



Rangitikei District Council

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Rangitikei
UNspoilt...

Hunterville Community Committee

Order Paper

Monday 10 April 2017
6.30pm

**Library, Hunterville Town Hall,
Bruce Street, Hunterville**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

Karen Kennedy

Membership

Sandra Carroll, Maureen Fenton, Richard Gower, Trevor O'Connor,
Jean Signal, Lynette Thompson, Erina True, Jane Watson
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Dean McManaway and Councillor Ruth Rainey

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Huntermville Community Committee Meeting

Order Paper – Monday 10 April 2017 – 6:30 p.m.



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The quorum for the Huntermville Community Committee is 5 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

Apologies were received from Ms Lynette Thompson.

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

File ref: 3-CC-1-2

Recommendation

That the Minutes of the Hunterville Community Committee meeting held on 20 February 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report will be provided at the meeting.

8 Combined meeting / workshop with Council and Community Committees

Verbal report from any Committee members who attended the meeting.

9 Council decisions on recommendations from the Committee

There were no recommendations raised at the previous meeting.

10 Council responses to queries raised at previous meetings

- See item 16 for the information from Mr Athol Sanson, Parks and Reserves Team Leader
- Ms Holman will supply "Grants and Funding 2017" brochures to the members

11 Update on place-making initiatives

Recurring item. Cr McManaway will report back after speaking with Ms Becks Meyer about taking on a leadership role for Placemaking initiatives in Hunterville.

12 Small Projects Grant ideas

Recurring item. Discussion about projects that can be supported by the Small Projects Grant funds.

Mr Athol Sanson has suggested using the funds to install the rocking ladybirds as there isn't budget for it in Parks and Reserves money.

13 Small Projects Grant Scheme update – April 2017

At the next meeting in June the Committee can propose to roll over any unspent funds into the next financial year. However, it must be noted that the amount proposed to be rolled over must not be more than one year's entitlement – i.e. if the Committee got a rollover from last year which hasn't been fully spent this year, it cannot be rolled over again. The next meeting of the Committee will be in late June, so a resolution to roll over funds at this meeting could be an option.

A memorandum is attached.

File ref: 3-CC-1-2

Recommendation

That the memorandum 'Small Projects Grant Scheme Update - April 2017' be received.

Recommendation

That the unspent portion of the Small Projects scheme be/not be rolled over into the next financial year.

14 Current Infrastructure projects/upgrades and other Council activities within the ward

A memorandum is attached.

File ref: 3-CC-1-5

Recommendation

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Hunterville Ward – March 2017' be received.

15 Future Queens Park Waste Management and Playground Gate and Ramp

Mr Athol Sanson has provided safety information to the Committee regarding the existing playground gates. This was emailed out to Committee members on 21 March 2017 and is provided here for your information:

“As these gates were installed prior to any standards being developed for playgrounds they are deemed as acceptable. Under the new standards and if we install new gates to an enclosed playground they are not. These gates are not fully self-closing but close and lock very easily. They are accessed on a regular basis as a finger entrapment.”

Mr Sanson also provided information about the minimum requirements for any work carried out in any playground:

“The Hunterville placemaking group will need to adhere to what has been proposed by us. The ramp will need a handrail and will need to have an anti-slip product installed. The gate will need to be self-shutting with no finger entrapments. The gate also needs to match the current fence and kept white. Any placemaking initiative needs to be run by Ross for final approval and I would also like to be kept in the loop. Anything in playgrounds need to be done right, we should be nervous about any work in play areas. I would like to see this work completed by registered builders myself, takes away the risk.”

Mr Sanson and Cr McManaway discussed this item further; Cr McManaway will provide a verbal update to the meeting.

16 Dog Cemetery

Recurring item. Mr Gower will provide a verbal update on the Dog Cemetery project. Further updates will be provided on the following:

- Cr McManaway will speak with the Council's Chief Executive, Mr Ross McNeil, to ascertain whether the Council land that has been identified as being suitable is able to be used for this purpose
- Mr Gower will speak with the Council to find out about the rules and regulations for operating a dog cemetery, and whether any consents are necessary
- Mr Gower will also research who would be responsible for maintaining the cemetery in the future
- Mr Gower will contact the Council of the Australian town with a similar project, to get a feel for the various considerations. He will also suggest becoming a sister town
- Ms Kennedy will research NZ regulations on animal cemeteries
- Cr McManaway suggested a dedicated committee be set up to drive this project, and it was suggested that the project be mentioned in The Bulletin to seek committee members

17 Hunterville Grandstand colour scheme

A verbal update will be provided on this project by Cr McManaway.

18 Geographical review of Census spatial units

A memorandum is attached.

File ref: 1-LTP-4-2

Recommendations

- 1 That the memorandum “Geographical review of Census spatial units” be received.
- 2 That the Committee provides the following feedback on naming of the redefined spatial units for aggregation of Census data from 2018 onwards...

19 Hunterville Zero Waste Initiative

Ms Karen Kennedy is interested in setting up a Zero Waste Initiative in Hunterville, and will give a verbal report to the meeting.

A file is attached.

File ref: 3-CC-1-2

20 Late Items

As accepted in item 5.

21 Next Meeting

Monday 19 June 2017, 6:30pm.

22 Future meeting dates for 2017

- 21 August
- 16 October

23 Meeting Closed

Attachment 1

Rangitikei District Council

Huntermville Community Committee Meeting

Order Paper – Monday 20 February 2017 – 6:30 p.m.

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Present: Ms Karen Kennedy (Chair)
Cr Dean McManaway
Ms Jane Watson
Ms Maureen Fenton
Ms Sandra Carroll
Mr Trevor O'Connor
Ms Jean Signal
Mr Richard Gower
Ms Erina True
Ms Lynette Thompson

In attendance: Ms Linda Holman, Governance Administrator

Unconfirmed

1 Welcome

The Chair opened the meeting at 6.31pm and welcomed the Committee members.

2 Public Forum

Nil

3 Apologies

Nil

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were noted.

5 Confirmation of order of business

No late items were presented.

6 Confirmation of Minutes

Resolved minute number	17/HCC/001	File Ref	3-CC-1-2
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That the Minutes of the Hunterville Community Committee meeting held on 5 December 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms Kennedy / Ms True. Carried

7 Chair's Report

Nil.

8 Combined meeting / workshop with Council and Community Committees

Information was noted. Cr McManaway encouraged the members to attend as it is a great opportunity to have a say in the direction of the district from a Hunterville point of view.

9 Council decisions on recommendations from the Committee

There were no recommendations raised at the previous meeting.

10 Council responses to queries raised at previous meetings

There were no queries raised at the previous meeting.

11 Update on place-making initiatives

Cr McManaway spoke with Ms Becks Meyer about taking on a leadership role for Placemaking initiatives in Hunterville, she is still considering the offer.

Ms Kennedy reported back following time spent speaking with people sitting on the chairs and tables that had been created in an earlier Placemaking project. The new bench seats are more popular than the old style picnic tables as people felt they were more “friendly” to use.

12 Small Projects Grant ideas

Discussion about projects that can be supported by the Small Projects Grant funds was held. Two suggestions were made: wider distribution of the “welcome to Hunterville” newsletter, and installing a sign behind the Huntaway dog that says “Hunterville” so when the photos taken by tourists are shared online, people will know which town they were taken in.

13 Small Projects Grant Scheme update – January 2017

Resolved minute number	17/HCC/002	File Ref	3-CC-1-2
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That the memorandum ‘Small Projects Grant Scheme Update - January 2017’ be received.

Ms Kennedy / Ms Carroll. Carried

14 Current Infrastructure projects/upgrades and other Council activities within the ward

Cr McManaway provided updates to the report as follows:

- **Tree Management in parks** – Cr McManaway is arranging the removal of the 30 cottonwood trees, but funding is yet to be confirmed for this. Mr Athol Sanson, Parks and Reserves Team Leader, is now pruning all the trees in the local parks.
- **Rural Hall Renovation** – the community is being consulted about whether to remove unused halls in rural areas.
- **Swimming Pools** – the Hunterville pool is now back on track.
- **Water** – the future supply of Hunterville urban water is currently being investigated.
- **Sewers** – Ms Carroll noted that she has seen people dumping into the sewer drain outside her property and will attempt to get photographic evidence the next time this happens.

Resolved minute number**17/HCC/003****File Ref****3-CC-1-5**

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Hunterville Ward – January 2017' be received.

Ms Kennedy / Ms Carrol. Carried

15 Future Queens Park Waste Management and Playground Gate and Ramp

The worsening waste management situation in Queen's Park was discussed, and the three month trial of the compacting bin was agreed to be a positive attempt to address the increasing amount of rubbish in the park.

Installing a new gate in the playground was highlighted as a potential project for a Placemaking project. Mr Athol Sanson has been asked to let the Committee know if the existing gate adheres to currently child safety standards. It was decided that Ms Fenton will contact local builder Tim Young to investigate whether this is an achievable project for him to complete with help from the community.

It was noted that the toilets will be open 24/7 on trial in response to complaints about freedom campers not being able to use toilet facilities outside of hours. It was also noted that there have been a small number of long term campers in Queen's Park recently, which is not ideal as it is not a campground with facilities.

Resolved minute number**17/HCC/004****File Ref****6-RF-1-9**

That the memorandum 'Future Queens Park Waste Management and Playground Gate and Ramp' be received and feedback provided.

Ms Watson / Ms Signal. Carried

16 Dog Cemetery

Mr Gower provided a verbal report on the Dog Cemetery project. This project is still in an investigation phase, with various elements to be researched:

- Cr McManaway will speak with the Council's Chief Executive, Mr Ross McNeil, to ascertain whether the Council land that has been identified as being suitable is able to be used for this purpose
- Mr Gower will speak with the Council to find out about the rules and regulations for operating a dog cemetery, and whether any consents are necessary
- Mr Gower will also research who would be responsible for maintaining the cemetery in the future
- Mr Gower will contact the Council of the Australian town with a similar project, to get a feel for the various considerations. He will also suggest becoming a sister town
- Ms Kennedy will research NZ regulations on animal cemeteries

- Cr McManaway suggested a dedicated committee be set up to drive this project, and it was suggested that the project be mentioned in The Bulletin to seek committee members

17 Hunterville Grandstand colour scheme

Cr McManaway noted that, although Ms Carroll's offer to source discounted paint was very much appreciated, the repainting of the Grandstand needed to be put through the accepted tender process. The project is currently on Tenderlink.

Ms Kennedy spoke to the school to find out the colours they used – they weren't sure but think that they are:

- Half Spanish White or Half Colonial White
- Permanent Green on the roof
- The red colour is unknown

18 Grants and Funding overview and 2017 dates

The memorandum 'Grants and Funding overview 2017' was noted and Ms Holman said she would bring pamphlets containing that information to the next meeting, as well as supplying them to the Hunterville Library.

19 Late Items

Nil.

20 Next Meeting

Monday 10 April 2017, 6:30pm.

21 Future meeting dates for 2017

- 19 June
- 21 August
- 16 October

22 Meeting Closed at 7:56pm

Confirmed/Chair: _____

Date:

Attachment 2



MEMORANDUM

TO: Huntermville Community Committee

FROM: Samantha Kett, Governance Administrator

DATE: 16 March 2017

SUBJECT: **Small Projects Grant Scheme Update – April 2017**

FILE: 3-CC-1-5

1 Allocation

- 1.1 The 2016/17 Small Projects Grant Scheme for the Huntermville Ward is \$809.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2015/16 year the Committee did not resolve to carry-over any outstanding amount from the Scheme.

2 Breakdown

- 2.1 For the 2016/17 year the following amounts have been used by the Committee:
-
- 2.2 For the 2016/17 year the following amounts have been earmarked by the Committee (but unspent):
- \$250.00 – donation to support the Bulletin.

3 Remaining Budget

- 3.1 This leaves a remaining budget for the 2016/17 financial year of \$559.

Samantha Kett
Governance Administrator

Attachment 3

MEMORANDUM

TO: Huntermville Community Committee
 FROM: Samantha Kett, Governance Administrator
 DATE: 16 March 2017
 SUBJECT: **Current Infrastructure projects/upgrades and other Council activities within the Ward**
 FILE: 3-CC-1-5



COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2016/17				Feb-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Tree Management in Parks		Tree management was carried out in Queens Park, Huntermville		
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Re-paint Huntermville Grandstand	Preliminary work underway - estimate obtained, specification to be finalised	Item was discussed at HCC and a meeting was held with identified working group.	Final paint colours confirmed at end of February.	Minor maintenance to be conducted.
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Huntermville Cemetery Roadway		Order has been issued for this work.		Stage I of the upgrade will be completed during summer of 2016/17.

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2016/17				Jan-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date
Griffins Road (920m)		Completed	Sep-16	Dec-16
Okirae Road (338m)		Completed	Nov-16	Dec-16
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete
The proposed LED streetlight replacement program will initially target areas in Marton as there are several large streetlight circuits which intermittently suffer from outages due to overloading. Installation of LED's will reduce the connected load and alleviate these issues. Once this stage of the program is completed it is anticipated that the program will continue through to 2018 in other areas of the district as current renewal budgets allow. In 2018 progress will be re-assessed and specific funding may be sought through the 2018 – 2021 NZTA funding cycle				

WATER SUPPLY GROUP OF ACTIVITIES 2016/17				Jan-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Huntermville: Treatment and reticulation upgrades (rural & urban schemes), Erewhon and Onnatane rural schemes (\$475k)	Operations carrying out initial investigation & prioritisation	Works underway		

STORMWATER GROUP OF ACTIVITIES 2016/17				Feb-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Upgraded culverts, drains and inlet protection - Taihape, Mangaweka, Huntermville and Bulls	Various minor inlet improvements underway in Taihape, Mangaweka, Huntermville and Bulls.			

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2016/17				Jan-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Hunternville Sewer renewals	Sewers for renewal being surveyed ready for lining.	Under design		
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Hunternville WWTP - desludging (\$80k)	Sludge removed from forebays in 2015/16 year. Remaining sludge to be removed from amongst reeds weather permitting.	Sludge removal currently programmed for January/February		

Samantha Kett
Governance Administrator

Attachment 4

Memorandum

To: Te Roopu Ahi Kaa
Bulls Community Committee
Huntermville Community Committee

From: Denise Servante

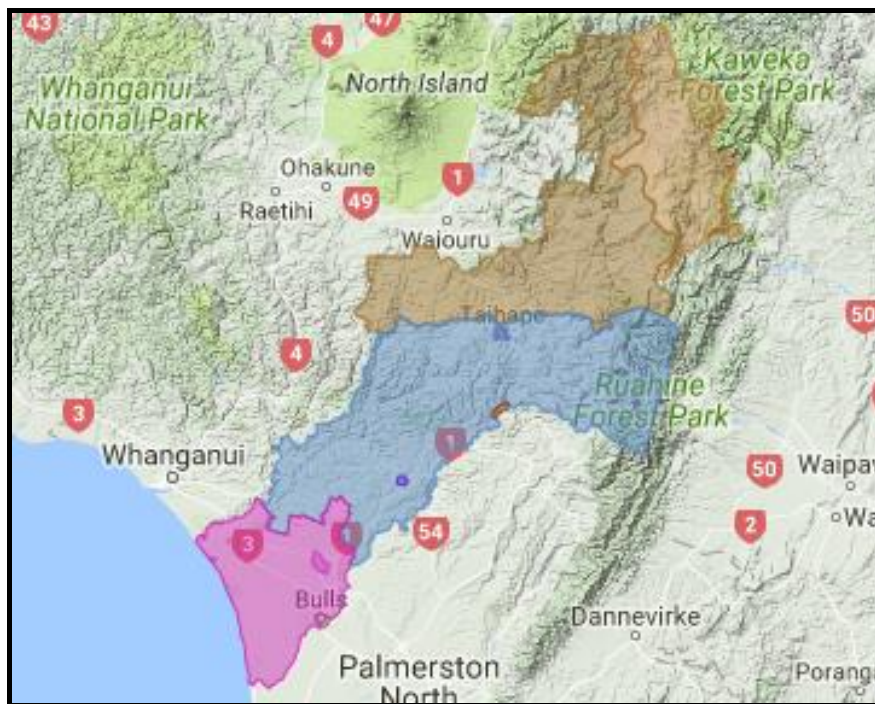
Date: 29 March 2017

Subject: **Geographical review of Census spatial units**

File: 1-LTP-4-2

1 Background

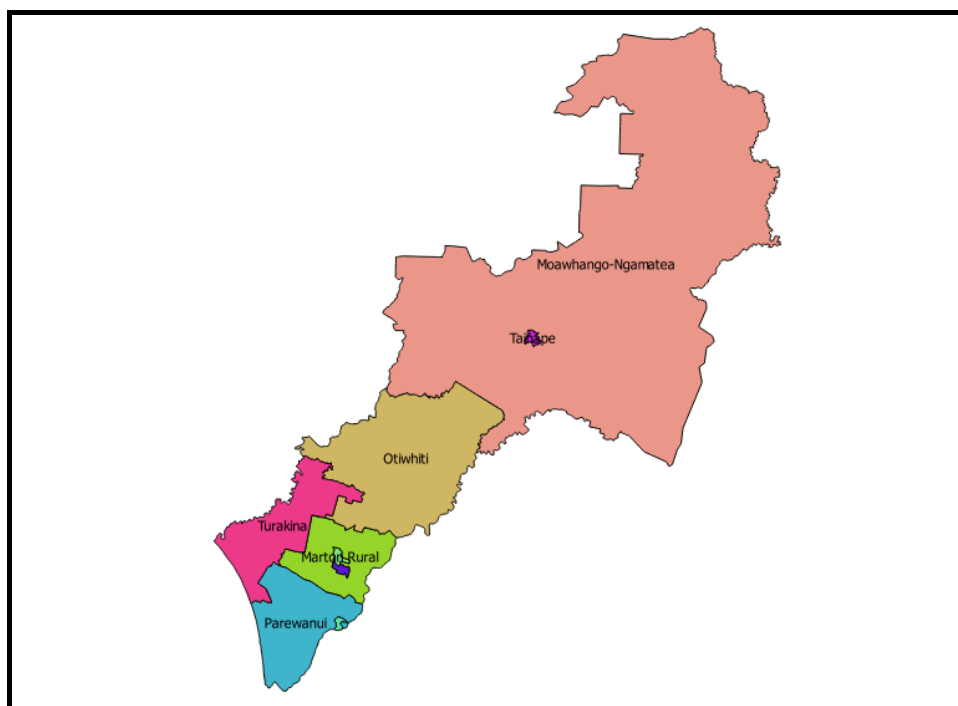
- 1.1 In preparation for the 2018 Census, Statistics New Zealand have been undertaking a geographical review to ensure that their data is captured at a spatial level that is useful to key users, including territorial authorities. As part of this, a meeting and discussion has taken place between staff from Statistics New Zealand and Rangitikei District Council.
- 1.2 Previously, data was available at an area unit level as shown below.



1.3 From north to south of the District they are:

- Ngamatea
- Moawhango
- Taihape
- Mangaweka
- Pohonui-Porewa
- Hunterville
- Marton
- Lake Alice
- Ratana Community
- Koitiata
- Bulls

1.4 It is proposed that the spatial unit used for aggregating data is changed to cover populations of at least 1,000. This is shown in the figure below:



1.5 From north to south the proposed new areas are:

- Moawhango-Ngamatea
- Taihape
- Otiwhiti
- Turakina
- Marton North
- Marton South
- Marton Rural
- Parewanui
- Bulls

- 1.6 Statistics New Zealand have requested local input into the naming of the two “new” spatial units. For now they have been named according to an area/locality within them (Parewanui and Otiwhiti).
- 1.7 In addition, new definitions for localities have been generated with the criteria of 200 – 1000 population and/or > 60 dwellings. The list of localities (towns and settlements is as follows):
- Marton
 - Bulls
 - Taihape
 - Hunterville
 - Ratana
 - Koitiata
 - Mangaweka
 - Scott’s Ferry¹

2 Recommendations

- 2.1 That the memorandum “Geographical review of Census spatial units” be received.
- 2.2 That the Komiti/Committee provides the following feedback on naming of the redefined spatial units for aggregation of Census data from 2018 onwards
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Denise Servante
Strategy & Community Planning Manager

¹ Statistics New Zealand staff have agreed to include Scott’s Ferry as a locality although it doesn’t quite meet the criteria but is currently a meshblock in its own right.

Attachment 5

Zero Waste Initiative in Hunterville- April 2017

Hi all

As a member of this community, I am keen to gather feedback on the following proposal

Become a zero waste village

By Using Queens Park as the recycle centre

By involving everyone, Schools, businesses and citizens, we can all show the rest of the country how to be green and clean

1. Do we want to be unique,
2. do we want to grow and prosper,
3. Do we want to leave this world a better place for those who will follow?

I can be contacted on

Email karengail.k@xtra.co.nz

Phone 0272853944