



Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 5 December 2016 – 6:30 p.m.

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Present: Ms Karen Kennedy (Chair)
Cr Dean McManaway
Ms Jane Watson
Ms Maureen Fenton
Ms Sandra Carroll
Mr Trevor O'Connor
Ms Jean Signal
Mr Richard Gower
Ms Erina True
Ms Lynette Thompson

In attendance: Ms Linda Holman, Governance Administrator
Mr Cameron Randles, Stewart Rover Crew

Tabled documents: Item 15.1 Dog cemetery – Proposal for the Hunterville Community Board (Richard Gower)
Item 15.2 Stewart Rover Crew (Cameron Randles)

1 Welcome

The Ward Councillor welcomed the Committee members.

2 Apologies

Lynette Thompson – late; His Worship the Mayor Andy Watson.

3 Co-opting of new members to the Committee

Two new members were co-opted to the Committee.

Resolved minute number **16/HCC/016** **File Ref**

That Ms Karen Kennedy be co-opted to the Hunterville Community Committee.

Ms True / Ms Fenton. Carried

Resolved minute number **16/HCC/017** **File Ref**

That Mr Richard Gower be co-opted to the Hunterville Community Committee.

Ms Signal / Ms Watson. Carried

4 Election of Chair

Resolved minute number **16/HCC/018** **File Ref**

That the Hunterville Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Cr McManaway / Ms Fenton. Carried

Resolved minute number **16/HCC/019** **File Ref**

That Ms Karen Kennedy be appointed Chair of the Hunterville Community Committee for the 2016-19 triennium.

Ms Watson / Ms True. Carried

5 Election of Deputy Chair

Resolved minute number **16/HCC/020** **File Ref**

That Ms Jane Watson be appointed Deputy Chair of the Hunterville Community Committee.

Ms Fenton / Ms Watson. Carried

6 Terms of Reference

The relevant section of the Council's Delegation Register was noted.

7 Administrative Processes

An updated Draft of the explanation of administrative processes for the Committee was tabled at the meeting. The Committee was advised that the Council invites feedback on this document.

File ref: 3-CC-1-5

Resolved minute number **16/HCC/021** **File Ref** **3-CC-1-5**

That the memorandum "Guidance for Community Committees" be received and noted.

Ms Kennedy / Ms Signal. Carried

8 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were noted by the Committee.

9 Confirmation of order of business

Six late items were accepted by the Committee.

10 Minutes of last meeting

The Minutes of the Hunterville Community Committee meeting held on 15 August 2016 were attached for information only, but because at least two of the members from that meeting were present, the minutes were accepted as an accurate and correct record of the meeting.

Resolved minute number **16/HCC/022** **File Ref** **3-CC-1-2**

That the Minutes of the Hunterville Community Committee meeting held on 2 November 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms Fenton / Ms Signal. Carried

11 Outstanding matters from the 2013-2016 triennium

Discussion was held on the following points:

2.1 Potential Computer Hub: discussions are still taking place between the proposed ICT Hub organiser and the Hunterville Bookshop.

3.1 Rubbish bins: the Committee assumed the reference to the Service Station is intended to refer to the bin outside of the Service Centre. The Committee noted that this bin is not an issue. The bin by the telephone booth and bins in the park are the ones that are problematic. The Committee is requesting that the Council add the telephone booth bin to contract 994, and that the ones in the park come under the control of Parks and Reserves.

4.3 Placemaking initiatives: the Committee expressed regret that the Chair of the Steering Group responsible for the Placemaking initiatives has stepped down and hopes the Placemaking initiatives will continue. Cr McManaway will approach a local resident to take on a leadership role and will report back at the next meeting.

Ms True noted that the now-defunct "HIPPO Group" has funds available in an account which could be repurposed for future Placemaking initiatives.

Resolved minute number **16/HCC/023** **File Ref** **3-CC-1-2**

That the Council add the rubbish bin by the telephone booth in Hunterville to collection Contract 994, and that the other rubbish bins in the park come under the control of Parks and Reserves.

Cr McManaway / Ms Watson. Carried

Resolved minute number **16/HCC/024** **File Ref** **3-CC-1-2**

That the memorandum "Outstanding matters from the 2013-2016 triennium" be received.

Ms Signal / Ms Kennedy. Carried

12 Small Projects Grant Scheme update – December 2016

The Committee noted the ability to roll over the allocation for one year. The Committee decided to have suggestions for the scheme to become a recurring agenda item and for members to contribute ideas each meeting.

The Committee moved a recommendation to support The Bulletin to the amount of \$250, with the option to provide further support later in the financial year. Ms True will contact The Bulletin's publisher to inform her that she needs to invoice the Rangitikei District Council for this amount.

Resolved minute number	16/HCC/025	File Ref	3-CC-1-2
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That the Hunterville Community Committee commit \$250 from the Small Projects Grant Scheme to support The Bulletin Publication.

Ms Watson / Ms True. Carried

Resolved minute number	16/HCC/026	File Ref	3-CC-1-2
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That the memorandum 'Small Projects Grant Scheme Update - December 2016' be received.

Cr McManaway / Ms True

13 Current Infrastructure projects/upgrades and other Council activities within the ward

Cr McManaway gave a verbal update to the Committee.

14 Hunterville Grandstand colour scheme

The Committee decided to keep the scheme similar to the school colour scheme. Ms Carroll volunteered to join a group to steer the project. Cr McManaway will set up a meeting with Ms Carroll, James Killminster (President of the Rugby Club), Stephen Lewis (Principal of the school), and Ms Kennedy to discuss this further.

15 Late Items

- 1 **Dog cemetery:** Mr Gower proposed a dog cemetery be built on the State Highway One site opposite Feltham Street. The Committee agreed this was worth investigating and will discuss again at the next meeting in February. The document "Proposal for the Hunterville Community Board" was tabled at the meeting.
- 2 **Stewart Rover Crew:** Mr Cameron Randles from the 3rd Stewart Rover Crew spoke to the Committee to raise awareness of his organisation. This is a group of people aged

18-25 who provide service to the community and he offered their services for future events. The document "Stewart Rover Crew" was tabled at the meeting.

- 3 **Hunterville Information Booklet:** Ms True gave an update on the booklet for newcomers to Hunterville. This will be distributed in the next few weeks.
- 4 **Requests for Service:** Ms Watson raised the issue of trees overhanging the footpath. Ms Holman suggested a Request for Service is made via the "Fix it" page of the Rangitikei District Council website, rather than being lodged via the Committee.
- 5 **Hunterville Pool is open:** Mr Gower noted that the pool is open and functionality is improved with the new chemical system.
- 6 **About Us website service:** Ms Holman spoke about www.aboutus.co.nz, where local businesses, clubs and groups can create a free website.

16 Next Meeting

Monday 20 February 2017, 6:30pm.

17 Meeting Closed

Confirmed/Chair: _____

Date: