



Rangitikei District Council

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**Rangitikei**  
UNSPOILT...

## Hunterville Community Committee

# Order Paper

**Monday, 17 August 2015 at 6.30pm**

**Library, Hunterville Town Hall, Bruce Street,  
Hunterville**

**Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)**

**Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)**

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### **Chair**

Maureen Fenton

### **Membership**

Karen Kennedy, Jean Signal, Erina True, Jane Watson

His Worship the Mayor, Andy Watson, (ex officio)

Councillor Dean McManaway or any one other Councillor

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Hunterville Community Committee Meeting

Order Paper – Monday 17 August 2015 – 6:30 p.m.

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### Contents

1	Welcome .....	2	
2	Apologies.....	2	
3	Confirmation of minutes.....	2	Attachment 1, pages 5-8
4	Council decision on recommendations from the Committee .....	2	<i>Agenda note</i>
5	Update on town centre project .....	2	<i>Agenda note</i>
6	Small Projects Grant Scheme (opening balance) .....	2	<i>Agenda note</i>
7	Arrangements for parks and town maintenance services .....	2	<i>Agenda note</i>
8	Parks Upgrades Partnership Fund.....	2	<i>Agenda note</i> & Attachment 2, pages 9-13
9	Current infrastructure projects/upgrades and other Council activities within the ward .....	3	<i>Agenda note</i>
10	General business .....	3	
11	Date of next meeting .....	3	
12	Meeting closed.....	4	

## **1 Welcome**

## **2 Apologies**

## **3 Confirmation of minutes**

### **Recommendation**

That the minutes of the Hunterville Community Committee meeting held on 15 June 2015 be taken as read and verified as an accurate and correct record of the meeting.

## **4 Council decision on recommendations from the Committee**

There were recommendations requiring a Council decision.

## **5 Update on town centre project**

No further progress has been made on the town centre project.

## **6 Small Projects Grant Scheme (opening balance)**

The 2015/16 Small Projects Grant Scheme for the Bulls Ward is \$809.

The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. Any unspent funds at the end of this period cannot be carried over to the following financial year.

## **7 Arrangements for parks and town maintenance services**

From 1 August 2015, the Council has assumed direct responsibility for providing these services. Mowing of parks and gardening will be undertaken by a small Council team, led by Athol Sanson. Separate contracts have been negotiated for sexton duties, CBD cleaning and urban berm mowing.

## **8 Parks Upgrades Partnership Fund**

The consultation document associated with the draft 2015-25 Long Term Plan, What's the Plan, Rangitikei?, outlined two options for the future upgrades to parks. Option 1 was to rely on community donated labour and materials for improving our parks. Option 2 was to make an annual provision of \$50,000 to upgrade facilities and equipment at our parks.

During submissions, there was a strong majority in favour of Council contributing funding to park renewals and upgrades and also a significant recognition of the value of community input. A substantial minority of submitters specifically suggested that a combination of both community and Council support was needed.

Council decided to allocate up to \$50,000 per year in a fund for park and reserve upgrades and has suggested that a 2:1 contribution from the community (in cash or in kind) to match Council's funding is appropriate. It has also agreed an upper limit to Council's contribution to each proposed upgrade of \$15,000, which would indicate that projects should be up to \$45,000 in total (cash and in kind contributions). Anything over this amount would be a significant upgrade for consideration through the Annual Plan process.

The Assets/Infrastructure Committee considered a process to allocate this funding at its meeting on 9 July 2015.

This process would be very much a partnership between Council and the community. It is likely that either a need, or a great idea, is identified in the community and someone from the community approaches Council to seek support. This could be at any time during the development of the project but it could be expected that if it concerned a Council-owned asset then Council would be engaged near the start.

The fund could be open for applications at any time and each application is treated on a case-by-case basis by the Assets/Infrastructure Committee.

An application form is attached. It takes the form of an "expression of interest" which is developed in conjunction with Council staff. The contribution from the community would be to describe the project, the community support/consultation that has taken place and a fundraising plan and the contribution from Council staff would be to describe the fit with Council's current objectives in managing its parks and reserves.

The Committee could then take a view on whether it wishes to support the project and to what extent. It would also give the Committee the opportunity to consider the phasing of these projects and to put a deadline for community fundraising to be completed.

The Assets/Infrastructure Committee would be unlikely to consider contributing to park upgrades which went against either:

- The objectives and/or action plan contained in the Parks and reserves management plan(s) or
- Council's intent to rationalise its parks and open spaces assets (fewer but better)

**Recommendation:**

That the information relating to the Park Upgrade Partnership Fund be received.

## **9 Current infrastructure projects/upgrades and other Council activities within the ward**

There are no infrastructure projects/upgrades or other Council activities within the ward to report on this month.

## **10 General business**

## **11 Date of next meeting**

Monday 19 October 2015, 6.30pm

# Attachment 1

# Rangitikei District Council

## Hunterville Community Committee Meeting

Minutes – Monday 15 June 2015 – 6:30 p.m.

### Contents

1	Welcome .....	2
2	Apologies .....	2
3	Confirmation of minutes.....	2
4	Council decisions on recommendations from the Committee .....	2
5	Small Projects Grant Scheme .....	2
6	General business.....	2
7	Date of next meeting .....	2
8	Meeting closed – 7.15 pm .....	3

### Present:

Ms Jane Watson (Chair)  
 Ms Maureen Fenton  
 Ms Karen Kennedy  
 Ms Jean Signal  
 Ms Erina True  
  
 Cr Dean McManaway

Note: Ms Jane Watson was nominated to the chair.

Ms Fenton / Ms Kennedy. Carried

## **1 Welcome**

Ms Watson welcomed everyone to the meeting.

## **2 Apologies**

Apologies were received from His Worship the Mayor.

## **3 Confirmation of minutes**

Resolved minute number                      **15/HCC/001**                      File Ref

That the Minutes of the Hunterville Community Committee meeting held on 20 October 2014 be taken as read and verified as an accurate and correct record of the meeting.

Ms True / Ms Signal. Carried

## **4 Council decisions on recommendations from the Committee**

The Committee noted that recommendation **15/HCC/003** was confirmed by Council at its meeting on 28 May 2015.

## **5 Small Projects Grant Scheme**

The Committee noted the balance of the Small Projects Grant Scheme for the Hunterville Ward. It was also noted that Mr Jonathan Monks would be contacted to clean signs around the town and clean the window in the Library including moss killing on pavers around the town. It was also suggested that vegetation around the town sign at Bruce Park could be cut back.

## **6 General business**

### **Picnic table and seats by Centennial Hall**

The Picnic table outside the Centennial Hall was to be replaced, this was still in progress.

### **Town Gardens and Lawns**

It was noted that the contract with Fulton Hogan in respect of town gardens and lawns maintenance had been terminated and that this service would now be provided by the Council. The Committee was happy with the job Fulton Hogan carried out and hoped the change in provider would not lessen the level of service.

## **7 Date of next meeting**

Monday 17 August 2015, 6.30 pm

## **8 Meeting closed – 7.15 pm**

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Unconfirmed



# Attachment 2



## Rangitikei District Council

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### Parks Upgrades Partnership Fund

### Expression of Interest

Do you have a great idea to add or improve on recreational facilities at a Council-owned park?

Do you have good support for your idea from the community?

Have you got a realistic fundraising plan that can raise at least two thirds of the resources needed to make it happen?

If so, then Rangitikei District Council wants to hear from you!

We know that the communities in the District have long been active in developing facilities for their recreation and leisure. We want to encourage this by providing up to 33% in cash of the value – in cash or in kind – of the contribution from the community for small-scale, community-led, capital projects.

#### **WHAT DO WE MEAN BY SMALL-SCALE, COMMUNITY-LED CAPITAL PROJECTS?**

Capital Project is a project which creates a new asset, replaces an existing asset, upgrades an existing asset or refurbishes an existing asset.

Community-led means a project that has been identified from within the community, where the majority of the fundraising has taken or will take place within the community and where the asset will be owned by the Council, or available for use by the community as if it were owned by Council.

Small-scale means a project with the total value of less than \$45,000, taking into account actual costs **and** the value of donated labour or materials.

**PLEASE NOTE: Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee of Council (usually within a month). All applications are copied into the Assets/infrastructure Committee Order Paper and are therefore available to the general public.**

Please complete this application form in conjunction with Council staff. The sooner you talk with us about your idea, the sooner we can give you an answer about whether Council can support your project.

Contact: Gaylene Prince, Community and Leisure Services Team Leader,  
Rangitikei District Council, Private Bag 1102, Marton 4741  
Phone: 0800 422 522  
Email: [gaylene.prince@rangitikei.govt.nz](mailto:gaylene.prince@rangitikei.govt.nz)

1. YOUR CONTACT DETAILS

Full Name: \_\_\_\_\_

Organisation (if any) \_\_\_\_\_

Street address: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone (day) \_\_\_\_\_

Email: \_\_\_\_\_

Contact 2 Name \_\_\_\_\_

Telephone (day) \_\_\_\_\_

Email: \_\_\_\_\_

2. YOUR PROJECT

2.1 What is the name of your project? \_\_\_\_\_

\_\_\_\_\_

2.2 When will it take place: \_\_\_\_\_

2.3 Where will it take place: \_\_\_\_\_

2.5 Describe your project in full:  
Attach additional sheets if you need to.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 2.6 What support do you have in the community for your project?

Please describe how your project came about, who you have talked with about it and what response have you had. If you have undertaken any surveys or petitions, then please include these.

[illegible]

2.7 How does your project fit with Council's objectives for the development of its parks and open spaces?

You will definitely need to be talking with Council staff to complete this section!

[illegible]

**3. HOW MUCH WILL YOUR PROJECT COST?** Please provide **all** costs and **all** sources of income for the project you are planning.

Attach additional sheets if necessary

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

**4. WHAT IS YOUR FUNDRAISING PLAN?** Please provide a realistic estimate of how much funding (in cash and in kind) you will be able to contribute to this project.

The total amount of your fundraising plan must be at least two thirds of the total cost of the project. Council staff can help you to identify sources of funding for your project.

Item	Amount	
Donated material	\$	
	\$	
	\$	
	\$	
	\$	
Cash in hand towards project	\$	
	\$	
	\$	
	\$	
	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting from Rangitikei District Council: \$ \_\_\_\_\_