



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

**Rangitikei**  
UNSPOILT...

## Hunterville Community Committee

# Order Paper

**Monday, 19 October 2015 at 6.30pm**

**Library, Hunterville Town Hall, Bruce Street,  
Hunterville**

**Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)**

**Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)**

---

### **Chair**

Maureen Fenton

### **Membership**

Karen Kennedy, Jean Signal, Erina True, Jane Watson

His Worship the Mayor, Andy Watson, (ex officio)

Councillor Dean McManaway or any one other Councillor

---

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Huntermville Community Committee Meeting

Order Paper – Monday 19 October 2015 – 6:30 p.m.

---

### Contents

1	Welcome .....	2	
2	Apologies .....	2	
3	Confirmation of Minutes .....	2	Attachment 1, pages 5-10
4	Council decision on recommendations from the Committee.....	2	<i>Agenda note</i>
5	Update on town centre project .....	2	<i>Agenda note</i>
6	Small Projects Grant Scheme (balance) .....	2	<i>Agenda note</i>
7	Current infrastructure projects/ upgrades and other Council activities within the ward .....	2	Attachment 2, pages 11-12
8	General Business.....	2	
9	Notification of business for the next meeting .....	2	
10	Next meeting .....	3	
11	Meeting closed .....	3	

The quorum for the Huntermville Community Committee is 4 non Council members plus one elected member of Council

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

**1 Welcome**

**2 Apologies**

**3 Confirmation of Minutes**

**Recommendation**

That the minutes of the Hunterville Community Committee meeting held on 17 August 2015 be taken as read and verified as an accurate and correct record of the meeting.

**4 Council decision on recommendations from the Committee**

There were no recommendations requiring a Council decision.

**5 Update on town centre project**

The group is committed to continuing with place making projects in the town once weather and time allows.

**6 Small Projects Grant Scheme (balance)**

To date no funds from the 2015/16 Small Projects Grant Scheme for the Hunterville Ward have been allocated for projects. The available fund remains at \$809.

**7 Current infrastructure projects/ upgrades and other Council activities in the Hunterville ward**

A memorandum is attached.

File ref: 3-CC-1-5

**Recommendation**

That the memorandum 'Current infrastructure projects/upgrades and other Council activities in the Hunterville ward' be received.

**8 General Business**

**9 Notification of business for the next meeting**

## **10 Next meeting**

21 December 2015, 6.30pm

## **11 Meeting closed**

# Attachment 1

# Rangitikei District Council

## Huntermville Community Committee Meeting

Minutes – Monday 17 August 2015 – 6:30 p.m.

---

### Contents

1	Welcome .....	3
2	Apologies.....	3
3	Confirmation of minutes .....	3
4	Council decision on recommendations from the Committee.....	3
5	Update on town centre project .....	3
6	Small Projects Grant Scheme (opening balance) .....	3
7	Arrangements for parks and town maintenance services .....	3
8	Parks Upgrades Partnership Fund .....	4
9	Current infrastructure projects/upgrades and other Council activities within the ward .....	4
10	General business .....	5
11	Date of next meeting .....	5
12	Meeting closed.....	5

**Present:** Ms Jane Watson (in the Chair)  
Ms Erina True  
Ms Maureen Fenton  
Councillor McManaway  
Ms Jean Signal

Unconfirmed

## **1 Welcome**

The Chairperson welcomed everyone to the meeting.

## **2 Apologies**

Nil.

## **3 Confirmation of minutes**

Resolved minute number	15/HCC/005	File Ref
------------------------	------------	----------

That the minutes of the Hunterville Community Committee meeting held on 15 June 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr McManaway / Ms Signal. Carried

## **4 Council decision on recommendations from the Committee**

The Committee noted there were no recommendations requiring a Council decision.

## **5 Update on town centre project**

The Committee noted that no further progress had been made on the town centre project.

## **6 Small Projects Grant Scheme (opening balance)**

The Committee noted the 2015/16 Small Projects Grant Scheme for the Hunterville Ward was \$809, and that the allocation of the Small Projects Grant Scheme was for the period 1 July to 30 June each year. Any unspent funds at the end of this period cannot be carried over to the following financial year.

## **7 Arrangements for parks and town maintenance services**

The Committee noted that from 1 August 2015, the Council had assumed direct responsibility for providing these services. Mowing of parks and gardening would be undertaken by a small Council team, led by Mr Athol Sanson. Separate contracts had been negotiated for sexton duties, CBD cleaning and urban berm mowing.

Discussion on the arrangements for parks and town maintenance services was well canvassed. The Committee hoped the work would continue as previously. It was noted that the new regime would be actively monitored.



## **8 Parks Upgrades Partnership Fund**

The Committee noted the advice on the Agenda that the consultation document associated with the draft 2015-25 Long Term Plan, What's the Plan, Rangitikei?, outlined two options for the future upgrades to parks. Option 1 was to rely on community donated labour and materials for improving our parks. Option 2 was to make an annual provision of \$50,000 to upgrade facilities and equipment at our parks.

During submissions, there was a strong majority in favour of Council contributing funding to park renewals and upgrades and also a significant recognition of the value of community input. A substantial minority of submitters specifically suggested that a combination of both community and Council support was needed.

Council decided to allocate up to \$50,000 per year in a fund for park and reserve upgrades and had suggested that a 2:1 contribution from the community (in cash or in kind) to match Council's funding was appropriate. It had also agreed an upper limit to Council's contribution to each proposed upgrade of \$15,000, which would indicate that projects should be up to \$45,000 in total (cash and in kind contributions). Anything over this amount would be a significant upgrade for consideration through the Annual Plan process.

The Assets/Infrastructure Committee considered a process to allocate this funding at its meeting on 9 July 2015.

This process would be very much a partnership between Council and the community. It was likely that either a need, or a great idea, be identified in the community and someone from the community approaches Council to seek support. This could be at any time during the development of the project but it could be expected that if it concerned a Council-owned asset then Council would be engaged near the start.

The fund could be open for applications at any time and each application would be treated on a case-by-case basis by the Assets/Infrastructure Committee.

An application form is attached. It takes the form of an "expression of interest" which was developed in conjunction with Council staff. The contribution from the community would be to describe the project, the community support/consultation that had taken place and a fundraising plan and the contribution from Council staff would be to describe the fit with Council's current objectives in managing its parks and reserves.

The Committee could then take a view on whether it wishes to support the project and to what extent. It would also give the Committee the opportunity to consider the phasing of these projects and to put a deadline for community fundraising to be completed.

The Assets/Infrastructure Committee would be unlikely to consider contributing to park upgrades which went against either:

- The objectives and/or action plan contained in the Parks and reserves management plan(s) or
- Council's intent to rationalise its parks and open spaces assets (fewer but better)

## **9 Current infrastructure projects/upgrades and other Council activities within the ward**

There were no infrastructure projects/upgrades or other Council activities within the ward to report on this month.

## 10 General business

### Water Treatment"

Councillor McManaway led a discussion on the water treatment, and how issues were to be solved.

**Resolved minute number**                      **15/HCC/006**                      **File Ref**

That the drain around the Town Hall needed cleaning again.

Ms Fenton / Ms Signal. Carried

## 11 Date of next meeting

Monday 19 October 2015, 6.30pm

## 12 Meeting closed - 7.30pm

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2



**Rangitikei**  
UNAPOIGLY...

## MEMORANDUM

---

TO:                   Huntermville Community Committee

FROM:               Priscilla Jeffrey

DATE:               8 October 2015

SUBJECT:           **Current Infrastructure Projects/Upgrades and other Council  
Activities in the Huntermville Ward**

FILE:               **3-CC-1-5**

### **Sewerage and the Treatment and Disposal of Sewage in the Bulls Ward**

- 1       Four sections of Ongo Road for sewer mains renewals are under investigation and design.
- 2       The upgrade of plate separator and plant with a second hand clarifier for the Waste Water Treatment Plant has been purchased and is ready for installation.

### **Community and Leisure Assets**

- 1       The major programme of works for the swimming pools will be the renewals viz resurfacing the main pool.

### **Recommendation**

That the memorandum 'Current Infrastructure Projects/Upgrades and Other Council Activities in the Huntermville Ward' be received.

Priscilla Jeffrey  
Governance Administrator