

Road Condition

His Worship the Mayor highlighted his concerns with the deterioration of the network and the low percentage of resealing.

There were concerns about a decrease in budget to reseal roads. Mr Benadie responded to comments that 6% is not achievable especially as the resealing price is increasing.

Road Safety

Councillors discussed that this can be driver behaviour but that the quality of the road can have an impact. Mr Benadie noted that staff and police do work together to understand what caused the problems of any accidents.

Performance Measures

The measures are set out in the Long Term-Plan and that these have not largely changed. Ms Gray responded to questions that there can be improvements made.

These measures are set by Council and by the Regional Council and Central Government.

Mrs Gordon has been working through the Māori responsiveness framework to increase these results.

Resolved minute number 24/FPE/061

That the report 'Statement of Service Provision End of Year Report: July 2023 – June 2024' is received.

Cr D Wilson/Cr P Sharland. Carried

9.7 Public Feedback / Performance Report - July 2024

The report was taken as read.

Resolved minute number 24/FPE/062

That the Public Feedback / Performance Report – July 2024 be received.

Cr D Wilson/Cr G Maughan. Carried

The meeting closed at 10.51am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 26 September 2024.

.....

Chairperson

ITEM 7.1
7 Follow-up Action Items from Previous Meetings**7.1 Follow-up Action Items from Finance/Performance Meetings****Author:** Kezia Spence, Governance Advisor**1. Reason for Report**

- 1.1 On the list attached items raised at previous Finance/Performance meetings. Items indicate who is responsible for follow up, and a brief status comment

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Action Items from Finance/Performance Meetings [↓](#)

Recommendation

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	30-May-24	Shared Services - budgets from 1 July 2024 (add date)	Arno	This is included in the September Finance and Performance meeting	Completed.
2	30-May-24	Capital Carry forwards - to a future meeting (add date)	Doug/Warren	This will come to Oct 2024 meeting (once the June 2024 audit is complete)	In progress
3	30-May-24	Report on the alternative options for Smarty Grants to the Finance and Performance Committee	Kym S/Carol G	Update will be provided at the meeting.	In progress
4	31-Aug-23	Rates - check whether rates are being charged to all new properties (once a CCC is granted) - a suggested process put in place by staff.	CE	Would like further investigation on this matter as another property was identified. [Note: at the QV Valuation presentation in December Council were advised that QV are confident that their audit and processes capture all new properties]	In progress

ITEM 8.1

8 Chair's Report

8.1 Chair's Report - September 2024

Author: Fiona (Fi) Dalgety, Councillor

1. Reason for Report

- 1.1 A verbal or tabled report will be provided during the meeting.

Recommendation

That the Chair's Report –September 2024 be received.

9 Reports for Decision

9.1 Events Support Scheme - Consideration of Applications for Round One for 2024/25

Author: Deb Haworth, Venue and Events Coordinator

Authoriser: Kym Skerman, Manager- Venues and Events

1. Reason for Report

- 1.1 The 2024/25 budget for the Events Support Scheme is \$25,128. This includes the carry-over from the previous financial year.
- 1.2 A total of **\$49,662.55** has been requested in Round One. This exceeds the total amount available.

2. Round 1 – 2024/25

- 2.1 Nine applications have been received for Round One and have been individually assessed by the Finance/Performance Committee in SmartyGrants

Applicant	Amount Requested
Turakina Caledonian Society	\$5,000.00
Hunternville Huntaway Festival	\$4,000.00
Bulls & District Community Trust	\$5,884.50
Manawatu Wanganui Golf Assn Inc	\$13,500.00
Taihape Dressage Group	\$2,000.00
3 Stand 8-Hour Strong Wool Shearing Record Attempt – Hunternville	\$8,315.76
Bulls & District Community Trust	\$1,962.29
Saint Joseph's School PTA	\$5,000.00
Marton Country Music Festival	\$4,000.00
	\$49,662.55

3. Staff noted they have emailed 3 Stand 8-Hour Strong Wool Shearing Record Attempt – Hunternville as the deposit slip provided was for a personal account and not for the event.
 - 3.1 In their response to this email, they noted it would be extremely hard to create a bank account without creating or setting up an organisation initially. They have suggested the funds be deposited in the Ratima Shearing account, as they are the main contractor supporting this world record.
4. It is a condition of the Events Support Scheme that Project Report Forms (for any previous events that received funding) are returned before further funding can be sought. All of the applicants have returned their Project Report Forms.

ITEM 9.1**Recommendation 1**

That the report 'Event Support Scheme – Consideration of Applications for Round One of 2024/25' be received.

Recommendation 2

That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the events Support Scheme funds as outlined to successful applicants:

-

9.2 Community Initiatives Fund - Consideration of Applications for Round One 2024/25**Author:** Deb Haworth, Venue and Events Coordinator**Authoriser:** Kym Skerman, Manager- Venues and Events**1. Reason for Report**

1.1 The 2024/25 budget for the Community Initiatives Fund (CIF) is \$35,913. This includes the carry forward from the previous financial year.

1.2 A total of **\$18,032.27** has been requested in Round One.

2. Round 1 – 2024/25

2.1 Eight applications have been received for Round One and have been individually assessed by the Finance/Performance Committee in SmartyGrants

Applicant	Amount Requested
Bulls & District Community Trust	\$1,497.17
Marton & Districts Budget Service Inc	\$2,500.00
Parkinsons NZ	\$2,500.00
House of Science NZ Charitable Trust	\$2,500.00
Te Kai Whaka Ora - Marton Youth Trust	\$2,500.00
Forest and Bird Society - Rangitikei Branch	\$1,535.00
Marton & Surrounds ICT Hub Charitable Trust	\$2,500.00
Marton & District Historical Society	\$2,500.00
	\$18,032.17

3. Staff note that the Bulls and District Community Trust have been provided funds for the same item in the last financial year and that this application is for the remaining funds for this item. They have not completed the acquittal form for this.

4. It is a condition of the Community Initiatives Fund that Project Report Forms (for any previous projects that received funding) are returned before further funding can be sought.

4.1 All applicants for Round One, 2024/25 are eligible to receive funding as any relevant Project Report Forms have been received, except for the Bulls Community Development Trust due to the project not being completed.

Recommendation 1

That the report 'Community Initiatives Fund – Consideration of Applications for Round One of 2024/25' be received.

ITEM 9.2**Recommendation 2**

That the Finance/Performance Committee approve the sponsorship of projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

-

9.3 Community Initiatives Fund - Project Report Forms

Author: Deb Haworth, Venue and Events Coordinator

Authoriser: Kym Skerman, Manager- Venues and Events

Reason for Report

Attached, under separate cover, are five completed Project Report Forms from previous Rounds of funding for the Community Initiatives Fund.

Attachments:

1. Whanganui Junior Neighbourhood Support (under separate cover)
2. Marton Food Pantry Van operating costs (under separate cover)
3. Marton & District Historical Society (under separate cover)
4. Marton & District Budget Service (under separate cover)
5. Whanganui Junior Neighbourhood Support (under separate cover)

Recommendation

That the Community Initiatives Fund – Project Report Forms to be received.

ITEM 9.4**9.4 Events Support Scheme - Project Report Forms**

Author: Deb Haworth, Venue and Events Coordinator

Authoriser: Kym Skerman, Manager- Venues and Events

1. Reason for Report

- 1.1 Attached, under separate cover are five completed Project Report Forms from previous rounds of funding for the Events Support Scheme.

Attachments:

1. Gumboots and Brass Wind Ensemble (under separate cover)
2. Taihape Area Dressage Group (under separate cover)
3. Hunterville Huntaway Festival (under separate cover)
4. Marton Country Music Festival (under separate cover)
5. 159th Turakina Highland Games (under separate cover)

Recommendation

That the Event Support Scheme – Project Report Form be received.

10 Reports for Information

10.1 Finance Snapshot - August 2024

Author: Warren Pedley, Management and Systems Accountant

Authoriser: Doug Law, Group Manager Corporate Services

1. Reason for Report

- 1.1 To provide Committee Members with Council's management accounts and related commentary as at the end of August 2024.

2. Whole of Council Summary

- 2.1 The attached Whole of Council Performance Report highlights a number of budget variances that are best considered 'at Group level' in the individual accompanying Group Financial Summary Reports.

3. Group Financial Summary Reports

- 3.1 The attached Group Financial Summary Reports provide commentary on operational budget variances in excess of \$100k, noting the following items:

3.2 Personnel Costs

The current financial statements reflect the personnel costs as per the LTP budget and are therefore pre the integration of the MDC Shared Services team. This now needs to be revised and will involve a budget movement between "Other Expenses" within Roading and Footpaths and Water, Sewerage and Stormwater to "Personnel Costs" within "Business Units".

3.3 Depreciation

Depreciation variances are currently favourable across the whole of Council but this is a timing issue reflecting changes yet to be made to the asset register pending the finalisation of the 2024 Annual Accounts audit.

4. Capital Expenditure

- 4.1 The attached summary shows these budget variances split by cost centre with the larger budgets (>\$500k) being shown separately.
- 4.2 Commentary regarding the majority of these capital budgets is provided in the *PMO Report* that is reviewed at Council Meetings and the *Assets and Infrastructure Report* that is reviewed at Assets/Infrastructure Committee Meetings.

Attachments:

1. **Financial Summary - August 2024** [↓](#)

Recommendation 1

That the report 'Finance Snapshot – August 2024' be received.

ITEM 10.1 ATTACHMENT 1

Whole of Council
Activity Performance Report
For the period ending August 2024

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(11,280)	(9,950)	1,329	13%	(55,127)
Subsidies and Grants	(2,246)	(1,071)	1,175	110%	(16,282)
Other Revenue	(969)	(894)	75	8%	(5,051)
Finance Revenue	(112)	(88)	23	26%	(495)
Gains	0	0	0		(356)
Rates	(7,953)	(7,896)	56	1%	(32,943)
Total Expense	9,233	9,039	(194)	-2%	56,455
Other Expenses	3,902	3,668	(234)	-6%	25,748
Personnel Costs	1,938	1,454	(484)	-33%	9,333
Finance Costs	350	492	143	29%	2,899
Depreciation	3,043	3,425	381	11%	18,474
Grand Total	(2,047)	(911)	1,136	125%	1,328

Variances > \$100k: Comment

Commentary provided in the following Group Summaries

Business Units
Activity Performance Report
For the period ending 31 August 2024

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(231)	(200)	31	15%	(933)
Other Revenue	(1)	(4)	(3)	-70%	(15)
Finance Revenue	(112)	(83)	29	35%	(460)
Gains	0	0	0		(356)
Rates	(2,671)	(2,666)	5	0%	(10,313)
Rate Apportionment	2,553	2,553	0	0%	10,211
Total Expense	213	313	100	32%	1,010
Other Expenses	464	655	191	29%	4,578
Personnel Costs	1,689	1,234	(456)	-37%	7,916
Finance Costs	(199)	0	199		0
Depreciation	106	226	120	53%	403
Overhead Allocation	(1,847)	(1,801)	46	-3%	(11,887)
Grand Total	(18)	113	131	116%	77

Variances > \$100k: Comment

Other Expenses

- Variance is mainly caused by lower than planned costs for contractors, and software licencing.

Personal Costs

- Variance is predominately driven by the Shared Services Team salary costs still budgeted as other costs within 3 Waters and Roading and thus offset this budget variance.

Finance Costs

- Variance is predominately driven by a lower than planned interest cost because of planned borrowing not yet being required along with a higher than planned recovery of internal interest.

Depreciation

- Variance is driven by lower than planned project completion at the end of 2024 and a timing issue with adjusting depreciation routines within the Financial System

Community
Activity Performance Report
For the period ending 31 August 2024

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(2,054)	(1,836)	218	12%	(7,868)
Subsidies and Grants	(258)	(37)	221	600%	(355)
Other Revenue	(132)	(129)	3	-2%	(823)
Finance Revenue	0	(5)	(5)	-100%	(31)
Rates	0	0	(0)		0
Rate Apportionment	(1,665)	(1,665)	0	0%	(6,659)
Total Expense	1,566	1,947	381	20%	9,367
Other Expenses	719	795	76	10%	3,640
Personnel Costs	23	17	(6)	-37%	115
Finance Costs	129	138	9	7%	815
Depreciation	408	671	263	39%	2,671
Overhead Allocation	286	326	39	12%	2,126
Grand Total	(489)	111	599	541%	1,498

Subsidies and Grants

- Largely driven by receipt of Better off Funding subsidies not factored into the budget pending realignment of 24/25 budget for "carry in" project activity along with Mayoral Taskforce for Jobs subsidy received (offset by costs in other expenses)

Depreciation

- Variance is driven by lower than planned project completion at the end of 2024 and a timing issue with adjusting depreciation routines within the Financial System

**Community Leadership
Activity Performance Report
For the period ending 31 August 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(413)	(413)	(0)	0%	(1,651)
Other Revenue	0	0	(0)		(0)
Rates	(26)	(26)	(0)	0%	(104)
Rate Apportionment	(387)	(387)	0	0%	(1,547)
Total Expense	279	360	81	22%	893
Other Expenses	151	153	2	2%	749
Overhead Allocation	128	207	79	38%	143
Grand Total	(134)	(53)	80	-151%	(759)

Variances > \$100k: Comment

Nil

Regulatory Services
Activity Performance Report
For the period ending 31 August 2024

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(993)	(1,131)	(138)	-12%	(4,107)
Other Revenue	(529)	(667)	(138)	-21%	(2,254)
Rate Apportionment	(463)	(463)	(0)	0%	(1,853)
Total Expense	552	614	62	10%	4,949
Other Expenses	43	202	159	79%	1,111
Personnel Costs	225	203	(22)	-11%	1,303
Overhead Allocation	284	209	(75)	-36%	2,535
Grand Total	(441)	(517)	(76)	-15%	842

Variances > \$100k: Comment

Other Revenue/Other Expenses/Personnel Costs

- All regulatory activity continues at below expected levels. Accordingly, associated revenue and expenditure accounts are below budget.

**Roading and Footpaths
Activity Performance Report
For the period ending 31 August 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(3,997)	(3,510)	487	14%	(25,924)
Subsidies and Grants	(1,505)	(1,035)	471	45%	(15,929)
Other Revenue	(26)	(29)	(3)	-12%	(174)
Rates	(2,466)	(2,446)	20	1%	(9,820)
Total Expense	4,214	3,225	(988)	-31%	23,842
Other Expenses	1,576	756	(820)	-108%	8,517
Finance Costs	114	83	(31)	-38%	487
Depreciation	1,835	1,770	(65)	-4%	10,722
Overhead Allocation	689	617	(72)	-12%	4,116
Grand Total	217	(285)	(501)	-176%	(2,082)

Variances > \$100k: Comment

Subsidies and Grants

- Variance is due to higher than planned maintenance activity resulting in a higher NZTA subsidies being received.

Other Expenses

- Variance is due to higher than planned maintenance activity YTD, with expenditure up 77% YTD on the prior year equivalent (which was also used for budget profiling).

ITEM 10.1 ATTACHMENT 1

Rubbish and Recycling
Activity Performance Report
For the period ending 31 August 2024

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(617)	(545)	72	13%	(3,030)
Other Revenue	(264)	(197)	67	34%	(1,635)
Rates	(315)	(311)	5	1%	(1,243)
Rate Apportionment	(38)	(38)	0	0%	(152)
Total Expense	332	297	(34)	-12%	3,067
Other Expenses	255	208	(47)	-23%	2,490
Finance Costs	0	2	1	76%	11
Depreciation	11	12	2	12%	65
Overhead Allocation	65	75	10	13%	501
Grand Total	(285)	(248)	37	15%	37

Variances > \$100k: Comment

- Nil

Water, Sewerage & Stormwater
Activity Performance Report
For the period ending 31 August 2024

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(2,957)	(2,448)	509	21%	(11,522)
Subsidies and Grants	(483)	0	483		0
Other Revenue	0	(1)	(1)	-100%	(56)
Finance Revenue	0	(1)	(1)	-100%	(4)
Rates	(2,474)	(2,447)	27	1%	(11,462)
Total Expense	2,027	2,257	229	10%	13,128
Other Expenses	674	885	210	24%	4,539
Finance Costs	304	269	(35)	-13%	1,587
Depreciation	684	746	62	8%	4,613
Overhead Allocation	365	357	(8)	-2%	2,389
Grand Total	(930)	(192)	738	385%	1,605

Variances > \$100k: Comment

Subsidies and Grants

- Variance is due to unplanned grant funding being received from the Ministry of the Environment for the Lake Waipu Freshwater Improvement Project

Other Expenses

- Variance is due to the budget still reflecting the prior MDC Shared Service Agreement and what are now internal costs (being labour and overhead) still showing as external costs.

Parks and Reserves
Activity Performance Report
For the period ending 31 August 2024

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000	%	\$000
Total Revenue	(18)	(7)	11	167%	(91)
Subsidies and Grants	0	0	0	-	2
Other Revenue	(18)	(7)	11	167%	(93)
Finance Revenue	0	0	0	-	0
Rates	0	0	0	-	0
Total Expense	51	26	(25)	-97%	200
Other Expenses	21	14	(6)	-44%	124
Finance Costs	1	0	(1)	-	0
Depreciation	0	0	0	-	0
Overhead Allocation	30	12	(18)	-155%	76
Grand Total	34	19	(14)	-74%	110

Variances > \$100k: Comment

Nil

Rangitikei District Council
Account Details
For Period Ended 31 August 2024

Account	2024/25 YTD Actuals August	2024/25 YTD Budgets August	2024/25 YTD Variance August	2024/25 YTD Percentage Variance August	2024/25 Full Year Budget
Business Units	55,047	135,382	80,335	59.34%	1,980,465
Fleet Management	(40,681)	0	40,681	100.00%	500,000
95500701. Motor Vehicle Purchases (dr)	9,859	0	(9,859)	-100.00%	500,000
955007011. Proceeds of Motor Vehicles Sold	(50,540)	0	50,540	100.00%	0
Information Services	93,427	135,382	41,955	30.99%	1,480,465
Community and Leisure Assets	270,719	1,026,091	755,372	73.62%	10,506,667
Domains	159,566	0	(159,566)	-100.00%	972,000
4410170630. Taihape Grandstand	4,452	0	(4,452)	-100.00%	650,001
Halls	50,079	930,488	880,409	94.62%	9,126,998
4090174504. Taihape Town Hall and Library Redevelopment	14,739	207,045	192,306	92.88%	3,999,999
4090174505. Marton Building Design & Construction	26,969	723,443	696,474	96.27%	4,999,999
Roading and Footpaths	756,525	1,230,822	474,297	38.54%	15,139,080
Non-Subsidised Roothing	2,360	125,419	123,059	98.12%	730,000
Subsidised Roothing	754,165	1,105,403	351,238	31.77%	14,409,080
70100745. Marton Rail Hub	1,613	689,445	687,832	99.77%	2,847,999
70100781. Sealed Road Pavement Rehabilitation (214)	208,272	59,287	(148,985)	-251.29%	1,637,283
70100782. Drainage Renewals (213)	215,366	61,579	(153,787)	-249.74%	985,000
70100783. Structures Components Replacements (215)	10,308	70,240	59,932	85.32%	842,001
7010078417. Renewal Footpath (225)	11,945	28,487	16,542	58.07%	534,001
7010078419. Walking Facilities Renewals (415)	0	32,808	32,808	100.00%	615,000
70100787. Sealed Road Surfacing (212)	76,887	0	(76,887)	-100.00%	2,405,009
70100795. Improvements- Low Cost Low Risk (341)	52,836	97,571	44,735	45.85%	3,471,746
Water, Sewerage & Stormwater	772,685	1,304,638	531,953	40.77%	9,048,433
Stormwater	107,156	78,390	(28,766)	-36.70%	820,798
6050177203. Bredins Line New Outfall	0	0	0	0.00%	500,000
Waste Water - Sewerage	310,874	213,999	(96,875)	-45.27%	2,530,001
6070176204. Wastewater Reticulation	100,224	18,172	(82,052)	-451.53%	750,001
6070176206. Marton to Bulls Centralisation Project	134,051	104,163	(29,888)	-28.69%	1,250,000
Water - District	330,420	996,285	665,865	66.83%	5,236,004
6060174503. Marton Water Strategy	211,611	875,312	663,701	75.82%	2,450,003
6060176401. Water Supply Renewals	5,000	120,567	115,567	95.85%	2,144,156
Grand Total	1,970,588	3,696,933	1,726,345	46.70%	36,689,645

10.2 QV Report**Author:** Lorraine Bergen, Manager Financial Services**Authoriser:** Doug Law, Group Manager Corporate Services**1. Reason for Report/Commentary**

- 1.1 To provide the Finance and Performance Committee with data provided by QV.
- 1.2 Officers provide this data in response to a prior request from members of the Committee. Officers have previously noted that certain market transactions cause apparent anomalies in some of the data included in the attached and emphasise that this raw information should not be used for any decision making.
- 1.3 Any queries arising from the following data will need to be passed to QV for a response.
- 1.4 Note that the data included in the following mini-report is 'live' data so is current as at 13th September 2024. The attached Summary includes results of QV's most recent property revaluations.

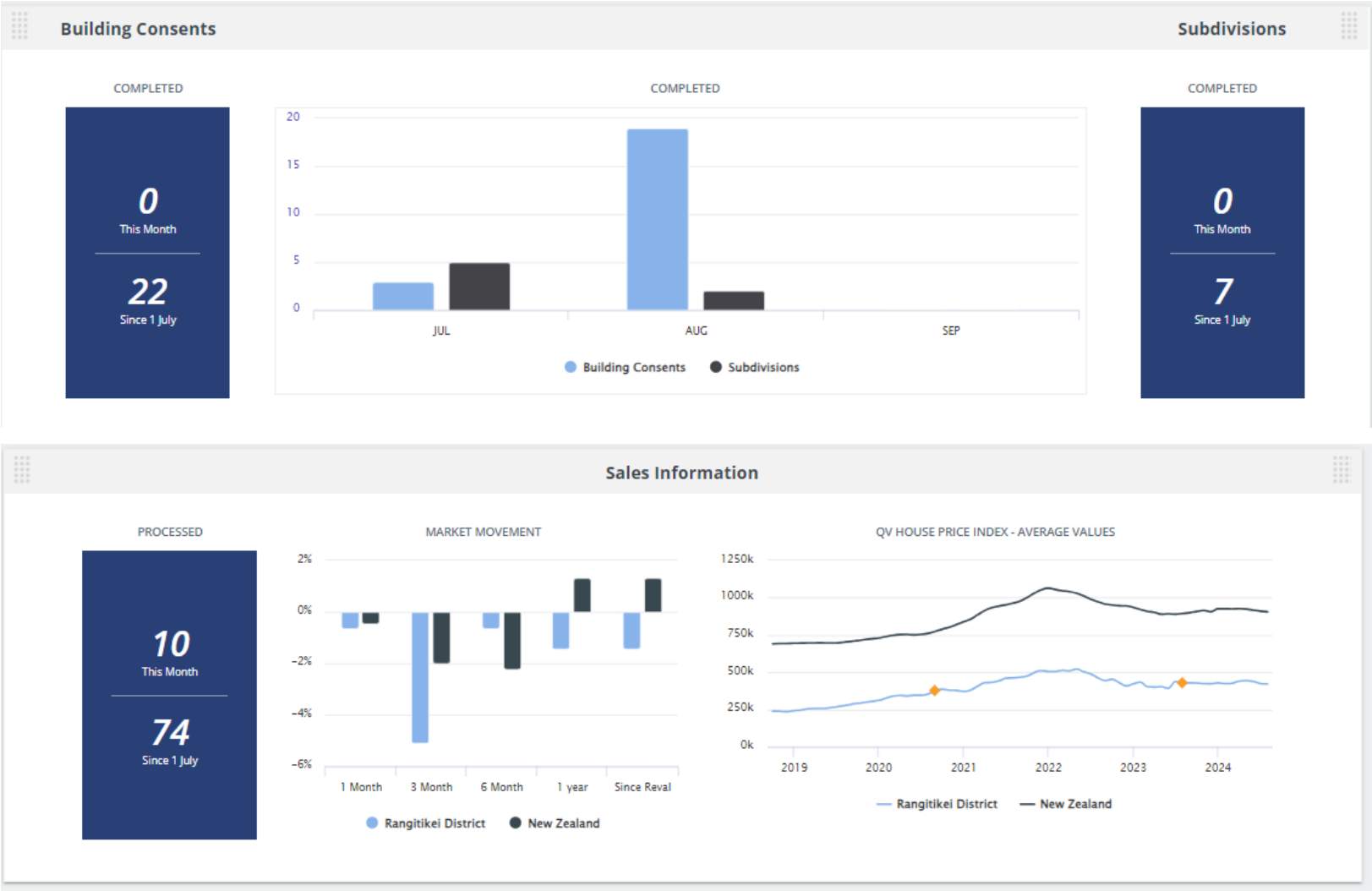
Attachments:

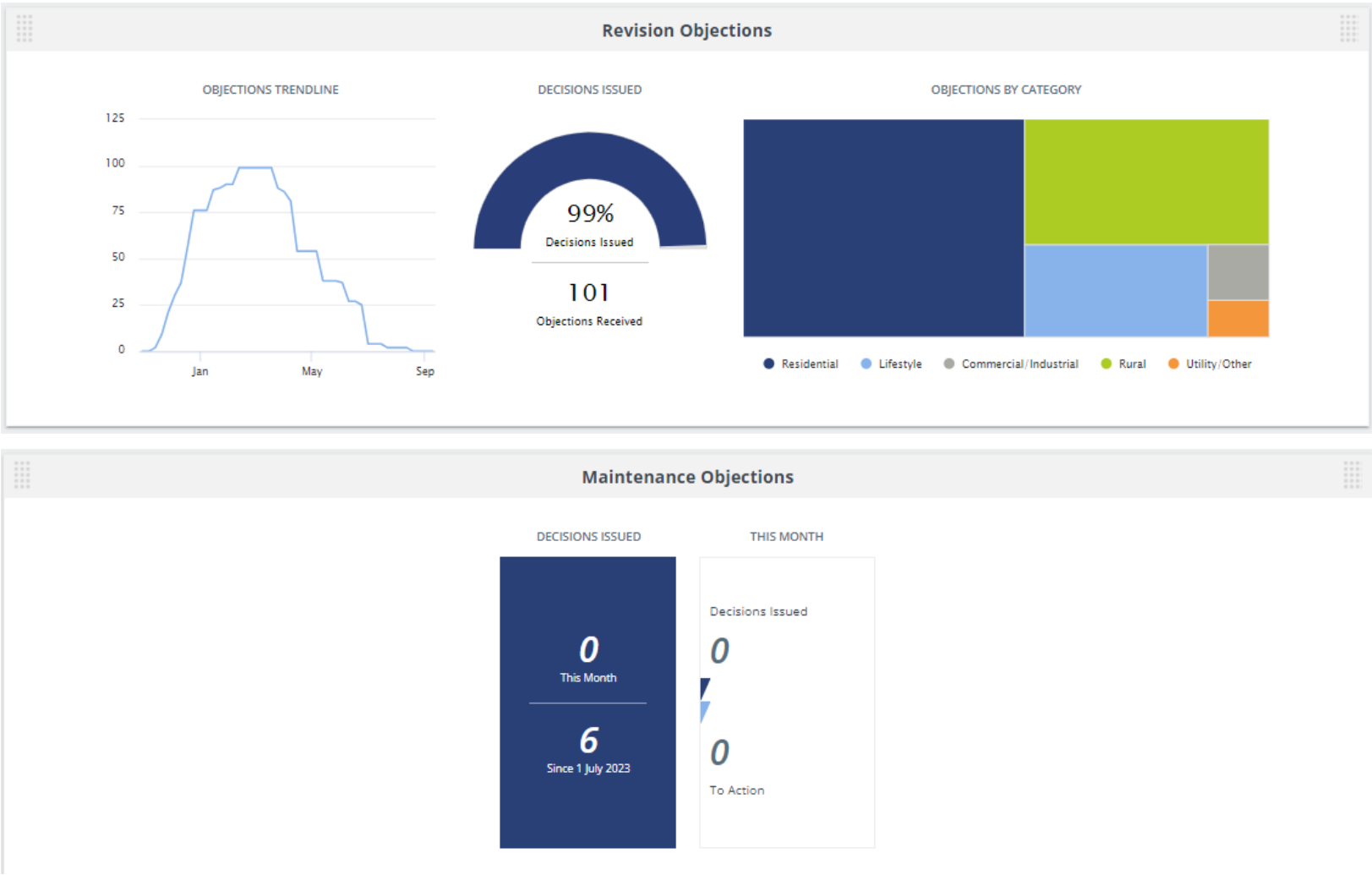
1. QV Monthly Report 13 Sept 2024 [↓](#)

Recommendation

That the QV Report be received.







10.3 Rate Remissions**Author:** Lorraine Bergen, Manager Financial Services**Authoriser:** Doug Law, Group Manager Corporate Services**1. Reason for Report/Commentary**

- 1.1 To provide Finance and Performance Committee with a summary of Council's Rate Remissions Register.

2. Context

- 2.1 Finance and Performance Committee has requested this Rate Remissions Summary be presented quarterly.

Attachments:

1. Rates Remission Register - Sept 2024 [↓](#)

Recommendation

That the Rate Remission Report be received.

Rates Remissions Register
Rangitikei District Council
12 months to September 2024

	Type	Number	Total amount awarded
1	Rates Relief for economic development	2	\$ 11,000
2	Incentives to address earthquake-prone buildings	2	\$ 10,000
3	Community, Sporting and other Not-for-Profit Organisations	1	\$ 1,692
4	Contiguous rating units owned or leased by a single ratepayer	-	-
5	Remission of rates set on Multiple Toilet pans	-	-
6	Remission of penalties	676	\$ 79,296
7	Land Affected by Natural Calamity	-	-
8	Land Protected for Natural Conservation Purposes	-	-
9	Financial hardship or disproportionate rates compared to the value of the property	6	\$ 21,371
10	Incentivising residential development	1	\$ 5,676
11	Land subject to Rezoning	-	-
12	Any other matters	6	\$ 17,125

10.4 Summary of Bad Debts**Author:** Lorraine Bergen, Manager Financial Services**Authoriser:** Doug Law, Group Manager Corporate Services**1. Reason for Report**

- 1.1 To provide Finance and Performance Committee with a summary of Council's bad debt position.

2. Context

- 2.1 Finance and Performance Committee has requested this Bad Debts Summary be presented every six months (at March and September Committee meetings).

3. Commentary

- 3.1 Further to queries raised when this Summary was previously reported:

DMC Fees

- 3.2 DMC fees are generally 10% of what is collected, the exception being the fixed fee for the mortgagee process if a single payment is received (which is \$40 + GST). DMC also on-charge court fees etc.

Attachments

1. **DMC - RDC August 2024 Dashboard** [↓](#)

Recommendation

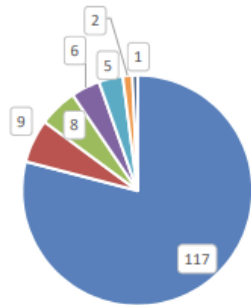
That the report 'Summary of Bad Debts' be received.

Dashboard

31-Aug-24

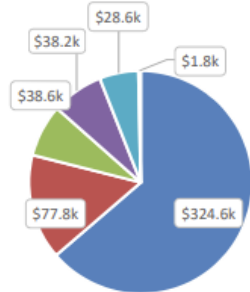
Debt Type
(Multiple Items)

Summary of all files 148



- Actively managed
- Update or info required
- Paid in full
- Legal action
- Maori Land
- File in default
- Mortgagee process

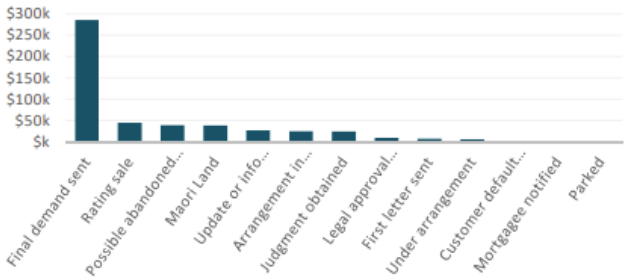
Summary of active files



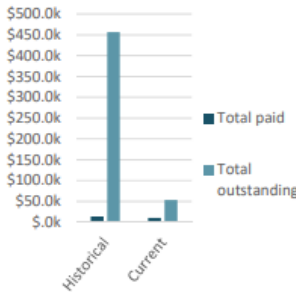
\$ 509.7k

- Actively managed
- Legal action
- File in default
- Maori Land
- Update or info required
- Mortgagee process

Status of active files



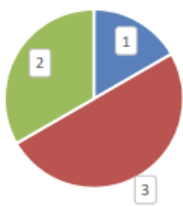
Debt Overview



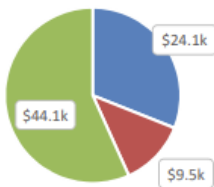
Rangitikei District Council

Total collected YTD \$ 24.3k

Summary of legal files

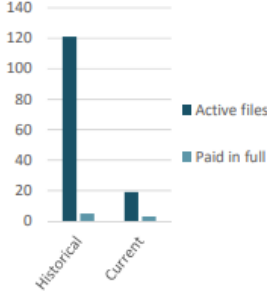


- Judgment obtained
- Legal approval requested
- Rating sale



- Judgment obtained
- Legal approval requested
- Rating sale

File Overview



10.5 Budget Implications of Ending the Shared Services**Author:** Arno Benadie, Chief Operating Officer**Authoriser:** Kevin Ross, Chief Executive**1. Background**

- 1.1 The Shared Services arrangement with Manawatu District Council (MDC) started in 2008 and continued until 30 June 2024 when this arrangement came to an end. RDC paid for the delivery of services on a formula described in the original contract agreement. The allocated budgets for these services were spread across a large number of internal RDC General Ledger (GL) numbers due to the wide range of services supplied by MDC.
- 1.2 This report captures the review of the budget implications due to the change in the way these services are delivered. The services previously delivered by MDC will now be delivered by internal RDC staff employed on a full-time basis. The review of these costs will happen in two phases. Phase one will conclude in this high-level comparison of total annual cost before and after the change. Phase two will be a more detailed investigation of identifying the budget allocations in each of the large number of GL codes and moving those budget allocations to the RDC staff salary costs.
- 1.3 This report covers phase one of the work and document the results of the financial impact of the change.

2. Findings of the review

- 2.1 To determine the cost difference between the previous MDC Shared Services costs and delivering the services in-house, it needs to take into consideration the RDC staff structure before the change compared to the staff structure after the change. The staff structure before the change already included budget allocation for all existing positions and will not result in additional costs to RDC after the change. It is the new positions that was not previously included in the annual budgets that needs to be identified and compared against the annual cost of the Shared Services.
- 2.2 Some of the new positions replace the activities formally delivered by the PMO and will be capitalised against the assets that are delivered as part of the activities covered by these positions. This will also be deducted from the additional annual costs of delivering the services in-house as this was previously covered by the in-house PMO activities and will not result in additional burden on our budgets.
- 2.3 The annual Shared Services costs changes year on year due to changes in time requirements for services delivered every year. This review makes use of an average annual cost over five years to produce a representative annual cost to compare the new costs against previous. This report does not include any detailed salary budget requirements to keep salary details of all positions confidential.
- 2.4 The review found the following:
Average Annual charge to MDC = \$2,162,183
RDC additional staff costs = \$1,767,961
Budget change = \$394,222 reduction in annual cost.

3. Conclusion

- 3.1 A review of the average annual cost for the Shared Services over the previous five financial years compared with providing the services in-house reveals a potential cost saving to RDC of \$394,222 per annum.

4. Financial Implications

- 4.1 Savings are expected across a large number of GL codes as described in the report above.

5. Impact on Strategic Risks

- 5.1 There are no impact on Strategic Risks.

6. Strategic Alignment

- 6.1 There is no impact on strategic alignment.

7. Mana Whenua Implications

- 7.1 There are no Mana Whenua implications.

8. Climate Change Impacts and Consideration

- 8.1 There are no climate change implications.

9. Statutory Implications

- 9.1 There are no Statutory implications.

Recommendation 1

That the report 'Budget Implications of Ending the Shared Services' be received.

10.6 Public Feedback / Performance Report - August 2024**Author:** Jo Manuel, Manager Mana Whenua and Community Hubs**Authoriser:** Carol Gordon, Deputy Chief Executive**1. Reason for Report**

- 1.1 This report provides the Finance/Performance Committee with a regular monthly report from Council's Happy Or Not system; feedback from Korero Mai – Have Your Say; the complaints dashboard and the monthly comms update.

2. Explanation

- 2.1 The Happy or Not report for the month of August 2024, showing results from over the four locations, is attached (Attachment 1).
- 2.2 A total of 302 responses were received in the month of August from the Marton main office, Te Matapihi, Marton Library and Taihape Library / Information Centre.
- 2.3 Also attached (Attachment 2) is feedback from the Korero Mai – Have Your Say feedback system, via QR codes and the Council website for the period 22 August to 19 September 2024. Staff get sent a copy of any suggestion / issue that can be acted on or implemented, these are also noted in the report. Defamatory and offensive comments have been redacted from the report.
- 2.4 The Communications Update Report for activities during August 2024 is also attached (Refer to Attachment 3).
- 2.5 The Complaints Dashboard for August 2024 is also attached (Refer to Attachment 4)

3. Decision Making Process

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. RDC Offices Happy or Not August 2024 [↓](#)
2. Korero Mai Feedback Form Report - August/September 2024 [↓](#)
3. Communications Update August 2024 [↓](#)
4. Complaints Dashboard August 2024 [↓](#)

Recommendation

That the Public Feedback / Performance Report – August 2024 be received.

Monthly report

August 2024

Management report

RDC Offices (4 units)

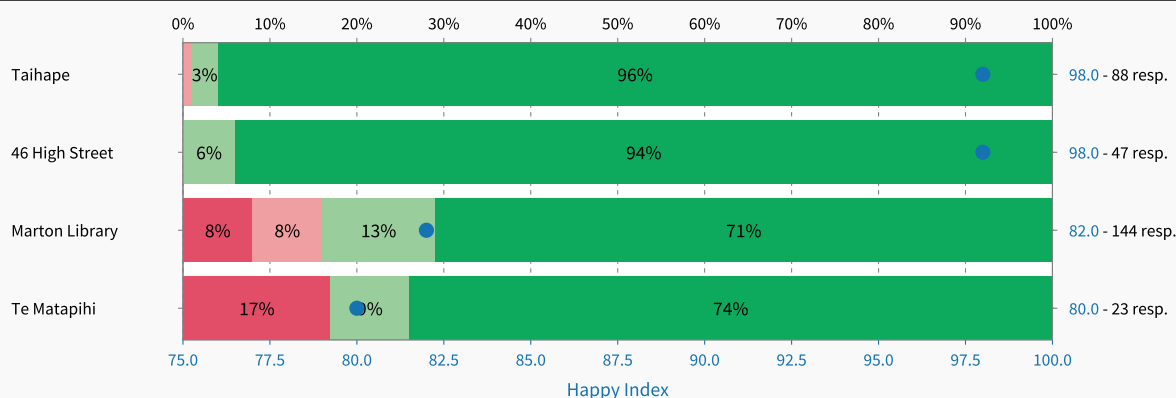
Please rate our service today

82%
247 resp.9%
27 resp.4%
13 resp.5%
15 resp.

Happy Index: 89/100

Responses: 302

Comparison



Risers

Experience point	Index	Change
Taihape	98	3 ↑

Fallers

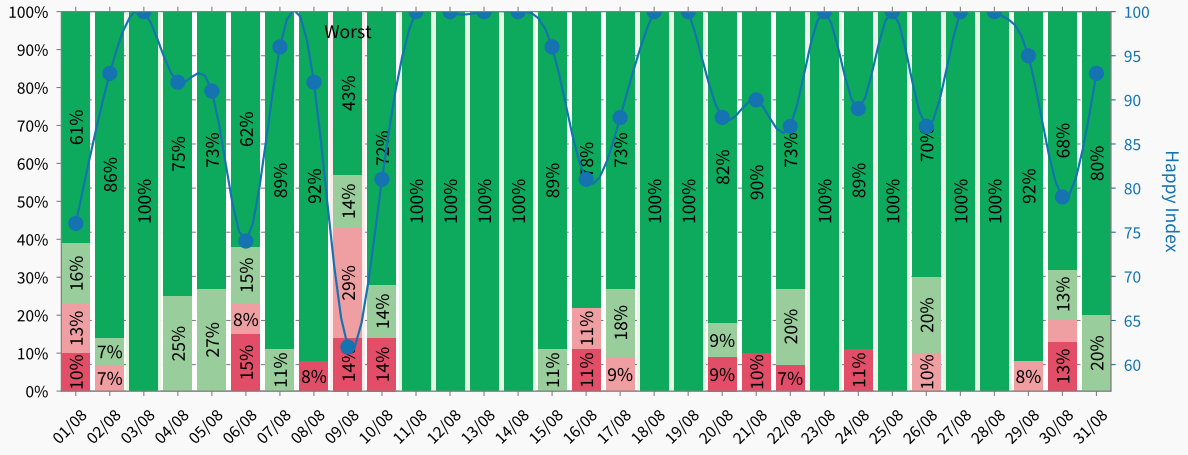
Experience point	Index	Change
46 High Street	98	-1 ↓
Te Matapihi	80	-3 ↓
Marton Library	82	-4 ↓

HappyOrNot®

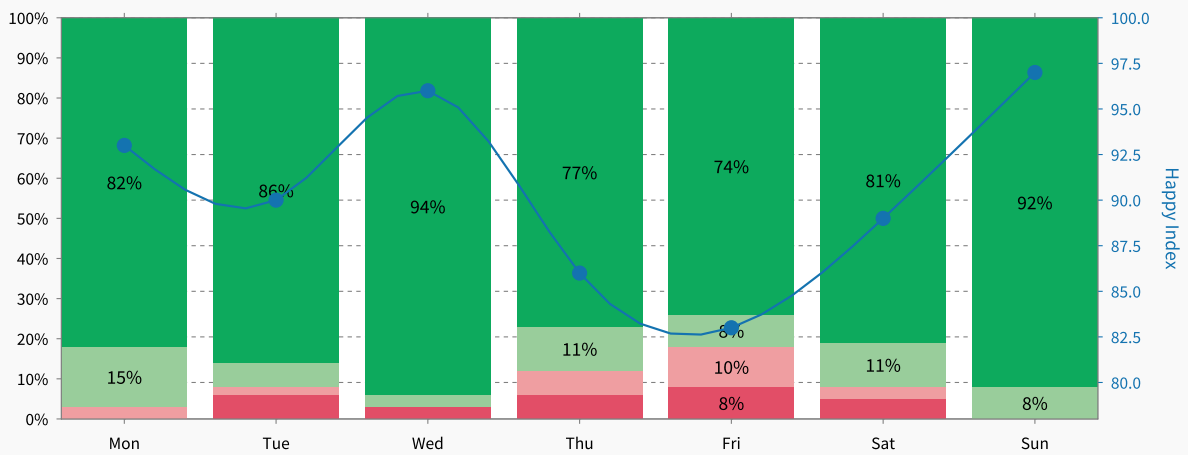
Monthly report
August 2024

Management report
RDC Offices (4 units)

All units combined - daily distribution



All units combined - weekday distribution



HappyOrNot®

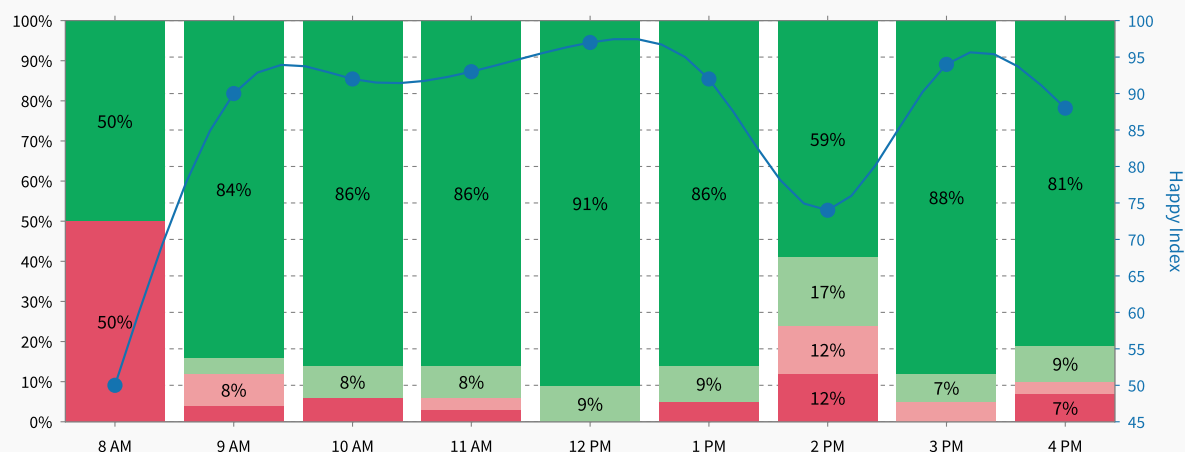
Monthly report

August 2024

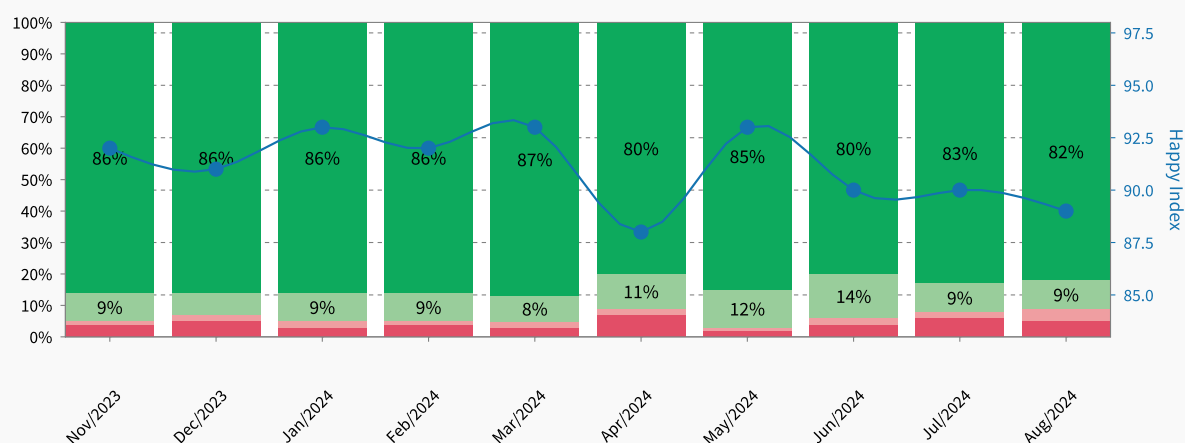
Management report

RDC Offices (4 units)

All units combined - hourly distribution

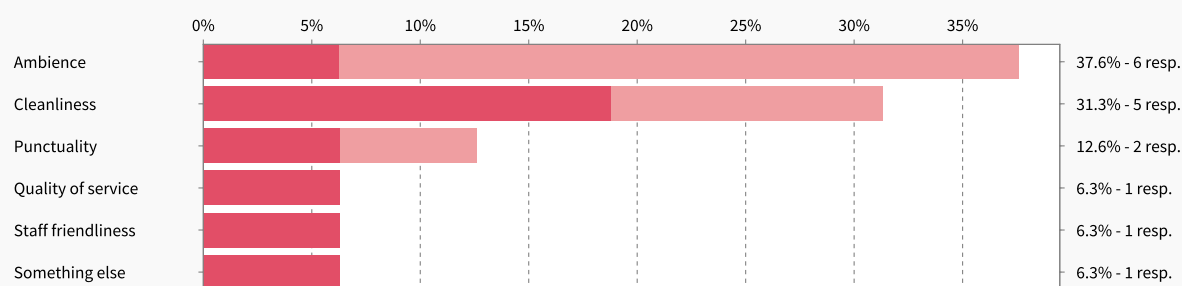


Same question, comparison with previous months



Pain Points

What could be improved?



Question skipped: 1

HappyOrNot®

ITEM 10.6 ATTACHMENT 1

Monthly report

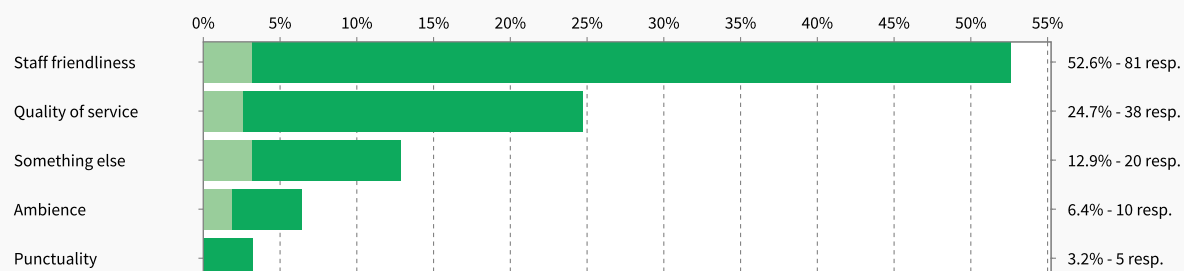
August 2024

Management report

RDC Offices (4 units)

Highlights

What was good?



Question skipped: 9

HappyOrNot®

Monthly report
August 2024

Management report
RDC Offices (4 units)

Please rate our service today

Te Matapihi



2024-08-31 1:22 PM

Something else

I love it



2024-08-25 1:48 PM

Something else

i love big gyatts and i cannot lie



2024-08-14 4:31 PM

Something else

Nice library space to work in

Marton Library



2024-08-31 11:37 AM

Something else

Howfast she was scanning the books.



2024-08-29 2:00 PM

Something else

de byrfdcgtyhn



2024-08-10 11:42 AM

Something else

my dad didnt let me win the 3 games of chess we played



2024-08-07 4:21 PM

Quality of service

mimi extremely pleasant helpful accommodating.



2024-08-06 4:22 PM

Staff friendliness

thank you for your service we will defentilly come back



2024-08-05 4:01 PM

Staff friendliness

nice people



2024-08-05 3:07 PM

Something else

playing with the gray cat



2024-08-03 11:53 AM

Staff friendliness

she gave me a pizza cardtgging.






2024-08-02 3:38 PM

Something else

helpfulness and kindness

Taihape

HappyOrNot®

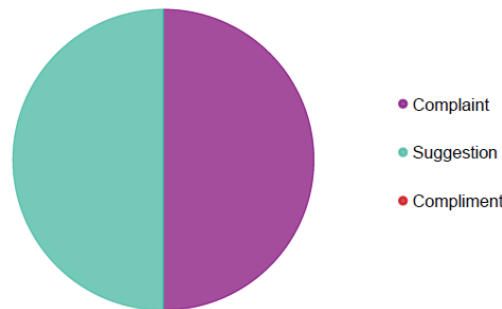
Monthly report		Management report
August 2024		RDC Offices (4 units)
	2024-08-26 3:31 PM	Quality of service thank you but no vr bumer huhhh
	2024-08-24 1:56 PM	Quality of service very helpful
	2024-08-12 4:23 PM	Staff friendliness happy people

KŌRERO MAI - HAVE YOUR SAY

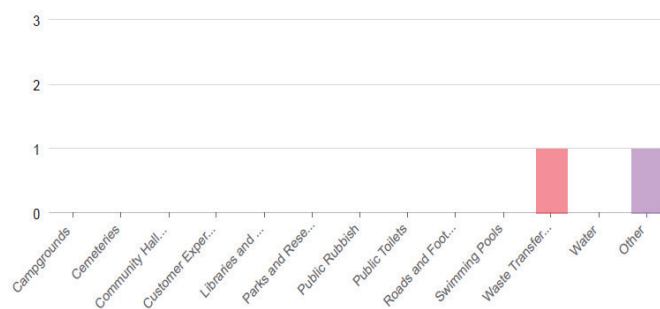
COUNCIL FEEDBACK FORM REPORT

22 AUGUST - 19 SEPTEMBER 2024

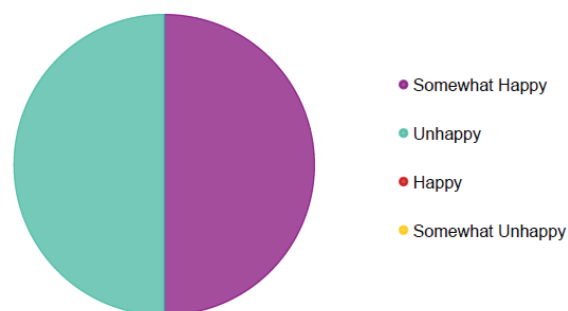
What type of feedback do you have?



Which area does your feedback relate to?



How happy are you with your experience?



KŌRERO MAI - HAVE YOUR SAY

COUNCIL FEEDBACK FORM REPORT

22 AUGUST - 19 SEPTEMBER 2024

Comments

- **28 AUGUST 2024 - WASTE TRANSFER STATIONS - HUNTERVILLE TRANSFER STATION**
FEEDBACK TYPE - Complaint

Not specific to Hunterville, but I want to know if the council can assist with setting up soft plastic somewhere in our boundary. Our closest seems to be Whanganui - nothing in Manawatu or Rangitikei at all. We have recently moved to Hunterville and are appalled at how much plastic we're sending to landfill when we previously left with our local woolworths. The soft plastics people say there is no baler down here. I can give you an email address for their moms person if you want it.

*** Submitter has been acknowledged. RFS lodged.

- **17 SEPTEMBER 2024 - OTHER**
FEEDBACK TYPE - Suggestion

I read this in the news. [REDACTED] <https://www.stuff.co.nz/nz-news/350418919/taihape-business-owner-wins-two-year-10000-battle-council>











EXPERIENCE - Not Happy

*** Submitter has been acknowledged.

Te Whakawhitiwhiti / Communications

August 2024 Update

This report provides the Committee with an update on communications and media activity August 2024.

News Media	Council Website	Social Media
NEWSPAPER ARTICLES	TOTAL NEWS ITEMS	NEW FACEBOOK FOLLOWERS
		
8	14	105
PUBLIC NOTICES	NEW USERS	NEW INSTAGRAM FOLLOWERS
		
6	13k	15
EDM (BULK EMAILS)	TOTAL (SESSION) VISITS	FACEBOOK REACH
		
2	38k	154,142
LGOIMA		
REQUESTS TO DATE AUGUST 2024		
		
5		

Newspapers

Media activity during August 2024:

- Rangitikei Connect was published twice in the District Monitor.
- Council News published once each in community newsletters - Talk Up Taihape, Hunterway Bulletin and Bulls Bull-it-inn.

LGOIMA Requests

Requests under Local Government Official Information and Meetings Act (LGOIMA)

5 requests for official information have been received.

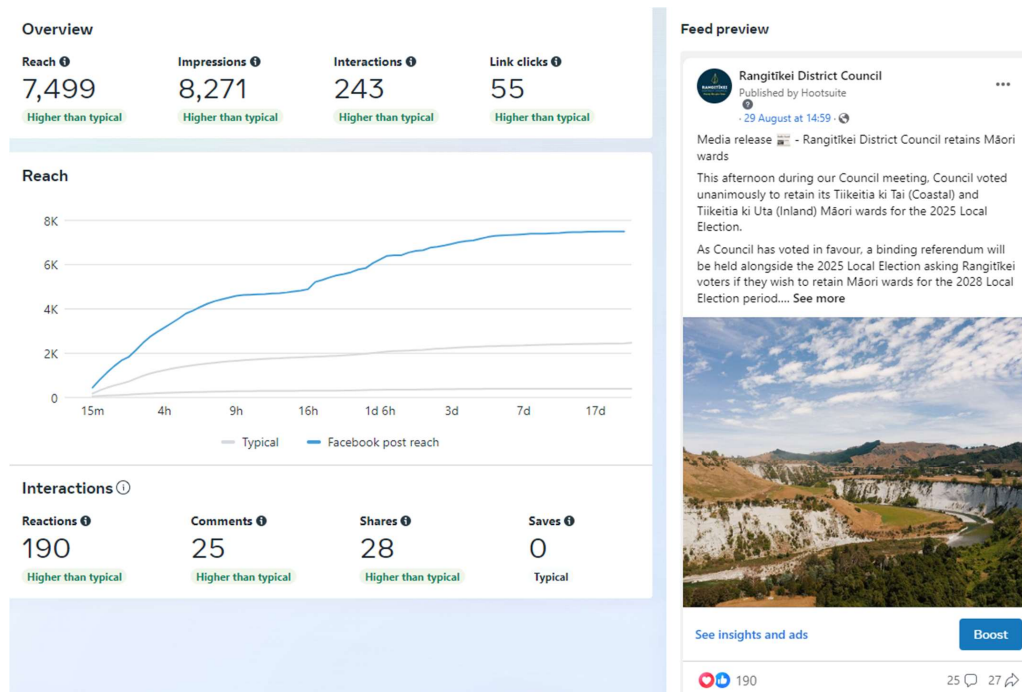
Top 5 Council pages visited

1. Homepage
2. Search
3. Rates
4. Situation Status
5. Library

Social Media Activity

The table below outlines Facebook activity during August 2024

Top Performing Posts (Engagement)



Social Media Follower Growth

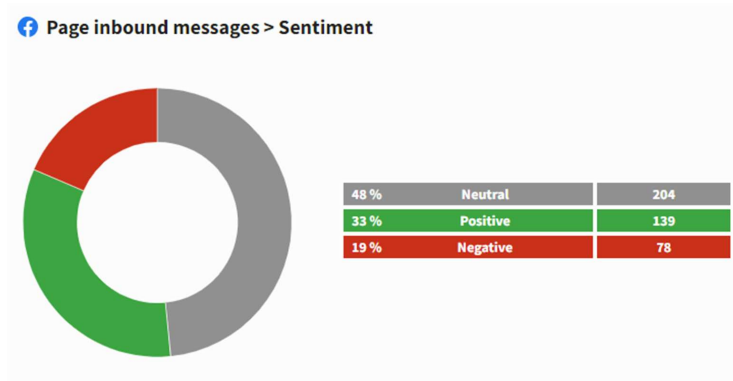


Social Media Insights Overview (includes all Council FB, Instagram and LinkedIn pages)

- Page and Profile Reach: **154,142** < 168,251
- Comments and replies: **562** < 626
- Post impressions: **151,680** < 164,385
- Post reach: **148,032** < 175,850
- Post reactions: **1,443** > 1,883

The reason for the decrease from May is due to the snow post being as popular as it was. If you take that post

Sentiment (RDC Facebook page only – August 2024)



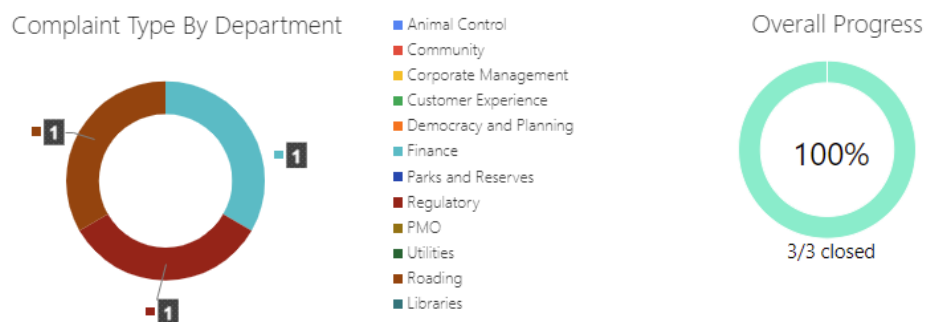
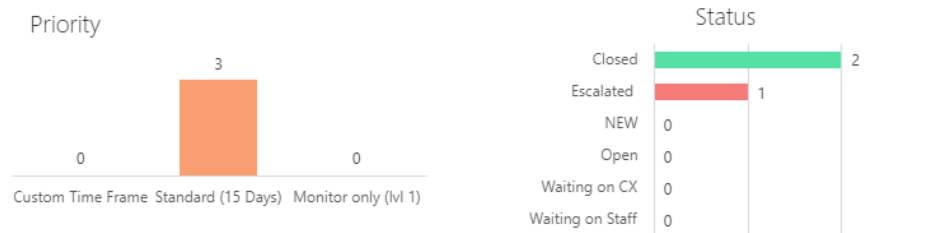
ITEM 10.6
ATTACHMENT 3**TikTok**

As of August, RDC now has a TikTok channel and whilst it's early days, we have seen encouraging signs of engagement already.

Followers = 122

Likes = 962 (how many likes on videos that we've posted in total).

Complaints Dashboard for August 2024



11 Meeting Closed.