



Rangitikei District Council

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Rangitikei
UNSPOILT...

Hunterville Community Committee

Order Paper

Monday 16 October at 6.30pm

Hunterville Town Hall, Bruce Street, Hunterville

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

Karen Kennedy

Membership

Sandra Carroll, Maureen Fenton, Richard Gower, Trevor O'Connor, Jean Signal,
Lynette Thompson, Erina True, Jane Watson
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Dean McManaway and Cr Ruth Rainey

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Huntermville Community Committee Meeting

Agenda – Monday 16 October 2017 – 6:30 PM

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1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

File ref: 3-CC-1-2

Recommendation

That the Minutes of the Hunterville Community Committee meeting held on 19 June 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report will be provided at the meeting.

8 Council decisions on recommendations from the Committee

There were no recommendations from the Board's previous meeting to Council for confirmation.

9 Council responses to queries raised at previous meetings

There were no queries raised at the previous meeting.

10 Update on place-making initiatives

Committee members will report.

11 Small Projects Fund – update

A memorandum is attached.

File ref: 3-CC-1-1

Recommendations

That the memorandum 'Small Projects Grant Scheme Update – October 2017' be received.

12 Proposed dog cemetery in Hunterville - Update

A verbal update will be provided to the meeting.

13 Current infrastructure projects/upgrades and other Council activities within the ward

A report is attached.

File ref: 3-CC-1-4

Recommendation

That the memorandum 'Extract from activity report to the Assets/Infrastructure Committee's meeting on, 14 September 2017' be received.

14 Late Items

As accepted in item 5.

15 Meeting Closed

Attachment 1

Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 21 August 2017 – 6:30 PM



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Present:

Ms Karen Kennedy (Chair)
Ms Jane Watson
Ms Maureen Fenton
Ms Sandra Carroll
Mr Trevor O'Connor
Ms Jean Signal
Mr Richard Gower
Ms Erina True
Ms Lynette Thompson
Mayor Andy Watson

In attendance:

Ms Ellen Webb-Moore (Policy Analyst/ Planner)
Mr David McMillan (Solid Waste and Recycling Officer)

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

Nil

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

No late items were presented.

6 Confirmation of Minutes

Resolved minute number	17/HCC/020	File Ref	3-CC-1-2
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That the Minutes of the Hunterville Community Committee meeting held on 19 June 2017 be taken as read and verified as an accurate and correct record of the meeting.

Ms True / Ms Thompson. Carried

7 Chair's Report

Nil.

8 Council decisions on recommendations from the Committee

The updates were noted.

9 Council responses to queries raised at previous meetings

Mr Richard Gower updated that he attended the Assets/Infrastructure Committee's meeting on 10 August 2017, but that there was no further progress on the dog cemetery. He also updated that the response he received from Council indicated that there was more work to be done before a resource consent could be applied for.

10 Update on place-making initiatives

Nil.

11 Small Projects Fund – update

Resolved minute number **17/HCC/021** **File Ref** **3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update – August 2017' be received.

Ms True / Ms Carroll. Carried

12 Draft Traffic and Parking Bylaw

Mayor Andy Watson spoke to the memorandum. The Traffic and Parking bylaw has come from two issues. Firstly, due to issues with vehicles parking on roads, which Council currently has no powers to address.

Secondly, the bylaw would provide for the situation where roads are unsuitable (perhaps due to flooding or being in disrepair) for some types of vehicles. The Bylaw would provide a mechanism for Council to close the road to certain types of vehicles. It also provides a mechanism to formally deal with those who repeatedly cause nuisance through engine braking.

Resolved minute number **17/HCC/022** **File Ref** **3-CC-1-2**

That the memorandum 'Draft Traffic and Parking Bylaw 2017' be received.

Ms Kennedy / Mr Gower. Carried.

Resolved minute number **17/HCC/023** **File Ref** **3-CC-1-2**

That the Community Committee/Board makes the following comments on the draft Bylaw:

- That they endorse the bylaw

Mr Gower / Ms Kennedy. Carried.

13 Changes to fees made under the Resource Management Act

Ms Ellen Webb-Moore provided an explanation that the proposed changes will remove the requirement to apply for resource consent in some situations, with the fees proposed less expensive than the current cost for a resource consent.

14 Current infrastructure projects/upgrades and other Council activities within the ward

Mayor Andy Watson spoke to the memorandum and provided an update about storm water drainage. There are some drains in the district which are private drains, but due to being blocked have the implication of causing flooding to other properties/ streets when there is a flood event. This is an ongoing issue, and widespread in the District. Council will be considering how to best address this issue.

Mayor Andy Watson also updated about the Singapore Airforce – work is ongoing to see if they will establish at Ohakea. A trial is likely to occur by the end of 2017.

Resolved minute number	17/HCC/024	File Ref	3-CC-1-2
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That the memorandum 'Current infrastructure projects/upgrades and other Council activities within the ward' be received.

Ms Kennedy / Ms True. Carried

15 Zero Waste Initiative

Mr David McMillan spoke to the item. He expressed concerns about the relocation of the recycling centre to Queens Park, as the site appropriate as it is very public. Formally supervised sites are ideal because some people make a mess of sites, this is the downside of 24 hour unsupervised sites. The Committee agreed that they would not pass the recommendation that the site be moved.

There was discussion around the opening hours of the current site, and it was raised that Sunday is a more suitable day than Saturday. There is also a lack of signage to direct the people to the site. Mr David McMillan explained that changing the day from Saturday to Sunday would be a straightforward process, provided that there was community agreement. It was decided that Ms Erina True would put a notice about changing the day from Saturday to Sunday in the local newsletter to obtain views from the community.

16 Weed spraying in parks and reserves

The update about weed spraying during September in Hunterville Domain was noted. This spraying will mainly be for cape weed which is becoming increasing prevalent in the regions lawns/sports fields. The Committee agreed that this would not be problematic.

17 Plaques: Request for information

The Committee agreed that they would provide information about commemorative trees planted in the Rangitikei District on Council property if they found any.

18 Late Items

There were no late items

19 Next Meeting

Monday 16 October 2017, 6:30pm.

20 Meeting Closed

7.55pm

Confirmed/Chair: _____

Date:

Attachment 2



MEMORANDUM

TO: Hunterville Community Committee

FROM: Nardia Gower, Governance Administrator

DATE: 21 September 2017

SUBJECT: **Small Projects Grant Scheme Update – October 2017**

FILE: 3-CC-1-5

1 Allocation

- 1.1 The amount of the 2017-2018 Small Projects Grant Scheme for Hunterville Ward is \$857.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2016-2017 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$559.00. This gives a total allocation for the 2017-2018 year of \$1,416.00.

2 Breakdown

- Nothing for the 2017-2018 year as yet

3 Remaining Budget

- This leaves a remaining budget for the 2017-2018 financial year of \$1,416.00.

4 Recommendations

That the memorandum 'Small Projects Grant Scheme Update – October 2017' be received.

Nardia Gower
Governance Administrator

Attachment 3

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2017/18				Aug-17
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Parks Upgrade Partnership- \$50,000 available			No applications have been received this month.	
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Continue the upgrade programme for Council's community housing (unless the ownership and control is transferred to another organisation)	Inspections will be carried out using the Housing Warrant of Fitness Assessment Checklist and Manual as prepared by the Otago Medical School.		The majority of units have been inspected over May, June and July using the checklist. Tenants who were unavailable on the day will be contacted to arrange another time.	Checklists will be reviewed and programme developed.
Cemeteries	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Plan the precise nature of the extension of the Ratana urupa including upgraded road access				
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months

* establishing a dog cemetery at Hunterville	Clarification of the ownership of the suggested site at 27 Milne Street, consenting requirements, and likely cost to establish and maintain.	The site is owned by Council. It is zoned rural, so Council would need to issue a resource consent for the venture to go ahead. Council cannot be both the applicant for a resource consent and the agency which approves it, so Council (or the Hunterville Community Committee) would need to engage an external consultant to do that. In addition, a resource consent will be required Horizons Regional Council because of the stream which runs through the property. The Corrigin dog cemetery was established in 1974 and currently has over 200 graves. This year's burial fees are \$90. Periodic maintenance on the site is undertaken by the Corrigin Tidy Town Committee and other community volunteers.	Obtain detail from the Shire of Corrigin on the operational arrangements and budgeting for the dog cemetery.
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ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2016/17

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.				
Hunterville: Mangatipona Road,	RP. 1520-2520; 1000m			To complete the design phase
Hunterville: Okirae Road,	RP. 20-1930; 1910m	length of site increased due to deterioration		Survey completed being designed.

Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	
Hunterville Bruce Street	RP. 170 - 205 - 35m (AC)			
Hunterville Okirae Road	RP. 2502 - 3966 - 1464m			
Hunterville Potaka Road	RP. 3800 - 4700 - 900m			
Capex report 2017/18	cumulative to 30/09/2017	cumulative to 31/12/2017	cumulative to 30/3/2018	Budget
Sealed road surfacing:				1,789,375
Drainage Renewals				352,425
Pavement rehabilitation				1,688,679
Structures component replacement				189,163
Traffic services renewal				224,950
Associated improvements	This category has been deleted			
Unsealed road metalling				460,125
TOTAL				4,704,717
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Planned for the next two months F74:F88
LED replacements – accelerate the replacement of high pressure sodium in pedestrian category lighting areas[1] so that the programme of replacing all 1098 streetlights not yet replaced by LEDs is complete before December 2018 [1] This category includes all the District's local urban roads except for some high use routes in Marton. State highways are outside the scope of this programme.				LED Order expected by October and work will commence as soon as possible to replace existing lights.
Carry forward programmes from 2016/17				

Other areas of network following storm event in June 2015				All other areas completed.
Repairs to damage from Debbie event April 2017				Repair to sites with quite major damage currently being designed.
Repairs for damage to network arising from July 13/14 event.				Damage quite substantial and sites still being assessed.

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2017/18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

What are they:	Targets	Progress to date	Work planned for next three months
Review the Waste Management and Minimisation Plan	This must be complete by 30 June 2018: Waste Management Act, section 50. Consultation will coincide with that undertaken for the 2018-28 Long Term Plan. The waste assessment (prescribed under section 51 of the WMA) must be complete before that review starts. Ideally, this work entails an analysis of all waste streams. However, as all kerbside collection of waste in the District is done by private contractors, access to information about the characteristics of this waste is unlikely. This means the analysis is confirmed to waste taken to the waste transfer stations. Budget Waste takes its waste direct to the landfill.	Council workshop held in August-Draft WMMP awaiting recommendations from Council	Scope out costs for proposed initiatives 1) Kerbside recyclables collection: All major towns 2) Investigate feasibility of a shipping container recycle container at Koiitiata. 3) Investigate implications of Council funded kerbside rubbish bag collection. 4) Altering of WTS opening hours- One general unified time for most WTSs
Waste minimisation	Waste minimisation	Waste minimisation	Waste minimisation

		Horizons Enviroschools programme.	No visits in August	Participation in programme - optional
Other projects				
What they are:		Targets:	Progress to Date	Work planned for next three months
WMMP 2017		Prepare Draft for Consultation	First workshop held in August	Consultation on draft WMMP 2017
SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2017/18				Aug-17
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Huntermville: reticulation renewals, including Milne Street (\$270,000).	Sewers for renewal being surveyed ready for lining.	Relining contract awarded to Pipetech 450k per annum. Hotspots identified through condition assessment (CCTV) and schedule of works provided by Pipetech.	Pipetech have started relining work - updates are included in Special report.	
Continue review of trade waste agreements. This was noted in the LTP specifically for Midwest Disposals	Dependent on Consent renewal - consent lodged 2015.			
WATER SUPPLY GROUP OF ACTIVITIES 2017/18				Aug-17
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Huntermville – Milne Street water main renewal (\$115,000)	Scope to be confirmed			

<p>Huntermville urban water (alternative supply) – test bore and additional storage.</p>	<p>In the final year of Capital assistance Programme, funding was received from the Ministry of Health to enable a new source of water to be developed for the Huntermville Urban water supply. This project is to sink an exploratory borehole on council land on Paraekaretu St to determine water quality and availability</p>	<p>Engaged with David Voss to provide contract documents and resource consent. Project on hold</p>		
<p>Huntermville rural water supply – minor works at current intake (\$60,000)</p>	<p>Scope to be confirmed</p>			